

Town of Belgrade
Board of Selectpersons

Aug. 17, 2021 / 6:30 p.m.
Belgrade Town Office
990 Augusta Road

This meeting will be conducted in person.
The public may also view the meeting and participate online at
<https://us02web.zoom.us/j/81131427984>

A G E N D A

Call to Order and Pledge of Allegiance
Open Meeting

1. PUBLIC COMMENT

2. OLD BUSINESS

- A. Approval of Aug. 3, 2021, **Selectboard minutes.**
- B. Discussion and consideration of a **Notice of a Shortened Nomination Process** for a special Selectboard election on Nov. 2.
- C. Discussion and consideration of:
 - 1. Asking the Maine Department of Transportation to lower **speed limits entering the village and on Main Street.**
 - 2. Installing **digital speed signs** on speed limit signs entering the village.

3. NEW BUSINESS

- A. Acceptance of **resignations:**
 - 1. Cory Alexander – Board of Appeals
 - 2. Christine Merckens – Health Officer
- B. Board/committee **appointments:**
 - 1. Jennifer Clements – Health Officer.
 - 2. Nicholas Alexander – Board of Appeals
 - 3. Victoria Alexander – Parks and Recreation Board
 - 4. Kaitlyn Thibodeau – Parks and Recreation Board
 - 5. Doris Mathias – Senior Resources Committee
 - 6. Gail Barejka – Senior Resources Committee
 - 7. Karen McFadden – Senior Resources Committee
- C. Discussion and consideration of **Senior Resources Committee bylaws.**
- D. Discussion and consideration of a **safety policy.**
- E. Discussion of **public water system.**
- F. Discussion of **North Belgrade public lake access.**

4. WARRANT

5. TOWN MANAGER REPORT

Town of Belgrade Board of Selectpersons

Aug. 3, 2021 / 6:30 p.m.
Belgrade Town Office
990 Augusta Road

This meeting can be watched at

<https://youtu.be/WqyQTh2IXF0>

MINUTES

Selectboard members present: Melanie Jewell, Barbara Allen, Rick Damren, Dan Newman.

In-person attendees: Town Manager Anthony Wilson, Bruce Galouch, Penny Morrell, Bill Mitchell, MacGregor Stocco, Bill Pulsifer, Cory Alexander, Dennis Purington, Heather DiGirolamo, Tom Parchman, Treasurer Nick Poole.

Remote attendees: Tom Dowd, Michael Barrett, Nicholas Alexander, Jay Bradshaw, Barry Morrell, Dick Bourne, Carol Johnson, Kate Damren, Town Clerk Mary Vogel, Code Enforcement Officer Gary Fuller, Nick Nichols.

Ms. Jewell called the public hearing to order at 6:30 p.m. and led the Pledge of Allegiance.

Mr. Damren read a letter dated Aug. 2, 2021, from Ernst Merckens resigning his seat on the Board of Selectpersons effective immediately. Mr. Newman moved to accept the resignation. Mr. Damren seconded. Motion approved 3-0. Ms. Jewell abstained.

1. PUBLIC COMMENT. Bruce Galouch criticized the placement of the Town's portable digital speed sign on state roads, as was recently the case on the Castle Island Road. The town manager said the sign was placed there at the request of a Castle Island Road resident concerned about speeding traffic on the roadway. The sign was recently moved to Main Street, which is also a state road. Mr. Wilson said he will check with DOT about placing the sign in state rights-of-way.

Main Street resident Bill Mitchell asked the Board to consider asking the Maine Department of Transportation to lower the speed limit on Route 27 through the village to 20 mph. He further suggested digital speed signs be erected on the speed limit signs entering the village. He offered to purchase one of the signs. Tom Parchman supported Mr. Mitchell's statements regarding a need to slow traffic through the village. The Board will consider the request at a future meeting.

2. OLD BUSINESS

A. Approval of July 20, 2021, **Selectboard minutes**. Mr. Damren moved approval. Ms. Allen seconded. Motion approved 4-0.

B. Appointment of Town's **harbormaster**. Ms. Jewell moved to appoint Code Enforcement Officer Gary Fuller as the Town's harbormaster, stipulating that he

is prohibited from making arrests and carrying a weapon in the course of his duties. Ms. Allen seconded. Motion approved 3-1 with Mr. Damren opposing. Ms. Allen moved to accept a donated 12-foot aluminum boat with a five-horsepower motor to aid the harbormaster in his duties. Mr. Newman seconded. Motion approved 3-1 with Mr. Damren opposing.

3. NEW BUSINESS

- A. **First-Responders Memorial Group** update. MacGregor Stocco, representing the group, updated the Board on its work. The group will present a recommendation to the Board in September. It will also publicize it is accepting donations to the effort through the Belgrade Fire & Rescue Association. Mr. Stocco will attend the Aug. 10 seasonal residents meeting to inform part-time residents of the effort.
- B. Discussion and consideration of an **appointment to the RSU 18 school board** to fill an unexpired term. The Town received three applications to fill the vacancy: from Nicholas Alexander, from Heather DiGirolamo, and from Penny Morrell. Ms. Allen moved to appoint Heather DiGirolamo to the vacant seat. Ms. Jewell seconded. Motion approved 3-1 with Mr. Newman opposing.
- C. Discussion and consideration of a resolution declaring Belgrade a **Second Amendment sanctuary town**. The Board advised Penny Morrell, the resolution's proponent, that such a resolution should be put to a vote of the community following a petition drive to put it on the Town Meeting ballot.
- D. **Discussion** of an ordinance **restricting vehicle weight on posted ways**. After concerns were raised about the enforcement of a posted roads ordinance, the Board took no action.

4. **WARRANT**. Mr. Damren moved and Mr. Newman seconded to withhold \$6,990 from the payment to Bonneau & Son Excavation until a final patch at the Transfer Station can be repaved. Motion approved 4-0.

Mr. Damren moved that an invoice from Troubh Heisler be paid from the Selectboard's special projects line item. Ms. Allen seconded. Motion approved 4-0. Mr. Damren moved approval of warrant no. 90 in the amount of \$687,245.50. Ms. Allen seconded. Motion approved 4-0.

5. **TOWN MANAGER REPORT**. Mr. Wilson sought advice on what to do with the North Belgrade Community Center's surplus refrigerator. The Board suggested asking the Special Needs Food Pantry to find a needy client who could take it. Mr. Wilson reported that Planning Board chair Peter Rushton and a Kennebec Valley Council of Governments planner will present an executive summary of the subdivision ordinance rewrite on Aug. 17. The Board decided not to place the ordinance on the Nov. 2 ballot so as not to further tax the Town's legal expenses. The Board wants the subdivision ordinance and amendments to the Commercial Development Review Ordinance on the Town Meeting ballot; legal reviews of those documents would be paid from the 2022 budget.

Mr. Wilson reported the Town has four qualified applicants from the area for the library director's position. Interviews will be Aug. 16.

Mr. Newman moved and Mr. Damren seconded to fill the vacant Selectboard seat during the Nov. 2 election. Motion approved 4-0. The Board also agreed not to fill the Selectboard liaison's position on the Transfer Station Committee.

Mr. Damren moved to adjourn. Ms. Allen seconded. Motion approved 4-0. The meeting adjourned at 8:21 p.m.

DRAFT

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Aug. 17, 2021
Re: Notice of a Shortened Nomination Process

To accommodate a special election on Nov. 2 to fill the vacant Selectboard seat, the Board must approve a shortened nomination process. See attached. Assuming the Board approves this, nomination papers can be available for prospective candidates Aug. 20. The Selectboard must also set the deadline for returning nomination papers. Town Clerk Mary Vogel recommends the deadline be Sept. 29. Absentee ballots would be available beginning at least 30 days before the election.

Town of Belgrade

Notice of Shortened Nomination Process

The Selectmen of the Town of _____ hereby give notice that they have ordered, pursuant to 30-A M.R.S. § 2528(4)(E), that a shortened nomination process be used to fill a vacancy on the Board of Selectmen. The schedule for nominations will be as follows:

Nomination papers will be available beginning on _____ .

Signed nomination papers must be returned to the Town Clerk by the close of business hours on _____ .

Any questions regarding the nomination process shall be directed to the Town Clerk at (207) _____ or in person at the Town Office.

BOARD OF SELECTPERSONS,

Form Instructions: This form may be used to provide notice of a shortened nomination process in accordance with 30-A M.R.S. § 2528(4)(E). That statute allows the standard 100 day nomination process to be shortened when necessary to fill a vacancy on a board of selectmen or school board. The deadline for return of signed nomination papers must be set for not less than 14 days prior to election day, and the date for availability of papers should be set for no less than 10 days prior to the return deadline. It is recommended that the return deadline be set for more than 30 days prior to the election, where possible, so that absentee ballots may be prepared and made available in accordance with 21-A M.R.S. § 752. Notice of the shortened nomination process must be posted in the same place or places that the warrant is posted and local media representatives must also be notified of the order.

• **Circumstances under which available.** Section 2528(4)(E) states that the shortened nomination paper process shall be available when the municipal officers determine to fill a vacancy under 30-A M.R.S. § 2602 which must be filled by election. Remember from the discussion in Chapter 3 that the regular expiration of an elected office does not create a vacancy. It is only if a vacancy arises through resignation or the other means listed in Section 2602(1) that this shortened process can be used. Thus it can be used in connection with the regular annual meeting only when it is being used to fill a vacancy in an office for which there would not otherwise be an election at the annual meeting. This would be the case, for example, if a selectman with more than a year remaining on her or his term resigned before the annual meeting. And of course the shortened process can always be used when a special meeting is being called to fill a vacancy.

• **Extent of shortening permitted.** The municipal officers can shorten the period for the availability of nomination papers to as few as 10 days before the filing deadline, and they can shorten the filing deadline itself to as few as 14 days before the election. Therefore the *total* time from the first day of availability of nomination papers until the day before election day can be shortened to as few as 24 days. When this is done, it is even more important that the clerk meet the date established by the municipal officers for the *availability* of papers than under the usual 40-day process because fewer days are available for the circulation of papers. The *filing deadline* definitely should be inflexible, subject only (if at all) to the rule governing weekends and holidays, discussed above; it is best to lay out dates so that the specially shortened filing deadline will not fall on a weekend or holiday.

• **Effect on availability of absentee ballots.** Section 2528(4)(E) does not alter the deadline by which absentee ballots must be made available, which is established by 21-A M.R.S. § 752 as being 30 days before the election. Even when using the special shortening procedure, it is recommended to set the nomination paper filing deadline to be more than 30 days prior to the election, so that the clerk will have time to prepare the absentee ballots in accordance with Section 752.

• **Procedure for shortening.** The municipal officers must “designate” the shortened period for the availability of papers and/or the time between the filing deadline and election day for the vacancy for which the period is shortened. 30-A M.R.S. § 2528(4)(E). They can do this on motion and vote at a properly noticed, public meeting of the board. If minutes are kept, they should certainly make note of this action. The municipal officers should provide the clerk notice of their designation in the form of an order adopted by them. The clerk needs this order in order to know what papers to prepare and what time periods govern.

• **Posting notice and notifying media of shortening.** There are two other procedural requirements for shortening the nomination process. Notices of the “designation” (of the office and the particular shortened period(s)) must be posted in the same places as town meeting warrants are posted, and local representatives of the media must be notified of the designation. 30-A M.R.S. § 2528(4)(E). The statute does not say that the notice must be posted “in the same manner” as a town meeting warrant, but only that it must be posted in the same place. This appears to mean that the clerk need not formally attest copies of the notice, and that no constable’s return (or the return of anyone else posting them) is required. Recommended practice is, nevertheless, for the clerk to obtain some written statement, even if informal, from whoever posts, certifying where and when notice was posted. Similarly, the clerk should make and retain an informal note documenting the required notification of the media.

I hope this answers your question, Mary.

Best regards,

Richard P. Flewelling, Senior Staff Attorney
Legal Services Department
Maine Municipal Association

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Aug. 17, 2021
Re: Village speed

During the public comment portion of the Aug. 3 Selectboard meeting, village resident Bill Mitchell raised concerns about the speed of traffic on Main Street. The Board asked that this be placed on a subsequent agenda.

Mr. Mitchell proposed three potential solutions to slowing traffic:

- Reducing the speed limit on Main Street from 25 mph to 20 mph. That would involve the Selectboard asking the Maine Department of Transportation to study and consider implementing the lower limit.
- Tapering speed limits entering the village from the south. Currently, the limit moves from 55 mph to 35 mph. Mr. Mitchell proposed a 45-mph zone between those. That would also necessitate a request to DOT to study and consider the suggestion.
- Adding digital speed signs to the speed limit signs on each end of the village. When presented with this idea, DOT traffic engineer David Allen noted digital speed signs should be moved every two weeks; after that, drivers stop paying attention. He suggested a better option would be speed limit signs with flashing LED lights (like what is seen on the interstate). The DOT would not fund the lights, but would allow the Town to add them. Mr. Allen estimated the cost per sign, including new posts and installation, at approximately \$2,000.

Both Mr. Allen and Mr. Mitchell have been invited to participate in the Board's discussion Aug. 17.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Aug. 17, 2021
Re: Resignations

The following volunteers have asked that the Selectboard accept their resignations from the following positions:

- Cory Alexander – Appeals Board
- Christine Merckens – Health Officer

TOWN OF BELGRADE EMPLOYMENT APPLICATION

PRE-SERVICE QUESTIONNAIRE – EQUAL OPPORTUNITY EMPLOYER

INSTRUCTIONS: PLEASE PRINT AND FILL OUT COMPLETELY. Date August 6, 2021

PERSONAL INFORMATION

Name: Clements, Jennifer L. Soc. Sec. No. [REDACTED]
 Last First Initial

Mailing Address: [REDACTED], Belgrade, ME 04917
 City/Town State Zip Code

Street Address: [REDACTED], Belgrade, ME 04917
 City/Town State Zip Code

Telephone Numbers [REDACTED] Daytime [REDACTED] Evening [REDACTED] Mobile [REDACTED]

Are you over 18 years old? Yes No Have you ever been employed by this town? Yes No If Yes, when?

From _____ to _____ Position _____

Are you either a U.S. Citizen or do you have the legal right to work in the United States? Yes No

Valid State License/ID # [REDACTED] Expires 12/03/2021 Who referred you to us? Dan Newman

Are you a veteran? Yes No Branch of Service _____ Final Rank _____

EDUCATION :

	Name/Location	Years Completed	Degree Received/Major Field
High School	Messalonskee High School	4	High School Diploma
College	Burlington County College	2	A.A.S. Human Services
	Kaplan University	3	B.A. Mental Health and Human Services
Trade Business or Correspondence School			
Other	Kennebec Valley Community College	3	A.D. Nursing

List any special skills, special studies/research work or training you possess (machine operator, mechanical skills, computer operator, etc.)

Chronic medical condition care management, infection control, leadership training

POSITION DESIRED:

Position Health Officer Salary Desired _____ When Available Immediate

EMPLOYMENT HISTORY / EXPERIENCE

Are you currently employed? Yes No If yes, may we contact your present employer? Yes No
 In the table below, list your last three employers starting with the most recent.

EMPLOYER	DATES (MO/YR)	JOB TITLE	REASON FOR LEAVING
Name Change Heath Care	From 6/15/2020	Prior Authorization Nurse	N/A
Address 45 Commerce Dr., Ste 5, Augusta, Maine 04330	To Present		
Name RPM- Maine General Medical Center	From 12/01/2019	Remote Monitoring Nurse	More opportunity for personal and career growth.
Address 35 Medical Center Pkway, Augusta, ME 04330	To 6/12/2020		
Name Maine General Medical Center	From 12/15/2015	Nurse Care Manager	Was given the opportunity, within my unit, to assist with the design, development, and implementation of a new Remote Monitoring Program.
Address 35 Medical Center Pkway, Augusta, ME 04330	To 11/30/2019		

REFERENCES

List three persons, not related to you, who have known you for at least one year.

Amanda Johnson

Name _____ Address _____ Phone _____

Jessica Nalesnik

Name _____ Address _____ Phone _____

Samantha Perry

Name _____ Address _____ Phone _____

Are you willing to submit to a background check? Yes No Are you willing to submit to a drug screen? Yes No

Have you ever been convicted of a felony or other crimes? Yes No (Responding Yes does not automatically disqualify you from employment.) If you answered Yes, please explain the circumstances _____

AUTHORIZATION

"I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, falsified statements and omissions on this application shall be grounds for disqualification or if employed, dismissal. I authorize investigation of all statements contained herein and the references and employers listed to give you all information concerning my previous employment or service and any pertinent information they may have, personal or otherwise, and release the municipality from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized municipal representative. This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Date 08/06/2021 Signature J. Clements Digitally signed by Jennifer Clements Date: 2021.08.06 21:01:53 -04'00'

Jennifer L. Clements DO NOT WRITE BELOW THIS LINE _____

INTERVIEW NOTES

Interviewed by _____ Date _____

Remarks				
Neatness			Character	
Personality			Abilities	
Hired	Dept.	Position	Start Date	Pay Rate

APPROVED: 1. _____ 2. _____ 3. _____

u/files/employee HIRING MANAGER TOWN MANAGER SELECT BOARD CHAIR FOR THE BOARD

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: 1-12-21

Application for Appointment or re-appointment to:

- Planning Board
- Board of Appeals
- Dams Committee
- Cemetery Committee
- Library Trustee
- Long Range Planning Com.
- Board of Parks & Recreation
- Board of Assessment & Review
- Transfer Station & Recycling Com.
- Budget Committee
- Tree Committee
- Comprehensive Plan Review Committee

Other _____

If this is a re-appointment please state the number of years you have served _____

Name Nicholas Alexander

Address [Redacted] Belgrade, ME 04917

Phone # (Home) [Redacted] (Work) [Redacted] Email: [Redacted]

Place of Employment _____

Education & Experience Graduated from MHS in 2020

Taking College Classes at KVEC this semester

Serve on a Committee to create a handicap accessible Playground at PRC in Rome

Interests and Hobbies Politics and work state and working gov.

Why do you wish to serve on a municipal board or committee?

I would serve on this committee to use my experience working with Pine Tree Camp to make people with disable feel more included around Town.

References

Name Hervey Chesley Phone # [Redacted]
Name Susan Peters Phone # [Redacted]

Please Return to: Town Clerk (townclerk@townofbelgrade.com)
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: _____ Term year end: _____

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: 10-21-21

Application for Appointment or re-appointment to:

- | | |
|---|---|
| <input type="checkbox"/> Planning Board | <input checked="" type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other _____

If this is a re-appointment please state the number of years you have served _____

Name Victoria Alexander
 Address [REDACTED]
 Phone # (Home) [REDACTED] (Work) _____ Email: [REDACTED]
 Place of Employment RSU #18
 Education & Experience Previous owner of Belgrade Lakes Yoga

Interests and Hobbies Gardening, hobby horse riding, yoga, & many outdoor activities.

Why do you wish to serve on a municipal board or committee?
To be more involved in the community in which I live & part of a committee that promotes life enrichment.

References _____

Name Cory Alexander Phone # [REDACTED]
 Name Kath Alexander Phone # [REDACTED]

Please Return to:
 Town Clerk (townclerk@townofbelgrade.com)
 Town of Belgrade
 990 Augusta Road
 Belgrade, ME 04917

OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: _____ Term year end: _____

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- | | |
|---|---|
| <input type="checkbox"/> Planning Board | <input checked="" type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other _____

If this is a re-appointment please state the number of years you have served _____

Name Kaitlyn Thibodeau

Address _____ Belgrade, Maine 04917

Phone # (Home) _____ (Work) _____ Email: _____

Place of Employment Maine Municipal Association

Education & Experience Graduated Messalonskee High School January of 2010. Currently studying for Bachelors in Community Health Education. Few years experience in volunteer coaching for Kenneth Workman Youth Sports Program.

Interests and Hobbies Coaching kid's soccer, camping, fishing, and family activities.

Why do you wish to serve on a municipal board or committee?

I wish to serve on a municipal board or committee because I would like to give more to my local community. I currently serve my community with the work I do as an adjuster; however, I know there is more I could be doing to help. As a mother of three, setting the example that we can make a difference in our community is very important to me.

References

Name Jessica White

Phone # _____

Name Cindy White

Phone # _____

Please Return to:

townclerk@townofbelgrade.com

OR

Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |
| <input checked="" type="checkbox"/> Senior Resource Committee | |
| Other _____ | |

If this is a re-appointment please state the number of years you have served _____

Name Doris Mathias
Address [REDACTED] BELGRADE MAINE
Phone # (Home) [REDACTED] (Work) _____ Email: [REDACTED]
Place of Employment [REDACTED] retired
Education & Experience teacher 33 years

Interests and Hobbies sailing, golf, BHS,

Why do you wish to serve on a municipal board or committee?

Always thought there was a need in any community for senior resources. I had the privilege to teaching "Matter of Balance" a

References

Name Marshallyn Baker Phone # [REDACTED]
Name Pam Prescott Phone # [REDACTED]

Please Return to:
Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Email Address: [REDACTED]

1 senior generation course for 4 years. It was an experience that made me aware of the needs of seniors and how to help them.

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- Planning Board
Board of Appeals
Dams Committee
Cemetery Committee
Library Trustee
Long Range Planning Com.
Senior Resource Committee
Board of Parks & Recreation
Board of Assessment & Review
Transfer Station & Recycling Com.
Budget Committee
Tree Committee
Comprehensive Plan Review Committee
Other

If this is a re-appointment please state the number of years you have served N/A

Name GAIL BAREJKA
Address P.O. Box BELGRADE LAKES ME 04918
Phone # (Home) (Work) Email:
Place of Employment BECKET FAMILY OF SERVICES
Education & Experience B.A / PSYCHOLOGY
CAREER WORKING WITH CHILDREN : PUBLIC / PRIVATE SCHOOLS.
Interests and Hobbies HOME IMPROVEMENT, GARDENING

Why do you wish to serve on a municipal board or committee?
FURTHERING MAINTENANCE / ENHANCEMENT OF SERVICES IN SUPPORT OF BELGRADE'S SENIOR / AGING POPULATION.

References

Name BECKY SEEL Phone #
Name KIM DAWES Phone #

Please Return to:
Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Email Address:

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |
| <input checked="" type="checkbox"/> Senior Resource Committee | |
- Other _____

If this is a re-appointment please state the number of years you have served _____

Name KAREN McFADDEN

Address _____

Phone # (Home) _____ (Work) _____ Email: _____

Place of Employment RETIRED FROM INTEL

Education & Experience Nurse & IT Layout Designer

I have a proven track record of being goal oriented & result driven. I was responsible for getting the school's tennis courts repaired

Interests and Hobbies stained glass, golf, fishing, metal detecting, gardening or anything outdoors!

Why do you wish to serve on a municipal board or committee?

Help seniors stay engaged including myself!

References

Name Ken Olson Phone # _____

Name Don Payne Phone # _____

Please Return to: Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Email Address: _____

Memo

To: Board of Selectpersons

Re: Senior Resource Group proposed new bylaws.

The SRC newly reformed committee has met and is putting forward new bylaws. The group feels the Ad Hoc Advisory SRC have fulfilled its charge since its inception and the group would like to move forward into the next stage of making the new committee permanent.

The former committee bylaws make reference to a “new standing committee” and this is what is being proposed as the newly formed group views the duties of the committee as ongoing with both short term and long term goals.

Attached are the current bylaws of the Ad hoc committee on Senior Resources and the newly create Town of Belgrade Senior Resource Committee (SRC) Bylaws

(Current)

TOWN OF BELGRADE

Senior Resources Advisory Committee

I. Authority

The formation of an ad hoc Committee on Senior Resources (the Committee) was approved by the Board of Selectpersons on July 17, 2018.

II. Purpose

The purpose of this Committee is to review and make recommendations regarding existing services, programs, etc. available to Belgrade's senior citizens. The Committee will also identify the need for and advocate for additional services and programs that would support and promote the financial and social independence of the elderly.

III. Committee Structure and Appointment

A. The Committee shall be comprised of six (6) voting members two Co-Chairs, and a Secretary. Committee Chairperson will determine the number of members. Members will serve until the ad hoc Committee and/if a new standing committee is formed.

C. The committee members will elect the co-chairs and who will serve until the work of the committee is complete or the establishment of a formal committee is approved by the Board of Selectpersons.

IV. Meetings

A. The committee will meet as necessary to fulfill its charge.

B. Committee meetings will be posted on the Town's Calendar.

(Proposed)

Town of Belgrade Senior Resource Committee (SRC) Bylaws

I. **Authority:** The formation of a Senior Resource Committee with the approval of the Board of Selectpersons

II. **Mission Statement:**

To recognize current initiatives in Belgrade, ME, that make the town age-friendly and to identify gaps/needs in service or available resources that hinder the age-friendliness of Belgrade. Using the World Health Organization's eight domains of livability, develop an actionable, strategic Age-Friendly Action Plan recommending projects and/or practices and creating metrics to monitor progress toward planned goals.

III. **Purpose:**

The purpose of the SRC is to review and make recommendations regarding existing services, programs, etc. available to Belgrade's seniors. These recommendations are focused on helping seniors obtain better access to services and infrastructures so they may live safely and with dignity as they age. The Committee will also identify the need for and advocate for additional services and programs that would support and promote the financial and social independence of Belgrade seniors. SRC will explore volunteer and grant opportunities, corporate partnerships, and request additional funding to implement and sustain recommended programs. Develop a comprehensive strategy for communicating to our seniors the programs and resources available to them. Identify gaps between needs and available services and determine partnerships and options that could meet these needs.

IV. **Committee Structure and Appointment**

The SRC shall elect its own Chair or co-chairs and the SRC committee will consist of the following: 10 people consisting of Belgrade residents, seasonal residents and ex-officio people with vested interested in the community.

v. **Meetings:**

SRC will be responsible for compiling meeting agendas, running meetings, posting information on town website. SRC will meet monthly, with dates, places and times to be determined.

VI. Budget:

Any funds allocated to the SRC shall be used broadly by the SRC to pursue its purpose. Fund allocations must be approved by the SRC, the Board of Selectpersons and, ultimately, the town's voters at Town Meeting as part of the Town's annual budget.

d bylaws by the Town of Belgrade Senior Resource Committee (SRC)

Memo

To: Board of Selectpersons
From: Nicholas Poole, Town Treasurer
Date: Aug. 17, 2021
Re: Safety policy

Having a written and approved safety policy is a requirement to receive a 7.5-percent reduction from the Maine Municipal Association in the Town's workers compensation insurance premiums in 2022. (We have already earned a 5-percent discount.)

Department directors have had an opportunity to review the proposed policy and to suggest changes. A statement on the first page of the policy notes that if a department has an existing safety policy that reflects its specific circumstances (such as the Fire & Rescue Department), that will override this policy.

This proposed policy must be approved prior to Sept. 1 for the Town to earn its workers comp insurance incentive. This policy represents the second of three tiers in the incentive program. We will be working next year to achieve a 10-percent reduction with the third tier.

Town of Belgrade Safety Policy

The Town of Belgrade is committed to maintaining the well-being of its employees by following the Back Safety Program, the Ergonomics Plan, and the Slip and Fall Plan. The Back Safety Program is intended to identify back injury hazards, mitigate them to the fullest extent possible and train employees on proper lifting and materials-handling techniques. The Ergonomics Plan is intended to maximize the efficiency of town employees while also ensuring work injuries are avoided. The Slip and Fall Plan will be used to identify and remedy any areas where someone could slip or fall.

The Program Administrators, i.e. department heads, have overall responsibility for the program in their facilities.

Records

Human Resources is responsible for maintaining all the training records of all facilities. Department heads will keep a file, as well, for their respective facilities. Training records will be filled out for each employee upon completion of training. These documents will be kept for at least 3 years and will include:

1. Date of the training session.
2. Contents or summary of the training session.
3. Names and qualifications of the person(s) conducting the training.
4. Names and job titles of all persons attending the training session.
5. Training records will be provided upon request to the employee or the employee's authorized representative.

Department Safety Policies

Any safety policy (i.e. PPE, Lifting, Slip and Fall) that a department has adopted for its specific needs will override this town policy.

Back Injury Prevention and Safe Lifting Program

The Program Administrators are Department Heads. Duties of the Program Administrator for the Back Injury Prevention and Safe Lifting Program are as follows:

1. Conduct or arrange for hazard assessments. Identify affected employees/departments.
2. Review workers' compensation claims and OSHA 300 logs for back-related loss trends.
3. Become familiar with the organization's Personal Protective Equipment (PPE) Program.
4. Identify needs for PPE.
5. Identify alternative materials-handling equipment.
6. Conduct and/or organize training sessions.
7. Ensure training is documented and records kept.
8. Evaluate the written program and update as needed.

Training

Program Administrators are responsible for ensuring that training is conducted. Training may be conducted by Program Administrators or designated individuals. Initial training at new employee orientation shall consist of:

1. An overview of the facility's Back Injury Prevention and Safe Lifting Program.
2. Proper lifting techniques.
3. An opportunity to ask questions.

Training shall also include the following:

1. Specific job-related duties that involve lifting.
2. Proper lifting techniques to perform the assigned duties.
3. Any PPE that is available.
4. Alternative materials-handling equipment that is available.
5. An opportunity to ask questions.

Program Administrators shall certify that the training has been accomplished. The certification will contain each employee's name, signatures of the trainers, and dates of the training. The certification will be available for inspections by employees or their authorized representatives. Employees who experience back-related workers' compensation injuries shall receive re-training on proper lifting techniques and alternative materials handling equipment

Management

Management will ensure the written program is available, will help update the program as needed, and will clearly communicate it to supervisors and employees.

Supervisors

Training done will be documented by the Supervisor and kept on file in each department. Copies will be given to HR. Supervisors will also complete the Back Injury Prevention Program Self-Inspection Checklist on a monthly basis and keep it on file. Issues identified in the checklist will be addressed as soon as possible but no longer than 48 hours.

Supervisors and Management will:

1. Identify job duties that include heavy lifting.
2. Instill general safety awareness as it relates to back safety.
3. Identify and eliminate job hazards when possible.
4. Train new employees, whose job responsibilities include lifting. New employees shall be trained on proper lifting techniques within 30 days of hire. Periodically (at least annually) conduct refresher training. Training will be documented and kept on file.
5. Provide an overview on back safety to all employees (even if their job duties normally do not include heavy lifting) to assist in protecting employees from spur-of-the-moment unsafe lifting.
6. Ensure that all employees understand that if an item is too heavy (greater than 51 pounds), they should ask for help.
7. Provide appropriate Personal Protective Equipment (PPE), as needed. Back belts are not considered PPE by the manufacturers, but if worn properly, can be a reminder to the user on proper lifting techniques.
8. Provide alternative materials-handling equipment, as needed.
9. Initiate appropriate disciplinary action when an employee fails to follow the safety requirements of the organization.

Employees

All employees will attend annual Back Injury Prevention and Safe Lifting training, use proper lifting techniques learned from the training, and follow the safety procedures and recommendations contained in the written program and discussed in training. Employees are encouraged to report any hazardous conditions that could lead to injury and offer suggestions on how they can be addressed. Employees must use materials-handling equipment when available and ask for assistance when needed before lifting or moving heavy objects.

1. Comply with the Back Injury Prevention and Safe Lifting Program procedures.
2. Ask for help in lifting, pushing or pulling heavy items.
3. Report any accident or injury to the supervisor.

4. Immediately report unsafe conditions, equipment or observed practices to the supervisor.
5. Use PPE, as required.
6. Use alternative materials handling equipment, as needed.

Ergonomic Sample Plan

- Maine has had a video display terminal (VDT) law since 1991. The law stipulates every employer shall establish an education and training program for all VDT operators who operate a VDT for more than four hours daily. Those employers with fewer than five terminals in one location may provide the education and training program in writing only. Those with more than five operators in one location must provide the training both orally and in writing. MMA recommends all operators receive training. Training for Town of Belgrade employees shall be accomplished by employees taking Office Ergonomics training offered through MMA's online university. This education and training must be provided within the first month of employment and annually thereafter. Documentation of initial training and annual refresher training will be kept at each facility with the department head and at the Town Office with Human Resources.

Additional training to address Town of Belgrade specific issues shall include:

- The State of Maine's required awareness poster of the rights and duties created under the law shall be posted in each facility in a prominent location in the workplace.
- If employees have concerns with their workstation, they will notify the department head. The employee will be provided with a VDT checklist to appraise his/her VDT workstation. If changes cannot be made or discomfort persists, the employee will notify the Town Manager, who will schedule a workstation assessment from MMA's Loss Control Consultant for the town.

Ergonomics

Ergonomics is "the" management tool for arriving at the best possible fit between employees and the work they perform. Ergonomic principles, effectively applied can give municipalities the competitive edge they need by:

- Maximizing efficiency.
- Increasing productivity.
- Enhancing product and service quality.
- Reducing workplace injuries and Workers' Compensation costs.
- Boosting and maintaining employee morale.

Effective application of ergonomic principles will lead to a win-win situation for employers and employees alike.

The Five Basic Steps to Make Ergonomics Work for your Organization

Step 1: Evaluate the Work

- A successful ergonomic program begins with evaluating the work and the workstation.
- Looking at your employee's work injury experience will help you decide whether changes are needed.

Step 2: Consider Your Options

- Prior to making any decisions, explore your options for change.
- The most expensive fix is not necessarily the best. Look for low-cost to no-cost alternatives.
- Conversely, a quick fix to a workstation or practice will not always work.
- Examples of cost-effective improvisation: If a tall person is at a workstation that is low, consider placing blocks of wood under the desk to raise it. Alternatively, if a shorter person is at a desk that is too high, raise the chair to a higher level and obtain or improvise a footrest rather than purchasing a more costly adjustable workstation.

Adjustable equipment is convenient for workstations used by more than one employee because the workstation can be modified instantly and easily to suit the needs of each. The disadvantage of adjustable equipment is it is often more expensive than non-adjustable equipment.

However, do not forget, adjustability alone will not suffice. It is the fit that counts, and the fit does not happen unless the equipment is actually adjusted. Keep in mind; you do not always need adjustable equipment to get a good fit. Simply reorganizing a workstation and using equipment you already have can result in significant improvements.

Step 3: Develop a Plan to Address Assessments

To assist you in defining priorities, answer the following questions:

- Which are your highest volume workstations? Workstations used by employees who spend the most time keystroking should generally be given high priority for modification.
- How long will it take to implement your changes?
- How do finances affect your options? Can simpler and less costly changes be made in the interim?
- Are there changes you would like to try on a temporary basis? If so, implement them sooner rather than later so you will know as soon as possible what works and what does not work.
- Are there quick fixes or inexpensive changes that could make a big difference? If so, get to these quickly.
- What are the cost/benefit ratios of the ergonomic improvements? There may be

costs related to equipment purchases, training and work time spent implementing improvement. These should be weighed against potential reductions associated with Workers' Compensation claims, lost work time and lost productivity. Improved efficiency can add value to your organization and increase productivity.

- Are any employees currently having symptoms that appear to be related to their use of a VDT? If so, modifying their work practices or workstations is your top priority.

Step 4: Training and Problem Reporting/Solving

- Per the Maine VDT law, Maine requires training within one month of employment and annually for all operators keyboarding for more than four hours in a day at a location where there are two or more terminals. This training can be done in-house, by a vendor or online. There are many programs and options available. Our training will be accomplished by employees taking Office Ergonomics training through the MMA online university.
- Additionally, it is imperative that you tell your employees how things are done in your organization – what equipment is used and what work practices are to be followed. This is information only you can provide. It should be emphasized during employee training.
- As for problem reporting, employees should be informed when, how and to whom to report problems. The goal is quick response to early warnings.
- Ergonomic injuries tend to be fixable and inexpensive at first, but expensive and difficult to alleviate later. Problem reporting is based on the two following principles:
 - 1) You cannot fix a problem if you do not know about it.
 - 2) It is better to know too much than too little.
- Problem-solving consists of:
 - 1) Assessing, adjusting and maintaining workstations.
 - 2) Addressing improper/poor work practices.
 - 3) Dealing with potential ergonomic injuries.
- Whenever an employee reports symptoms that could be related to an ergonomic injury, it is in your best interest to get involved. Take a second look at the employee's workstation as soon as possible and determine if there is anything obvious in the workstation or employee work activity that may be causing the problem.
- If you cannot find an ergonomic solution that quickly alleviates the employee's symptoms, the best solution is to obtain a healthcare evaluation from a provider who has expertise in treating workplace injuries and is familiar with your workplace.
- An MMA Loss Control, Claims Adjuster or Nurse Case Manager are excellent

resources for direction to appropriate providers.

Step 5: Implementing and Monitoring Your Progress

- The key is to have a plan in place and consistently follow it.
- Remember, employees often have much of the critical information necessary to identify problems and propose solutions. Include them in this process.
- Questions to consider as you evaluate your program's effectiveness include:
 - 1) Are ergonomic injuries being reduced in number and/or severity?
 - 2) Has the scheduling, pace, organization or work activity changed?
 - 3) Have staffing levels changed?
 - 4) Have any additional ergonomic problems been created by new job tasks, equipment or even the program itself?
 - 5) Is information freely exchanged between employees and their supervisors about updates or changes in the programs?
 - 6) Is the problem-reporting and problem-solving procedure you put in place working?
 - 7) Is additional training needed?

Following these five steps should see you well on your way to:

- Improving how work is done in your organization.
- Developing solutions to the problems that arise.
- Significantly impacting your bottom line in a positive way.
- Increasing efficiency and productivity.
- Having everyone working smarter, not harder.

Slip and Fall Prevention Plan

Slips, trips and falls exact a substantial toll in terms of death, personal injury and suffering, workers' compensation, loss in productivity, and liability. Loss of productivity is often an unfortunate side effect. On average, workers injured because of a slip and fall accident spend more days away from work than those injured as a result of other causes.

Slips can occur when floors or other working surfaces become slippery because of wet or oily processes, floor cleaning, leaks, or from materials and debris left in walkways. Trips can occur due to uneven floor or working surfaces, protruding nails and boards, from stretched carpet or bunched floor mats intended to prevent slipping, from holes or depressions in working surfaces, and from step-risers on stairs that are not uniform in height. Both slips and trips can result in falls. In addition, falls can occur when ladders are not maintained properly, and when stairways and elevated working surfaces are not designed properly.

According to OSHA, slips, trips and falls constitute the majority of general industry accidents and result in back injuries, strains and sprains, contusions and fractures. Additionally, they cause 15 percent of all accidental deaths and are second only to motor vehicles as a cause of fatalities.

Hazard Control

Engineering Controls. Controls that are engineered into the job are the most effective type of control. Examples of engineering controls include:

- Redesign of equipment.
- Substitution of a material, equipment or process.
- Change of process to minimize slips, trips and falls.
- Use of barriers to isolate a hazard.
- Use of barriers to isolate a person.

Administrative Controls. Controls that change the way people do their jobs. They are effective only when people do what they are supposed to do. Administrative controls include:

- Education and training.
- Signage.
- Routine inspections of ladders, stairs, walking and working surfaces.
- Maintenance.
- Good housekeeping.

Walking-Working Surface Inspection and Maintenance

Managers and supervisors are committed to preventing accidental slips, trips and falls. We will make regular, frequent inspections of working and walking areas to identify

environmental and equipment hazards that could cause slips, trips and falls. Special attention should be given to the walking-working surfaces, housekeeping, lighting, vision, stairways and ladders. Immediate corrective action should be taken.

- Wet floor signage will be stored at each facility in its respective cleaning closet. When there is a spill, employees must notify the department head or supervisor and the signs must be placed around the spill area. When a spill occurs, it must be cleaned as soon as possible.
- The Facility Maintenance Department is responsible for making sure all walkways and parking lots are cleared when it snows, the Fire and Rescue Department stations being the first facilities to be cleared. The trigger for snow removal is when 1 inch of snow accumulates. There will be a bucket of salt and sand at each facility. Employees are encouraged to safely salt and sand walkways during the day.
- Employees should make sure drawers or cabinets that are not being used are closed and not left open.
- All walkways, stairs and entrances shall be well illuminated. If an employee discovers a bulb that is out, it should be reported to the department head.

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00050 A. E. HODSDON CONSULTING ENGINEERS						
0429	21595	08	WINGS MILLS DAM REPAIR	2739		
WINGS MILLS DAM REPAIR			E 34-01-99-99		220.00	0.00
			DAMS / DAMS - EXPENSE / EXPENSE			
Vendor Total-					220.00	
00173 ADMIRAL FIRE & SAFETY, INC						
0429	21596	08	JACKET FD	215011		
JACKET FD			E 05-05-30-08		325.67	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / CLOTHING			
Vendor Total-					325.67	
00004 AMERICAN LOGGERS FIRE SUPPRESSION L						
0429	21597	08	BATTERY, SERVICE CALL	6987		
BATTERY, SERVICE CALL			E 13-02-35-17		168.96	0.00
			FACILITIES / CFAS - REPAIRS / EXTINGUISHER			
Vendor Total-					168.96	
00111 AMERICAN NAMEPLATES						
0429	21598	08	NEW NAMEPLATES	27727		
NEW NAMEPLATES			E 01-25-25-04		69.00	0.00
			GEN'L GOV. / PLANNING BRD - PRINTING / MISC			
Vendor Total-					69.00	
00168 ATLANTIC PARTNERS EMS, INC						
0429	21599	08	APEMS ANNUAL MEMB FEE	15654		
APEMS ANNUAL MEMB FEE			E 05-05-14-07		325.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
Vendor Total-					325.00	
00289 AUGUSTA FUEL CORP.						
0429	21600	08	CFAS LP BULK	5902008		
CFAS LP BULK			E 13-02-20-05		229.84	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
Invoice Total-					229.84	
0429	21600	08	LAKES FD	5902050		
LAKES FD			E 13-06-20-05		64.68	0.00
			FACILITIES / FD:LAKES - SERVICES / HEATING			
Invoice Total-					64.68	
0429	21600	08	TS OFF RD DIESEL	5901961		
TS OFF RD DIESEL			E 15-05-30-02		335.75	0.00
			SOLID WASTE / WASTE - SUPPLIES / FUEL			
Invoice Total-					335.75	
Vendor Total-					630.27	
00346 AUGUSTA TOOL RENTAL						
0429	21601	08	BLADES	144441		
BLADES			E 13-01-35-01		85.00	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
Invoice Total-					85.00	
0429	21601	08	BLADES	144501		
BLADES			E 13-01-35-01		110.00	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
Invoice Total-					110.00	
Vendor Total-					195.00	
00238 BAKER & TAYLOR BOOKS # 510486						
0429	21602	08	BOOKS AND PERIODICALS	5017073145		
BOOKS AND PERIODICALS			E 30-01-30-09		10.76	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
LIBRARY / LIBRARY - SUPPLIES / BOOKS						
Invoice Total-					10.76	
0429	21602	08	BOOKS AND PERIODICALS	5017073146		
BOOKS AND PERIODICALS	E 30-01-30-09				16.20	0.00
LIBRARY / LIBRARY - SUPPLIES / BOOKS						
Invoice Total-					16.20	
Vendor Total-					26.96	
00000 BEDARD, DANIELLE						
0429	21603	08	CDL CLASS REIMBURSEMENT			
CDL CLASS REIMBURSEMENT	E 05-05-13-01				630.00	0.00
PUBLIC SAFTY / FD/ RSC DEPT - EDUCATION / EDUCATION						
Vendor Total-					630.00	
00000 BELANGER, SARAH						
0429	21604	08	EXCISE TAX REFUND	7/30/2021		
EXCISE TAX REFUND	R 01-13				6.02	0.00
GEN'L GOV. - EXCISE - MV						
Vendor Total-					6.02	
00710 BONNEAU AND SON EXCAVATION						
0429	21605	08	SALE&DELIVERY SHED TS	8/3/2021		
SALE&DELIVERY SHED TS	E 15-05-31-01				4,000.00	0.00
SOLID WASTE / WASTE - SPECIAL / EVENTS						
Vendor Total-					4,000.00	
00376 CARDMEMBER SERVICES						
0429	21608	08	ADOBE SUBSCRIPTION	7026, 9748		
ADOBE SUBSCRIPTION	E 01-10-20-07				31.62	0.00
GEN'L GOV. / ADMIN - SERVICES / CONTRACTED						
Invoice Total-					31.62	
0429	21608	08	FILE FOLDERS FOR TAX CARD	0012		
FILE FOLDERS FOR TAX CARD	E 01-25-25-04				179.80	0.00
GEN'L GOV. / PLANNING BRD - PRINTING / MISC						
Invoice Total-					179.80	
0429	21608	08	FLAVOR ICE, CUPS	0235		
FLAVOR ICE, CUPS	E 25-30-30-05				38.95	0.00
RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER						
Invoice Total-					38.95	
0429	21608	08	BIKE LOCK CABLE	0215		
BIKE LOCK CABLE	E 25-30-30-04				14.76	0.00
RECREATION / REC PROGRAMS - SUPPLIES / OPERATING						
Invoice Total-					14.76	
0429	21608	08	D BATTERIES	5976		
D BATTERIES	E 25-30-30-04				23.20	0.00
RECREATION / REC PROGRAMS - SUPPLIES / OPERATING						
Invoice Total-					23.20	
0429	21608	08	SUNSCREEN	0078		
SUNSCREEN	E 25-30-30-04				38.48	0.00
RECREATION / REC PROGRAMS - SUPPLIES / OPERATING						
Invoice Total-					38.48	
0429	21608	08	BOOTS	4241		
BOOTS	E 12-01-30-08				199.90	0.00
CEMETERY / CEMETERY - SUPPLIES / CLOTHING						
Invoice Total-					199.90	
0429	21608	08	BATTERIES FOR TOOL SET	6424		
BATTERIES FOR TOOL SET	E 13-01-35-01				42.18	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
FACILITIES / GENERAL - REPAIRS / EQUIPMENT						
Invoice Total-					42.18	
0429	21608	08	SIGNS FOR PARK&SHOP	4142		
SIGN FOR SHOP			E 13-01-35-08		265.00	0.00
FACILITIES / GENERAL - REPAIRS / BUILDING						
SIGN FOR PARK			E 13-10-35-08		260.00	0.00
FACILITIES / PARKS - REPAIRS / BUILDING						
Invoice Total-					525.00	
0429	21608	08	SHELFING FOR SHOP&LIGHTS	7202		
SHELFING FOR SHOP&LIGHTS			E 13-01-30-04		336.56	0.00
FACILITIES / GENERAL - SUPPLIES / OPERATING						
Invoice Total-					336.56	
0429	21608	08	WATER FOR CREW	6870		
WATER FOR CREW			E 12-01-30-05		24.23	0.00
CEMETERY / CEMETERY - SUPPLIES / FOOD/WATER						
Invoice Total-					24.23	
0429	21608	08	MTCMA CONFERENCE LODGING	3125		
MTCMA CONFERENCE LODGING			E 01-15-13-01		131.55	0.00
GEN'L GOV. / MANAGER - EDUCATION / EDUCATION						
Invoice Total-					131.55	
0429	21608	08	USB CORD	3833		
USB CORD			E 01-10-40-04		5.65	0.00
GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT						
Invoice Total-					5.65	
0429	21608	08	MEETING OWL AND CORDS	9292		
MEETING OWL AND CORDS			E 01-10-40-04		971.26	0.00
GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT						
Invoice Total-					971.26	
0429	21608	08	TV FOR MEETINGS	4496		
TV FOR MEETINGS			E 01-10-40-04		1,153.98	0.00
GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT						
Invoice Total-					1,153.98	
0429	21608	08	HAND CONTROLS FOR TRUCK	8233		
HAND CONTROLS FOR TRUCK			G 3-585-00		1,392.00	0.00
CAPITAL PROJ / TRUCK						
Invoice Total-					1,392.00	
0429	21608	08	BLEACH TS	5890		
BLEACH TS			E 15-05-30-04		23.82	0.00
SOLID WASTE / WASTE - SUPPLIES / OPERATING						
Invoice Total-					23.82	
0429	21608	08	BOOKS AND PERIODICALS	9522		
BOOKS AND PERIODICALS			E 30-01-30-09		77.95	0.00
LIBRARY / LIBRARY - SUPPLIES / BOOKS						
Invoice Total-					77.95	
0429	21608	08	EXSTENSION CORDS	3192		
EXSTENSION CORDS			E 01-10-40-04		92.07	0.00
GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT						
Invoice Total-					92.07	
Vendor Total-					5,302.96	
00468 CONSOLIDATED COMMUNICATIONS						
0429	21609	08	FD FAX LINE	AUG 2021		
FD FAX LINE			E 05-05-20-01		97.11	0.00
PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO						
Invoice Total-					97.11	

Warrant 97

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0429	21609	08	TOWN OFFICE FAX LINE	AUG 2021		
TOWN OFFICE FAX LINE			E 01-10-20-01		2.31	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Invoice Total-		2.31	
			Vendor Total-		99.42	
0000 DAKODA, COLE						
0429	21610	08	EXCISE TAX REFUND	7/30/2021		
EXCISE TAX REFUND			R 01-13		37.14	0.00
			GEN'L GOV. - EXCISE - MV			
			Vendor Total-		37.14	
00547 DEPOT PIT LLC						
0429	21611	08	SURFACE GRAVEL	8/8/2021		
SURFACE GRAVEL			E 10-01-30-04		1,172.00	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Vendor Total-		1,172.00	
00224 DUNBAR, LAURA						
0429	21612	08	FOLDERS	8/2/2021		
FOLDERS			E 62-01-99-99		438.75	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			Vendor Total-		438.75	
00641 EATON PEABODY						
0429	21613	08	BRIGHTSIDE APPEAL	585967		
BRIGHTSIDE APPEAL			E 01-10-15-02		204.00	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL			
			Vendor Total-		204.00	
00000 FLANNERY, NIOMI						
0429	21614	08	EXCISE TAX REFUND	7/30/2021		
EXCISE TAX REFUND			R 01-13		30.34	0.00
			GEN'L GOV. - EXCISE - MV			
			Vendor Total-		30.34	
00000 FRANKLIN SAVINGS BANK						
0429	21615	08	TAX OVERPAYMENT	8/12/2021		
TAX OVERPAYMENT			R 01-57		709.02	0.00
			GEN'L GOV. - OVER/SHORT			
			Vendor Total-		709.02	
00008 FULLER, GARY R.						
0429	21616	08	MILEAGE REIMBURSEMENT 37	7/27-7/30/21		
MILEAGE REIMBURSEMENT 37			E 01-20-20-02		16.28	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
			Invoice Total-		16.28	
0429	21616	08	MILEAGE REIMBURSEMENT 78	8/3-8/6/21		
MILEAGE REIMBURSEMENT 78			E 01-20-20-02		34.32	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
			Invoice Total-		34.32	
			Vendor Total-		50.60	
00288 GALE/CENGAGE LEARNING						
0429	21617	08	BOOKS AND PERIODICALS	74789326		
BOOKS AND PERIODICALS			E 30-01-30-09		24.69	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
			Vendor Total-		24.69	
00009 HAMMOND LUMBER COMPANY						
0429	21619	08	CULVERT PROLINKS	4693215		

Warrant 97

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
CULVERT PROLINKS			E 10-01-30-04		546.92	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Invoice Total-		546.92	
0429	21619	08	HARDWARE FOR NEW SIGN	4653387		
HARDWARE FOR NEW SIGN			E 12-01-30-04		29.44	0.00
			CEMETERY / CEMETERY - SUPPLIES / OPERATING			
			Invoice Total-		29.44	
0429	21619	08	CONTRACTOR BAGS	4615705		
CONTRACTOR BAGS			E 05-05-30-04		22.78	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING			
			Invoice Total-		22.78	
0429	21619	08	PAINT	4659635		
PAINT			E 12-01-30-04		27.96	0.00
			CEMETERY / CEMETERY - SUPPLIES / OPERATING			
			Invoice Total-		27.96	
0429	21619	08	CLAMP FOR MOWER BRACE	4665007		
CLAMP FOR MOWER BRACE			E 12-01-35-01		23.88	0.00
			CEMETERY / CEMETERY - REPAIRS / EQUIPMENT			
			Invoice Total-		23.88	
0429	21619	08	HANGING NEW LIGHTS PARTS	4696789		
HANGING NEW LIGHTS PARTS			E 13-01-30-04		7.14	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Invoice Total-		7.14	
0429	21619	08	REPAIRS TO 8 DALTON	4696507		
REPAIRS TO 8 DALTON			E 13-11-35-08		34.58	0.00
			FACILITIES / DALTON - REPAIRS / BUILDING			
			Invoice Total-		34.58	
0429	21619	08	REPAIRS TO 8 DALTON	4700570		
REPAIRS TO 8 DALTON			E 13-11-35-08		14.10	0.00
			FACILITIES / DALTON - REPAIRS / BUILDING			
			Invoice Total-		14.10	
0429	21619	08	8 DALTON REPAIRS	470061		
8 DALTON REPAIRS			E 13-11-35-08		73.78	0.00
			FACILITIES / DALTON - REPAIRS / BUILDING			
			Invoice Total-		73.78	
0429	21619	08	BOLTS	4696573		
BOLTS			E 13-07-35-08		9.92	0.00
			FACILITIES / FD:DEPOT - REPAIRS / BUILDING			
			Invoice Total-		9.92	
0429	21619	08	DRILL BIT	4696602		
DRILL BIT			E 13-07-35-08		29.45	0.00
			FACILITIES / FD:DEPOT - REPAIRS / BUILDING			
			Invoice Total-		29.45	
0429	21619	08	CULVERT COUPLERS	4696198		
CULVERT COUPLERS			E 10-01-30-04		622.82	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Invoice Total-		622.82	
			Vendor Total-		1,442.77	
00000 HAWES, KEVIN						
0429	21620	08	14 YD TRUCK	WEEK ENDING 8/1		
14 YD TRUCK 31HRS			E 10-01-20-07		2,611.75	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
			Invoice Total-		2,611.75	
0429	21620	08	14YD TRUCK 31.5HRS	8/8/2021		

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
14YD TRUCK 31.5HRS			E 10-01-20-07		2,653.87	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
			Invoice Total-		2,653.87	
			Vendor Total-		5,265.62	
0000 HUDSON, LAURA						
0429	21621	08	8/26 VG PERFORMANCE	8/11/2021		
8/26 VG PERFORMANCE			E 25-30-20-07		450.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
			Vendor Total-		450.00	
00183 HYGRADE BUSINESS GROUP						
0429	21622	08	TAX BILL OUTSOURCE	715789		
TAX BILL OUTSOURCE			E 01-10-25-01		954.10	0.00
			GEN'L GOV. / ADMIN - PRINTING / TAX BILLS			
			Vendor Total-		954.10	
00267 IRVING OIL CORPORATION						
0429	21623	08	FACILITY&CEMETERY FUEL	34078991		
FACILITY			E 13-01-30-02		121.96	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
CEMETERY			E 12-01-30-02		215.91	0.00
			CEMETERY / CEMETERY - SUPPLIES / FUEL			
			Invoice Total-		337.87	
0429	21623	08	CEMETERY FUEL	34078989		
CEMETERY FUEL			E 12-01-30-02		196.36	0.00
			CEMETERY / CEMETERY - SUPPLIES / FUEL			
			Invoice Total-		196.36	
			Vendor Total-		534.23	
0000 KEACH, STANLEY						
0429	21624	08	8/12 VG PERFORMANCE	8/12		
8/12 VG PERFORMANCE			E 25-30-20-07		450.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
			Vendor Total-		450.00	
0000 KENNEBEC SAVINGS BANK						
0429	21625	08	OVERPAY FOR TAXES	8/11/2021		
OVERPAY FOR TAXES			R 01-57		745.93	0.00
			GEN'L GOV. - OVER/SHORT			
			Vendor Total-		745.93	
00189 KENNEBEC VALLEY COUNCIL OF						
0429	21626	08	HHW COLLECTION	17022		
HHW COLLECTION			E 15-01-99-99		733.85	0.00
			SOLID WASTE / HHW - EXPENSE / EXPENSE			
			Vendor Total-		733.85	
00638 LEAF						
0429	21627	08	COPIER CONTRACT	12164186		
COPIER CONTRACT			E 01-10-20-14		127.04	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
			Vendor Total-		127.04	
0000 LIBERTY, STEVE						
0429	21628	08	REPAIRS TO HYDRANT	087903		
REPAIRS TO HYDRANT			E 05-05-35-01		350.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / EQUIPMENT			
			Vendor Total-		350.00	
00582 MAINE TECHNOLOGY GROUP						

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0429	21629	08	COMPUTER SETUP	26997		
COMPUTER SETUP			E 01-10-15-03		262.50	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
			Invoice Total-		262.50	
0429	21629	08	IT SUPPORT	26940		
IT SUPPORT			E 01-10-15-03		1,061.50	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
			Invoice Total-		1,061.50	
			Vendor Total-		1,324.00	
00041 MAINETODAY MEDIA						
0429	21630	08	52 WEEK SUBSCRIPTION	508107		
52 WEEK SUBSCRIPTION			E 30-01-20-07		181.04	0.00
			LIBRARY / LIBRARY - SERVICES / CONTRACTED			
			Vendor Total-		181.04	
00310 MMTCTA						
0429	21631	08	TRAINING	1000408820		
TRAINING			E 01-10-13-01		55.00	0.00
			GEN'L GOV. / ADMIN - EDUCATION / EDUCATION			
			Vendor Total-		55.00	
00256 MODERN PEST SERVICES						
0429	21632	08	CFAS PEST CONTROL	4851231		
CFAS PEST CONTROL			E 13-02-20-12		68.00	0.00
			FACILITIES / CFAS - SERVICES / PEST CONTROL			
			Invoice Total-		68.00	
0429	21632	08	NBCC PEST CONTROL	4894592		
NBCC PEST CONTROL			E 13-03-20-12		57.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			
			Invoice Total-		57.00	
			Vendor Total-		125.00	
00397 NORTHEAST LABORATORY SERVICES						
0429	21633	08	DALTON WATER TEST	W44961		
DALTON WATER TEST			E 13-11-20-08		30.00	0.00
			FACILITIES / DALTON - SERVICES / WATER QUALTY			
			Vendor Total-		30.00	
00234 O'CONNOR MOTORS						
0429	21634	08	93 GMC REPAIRS	1288277		
93 GMC REPAIRS			E 05-05-35-04		3,421.20	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
			Vendor Total-		3,421.20	
00000 OPUS VTR, INC.						
0429	21635	08	EXCISE REIMBURSEMENT			
EXCISE REIMBURSEMENT			R 01-13		153.40	0.00
			GEN'L GOV. - EXCISE - MV			
			Vendor Total-		153.40	
00387 OVERHEAD DOOR COMPANY						
0429	21636	08	TS GARAGE DOORS DAMAGED	4-0016137		
TS GARAGE DOORS DAMAGED			E 13-09-35-14		698.67	0.00
			FACILITIES / TRANSFER STA - REPAIRS / DOORS			
			Invoice Total-		698.67	
0429	21636	08	TS GARAGE DOORS	4-0016127		
TS GARAGE DOORS			E 13-09-35-14		817.25	0.00
			FACILITIES / TRANSFER STA - REPAIRS / DOORS			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					817.25	
Vendor Total-					1,515.92	
00182 PIKE INDUSTRIES, INC.						
0429	21637	08	CRUSHED STONE	1145459		
CRUSHED STONE			E 10-01-30-04		169.95	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
Invoice Total-					169.95	
0429	21637	08	CRUSHED STONE	1144546		
CRUSHED STONE			E 10-01-30-04		372.46	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
Invoice Total-					372.46	
0429	21637	08	CRUSHED STONE	1143982		
CRUSHED STONE			E 10-01-30-04		1,870.66	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
Invoice Total-					1,870.66	
Vendor Total-					2,413.07	
00676 PINE TREE WASTE						
0429	21638	08	JULY TOILETS	1056457		
CEMETERY			E 12-01-20-06		75.00	0.00
			CEMETERY / CEMETERY - SERVICES / RENTALS			
GARAGE			E 13-04-20-06		75.00	0.00
			FACILITIES / GARAGE - SERVICES / RENTALS			
BALLFIELD			E 13-10-20-06		75.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
VILLAGE GREEN			E 13-10-20-06		100.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
Invoice Total-					325.00	
0429	21638	08	JULY TOILETS	1056456		
DEPOT FD			E 13-07-20-06		75.00	0.00
			FACILITIES / FD:DEPOT - SERVICES / RENTALS			
NBFD			E 13-08-20-06		75.00	0.00
			FACILITIES / FD:NB - SERVICES / RENTALS			
PENINSULA PARK			E 13-10-20-06		75.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
LONG POND BEACH			E 13-10-20-06		75.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
Invoice Total-					300.00	
Vendor Total-					625.00	
00713 POULSON, CHRISTINE						
0429	21639	08	9/2 VG PERFORMANCE	9/2/2021		*** SEPARATE ***
9/2 VG PERFORMANCE			E 25-30-20-07		450.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
Invoice Total-					450.00	
0429	21640	08	CONCERT HOST	8/19 AND 8/26		
CONCERT HOST			E 25-30-31-10		300.00	0.00
			RECREATION / REC PROGRAMS - SPECIAL / SANTA			
Invoice Total-					300.00	
Vendor Total-					750.00	
00040 POWER EQUIPMENT PLUS						
0429	21641	08	BATTERY FOR MOWER	2624		
BATTERY FOR MOWER			E 12-01-35-01		64.84	0.00
			CEMETERY / CEMETERY - REPAIRS / EQUIPMENT			
Invoice Total-					64.84	
0429	21641	08	WATER TEMP FOR MOWER	2826		

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
WATER TEMP FOR MOWER			E 12-01-35-01		43.42	0.00
			CEMETERY / CEMETERY - REPAIRS / EQUIPMENT			
			Invoice Total-		43.42	
0429	21641	08	FD CHAINSAW FIX	990029398		
FD CHAINSAW FIX			E 05-05-35-01		49.98	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / EQUIPMENT			
			Invoice Total-		49.98	
			Vendor Total-		158.24	
00428 REDMAN, JULIA						
0429	21642	08	YOGA	8/11/2021		
YOGA			E 25-30-20-07		165.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
			Vendor Total-		165.00	
00003 REGISTRY OF DEEDS						
0429	21643	08	3 LIEN DISCHARGES			
3 LIEN DISCHARGES			E 01-10-47-01		57.00	0.00
			GEN'L GOV. / ADMIN - FEES / DISCHARGE			
			Vendor Total-		57.00	
00385 RJD APPRAISAL						
0429	21644	08	AUGUST ASSESSING SERVICES			
AUGUST ASSESSING SERVICES			E 01-10-15-04		2,166.66	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / ASSESSING			
			Vendor Total-		2,166.66	
00034 RSU # 18						
0429	21645	08	INSTALLMENT- AUGUST	AUGUST 2021		
RSU # 18 INSTALLMENT			E 31-01-99-99		550,041.82	0.00
			SCHOOL / RSU 18 - EXPENSE / EXPENSE			
			Vendor Total-		550,041.82	
00478 SEACOAST SECURITY, INC						
0429	21646	08	REMOVE CODE FROM SYSTEM	725660		
REMOVE CODE FROM SYSTEM			E 13-14-20-10		30.00	0.00
			FACILITIES / TOWN OFFICE - SERVICES / SECURITY			
			Vendor Total-		30.00	
00604 SMITH, HARLEY						
0429	21647	08	FAMILY CONCERT			
FAMILY CONCERT			E 30-01-31-01		500.00	0.00
			LIBRARY / LIBRARY - SPECIAL / EVENTS			
			Vendor Total-		500.00	
00612 SPECTRUM ENTERPRISE						
0429	21648	08	TOWN OFFICE INTERNET	084051401080121		
TOWN OFFICE INTERNET			E 01-10-20-01		133.87	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Vendor Total-		133.87	
00416 SPRUCE MOUNTAIN TRUCK MEDICS						
0429	21649	08	PUMP TEST 3 TRUCKS	798		
PUMP TEST 3 TRUCKS			E 05-05-15-07		856.25	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PROFESSIONAL / PUMP TESTING			
			Vendor Total-		856.25	
00424 STEVENS, JASON						
0429	21650	08	WEEK ENDING 8/1/2021			
PICKUP 24HRS			E 10-01-20-07		775.44	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
1TON 25HRS			E 10-01-20-07		1,520.25	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
EXCAVATOR 31.5HRS			E 10-01-20-07		4,040.50	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
POWER BROOM 3HRS			E 10-01-20-07		75.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
16YD TRUCK 31.5HRS			E 10-01-20-07		2,732.62	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
SKIDSTEER 3HRS			E 10-01-20-07		167.37	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
COMPACTOR 1HR			E 10-01-20-07		125.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
GRAVEL 16YDS			E 10-01-20-07		200.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
HAY MULCHER 1HR			E 10-01-20-07		125.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
SEED 1HR			E 10-01-20-07		88.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
Invoice Total-					9,849.18	
0429	21650	08	WEEK ENDING 8/8			
ONE TON 31.5HRS			E 10-01-20-07		1,915.51	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
EXCAVATOR 31.5HRS			E 10-01-20-07		4,040.50	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
POWER BROOM 3HRS			E 10-01-20-07		75.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
16YD TRUCK 31.5HRS			E 10-01-20-07		2,732.62	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
COMPACTOR 1HR			E 10-01-20-07		125.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
Invoice Total-					8,888.63	
Vendor Total-					18,737.81	
0000 THORNE. SHEILA						
0429	21651	08	TRAINING IN AUGUSTA 15MIL			
TRAINING IN AUGUSTA 15MIL			E 01-10-20-02		6.60	0.00
			GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI			
Vendor Total-					6.60	
00048 TREASURER, STATE OF MAINE						
0429	21652	08	PLUMBING PERMITS			
PLUMBING PERMITS			G 1-211-00		125.00	0.00
			GEN'L FUND / PLUMB. PERM.			
Vendor Total-					125.00	
00242 TREASURER, STATE OF MAINE						
0429	21653	08	CFAS WATER TEST	I0102270		
CFAS WATER TEST			E 25-30-20-08		20.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / WATER QUALTY			
Invoice Total-					20.00	
0429	21653	08	CFAS WATER TEST	I0109652		
CFAS WATER TEST			E 25-30-20-08		20.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / WATER QUALTY			
Invoice Total-					20.00	
Vendor Total-					40.00	
00379 TREASURER, STATE OF MAINE						
0429	21654	08	FUEL CHARGES	22BG0086083		
FUEL CHARGES			E 05-05-30-02		603.86	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					603.86	
00000 TREWORGY & BALDACCI						
0429	21655	08	OVERPAYMENT ON TAXES	7/29/2021		
OVERPAYMENT ON TAXES			R 01-57		353.74	0.00
			GEN'L GOV. - OVER/SHORT			
Vendor Total-					353.74	
00712 ULINE						
0429	21656	08	BALE CLIPS	136787607		
BALE CLIPS			E 15-05-30-04		40.50	0.00
			SOLID WASTE / WASTE - SUPPLIES / OPERATING			
Vendor Total-					40.50	
00265 UNITED STATES CELLULAR						
0429	21657	08	COMMUNICATIONS	0453827244		
FACILITY			E 13-01-20-01		69.16	0.00
			FACILITIES / GENERAL - SERVICES / COMMUNICATIO			
FIRE RESCUE			E 05-05-20-01		56.17	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
FACILITY			E 13-01-20-01		56.17	0.00
			FACILITIES / GENERAL - SERVICES / COMMUNICATIO			
TRANSFER STATION			E 15-05-20-01		56.17	0.00
			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO			
TOWN MANAGER			E 01-15-20-01		68.16	0.00
			GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO			
Vendor Total-					305.83	
00013 WASTE MANAGEMENT OF						
0429	21658	08	CFAS DUMPSTER	2042411-2080-5		
CFAS DUMPSTER			E 13-02-20-06		90.04	0.00
			FACILITIES / CFAS - SERVICES / RENTALS			
Invoice Total-					90.04	
0429	21658	08	TS DEMO WASTE	2042963-2080-5		
TS DEMO WASTE			E 15-05-20-13		556.89	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
Invoice Total-					556.89	
0429	21658	08	TS MIXED SOLID WASTE	2042962-2080-7		
TS MIXED SOLID WASTE			E 15-05-20-13		11,696.34	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
Invoice Total-					11,696.34	
Vendor Total-					12,343.27	
00369 WB MASON CO, INC						
0429	21659	08	LIBRARY SHELFING	222053127		
LIBRARY SHELFING			R 30-02		6,077.92	0.00
			LIBRARY - KING GRANT			
Invoice Total-					6,077.92	
0429	21660	08	PROTECTOR SHEETS	222246586		
PROTECTOR SHEETS			E 01-10-30-03		17.28	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					17.28	
0429	21660	08	WATER REC CENTER	222248307		
WATER REC CENTER			E 25-30-30-05		50.52	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
Invoice Total-					50.52	
0429	21660	08	TRASH LINERS	222159044		
TRASH LINERS			E 15-05-30-04		75.32	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount		
SOLID WASTE / WASTE - SUPPLIES / OPERATING					
			Invoice Total-	75.32	
			Vendor Total-	6,221.04	
			Prepaid Total-	0.00	
			Current Total-	629,199.46	
			EFT Total-	0.00	
			Warrant Total-	629,199.46	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

- MELANIE JEWELL, SELECTPERSON CHAIR_____
- RICHARD W. DAMREN, JR., V. CHAIR_____
- DANIEL NEWMAN, SELECTPERSON_____
- BARBARA ALLEN, SELECTPERSON_____

- M. ANTHONY WILSON, TOWN MANAGER_____

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Aug. 17, 2021
Re: Town Manager's report

We've had positive reviews thus far for the **Meeting Owl technology**. A planner with the Kennebec Valley Council of Governments who attended the most recent Planning Board meeting via Zoom raved about how well it worked – relieving his concerns about KVCOG's own Owl. The main thing we must remain mindful of is projecting our voices in the boardroom and asking citizens in the back of the room to move closer to the Owl when speaking.

At the Aug. 17 meeting, I will offer a briefing of our **library director candidate interviews** on Aug. 16 and interesting discussions from the **Maine Town & City Managers Association conference** Aug. 11-13.