

TOWN OF BELGRADE
TRANSFER STATION & RECYCLING COMMITTEE
MINUTES OF REGULAR MEETING
October 14, 2020

❖ Attendees/Distribution List:

NAME	EMAIL
Bruce Galouch (BG) – Committee Chair	bobtheplumberme@gmail.com
Tom Daniels (TD) - Secretary	tdanielsjr@gmail.com
Ken Scheno (KS) – Transfer Station Manager	kscheno@townofbelgrade.com
Christina Wilson (CW) – Committee Member	christinawilson10@hotmail.com
Katherine Couture (KC) – Committee Member	couture.katherine@yahoo.com
Michael Barrett (MB) – Committee Member	mebarrett2017@twc.com
Absent	
Rhaeto Pfister (RP) – Vice Chair	Bigrat63@gmail.com
Ernie Merckens (EM) – Select Board Representative	emerckens@roadrunner.com

* Transfer Station & Recycling Committee - TSRC

- ❖ Meeting held virtually via Zoom. Call meeting to order @19:03
- ❖ Review and approve minutes from October 1, 2020 meeting: MB Moves to accept as written. CW Seconded motion, Vote: 5 for, 0 against, 1 absent.
- ❖ Review and Finalize Bylaw Change: MB made a motion to approve as written. TD Seconded, Vote: 5 for, 0 against, 1 absent.
- ❖ Budget Review and Update: KS provided an update and overall review of the FY2021 budget and changes made. Changes include correcting events carry over of \$10,000 which was supposed to be for the paving project, education for staff changed from \$400 to \$1,000. CW asked whether line item definition would prohibit those monies being used for educating public. KS said use of that line item will be for all education and outreach. Disposal line item was changed to \$10,000 instead of \$13,000 as originally recommended. KS noted request for all unspent and excess from revenue be carried to transfer station capital reserve account. MB asked for more detail on moving those monies to the transfer station capital reserve account. KS noted those funds are saved for emergencies or unforeseen expenses, rolling in to transfer station capital reserve accounts keeps those funds available. Closed landfill monitoring and maintenance item not yet finalized. Still waiting on 2019 billing from consultant to determine actual costs.
- ❖ Shredder Discussion and Recommendations: KS provided a spec sheet with quotes for P-2 strip shredder. MB asked whether a P-2 shredder would be accepted by public as it is not the most secure option. CW noted that shredded documents would not be landfilled and would be recycled immediately. Price of shredder is \$7,000 before 50% discount. BG moves to bring recommendation to Select Board to purchase the selected P-2 shredder. CW Seconds, Vote: 5 for, 0 Against, 1 absent.
- ❖ Paving Bids: KS provided bid tabs received for paving RFP. Bonneau & Son were identified as the apparent low bidder. BG moved to make recommendation to forward bids to Select Board with recommendation that Bonneau & Son be awarded the work. MB Second, Vote: 5 for, 0 against, 1 absent.
- ❖ Staff Change: One staff member gave resignation notice, last day of work to be 10/24/2020. KS indicated 1 application for the position had been received and was being reviewed. No other discussion or action by TSRC
- ❖ Winter Recycling: TSRC discussed current recycling procedures in place to allow social distancing during transfer station use. Some recycling items are currently being placed in outdoor containers. Winter weather is starting to cause issues for transfer station staff. BG made a motion to recommend

to Select Board that as of November 1, 2020 recycling will be moved back to within the recycling center. MB Seconded, Vote: 5 for, 0 against, 1 absent.

❖ Other Discussion:

- BG asked for a status update of recycling revenue. KS indicated recycling revenue will exceed \$25,000 budget goal. Exact total not available yet as there is a billing issue to resolve with Casella.

❖ – Call Meeting to Close. BG moves, TD Seconds. 5 for, 0 against, 1 absent. Adjourn @ 19:50