

Town of Belgrade

Board of Selectpersons

November 15th, 2016 / 6:30PM

In Attendance

Michael Barrett (Chair)

Cheryl Cook (Selectperson)

Rick Damren (Vice Chair)

Carrie Castonguay (Town Manager)

Ernie Rice (Selectperson)

Anthony Maffei (Select Board Assistant)

Gary Mahler (Selectperson)

Meeting Minutes

6:30PM Stand for pledge of allegiance

Ernie Rice made a motion to open the meeting at 6:31PM. Gary Mahler seconded.

-The board discussed the RFP for the Tax Assessor since the current assessor's contract runs out at the end of the year. Rick Damren mentioned that we may not need to use a whole new contract. Ernie Rice agreed and recommended amending the current contract to better suit the towns needs. Ernie Rice agreed to come in to help the Town Manager amend the current proposal if the board was alright with it. Rick Damren made a motion to table the item until the next meeting so that Ernie Rice and Carrie Castonguay would have a chance to amend the current RFP. Ernie Rice seconded. **(5-0)**

- Carrie proposed a new schedule for office employees that would allow for daily cash up to occur after business hours to ensure that no transactions carry over to the report of business for the next day, and also to allow for money to be counted without customers in the office. The schedule would still leave the Town Office open from 8:00AM-4:30PM, but employees would stay until 5:00PM to finish the daily cash

up. In order to avoid overtime, lunch for these employees would be extended from a half hour to an hour.

Ernie Rice made a motion to approve the new schedule. Gary Mahler seconded the motion. **(5-0)**

- The board looked at a preview for a new and improved website for the town. Gary Mahler moved to approve the website and the \$9.00 per month charge. Ernie Rice seconded the motion. **(5-0)**

- The board briefly discussed expectations for the HVAC RFP and the Electrician RFP. Ernie Rice agreed to help amend these proposals along with the assessor proposal mention above and moved to table this until the next meeting. Rick Damren seconded. **(5-0)**

- The board wanted to finalize a date for this year's budget hearings. Carrie Castonguay notified them that she has met with the department heads and will have the budget proposal books prepared by December 2nd. The board wanted to do the workshops on a Sunday but various scheduling conflicts arose and they decided on Saturday December 4th to hear the proposals. The meetings will start at 7:00AM and departments will each be allotted a half hour. Any necessary follow-ups will be held at normal select board meetings.

- Ernie made a motion to approve the town expenditures on the warrant. Rick Damren seconded the motion. **(5-0)**

- Ernie Rice made a motion to take the \$9106.95 to fix the well out of the Water Quality Reserve Account. Gary Mahler seconded. **(5-0)**

- Due to the new overtime law the board has to decide whether to keep the recreation director as a salaried employee and raise her pay to the amount that is now required by law or to switch her to an hourly employee and keep her pay the same, in which case the town would be responsible for any overtime that she accrued at the usual time and a half wage. The board will do a cost benefit analysis to decide which makes more sense. Rick Damren made a motion to switch her to hourly for now until the options are weighed out. Gary Mahler seconded the motion. **(5-0)**

- Rick Damren brought up the idea of putting the salt shack at the sand and salt shed rather than the town office. He noted the unneeded traffic that it would create at the town office and the fact that it would be much easier to keep it full since it is right next to the sand and salt shed. Rick Damren made a motion to at least try it out at the sand and salt shed. Gary Mahler seconded. **(5-0)**

- Rick Damren brought up the old Town Office and made a motion that it be cleaned out to improve its chances of selling. He also motioned that the air conditioners, kiosk and sign be removed to make it look a little cleaner. Gary Mahler seconded. **(5-0)**

- Ernie motioned to enter executive session – 1M.R.S.A §405(6)(E). Gary Mahler Seconded.

Board entered executive session at 8:15PM

Board out of executive session at 8:24PM

- Rick Damren motioned to increase the settlement offer by \$2,000 to \$6,000. Ernie Rice seconded. **(5-0)**

- Gary Mahler motioned to adjourn the meeting. Ernie Rice seconded the motion. **(5-0)**

Meeting adjourned at 8:25PM