

Town of Belgrade

Board of Selectpersons

December 6th, 2016 / 6:30PM

In Attendance

Michael Barrett (Chair)

Cheryl Cook (Selectperson)

Rick Damren (Vice Chair)

Carrie Castonguay (Town Manager)

Ernie Rice (Selectperson)

Anthony Maffei (Select Board Assistant)

Gary Mahler (Selectperson)

Howard Hollinger

Meeting Minutes

6:30PM Stand for pledge of allegiance

- Ernie Rice makes a motion for open Select Board Meeting. Gary Mahler seconded. **(5-0)**

- Howard Hollinger filled the board in on some changes to the D.C. Stevens Fund. The change that is going to be made will be to put extra money from the undesignated fund into the designated fund in order to gain more money annually. This will result in more money for the undesignated fund down the road. The board liked the idea and wondered if it was possible to re-write other trust funds in order to create similar future gains for the trust funds. Howard agreed to return at a later date with all of the re-written policies and present them for approval by the Select Board.

- The board took a look at the updated RFP for the Tax Assessor. The main difference between this year's RFP and last year's version are the implementation of an evaluation criterion for those who submit proposals, and the contractor will be required to provide \$400,000 in liability insurance the contractor and

the town from any damages that occur from the agreement. Gary Mahler made a motion to accept the new RFP. Ernie Rice seconded the motion. **(5-0)**

- The board also took a look at the new RFP for a Plumbing, Heating, Propane, and Natural gas contractor for the town. The main changes to this contract are the 3 year duration rather than the one year contracts from prior years, and the included provision that all work completed must be billed within 30 days of completion. Gary Mahler made a motion to approve the new RFP. His motion was seconded by Ernie Rice. **(5-0)**

- The final RFP that the board had to approve was for an electrical contractor. The changes on this RFP were the same as the HVAC RFP. Gary Mahler made a motion to approve the new RFP. Ernie Rice seconded the motion. **(4-0 Mike Absent)**

- The Select Board was given official notice of the resignation of Town Clerk, Barbara Geaghan. Gary Mahler made a motion to accept the resignation. Mike Barrett seconded the motion. **(5-0)**

- Linda Bacon from the recreation department came to submit their budget for the 2017 fiscal year. After a quick discussion it became clear that she had not been informed of the new chart of accounts, and the cancellation of the new federal minimum wage law, both of which will affect the budget for the Recreation Department. Gary Mahler made a motion to table the discussion on the budget for the Recreation Department until the next meeting. Rick Damren seconded the motion. **(5-0)**

- The town donation of fireworks was tabled at the budget meeting on 12/4/16 pending a formal request to ensure the Belgrade Lakes Business Group still needed the money. A formal request was sent and Rick Damren made a motion to approve \$4500.00 for the 4th of July fireworks display. Gary Mahler seconded the motion. **(5-0)**

- Since the Town Clerk is leaving the Board had to appoint a new Town Clerk. Gary Mahler made a motion to appoint Joyce Tillson as the Town Clerk. Cheryl Cook seconded the motion. **(5-0)**

- The Town will also need a new IFW Agent and Registrar of Voters. As these are customarily performed by the Town Clerk and she does have experience in both areas, Gary Mahler moved that Joyce Tillson be appointed to both positions. Mike Barrett seconded the motion. **(4-1)**

- The board also needed to appoint a BMV Agent for the Town. Given the experience level of everyone in the office, Melanie Alexander was selected as the best possible candidate for the position. Gary Mahler moved to appoint Melanie as BMV Agent. Rick Damren seconded. **(5-0)**

- The last void left by the Town Clerk resignation was the position as FOAA Officer. Town Manager Carrie Castonguay suggested allowing Anthony Maffei to perform the duties so long as he goes to training first. Ernie Rice made a motion to appoint Anthony as the FOAA Officer. Gary Mahler seconded the motion. **(5-0)**

- The board discussed dates for a public hearing on the new Commercial Development Review Ordinance. They settled on January 17, 2017 at 6:00PM.

- Bottle box applications were all submitted by December 1st and must be approved by the Select Board. The rules state that if any organizations wish to return then they will be granted the box over any new request. All 3 are returning from last year so Rick made a motion to approve the 3 returning organizations to continue using their bottle boxes. Gary Mahler seconded the motion. **(5-0)**

- The board discussed a potential ordinance for marijuana in the town since referendum question 1 appears to be passed. Everyone in attendance seems to agree that with the recount and other delays likely, it may be too far in advance to make a decision on an ordinance.

- Ernie Rice made a motion to approve the first of 2 warrants. Rick Damren seconded the motion. **(5-0)**

- Gary moved to approve the second warrant. Rick Damren seconded the motion. **(4-0) Ernie Abstain.**

The Select Board entered an executive session M.R.S.A 405(6)(E) at 8:41PM

The Select Board exited the executive session at 8:44PM

- Ernie Rice made a motion to allow the Town Manager to sign settlement documents on behalf of the town. Rick Damren seconded the motion. **(5-0)**

- Gary Mahler moved to adjourn the meeting at 8:45PM. Rick Damren seconded. **(5-0)**