

TOWN OF BELGRADE

Meeting Agenda

BOARD OF SELECTPERSONS

FEBRUARY 20, 2024 / REGULAR MEETING 6:30 P.M.

BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting

and participate online at <https://us02web.zoom.us/j/81131427984>

Call to Order and Pledge of Allegiance

Establish quorum.

Open Meeting

1. Public Comment

2. Review and approve minutes of February 6, 2024

3. UNFINISHED BUSINESS

A. Consideration of setting up an ad hoc committee to review ordinances, short-term rentals

B. Kenneth Workman Field trees - update

C. Approve Town Meeting Warrant, ordinances (attested copies)

4. NEW BUSINESS

A. Monthly Committee Presentation: Dianne Dowd, Town Historian

B. Lynn Matson, Village Green Historical Signage, parking lot update

C. Comprehensive Plan Implementation Oversight Committee presentation

D. Appointments/Resignations

E. TAN Bids

F. Consideration to move March 5 meeting to March 4 or 6

5. OTHER BUSINESS

6. WARRANTS

7. TOWN MANAGER REPORT

8. EXECUTIVE SESSION 1 M.R.S.A. §405(6)A – personnel matter, if needed.

Memo

Minutes

Review and approve minutes of February 6, 2024.

TOWN OF BELGRADE

Meeting Minutes

BOARD OF SELECTPERSONS

FEBRUARY 6, 2024 / PUBLIC HEARING 6:30, REGULAR MEETING IMMEDIATELY FOLLOWING
BELGRADE TOWN OFFICE

This meeting was conducted in person. The public may also view the meeting

online at <https://youtu.be/ITp5Frw5N6w>

Present: Chair Barbara Allen, Vice Chair Carol Johnson, Selectperson Daniel Newman, Selectperson Melanie Jewell, Selectperson Peter Rushton, Town Manager Lorna Dee Nichols, CEO Hans Rasmussen, Gary Mahler, Bert Languet, Sara Languet, Jeff Worthing, Tracy Malloy, Ernest Rice, Phil Sprague, Michial Heino, Tom Daniels, John Hall, Kathleen Moore, Chris Mitchell, Tanya Athanus, Kimberly Dallas, Andrew Dallas, Bruce Galouch, Sara Lozefski, Travis Burton, Dan MacKenzie.

Zoom participants: Rod Johnson, Kate Damren, Paul Thompson, Scott Damren, Nancy Findlan, Richard Bourne, Chris and Matti Bradley, Doris Mathias, Mary Vogel, Paul Stancioff, Kathleen Paradis.

6:31 p.m.

PUBLIC HEARING: *Annual Town Meeting Warrant Secret Ballot Referendum Articles*

Call to Order and Pledge of Allegiance by Chair Barbara Allen at 6:39 p.m.

Quorum established.

Open Meeting

Public Comment - none

Review and approve minutes of January 23, 2024 and January 29, 2024

Motion to accept the January 23, 2024 minutes as amended by Selectperson Daniel Newman, seconded by Selectperson Peter Rushton, vote 5-0.

Motion to accept the January 29, 2024 minutes as amended by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

UNFINISHED BUSINESS

142 Woodland Follow-up

Code Enforcement Officer Hans Rasmussen read his findings for the petition submitted to the Board of Selectpersons. Both in-person and Zoom participant residents shared their concerns on this property. There was discussion on an ad-hoc committee to review our ordinances; a moratorium on short-term rentals and/or how to regulate them. The Board would like to discuss this further at their February 20, 2024, regularly scheduled meeting.

Annual Town Meeting Warrant Articles, finalize remaining articles

Article 13 – set tax rate

Motion to approve the article as written by Selectperson Daniel Newman, seconded by Selectperson Peter Rushton, vote 5-0.

Article 32 – LD 1

Motion by Selectperson Melanie Jewell to remove as it is not needed per legal counsel, seconded by Chair Barbara Allen, vote 5-0.

Article 34 - MainePERS

Motion by Selectperson Daniel Newman to approve as amended, seconded by Vice Chair Carol Johnson, vote 5-0.

Article 35 – MainePERS buy-back

Motion to approve with \$162,000 from undesignated by Vice Chair Carol Johnson, seconded by Selectperson Daniel Newman, vote 5-0.

Article 38 – Benefit reserve

Motion by Vice Chair Carol Johnson to approve as amended with \$31,000 and adding the word 'and', seconded by Selectperson Peter Rushton, vote 5-0.

Article 39 – Cemetery ordinance updates

Motion by Vice Chair Carol Johnson to approve as amended, seconded by Selectperson Melanie Jewell, vote 5-0.

Article 40 – Camping ordinance

Motion by Vice Chair Carol Johnson to approve as amended, seconded by Selectperson Peter Rushton, vote 5-0.

Animal Control Officer Contract, review/approve

Motion by Selectperson Daniel Newman to approve the contract, seconded by Vice Chair Carol Johnson, vote 5-0.

NEW BUSINESS

Appointments/Resignations

Motion to appoint Jeffrey Worthing as Animal Control Officer by Chair Barbara Allen, seconded by Selectperson Melanie Jewell, vote 5-0.

Motion to appoint Tracy Malloy as Animal Control Officer by Chair Barbara Allen, seconded by Melanie Jewell, vote 4-1.

Motion to table the appointment of Dan Ceglinski by Selectperson Melanie Jewell, seconded by Vice Chair Carol Johnson, vote 5-0.

Delta Ambulance Representative/Q&A

Interim Executive Director Chris Mitchell gave a presentation of the current status of Delta Ambulance and the rate increase from \$15 per capita in 2023 to \$25 per capita in 2024.

RFP for Engineering Services/Fire Department

The Board reviewed the draft request for proposal for engineering services of the new fire station.

Motion to approve the request for proposal and let the Belgrade Fire and Rescue building committee put in the percentages, seconded by Selectperson Melanie Jewell, vote 5-0.

Motion by Selectperson Melanie Jewell to allow the Belgrade Fire and Rescue building committee to conduct tests necessary at the new building site and to take funds from the reserve account, seconded by Vice Chair Carol Johnson, vote 5-0.

Snowmobile Club request

Motion to allow Draggin Masters snowmobile club to use the new access point adjacent to Center for All Seasons by Selectperson Melanie Jewell, seconded by Selectperson Peter Rushton, vote 5-0.

RFP for Auditing Services

Motion to approve the request for proposals for auditing services, seconded by Vice Chair Carol Johnson, vote 5-0.

Abatements

Motion to approve abatement 2023-17 in the amount of \$497.62 for Laurence Dingus (Map 11, lot 13) by Chair Barbara Allen, seconded by Selectperson Melanie Jewell, vote 4-1 abstained (Daniel Newman).

OTHER BUSINESS

Discussion of placement of speed signs provided by the State of Maine at no charge to the Town of Belgrade in Belgrade Lakes Village.

Motion to place one speed sign north of the village and one near the dairy bar heading north by Vice Chair Carol Johnson, seconded by Chair Barbara Allen, vote 5-0.

WARRANTS

BMV Warrant 11 \$9,758.73

Motion by Chair Barbara Allen to approve warrant 11 in the amount of \$9,758.73, seconded by Vice Chair Carol Johnson, vote 5-0.

Payroll Warrant 12 \$26,385.93

Motion by Chair Barbara Allen to approve warrant 12 in the amount of \$26,385.93, seconded by Vice Chair Carol Johnson, vote 5-0.

AP Warrant 13 \$650,739.11

Motion by Chair Barbara Allen to approve warrant 13 in the amount of \$650,739.11, seconded by Vice Chair Carol Johnson, vote 5-0.

State Warrant 14 \$11,632.00

Motion by Chair Barbara Allen to approve warrant 14 in the amount of \$11,632.00, seconded by Vice Chair Carol Johnson, vote 5-0.

Postage Warrant 15 \$794.05

Motion by Chair Barbara Allen to approve warrant 15 in the amount of \$794.05, seconded by Vice Chair Carol Johnson, vote 5-0.

BMV Warrant 16 \$4,540.70

Motion by Chair Barbara Allen to approve warrant 16 in the amount of \$4,540.70, seconded by Vice Chair Carol Johnson, vote 5-0.

Payroll Warrant 17 \$20,849.11

Motion by Chair Barbara Allen to approve warrant 17 in the amount of \$20,849.11, seconded by Vice Chair Carol Johnson, vote 5-0.

AP Warrant 18 5,180.34

Motion by Chair Barbara Allen to approve warrant 18 in the amount of \$5,180.34, seconded by Vice Chair Carol Johnson, vote 5-0.

AP Warrant 19 \$400.00

Motion by Chair Barbara Allen to approve warrant 19 in the amount of \$400.00, seconded by Vice Chair Carol Johnson, vote 5-0.

2023 Warrants:

AP Warrant 156 \$10,917.53

Motion by Chair Barbara Allen to approve warrant 156 in the amount of \$10,917.53, seconded by Vice Chair Carol Johnson, vote 5-0.

TOWN MANAGER REPORT

The Comprehensive Plan Committee will attend the February 20 meeting to give a presentation to the Board.

The Roads committee met and discussed the status of roads, utilizing larger culverts where needed to help when we have large amounts of rain/melting, roads for possible paving consideration; traffic lights to aid in traffic flow when work is being done (replacing flaggers).

Updated paper tax maps have arrived and are available for viewing at the town office; updated digital tax maps have been uploaded to the town's website.

Parks and Recreation Director Dan MacGlashing, Jamie Dionne, Susan Bolduc and myself met with RSU 18 Superintendent Carl Gartley to discuss the trees at the Kenneth Workman field. Carl agreed to share in half the cost for the work to be done and to help plant new trees. In addition, there was some discussion on the tennis courts adjacent to the Workman field. With some research, it was confirmed RSU 18 owns the fields and courts; there are donor restrictions on the courts. Additional information (tree removal, planting) will come before the Board at a future meeting.

The Comprehensive Plan Committee met January 31 and will meet again February 21.

The March newsletter is finished and will be mailed out soon.

The Fire Department building committee met January 31 and finalized a draft request for proposal for engineering services you will consider at your meeting February 6.

I attended both the Comprehensive Plan meeting January 31 and Fire Dept. building meeting immediately following the comp plan meeting.

Update from David Allen of the Maine Department of Transportation about permanent signs at the Center for All Seasons:

We had previously approved the installation of these signs, under the following conditions. They would need to be MUTCD compliant. The wording on the sign would be "Event Ahead". It would be a black on yellow warning sign (Diamond shaped). It could be in place 1 hour before the event starts and must be down 1 hour after the event ends. The signs could be a permanently installed folding sign, or a sign on a temporary sign stand (Work zone sign stand). The sign could be 30 inches by 30 inches, 36 by 36 inches, or 48 by 48 inches, in size. Height to the bottom of the sign 5 feet. The sign and sign stand may not be placed on the shoulder of the highway. If a permanently installed folding sign is used, it must fold closed away from the highway when not in use. Responsibility for the signs and ensuring they are used in compliance with the above would be the town's. This authorization can be rescinded by the Department if issues arise with the signs.

Meeting February 1 with Maine D.O.T. re: speed signs that are being donated to us, these will be placed going into and coming out of the village area.

The TAN bid notice went out February 2 from BernsteinShur. These will be due February 15 and ready for the Board's review and award at the regularly scheduled meeting on February 20.

Chair of the Dams Committee Craig Alexander alerted us that dams are now open and to use caution. We've posted notices to our Facebook page, website, talking sign and posters in the public area of the town office.

A candidate forum will be held February 12, 6:30 p.m. at the Town Office.

Motion to exit regular session at 10:21pm by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

Motion to enter executive session pursuant to 1 M.R.S.A. §405(6)A – personnel matter at 10:22 p.m. by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

Motion to exit executive session at 11:08 pm by Chair Barbara Allen, seconded by Selectperson Peter Rushton, vote 5-0.

Motion to enter regular session at 11:09 by Selectperson Daniel Newman, seconded by Vice Chair Carol Johnson, vote 5-0.

The board set an executive session on February 13 at 7:00 pm pursuant to 1 M.R.S.A. §405(6)A personnel matter.

Motion to adjourn at 11:10 by Selectperson Melanie Jewell, seconded by Selectperson Peter Rushton, vote 5-0.

Memo

Consideration of ad hoc committee

As a follow-up to discussion on reviewing ordinances and addressing short-term rentals, consideration of setting up an ad hoc committee consisting of (suggested):

- Code Enforcement Officer
- One person from the Planning Board
- One person from the Selectboard
- One person from the Lakes & Natural Resources Committee
- One person from the Comprehensive Plan Committee
- Two community members
- One person from Seven Lakes Alliance or Lake Association who is Lake Smart certified.
- One local realtor

Memo

Workman Field

A follow up from recent discussion with Parks and Recreation Director Dan MacGlashing and Parks & Rec Board Chair Jamie Dionne, we have estimates for removal of dead trees and roots at the Workman field. In addition, myself, Jamie, Cory and Dan met with RSU 18 and they have agreed to share in the estimated total cost of \$8,500.00.

We request that four – 2.5-3 inch maple trees be planted to replace those removed, provided by Native Notions.

The cost for this work could be covered from the Rec Reserve account with approval from the Board of Selectpersons.

David Hallowell Construction LLC

70 Damren Road

Belgrade

ME 04917

Estimate

| Date | Estimate # |
|-----------|------------|
| 1/24/2024 | 112 |

| Name / Address |
|--|
| Town of Belgrade 990 Augusta Road Belgrade, ME 04917 |

5980.35
 CUT Trees $\frac{2500.00}{8480.35}$
 $\div 2 = 4240.18$

| Project |
|---------|
| |

| Description | Qty | Rate | Total |
|--|-----|--------|------------|
| Estimate to remove (3) big pine stumps on the edge of Workmans Field | | | |
| 130 Excavator 135.00per hour | 3 | 135.00 | 405.00 |
| Mini Excavator 110.00 per hour | 2 | 110.00 | 220.00 |
| Hauled away stumps | 1 | 150.00 | 150.00 |
| Bank Run Delivered | 12 | 12.00 | 144.00 |
| Loam delivered | 16 | 28.50 | 456.00 |
| Hay per bale is \$7.00 | 4 | 7.00 | 28.00 |
| Grass Seed per lb | 15 | 5.87 | 88.05 |
| Total | | | \$1,491.05 |

ALL SEASONS TREE SERVICE LLC

746 West Road | Belgrade, Maine 04917
2077516794 | allseasonstreeservice1@gmail.com | allseasonstreeservice.me

RECIPIENT:

Town of Belgrade
Belgrade, Maine 04917

SERVICE ADDRESS:

Belgrade, Maine 04917

| | |
|-------------------|-------------------|
| Quote #130 | |
| Sent on | Feb 13, 2024 |
| Total | \$3,200.00 |

| Product/Service | Description | Qty. | Unit Price | Total |
|-----------------|---|------|------------|------------|
| Tree Removal | Takedown, and haul away 3 pines by ballfield, and 1 damaged pine by library fence. Each trees approximate cost would be \$800 +/- | 4 | \$800.00 | \$3,200.00 |

3 x 800.00 = 2,400.00

Total **\$3,200.00**

This quote is valid for the next 10 days, after which values may be subject to change. Not responsible for lawn damage unless otherwise stated.

Signature: _____ **Date:** _____

Native Notions

ECOLOGICAL LANDSCAPES

213 West Rd • Belgrade, Maine 04917

207-314-9538

Estimate

To: Town of Belgrade (Workman Field)
990 Augusta Rd.
Belgrade, ME 04917

Office Phone: 495-2258
Work Phone:
Date: 2/6/2024

We hereby submit specifications and estimates for:

Item #1 – Planting 3 Maples – This includes excavating holes for new trees, bringing in loam/compost to backfill around the new trees to aid in establishment; planting 1 – 1.75"-2" caliper Sugar Maple, 1 – 1.75"-2" caliper Red Maple, 1 – 1.75"-2" caliper Autumn Blaze Maple, installing a mulch circle around each tree, delivery of all materials, equipment, and labor.
\$2275.00

*Planting 3 – 2"-2.5" caliper Maples - \$2787.20

*Planting 3 – 2.5"-3" caliper Maples - \$3385.40

Item #2 – Planting 4 Maples – This includes excavating holes for new trees, bringing in loam/compost to backfill around the new trees to aid in establishment; planting 1 – 1.75"-2" caliper Sugar Maple, 2 – 1.75"-2" caliper Red Maple, 1 – 1.75"-2" caliper Autumn Blaze Maple, installing a mulch circle around each tree, delivery of all materials, equipment, and labor.
\$3016.50

*Planting 4 – 2"-2.5" caliper Maples - \$3701.25

*Planting 4 – 2.5"-3" caliper Maples - \$4489.30

We Propose to furnish material and labor – complete in accordance with the above specifications, for the sum of: Dollars (\$) _____).

Payment to be made as follows: **30% due at signing of proposal, 30% 1 week prior to start date, remaining amount due at project completion.**

If accounts become past due a service charge of 3% per month will be charged to your account. Customer is responsible for any collection fees and attorney fees brought on by non payment.

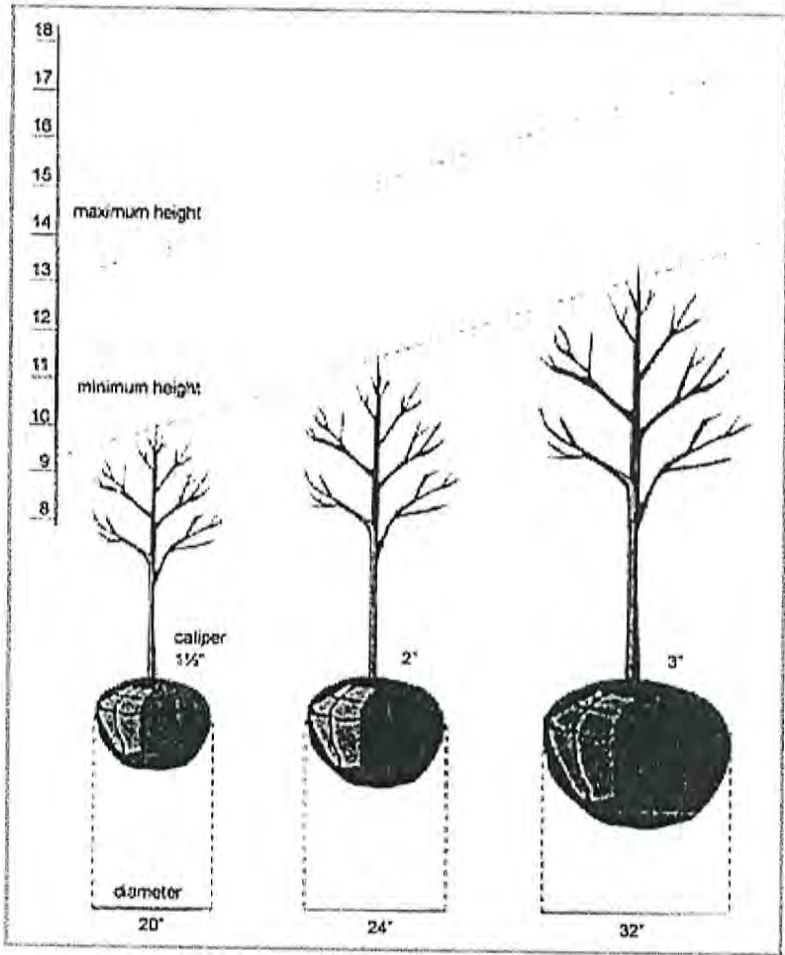
Guarantee: all plant material that has been planted by Native Notions is guaranteed for the growing season it was planted. If plants are planted after October 1st, the guarantee will continue through the following growing season. Plant guarantee is void if damage occurs from animals, vehicles, vandalism, or neglect. Under no circumstance will any form of claim be considered if payment is not made in accordance with this proposal.

Natural Products: we source all of our materials from local, reputable, high quality suppliers. We are very diligent about looking for signs of anything out of the ordinary in these natural products but due to the fact that seeds or spores may stay dormant until the right growing conditions present themselves, we cannot be held responsible if the growth of any weeds, fungus, or molds occur over time.

All material is guaranteed to be as specified, and the above work to be performed in accordance with drawings and specifications submitted. All agreements contingent upon strikes, accidents or delays beyond our control. This proposal may be withdrawn by us if not accepted in 30 days. Initial _____

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date of Acceptance: _____



Memo

Annual Town Meeting warrant, ordinances

The Board previously received copies of the final warrant and ordinances for review and approval of attested copies.

TOWN OF BELGRADE
STATE OF MAINE Kennebec, S.S.

To Jeremy Damren, of the Town of Belgrade, in the said County and State:

Greetings: In the name of the State, you are hereby required to notify and warn inhabitants of the Town of Belgrade, qualified to vote in Town affairs, to assemble at the Center For All Seasons, in said Town, Friday, March 15, 2024, at 7:45 a.m. to elect a Moderator to preside at said meeting, to elect Town Officers for the ensuing year(s) and to vote by secret ballot on Articles 2 to 8. Polls are to be open from 8:00 a.m. to 8:00 p.m.

The inhabitants of the Town of Belgrade, qualified to vote in the Town affairs, are hereby also warned to assemble at the Belgrade Community Center for All Seasons, on Saturday, March 16, 2024, at 1:00 p.m., to act on Article 9 to the end of the warrant.

ARTICLE 1

To elect a Moderator to preside at said meeting.

ARTICLE 2

To elect Town Officers for the ensuing years:

Two Selectpersons to three-year terms (Expire 2027)

ARTICLE 3

Shall the Town vote to raise and appropriate from taxation \$1,138 for the Sexual Assault Crisis and Support Center?

| 2023 | 2024 |
|-------------------|-------------------|
| <u>Actual</u> | <u>request</u> |
| \$1,138.00 | \$1,138.00 |

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 3 | NO | 1 | ABSENT | 2 |

ARTICLE 4

Shall the town vote to raise and appropriate from taxation \$60,000 for Lake Protection, to be disbursed to the following lake associations in fiscal year 2024, as follows:

| | 2023 | 2024 |
|--|--------------------|--------------------|
| | <u>Actual</u> | <u>request</u> |
| Belgrade Lakes Association <i>(Great Pond milfoil removal)</i> | \$24,000.00 | \$24,000.00 |
| Friends of Messalonskee <i>(Belgrade Stream milfoil removal)</i> | \$19,650.00 | \$19,650.00 |
| 7 Lakes Alliance <i>(Courtesy boat inspection, Youth Conservation Corps)</i> | \$12,600.00 | \$12,600.00 |
| McGrath-Salmon Lake Association <i>(Courtesy boat inspection, Youth Conservation Corps, Port-O-Let)</i> | <u>\$ 3,750.00</u> | <u>\$ 3,750.00</u> |
| TOTAL | \$60,000.00 | \$60,000.00 |
| Funding from property taxes | \$60,000.00 | \$60,000.00 |

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 3 | NO | 1 | ABSENT | 2 |

ARTICLE 5

Shall the Town vote to raise and appropriate from taxation \$1,562.40 to help fund Spectrum Generations for Belgrade residents?

| 2023 | 2024 |
|-------------------|-------------------|
| <u>Actual</u> | <u>request</u> |
| \$1,488.00 | \$1,562.40 |

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 3 | NO | 1 | ABSENT | 2 |

ARTICLE 6

Shall the Town vote to raise and appropriate from taxation \$1,500 to help fund Hospice Volunteers of Waterville Area, which provides services to the residents of Belgrade?

| | | <u>2023 Actual</u> | | | <u>2024 request</u> | |
|---|-----|------------------------|----|---|-------------------------|---|
| | | \$1,500.00 | | | \$1,500.00 | |
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 7

Shall the Town vote to raise and appropriate from taxation \$350 to help fund Kennebec Behavioral Health mental health services for the uninsured and underinsured residents of Belgrade?

| | | <u>2023 Actual</u> | | | <u>2024 request</u> | |
|---|-----|------------------------|----|---|-------------------------|---|
| | | \$0.00 | | | \$350.00 | |
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 8

To see if the town will authorize the Board of Selectpersons to convey to Belgrade’s state legislators, Members of Congress, Governor, and President of the United States that the town hereby calls upon our Federal elected representatives to enact Cash Back Carbon pricing legislation to protect Maine from the costs and environmental risks of continued climate inaction. Cash-Back Carbon Pricing charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis with monthly dividend checks. The record of the vote approving this resolution shall be transmitted by written notice to the above mentioned parties by the Board of Selectpersons within 30 days of this vote.

*****GENERAL GOVERNMENT*****

ARTICLE 9

Shall the Town vote to authorize the Board of Selectpersons or their designee to negotiate and the Board enter into multi-year contracts on behalf of the Town and to extend existing contracts found to be in the best interest of the Town of Belgrade?

| | | | | | | |
|------------------------------------|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
|------------------------------------|-----|---|----|---|--------|---|

ARTICLE 10

To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2024 between January 1, 2025, and the date of the regular 2025 Town Meeting.
- Vote to accept all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.
- Pursuant to 36 MRSA section 506 to authorize the tax collector to accept prepayment of property taxes prior to the delivery of the tax commitment to the tax collector by the assessors without payment of interest.

| | | | | | | |
|------------------------------------|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
|------------------------------------|-----|---|----|---|--------|---|

ARTICLE 11

To see if the town will set Friday, September 6, 2024, as the date 2024 property taxes are due. For taxes paid after September 6, 2024, interest will be charged at a rate equal to 1% above the per annum interest rate on the Town's tax anticipation note. Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer.

| | | | | | | |
|------------------------------------|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 5 | NO | 0 | ABSENT | 0 |
|------------------------------------|-----|---|----|---|--------|---|

ARTICLE 12

To see if the town will appropriate estimated revenues in the amount of \$1,720,000 from the following sources to reduce the property tax commitment:

| | <u>2023 Budget</u> | <u>2023 actual</u> | <u>2024 proposed</u> |
|---------------------------|------------------------|------------------------|--------------------------|
| Vehicle excise tax | \$1,000,000.00 | \$1,139,405.95 | \$1,000,000.00 |
| Boat excise tax | \$ 9,996.00 | \$ 11,152.00 | \$ 10,000.00 |
| Interest on Taxes | \$ 10,000.00 | \$ 12,447.49 | \$ 10,000.00 |
| Agent Fees | \$ 0.00 | \$ 25,761.55 | \$ 25,000.00 |
| Cable Franchise Fees | \$ 49,000.00 | \$ 51,487.93 | \$ 50,000.00 |
| Homestead Exemption | \$ 216,000.00 | \$ 232,867.00 | \$ 225,000.00 |
| Municipal Revenue Sharing | \$ 350,000.00 | \$ 335,299.47 | \$ 350,000.00 |
| Bank Interest | \$ 20,000.00 | \$ 99,502.42 | \$ 50,000.00 |
| TOTAL | \$1,654,996.00 | \$1,907,923.81 | \$1,720,000.00 |

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 13

To see if the town will appropriate \$9,500 from plumbing fees, \$8,000 from building permits and will raise and appropriate from taxation \$777,765, for municipal operations and administrative activities as follows:

| | <u>2023 Budget</u> | <u>2023 actual</u> | <u>2024 proposed</u> |
|------------------------|------------------------|------------------------|--------------------------|
| Selectboard | \$ 14,855.00 | \$ 7,070.24 | \$ 14,855.00 |
| Board of Appeals | \$ 1,350.00 | \$ 15.00 | \$ 1,850.00 |
| Administration | \$504,875.00 | \$473,053.51 | \$498,290.00 |
| Town Manager | \$106,220.00 | \$104,066.08 | \$110,870.00 |
| Code Enforcement | \$ 59,000.00 | \$ 57,873.52 | \$ 56,650.00 |
| Planning Board | \$ 7,250.00 | \$ 4,267.88 | \$ 2,200.00 |
| Hearings and Elections | \$ 11,950.00 | \$ 9,936.85 | \$ 15,450.00 |
| Historian | \$ 500.00 | \$ 500.00 | \$ 600.00 |
| Insurance | \$ 94,600.00 | \$ 99,855.50 | \$ 94,500.00 |
| TOTAL | \$800,600.00 | \$756,638.58 | \$795,265.00 |

Funding from non-property tax sources:

| | | | |
|----------------------|--------------------|--------------------|---------------------|
| Plumbing fees | \$ 8,700.00 | \$11,808.75 | \$ 9,500.00 |
| Building permit fees | \$ 7,500.00 | \$ 8,499.89 | \$ 8,000.00 |
| TOTAL | \$16,200.00 | \$20,308.64 | \$ 17,500.00 |

Funding from property taxes **\$784,400.00** **\$777,765.00**

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

*****PUBLIC SAFETY*****

ARTICLE 14

To see if the town will appropriate \$44,980 in non-tax revenue, and raise and appropriate from taxation \$502,559 for Public Safety, for a total of \$547,539 as follows, with any unexpended balance from the Fire & Rescue Department budget lapsing into its equipment capital reserve:

| | <u>2023 Budget</u> | <u>2023 actual</u> | <u>2024 proposed</u> |
|--------------------------|------------------------|------------------------|--------------------------|
| Emergency Mgmt. Director | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| Fire & Rescue Department | \$409,405.00 | \$403,799.60 | \$454,075.00 |
| Municipal streetlights | \$ 1,800.00 | \$ 2,227.61 | \$ 1,800.00 |
| Animal Control Officer | \$ 13,700.00 | \$ 11,405.19 | \$ 24,560.00 |
| Health Officer | \$ 550.00 | \$ 550.00 | \$ 1,250.00 |
| Dispatch | \$ 53,600.00 | \$ 52,970.91 | \$ 65,354.00 |
| TOTAL | \$479,555.00 | \$471,453.31 | \$547,539.00 |

Funding from non-property tax sources:

| | | | |
|----------------------------------|---------------------|--------------------|---------------------|
| Town of Rome contribution | \$ 32,500.00 | \$32,500.00 | \$ 42,240.00 |
| Fire Dept. cost recovery revenue | \$ 11,271.00 | \$11,271.00 | \$ 1,240.00 |
| Dog fees | \$ 1,500.00 | \$ 1,049.00 | \$ 1,500.00 |
| TOTAL | \$ 45,271.00 | \$44,820.00 | \$ 44,980.00 |

Funding from property taxes \$434,284.00 \$502,559.00

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****PUBLIC WORKS*****

ARTICLE 15

To see if the town will appropriate \$53,920 from the Local Roads Assistance Program (LRAP) and raise and appropriate from taxation \$626,255 for Public Works, for a total of \$680,175 as follows, with any unexpended balance lapsing into the roads capital reserve:

| | 2023 | 2023 | 2024 |
|---|---------------------|---------------------|---------------------|
| | Budget | actual | proposed |
| General road maintenance | \$172,275.00 | \$141,373.84 | \$191,175.00 |
| Winter Maintenance contract | \$314,000.00 | \$306,763.60 | \$343,000.00 |
| Fuel escalator (winter maint. Contract) | \$ 12,000.00 | \$ 3,599.89 | \$ 6,000.00 |
| Sand and salt | \$140,000.00 | \$145,539.68 | \$140,000.00 |
| TOTAL | \$638,275.00 | \$593,677.12 | \$680,175.00 |

Funding from non-property tax sources:

| | | | |
|---------------------------------------|---------------------|---------------------|---------------------|
| Local Roads Assistance Program (LRAP) | \$ 45,756.00 | \$ 45,756.00 | \$ 53,920.00 |
| TOTAL | \$ 45,756.00 | \$ 45,756.00 | \$ 53,920.00 |

Funding from property taxes \$592,519.00 \$626,255.00

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****CEMETERIES*****

ARTICLE 16

To see if the Town will appropriate \$12,849.20 in income from the Cemetery portfolio, and raise and appropriate from taxation \$91,005.80, for the cost of operations and maintenance of the cemeteries as follows:

| | 2023 | 2023 | 2024 |
|---------------------|--------------------|--------------------|---------------------|
| | Budget | actual | proposed |
| Personnel | \$45,240.00 | \$34,275.43 | \$ 65,880.00 |
| Education | \$ 0.00 | \$ 0.00 | \$ 500.00 |
| Services | \$ 5,800.00 | \$ 7,014.62 | \$ 7,000.00 |
| Supplies | \$ 4,875.00 | \$ 5,339.98 | \$ 9,375.00 |
| Repairs/Maintenance | \$ 9,000.00 | \$ 7,661.05 | \$ 12,500.00 |
| Capital Equipment | \$ 1,500.00 | \$ 1,533.97 | \$ 2,000.00 |
| Licenses | \$ 2,250.00 | \$ 4,400.00 | \$ 2,250.00 |
| Memorial Day | \$ 1,500.00 | \$ 1,658.45 | \$ 2,350.00 |
| Flowers | \$ 2,000.00 | \$ 1,672.94 | \$ 2,000.00 |
| TOTAL | \$72,165.00 | \$63,556.44 | \$103,855.00 |

Funding from non-property tax sources:

| | | |
|------------------------------|--------------------|--------------------|
| Cemetery Portfolio | \$ 8,886.26 | \$11,973.19 |
| ICS Perpetual Care | \$ 314.74 | \$ 420.89 |
| Guy A. Yeaton Cemetery Trst. | \$ 79.85 | \$ 106.78 |
| Cemetery Trust | \$ 287.40 | \$ 384.34 |
| TOTAL | \$ 9,568.25 | \$12,849.20 |

Funding from property taxes \$62,596.75 \$91,005.80

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****FACILITIES and GROUNDS*****

ARTICLE 17

To see if the town will appropriate \$1,550 from the library mowing contract, and raise and appropriate from taxation \$423,105, for the maintenance of facilities and grounds as follows:

| | 2023 | 2023 | 2024 |
|------------------------------|----------------------|----------------------|------------------------|
| | <u>Budget</u> | <u>actual</u> | <u>proposed</u> |
| Personnel | \$164,670.00 | \$156,287.22 | \$214,000.00 |
| Professional Services | \$ 500.00 | \$ 1,400.00 | \$ 1,400.00 |
| Services | \$ 4,400.00 | \$ 5,804.21 | \$ 5,900.00 |
| Supplies | \$ 13,700.00 | \$ 16,902.77 | \$ 14,900.00 |
| Repairs/Maintenance | \$ 20,500.00 | \$ 23,014.88 | \$ 20,500.00 |
| Purchases/Equipment | \$ 1,000.00 | \$ 23,304.97 | \$ 2,000.00 |
| Center for All Seasons | \$ 56,825.00 | \$ 39,972.07 | \$ 42,855.00 |
| North Belgrade Comm. Ctr. | \$ 16,940.00 | \$ 13,094.44 | \$ 13,665.00 |
| Maintenance garage | \$ 8,400.00 | \$ 16,315.29 | \$ 11,250.00 |
| Salt and sand shed | \$ 2,600.00 | \$ 2,815.54 | \$ 3,300.00 |
| Lakes fire station | \$ 22,045.00 | \$ 16,336.13 | \$ 10,830.00 |
| Depot fire station | \$ 8,705.00 | \$ 4,545.16 | \$ 6,105.00 |
| North Belgrade fire station | \$ 7,350.00 | \$ 7,852.02 | \$ 10,100.00 |
| Transfer Station | \$ 24,665.00 | \$ 15,188.75 | \$ 19,800.00 |
| Parks | \$ 11,000.00 | \$ 3,758.94 | \$ 4,750.00 |
| Dalton Road properties | \$ 27,550.00 | \$ 7,322.89 | \$ 24,450.00 |
| Dams <i>(see Article 24)</i> | \$ 400.00 | \$ 0.00 | \$ 0.00 |
| History House | \$ 3,200.00 | \$ 2,975.00 | \$ 1,000.00 |
| Town Office | \$ 20,290.00 | \$ 21,479.67 | \$ 16,850.00 |
| Library | \$ 1,000.00 | \$ 849.88 | \$ 1,000.00 |
| TOTAL | \$415,740.00 | \$376,219.83 | \$424,655.00 |

Funding from non-property tax sources:

| | | | |
|---------------------------------|--------------------|--------------------|--------------------|
| Library mowing/plowing contract | \$ 3,000.00 | \$ 1,378.00 | \$ 1,550.00 |
| TOTAL | \$ 3,000.00 | \$ 1,378.00 | \$ 1,550.00 |

Funding from property taxes **\$412,740.00** **\$423,105.00**

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****SOLID WASTE/RECYCLING*****

ARTICLE 18

To see if the town will appropriate \$30,000 from anticipated revenue from Solid Waste operations, and raise and appropriate from taxation \$329,193 for a total request of \$359,193.

| | 2023 | 2023 | 2024 |
|---------------------------|----------------------|----------------------|------------------------|
| | <u>Budget</u> | <u>actual</u> | <u>proposed</u> |
| Household Hazardous Waste | \$ 2,000.00 | \$ 2,069.90 | \$ 2,900.00 |
| Transfer Station | \$359,000.00 | \$340,795.65 | \$351,493.00 |
| Chandler Road | \$ 700.00 | \$ 500.00 | \$ 700.00 |
| Dunn Road | \$ 4,100.00 | \$ 3,539.88 | \$ 4,100.00 |
| TOTAL | \$365,800.00 | \$346,905.43 | \$359,193.00 |

Funding from non-property tax sources:

| | | | |
|---------------------|---------------------|---------------------|---------------------|
| From undesignated | \$ 10,000.00 | \$ 10,000.00 | \$ 0.00 |
| Solid waste revenue | \$ 30,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| TOTAL | \$ 40,000.00 | \$ 40,000.00 | \$ 30,000.00 |

Funding from property taxes **\$325,800.00** **\$329,193.00**

| | | | | | | |
|-----------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
|-----------------------------|-----|---|----|---|--------|---|

Budget Committee recommendation: YES 4 NO 0 ABSENT 2

*****LIBRARY*****

ARTICLE 19

To see if the town will appropriate \$8,524 from the library capital reserve, and raise and appropriate from taxation \$107,096 for library services as follows, with any unexpended balance lapsing into the library capital reserve:

| | 2023 | 2023 | 2024 |
|------------------|---------------------|---------------------|---------------------|
| | <u>Budget</u> | <u>actual</u> | <u>proposed</u> |
| Personnel | \$ 98,000.00 | \$ 95,705.33 | \$103,100.00 |
| Education | \$ 200.00 | \$ 0.00 | \$ 500.00 |
| Membership/Dues | \$ 125.00 | \$ 0.00 | \$ 125.00 |
| Services | \$ 1,150.00 | \$ 1,952.40 | \$ 2,550.00 |
| Supplies | \$ 6,100.00 | \$ 4,951.05 | \$ 6,150.00 |
| Special Projects | \$ 1,500.00 | \$ 1,016.11 | \$ 1,500.00 |
| Equipment | \$ 1,200.00 | \$ 1,497.00 | \$ 1,200.00 |
| Licenses | \$ 350.00 | \$ 495.00 | \$ 495.00 |
| TOTAL | \$110,025.00 | \$105,616.89 | \$115,620.00 |

Funding from non-property tax sources:

| | | | |
|-------------------------|-------------|-------------|-------------|
| Library capital reserve | \$ 8,524.00 | \$ 8,524.00 | \$ 8,524.00 |
|-------------------------|-------------|-------------|-------------|

Funding from property taxes: \$101,501.00 \$107,096.00

Selectboard recommendation: YES 3 NO 0 ABSENT 2
 Budget Committee recommendation: YES 4 NO 0 ABSENT 2

ARTICLE 20

To see if the town will authorize the Board of Selectpersons to enter into a one-year contract with the Friends of the Belgrade Public Library for up to \$3,000 to be paid by the Friends to the Town for plowing and mowing services to be performed by the Town at the Library property on Depot Road.

Selectboard recommendation: YES 3 NO 0 ABSENT 2

*****PARKS and RECREATION*****

ARTICLE 21

To see if the town will appropriate \$98,500 from anticipated recreation revenue, and raise and appropriate from taxation \$172,242 for recreation services, with any unexpended balance lapsing into the recreation capital reserve:

| | 2023 | 2023 | 2024 |
|---------------------|---------------------|---------------------|---------------------|
| | <u>Budget</u> | <u>actual</u> | <u>proposed</u> |
| Personnel | \$186,000.00 | \$167,618.79 | \$217,837.00 |
| Education | \$ 750.00 | \$ 125.00 | \$ 1,000.00 |
| Memberships | \$ 45.00 | \$ 195.00 | \$ 155.00 |
| Services | \$ 17,000.00 | \$ 21,858.39 | \$ 23,800.00 |
| Supplies | \$ 5,050.00 | \$ 5,942.96 | \$ 5,750.00 |
| Special Projects | \$ 8,000.00 | \$ 5,884.08 | \$ 18,200.00 |
| Repairs/Maintenance | \$ 7,000.00 | \$ 8,294.53 | \$ 2,000.00 |
| Equipment | \$ 1,500.00 | \$ 3,037.05 | \$ 2,000.00 |
| TOTAL | \$225,345.00 | \$212,505.80 | \$270,742.00 |

Funding from non-property tax sources:

| | | | |
|----------------------|---------------------|--------------------|---------------------|
| Rec Fees | \$ 9,000.00 | \$ 8,965.00 | \$ 9,000.00 |
| Summer Camp | \$ 40,000.00 | \$44,718.00 | \$ 45,000.00 |
| Rentals | \$ 5,000.00 | \$10,514.00 | \$ 10,000.00 |
| Craft Show | \$ 6,500.00 | \$ 6,800.00 | \$ 6,500.00 |
| After School Program | \$ 8,500.00 | \$22,862.00 | \$ 28,000.00 |
| TOTAL | \$ 69,000.00 | \$93,859.00 | \$ 98,500.00 |

Funding from property taxes \$157,045.00 \$172,242.00

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 2 | NO | 2 | ABSENT | 2 |

*****SOCIAL SERVICES*****

ARTICLE 22

To see if the town will vote to appropriate \$5,000 from the emergency fuel fund and to raise and appropriate from taxation \$11,200 for a total of \$16,200 for social services as follows:

| | <u>2023 Budget</u> | <u>2023 actual</u> | <u>2024 proposed</u> |
|---------------------------------|------------------------|------------------------|--------------------------|
| General Assistance | \$ 5,000.00 | \$ 4,385.46 | \$ 5,100.00 |
| Emergency Fuel Fund | \$20,000.00 | \$ 749.90 | \$ 5,000.00 |
| Senior Resources Committee | \$ 3,500.00 | \$ 3,028.45 | \$ 5,000.00 |
| Community event traffic control | \$ 780.00 | \$ 340.00 | \$ 300.00 |
| Holiday wreaths | \$ 500.00 | \$ 711.98 | \$ 800.00 |
| TOTAL | \$29,780.00 | \$ 9,215.79 | \$16,200.00 |

Funding from non-property tax sources:

| | | | |
|------------------------|--------------------|--------------------|--------------------|
| From undesignated fund | \$12,500.00 | \$12,500.00 | \$ 0.00 |
| Emergency fuel fund | \$ 12,500.00 | \$12,500.00 | \$ 5,000.00 |
| TOTAL | \$25,000.00 | \$25,000.00 | \$ 5,000.00 |

| | | | |
|------------------------------------|--------------------|--|--------------------|
| Funding from property taxes | \$ 4,780.00 | | \$11,200.00 |
|------------------------------------|--------------------|--|--------------------|

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 3 | NO | 1 | ABSENT | 2 |

ARTICLE 23

To see if the town will appropriate \$1,500 to support the Belgrade Senior Volunteer Work Program, which allows seniors 60 and older to earn benefits up to \$750, with the benefits to be paid through a tax abatement from the overlay fund toward their property taxes, and to authorize unused funds to be placed into a special reserve account called the Senior Volunteer Work Ordinance Fund.

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

*****DAMS*****

ARTICLE 24

To see if the town will raise and appropriate from taxation \$49,608.00 for Belgrade's share of 2024 operations/maintenance costs of the Village Dam, Wings Mills and Salmon Lake dams.

| | <u>2024 proposed</u> |
|-------------------------------------|--------------------------|
| Dams Capital Reserve | \$ 7,200.00 |
| Maintenance | \$ 9,600.00 |
| Village Dam concrete Remediation | \$ 0.00 |
| Wings Mill driveway, steel, etc. | \$32,808.00 |
| TOTAL | \$49,608.00 |

| | |
|------------------------------------|--------------------|
| Funding from property taxes | \$49,608.00 |
|------------------------------------|--------------------|

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 25

To see if the town will approve moving the balance of \$500,000 in the Public Works Capital Reserve Account back to the undesignated fund account, and dissolving the reserve account set up.

| | | | | | | |
|---|-----|---|----|---|--------|---|
| <i>Selectboard recommendation:</i> | YES | 3 | NO | 0 | ABSENT | 2 |
| <i>Budget Committee recommendation:</i> | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 26

To see if the town will approve moving \$500,000 from undesignated funds to the Roads Capital Reserve Account to prepare for upcoming paving costs.

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****FUNDING RESERVE ACCOUNTS*****

ARTICLE 27

To see if the town will appropriate \$607,500 from the undesignated fund, in the following amounts to fund the following reserve accounts:

| | <u>2023 Balance*</u> | <u>2024 proposed</u> |
|-----------------------------------|--------------------------|--------------------------|
| Fire/Rescue Equipment Reserve | \$398,098.34 | \$200,000.00 |
| Facilities/Cemetery Truck Reserve | \$ 7,223.00 | \$ 40,000.00 |
| Cemetery Equipment Reserve | \$ 29,705.00 | \$ 20,000.00 |
| Fire Station Building Reserve | \$428,669.50 | \$200,000.00 |
| Maintenance Garage Reserve | \$ 25,586.70 | \$ 12,500.00 |
| Facilities Reserve | \$ 70,090.83 | \$100,000.00 |
| Solid Waste Reserve | \$109,159.55 | \$ 10,000.00 |
| Legal Fund Reserve | \$ 31.62 | \$ 25,000.00 |
| TOTAL | \$1,068,564.54 | \$607,500.00 |

*Unaudited balances

| | | |
|------------------------------------|----------------|----------------|
| Funding from property taxes | \$ 0.00 | \$ 0.00 |
|------------------------------------|----------------|----------------|

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****DEBT SERVICE*****

ARTICLE 28

To see if the town will raise and appropriate from taxation \$297,061 for the second payment on the remaining year of the Road Bond, \$49,893 for the ninth payment on the Town Office 13-year bond and \$15,000 for the Tax Anticipation Note interest and fees, for a total of \$356,954.

| | <u>2023 Budget</u> | <u>2023 actual</u> | <u>2024 proposed</u> |
|--------------------------------|------------------------|------------------------|--------------------------|
| Road Bond | \$297,060.00 | \$297,060.30 | \$297,061.00 |
| Town Office | \$49,894.00 | \$49,892.42 | \$ 49,893.00 |
| Interest Tax Anticipation Note | \$15,000.00 | \$ 2,850.00 | \$ 15,000.00 |
| TOTAL | \$361,954.00 | \$349,802.72 | \$356,954.00 |

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****TRUST ACTIVITIES*****

ARTICLE 29

To see if the town will raise and appropriate \$946.26 in property taxes, and appropriate \$53.74 from the Don C. Stevens Fund for a total of \$1,000 to support an academic award from the town to the highest-ranking Belgrade senior graduating in 2023.

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 30

To see if the town will appropriate, authorize, designate or release the collective sum of \$18,307.63 as dictated by the following trusts and funds:

*To make available to the Principal of Belgrade Central School the interest, in the amount of \$368.55, from the Robert A. Guptill Historical Fund for the promotion and association of history.

*Authorize use of the Don C. Stevens Fund for the Public Schools of Belgrade income in the amount of \$17,939.08 to benefit the public schools of Belgrade.

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
| Budget Committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

*****ADDITIONAL ARTICLES*****

ARTICLE 31

To see if the town will authorize the Selectboard to use money from the undesignated fund to maintain operations at 2023 levels should the voters reject a departmental budget under this warrant, until such time as the voters approve a revised budget for the department(s) at a special town meeting.

| | | | | | | |
|-----------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
|-----------------------------|-----|---|----|---|--------|---|

ARTICLE 32

Shall the Town vote to move \$150,000 from undesignated funds to the Recreation Reserve account for the purpose of a future purchase of waterfront and/or outdoor recreational options in North Belgrade?

| | | | | | | |
|-----------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 3 | NO | 0 | ABSENT | 2 |
|-----------------------------|-----|---|----|---|--------|---|

ARTICLE 33

To see if the Town agrees to add coverage under Regular Plan AC for its full-time general government employees and appointed officials effective April 1, 2024. The Town will allow general government employees and appointed officials who join effective April 1, 2024 to purchase credit for past employment with the Town (prior service). The Town will share in the purchase of prior service credit for these employees based on the original cost provided to employees by MainePERS if the employee completes the purchase of their portion of the cost by March 31, 2026 or the date they terminate employment with the Town, whichever is sooner. If the original cost provided by MainePERS is not paid in full within 30 days from the date the Town and the employee are billed by MainePERS, the Town is responsible for any interest that accrues on the total unpaid balance up through day 59. Employees are responsible for any interest that accrues on the total unpaid balance from day 60 forward. The Town will not share in the purchase of prior service for any eligible employee who has not completed the purchase of their portion of the original cost for their prior service by March 31, 2026, or by the date they terminate employment with the Town, whichever is sooner. The Town authorizes and directs the Select Board to determine how much the Town will contribute toward the purchase of each eligible employee's prior service at its next meeting and directs the Select Board to provide that information to each eligible employee and to MainePERS by the end of the business day immediately following that meeting. The Town will continue to provide Special Plan 3C to its full-time firefighters and emergency medical services employees. The limited period open enrollment provision the Town adopted upon joining MainePERS will apply to all MainePERS-eligible employees. All other employees, including elected officials, are excluded from participation at this time. The Town of Belgrade authorizes the Board of Selectpersons to sign the amended agreement between the Town and Maine Public Employees Retirement System.

| | | | | | | |
|-----------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 5 | NO | 0 | ABSENT | 0 |
|-----------------------------|-----|---|----|---|--------|---|

ARTICLE 34

Shall the Town create a special reserve fund for the purpose of funding the Town's share in the purchase of prior service credit for employees' past employment with the Town under MainePERS pursuant to Article 33, appropriate \$162,000 to be transferred to the fund from the undesignated account, authorize the Selectboard to expend funds for this purpose as it deems appropriate, and let the unexpended balance of this fund fall to the undesignated account after March 31, 2026?

| | | | | | | |
|----------------------------------|-----|---|----|---|--------|---|
| Selectboard recommendation: | YES | 5 | NO | 0 | ABSENT | 0 |
| Budget committee recommendation: | YES | 4 | NO | 0 | ABSENT | 2 |

ARTICLE 35

To see if the Town will vote to repeal the following perpetuity article as the Boy Scouts / Girl Scouts no longer exist in Belgrade and the article is no longer applicable:

2010, Article 52: To see if the Town will continue to allow Troop #453, Belgrade Boy Scouts of America and Belgrade Girl Scouts to promote recycling, by bundling used newsprint for shipment on Town property, and to authorize the payment from these revenues to Boy Scout Troop #453 and Belgrade Girl Scouts, in support of their programs and activities. To the extent that any such bundling and shipping is done in collaboration with other Town recycling efforts, Troop #453 and Belgrade Girl Scouts shall compensate the Town for its pro rata share of related expenses. This article will remain in effect, until changed by a vote of a future town meeting.

Selectboard recommendation: YES 3 NO 0 ABSENT 2

ARTICLE 36

To see if the Town will vote to repeal Article 52, adopted as a perpetuity article in 2020;

2020, Article 52: To see if the Town will vote to refund excess motor vehicle excise tax credits to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.

And vote to approve the following:

To see if the Town will vote to refund excess motor vehicle excise tax credits paid to the Town of Belgrade to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.

ARTICLE 37

Shall the Town vote to establish a non-lapsing Benefit Reserve Account for the purpose of paying accrued benefits when employment is terminated with the Town, appropriate \$31,000 to be transferred to the account from the undesignated account and authorize the Selectboard to expend funds for this purpose as it deems appropriate?

Selectboard recommendation: YES 5 NO 0 ABSENT 0
Budget Committee recommendation: YES 4 NO 0 ABSENT 2

ARTICLE 38

Shall the Town approve amendments to the Town's Cemetery ordinance, which was last amended in 2023?

Selectboard recommendation: YES 5 NO 0 ABSENT 0

ARTICLE 39

Shall an ordinance entitled "Town of Belgrade Ordinance Prohibiting Loitering and Camping In and On Public Streets, Public Places, or Municipal Buildings" be enacted?

Selectboard recommendation: YES 5 NO 0 ABSENT 0

Given under our hands at Belgrade, Maine in the County of Kennebec, and the State of Maine, this ____ day of February in the year of our Lord Two Thousand Twenty-Four.

Dated: _____

Municipal Officers:

Barbara Allen, Chair Selectperson

Carol Johnson, V. Chair Selectperson

Daniel Newman, Selectperson

Melanie Jewell, Selectperson

Peter Rushton, Selectperson

Attest: A True Copy

Mary J. Vogel

Public Information Officer

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of the Town of Belgrade, county of Kennebec and State of Maine, qualified by law to vote in Town affairs, to assemble at the time and place and for the purpose within named by posting an attested copy off the within warrant in the Belgrade Town Office, Belgrade Town Library, Center For All Seasons, Belgrade Depot Post Office, Belgrade Lakes Post Office and Christy's Store, being public and conspicuous places in said Town, on the _____ day of _____, 2024 A.D., being at least seven days before the meeting.

Jeremy Damren, Public Information Officer for the Town of Belgrade, Maine 04917

Town of Belgrade

Ordinance Prohibiting Loitering and Camping In and On Public Streets, Public Places, or Municipal Buildings.

1. Prohibition.

- a. It shall be unlawful for any person to loiter, loaf, wander, stand or remain idle either alone or in consort with others in a public place in such manner so as to commit in or upon any public street, public highway, public sidewalk or any other public place or building any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public sidewalk, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress and regress therein, thereon and thereto.

- b. It shall be unlawful to camp, sleep, or remain upon the grounds of any municipal building or any municipal building, municipal cemetery, public parks, fields or woodlands, public streets, public highways, public sidewalk, or any other Town owned, controlled or maintained property between the hours of 9:00 pm to 5:00 am, unless such person is in lawful employment, participating in a program or activity sponsored or authorized by the Town or unless such person has the prior written authorization of the Town Manager to be on said property during the aforementioned hours. In considering a request for authorization to be on said property during these hours, the Town Manager shall consider the purpose of the request/use, whether the use would unreasonably disturb persons who occupy property adjacent to the property in question, whether the use will cause damage to the property from destruction or overuse, and whether adequate facilities exist to support the proposed use. When authorizing any such use, the Town Manager may designate the specific area within Town property where the use shall be permitted, based upon the foregoing criteria.

2. Enforcement and Violations.

- a. When any person causes or commits any of the conditions enumerated in Section 1 of this Ordinance, the Code Enforcement Officer, Town Manager, or any law enforcement officer shall order that person to stop causing or committing such conditions and to move on or disperse. Any person who fails or refuses to obey such orders will be in violation of this Ordinance.

3. Definitions. As used in this Ordinance, the following terms have the following meaning:

- a. "Camp" means: to occupy a recreational vehicle, tent, or motor vehicle as temporary living quarters. "Camp" also means to park a recreational vehicle or motor vehicle on a street or in a municipal parking lot for three or more

consecutive hours between the hours of 11:50 p.m. and 6:00 a.m. the following day unless the recreational vehicle is unoccupied the entire time it is parked there.

- b. "Municipal Parking Lot" mean: any parking area, publicly owned.
- c. "Recreational Vehicle" means: a vehicular-type portable structure, without permanent foundation, which can be towed, hauled or driven over the road and which is primarily designed as a temporary living accommodation for recreational, camping and travel use, including, but not limited to, travel trailers, truck campers, camping trailers, and self-propelled motor homes.

To Mary J. Vogel, Town Clerk of the Town of Belgrade, Maine.

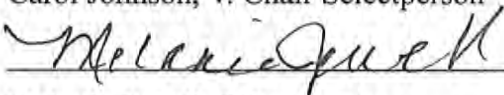
We the Belgrade Board of Selectpersons hereby certify to you that the document to which we have affixed this certificate is a true attest copy of the official text of an ordinance entitled "Town of Belgrade Ordinance Prohibiting Loitering and Camp in and on Public Streets, Public Places, or Municipal Buildings" which is to be presented to the voters for their consideration on March 16, 2024.

Pursuant to 30-A M.R.S. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting.

Dated: _____, 2024

Barbara Allen, Chair Selectperson

Carol Johnson, V. Chair Selectperson



Melanie Jewell, Selectperson

Daniel Newman, Selectperson

Peter Rushton, Selectperson

Town of Belgrade Cemetery Ordinance

1. Title and Purpose

1.1 This ordinance shall be known and cited as the Town of Belgrade Cemetery Ordinance.

This ordinance is established to provide rules and policies to assist in managing and preserving town-owned cemeteries, and to protect the rights of the burial lot/space owners. Further this ordinance seeks to maintain the public's health and safety, and the overall beauty and harmony of the cemeteries, and to assist the town in the equitable implementation of these provisions. The cemeteries governed by this ordinance are Pine Grove, Woodside, Quaker, Ellis Pond, Bickford Ellis, Bickford, Dunn, and Hersum. This ordinance does not apply to privately owned cemeteries located within the Town of Belgrade.

1.2 Definitions

1. Cemetery Committee – shall mean a collective group of five volunteer citizens appointed by the Board of Selectpersons.
2. Sexton – shall mean a person hired by the town manager upon recommendation of the Cemetery Committee and approved by the Board of Selectpersons to oversee the general operations and maintenance of the Town-owned cemeteries. The sexton or the sexton's assistant will oversee and assist with all interments. The sexton will report to the town manager and work closely with the cemetery committee.
3. Resident – shall mean a person who resides in or has resided in the Town of Belgrade for three (3) consecutive years. Any person who had resided here but no longer does, will no longer be considered a resident.
4. Cemetery lot – shall mean a designated parcel of land in a Belgrade cemetery that consists of one or more burial spaces as depicted on the original surveys and layout of each cemetery.
5. Burial space – shall mean a single burial space measuring 40 inches by 120 inches. One burial space may accommodate one full casket burial or three cremation burials.
6. Interment – shall mean the burial of the deceased.

7. Cremated Remains – shall mean the remains from a human body after it has been cremated in a retort/cremation chamber.
8. Flowering plants – shall mean any variety of plant or bush that is rooted in the ground.
9. Flower display – shall mean any assortment or arrangement of fresh or artificial flowers in a bouquet or spray.
10. Memorial marker/footstone – shall mean a flat marker installed flush with the ground at the foot of a grave or in front of a cremation burial. The marker may contain the deceased's name, date of birth and date of death. These markers may be installed only with the approval and oversight of the sexton/assistant sexton.
11. Monument/headstone – shall mean a granite stone usually engraved with the family name. Monuments will not exceed five (5) feet wide by four (4) feet high (Please see reference 12.3 under Cemetery Appearance) in any Belgrade cemetery. All monuments will be installed by a professional monument company on a cement base after the approval and oversight of the town's sexton.
12. Lot corner marker – shall mean a granite or stone marker installed flush with the ground to mark the corners of a burial lot/space. These markers may be installed only with the approval and oversight of the town's sexton/assistant sexton.
13. Assigned person – shall mean a person, family member, direct descendant or registered domestic partner to whom a burial lot/space has been assigned by the sexton in a town cemetery, registered with the town clerk and recorded in CIMS (cemetery computer software program). The assignee must pay the town before the transaction is complete.
14. Registered domestic partner – shall mean one of 2 unmarried adults who are domiciled together under long-term arrangements that evidence of a commitment to remain responsible indefinitely for each other's welfare and who are registered with the State of Maine under the provisions in 22 M.R.S. 2710.
15. Perpetual care – shall mean the care and maintenance, and the reasonable administration, of those burial lots /spaces for which an assignee has paid. Such care shall include mowing grass, raking, trimming around monuments/markers, cleaning lots, monument cleaning, and improving and ornamenting the cemetery grounds as recommended by the Cemetery Committee and town sexton.

16. Service dog – shall mean a dog that has been trained and certified to assist a person who has a disability. The dog must have completed a public access test and be unobtrusive to the public. Companion animals are not considered service dogs. Service dogs are distinct from companion animals as indicated by their training and certification.

2. Town Sexton/Assistant Sexton

2.1 The sexton/assistant sexton shall be employees of the Town of Belgrade. The sexton/assistant sexton shall ensure that this ordinance pertaining to the cemetery is enforced. The sexton will be a non-voting ex-officio member of the cemetery committee. The sexton/assistant sexton will work cooperatively with the cemetery committee. Recommendations on present and future cemetery needs and concerns will be made to the Board of Selectpersons. The sexton will also work collectively with the committee to develop an annual budget. The duties of the sexton/assistant sexton shall also include the following:

- a) Maintain a record of the layout of the cemeteries with each assigned lot/space suitably marked by an appropriate marker set level with the adjacent ground. Ensure that all burial lot/spaces assigned are numbered and recorded with the town clerk and CIMS.
- b) Assure all burial lots/spaces are of sufficient width and depth and properly filled after each burial. Ensure that all full casket burials are placed in a cement grave liner or vault; plastic or polystyrene vaults are not permitted. All cremated remains will be buried in an approved urn or urn vault. Green urns, wooden urns, cardboard containers, or plastic temporary containers will not be accepted. Hard plastic /polystyrene urns are permitted for cremation burials. Any biodegradable urn/container will not be accepted. The sexton/assistant sexton will also assure that all gravesites are properly marked with a suitable temporary marker indicating the deceased's name and date of death and the date buried. The marker may be removed after a permanent marker/monument has been installed.
- c) Grant permission to qualified persons to occupy burial lots/spaces after confirmation of payment has been obtained from the Town of Belgrade. The information will be recorded and entered in CIMS. The sexton/assistant sexton will also ensure that all records pertaining to town cemetery burial lots/spaces can be accessed during regular Town Office business hours.

- d) Work with the town manager to employ staff as needed to adequately maintain and care for all town cemeteries.

3. Cemetery Committee

3.1 The committee shall consist of five (5) voting members. The members must be residents of Belgrade who are appointed by the Board of Selectpersons for three-year staggered terms. The committee will serve as an advisory committee to the town manager, Board of Selectpersons, and the sexton.

The committee shall annually elect a chairperson, a vice-chair, and a recording secretary at the first scheduled meeting following the annual town meeting in March. The committee will meet once a quarter. The committee chair may also call a meeting at any time during the year, as needed. The chair is responsible for working with town office staff to ensure agendas are publicly posted and shall notify all the members and the sexton/assistant sexton of the date, time, and location of the meeting.

The recording secretary shall record the meeting minutes of all scheduled meetings and forward them to the town clerk for filing.

Three members will constitute a quorum. The sexton serves as a non-voting ex-officio member of the committee whose responsibility shall be to make recommendations to the committee on the overall operations and maintenance of the Belgrade cemeteries.

All cemetery committee vacancies shall be filled following the Town of Belgrade Committee Application Policy adopted on Nov. 16, 2021, by the Board of Selectpersons.

3.2 Responsibilities of the Cemetery Committee

- 1) Schedule and conduct periodic meetings.
- 2) Develop plans and goals relating to the present and future care and needs of the cemeteries while maintaining the public's health and safety, and the overall beauty and harmony of the town's cemeteries while working collaboratively with input from the town sexton. The plans/goals will be forwarded to the town manager and Board of Selectpersons.
- 3) Provide input and guidance to the sexton, as needed, during the annual budget development process.

4. Regulating Eligibility for Assignment and Occupation of Burial Lots/Spaces

4.1 All burial lots/spaces in the Belgrade cemeteries will remain the property of the Town of Belgrade and not any assignee or his/her representatives. All burial lots/spaces sold are for the sole purpose of rights of interment.

4.2 The right to purchase perpetual care and to be assigned a burial lot/space shall not be granted to any person who is not a current resident of Belgrade for at least three consecutive years unless that person qualifies under the exceptions noted in Section 4.7. Any burial lots/spaces assigned shall not be used by anyone other than the assignee, his or her relatives and/or direct descendants, or registered domestic partnership unless approved by the sexton/assistant sexton after review of the records maintained at the town office. A resident, after confirmed eligibility, may be assigned a burial lot/space for burial by paying the voter-approved cost for perpetual care. All payments for cemetery burial lots/spaces shall be made to the Town of Belgrade and shall be deposited into the cemetery perpetual care account.

4.3 The sexton shall keep a record of all burial lots/spaces with their numbers and section within the cemetery, including the date and price of the sale to the assignee. The record shall also note which burial lots/spaces are occupied and clearly indicate which burial lots/spaces are available for future purchase. All pertinent information pertaining to the sales and assignments and locations within the cemeteries will be recorded in the CIMS system.

4.4 A person/resident who has been deemed eligible to be assigned a burial lot/space does not have the right to sell, trade, will, donate or otherwise relinquish control of said burial lot/space to any non-resident of Belgrade unless such burial lots/spaces are to be utilized by the non-resident's parents or children of the assignee/owner, spouse, registered domestic partner, children or others that have been approved by the Cemetery Committee and authorized by the Board of Selectpersons.

4.5 A resident who has been assigned the right of a burial lot/space within any Belgrade cemetery and has since become a non-resident may continue to be authorized to use the burial lot/space for burial for himself/herself, a spouse, any children, the parents of either spouse, or a registered domestic partner.

4.6 A resident or former resident who wishes to relinquish his/her assignment of any unoccupied lot or spaces can inform the Town and receive a full refund of their money, at the original cost at the time of their purchase. Refunds will be minus any interest paid to the Town for perpetual care unless the burial/lot space has been used by an eligible person. In this case, no refund will be made.

4.7 Any person who is not a current legal resident of Belgrade who was legally assigned a burial lot/space previously shall not be allowed to exchange said burial lot/space in the said cemetery. However, the Board of Selectpersons by majority vote may grant the right of that individual to purchase a burial lot/space from another owner upon agreement and availability. A non-resident's application to purchase a burial lot/spaces shall first be reviewed by the Cemetery Committee. The committee will make a determination if the non-resident qualifies and will forward their recommendation to the Board of Selectperson's for consideration.

A non-resident may be assigned up to four (4) burial/spaces total in the town's cemetery providing that he/she fulfills one of the following three requirements:

- 1) That person must have had his/her birth parent or legal relative residing in the Town of Belgrade at the time of their birth.
- 2) That person must have relatives who are either living in Belgrade or who are buried in the cemetery.
- 3) That person owns and has paid property taxes on real estate in the Town of Belgrade for a period of not less than 20 (twenty) years.

5. Perpetual Care

5.1 All monies paid to the Town of Belgrade for burial lots/spaces shall be placed in the Cemetery Perpetual Care Account. This account is invested with the town's investment manager. Ninety percent of the interest earnings each year are expended in the subsequent year for mowing, raking, trimming around monuments and markers, and cleaning lots, and for improving and ornamenting the grounds of the town's cemeteries as recommended by the cemetery committee and sexton. Any capital expenditure shall be approved by the Board of Selectpersons.

A list of those monies currently known shall be maintained by the town treasurer. The town shall be responsible for complying with the terms of the existing trust accounts.

***The town shall use the interest income from cemetery trust funds for the cost of perpetual care unless the terms of acceptance specify otherwise. Any trust funds for which there are no known heirs shall be transferred to the cemetery perpetual care account.**

***No new cemetery trust funds shall be established after the effective date of this cemetery ordinance.**

6. Cemetery Perpetual Care Account

6.1 All money received from the sale or transfer of burial lots/spaces and the purchase of geraniums, shall be credited to the Cemetery Perpetual Care Account, which is managed by the town's investment manager, and used for perpetual care of the town's cemeteries.

7. Donations of Land

7.1 The town is also authorized to accept donations of land, subject to the approval of the Board of Selectpersons and clear title thereto and approval by the residents at a town meeting. Upon notice to the residents and a public hearing, a suitable town-owned property may be designated for use as a cemetery.

8. Grave Openings and Closings

8.1 Prior to the opening of a grave space for any burial, the party requesting said opening shall show satisfactory proof to the town clerk and sexton/assistant sexton that they have the right to request said opening. A family member of the deceased and/or a funeral director shall be involved in the decision. No burials will be permitted in any town cemeteries from November 15 to May 15. Under special circumstances, permission may be granted by the sexton/assistant sexton, depending on whether ground conditions are suitable.

9. Interments

9.1 All burials shall be restricted to members of a family or other eligible persons, including registered domestic partners and direct descendants of the original assignees, when approved by the sexton. The town clerk, sexton and/or assistant sexton will approve all grave openings. In certain cases, the sexton/assistant sexton may request a meeting with the family of the deceased or the funeral director following a burial request in which there is no proof of burial lot/space ownership, or to address questions pertaining to assignment and placement of the casket/urn of the deceased in the burial lot/space.

9.2 For the purpose of all full casket burials, all caskets must be placed in a permanent cement grave liner or vault.. No synthetic polystyrene vaults will be allowed for full casket burials. The following are approved: concrete, copper or steel burial vaults.

Cremated remains must also be placed in an urn vault or an approved urn, prior to the burial. Any biodegradable material containing cremains, such as wooden urns, green urns, cardboard containers, or plastic temporary containers, are not acceptable, and will be required to be placed in an approved urn or an urn vault prior to burial. . Cremated remains will not be allowed to be scattered in any town

cemetery. The Town of Belgrade prohibits any above-ground burials in a mausoleum, columbarium, crypt, or niche in any of its cemeteries.

9.3 Interment of anything other than that of human remains will not be permitted in Town cemeteries. No cemetery burial lot/space shall be utilized for any other purpose than as a place to bury the deceased. The burial of family pets is not permitted.

10. Disinterment or removal of bodies

10.1 A body may be disinterred/removed from a burial lot/space upon the completion of a burial permit by a licensed funeral director and signed by the next of kin. The burial permit will then be presented to the town clerk. All disinterments are required by state law to be conducted under the direct supervision of a licensed funeral director. The only exception to this shall be a lawful court order for the purposes of an investigation. Disinterment must be coordinated with the sexton/assistant sexton who shall be present to assist.

10.2 Any and all costs incurred by a disinterment will be charged to the individual or group requesting the disinterment and paid in full to the Town of Belgrade prior to the commencement of the removal.

11. Cemetery Rules and Regulations

11.1 As soon as flowers, wreaths, emblems, etc., used at funerals or placed on the grave at other times become unsightly and faded, they will be removed, and no responsibility for their protection or maintenance is assumed. The town maintains the right to remove all floral designs, weeds, trees, bushes/shrubs, plants, or herbage of any kind from the cemeteries as soon as, in the town's judgement, they become unsightly, dangerous, detrimental, or diseased, or when they do not conform to the standard maintained in the cemeteries.

11.2 The cemeteries will be closed to vehicle traffic annually on November 15th and will reopen on May 15th, or at such time as determined by the sexton/assistant sexton. All fall and winter decorations must be picked up and removed annually by May 15th each year and summer decorations need to be removed by November 15th. Solar lights are permissible on burial lots/spaces and may be left year-round.

11.3 Any and all bushes and shrubs currently planted at or near monuments shall not exceed four (4) feet in height and three (3) feet in circumference.

*** Effective with approval of this ordinance, there will be no new bush/shrub plantings allowed in Town cemeteries. Any violation of this new regulation will result in the removal of said plantings with the approval of the sexton or town manager.**

Bushes and shrubs must not encompass, surround, or cover up the monument and must be kept trimmed by the burial lot/space assigned person. The sexton/assistant sexton reserves the right to remove all that are not in compliance.

* .

11.4 The flags of the United States and of the State of Maine, military flags, and other organizational flags may be displayed in the cemeteries. The flags and their holders shall not exceed three (3) feet in height. Any flag torn, discolored, or defaced will be removed and properly disposed of or destroyed by the sexton/assistant sexton or his/her designee. Flag poles are not permitted to be erected in any cemetery.

11.5 Any person or persons who willfully vandalizes or damages any fence, ornamental tree, shrub, bush, gravesite marker or monument in any town cemetery shall be subject to criminal or civil prosecution under State law. The town will not be responsible for monument/marker repairs when said perpetrator cannot be identified.

11.6 No motor vehicles, except for emergency vehicles operated by fire and/or police personnel, shall be permitted in the town's cemeteries after officially being closed in the fall until the cemeteries are reopened in the spring by the Cemetery Committee and sexton/assistant sexton.

11.7 Minibikes, scooters, dirt bikes, all-terrain vehicles (ATVs) and snowmobiles are not permitted to be operated in the town's cemeteries. The only exception is ATVs operated by cemetery personnel for cemetery maintenance.

11.8 No persons or motor vehicles shall be allowed in any Belgrade cemetery from one-half hour after sunset until one-half hour before sunrise unless previously authorized by the town manager or sexton. Any violation of this section will be considered trespassing and subject to possible criminal prosecution.

11.9 All children younger than 14 years of age must be accompanied by an adult or guardian while visiting the town's cemeteries.

11.10 All authorized motor vehicles operated within the town's cemeteries will be confined to the cemetery roads and not operated on any grassy areas, including around or over gravesites. Vehicular traffic will not be permitted, except for cemetery personnel, during periods when the roads are deemed too soft/wet or are in any other condition that would result in ruts or damage to the roads. The speed limit in the cemeteries is five (5) miles per hour and shall be always adhered to.

11.11 No loitering, picnicking, athletic activity, games, or disrespectful acts will be tolerated in any town cemetery. Violators will be asked to leave the cemetery. Those who refuse may be subject to prosecution for criminal trespass.

11.12 No household family pets of any kind will be allowed in any town cemetery. This rule does not apply to service dogs, accompanied by their handler, as defined in this ordinance.

11.13 The possession of any alcoholic beverages and illegal drugs is strictly always prohibited within the town's cemeteries.

11.14 All the Town of Belgrade cemeteries are considered smoke-free environments. The smoking of tobacco products, marijuana and vaping are all prohibited.

11.15 Perpetual care shall be provided by the sexton/ assistant sexton and staff. Care shall include mowing, trimming around monuments and markers, and all necessary care and maintenance required to maintain the general beauty of the town's cemeteries. Perpetual care does not provide for raised beds, or monument, marker, or corner marker relocation. Perpetual care may also include monument cleaning and repair, as necessary, for older marble monuments. All other monument cleaning requested by a family will be done at their expense by a monument company or by cemetery staff.

The Town of Belgrade will not assume any responsibility for any damages that may occur during the perpetual care and maintenance of the town's cemeteries. The Town of Belgrade will not compensate any assignee for any accidental damage caused to any monument, flat markers, grave markers, flowering plants, flower displays, shrubs, bushes, trees, or other such items that are placed on burial lots/spaces. .

12. Cemetery Appearance

12.1 The town's cemeteries are quiet places which provides for the burial of the deceased and a place for the living to pay their respects and mourn those who have passed. The sexton/assistant sexton, and staff work hard to maintain the beauty of Belgrade's cemeteries. It shall be the responsibility of all cemetery visitors to be respectful of the grounds. No littering shall be permitted. Visitors to Belgrade cemeteries shall deposit all trash in receptacles provided or take it with them. Violators may be subject to criminal prosecution for littering.

12.2 Plantings within the guidelines of this ordinance, flowers, flower containers, wreaths, and other tasteful decorations are encouraged to be placed on burial lots/spaces to enhance the beauty. Any showy, gaudy, distasteful or garish

displays, including novelty items, are not permitted and could be subject to removal.

12.3 The installation or placement of monuments designating the name of the owner/assignee is encouraged. The owner/assignee of a burial lot or space must consult with the sexton/assistant sexton to determine the correct location for the placement or installation of any monument, there must be adequate space on the lot or space to accommodate such monument. All monument installations will be completed by a licensed monument company. Monuments will be required to be set on a cement base at least 3 feet in the ground and shall not exceed five (5) feet in width. All monuments placed on foundations will not exceed four (4) feet in height and five (5) feet in width. Memorial markers and lot/space corner markers are also encouraged. They must be installed flush with the ground.

All memorial markers and lot/space corner markers shall be set by a monument company only after being authorized by the sexton/assistant sexton to ensure the lot/space measurements and location are correct. No lot or space shall be defined by any fence, rail, curb, ledge, trees, or shrubs for the distinct purpose of describing its corners and/or boundaries. No landscaping material such as pavers, bark mulch, river stones, or fencing will be allowed on gravesites.

13. Town of Belgrade Cemetery Prices

13.1 The cost per single space for Belgrade residents is \$400 . The cost per single space for a non-resident is \$800 .The cost for a full burial is \$700 Monday through Friday and \$800 on holidays and weekends. The cost for a cremation burial is \$300 Monday through Friday and \$400 on holidays and weekends.

*All grave site services and burials will be scheduled by the sexton/assistant sexton between the hours of 8 a.m. and 3 p.m., Monday through Friday, weekends, and holidays.

13.2 One (1) single burial space is suitable for one (1) full casket burial. One (1) single space is also suitable for up to three (3) cremation burials. Cremated remains may also be placed over a previously buried casket, providing there is adequate earth to cover the cremains, so that the appearance of the space is not altered. The normal fees for a cremation interment will apply. Section 8.1 of this ordinance shall also apply in this instance and will also require the approval of the sexton/assistant sexton.

13.3 All cemetery burial lots/spaces must be paid for in full to the Town of Belgrade before any burial may take place. The town will record all transactions and will notify the sexton/assistant sexton.

13.4 Effective with the approval of this ordinance, all new persons assigned burial lots/spaces, for the sole purpose of interment, will receive a copy of the cemetery ordinance.

13.5 This ordinance shall be reviewed by the Cemetery Committee at least every two (2) years. Any recommended changes shall be brought before the Board of Selectpersons for their approval.

13.6 Cemetery fee schedule for the purchase of cemetery lots/spaces and associated burial services shall be reviewed every two (2) years by the cemetery committee. All recommendations for changes shall be made to the Board of Selectpersons who will have the authority to make changes to the cemetery fee schedule.

13.7 Any assignee of a lot/space or person who wishes to have a geranium planted on his/her lot/space prior to Memorial Day each year, may make a one-time purchase of up to five (5) plants for \$100 each. All the funds collected shall be deposited into the Cemetery Perpetual Care Account.

14. Enforcement and Appeals

14.1 The Board of Selectpersons are responsible for enforcement of this ordinance, with recommendations from the cemetery committee and the sexton.

14.2 A person who believes he/she has been aggrieved by provisions of this ordinance or actions of the town may appeal the action to the town manager in writing. If the grievant is still not satisfied, the grievant party may appeal to the Board of Selectpersons by informing the town manager in writing, providing the reason for an appeal, and asking for a date and time to appear before the Board of Selectpersons. The town manager will give the written request to the Board of Selectpersons to be placed on the next board's agenda for their review.

15. Severability

Upon adoption, this ordinance will supersede any other ordinance, rules, policies, or town warrant articles in effect prior to March 19, 2022. If any subsection, sentence, clause, provision, or part of this ordinance shall be held invalid for any reason, the remainder of this ordinance shall not be affected thereby but shall remain in force and effect.

16. Effective Date

This ordinance is hereby declared to be necessary for proper management of the Town of Belgrade's cemeteries and shall be in full force and effective from and after its passage and publication as provided by law.

- *Amended on 16 day of March 2024
- *Amended on 17th day of March 2023, by referendum
- *Amended on 19th day of March 2022, by referendum
- *Amended on March 18, 2016, by referendum.
- *Amended on March 19, 2011, by referendum.
- *Amended on Nov. 7, 2011, by referendum.
- *Amended on March 19, 2010, by referendum.

To Mary J. Vogel, Town Clerk of the Town of Belgrade, Maine.

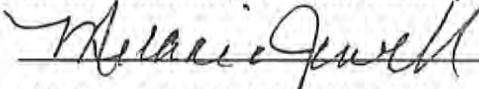
We the Belgrade Board of Selectpersons hereby certify to you that the document to which we have affixed this certificate is a true attest copy of the official text of an amended Cemetery Ordinance entitled "Town of Belgrade Cemetery Ordinance which is to be presented to the voters for their consideration on March 16, 2024.

Pursuant to 30-A M.R.S. § 3002(2), you will retain this copy of the complete text of the ordinance as a public record and make other copies available for distribution to the voters, and you will ensure that copies are available at the town meeting.

Dated: _____, 2024

Barbara Allen, Chair Selectperson

Carol Johnson, V. Chair Selectperson



Melanie Jewell, Selectperson

Daniel Newman, Selectperson

Peter Rushton, Selectperson

Memo

Monthly Committee Presentation

Presentation to the Board of Selectpersons from our Historian, Dianne Dowd.

Memo

Lynn Matson, Village Green signage, parking lot update

Presentation as a result of the commitment made at the time the Village Green was first presented to the Town, to develop and install an historical marker about the Belgrade Hotel.

Resident Lynn Matson will be present, along with both Dianne and Sharon from the Historical Society to show board members the final version panel design.

In addition, Mr. Matson will give an update on the new parking area.

Memo

Comprehensive Plan Implementation Committee

Chair Anthony Wilson and members of the committee will be present to give an update on recommendations contained in the Town of Belgrade's 2013 Comprehensive Plan.

Selectboard,

The Comprehensive Plan Implementation Committee is happy to report that many of the recommendations contained in the Town of Belgrade's 2014 Comprehensive Plan have been realized in the nine years since. Much of the credit for that rightfully belongs to the original members of the Comp Plan Implementation Committee, most especially George Seel, Mary Vogel and Kathi Wall. Each month, the committee diligently met with Town officials and volunteer committee members to track the progress – or lack thereof – on the plan's policies and strategies, thus ensuring a level of accountability. The Town and the community owe those folks a debt of gratitude.

The end of this document tracks the status of the recommendations in the plan. In our estimation, much of the progress made since 2014 is the result of the work of a few key players, most notably:

- The **Planning Board**, whose work updating the Commercial Development Review Ordinance and the Subdivision Ordinance ensured many of the land-use recommendations within the plan were met. Both efforts were “heavy lifts,” particularly the rewrite of the Subdivision Ordinance, which had not been updated in decades and resulted in a voluminous document that meets the state's modern standards for such developments.
- **Code Enforcement Officer Hans Rasmussen**, whose diligence, organizational skills and comfort with technology are moving the Town of Belgrade forward to ensure the regulations within its ordinances and the conditions within Planning Board permits are adhered to and enforced.
- **The Belgrade Historical Society**, whose volunteers have ensured that many of the recommendations related to historic and cultural resources have been achieved. The BHS' capstone achievement has been the restoration of the Old Town Meeting House. Ensuring steady use of that facility may well be included in the plan's upcoming update.
- **Recreation Director Dan MacGlashing**, whose energy and drive have infused the Recreation program with life and vitality, which resulted in some strategic achievements and will surely set the stage for future goals.
- The **Lakes and Natural Resources Committee**, Belgrade's three **lake associations** and the **7 Lakes Alliance**, all of whom have actively worked to preserve and conserve the town's most precious natural resources – its five lakes, which give Belgrade its unique sense of place.

Our apologies for not including the many others whose work has moved Belgrade forward over the last nine years.

That progress has not been achieved on all recommendations is not a negative. Some of the recommendations seemed worthy at the time and were subsequently understood to be unrealistic (e.g. forming a watershed district, which may be the ultimate exercise in herding chickens). Some recommendations were best left to other entities, such as

state government or, in the case of actively conserving land, the 7 Lakes Alliance, which is an accredited lake trust.

As the Town looks to update the plan in the coming year, it (and you) must be mindful not to backslide on the progress made. For example, news that the Communications Committee is disbanding will hurt the effort to ensure citizens are plugged in to their municipal government. That taxpayers were caught flat-footed after the recent revaluation that increased property values for many and, thus, raised their property taxes (significantly in some cases) even with a lower mil rate is an indication that communication must remain top of mind. The effort must be more proactive than simply having open meetings and posting info on the Town's website, though more active use of alerts related to agendas, minutes and news items is highly advised.

Comprehensive Plans have a lifespan of 10 years, after which conditions warrant a new snapshot of the community (i.e. the plan's chapters) so a roadmap can be drafted on where a town hopes to go in the coming decade (i.e. the plan's policies and strategies – its recommendations). To that end, you have contracted with the Kennebec Valley Council of Governments to assist in crafting an updated plan.

On Sept. 27, our committee met with KVCOG Planning Director Joel Greenwood to discuss the process of updating the plan and to cement roles and responsibilities. We are meeting once monthly to discuss each chapter and each table of policies and strategies. The latter is what we will be poring over once the plan is complete to determine whether the Town of Belgrade is making progress on the updated recommendations. The chapters provide background that informs the recommendations. The Comp Plan Implementation Committee views its role as one of support, facilitation and assurance that the town's citizenry is adequately engaged throughout the process. Meanwhile, KVCOG Planner Grainne Shaw and the Town Manager should be performing the heavy lifting of writing the plan; we will assist them in the editing. Mr. Greenwood has endorsed this approach.

The Selectboard also has a role to play. We urge you to familiarize yourself with the matrix that follows this report and to actively engage in the update process, including sharing your thoughts as residents and encouraging your neighbors to do the same. Together, the Comp Plan Committee, the Selectboard, the Town Manager and KVCOG will be driving the bus that is the comprehensive plan update. But ... we will go only where the community tells us.

We look forward to collaborating on a solid plan that will move Belgrade forward in the coming 10 years.

Respectfully submitted by the Comprehensive Plan Implementation Committee:

Anthony Wilson, chair
Patrick Donahue, member

Dee Cooke, secretary
Joy Intriago, member

Kimberly Dallas, member

Chapter 4: Historic and Cultural Resources

- **4-1.** Within the Center for All Seasons, display artifacts, images, and paper-based records of our past. The secure, climate-controlled “History Room” will be open to the public on a regular schedule. **In Progress.** *This room cannot be private at this time, as CFAS director’s office access requires passage through it. Though heated and cooled, the humidity control is likely lacking.*
- **4-2.** Establish a website for the Belgrade Historical Society, separately or linked to the Town website. **In Progress** - *Website & Facebook Page although not linked to the Town of Belgrade’s website.*
- **4-3.** Community outreach to involve students, volunteers, families and groups.
- **4-4.** Survey of Historic House/cellar holes and historic areas. **In Progress** - *Updating the Old Town project of 2015 - Progressing.*
- **4-5.** Restoration of Town House **Completed.**
- **4-6.** Continue care of 3-4 small, old cemeteries. **Complete & ongoing.** *Sexton.*
- **4-7.** Develop an Historic Preservation Ordinance and identify Belgrade Lakes Village as an Historic District. Amend the land use ordinances to require the planning board to incorporate maps and information provided by the Maine Historic Preservation Commission into their review process. **Not Started.** *This item requires many facets of the town beyond BHS.*
- **4-8.** Work with administration and teachers in Belgrade Central School to develop teaching modules. **In progress.** *BHS met with students at Belgrade Central School (Gifted Program in 2021).*
- **4-9.** Establish clubs with a cultural focus to put on events such as fiddler/ guitar jams, open microphone, art demos/ displays, crafting, etc. **In progress.** *BHS is working with Parks and Recreation on programs (quilting display-craft fairs - Wabanaki baskets - Postcards - History and Conservation with 7 Lakes Alliance on Blaisdell Farm in Rome.*
- **4-10.** Host seasonal plays/ concerts; Host senior citizen specific cultural events (e.g., Evening at the Pops, Senior Ball) **Ongoing.** *Recreation Dept has hosted concerts, which will continue complete. BHS presents old movies at Rec Center in North Belgrade, Book Events including Belgrade Region Book by Eric Hooglund and Updated History of Belgrade*
- **4-11.** Through the land use and subdivision ordinances, incorporate maps and information provided by Maine Historic Preservation Commission into existing review process. **In progress.** *This provision has been included in the Subdivision and Commercial Development Review ordinances, it but has not yet been implemented.*

Chapter 5: Recreation and Community

- **5-1.** Develop a Trail Plan: map existing walking, hiking and cycling trails; evaluate both private & public lands on which additional trails may be established; determine resources needed, priorities and timelines for building and linking

trails; locate educational stations along trails (“Trails that Teach”). **In Progress.** *There have been discussions with 7 Lakes Alliance for an ADA Trail. Also discussions of a disk golf trail, and wish for a trail from Depot to the Village.*

- **5-2.** Seek North Belgrade opportunity (deeded trust, donation or other) for waterfront access. **Not Started.**
- **5-3.** Expand waterfront access at existing beaches. **In progress.** *Dan has discussed accessibility at the towns’ beaches with 7LA. There has also been discussions of ADA access paths.*
- **5-4.** Update signs and maps of public spaces. **In progress.** *Cory is working on new signs. Mapping is not started.*
- **5-5.** Evaluate underutilized town lands and facilities including existing land by Transfer Station for recreational purposes and develop a strategic plan (short-term, long-term) that enables largest potential benefit to community. **Not started.** Recreation Director discussing with 7 Lakes Alliance.
- **5-6.** Utilize website as Community E-Space to Electronically Build Community Spirit Around Recreational Activities. **Completed & Ongoing.**
- **5-7.** Build customer database & tracking tool, with email, Facebook and emerging social media to improve communication. **Completed** ... *though we’re unaware of an email database.*
- **5-8.** Maintain ongoing, effective communication campaign “goings-on,” volunteer opportunities, and wish lists. **Completed & Ongoing**
- **5-9.** Develop partnerships to support specific teen & senior needs with RSU18, Belgrade Historical Society, Belgrade Health Center, Senior Spectrum, etc. **In Progress.** *Recreation Director has started working with Belgrade Health Center and RSU 18.*
- **5-10.** Update Board of Parks and Recreation committee structure with Selectboard approval. **In Progress.** *Recreation Director has started working on this, reviewing roles & responsibilities.*

Chapter 6: Natural Resources

- **6-2.** Strengthen regulatory protection by adding deer yards and other State-listed wildlife resources to be protected in subdivision and site plan review based on current information from Beginning with Habitat database. Require applicants to request review from the Natural Areas Program when in area of known unusual communities or rare plants. **Completed.** *Provisions were included in the Subdivision and CDRO updates, but this has not been addressed in the Minimum Lot Size Ordinance, which was last amended in 2010.*
- **6-3.** Revise the shoreland zoning ordinance or adopt other land use provisions as needed to include areas within 75 feet of all perennial streams and to ensure adequate protection for kettle hole bogs. **Not started.** *The Planning Board decided against doing this since streams and bogs are protected by state statute.*

- **6-4.** Establish a Critical Resource Conservation District, encompassing all areas of known critical resource assets. **Not started.** *This was to be accomplished in a land-use plan recommended in Chapter 14. That plan was never initiated.*
- **6-5.** Prepare an open space plan including criteria for public land acquisition to provide direction and establish priorities for conserving an interconnected system of open space areas. **Not started.** *This was to be accomplished by a Conservation Commission; the Lakes Committee is transitioning into that function.*
- **6-6.** Establish an Open Space Acquisition Reserve Account to receive funding from grants, private donations and other sources for the purchase of fee title, easements, or development rights of key parcels of land identified in the open space plan. **Not started.** *This was to occur after completion of an open space plan that has yet to commence. The Comp Plan Committee has determined this seems an unrealistic goal; the Town is unlikely to invest the time and capital to accomplish this.*
- **6-7.** Aggressively enforce existing regulations and determine whether additional protection is needed for wetlands and their buffers through regulation, voluntary landowner action, or initiative by nonprofit organizations. **In progress.** *Cases are referred to Maine DEP when they arise. As for added protection, provisions were added to Subdivision and CDRO, but not the Shoreland Zoning Ordinance.*
- **6-8.** Monitor the disturbance of forested wetlands, particularly those adjacent to water bodies and wetlands and not included in shoreland zoning, and request IF&W to evaluate those which have not yet been evaluated to determine their need for protection. **In progress.** *The former has been undertaken by the new CEO. The latter has not been started.*
- **6-9.** Continue to enforce the Town's floodplain ordinance and determine whether the shoreland zone should extend beyond 250 feet in areas where floodplain boundaries are greater. **Completed.** *Though this is a rare issue.*
- **6-10.** Amend land use ordinances to:
 - a) Adjust setbacks for new structures in rural areas. **In progress.**
 - b) Limit tree cutting within new development to enhance rural character by the maintenance of existing forested buffers. **In progress.**
 - c) Encourage development designs which maximize the preservation of views and rural features, i.e. stone walls; and which limit outdoor lighting. **Completed.**
 - d) Regulate the size, lighting, number, color, and height of signs, especially in rural areas. **Completed.**
 - e) Regulate the visual impact of communication towers. **Completed.** *These issues were addressed in updates of the Subdivision Ordinance and CDRO, but not in other ordinances.*
- **6-11.** Discourage the expansion of streetlights in rural areas except where safety necessitates. **Completed.** *Streetlights were replaced with sidewalk lighting in the village. Otherwise, no new streetlights have been added, though they have been*

updated with LED ballasts and bulbs, and the lighting directed downward to reduce light pollution.

- **6-12.** Educate landowners about the Open Space Tax law. **Completed.** *Information and applications for these tax breaks are on the Town's website.*
- **6-13.** Protect Belgrade Esker/Delta Complex in districts:
 - uses which threaten ground water are excluded or controlled through performance standards, and
 - residential development is allowed but not encouraged, at least until extraction is complete in the vicinity.**Not started.** *Regulation of gravel mining is virtually nil, though the CEO says they seem to be following environmental guidelines.*
- **6-14.** Encourage redevelopment of pits for other uses. **Not started.** *This would likely have to be codified and part of the permitting process, but only one gravel mine in Belgrade has a valid permit.*
- **6-15.** Initiate and/or participate in interlocal and/or regional planning, management, and/or regulatory efforts around shared critical and important natural resources. **In progress.** *Belgrade has made efforts to engage its neighbors ... with little success.*

Chapter 7: Water Resources

- **7-2.** Inventory town roads to determine which segments have the greatest impact on water quality and develop and implement a remediation program. **In progress.** This was to be undertaken by a Conservation Commission; the Lakes Committee is transitioning into that function. *However, the town has worked with 7 Lakes Alliance to identify problematic town roads and tap into Clean Water Act grants to improve them, especially in the runup to paving projects.*
- **7-5.** Ensure continued strong levels of protection to control phosphorus from all sources of new development and other land use disturbances. **Completed.** *Provisions were included in Subdivision Ordinance and CDRO, though until recently enforcement has been lax.* Improve implementation of the Ordinance's existing phosphorous, storm water and soil erosion control standards by utilizing the Board's existing authority to hire technical reviews of these submissions to ensure they are complete and meet the requirements of the ordinance, paid for by the developer. **Completed.** *Though this authority has yet to be exercised.*
- **7-6.** Actively support the lake associations, land trust, and private initiatives aimed at protecting and improving lake water quality and educating the public about appropriate techniques. Continue to annually support the 7LA. **Completed.**
- **7-7.** Actively pursue the development of Watershed District in order to receive increased conservation funding. **Not started.** *This has been explored, but deemed unlikely to be achieved given the level of coordination required with neighboring communities and the state. If pursued, the optimistic timeline would be 15 years. Comp Plan Committee determined this is unrealistic.*

- **7-8.** Request lake associations to provide information for distribution at the town office, promoting boater awareness of sensitive wildlife populations and habitats on the lakes. **In progress.** Salmon/McGraw does this. 7LA sent email on our behalf & no replies were received.
- **7-9.** Track contamination sites and encourage citizens to share the results of problematic water quality test results with the Town. **Not started.** *Though this has happened somewhat organically as a result of salt contamination in the area bounded by routes 27, 135 and 8/11.*
- **7-10.** Use, and update as possible, existing data from DEP and DHS and the Town's plumbing inspector regarding identified contaminated sites and sites which have old underground tanks when reviewing development proposals to determine whether available ground water is already contaminated or likely to become so. **Completed.** *Provisions included in updates to Subdivision Ordinance and CDRO.*
- **7-11.** Strengthen standards to protect private and public drinking water supplies from contamination from petroleum and hazardous substances. Requiring proposed petroleum storage facilities and businesses using or generating hazardous substances to provide documentation of compliance with State laws and regulations governing drinking water protection. **Completed.** *Included in CDRO update.*
- **7-12.** Consider whether a protective district is needed for the school's water supply. **Not started.** *Lorna & Barbara asked if this might be an issue to bring to RSU18.*
- **7-13.** Continue to engage local officials in other watershed towns in making lake protection plans, regulations, and activities consistent. **In progress.** *Belgrade has made efforts to engage its neighbors ... with little success.*

Chapter 8: Public Services and Finances

- **8-9.** Develop and implement mandatory recycling and work with commercial hauler to increase recycling rate. **Not started.** *Mandatory recycling will be a legal challenge & cost prohibitive. Comp Plan Committee deemed this unrealistic.*

Chapter 9: Transportation Systems

- **9-5.** Review land use ordinances to ensure they are compatible with the Sensible Transportation Policy Act (**Not started**), State access management regulations and State traffic permitting regulations for large developments (**Completed**). *The latter is included in updates to Subdivision Ordinance and CDRO.*
- **9-6.** Amend land use ordinance standards to encourage efficient transportation systems and provide for future street connections. **Completed.** *Model road standards included in Subdivision Ordinance.*

Chapter 10: Economic Development

- **10-1.** Prohibit new manufacturing and large-scale commercial in rural areas. Allow expansion of existing manufacturing facilities. **Not started.** *This was to be accomplished in a land-use ordinance that has not yet been initiated. That said, solar development was severely restricted under amendments to the CDRO.*
- **10-2.** Ensure that new commercial developments are attractive, well landscaped and maintain adequate vegetative buffers from public roads and abutting properties, are compatible with the neighborhood, and do not create a nuisance, health hazard, or pollution. **Completed.** *Planning Board included new standards in CDRO update, but Selectboard has not initiated a land use ordinance for smaller developments that don't trigger the CDRO.*
- **10-3.** Maintain the attractiveness of the Rte. 27 gateway into Belgrade and the Belgrade Lakes region. **Completed.** *Planning Board included new standards in CDRO update, but Selectboard has not initiated a land use ordinance for smaller developments that don't trigger the CDRO.*
- **10-5.** Enact changes to how we regulate commercial development:
 - a. Clarify standards so more easily understood by applicants. **Completed.** *CDRO update.*
 - b. Lessen some requirements for redevelopment of an existing business location. **Completed.** *CDRO update.*
 - c. Strengthen standards that serve to reduce nuisance potential in village, residential, or mixed-use neighborhoods, including noise, lighting, signage, solid waste, odors, and traffic. **Completed.** *CDRO update.*
 - d. Enforce requirement that site plan to be to scale. **Completed.** *CDRO update.*
 - e. Establish architectural design and landscaping standards for formula businesses in the Belgrade Lakes village, the Belgrade Depot and the Rte. 27 rural corridor. **Not started.** *Illegal to discriminate against one type of business. (Ex. Dunkin' vs. mom-and-pop coffee shop)*
 - f. Strengthen language to address how the ordinance will be enforced and financial penalties. **Not started.** *Will require town policy applicable to all ordinances.*
- **10-6.** Improve code enforcement following permit issuance:
 - a. Monitor implementation and maintenance of required landscaping plans to ensure the attractiveness of new development within the community. **In progress.** *Current CEO, who has more budgeted hours, has been more vigilant about inspecting permittees to ensure compliance, but complains ordinance lacks teeth without a fine structure.*
 - b. Require on-site meetings with CEO prior to the start of construction and again upon completion to review the conditions of approval and to ensure compliance.
- **10-7.** Add standard language to all permits issued clarifying that the permit is only for what was approved by the Planning Board, nothing more or different. **Completed.** *In the CDRO update.*

- **10-8.** Create a permit by rule for very small, non-obtrusive businesses. This alternative permitting system would be administered and enforced by the CEO, with performance standards for new development with a small footprint (e.g. less than 15,000 square feet of disturbance and less than 7,500 sq. feet of impervious surfaces) with minimal stormwater impact. Include a requirement to notify the CEO and certify compliance with the applicable standards prior to issuance of occupancy permit, or start of operation. **Completed.** *In the CDRO update.*

Chapter 11: Housing

- **11-1.** Review subdivision requirements and revise any that increase costs without a rational basis. **Completed.** *In Subdivision Ordinance.*
- **11-2.** Consider permitting higher densities for multi-family units and cluster development designed for seniors, consistent with open space recommendations in the land use plan. **Completed.** *In Subdivision Ordinance.*
- **11-3.** Continue to permit mobile home parks in growth districts. **Completed.** *In Subdivision Ordinance.*
- **11-4.** Maintain the provision permitting the addition of one accessory apartment per dwelling unit in growth districts. **Completed.** *Minimum Lot Size Ordinance does not prohibit. This issue will become more germane with the passage of LD 2003.*
- **11-6.** Monitor the construction/addition of new housing units and report annually on whether at least 10% of new residential development is affordable. **Not started.** *Not feasible because housing cost is not included in the building permit.*

Chapter 12: Farming & Forestry

- **12-2.** Adopt standards which encourage clustered development designs which maximize the preservation of fields and pastures. **Completed.** *In Subdivision Ordinance update.*
- **12-3.** Adopt clustered development designs that maximize the preservation and interconnection of forested land and open space set-asides or in lieu of payments to the conservation land acquisition reserve account.
- **12-4.** Increase and actively manage all Town-owned forest land and dedicate the revenues to the conservation land acquisition reserve account. **Not started.** *Lorna will find the Forestry Plan.*
- **12-6.** Monitor logging roads and timber harvesting to determine whether State laws and regulations provide adequate protection for Belgrade's watersheds and wildlife. **Completed.** *With ongoing assistance from Maine DEP.*
- **12-7.** Amend shoreland zoning to ensure maintenance of vegetative buffers within 75 feet of the normal high water line of all perennial streams. **Not started.**

Planning Board decided to defer to DEP Natural Resource Protection Act standards.

- **12-8.** Permit land use activities that support productive agriculture and forestry operations, such as roadside stands, greenhouses, firewood operations, sawmills, log buying yards, and pick-your-own operations. **Not started.** *This was recommended to be part of the recommended land use plan, which has not been initiated.*
- **12-9.** Include agriculture, commercial forestry operations, and land conservation that supports them in local economic development planning. **Unclear.** *Lorna & Barbara will circle back after reviewing the CDRO.*

Chapter 13: Growth & Development

- **13-1.** Incorporate the Future Land Use Plan (Chapter 14) into new or amended land use ordinances. **Not started.** *Work on the land-use plan has not been initiated.*
- **13-2.** Create and maintain a functional electronic system to track development applications and approvals for the town. **In progress.** *iWorQ software has given the CEO this functionality.* Incorporate GIS Map Layers developed as part of the Comprehensive Plan. This may include periodic review and update of the map layers, printing of selected map products, etc. **Not started.** *Initial discussion with KVCOG about providing GIS mapping has not yielded action.*
- **13-3.** Conduct a systematic review of existing ordinances and revise and/or combine existing ordinances in conformance with recommendations of this plan. **In progress.** *This has been completed to a large extent with updates to the SLZO, CDRO and Subdivision Ordinance. Still to be addressed are a review of the Minimum Lot Size Ordinance and initiation of a land-use plan and an open-space plan.*

In addition to recommendations in other chapters, the following items should be incorporated:

- a. Assess compliance with Commercial Development Review Ordinance and establish process for ongoing review of compliance. **In progress.** *This is occurring under the current CEO's watch.*
- b. Existing requirements for gravel pits (within the Commercial Development Review Ordinance) should be reviewed to verify that Belgrade gravel pits are in compliance - particularly the reclamation requirements. **In progress.** *This was included in the CDRO update, but has never been enforced/implemented.*
- c. Review setback and frontage requirements in all existing ordinances for consistency and revise as needed. **Completed.** *This was addressed in updates of SLZO, CDRO, Subdivision Ordinance.*
- d. Ensure that ordinances include standards for private roads. **In progress.** *Exists for private subdivision roads only.*

- e. Develop regulatory procedures to ensure that existing septic systems are not polluting lakes and streams. **Completed.** *In SLZO.*
- f. Develop new standards for commercial wind power generation and other over-height structures. **Completed.** *In CDRO update, as are solar regulations, which were not as much on the radar in 2013.*
- g. Adopt provisions which ensure open space protection in rural areas (i.e. cluster development; open space set asides or contributions to the Conservation Land Acquisition Reserve account; incentives such as density bonuses; and transfer of development rights. **In progress.** *Subdivision ordinance has open space protection requirement, cluster developments allowed, no other efforts initiated by Town.*
- **13-6.** Provide ongoing periodic third-party oversight / review of code enforcement activities and the permitting process. **Unclear.** *The comment was who is qualified to be a third-party oversight and do we really need that. As Comp Plan Committee discussed, might the Board of Appeals provide oversight with assistance from 7LA?*
- **13-7.** Undertake a comprehensive compliance review and inspection of existing developments approved under the Ordinance since 2001, providing a timeline to come into compliance. **Not feasible.** *Records are not computerized and record-keeping was sloppy. Until recently, Planning Board did not approve findings of fact.*
- **13-8.** Prepare “Citizen’s Guide” to Town Ordinances and Permit Process to inform and educate the public, developers, and town officials. **In progress.** *Completed for the CDRO. New applications need to be created for subdivisions and solar developments.*
- **13-11.** Ensure all existing permit approval standards are met by applicants, including phosphorous control, storm water, soil erosion control and visual screening standards. Phosphorous and storm water control plans to be developed by a Maine professional engineer, certified geologist, certified soil scientist or other appropriate certified professional. **In progress.** *Improving on the current CEO’s watch, more so with SLZO permits than CDRO permits because of bandwidth. More CEO hours budgeted in 2023 after advocacy for such.*
- **13-12.** The Planning Board and CEO will meet annually with Town Manager and Board of Selectmen to review policies, procedures and to discuss challenges faced implementing the ordinance. **Not started.**
- **13-14.** Development of a more complete review checklist, findings of fact and permit templates with project specific and standard conditions of approval to give the CEO more concrete permit to enforce. **Completed.** *Included in CDRO, SLZO and Subdivision ordinance updates. Findings of fact started in 2021.*
- **13-15.** Schedule periodic meetings with Rome, Sidney and other towns as needed to discuss mutual development issues. **In progress.** *This has been done (or attempted) on occasion, initiated by the town manager.*

13-16. Develop and present a plan for phased development of the central triangle area (bounded by Routes 27/8-11/135) to include consideration of use for town office, central fire station, cemetery expansion, recreation, public works, or commercial development. **Not started.** *Planning Board determined this would be an inappropriate role for it since it would be responsible for permitting any new development.*

Chapter 14: Land Use Plan

- Develop a land-use plan and an accompanying ordinance implementing the goals of the plan. **Not started** *by the Selectboard.*

Memo

Appointments/Resignations

Dan Ceglinski – Appointment to Comprehensive Plan Committee

Tanya Athanus – Appointment to Lakes & Natural Resources Committee

Ballot Clerks for Annual Town Meeting – 2024:

Cheryl Cook

Judy Johnson

Frank Haggan

Joan Mackenzie

Regina Coppens

Kelly Webster

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment

Application for Appointment or re-appointment to:

- | | |
|--|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks and Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment and Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station/Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input checked="" type="checkbox"/> Comprehensive Plan Committee |
| <input type="checkbox"/> Senior Resource Committee | <input type="checkbox"/> Communications Committee |
| <input type="checkbox"/> Lakes and Natural Resources Committee | <input type="checkbox"/> Roads Committee |
| <input type="checkbox"/> Other | |

If this is a re-appointment please check the box and state the number of years. (_____ years)

Name Daniel Ceglinski

Address [REDACTED] Belgrade ME 04917

Phone # (Home) [REDACTED] (Work) same Email: [REDACTED]

Place of Employment Silverio Architecture + Design

Education & Experience BFA Interior Design, Rochester Institute of Technology 1984

33 years experience in the architectural field ranging from commercial, residential and institutional projects

7 years as a Planner for Bath Iron Works in the economic downturn 2009-2016

Interests and Hobbies Art and design, abstract painting, winemaking, gardening, hiking, nature observation

Why do you wish to serve on a municipal board or committee?

Belgrade is a wonderful town to live in and I want to contribute in keeping it so for generations to come by assisting with building a sound comprehensive plan for this new decade and beyond. Giving to the town added direction with my professional expertise would be satisfying in this role

References

Name Matthew Silverio Phone # [REDACTED]

Name Dr Rok Morin Phone # [REDACTED]

Please Return to:

Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

I understand that as a committee member, I will be required to read the Town of Belgrade Anti-Harassment, Discrimination and Workplace Bullying Prevention Policy. Please check the box (Required)

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- Planning Board
- Board of Appeals
- Dams Committee
- Cemetery Committee
- Library Trustee
- Long Range Planning Com.
- Senior Resource Committee

- Board of Parks & Recreation
- Board of Assessment & Review
- Transfer Station & Recycling Com.
- Budget Committee
- Tree Committee
- Comprehensive Plan Review Committee

Other LAKES AND NATURAL RESOURCES Committee

If this is a re-appointment please state the number of years you have served _____

Name TANYA ATHANUS
 Address [REDACTED] BELGRADE ME.
 Phone # (Home) [REDACTED] (Work) [REDACTED] Email: [REDACTED]
 Place of Employment SELF
 Education & Experience BA DEGREE MERCHANT IN THE AREA FOR 45 YEARS
FIVE LIVES ON MESSALONSKEE FOR 50 YEARS
 Interests and Hobbies GARDENING, OLD CARS, BOATING, BIRDS

Why do you wish to serve on a municipal board or committee?
BECAUSE I THINK IT'S IMPORTANT TO KEEP OUR LAKE HEALTHY

References

Name JANNA TOWNSEND Phone # [REDACTED]
 Name KATHY MOORE Phone # [REDACTED]

Please Return to: Town Manager
 Town of Belgrade
 990 Augusta Road
 Belgrade, ME 04917

I understand that as a committee member, I will be required to read the Town of Belgrade Anti-Harassment and Discrimination Policy. Please check the box (Required)

Ballot Clerks for Annual Town Meeting - 2024

| | | | |
|--|--|---|---|
| Cheryl Cook Ballot Clerk/Counter | | R | 1142 West Road Belgrade, ME 04917 |
| Judy Johnson – Ballot Clerk/Counter | | R | 6 East/West Lane Belgrade, ME 04917 |
| Frank Haggan – Ballot Clerk/Counter | | R | 296 Point Road, Belgrade 04917 – Email fhagganjr@roadrunner.com |
| Joan Mackenzie – Ballot Clerk/Counter | | D | P.O. Box 284 Belgrade Lakes, ME 04918 |
| Regina Coppens – Ballot Clerk/Counter | | D | 376 West Road Belgrade, ME 04917 |
| Kelly Webster – Ballot Clerk/Counter | | D | 334 West Road, Belgrade, ME 04917 |

Approved by the Board of Selectpersons on Tuesday, February 20, 2024

Memo

We received four bids for our annual tax anticipation note (TAN). The low bid is 5.51% submitted by Camden National Bank.

We will draw from the funds only as needed, as it will reduce the interest costs we pay. We recommend awarding the bid to Camden National Bank. You will see a full list of all bidders below for your review and consideration.

Also attached is the proposed bond vote drafted by our legal counsel for the record. Per Bernstein Shur's instructions, the motion should read: "I move that the proposed vote regarding the issuance of a tax anticipation note be adopted as presented."

| <u>Financial Institution</u> | <u>Rate</u> | <u>Notes</u> |
|------------------------------|--------------|---|
| First National Bank | 5.40% | must establish substantial deposit relationship |
| Camden National Bank | 5.51% | |
| First National Bank | 5.84% | DO NOT establish relationship |
| Skowhegan Savings Bank | 6.25% | move accounts to Skowhegan Savings Bank |
| Bar Harbor Trust | 6.47% | |
| Androscoggin Bank | 6.59% | |
| Skowhegan Savings Bank | 6.75% | DO NOT move accounts |
| Bangor Savings Bank | 6.80% | |

INVITATION TO BID
TOWN OF BELGRADE, MAINE
TAX ANTICIPATION NOTE

The Town of Belgrade (the "Town") invites bids to provide the Town with a tax anticipation loan on **an as-needed basis** in an amount not to exceed \$2,000,000.

The Tax Anticipation Note will be dated on or about **Tuesday, February 27, 2024**. Loan proceeds must be available to the Town on the date of closing, although the Town only plans to draw amounts as and when needed. The Town is not seeking lump sum bids. Principal and interest on the note will be repaid on or before **December 20, 2024**.

Interested banks must submit sealed bids by 12:00 p.m. on Thursday, February 15, 2024. Bids should be submitted to Lorna Dee Nichols, Town Manager, 990 Augusta Road, Belgrade, Maine 04917, in a sealed envelope marked "Bid for Tax Anticipation Note", ***OR*** by email to townmanager@townofbelgrade.com with the subject line indicating "Bid for \$2,000,000 Tax Anticipation Note". Bids will be considered by the Select Board at its meeting convening at 6:30 p.m. on **Tuesday, February 20, 2024** at the Town Offices. Information regarding the Town's finances can be obtained by calling the Town during regular business hours at (207) 495-2258.

Bids must state the annual interest rate computed on the amounts outstanding from time to time under the note. Bids must include an estimated amortization schedule. The schedule should be based on the assumption that all funds will be drawn at closing. Bids must also disclose the amount of any fees, premium or other charges relating to the borrowing. Bids must permit the Town to prepay the note without penalty at the election of the Town. Bids shall remain firm for acceptance by the Town for 10 days from the submission deadline.

The Town has engaged Lee Bragg of the firm of Bernstein, Shur, Sawyer & Nelson to act as Bond Counsel in connection with this borrowing. All bids shall be subject to receipt of an unqualified opinion from Bond Counsel at the time of the closing. The Town will certify that the debt is a qualified tax-exempt obligation within the meaning of Section 265(b)(3)(B) of the Internal Revenue Code.

The Town reserves the right to accept or reject any or all bids, to waive any informality in the bids and to exercise its judgment in evaluating the bids. The decision of the Select Board on these matters shall be final and conclusive.



Camden NATIONAL BANK

February 12, 2024

Lorna Dee Nichols, Town Manager
Town of Belgrade, Maine
990 Augusta Road
Belgrade, ME 04917
"Bid for Tax Anticipation Note"

Dear Ms. Nichols:

Thank you for the opportunity to bid on your request for the tax-exempt municipal funds for the Town of Belgrade in an amount not to exceed Two Million Dollars (\$2,000,000), for the purpose of a Tax Anticipation Note. This bid is submitted per your request for the proposal specifications. Camden National Bank (the "Bank") is pleased to offer this Note subject to the following conditions:

- 1) ISSUER: Town of Belgrade, Maine
- 2) ISSUE DATE: The note will be issued on or about Tuesday, February 27, 2024
- 3) DENOMINATION OF NOTES: One note in an amount not to exceed \$2,000,000 will be issued on an "as-needed" basis. Funds to be drawn as and when needed, with repayment to be made as one installment of principal, plus accrued interest on or before December 20, 2024.
- 4) MATURITY DATE: December 20, 2024
- 5) INTEREST RATE: 5.51% per annum, computed on the basis of the actual number of days outstanding based on a 360 day year. Interest expense is calculated to be \$90,915.39 assuming full disbursement on February 27, 2024.
- 6) REPAYMENT TERMS: One payment of Principal PLUS interest on the note shall be payable on the maturity date of the note.
- 7) PREPAYMENT PROVISION AND FEES: The note may be prepaid at any time without penalty. The Bank assesses no fees associated with the loan closing.
- 8) LEGAL OPINION: This bid is subject to a legal opinion from a bond counsel acceptable to the Bank, the cost of which will be borne by the Town of Belgrade. The opinion must include a statement that the note represents a valid and binding obligation of the issuer and further that the note is a "bank qualified and designated tax exempt obligation" for the purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The issuer's counsel will be responsible for preparing the required loan documents and filing the necessary forms with the Internal Revenue Service.

Town of Belgrade
February 12, 2024

9) **ADDITIONAL PROVISION:** It is a condition of this commitment that none of the proceeds shall be used or invested in any manner such as to result in the loss of exemption from Federal income taxation of interest earned on this obligation. If this condition is violated by the issuer, the actions of any of its officers, agents, or employees, said issuer shall be liable to any holder of this obligation for all income tax liability incurred by said holder as a result of said condition broken, and in addition, all obligations under this Note shall become immediately due and payable at the option of the holder. All acts, conditions and formalities essential to the validity of said obligation have been performed and compiled with as required by law, and the total indebtedness of the issuer is within the legal debt limit prescribed by law.

10) **CONFIRMATIONS:** The Town of Belgrade must confirm in writing that: The Town of Belgrade will comply with all of the Tax Reform Act of 1986, as amended, including all provisions relating to arbitrage and rebate.

This commitment shall expire if it is not accepted in writing by February 21, 2024 and may be withdrawn if any adverse information relating to the issuer's affairs is discovered prior to closing.

Should you have any questions regarding this proposal or require additional information, please contact me at 207-706-6561 or by email at cday@camdennational.bank. Thank you for considering Camden National Bank for the Town of Belgrade's financial needs.

Sincerely,



Craig S. Day
Vice President

See amortization chart on next page



102 Main Street
P.O. Box 258
Bar Harbor, ME 04609
Phone: 207.288.3341 Ext: 2469
Fax: 207.288.2451
Email: tony.mckim@thefirst.com

February 8, 2024

FEB 8 '24 AM 8:45

Town of Belgrade
Attn: Lorna Dee Nichols
990 Augusta Road
Belgrade ME 04917

Dear Ms. Nichols:

Thank you for the opportunity to provide this commitment letter for a Tax Anticipation Note for the Town of Belgrade in the amount of \$2,000,000.00. The Note is offered subject to the following conditions:

1. **ISSUE DATE:** On or about February 27, 2024
2. **MATURITY:** Principal plus accrued interest will be payable at maturity on December 20, 2024.
3. **INTEREST RATE WITH DEPOSIT RELATIONSHIP:** If the Town establishes a substantial deposit relationship with First National Bank, the rate of interest will be fixed for the repayment term at **5.40%** based upon a 360-day year, with funds to be made available on an as-needed basis.
 - a) The resulting total interest of the above-mentioned note if fully extended from the issue date to maturity is approximately **\$89,100.00.**
4. **INTEREST RATE WITHOUT DEPOSIT RELATIONSHIP:** If the Town does not establish a substantial deposit relationship with First National Bank, the rate of interest will be fixed for the repayment term at **5.84%** based upon a 360-day year, with funds to be made available on an as-needed basis.
 - a) The resulting total interest of the above-mentioned note if fully extended from the issue date to maturity is approximately **\$96,360.00.**
5. **DENOMINATION:** There will be one (1) Note issued in the denomination of Two Million Dollars (\$2,000,000.00).
6. **PREPAYMENT PROVISION:** The Note may be prepaid at any time after February 27, 2024 without penalty.
7. **FEES:** Waived.

8. LEGAL OPINION: This commitment is subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the Town. The opinion must include a statement that the Bond represents a valid and binding obligation of the issuer and further that the Bond is a "qualified tax-exempt obligation."
9. CONFIRMATIONS: The Town must confirm in writing that:
- a) The anticipated total tax-exempt borrowings for 2024 will not exceed \$10,000,000; and
 - b) The Town will comply with all aspects of the Tax Reform Act of 1986, as amended, including all provisions relating to arbitrage and rebate.
10. SUBMISSION OF FINANCIAL STATEMENTS: The Town will provide the Bank with year-end audited financial statements within one hundred fifty (150) days of the Town's fiscal year-end. Such statements are to be prepared by an independent certified public accountant.

This commitment shall expire if it is not accepted in writing by a qualified officer of the Borrower by 5:00 P.M. on February 21, 2024. Five (5) business days shall be required to prepare for a closing. Should you require any further information, please feel free to contact me as listed above. Again, thank you for allowing **First National Bank** to participate in this bid.

Very Truly Yours,



Tony C. McKim,
President & Chief Executive Officer

AGREED TO ON BEHALF OF TOWN OF BELGRADE

With Deposit Relationship or Without Deposit Relationship

Date: _____

By: _____

Print Name: _____

Its: _____



February 12, 2024

Lorna Dee Nichols, Town Manager
Town of Belgrade
990 Augusta Rd.
Belgrade, ME 04917

Re: PROPOSAL FOR LOAN
Town of Belgrade
Tax Anticipation Note- \$2,000,000.00

Dear Ms. Nichols:

Thank you for allowing Bar Harbor Bank & Trust the opportunity to serve the Town of Belgrade's financial needs. We are pleased to offer the following simple interest rate options for the Tax Anticipation Note, assuming the entire balance is drawn on by February 27, 2024.

Interest Rate
6.47%

Total Interest
\$105,292.60

Repayment: All unpaid principal and interest will be due and payable in full on December 20, 2024.

Default. The Borrower will be in default under this promissory note upon the occurrence of any one or more of the following events:

- (1) Any payment is not made within ten (10) days of the date when due, or
- (2) The Borrower is in default under the terms of any agreement or document evidencing any security for this promissory note or evidencing or securing any other obligations of the Borrower to the Lender, or
- (3) The Borrower dies or, if the Borrower is not a natural person, the Borrower ceases or suspends the transaction of business, is dissolved, or is a party to a merger or consolidation without the written consent of the Lender, or
- (4) The Borrower institutes, or there is instituted against the Borrower, any bankruptcy or insolvency proceedings of any nature, or
- (5) The Lender reasonably believes that the prospects for payment of this promissory note have been significantly impaired.

If the Borrower is in default, the Lender may, at any time, without prior demand upon the Borrower, accelerate the maturity of this promissory note, in which event the principal balance and all interest and other charges shall become due and payable at once. Upon such acceleration, the Lender may set off against or deduct from any other funds or property of the Borrower all or any portion of the amounts due pursuant to this promissory note. Any failure or delay by the

Lender in exercising this right of acceleration or any other right under this promissory note shall not be construed, under any circumstances, as a waiver of any right. During any period when the Borrower is in default under this promissory note, the interest rate may be increased to a new rate which is 4.00 percent per year greater.

The above interest rate will apply to lump sum or as needed advances. One note would be required for this borrowing. The interest rate will be paid and based upon an actual/365 day basis. There will be no prepayment penalty. The Bank will require Bond Counsel at the Town's expense.

This bid shall remain firm for acceptance by the town until February 27, 2024.

Thank you for the opportunity to offer this service to the Town of Belgrade. If you should have any questions about this offer, please do not hesitate to contact me at 888-853-7100- Ext. 11308.

Sincerely,

A handwritten signature in black ink, appearing to be 'William Bennett', with a long horizontal flourish extending to the right.

William Bennett
Vice President
Bar Harbor Bank & Trust
201 Main Street
Bangor, ME 04401



FEB 15 2024 10:49
30 Lisbon Street
PO Box 1407
Lewiston, Maine 04243
1.800.966.9172
Androscogginbank.com

February 15, 2024

Town of Belgrade
Attn: Lorna Dee Nichols, Town Manager
990 Augusta Road
Belgrade, Maine 04917

Re: 2024 Tax Anticipation Note

Dear Town Manager Nichols:

In response to the recent bid invitation we received from your bond counsel, we are pleased to offer the following rate for the Belgrade's Tax Anticipation Note (TAN). It is our understanding that the Town desires to close the Note on or about February 27, 2024 and will repay the Note on or before December 20, 2024.

We offer a fixed tax-exempt interest rate of 6.59% per annum for the "As Needed" borrowing of up to Two Million Dollars (\$2,000,000). If the full TAN amount was advanced on the February 27, 2024 funding date and repaid on the December 20, 2024 maturity date the total interest cost of this borrowing would be \$107,245.47. The actual amount of interest which will accrue will be less due to the gradual nature of loan advances inherent to the "As Needed" loan format.

Interest will be calculated on an actual / 365 day basis on the Note, which will be issued without prepayment penalty. Our proposal is predicated on receipt of an unqualified legal opinion attesting to the validity and non-arbitrage nature of the TAN and designating the Note as a qualified "tax exempt" obligation under existing tax laws. We understand attorney Lee Bragg of Bernstein-Shur will provide this opinion, the Note and related documents, and will carry out all legal work for this borrowing, and that the cost of these services will be borne by the Town. We will be pleased to work with attorney Bragg to assure a timely closing.

Our proposal is subject to change if not accepted by the close of business on March 8, 2024, and is subject to withdrawal if there is discovered prior to disbursement any material adverse information pertaining to the Town's financial affairs. There are no additional bank fees, charges, or premiums associated with this bid proposal.

On behalf of Androscoggin Bank, I would like to thank you for providing us with the opportunity to submit a proposal for financing the Town of Belgrade's TAN. We look forward to continuing the good working relationship we enjoy with you and your fellow Town officials.



If we can be of further assistance to the Town and its banking needs, please do not hesitate to contact me.

Sincerely,



John Simko, Vice President
Government Finance

Enclosures

CC Lee Bragg, Esq.

AWARD / ACKNOWLEDGMENT (please sign and return via email):

This proposal is accepted and this financing is awarded to Androscoggin Bank.

Name & Title

Date _____



Skowhegan SAVINGS

PO Box 250
Skowhegan, ME 04976

February 13, 2024

Lorna Dee Nichols
Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, Maine 04917

Re: Invitation to Bid – Tax Anticipation Note

Dear Lorna,

Skowhegan Savings Bank is pleased to submit two options for the Town's tax anticipation note on an as-needed basis in an amount not to exceed \$2,000,000. The first fixed rate option is 6.75% and the Town's operating account is not required. The second fixed rate option is 6.25%, with this rate option we would require the Town's operating account to be with Skowhegan Savings Bank. The tax anticipation note will be on or about February 27, 2024, and principal and interest on the note will be required to be paid in full on or before December 20, 2024. An estimated amortization schedule based on the assumption that all funds are drawn at closing is attached for both interest rate options.

The bid rates are also subject to satisfactory completion of due diligence, internal approval, and review of documentation and other such items as are determined necessary by the bank. Interest is calculated on actual days based on a 360-day year. No prepayment penalty will be assessed should the Note be paid off before the scheduled maturity date.

The Bank will require an unqualified legal opinion, prior to loan disbursement, attesting to the validity and due authorization of the tax anticipation note issue and designating that the tax anticipation note issue is a qualified tax-exempt obligation. It is expected that the Town will be responsible for the cost of this opinion. There are no additional bank closing fees.

Thank you for this opportunity to provide financing for the Town of Belgrade.

Best

Ed Goff

Vice President, Commercial Loan Officer



You matter more.

February 6, 2024

FEB 8 '24 AM 8:15

Lorna Dee Nichols, Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, Maine 04917

RE: Tax Anticipation Note - \$2,000,000

Dear Ms. Nichols:

Bangor Savings Bank is pleased to submit our proposal for a tax anticipation note in the amount of \$2,000,000. The loan is subject to the following terms:

- 1) The proposed fixed interest rate of 6.80% on a lump sum or "as needed" basis.
- 2) One Note, representing the full amount of the obligation, to be issued on or about February 27, 2024
- 3) Interest is to be calculated based on a 365-day year. The interest cost will be \$110,360.66.
- 4) All interest and principal will be paid no later than December 20, 2024. The Note may be prepaid at any time without penalty.
- 5) The issue of the Note is to be accompanied by an unqualified legal opinion of recognized Bond Counsel, that the Note has been duly authorized by the Town, is a legal and valid obligation of the Town, interest is exempt from taxation under the Internal Revenue Code of 1986, as amended; and has been designated as a "qualified tax-exempt obligation" of the City. The cost of Bond Counsel will be borne by the Town.

The commitment is subject to change if not accepted by March 6, 2024 and is subject to withdrawal, if there is discovered prior to loan disbursement, any adverse information relating to the Town's financial condition.

Please forward any correspondence relative to this request to my attention:

Bridget C.G. Freudenberger
Vice President
Commercial Banking and Community Development
Bangor Savings Bank, 132 Main St., Colebrook, NH 03576
Email: bridget.freudenberger@bangor.com

We appreciate the opportunity to submit this proposal for the City's financial requirements and look forward to working with you.

Sincerely,

Bridget C.G. Freudenberger
Vice President
Commercial Banking and Community Development

Memo

March 5 meeting

Consideration to move the March 5 regular meeting date to either Monday, March 4 or Wednesday, March 6 as March 5 is primary voting day and our moderator for Town Meeting is unable to be present to review the warrant with the Board.

Memo

Warrants

| | |
|--------------------|-------------|
| Payroll Warrant 20 | \$20,294.63 |
| BMV Warrant 21 | \$17,812.27 |
| AP Warrant 22 | \$70,130.71 |
| BMV Warrant 23 | |
| Payroll Warrant 24 | |

A / P Warrant

Warrant 21

| Jrnl | Check | Month | Invoice Description | Reference | Encumbrance |
|---------------------------|------------|-------|------------------------|-----------|-------------|
| Description | Account | Proj | Amount | | |
| 00021 STATE OF MAINE, BMV | | | | | |
| 0050 | 471 | 02 | BMV REPORT 2/2-2/12/24 | | |
| BMV REPORT 2/2-2/12/24 | G 1-214-00 | | 17,812.27 | | 0.00 |
| | | | GEN'L FUND / BMV | | |
| | | | Vendor Total- | 17,812.27 | |
| | | | Prepaid Total- | 0.00 | |
| | | | Current Total- | 17,812.27 | |
| | | | EFT Total- | 0.00 | |
| | | | Warrant Total- | 17,812.27 | |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR _____
MELANIE JEWELL, SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
PETER RUSHTON, SELECTPERSON _____
CAROL JOHNSON, V. CHAIR _____
LORNA DEE NICHOLS, TOWN MANAGER _____

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|---|-------|-------|---|-----------|----------|-------------|
| Description | | | Account | Proj | | |
| 00664 ALL SEASONS TREE SERVICE | | | | | | |
| 0052 | 473 | 02 | LOACTION ROAD HZARD TREES | 618 | | |
| LOACTION ROAD HZARD TREES | | | E 10-01-20-07 | | 7,500.00 | 0.00 |
| | | | PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED | | | |
| | | | Vendor Total- | | 7,500.00 | |
| 00289 AUGUSTA FUEL CORP. | | | | | | |
| 0052 | 474 | 02 | TRANSFER STATION HEATING | 6039141 | | |
| TRANSFER STATION HEATING | | | E 13-09-20-05 | | 186.34 | 0.00 |
| | | | FACILITIES / TRANSFER STA - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 186.34 | |
| 0052 | 474 | 02 | GARAGE HEATING | 6038544 | | |
| GARAGE HEATING | | | E 13-04-20-05 | | 117.03 | 0.00 |
| | | | FACILITIES / GARAGE - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 117.03 | |
| 0052 | 474 | 02 | GARAGE HEATING | 6033056 | | |
| GARAGE HEATING | | | E 13-04-20-05 | | 107.46 | 0.00 |
| | | | FACILITIES / GARAGE - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 107.46 | |
| 0052 | 474 | 02 | TRANSFER STATION HEATING | 6026114 | | |
| TRANSFER STATION HEATING | | | E 13-09-20-05 | | 4.35 | 0.00 |
| | | | FACILITIES / TRANSFER STA - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 4.35 | |
| 0052 | 474 | 02 | DEPOT FD HEATING | 6037580 | | |
| DEPOT FD HEATING | | | E 13-07-20-05 | | 541.01 | 0.00 |
| | | | FACILITIES / FD:DEPOT - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 541.01 | |
| 0052 | 474 | 02 | CFAS HEATING | 6037581 | | |
| CFAS HEATING | | | E 13-02-20-05 | | 1,348.37 | 0.00 |
| | | | FACILITIES / CFAS - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 1,348.37 | |
| 0052 | 474 | 02 | LAKES FD HEATING | 6037579 | | |
| LAKES FD HEATING | | | E 13-06-20-05 | | 333.95 | 0.00 |
| | | | FACILITIES / FD:LAKES - SERVICES / HEATING | | | |
| | | | Invoice Total- | | 333.95 | |
| | | | Vendor Total- | | 2,638.51 | |
| 00271 BERNSTEIN, SHUR, SAWYER & NELSON | | | | | | |
| 0052 | 475 | 02 | WIGHT LAND PURCHASE | 4059202 | | |
| WIGHT LAND PURCHASE | | | G 3-590-00 | | 167.50 | 0.00 |
| | | | CAPITAL PROJ / FD BUILDING | | | |
| | | | Invoice Total- | | 167.50 | |
| 0052 | 475 | 02 | JANUARY 2024 | | | |
| JANUARY 2024 | | | E 01-10-15-02 | | 1,100.00 | 0.00 |
| | | | GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL | | | |
| | | | Invoice Total- | | 1,100.00 | |
| 0052 | 475 | 02 | FEBRUARY 2024 | 4053627 | | |
| FEBRUARY 2024 | | | E 01-10-15-02 | | 1,100.00 | 0.00 |
| | | | GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL | | | |
| | | | Invoice Total- | | 1,100.00 | |
| | | | Vendor Total- | | 2,367.50 | |
| 00386 BOUNDTREE MEDICAL | | | | | | |
| 0052 | 476 | 02 | CATHETERS | 85236037 | | |
| CATHETERS | | | E 05-05-30-07 | | 311.85 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS | | | |

A / P Warrant

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--|-------|-------|---|-----------|-----------------|-------------|
| Description | | | Account | Proj | | |
| Vendor Total- | | | | | 311.85 | |
| 00000 BOXES AND BAGS UNLIMITED | | | | | | |
| 0052 | 477 | 02 | BOXES AND BAGS TS | 91284 | | |
| BOXES AND BAGS TS | | | E 15-05-30-04 | | 143.00 | 0.00 |
| | | | SOLID WASTE / WASTE - SUPPLIES / OPERATING | | | |
| Vendor Total- | | | | | 143.00 | |
| 00311 BOY LOCKSMITH | | | | | | |
| 0052 | 478 | 02 | KEYS TOWN OFFICE, CFAS | 10099 | | |
| TOWN OFFICE KEYS | | | E 13-14-35-08 | | 27.75 | 0.00 |
| | | | FACILITIES / TOWN OFFICE - REPAIRS / BUILDING | | | |
| CFAS KEYS | | | E 13-02-35-08 | | 83.25 | 0.00 |
| | | | FACILITIES / CFAS - REPAIRS / BUILDING | | | |
| Vendor Total- | | | | | 111.00 | |
| 00878 BURTS SECURITY CENTER | | | | | | |
| 0052 | 479 | 02 | OFFICE,CFAS DOOR REPAIRS | 388591 | | |
| CFAS | | | E 13-02-35-08 | | 290.25 | 0.00 |
| | | | FACILITIES / CFAS - REPAIRS / BUILDING | | | |
| TOWN OFFICE | | | E 13-14-35-08 | | 96.75 | 0.00 |
| | | | FACILITIES / TOWN OFFICE - REPAIRS / BUILDING | | | |
| Invoice Total- | | | | | 387.00 | |
| 0052 | 479 | 02 | CFAS DOOR REPAIRS | 4597 | | |
| CFAS DOOR REPAIRS | | | E 13-02-35-08 | | 1,687.08 | 0.00 |
| | | | FACILITIES / CFAS - REPAIRS / BUILDING | | | |
| Invoice Total- | | | | | 1,687.08 | |
| Vendor Total- | | | | | 2,074.08 | |
| 00376 CARDMEMBER SERVICES | | | | | | |
| 0052 | 480 | 02 | ELECTION CHAINS | 5561 | | |
| ELECTION CHAINS | | | E 01-35-30-04 | | 294.42 | 0.00 |
| | | | GEN'L GOV. / ELECTIONS - SUPPLIES / OPERATING | | | |
| Invoice Total- | | | | | 294.42 | |
| 0052 | 480 | 02 | COMPUTER DESK CHAIR | 5840 | | |
| COMPUTER DESK CHAIR | | | E 15-05-30-04 | | 199.98 | 0.00 |
| | | | SOLID WASTE / WASTE - SUPPLIES / OPERATING | | | |
| Invoice Total- | | | | | 199.98 | |
| 0052 | 480 | 02 | TS WORK PANTS | 4984 | | |
| TS WORK PANTS | | | E 15-05-30-08 | | 209.97 | 0.00 |
| | | | SOLID WASTE / WASTE - SUPPLIES / UNIFORMS | | | |
| Invoice Total- | | | | | 209.97 | |
| 0052 | 480 | 02 | FILE CABINET | 0530 | | |
| FILE CABINET | | | E 01-10-30-04 | | 147.64 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SUPPLIES / OPERATING | | | |
| Invoice Total- | | | | | 147.64 | |
| Vendor Total- | | | | | 852.01 | |
| 00468 CONSOLIDATED COMMUNICATIONS | | | | | | |
| 0052 | 481 | 02 | TOWN OFFICE FAX LINE | | | |
| TOWN OFFICE FAX LINE | | | E 01-10-20-01 | | 57.45 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO | | | |
| Invoice Total- | | | | | 57.45 | |
| 0052 | 481 | 02 | FD FAX LINE | | | |
| FD FAX LINE | | | E 05-05-20-01 | | 55.96 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO | | | |
| Invoice Total- | | | | | 55.96 | |
| Vendor Total- | | | | | 113.41 | |

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|---|-------|-------|---|-----------|-----------------|-------------|
| Description | | | Account | Proj | | |
| 00053 DEAD RIVER COMPANY | | | | | | |
| 0052 | 482 | 02 | TRANSFER STATION DIESEL | 12475 | | |
| TRANSFER STATION DIESEL | | | E 15-05-30-02 | | 220.47 | 0.00 |
| | | | SOLID WASTE / WASTE - SUPPLIES / FUEL | | | |
| | | | Vendor Total- | | 220.47 | |
| 00051 ES&S ELECTION SYSTEMS & SOFTWARE | | | | | | |
| 0052 | 483 | 02 | USB DRIVE | 2076849 | | |
| USB DRIVE | | | E 01-35-30-04 | | 787.15 | 0.00 |
| | | | GEN'L GOV. / ELECTIONS - SUPPLIES / OPERATING | | | |
| | | | Vendor Total- | | 787.15 | |
| 00145 GAGNE & SON | | | | | | |
| 0052 | 484 | 02 | SUPPLIES | 5186050 | | |
| SUPPLIES | | | E 13-01-30-04 | | 80.95 | 0.00 |
| | | | FACILITIES / GENERAL - SUPPLIES / OPERATING | | | |
| | | | Vendor Total- | | 80.95 | |
| 00428 GALBRAITH, JULIA | | | | | | |
| 0052 | 485 | 02 | YOGA SESSIONS | 2/15/2024 | | |
| YOGA SESSIONS | | | E 25-30-20-07 | | 742.50 | 0.00 |
| | | | RECREATION / REC PROGRAMS - SERVICES / CONTRACTED | | | |
| | | | Vendor Total- | | 742.50 | |
| 00066 GENERATORS OF MAINE, INC | | | | | | |
| 0052 | 486 | 02 | NBCC ELECTRICAL | 5095 | | |
| NBCC ELECTRICAL | | | E 13-03-35-05 | | 293.13 | 0.00 |
| | | | FACILITIES / NBCC - REPAIRS / ELECTRICAL | | | |
| | | | Invoice Total- | | 293.13 | |
| 0052 | 486 | 02 | BALL FIELD LIGHTS | 5094 | | |
| BALL FIELD LIGHTS | | | E 13-10-20-07 | | 777.38 | 0.00 |
| | | | FACILITIES / PARKS - SERVICES / CONTRACTED | | | |
| | | | Invoice Total- | | 777.38 | |
| 0052 | 486 | 02 | CFAS GENERATOR SERVICE | 5126 | | |
| CFAS GENERATOR SERVICE | | | E 13-02-35-09 | | 520.00 | 0.00 |
| | | | FACILITIES / CFAS - REPAIRS / GENERATOR | | | |
| | | | Invoice Total- | | 520.00 | |
| | | | Vendor Total- | | 1,590.51 | |
| 00000 GREG HINKLEY | | | | | | |
| 0052 | 487 | 02 | BASKET RENTALS | 2/15/2024 | | |
| BASKET RENTALS | | | E 25-30-20-07 | | 267.00 | 0.00 |
| | | | RECREATION / REC PROGRAMS - SERVICES / CONTRACTED | | | |
| | | | Vendor Total- | | 267.00 | |
| 00009 HAMMOND LUMBER COMPANY | | | | | | |
| 0052 | 488 | 02 | GRINDER | 7419306 | | |
| GRINDER | | | E 13-01-40-04 | | 198.97 | 0.00 |
| | | | FACILITIES / GENERAL - PURCHASES / EQUIPMENT | | | |
| | | | Invoice Total- | | 198.97 | |
| 0052 | 488 | 02 | PINE POST | 7423237 | | |
| PINE POST | | | E 13-09-30-04 | | 21.48 | 0.00 |
| | | | FACILITIES / TRANSFER STA - SUPPLIES / OPERATING | | | |
| | | | Invoice Total- | | 21.48 | |
| 0052 | 488 | 02 | PAINT | 41033770 | | |
| PAINT | | | E 13-02-35-08 | | 74.73 | 0.00 |
| | | | FACILITIES / CFAS - REPAIRS / BUILDING | | | |
| | | | Invoice Total- | | 74.73 | |

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|-----------------------------------|-------|-------|---|-----------|------------|-------------|
| Description | | | Account | Proj | | |
| 0052 | 488 | 02 | CONTRACTOR BAGS | | 40564720 | |
| CONTRACTOR BAGS | | | E 13-01-30-04 | | 19.99 | 0.00 |
| | | | FACILITIES / GENERAL - SUPPLIES / OPERATING | | | |
| | | | Invoice Total- | | 19.99 | |
| | | | Vendor Total- | | 315.17 | |
| U0267 IRVING OIL CORPORATION | | | | | | |
| 0052 | 489 | 02 | FACILITY FUEL | | 35407102 | |
| FACILITY FUEL | | | E 13-01-30-02 | | 935.39 | 0.00 |
| | | | FACILITIES / GENERAL - SUPPLIES / FUEL | | | |
| | | | Invoice Total- | | 935.39 | |
| 0052 | 489 | 02 | FACILITY FUEL | | 35407100 | |
| FACILITY FUEL | | | E 13-01-30-02 | | 150.95 | 0.00 |
| | | | FACILITIES / GENERAL - SUPPLIES / FUEL | | | |
| | | | Invoice Total- | | 150.95 | |
| | | | Vendor Total- | | 1,086.34 | |
| G1404 JORDAN EQUIPMENT CO | | | | | | |
| 0052 | 490 | 02 | NUT AND WASHER | | 02616 | |
| NUT AND WASHER | | | E 13-01-30-04 | | 20.88 | 0.00 |
| | | | FACILITIES / GENERAL - SUPPLIES / OPERATING | | | |
| | | | Vendor Total- | | 20.88 | |
| 00836 LABBE HAZEL | | | | | | |
| 0052 | 491 | 02 | CONTRACTED SERVICES | | | |
| CONTRACTED SERVICES | | | E 25-30-20-07 | | 480.75 | 0.00 |
| | | | RECREATION / REC PROGRAMS - SERVICES / CONTRACTED | | | |
| | | | Vendor Total- | | 480.75 | |
| U0638 LEAF | | | | | | |
| 0052 | 492 | 02 | COPIER | | | |
| COPIER | | | E 01-10-20-14 | | 171.58 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SERVICES / COPIER | | | |
| | | | Invoice Total- | | 171.58 | |
| 0052 | 492 | 02 | COPIER | | | |
| COPIER | | | E 01-10-20-14 | | 327.56 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SERVICES / COPIER | | | |
| | | | Invoice Total- | | 327.56 | |
| | | | Vendor Total- | | 499.14 | |
| C0296 LIFESAVERS, INC | | | | | | |
| 0052 | 493 | 02 | AED | | 260621 | |
| AED | | | E 05-05-30-07 | | 406.53 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS | | | |
| | | | Vendor Total- | | 406.53 | |
| 00057 MAINEGENERAL MEDICAL CENTER | | | | | | |
| 0052 | 494 | 02 | PHARMACY CHARGES | | C100011100 | |
| PHARMACY CHARGES | | | E 05-05-30-07 | | 149.66 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS | | | |
| | | | Vendor Total- | | 149.66 | |
| 00864 MALLOY, TRACY | | | | | | |
| 0052 | 495 | 02 | MILEAGE REIMBURSEMENT 95 | | 2/5-2/8/24 | |
| MILEAGE REIMBURSEMENT 95 | | | E 05-30-20-02 | | 47.50 | 0.00 |
| | | | PUBLIC SAFTY / ACO - SERVICES / TRANSPORTATI | | | |
| | | | Vendor Total- | | 47.50 | |
| C0802 P.D.Q. DOOR | | | | | | |
| 0052 | 496 | 02 | BALL FIELD DOOR REPAIRS | | 205396 | |

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--|-------|-------|---|-----------|-----------------|-------------|
| Description | | | Account | Proj | | |
| BALL FIELD DOOR REPAIRS | | | E 13-10-20-07 | | 310.45 | 0.00 |
| | | | FACILITIES / PARKS - SERVICES / CONTRACTED | | | |
| | | | Vendor Total- | | 310.45 | |
| 00780 PITNEY BOWES INC | | | | | | |
| 0052 | 497 | 02 | INK FOR METER | | 1024768431 | |
| INK FOR METER | | | E 01-10-30-03 | | 84.27 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE | | | |
| | | | Vendor Total- | | 84.27 | |
| 00762 R&R AUTO REPAIR | | | | | | |
| 0052 | 498 | 02 | 2016 FORD REPAIRS | | 6354 | |
| 2016 FORD REPAIRS | | | E 13-01-35-02 | | 529.68 | 0.00 |
| | | | FACILITIES / GENERAL - REPAIRS / FM TRUCK | | | |
| | | | Vendor Total- | | 529.68 | |
| 003 REGISTRY OF DEEDS | | | | | | |
| 0052 | 499 | 02 | 1 LEIN DISCHARGE | | | |
| 1 LEIN DISCHARGE | | | E 01-10-47-01 | | 19.00 | 0.00 |
| | | | GEN'L GOV. / ADMIN - FEES / DISCHARGE | | | |
| | | | Vendor Total- | | 19.00 | |
| 00478 SEACOAST SECURITY, INC | | | | | | |
| 0052 | 500 | 02 | HISTORY HOUSE SECURITY | | 888051 | |
| HISTORY HOUSE SECURITY | | | E 13-13-20-10 | | 3,050.00 | 0.00 |
| | | | FACILITIES / HISTRY HOUSE - SERVICES / SECURITY | | | |
| | | | Vendor Total- | | 3,050.00 | |
| 00612 SPECTRUM ENTERPRISE | | | | | | |
| 0052 | 501 | 02 | TOWN OFFICE INTERNET | | 080414010200124 | |
| TOWN OFFICE INTERNET | | | E 01-10-20-01 | | 135.55 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO | | | |
| | | | Invoice Total- | | 135.55 | |
| 0052 | 501 | 02 | PHONE AND INTERNET | | 144009001020724 | |
| LAKES FD | | | E 05-05-20-01 | | 187.97 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO | | | |
| CFAS | | | E 25-30-20-01 | | 219.97 | 0.00 |
| | | | RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO | | | |
| LIBRARY | | | E 30-01-20-01 | | 88.67 | 0.00 |
| | | | LIBRARY / LIBRARY - SERVICES / COMMUNICATIO | | | |
| DEPOT FD | | | E 05-05-20-01 | | 59.95 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO | | | |
| TRANSFER STATION | | | E 15-05-20-01 | | 129.98 | 0.00 |
| | | | SOLID WASTE / WASTE - SERVICES / COMMUNICATIO | | | |
| TOWN OFFICE | | | E 01-10-20-01 | | 110.82 | 0.00 |
| | | | GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO | | | |
| | | | Invoice Total- | | 797.36 | |
| | | | Vendor Total- | | 932.91 | |
| 00048 TREASURER, STATE OF MAINE | | | | | | |
| 0052 | 502 | 02 | PLUMBING PERMITS | | | |
| PLUMBING PERMITS | | | G 1-211-00 | | 72.50 | 0.00 |
| | | | GEN'L FUND / PLUMB. PERM. | | | |
| | | | Vendor Total- | | 72.50 | |
| 00379 TREASURER, STATE OF MAINE | | | | | | |
| 0052 | 503 | 02 | FD FUEL | | 24BG00026826 | |
| FD FUEL | | | E 05-05-30-02 | | 606.61 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL | | | |
| | | | Vendor Total- | | 606.61 | |

A / P Warrant

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--|-------|-------|---|----------------|------------------|-------------|
| Description | | | Account | Proj | | |
| 00458 TREASURER, STATE OF MAINE | | | | | | |
| 0052 | 504 | 02 | CFAS WATER TEST | 1616 | | |
| CFAS WATER TEST | | | E 25-30-20-08 | | 25.00 | 0.00 |
| | | | RECREATION / REC PROGRAMS - SERVICES / WATER QUALTY | | | |
| Vendor Total- | | | | | 25.00 | |
| 00595 UNITED RENTALS, INC | | | | | | |
| 0052 | 505 | 02 | ELECTRIC BOOM | | | |
| ELECTRIC BOOM | | | E 13-04-20-06 | | 660.25 | 0.00 |
| | | | FACILITIES / GARAGE - SERVICES / RENTALS | | | |
| ELECTRIC BOOM | | | E 13-02-20-06 | | 660.25 | 0.00 |
| | | | FACILITIES / CFAS - SERVICES / RENTALS | | | |
| Vendor Total- | | | | | 1,320.50 | |
| 00265 UNITED STATES CELLULAR | | | | | | |
| 0052 | 506 | 02 | COMMUNICATIONS | | | |
| CEMETERY | | | E 12-01-20-01 | | 67.37 | 0.00 |
| | | | CEMETERY / CEMETERY - SERVICES / COMMUNICATIO | | | |
| TOWN MANAGER | | | E 01-15-20-01 | | 71.91 | 0.00 |
| | | | GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO | | | |
| CEMETEYR TABLET | | | E 12-01-20-01 | | 43.49 | 0.00 |
| | | | CEMETERY / CEMETERY - SERVICES / COMMUNICATIO | | | |
| ACO | | | E 05-30-20-01 | | 55.69 | 0.00 |
| | | | PUBLIC SAFTY / ACO - SERVICES / COMMUNICATIO | | | |
| FIRE DEPARTMENT | | | E 05-05-20-01 | | 26.58 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO | | | |
| CEO | | | E 01-20-20-01 | | 26.58 | 0.00 |
| | | | GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUNICATIO | | | |
| TRANSFER STATION | | | E 15-05-20-01 | | 64.41 | 0.00 |
| | | | SOLID WASTE / WASTE - SERVICES / COMMUNICATIO | | | |
| FACILITIES | | | E 13-01-20-01 | | 36.33 | 0.00 |
| | | | FACILITIES / GENERAL - SERVICES / COMMUNICATIO | | | |
| FD HOTSPOT | | | E 05-05-20-01 | | 34.81 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO | | | |
| Vendor Total- | | | | | 427.17 | |
| 00178 WARREN BROTHERS | | | | | | |
| 0052 | 507 | 02 | PLOWING CONTRACT | 2/18/2024 | | |
| PLOWING CONTRACT | | | E 10-10-20-07 | | 31,409.30 | 0.00 |
| | | | PUBLIC WORKS / PLOW & SAND - SERVICES / CONTRACTED | | | |
| Vendor Total- | | | | | 31,409.30 | |
| 0013 WASTE MANAGEMENT OF | | | | | | |
| 0052 | 508 | 02 | MIXED WASTE DISPOSAL | 2077084-2080-8 | | |
| MIXED WASTE DISPOSAL | | | E 15-05-20-13 | | 7,580.41 | 0.00 |
| | | | SOLID WASTE / WASTE - SERVICES / DISPOSAL | | | |
| Vendor Total- | | | | | 7,580.41 | |
| 00125 ZOLL MEDICAL CORPORATION | | | | | | |
| 0052 | 509 | 02 | BATTERY | 3900070 | | |
| BATTERY | | | E 05-05-30-07 | | 957.00 | 0.00 |
| | | | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS | | | |
| Vendor Total- | | | | | 957.00 | |

A / P Warrant

Warrant 22

| Jrnl | Check | Month | Invoice Description | Reference | Encumbrance |
|-------------|-------|-------|---------------------|-----------|-------------|
| Description | | | Account | Amount | |
| | | | Prepaid Total- | 0.00 | |
| | | | Current Total- | 70,130.71 | |
| | | | EFT Total- | 0.00 | |
| | | | Warrant Total- | 70,130.71 | |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

- BARBARA ALLEN, SELECTPERSON CHAIR _____
- MELANIE JEWELL, SELECTPERSON _____
- DANIEL NEWMAN, SELECTPERSON _____
- PETER RUSHTON, SELECTPERSON _____
- CAROL JOHNSON, V. CHAIR _____
- LORNA DEE NICHOLS, TOWN MANAGER _____

Department Summary

| Vendor | Amount | Account |
|--|------------------|--|
| 01 GEN'L GOV. | | |
| 01-0 GEN'L GOV. / NO DIVISION CONT'D | | |
| 00468 - CONSOLIDATED COMMUNICATIONS | 57.45 | E 01-10-20-01 GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO |
| 00265 - UNITED STATES CELLULAR | 71.91 | E 01-15-20-01 GEN'L GOV. / MANAGER - SERVICES / COMMUNICATI |
| 00265 - UNITED STATES CELLULAR | 26.58 | E 01-20-20-01 GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUN |
| 00051 - ES&S ELECTION SYSTEMS & SOFTW/ | 787.15 | E 01-35-30-04 GEN'L GOV. / ELECTIONS - SUPPLIES / OPERATING |
| 00271 - BERNSTEIN, SHUR, SAWYER & NELSON | 1,100.00 | E 01-10-15-02 GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL |
| 00612 - SPECTRUM ENTERPRISE | 110.82 | E 01-10-20-01 GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO |
| 00638 - LEAF | 171.58 | E 01-10-20-14 GEN'L GOV. / ADMIN - SERVICES / COPIER |
| 00638 - LEAF | 327.56 | E 01-10-20-14 GEN'L GOV. / ADMIN - SERVICES / COPIER |
| 00780 - PITNEY BOWES INC | 84.27 | E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE |
| 00003 - REGISTRY OF DEEDS | 19.00 | E 01-10-47-01 GEN'L GOV. / ADMIN - FEES / DISCHARGE |
| 00376 - CARDMEMBER SERVICES | 147.64 | E 01-10-30-04 GEN'L GOV. / ADMIN - SUPPLIES / OPERATING |
| 00271 - BERNSTEIN, SHUR, SAWYER & NELSON | 1,100.00 | E 01-10-15-02 GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL |
| 00376 - CARDMEMBER SERVICES | 294.42 | E 01-35-30-04 GEN'L GOV. / ELECTIONS - SUPPLIES / OPERATING |
| 00612 - SPECTRUM ENTERPRISE | 135.55 | E 01-10-20-01 GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO |
| Division Total- | 4,433.93 | |
| Department Total- | 4,433.93 | |
| 05 PUBLIC SAFETY | | |
| 05-0 PUBLIC SAFETY / NO DIVISION CONT'D | | |
| 00296 - LIFESAVERS, INC | 406.53 | E 05-05-30-07 PUBLIC SAFETY / FD/ RSC DEPT - SUPPLIES / EMS |
| 00864 - MALLOY, TRACY | 47.50 | E 05-30-20-02 PUBLIC SAFETY / ACO - SERVICES / TRANSPORTATI |
| 00379 - TREASURER, STATE OF MAINE | 606.61 | E 05-05-30-02 PUBLIC SAFETY / FD/ RSC DEPT - SUPPLIES / FUEL |
| 00612 - SPECTRUM ENTERPRISE | 59.95 | E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN |
| 00057 - MAINEGENERAL MEDICAL CENTER | 149.66 | E 05-05-30-07 PUBLIC SAFETY / FD/ RSC DEPT - SUPPLIES / EMS |
| 00125 - ZOLL MEDICAL CORPORATION | 957.00 | E 05-05-30-07 PUBLIC SAFETY / FD/ RSC DEPT - SUPPLIES / EMS |
| 00386 - BOUNDTREE MEDICAL | 311.85 | E 05-05-30-07 PUBLIC SAFETY / FD/ RSC DEPT - SUPPLIES / EMS |
| 00612 - SPECTRUM ENTERPRISE | 187.97 | E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN |
| 00265 - UNITED STATES CELLULAR | 55.69 | E 05-30-20-01 PUBLIC SAFETY / ACO - SERVICES / COMMUNICATIO |
| 00265 - UNITED STATES CELLULAR | 26.58 | E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN |
| 00265 - UNITED STATES CELLULAR | 34.81 | E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN |
| 00468 - CONSOLIDATED COMMUNICATIONS | 55.96 | E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN |
| Division Total- | 2,900.11 | |
| Department Total- | 2,900.11 | |
| 10 PUBLIC WORKS | | |
| 10-0 PUBLIC WORKS / NO DIVISION CONT'D | | |
| 00664 - ALL SEASONS TREE SERVICE | 7,500.00 | E 10-01-20-07 PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACT |
| 00178 - WARREN BROTHERS | 31,409.30 | E 10-10-20-07 PUBLIC WORKS / PLOW & SAND - SERVICES / CONTR |
| Division Total- | 38,909.30 | |
| Department Total- | 38,909.30 | |
| 12 CEMETERY | | |
| 12-0 CEMETERY / NO DIVISION CONT'D | | |
| 00265 - UNITED STATES CELLULAR | 43.49 | E 12-01-20-01 CEMETERY / CEMETERY - SERVICES / COMMUNICATI |
| 00265 - UNITED STATES CELLULAR | 67.37 | E 12-01-20-01 CEMETERY / CEMETERY - SERVICES / COMMUNICATI |
| Division Total- | 110.86 | |
| Department Total- | 110.86 | |
| 13 FACILITIES | | |
| 13-0 FACILITIES / NO DIVISION CONT'D | | |
| 00145 - GAGNE & SON | 80.95 | E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING |
| 00478 - SEACOAST SECURITY, INC | 3,050.00 | E 13-13-20-10 FACILITIES / HISTRY HOUSE - SERVICES / SECURITY |
| 00009 - HAMMOND LUMBER COMPANY | 198.97 | E 13-01-40-04 FACILITIES / GENERAL - PURCHASES / EQUIPMENT |
| 00267 - IRVING OIL CORPORATION | 935.39 | E 13-01-30-02 FACILITIES / GENERAL - SUPPLIES / FUEL |

| Vendor | Amount | Account |
|---|------------------|--|
| 13 FACILITIES CONT'D | | |
| 13-0 FACILITIES / NO DIVISION CONT'D | | |
| 00404 - JORDAN EQUIPMENT CO | 20.88 | E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING |
| 00802 - P.D.Q. DOOR | 310.45 | E 13-10-20-07 FACILITIES / PARKS - SERVICES / CONTRACTED |
| 00265 - UNITED STATES CELLULAR | 36.33 | E 13-01-20-01 FACILITIES / GENERAL - SERVICES / COMMUNICATIO |
| 00289 - AUGUSTA FUEL CORP. | 186.34 | E 13-09-20-05 FACILITIES / TRANSFER STA - SERVICES / HEATING |
| 00267 - IRVING OIL CORPORATION | 150.95 | E 13-01-30-02 FACILITIES / GENERAL - SUPPLIES / FUEL |
| 00289 - AUGUSTA FUEL CORP. | 4.35 | E 13-09-20-05 FACILITIES / TRANSFER STA - SERVICES / HEATING |
| 00289 - AUGUSTA FUEL CORP. | 541.01 | E 13-07-20-05 FACILITIES / FD:DEPOT - SERVICES / HEATING |
| 00289 - AUGUSTA FUEL CORP. | 1,348.37 | E 13-02-20-05 FACILITIES / CFAS - SERVICES / HEATING |
| 00289 - AUGUSTA FUEL CORP. | 333.95 | E 13-06-20-05 FACILITIES / FD:LAKES - SERVICES / HEATING |
| 00066 - GENERATORS OF MAINE, INC | 293.13 | E 13-03-35-05 FACILITIES / NBCC - REPAIRS / ELECTRICAL |
| 00066 - GENERATORS OF MAINE, INC | 777.38 | E 13-10-20-07 FACILITIES / PARKS - SERVICES / CONTRACTED |
| 00289 - AUGUSTA FUEL CORP. | 117.03 | E 13-04-20-05 FACILITIES / GARAGE - SERVICES / HEATING |
| 00878 - BURTS SECURITY CENTER | 1,687.08 | E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING |
| 00311 - BOY LOCKSMITH | 27.75 | E 13-14-35-08 FACILITIES / TOWN OFFICE - REPAIRS / BUILDING |
| 00311 - BOY LOCKSMITH | 83.25 | E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING |
| 00878 - BURTS SECURITY CENTER | 290.25 | E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING |
| 00878 - BURTS SECURITY CENTER | 96.75 | E 13-14-35-08 FACILITIES / TOWN OFFICE - REPAIRS / BUILDING |
| 00289 - AUGUSTA FUEL CORP. | 107.46 | E 13-04-20-05 FACILITIES / GARAGE - SERVICES / HEATING |
| 00762 - R&R AUTO REPAIR | 529.68 | E 13-01-35-02 FACILITIES / GENERAL - REPAIRS / FM TRUCK |
| 00009 - HAMMOND LUMBER COMPANY | 74.73 | E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING |
| 00009 - HAMMOND LUMBER COMPANY | 19.99 | E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING |
| 00009 - HAMMOND LUMBER COMPANY | 21.48 | E 13-09-30-04 FACILITIES / TRANSFER STA - SUPPLIES / OPERATING |
| 00595 - UNITED RENTALS, INC | 660.25 | E 13-04-20-06 FACILITIES / GARAGE - SERVICES / RENTALS |
| 00595 - UNITED RENTALS, INC | 660.25 | E 13-02-20-06 FACILITIES / CFAS - SERVICES / RENTALS |
| 00066 - GENERATORS OF MAINE, INC | 520.00 | E 13-02-35-09 FACILITIES / CFAS - REPAIRS / GENERATOR |
| Division Total- | 13,164.40 | |
| Department Total- | 13,164.40 | |

| | | |
|--|-----------------|---|
| 15 SOLID WASTE | | |
| 15-0 SOLID WASTE / NO DIVISION CONT'D | | |
| 00000 - BOXES AND BAGS UNLIMITED | 143.00 | E 15-05-30-04 SOLID WASTE / WASTE - SUPPLIES / OPERATING |
| 00612 - SPECTRUM ENTERPRISE | 129.98 | E 15-05-20-01 SOLID WASTE / WASTE - SERVICES / COMMUNICATIO |
| 00013 - WASTE MANAGEMENT OF | 7,580.41 | E 15-05-20-13 SOLID WASTE / WASTE - SERVICES / DISPOSAL |
| 00376 - CARDMEMBER SERVICES | 199.98 | E 15-05-30-04 SOLID WASTE / WASTE - SUPPLIES / OPERATING |
| 00376 - CARDMEMBER SERVICES | 209.97 | E 15-05-30-08 SOLID WASTE / WASTE - SUPPLIES / UNIFORMS |
| 00265 - UNITED STATES CELLULAR | 64.41 | E 15-05-20-01 SOLID WASTE / WASTE - SERVICES / COMMUNICATIO |
| 00053 - DEAD RIVER COMPANY | 220.47 | E 15-05-30-02 SOLID WASTE / WASTE - SUPPLIES / FUEL |
| Division Total- | 8,548.22 | |
| Department Total- | 8,548.22 | |

| | | |
|---|-----------------|---|
| 25 RECREATION | | |
| 25-0 RECREATION / NO DIVISION CONT'D | | |
| 00612 - SPECTRUM ENTERPRISE | 219.97 | E 25-30-20-01 RECREATION / REC PROGRAMS - SERVICES / COMMU |
| 00458 - TREASURER, STATE OF MAINE | 25.00 | E 25-30-20-08 RECREATION / REC PROGRAMS - SERVICES / WATER |
| 00428 - GALBRAITH, JULIA | 742.50 | E 25-30-20-07 RECREATION / REC PROGRAMS - SERVICES / CONTRA |
| 00000 - GREG HINKLEY | 267.00 | E 25-30-20-07 RECREATION / REC PROGRAMS - SERVICES / CONTRA |
| 00836 - LABBE HAZEL | 480.75 | E 25-30-20-07 RECREATION / REC PROGRAMS - SERVICES / CONTRA |
| Division Total- | 1,735.22 | |
| Department Total- | 1,735.22 | |

| | | |
|--|-------|---|
| 30 LIBRARY | | |
| 30-0 LIBRARY / NO DIVISION CONT'D | | |
| 00612 - SPECTRUM ENTERPRISE | 88.67 | E 30-01-20-01 LIBRARY / LIBRARY - SERVICES / COMMUNICATIO |

Department Summary

Pay Date: 02/21/2024

| Vendor | Amount | Account |
|--|------------------|---------------------------------------|
| Division Total- | 88.67 | |
| G/L Account Total | 88.67 | |
| G/L Accounts | | |
| G/L Accounts-0 / NO DIVISION CONT'D | | |
| 00048 - TREASURER, STATE OF MAINE | 72.50 | G 1-211-00 GEN'L FUND / PLUMB. PERM. |
| 00271 - BERNSTEIN, SHUR, SAWYER & NELSON | 167.50 | G 3-590-00 CAPITAL PROJ / FD BUILDING |
| Division Total- | 240.00 | |
| G/L Account Total | 240.00 | |
| Final Total- | 70,130.71 | |

February 20, 2024

TM Report

The Comprehensive Plan Committee will meet this week, February 21.

The Fire Department RFP as approved at the February 6 meeting of the Selectboard went out to 14 different potential bidders.

The Audit Services RFP as approved at the February 6 meeting of the Selectboard went out to 9 different potential bidders.

I attended the Selectboard Candidate Forum Monday, February 12.

Maine Department of Transportation is getting pricing for speed signs that could be placed south of the Town Office and north of Christy's. They will not pay for and install them, but would approve them if the Town would like to purchase, install and maintain. The cost for two signs would be an estimated \$2602 unit cost, shipping of \$250 each and software to run \$900 each. That puts the estimated cost of 2 units at \$7,500 +/-, plus installation.

We had a site visit for water quality at the Center for All Seasons on February 12:

- They are switching testing from one test per week to two (they gave no reason) so every Monday and Thursday;
- Bruce will be replacing the pressure tank;
- The well cover under the sidewalk in the front will get cleaned and painted this summer;
- the chlorination test was great.

We should begin thinking about setting a Summer Residents meeting date.

Christian Bishop will be meeting with you to review the town meeting warrant, originally thinking the March 5 meeting would work. That is primary voting day, the Board may want to consider moving the March 5 meeting to March 4 instead.

March 5, the State of Maine will be making a presentation for the SHAPE program to Belgrade Fire and Rescue (unless you move the meeting to the 4th or 6th).

CISA has issued their reports for both the Town Office and Center for All Seasons locations. Those confidential reports were provided to you for review (and hard copies provided at the February 20 meeting). We should address some of the items mentioned in the upcoming months.

Belgrade Fire and Rescue will be hosting Super Sunday again this year on March 10 for mandatory safety training of all employees. Training will begin at 8:00 a.m. at the Lakes fire station.

RSU 18 Superintendent will tentatively be at your April 16 meeting to go over the budget and answer questions from the Board.

We are checking into the cost to send out postcards to residents who may have unregistered dogs.

The Transfer Station committee will meet February 21, moved from the 12th due to the Candidate Forum.

The Lakes and Natural Resources Committee will meet again this month to begin discussion on water quality in our lakes, they have scheduled this meeting for February 27 at 3:30 p.m.

Attended Health officer training – continuing ed last week.

Rec keys – it has become increasingly difficult to multi-task being short-staffed in the front office to follow up and keep track of recreation rental keys. The front office as asked to give this responsibility back to recreation department, which also makes it easier for those renting as they can do everything in one place.

Absentee ballots for Annual Town meeting referendum questions are now available.

We received \$50,735.15 of tax stabilization reimbursement and are awaiting the remainder due of \$39,863.33.

Ken and I met with Pete from Waste Management this morning to discuss the current contract which expires June 30 of this year. The transfer station committee is reviewing the previous RFP

We are requesting the Transfer Station be closed Saturday, March 16 so that employees may attend town meeting.