Town of Belgrade <u>CONTRACT FOR FACILITY USAGE</u> <u>(Serving Alcohol)</u>

Name of individual/organization r	esponsible:		
Address:			
Telephone Number: (H)	(W)	(Mobile)	
Type of organization:	Type of Ev	vent:	
Date requested:	Set up Hours requested:	Rental Hours: (serving ald	cohol): Clean up Hours:
Circle Ône:	· ·		· · · · · ·
Belgrade Resident Non Belg	rade Resident		
	CIRCL	<mark>E FACLILTY THAT WILL BE REN</mark> T	[ED?
BELGRADE COMMUNITY C	ENTER FOR ALL SEASONS		NORTH BELGRADECOMMUNITY CENTER
Fee Structure: (Choose Low, Mo	derate or High) These fees AS WEI	LL AS *REGULAR FACILITY USE FE	ES will be applied to the rental.
Risk	Low	Moderate	High
Type of Alcohol	Champagne		
	Beer, Wine		
		Champagne, Beer, Wine	Champagne, Beer, Wine
Number of people	1 - 50	51 - 100	101 - 200
Security (in addition to one			
Center Staff member hired by		1 ** a a curity officer and	
the Lessee)	1 **security officer or 'bouncer'	1 **security officer and	2 **security officers and
Rental Fee * (in addition to	with ***TIPS training	'bouncer' with ***TIPS training	1 'bouncer' with ***TIPS training
regular facility use fees)			

Center For All Seasons – Resident - \$50.00 per hour /Center For All Seasons – Non-Resident - \$100.00 per hour North Belgrade Community Center – Resident - \$15.00 per hour / North Belgrade Community Center – Non-Resident - \$30.00 per hour

*NOTE: Set up and Clean up –The regular non-alcohol fee of \$50.00 for the Center For All Seasons and \$15.00 per hour for the North Belgrade Community Center will be charged to residents during the set-up and clean-up of <u>each rental</u> facility. The regular non-alcohol fees will be charged to non- residents <u>during</u> set-up and clean-up.

\$80/hour

\$500

Min. 1 ***TIPS trained server

\$130/hour

\$1,000

Min. 2 ***TIPS trained servers

** Security will not be required during the rental set-up and clean-up periods.

*Regular Facility Use Rental fees for Community Centers are as follows:

\$30/hour

\$250

Min. 1 ***TIPS trained server

*** Tips trained OR training equivalent

Damage/Clean-up deposit **

(TIPS training or equivalent)

Servers/Caterer

***Non-profit Organizations operating within the Town of Belgrade are exempt from being charged a rental fee for events serving alcohol.

Number of people	Num	ıber	of	peo	ple
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Security (in addition to one Center Staff member hired by the Lessee)

Rental Fee * (in addition to regular facility use fees)

Damage/Clean-up deposit **

Servers/Caterer (TIPS training or equivalent)

I WOULD LIKE TO USE THE STAGE AND HAVE IT SET UP FOR USE: <u>\$10</u>

Cleaning Deposit (all renters) Returnable if space is left clean (write separate check)

Rental Fee

Checks payable to:Town of BelgradeSend to:Belgrade Community Center for All Seasons1 Center DriveBelgrade, ME. 04917207-495-3481

I acknowledge and agree to the following:

- Rental fees must be received 21 days prior to the event; deposit will be refunded if event is cancelled at least 21 days prior to the event.
- If the facility is left in a clean and in orderly condition, the cleaning deposit will be returned within 14 days after the scheduled event.
- All renters will be responsible for any damages incurred to the facility during their event.
- Caterers must provide proof of insurance and must be provided at least 10 days prior to the event.
- All facilities are non-smoking.
- It is also acknowledged that failure to adhere to this contract may result in denial of future use of the facility to me and/or the organization I represent.
- **FIRE PLACE**: The fire place is not to be used, unless approved by the Recreation Director.

		ıg - 207-351-5485	EMERGENCIES CALL: Dan McGlashing - 207-351-5485		
SPECIAL ARRANGEMENTS:	OFFICE USE	X Renter Date	X Renter	or Date	Unit Di
	 			ARRANGEMENTS:	SPECI

Approved by the Board of Selectpersons on March 3, 2009 / u/files/park&rec