

**TOWN OF BELGRADE**  
**TRANSFER STATION & RECYCLING COMMITTEE**  
**MINUTES OF REGULAR MEETING**  
**August 10, 2020**

❖ Attendees/Distribution List:

NAME	EMAIL
Bruce Galouch (BG) – Committee Chair	<a href="mailto:bobtheplumberme@gmail.com">bobtheplumberme@gmail.com</a>
Tom Daniels (TD) - Secretary	<a href="mailto:tdanielsjr@gmail.com">tdanielsjr@gmail.com</a>
Ken Scheno (KS) – Transfer Station Manager	<a href="mailto:kscheno@townofbelgrade.com">kscheno@townofbelgrade.com</a>
Ernie Merckens (EM) – Committee Member	<a href="mailto:emerckens@roadrunner.com">emerckens@roadrunner.com</a>
Anthony Wilson (AW) – Town Manager	<a href="mailto:townmanager@townofbelgrade.com">townmanager@townofbelgrade.com</a>
Christina Wilson (CW) – Belgrade Resident	-
Absent	
Rhaeto Pfister (RP) – Vice Chair	<a href="mailto:Bigrat63@gmail.com">Bigrat63@gmail.com</a>

\* Transfer Station & Recycling Committee - TSRC

- ❖ Meeting held virtually via Zoom. Call meeting to order @19:06
- ❖ Consideration of document shredding event: Event will consist of third-party vendor collecting documents for onsite secure shredding and disposal. BG asked whether event would be open for businesses in Town. TSRC discussed that the event should be open to businesses and residents in Town. AW noted vendor will have COVID-19 procedures in place, residents will remain in vehicles and vendor personnel will collect documents from vehicles and resident can observe that documents are properly handled and immediately shredded before driving away. KS noted several options for where event will be set up, likely near tire pile and hoist. TSRC discussed that traffic management will be important for safety and to prevent special event from impeding regular transfer station operations. CW noted experience with similar events in other areas and provided insight on general process and procedures. Event will also be advertised to non-residents already permitted to use transfer station (i.e., Rome and Mt. Vernon). Non-residents will be subject to a fee; event will be free to Belgrade residents and businesses. BG made a motion to bring event to Select Board for consideration with a recommended date of September 12, 2020 from 9am to 1pm. TD Seconded motion, Vote: 2 for, 0 against, 1 absent.
- ❖ Discontinuation of Tuesday hours: KS recommends discontinuing Tuesday hours temporarily put in-place to handle recycling overflow resulting from COVID-19 shutdown. AW noted the Tuesday hours were also in-place to allow residents a day with lower traffic volumes. KS noted use and attendance is limited now. Staffing is limited to the recycling center on Tuesdays so there have been issues with users dumping fee items with out paying an attendant and some theft of TSRC tools. TD noted an overall safety concern of residents onsite and near the hopper without TSRC staff supervision. AW requested a two-week notice for residents if Tuesday hours are discontinued. BG made a motion to terminate Tuesday hours effective August 25, 2020, TD Seconds. Vote: Vote: 2 for, 0 against, 1 absent.
- ❖ Consideration of paving project: Previously planned TSRC driveway paving and restoration project was discussed and whether the TSRC is ready to put out to RFP. BG noted at a minimum the worst areas should be repaired so the issues are not compounded resulting in a more costly project later. AW will discuss with Select Board during 8/25 Select Board meeting. Item tabled to September 14 meeting following Select Board discussion.
- ❖ Discussion of committee bylaws review: Town Manager Wilson is requesting all committees review and update committee bylaws particularly committee member attendance requirements. TSRC was provided a copy of the latest bylaws. TD made a motion that TSRC members review prior to next meeting and that item is tabled for further discussion on September 14, 2020, BG Seconds. Vote: Vote: 2 for, 0 against, 1 absent

- ❖ Knox Box for Transfer Station Gate: KS coordinating with Belgrade Fire Department to have Knox box installed at main gate. No action needed by TSRC.
- ❖ Other Discussion:
  - Overall recycling quantities are down. Unclear whether residents are bypassing recycling center and disposing of recyclables in the hopper or if overall generation is down as a result of COVID-19. TSRC discussed idea for promoting recycling for environmental benefits as well as financial benefits of reducing MSW. First set of cones will be removed from the recycling center to allow two lane traffic again, this will hopefully minimize traffic queue and prevent users from bypassing and bringing recyclables to the hopper.
  - BG asked about other waste streams and the overall Solid Waste Reporting spreadsheet. KS did not have solid waste reports available during the meeting but will follow-up via email.
- ❖ – Call Meeting to Close. BG motion, TD Seconds. 2 for, 0 against, 1 absent. Adjourn @ 18:36