

Town of Belgrade
Board of Selectpersons
Jan. 5, 2021 / 6:30 p.m.

This meeting will be conducted online at
<https://us02web.zoom.us/j/81131427984>

A G E N D A

Call to Order and Pledge of Allegiance
Open Meeting

1. PUBLIC COMMENT

2. OLD BUSINESS

- A. Approval of Dec. 13, 2020, **Selectboard minutes.**
- B. Approval of Dec. 15, 2020, **Selectboard minutes.**

3. NEW BUSINESS

- A. Consideration of committee appointments:
 - 1. Mike Guarino – Lakes Committee (Friends of Messalonskee representative)
 - 2. Lenny Reich – Lakes Committee (McGrath Pond-Salmon Lake Association representative)
 - 3. Michael Barrett – Lakes Committee (at-large appointee) and Road Committee
 - 4. Bruce Galouch – Budget Committee
- B. Discussion of the following matters related to the 2021 Town Meeting:
 - 1. Consideration of **referendum town meeting details.**
 - 2. Review of **2020 actuals and 2021 proposed budget.**
 - 3. Review of proposed **warrant article verbiage.**
 - 4. Consideration of **Selectboard warrant article recommendations.**
- C. Consideration of paying electric costs for **village pedestrian lighting.**
- D. Consideration of **excise tax reimbursement request.**
- E. Consideration of **animal control matters:**
 - 1. Reappointment of Trisha Davis as Animal Control Officer.
 - 2. Approval of 2021 animal shelter contract with Kennebec Valley Humane Society.

4. WARRANT

5. TOWN MANAGER REPORT

Town of Belgrade Board of Selectpersons

December 13, 2020 / 8 a.m.

This meeting was conducted online via Zoom. A recording of it is posted at
<https://youtu.be/l4xmRJBX5Sg>

MINUTES

Selectboard members present: Melanie Jewell, Rick Damren, Ernst Merckens, Kathleen Wall, Dan Newman

In attendance: Gary Mahler, Tom Dowd, Carol Johnson, Katie Damren, Jack Sutton, Michael Barrett, Town Manager Anthony Wilson, Bruce Galouch, Transfer Station Director Ken Scheno, Barbara Allen, Town Clerk Mary Vogel, Christina Wilson, Fire Chief Dan MacKenzie, Rescue Chief Travis Burton, Treasurer Nick Poole, Linda Bacon, Recreation Director Lily Schubert, Library Director Megan Aube, Road Commissioner Jason Stevens, Facilities Maintenance Director/Sexton Chris Dutil.

Ms. Jewell called the meeting to order at 8:02 a.m. Mr. Newman moved to open the meeting. Ms. Jewell seconded. Motion approved 3-0, with Mr. Damren and Mr. Merckens absent. They joined the meeting shortly afterward.

1. BUDGET HEARING – The Selectboard, the Budget Committee, the Town Manager, departmental directors and committee members reviewed and discussed proposed departmental budgets in the following order: Transfer Station & Recycling Center; Public Safety; General Government and Social Services; Recreation; Library; Public Works; capital reserves, revenues, raises; Cemetery; Facilities Maintenance; miscellaneous and follow-up items.

The Board agreed to pay increases for Town employees up to 3 percent based on merit.

The Town Manager said he would return at the Board's Jan. 5 meeting with year-end expenses and revenues that can be used as a point of comparison with the proposed budget. The Board will consider a possible new format for warrant articles Jan. 5, and will vote on its recommendations on articles that do not require a Budget Committee recommendation. The Board and Budget Committee will have a special meeting Jan. 12 to vote on its recommendations for those articles.

Mr. Damren moved to adjourn. Mrs. Wall seconded. Motion approved 5-0. The meeting adjourned at 12:29 p.m.

Town of Belgrade
Board of Selectpersons
Dec. 15, 2020 / 6:30 p.m.

This meeting was conducted online via Zoom. A recording of it is posted at
<https://youtu.be/sGgBoMYZa08>

MINUTES

Selectboard members present: Melanie Jewell, Rick Damren, Ernst Merckens, Kathleen Wall, Dan Newman

In attendance: Michael Barrett, Town Manager Anthony Wilson, Carol Johnson, Richard Bourne, Bruce Galouch, Health Officer Christine Merckens, Cathy McKelway, Marylou Butterfield, Marcel Schnee, Maureen Milliken, Transfer Station Director Ken Scheno, Barbara Allen, Carl Cooke, Polly Beatie, Pat Donahue, Craig Alexander, Nakeysa Hooglund, Regina Coppens, Kathy Atkinson, Diane Oliver, Town Clerk Mary Vogel, Lynn Matson, Ben Ford, Nicholas Alexander.

Ms. Jewell called the meeting to order at 6:30 p.m. Mr. Merckens moved to open the meeting. Mrs. Wall seconded. Motion approved 5-0.

1. **PUBLIC COMMENT.** There was no public comment.

2. **OLD BUSINESS**

A. Approval of Dec. 2, 2020, **Selectboard minutes.** Mr. Merckens moved approval. Mr. Damren seconded. Motion approved 5-0.

3. **NEW BUSINESS**

A. **Board appointments**

1. Cathy McKelway – Lakes Committee. Mrs. Wall moved approval. Mr. Damren seconded. Motion approved 4-1. Mr. Newman explained his vote reflects his opposition to the committee's existence.

B. Consideration of **bottle box applications** from the following, and discussion of bottle redemption process:

1. Belgrade/Rome Special Needs Food Pantry
2. Union Church of Belgrade Lakes
3. Jobs for Maine's Graduates (JMG) / Messalonskee High School
4. Belgrade Bible Church

The annual renewal of bottle box applications sparked a discussion about a community volunteer collecting and redeeming the bottles on the box owners' behalf in the absence of a collection service during the pandemic. The proceeds have been quartered between the entities and the Town. Maureen Milliken urged greater transparency for bottle donors concerning the division of the funds. Transfer Station Committee chair Bruce Galouch suggested the matter be sent to the committee for a recommendation. Mr. Damren moved to table the item until Jan. 19, 2021, so the committee could study the issue and offer a

- recommendation. In the meantime, nothing should change, he said. Mr. Newman seconded. Motion approved 5-0.
- C. Discussion and consideration of **sidewalk maintenance**. Health Officer Christine Merckens asked the Board to consider clearing village sidewalks of ice and snow as a matter of public health. Other citizens voiced similar sentiments. Mr. Damren noted winter maintenance can damage sidewalks, requires frequent sanding and can be expensive. The Town Manager agreed to learn more about how Readfield, Hallowell and Wayne maintain sidewalks, to confer with the Roads Committee, and to report back to the Selectboard. Ms. Jewell moved to table the item. Mr. Damren seconded. Motion approved 5-0.
- D. Consideration of 2021-22 **punch card program**. Mr. Damren moved to continue the punch card program with no changes. Mrs. Wall seconded. Motion approved 4-1. Mr. Merckens opposed.
- E. Consideration of accepting a **\$10,000 library grant** from the Stephen & Tabitha King Foundation for the Library. Mr. Damren moved to approve. Mrs. Wall seconded. Motion approved 5-0.
- F. Consideration of appointing Deputy Clerk Sheila Thorne as the Town's **Bureau of Motor Vehicles agent**. Mr. Damren moved to approve. Mrs. Wall seconded. Motion approved 5-0.
4. **WARRANT**. Mr. Damren moved approval of warrant No. 163 in the amount of \$332,890.49. Mr. Newman seconded. Motion approved 5-0.
5. **TOWN MANAGER REPORT**. The Town Manager proposed testing a change in Thursday hours, noting few people are currently making use of evening hours. He suggested opening at 7 a.m. Thursdays. Mr. Damren moved to keep the hours as-is. Mr. Newman seconded. Motion approved 3-2. Mr. Merckens and Mrs. Wall opposed. The Board agreed to conduct the Town election on March 19. The Town Manager said nomination papers will be released Dec. 16. The Board discussed purchasing 10 \$20 gift cards to Walmart to support the Becket House giving tree in the Town Office. Ms. Jewell moved approval of the purchase from the Selectboard special projects line item. Mrs. Wall seconded. Motion approved 3-2. Mr. Merckens and Mr. Damren opposed. The Board agreed to have a meeting at 6:30 p.m. Dec. 29 with a one-item agenda – approval of payment of the final bills for the year.

Mr. Newman moved to adjourn. Mrs. Wall seconded. Motion approved 5-0. The meeting adjourned at 8:31 p.m.

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- Planning Board
Board of Appeals
Dams Committee
Cemetery Committee
Library Trustee
Long Range Planning Com.

- Board of Parks & Recreation
Board of Assessment & Review
Transfer Station & Recycling Com.
Budget Committee
Tree Committee
Comprehensive Plan Review Committee

Other Lakes Committee

If this is a re-appointment please state the number of years you have served

Name: Mike Guarino
Address: 7 Croquet Lane, Belgrade Me 0917
Phone # (Home): 207-557-9933 (Work): Email: malnewidness@gmail.com
Place of Employment: Snow Pond Center for the Arts
Education & Experience: Bachelor of Science, Marketing/Management, Master in Business Administration
President, Friends of Messalonskee, Board Member, Mid-Maine Chamber of Commerce

Interests and Hobbies: Everything outdoors: fishing, boating, kayaking, canoeing, hiking, hunting, wild foraging.

Why do you wish to serve on a municipal board or committee?
Happy to represent FOM on this committee. Anything to help protect our watershed.

References

Name: Ned Hammond Phone #: 207-660-5069
Name: Pete Kallin Phone #: 207-314-6077

Please Return to: townclerk@townofbelgrade.com
OR
Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- Planning Board
Board of Appeals
Dams Committee
Cemetery Committee
Library Trustee
Long Range Planning Com.
Board of Parks & Recreation
Board of Assessment & Review
Transfer Station & Recycling Com.
Budget Committee
Tree Committee
Comprehensive Plan Review Committee

Other LAKES COMMITTEE

If this is a re-appointment please state the number of years you have served

Name LENNY REICH
Address 77 ARCADIA COVE ROAD, BELGRADE 04917
Phone # (Home) (207) 465-2334 (Work) CELL (207) 314-2341 Email: LSREICH@COLBY.EDU
Place of Employment RETIRED
Education & Experience B.S. MECHANICAL ENGINEERING & B.A. MATHEMATICS (BUCKNELL), M.A. EDUCATION (COLBY), PH.D. HISTORY (JOHNS HOPKINS)
Experience on the Board of Directors 7 Lakes Alliance & McGrath Pond-Salmon Lake Ass'n. Served on Belgrade Moorings Committee.
Interests and Hobbies SAILING AND OTHER BOATING, READING AND WRITING, ENVIRONMENTAL ISSUES, PHOTOGRAPHY

Why do you wish to serve on a municipal board or committee?
AS THE REPRESENTATIVE OF THE MCGRATH POND-SALMON LAKE ASSOCIATION

References

Name BILL SCOTT (MPSLA VICE PRESIDENT) Phone # (864) 706-7392
Name ROBYN DEVENEY (MPSLA TREASURER) Phone # (207) 692-6994

Please Return to: townclerk@townofbelgrade.com
OR
Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other Lakes Committee

If this is a re-appointment please state the number of years you have served _____

Name Michael Barrett

Address PO Box 246, Belgakes Lakes

Phone # (Home) 207 522 4748 (Work) _____ Email: _____

Place of Employment Retired

Education & Experience Served on many Town committees and select board

Interests and Hobbies Boating, fishing, public service

Why do you wish to serve on a municipal board or committee?

The lakes are very important to Belgrade. As a town resident and lakes shore owner I want tgo contribute to the health of the lakes.

References

Name Laura Rose Day Phone # 495 6039

Name Lynn Matson Phone # 495 2150

Please Return to:

townclerk@townofbelgrade.com

OR

Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other ROADS

If this is a re-appointment please state the number of years you have served _____

Name MICHAEL BARRETT

Address PO BOX 246, LAKES

Phone # (Home) 522 4748 (Work) _____ Email: MEBARRETT2017@TWC.COM

Place of Employment RETIRED

Education & Experience _____

6 YEARS ON SELECT BOARD, VARIOUS COMMITTEES

Interests and Hobbies _____

Why do you wish to serve on a municipal board or committee?

I HAVE SOMETHING TO CONTRIBUTE

References _____

Name ANTHONY WILSON Phone # _____

Name MARY VOGEL Phone # _____

Please Return to: townclerk@townofbelgrade.com

OR

Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: _____

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input checked="" type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other _____

If this is a re-appointment please state the number of years you have served _____

Name Bruce Belkovich
Address 964 WYNDS MAN Rd Belgrade ME 04917
Phone # (Home) 499-2952 (Work) 458-1300 Email: Bob The Plumberme@gmail.com
Place of Employment Bob The Plumber
Education & Experience High School 1 year Tec. own my own Bus.
for 20 years

Interests and Hobbies Hunting, Fishing, Trapping

Why do you wish to serve on a municipal board or committee?

To help my town

References

Name Rich Dammery Phone # 314-3821
Name Travis Burton Phone # 458-3191

Please Return to:

Town Clerk (townclerk@townofbelgrade.com)
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: _____ Term year end: _____

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 5, 2021
Re: Town meeting matters

For your consideration:

- **Town meeting details** – The Selectboard previously agreed to conduct a referendum town meeting on Saturday, March 20. Town Clerk Mary Vogel and I recommend the following plan for doing that:
 - **Warrant articles** must be approved no later than Jan. 18. We have a meeting scheduled for Jan. 12 for final approval of the articles.
 - The **annual report** will be sent to the printer at the end of January. Printing takes about two weeks, after which they will be mailed. Residents should receive them by late February/early March.
 - We must hold a **public hearing** no later than 17 days before the election – March 3. This can be done via Zoom. The Communications Committee also plans to organize an online community conversation about the items on the ballot.
 - **Posting of the warrant** must occur no later than seven days before the election – March 13.
 - **Absentee voting** begins 30 days prior to Election Day – Feb. 19. Mailed ballots will also be available beginning that day, though voters may request them in advance. Voters can take their absentee ballots with them or vote in the Town Office. They must be returned by 8 p.m. on Election Day. The final day to secure an absentee ballot will be March 17.
- **2020 actuals and 2021 budget** – Included in your meeting packet is an updated 2021 proposed budget with the changes discussed at last month's budget workshop. On Monday, Jan. 3, we will email to you the year-end financials for expenses and revenues, which you can use for comparison to the proposed budget. The Town's Treasurer will reformat the budget to include all of that information on one page. That will take a little time, but we will send that to you as soon as its ready and in advance of the Jan. 5 meeting.
- **Proposed warrant verbiage** – Attached is a format that would consolidate some warrant articles (ex. road maintenance, plowing,

salt/sand in one article) and condense the language. This would reduce the number of articles (from 55 last year to about two dozen in 2021) and ballot pages. This document was previously sent to you shortly after last month's budget workshop. Here are some points for your consideration:

- We will fill in 2020 actuals once those are available to us. Also, what does the Board think of the approach of indicating special revenues (ex. undesignated fund) and the amount raised through taxation at the bottom of articles (ex. Art. 12)?
- **Article 5:** The Water Quality Improvement fund has \$39,719 in it. How much do you wish to use of that fund to offset the need to raise and appropriate \$40K?
- **Article 10:** Last year's TAN interest rate was 1.79%, meaning the penalty for late tax payments was 2.79%. The interest rate is likely to be similarly low in 2021. Having such a low penalty for late payment reduces the incentive for paying taxes on time.
- **Alternate article 11:** If we go with this format, we should consider its placement on the ballot (before or after expense budgets). One advantage of this is we could include estimates for all revenue, including municipal revenue sharing, homestead exemptions, etc.
- **Article 12:** To consolidate articles, I have included in the administrative budget expenses for insurance, the TAN and debt service, all of which I believe fit under the administration umbrella. These were their own separate articles last year.
- **Article 16:** What do you think about simply listing the entirety of the Facilities Maintenance budget versus listing the budget for each facility?
- **Contingency articles:** Because every departmental budget will be on the ballot, I do not believe we need contingency articles specifically for the Library and Recreation. However, we might consider one contingency article that allows departments to continue to operate from the undesignated fund should its budget fail until voters approve an updated budget at a special town meeting.
- **Selectboard warrant article recommendations** – Warrant articles 8, 9, 10 and 19 (highlighted in gray) are those which only the Board's recommendation. Those can be considered Jan. 5. Articles that also require a Budget Committee recommendation will be considered Jan. 12.



Maine Municipal Employees Health Trust

60 COMMUNITY DRIVE AUGUSTA, MAINE 04330-9486 (207) 621-2645
www.mmeht.org

IMPORTANT NOTICE

**We are sending this notice to you as the key official of your employer group.
Please share this notice with the appropriate individual(s) in your office.**

To: **Anthony Wilson, Town Manager**
Town of Belgrade
From: Gregory L'Heureux, Chair, Board of Trustees
Date: November 2020
Re: 2021 Health Trust Rate Announcement – Non-Rated Groups

This notice contains information on the following topics:

- 2021 Rate Adjustments by Benefit Plan Type (All Plans)
- 2021 Health Plan Benefit Changes (PPO 1500 and PPO 2500 Plans Only)

The Maine Municipal Employees Health Trust (MMEHT) Board of Trustees has approved the following rate adjustments. **These rate adjustments will become effective January 1, 2021.**

The Health Trust will mail a separate general rate and benefit plan change announcement to all Health Trust participants within the next few weeks.

2021 Rate Adjustments – All Plans

The Health Trust announces the following rate adjustments by benefit plan type:

1. **Health Plans**
For all Non-Rated Groups: **No adjustment (rate hold) for all POS and PPO plans**
1.00% increase for Medicare Retiree Group Companion Plan
2. **Dental Plan** **No adjustment (rate hold)**
3. **Vision Insurance Plan** **No adjustment (rate hold)**
4. **Life Insurance Plan** **No adjustment (rate hold)**
5. **Income Protection Plan** **No adjustment (rate hold)**
6. **Long Term Disability Plan** **No adjustment (rate hold)**

The health plan rate adjustments listed above apply to all Non-Rated Groups – that is, employer groups with 50 or fewer covered participants. Health plan premiums for the Individually Rated Groups (groups with 51 or more covered employees) will receive different adjustments, based upon the experience of the individual group. Rate adjustments for the Individually Rated Groups depend in part upon the group's own claims experience, and in part upon the experience of the Health Trust as a whole.

Each year, the Health Trust Board works with its actuary, benefit advisors, and staff to examine plan costs and set rates. This is accomplished by looking at the Health Trust's past and current claims experience, as well as future trends. This process – projecting future claims trends based on the Plan's current claims experience – has been extremely challenging this year, as a result of the coronavirus pandemic. It required the actuary to project future claims costs based on a more "normal" utilization of medical services, rather than on the somewhat depressed utilization we saw in 2020.

Throughout this process, the Board has recognized the budget strains that participating employers and employees are facing. As a result, the Health Trust Board voted to draw down over \$4 million from the Trust's reserves, in order to keep the rate adjustments as low as possible for 2021. The Board also voted to set aside an additional amount from reserves, to help mitigate rate increases in future years as well.

(over)

While Maine insurers are projecting trends of approximately 11% for the first quarter of 2021, the Health Trust has observed somewhat lower than average claims and pharmacy trends over the past year. This is due to a combination of factors, including careful financial and plan management, along with measured changes in plan benefits. As a result, we are able to provide Health Trust participating employers with 50 or fewer covered employees (the Non-Rated Groups) with a rate hold for 2021, while the larger Individually Rated groups will see rate adjustments ranging from 0% (a rate hold) to a 2% increase.

Health Plan Benefit Changes Effective January 1, 2021 – PPO 1500 and PPO 2500 Plans Only

Coinsurance Out-of-Pocket Maximum

The in-network coinsurance out-of-pocket maximum will increase, for the **PPO 1500** and **PPO 2500** plans only.

Under the Health Trust health plans, member cost shares (the amount that a member has to pay for covered services) are divided into three buckets: deductible, coinsurance, and copays. These three buckets add up to a total overall out-of-pocket maximum. The chart below outlines the changes to the PPO 1500 and PPO 2500 in-network benefits, effective January 1, 2021. (Note: The numbers below refer to single coverage / family coverage.)

	PPO 1500 Plan			PPO 2500 Plan	
	2020	2021		2020	2021
Deductible	\$1,500 / \$3,000	\$1,500 / \$3,000		\$2,500 / \$5,000	\$2,500 / \$5,000
Coinsurance Maximum	\$2,000 / \$4,000	\$2,500 / \$5,000		\$2,000 / \$4,000	\$2,500 / \$5,000
Copay Maximum	\$4,000 / \$8,000	\$3,500 / \$7,000		\$3,000 / \$6,000	\$2,500 / \$5,000
Total Overall Out of Pocket Maximum	\$7,500 / \$15,000	\$7,500 / \$15,000		\$7,500 / \$15,000	\$7,500 / \$15,000

Effective January 1, 2021, the in-network coinsurance out-of-pocket maximum for the PPO 1500 and PPO 2500 plans will increase by \$500 single / \$1,000 family, from \$2,000 single/\$4,000 family to \$2,500 single/\$5,000 family. There will be a corresponding decrease to the in-network copay maximum, as shown in the chart above. **There will be no change to the deductible amount, or to the total overall out-of-pocket maximum.**

Prescription Drug Copays

Copays for three of the prescription drug tiers under the **PPO 1500** and **PPO 2500** plans will also increase in 2021. Copays for up to a 30 day supply of medications will change from \$8/~~\$15~~/~~\$35~~/~~\$60~~/\$80, to \$8/~~\$20~~/~~\$40~~/~~\$70~~/\$80. **There will be no increase to the copays for Tier 1a – Select Generics, or Tier 4 – Specialty medications.**

Thank You for Your Support

As a member of the Health Trust, you are part of a group self-insured plan that is committed to providing its employer groups and participants with superior customer service and quality benefit plans, and to using its strength in numbers to take full advantage of cost saving opportunities in the health care market, today and in the future. **The Board of Trustees appreciates your commitment to the Trust.**

If you have any questions about the information contained in this notice, or if you would like additional information about any Health Trust program, please contact Anne Wright, Director, Health Trust Services, or Kristy Gould, Assistant Director, Health Trust Services, at 1-800-452-8786.

Health Trust Board of Trustees

Gregory L'Heureux, Chair (South Portland)	Martin Puckett, Vice Chair (Presque Isle)
Diane Barnes, Trustee (Lisbon)	Jonathan Carter, Trustee (Wells - Retired)
Missy Flayhan, Trustee (York County Community Action)	James Gailey, Trustee (Cumberland County)
Donald Gerrish, Trustee (Brunswick - Retired)	Mark Green, Trustee (Downeast Community Partners)
Richard Metivier, Trustee (Lewiston - Retired)	Dale Olmstead, Trustee (Freeport - Retired)

Plus one vacancy



Maine Municipal
Employees
Health Trust

MONTHLY RATES
EFFECTIVE DATE: JANUARY 1, 2021

Health NON-RATED (Employer groups with 50 or fewer employees)

	POS-A	POS-C	POS-200	PPO-500	PPO-1500	PPO-2500
Single Person	\$1,271.07	\$1,118.55	\$1,064.91	\$1,029.68	\$920.63	\$840.80
Employee & Spouse	\$2,851.22	\$2,509.07	\$2,388.71	\$2,309.71	\$2,065.10	\$1,886.05
Employee & Child(ren)	\$2,074.04	\$1,825.15	\$1,737.59	\$1,680.15	\$1,502.21	\$1,371.95
Family	\$2,851.22	\$2,509.07	\$2,388.71	\$2,309.71	\$2,065.10	\$1,886.05

Retiree (with Medicare) - Retiree Group Companion Plan

Single Person	\$595.14
Two Person	\$1,190.29

¹ Dental

Single Person	\$43.36
Employee & Spouse	\$74.85
Employee & Child(ren)	\$142.86
Family	\$142.86

² Vision

Single Person	\$5.58
Employee & Spouse	\$11.15
Employee & Child(ren)	\$11.94
Family	\$19.09

Income Protection Plan (short term disability)

Employee may select 40%, 55% or 70% of annual salary
\$2.04 per month for each \$100 of monthly coverage

Long Term Disability

³ Employer Paid: \$0.40 per \$100 of covered payroll

⁴ Employee Paid: Age banded

Life Insurance

Basic Life (including AD&D)	\$0.30 per \$1,000 of coverage, per month No cost if enrolled in health insurance	
Supplemental Life	\$0.30 per \$1,000 of coverage, per month	
Dependent Life	Option A	\$1.50
	Option B	\$3.20

1 - Dental coverage has no minimum participation requirement

2 - Vision coverage has no minimum participation requirement

3 - Long Term Disability must have 100% enrollment if employer-paid

4 - Long Term Disability requires minimum 25% enrollment if employee-paid

Memo

To: Selectboard & Budget Committee
 From: Anthony Wilson, Town Manager
 Date: Dec. 1, 2020
 Re: Capital reserves

We propose to again build capital reserves by transferring money from the undesignated fund – unspent revenues from prior years – rather than raising taxes. The undesignated fund ended 2019 with a \$3 million balance – 30 percent of the Town’s total annual obligations. Our auditor recommends a fund balance of 12-15 percent. We can use those surplus funds in the coming years to reduce financing for the next paving project, for the development of a new central fire station, and/or for any costs associated with the salt well remediation solution.

Until then, we can put those collected dollars to good use. To that end, in 2021, we propose moving the following amounts from the undesignated fund to capital reserves:

- **Fire & Rescue equipment** capital reserve -- \$75K (current balance: \$346K minus \$250K for the new fire truck). The next truck replacement – for a 30-year-old piece of equipment – will cost more than \$250K.
- **Fire & Rescue building** capital reserve -- \$100K (current balance: \$130K). We want funds at the ready to purchase property as soon as it becomes available.
- **Cemetery-related** capital reserves -- \$15K, per Cemetery Committee recommendation. This would allow \$5K each for extending water in the cemetery (\$22,837 balance), for the next mower (Cemetery equipment fund) and facilities truck.
- **Maintenance garage** capital reserve – \$55K, per a Cemetery Committee recommendation (current balance: \$5K). This would allow a needed expansion.
- **Well contamination remediation** special fund -- \$100K (current balance: \$48,689). We want funds available to address costs associated with the identified solution and to build a reserve for future infrastructure needs.

This equates to \$345K compared to \$110K last year. We will end FY20 in the black, which will further grow the undesignated fund (and some capital reserves).

General Government

Belgrade

3:11 PM

Initial Request Worksheet**Expense**

Account	Current Budget	Budget Request
<hr/>		
Dept/Div: 01-01 GEN'L GOV. / SELECT PRSNS		
PERSONNEL		
10-11 SALARIES	6,600.00	6,600.00
10-12 WAGES	0.00	
10-13 BENEFITS	505.00	505.00
EDUCATION		
13-01 EDUCATION	250.00	250.00
SERVICES		
20-02 TRANSPORTATI	100.00	100.00
SUPPLIES		
30-03 OFFICE	0.00	
30-04 OPERATING	0.00	
SPECIAL		
31-01 EVENTS	7,500.00	7,500.00
EXPENSE		
99-99 EXPENSE	0.00	
<hr/>		
SELECT PRSNS		
GEN'L GOV.		
TOTAL	14,955.00	14,955.00

Dept/Div: 01-05 GEN'L GOV. / APP'LS BOARD

PERSONNEL

10-12 WAGES 600.00 600.0010-13 BENEFITS 38.00 38.00

EDUCATION

13-01 EDUCATION 250.00 250.00

SERVICES

20-02 TRANSPORTATI 50.00 50.0020-03 ADVERTISING 500.00 500.00

SUPPLIES			
30-01 POSTAGE		0.00	
30-03 OFFICE		0.00	
	APP'LS BOARD		
	GEN'L GOV.		
	TOTAL	1438.00	1438.00

Dept/Div: 01-10 GEN'L GOV. / ADMIN

PERSONNEL

10-11 SALARIES		0.00	
10-12 WAGES		167,695.00	172,725.00
3% wage increase			
10-13 BENEFITS		60,540.00	60,540.00

EDUCATION

13-01 EDUCATION		3,500.00	3,500.00
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MEMBERSHIP

Dept/Div: 01-10 GEN'L GOV. / ADMIN CONT'D

14-01 MMA		5,500.00	5,400.00
14-02 KVCOG		7,917.00	7,641.00
14-03 MTCCA		120.00	120.00
14-04 MTCTA		120.00	120.00

PROFESSIONAL

15-01 AUDIT		12,000.00	10,000.00
15-02 LEGAL		30,000.00	35,000.00
2 appeals cases and Brightside			
15-03 IT SUPPORT		15,000.00	15,000.00
monthly office 365			
15-04 ASSESSING		26,000.00	26,000.00

SERVICES

20-01 COMMUNICATIO		4,000.00	4,000.00
20-02 TRANSPORTATI		1,200.00	1,200.00
20-03 ADVERTISING		3,000.00	3,000.00
20-07 CONTRACTED		2,100.00	2,000.00

20-11 MEDICAL	0.00	
20-14 COPIER	5,000.00	5,000.00
20-15 SOUND	0.00	
20-18 SHREDDING	100.00	100.00
PRINTING		
25-01 TAX BILLS	1,400.00	1,200.00
25-02 ANNUAL REPOR	5,000.00	5,200.00
25-03 NEWSLETTER	0.00	
25-04 MISC	100.00	100.00
SUPPLIES		
30-00 SUPPLIES	0.00	
30-01 POSTAGE	8,000.00	8,000.00
30-03 OFFICE	5,000.00	5,000.00
30-04 OPERATING	1,000.00	1,000.00
30-05 FOOD/WATER	0.00	
30-06 MEDICAL	0.00	50.00
30-10 CLEANING	0.00	250.00
SPECIAL		
31-01 EVENTS	3,000.00	3,000.00
records preservation		
31-11 CHRISTMAS	500.00	
REPAIRS		
35-01 EQUIPMENT	0.00	
PURCHASES		
<hr/>		
Dept/Div: 01-10 GEN'L GOV. / ADMIN CONT'D		
40-04 EQUIPMENT	4,000.00	4,000.00
UNDESIGNATED FUND 4 NEW COMPUTERS		
PRINCIPAL		
41-01 GOB 2011	0.00	
41-02 GOB 2015	0.00	
41-03 GOB 2016	0.00	
INTEREST		

42-01 GOB 2011	0.00	
42-02 GOB 2015	0.00	
42-03 GOB 2016	0.00	
42-04 TAN	0.00	
LICENSES		
46-01 IT	0.00	
46-02 HARRIS	18,000.00	18,000.00
TRIO SQL , WiseJ license		
46-03 PAYPORT	85.00	85.00
46-08 KANNON	0.00	
46-09 DOMAIN	100.00	25.00
46-10 WEBSITE	2,000.00	2,000.00
46-11 ADOBE	200.00	
FEES		
47-01 DISCHARGE	2,500.00	2,500.00
47-02 FILING	2,000.00	2,000.00
47-03 BANK	200.00	
47-04 CREDIT CARD	250.00	
47-05 TRANSFERS	0.00	
MISC		
50-55 CARRY FWDS	0.00	
EXPENSE		
99-01 FLOWERS	250.00	
99-02 AWARDS	100.00	100.00
99-04 CAKE	100.00	
99-05 INTEREST	0.00	
99-97 MISC	0.00	
ADMIN		
GEN'L GOV.		
TOTAL	397577.00	\$403,856.00

Dept/Div: 01-15 GEN'L GOV. / MANAGER
PERSONNEL

10-11 SALARIES	77,084.00	78,250.00
Dept/Div: 01-15 GEN'L GOV. / MANAGER CONT'D		
3% wage increase		
10-12 WAGES	0.00	
10-13 BENEFITS	20,000.00	20,000.00
EDUCATION		
13-01 EDUCATION	750.00	750.00
MEMBERSHIP		
14-05 MTCMA	0.00	
14-09 MTCMA	135.00	140.00
SERVICES		
20-01 COMMUNICATIO	600.00	600.00
20-02 TRANSPORTATI	1,800.00	1,800.00
20-03 ADVERTISING	0.00	
SUPPLIES		
30-03 OFFICE	0.00	
30-09 BOOKS	0.00	
MISC		
50-55 CARRY FWDS	0.00	
MANAGER		
GEN'L GOV.		
TOTAL	100,369.00	101,540.00

Dept/Div: 01-20 GEN'L GOV. / CODE ENFORCE

PERSONNEL		
10-12 WAGES	41,928.00	41,928.00
10-13 BENEFITS	3,400.00	4,200.00
SERVICES		
20-02 TRANSPORTATI	2,500.00	2,500.00
20-07 CONTRACTED	0.00	
PRINTING		
25-04 MISC	0.00	
CODE ENFORCE		

GEN'L GOV.

TOTAL	47,828.00	48,628.00
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Dept/Div: 01-25 GEN'L GOV. / PLANNING BRD

PERSONNEL

10-12 WAGES	1,500.00	
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10-13 BENEFITS	150.00	
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EDUCATION

13-01 EDUCATION	250.00	250.00
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SERVICES

20-02 TRANSPORTATI	100.00	100.00
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20-03 ADVERTISING	1,000.00	1,000.00
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PRINTING

Dept/Div: 01-25 GEN'L GOV. / PLANNING BRD CONT'D

25-04 MISC	2,500.00	2,500.00
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mapping

SUPPLIES

30-01 POSTAGE	100.00	100.00
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30-03 OFFICE	100.00	
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30-04 OPERATING	0.00	
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PLANNING BRD

GEN'L GOV.

TOTAL	5,700.00	3950
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Dept/Div: 01-35 GEN'L GOV. / ELECTIONS

PERSONNEL

10-12 WAGES	0.00	
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10-13 BENEFITS	0.00	
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EDUCATION

13-01 EDUCATION	200.00	200.00
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SERVICES

20-02 TRANSPORTATI	150.00	150.00
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20-06 RENTALS	2,000.00	2,000.00
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20-07 CONTRACTED	<u>4,200.00</u>	<u>4,200.00</u>
PRINTING		
25-04 MISC	<u>0.00</u>	
25-05 BALLOTS	<u>2,000.00</u>	<u>3,000.00</u>
SUPPLIES		
30-01 POSTAGE	<u>1,000.00</u>	<u>1,000.00</u>
30-03 OFFICE	<u>100.00</u>	<u>100.00</u>
30-04 OPERATING	<u>600.00</u>	<u>600.00</u>
30-05 FOOD/WATER	<u>200.00</u>	<u>400.00</u>
30-07 EMS	<u>0.00</u>	
PURCHASES		
40-04 EQUIPMENT	<u>0.00</u>	
MISC		
50-55 CARRY FWDS	<u>0.00</u>	
ELECTIONS		
GEN'L GOV.		
TOTAL	10450.00	11650

Dept/Div: 01-40 GEN'L GOV. / HISTORIAN

SERVICES

20-07 CONTRACTED	<u>400.00</u>	
HISTORIAN		
GEN'L GOV.		
TOTAL	400	0

Dept/Div: 01-45 GEN'L GOV. / ASSESSING

PROFESSIONAL

15-04 ASSESSING	<u>0.00</u>	
ASSESSING		
GEN'L GOV.	<u>578,717.00</u>	<u>565,517.00</u>
Expense Totals:	578,717.00	565,517.00

Public Safety

Account	Initial Request Work Expense	
	Current Budget	Budget Request
Dept/Div: 05-01 PUBLIC SAFTY / EMA		
PERSONNEL		
10-12 WAGES	250.00	250.00
10-13 BENEFITS	50.00	50.00
SERVICES		
20-02 TRANSPORTATI	0.00	
EMA		
PUBLIC SAFTY		
TOTAL	300.00	300.00

Dept/Div: 05-05 PUBLIC SAFTY / FD/ RSC DEPT

PERSONNEL		
10-14 FULL TIME	0.00	90,000.00
Two full time rescue/firefighters with 3% raise for one of them. We will use \$10,000 from Health Center and get 20,000 from Rome and 9,200 recovery program and 9,908 from undesignated		
10-12 WAGES	115,000.00	87,000.00
Volunteers and Per Diem		
10-13 BENEFITS	25,016.00	40,000.00
Adding second full time employee. \$5,000 coming from rome.		
EDUCATION		
13-01 EDUCATION	5,000.00	5,000.00
MEMBERSHIP		
14-07 FD	1,600.00	2,400.00
NEW I AM RESPONDING PROGRAM		
PROFESSIONAL		
15-03 IT SUPPORT	100.00	100.00

15-05 CONSULTING	0.00	
15-06 SAFETY	1,300.00	1,300.00
15-07 PUMP TESTING	900.00	900.00
15-08 HOSE TESTING	4,000.00	4,000.00
15-10 FLOW TESTING	850.00	1,000.00
15-11 FIT TESTING	750.00	850.00
SERVICES		
20-01 COMMUNICATIO	2,800.00	3,697.00
Internet speed increase		
20-02 TRANSPORTATI	250.00	250.00
20-03 ADVERTISING	500.00	500.00
20-04 ELECTRICITY	0.00	
20-06 RENTALS	0.00	
20-07 CONTRACTED	0.00	
20-11 MEDICAL	1,500.00	1,500.00
PRINTING		
25-04 MISC	300.00	300.00
SUPPLIES		
30-01 POSTAGE	100.00	100.00
30-02 FUEL	6,000.00	6,000.00
30-03 OFFICE	1,000.00	1,000.00
30-04 OPERATING	2,000.00	2,000.00
30-05 FOOD/WATER	250.00	250.00
30-06 MEDICAL	0.00	
30-07 EMS	8,000.00	8,000.00
30-08 CLOTHING	900.00	900.00
SPECIAL		
31-01 EVENTS	0.00	
REPAIRS		
35-01 EQUIPMENT	2,000.00	3,000.00
35-04 FIRE TRUCKS	14,000.00	14,000.00
35-08 BUILDING	0.00	
35-17 EXTINGUISHER	0.00	

35-18 ZOLL	<u>255.00</u>	<u>255.00</u>
35-21 TOWER	<u>300.00</u>	<u>300.00</u>
PURCHASES		
40-03 EQUIPMENT	<u>4,000.00</u>	<u>4,000.00</u>
40-04 EQUIPMENT	<u>8,000.00</u>	<u>8,000.00</u>
LICENSES		
46-01 IT	<u>100.00</u>	<u>100.00</u>
46-06 FD/EMS	<u>100.00</u>	<u>100.00</u>
MISC		
50-55 CARRY FWDS	<u>0.00</u>	
EXPENSE		
99-02 AWARDS	<u>200.00</u>	<u>200.00</u>
FD/ RSC DEPT		
PUBLIC SAFTY		
TOTAL	207071.00	287,002.00

Dept/Div: 05-10 PUBLIC SAFTY / DISPATCH

PROFESSIONAL

15-05 CONSULTING	<u>0.00</u>	
EXPENSE		
99-99 EXPENSE	<u>49,633.00</u>	<u>48,850.00</u>
DISPATCH		
PUBLIC SAFTY		
TOTAL	49633	48850

Dept/Div: 05-25 PUBLIC SAFTY / STREET LIGHT

PERSONNEL

10-12 WAGES	<u>0.00</u>	
10-13 BENEFITS	<u>0.00</u>	
PROFESSIONAL		
15-05 CONSULTING	<u>0.00</u>	
SERVICES		
20-04 ELECTRICITY	<u>10,000.00</u>	<u>3,500.00</u>

EXPENSE			
99-99 EXPENSE		0.00	
STREET LIGHT			
PUBLIC SAFTY			
TOTAL	10000.00		3,500.00

Dept/Div: 05-30 PUBLIC SAFTY / ACO

PERSONNEL

10-12 WAGES	5,000.00	5,000.00
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10-13 BENEFITS	500.00	500.00
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EDUCATION

13-01 EDUCATION	150.00	150.00
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SERVICES

20-02 TRANSPORTATI	1,800.00	1,800.00
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20-07 CONTRACTED	5,500.00	5,500.00
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Waterville shelter contract

SUPPLIES

30-04 OPERATING	500.00	500.00
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SPECIAL

31-01 EVENTS	500.00	200.00
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contingency fund

ACO

PUBLIC SAFTY

TOTAL	13,950.00	13650
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Dept/Div: 05-35 PUBLIC SAFTY / HLTH OFFICER

PERSONNEL

10-12 WAGES	400.00	400.00
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SERVICES

20-02 TRANSPORTATI	50.00	50.00
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20-07 CONTRACTED	0.00	
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HLTH OFFICER

TOTAL	450.00	450
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PUBLIC SAFTY	281,404.00	353,752.00
Expense Totals:	281,404.00	353,752.00

Public Works

Belgrade
2:56 PM

Initial Request Worksheet

Expense

Account	Current Budget	Budget Request
Dept/Div: 10-01 PUBLIC WORKS / ROADS-GM		
PERSONNEL		
10-12 WAGES	20,000.00	10,000.00
10-13 BENEFITS	1,530.00	1,530.00
MEMBERSHIP		
14-11 MBTA	75.00	75.00
SERVICES		
20-02 TRANSPORTATI	0.00	100.00
20-06 RENTALS	47,284.00	67,284.00
20-07 CONTRACTED	44,735.00	44,735.00
20-08 WATER QUALTY	0.00	
SUPPLIES		
30-04 OPERATING	21,951.00	11,951.00
MISC		
50-55 CARRY FWDS	0.00	
50-56 PAVING PREP	0.00	20,000.00
Coming from undesignated fund.		
ROADS-GM		
PUBLIC WORKS		
TOTAL	135,575.00	156,675.00

Dept/Div: 10-10 PUBLIC WORKS / PLOW & SAND

PERSONNEL

10-12 WAGES	0.00	
10-13 BENEFITS	0.00	

SERVICES

20-03 ADVERTISING	0.00	
20-07 CONTRACTED	253,997.00	261,264.00

SUPPLIES

30-04 OPERATING

121,600.00	121,600.00
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PLOW & SAND

PUBLIC WORKS	511,172.00	538,539.00
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Expense Totals	511,172.00	538,539.00
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Cemetery

Belgrade
2:26 PM

Initial Request Worksheet

Expense

Account	Current Budget	Budget Request
Dept/Div: 12-01 CEMETERY / CEMETERY		
PERSONNEL		
10-12 WAGES	0.00	
10-13 BENEFITS	0.00	
EDUCATION		
13-01 EDUCATION	0.00	
SERVICES		
20-02 TRANSPORTATI	0.00	
20-04 ELECTRICITY	0.00	
20-06 RENTALS	500.00	500.00
20-07 CONTRACTED	3,470.00	3,500.00
20-12 PEST CONTROL	0.00	200.00
SUPPLIES		
30-01 POSTAGE	0.00	75.00
30-02 FUEL	2,000.00	2,000.00
30-03 OFFICE	150.00	150.00
30-04 OPERATING	4,000.00	4,000.00
30-05 FOOD/WATER	200.00	200.00
REPAIRS		
35-01 EQUIPMENT	10,000.00	10,000.00
35-05 ELECTRICAL	0.00	
35-06 PLUMBING	530.00	550.00
35-13 HEADSTONE	500.00	500.00
PURCHASES		
40-02 BUILDINGS	0.00	
40-03 EQUIPMENT	0.00	
40-04 EQUIPMENT	3,000.00	1,500.00
LICENSES		
46-04 CEMETERY	2,250.00	2,250.00

MEMORIAL DAY		
53-02 FLAGS	600.00	1,300.00
TRANSFERS		
60-03 WATER LINE	0.00	
EXPENSE		
99-01 FLOWERS	1,400.00	1,600.00
CEMETERY		
CEMETERY	28,600.00	28,325.00
Expense Totals:	28,600.00	28,325.00

Facilities

Belgrade
2:26 PM

Initial Request Worksheet

Account	Expense	
	Current Budget	Budget Request
Dept/Div: 13-01 FACILITIES / GENERAL		
PERSONNEL		
10-12 WAGES	95000.00	95000.00
3% wage increase		
10-13 BENEFITS	29000.00	29000.00
PROFESSIONAL		
15-06 SAFETY	200.00	300.00
SERVICES		
20-01 COMMUNICATIO	1200.00	1200.00
20-02 TRANSPORTATI	0.00	
20-03 ADVERTISING	0.00	
20-05 HEATING	0.00	
20-06 RENTALS	9000.00	8700.00
tractor rental \$800 per month		
20-07 CONTRACTED	0.00	
20-18 SHREDDING	0.00	
SUPPLIES		
30-01 POSTAGE	0.00	
30-02 FUEL	3000.00	3000.00
30-03 OFFICE	50.00	50.00
30-04 OPERATING	2000.00	2000.00
30-05 FOOD/WATER	0.00	
30-08 CLOTHING	0.00	800.00
SPECIAL		
31-01 EVENTS	0.00	
REPAIRS		
35-01 EQUIPMENT	3000.00	3000.00
35-02 FM TRUCK	500.00	500.00
35-03 FM ONE-TON	4000.00	4000.00

PURCHASES		
40-04 EQUIPMENT	250.00	250.00
GENERAL FACILITIES		
TOTAL	147200.00	147800.00

Dept/Div: 13-02 FACILITIES / CFAS
SERVICES

20-01 COMMUNICATIO	0.00	
20-04 ELECTRICITY	4750.00	4750.00
20-05 HEATING	7000.00	7000.00
20-06 RENTALS	1250.00	1250.00
20-07 CONTRACTED	700.00	700.00
20-08 WATER QUALTY	150.00	150.00

Dept/Div: 13-02 FACILITIES / CFAS CONT'D

20-09 CLEANING	0.00	
20-10 SECURITY	600.00	2000.00
Replacing system		
20-12 PEST CONTROL	900.00	900.00
20-14 COPIER	0.00	
20-15 SOUND	0.00	
20-16 SNOW REMOVAL	0.00	500.00
20-17 SEPTIC PUMP	0.00	
20-18 SHREDDING	0.00	

SUPPLIES

30-04 OPERATING	0.00	
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REPAIRS

35-01 EQUIPMENT	0.00	
35-05 ELECTRICAL	250.00	250.00
35-06 PLUMBING	850.00	3000.00
2000 from undesignated fund new toilet		
35-07 HEATING	650.00	650.00

35-08 BUILDING	250.00	10000.00
new doors, 9500 undesignated fund		
35-09 GENERATOR	265.00	265.00
35-15 POOL	1000.00	1000.00
35-16 FURNACE	0.00	
35-17 EXTINGUISHER	525.00	525.00
CFAS		
FACILITIES		
TOTAL	19140.00	32940.00

Dept/Div: 13-03 FACILITIES / NBCC
SERVICES

20-04 ELECTRICITY	1600.00	1600.00
20-05 HEATING	1400.00	1400.00
20-07 CONTRACTED	0.00	
20-08 WATER QUALTY	100.00	100.00
20-09 CLEANING	0.00	
20-10 SECURITY	480.00	480.00
20-12 PEST CONTROL	750.00	750.00
20-15 SOUND	0.00	
20-16 SNOW REMOVAL	250.00	250.00
20-17 SEPTIC PUMP	0.00	
20-18 SHREDDING	0.00	

Dept/Div: 13-03 FACILITIES / NBCC CONT'D

35-05 ELECTRICAL	250.00	250.00
35-06 PLUMBING	100.00	100.00
35-07 HEATING	150.00	150.00
35-08 BUILDING	2000.00	6000.00
New floor and new playground - Undesignated fund \$4,000		
35-09 GENERATOR	215.00	215.00
35-17 EXTINGUISHER	115.00	115.00
NBCC		
FACILITIES		

TOTAL	7410.00	11410.00
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Dept/Div: 13-04 FACILITIES / GARAGE
SERVICES

20-04 ELECTRICITY	500.00	500.00
20-05 HEATING	1000.00	1000.00
20-06 RENTALS	900.00	900.00
20-18 SHREDDING	0.00	
REPAIRS		
35-08 BUILDING	1000.00	1000.00
35-17 EXTINGUISHER	0.00	115.00
GARAGE FACILITIES		
TOTAL	3400.00	3515.00

Dept/Div: 13-05 FACILITIES / SALT & SAND

PROFESSIONAL

15-09 ENGINEERING	0.00	
SERVICES		
20-04 ELECTRICITY	900.00	900.00
20-06 RENTALS	0.00	
SUPPLIES		
30-04 OPERATING	0.00	
REPAIRS		
35-05 ELECTRICAL	0.00	
35-08 BUILDING	0.00	
35-14 DOORS	250.00	250.00
SALT & SAND FACILITIES		
TOTAL	1150.00	1150.00

Dept/Div: 13-06 FACILITIES / FD:LAKES
SERVICES

20-04 ELECTRICITY	1500.00	1500.00
20-05 HEATING	2500.00	2500.00
20-07 CONTRACTED	0.00	
Dept/Div: 13-06 FACILITIES / FD:LAKES CONT'D		
20-08 WATER QUALTY	100.00	100.00
20-15 SOUND	0.00	
20-16 SNOW REMOVAL	500.00	500.00
20-17 SEPTIC PUMP	300.00	
20-18 SHREDDING	0.00	
REPAIRS		
35-05 ELECTRICAL	250.00	250.00
35-06 PLUMBING	100.00	100.00
35-07 HEATING	150.00	150.00
35-08 BUILDING	1000.00	1000.00
chimney repair /trim work/ door replacement		
35-09 GENERATOR	215.00	215.00
35-14 DOORS	165.00	165.00
35-16 FURNACE	0.00	
35-17 EXTINGUISHER	75.00	75.00
FD:LAKES FACILITIES		
TOTAL	6855.00	6555.00

Dept/Div: 13-07 FACILITIES / FD:DEPOT

SERVICES

20-04 ELECTRICITY	600.00	600.00
20-05 HEATING	1500.00	1500.00
20-06 RENTALS	450.00	450.00
20-07 CONTRACTED	0.00	
20-18 SHREDDING	0.00	
REPAIRS		
35-07 HEATING	150.00	150.00

35-08 BUILDING	1000.00	1000.00
exterior painting		
35-14 DOORS	165.00	165.00
35-16 FURNACE	0.00	
35-17 EXTINGUISHER	0.00	115.00
FD:DEPOT FACILITIES		
TOTAL	3865.00	3980.00

Dept/Div: 13-08 FACILITIES / FD:NB
SERVICES

20-04 ELECTRICITY	500.00	500.00
20-05 HEATING	1800.00	1800.00
20-06 RENTALS	450.00	450.00
20-07 CONTRACTED	0.00	

Dept/Div: 13-08 FACILITIES / FD:NB CONT'D

20-18 SHREDDING	0.00	
SPECIAL		
31-01 EVENTS	0.00	
REPAIRS		
35-01 EQUIPMENT	0.00	
35-05 ELECTRICAL	0.00	
35-07 HEATING	150.00	150.00
35-08 BUILDING	1000.00	1000.00
exterior painting		
35-14 DOORS	165.00	165.00
35-16 FURNACE	0.00	
35-17 EXTINGUISHER	0.00	115.00
FD:NB FACILITIES		
TOTAL	4065.00	4180.00

Dept/Div: 13-09 FACILITIES / TRANSFER STA

SERVICES

20-04 ELECTRICITY	5500.00	5500.00
20-05 HEATING	1000.00	1000.00
20-07 CONTRACTED	0.00	
20-08 WATER QUALTY	0.00	
20-10 SECURITY	500.00	500.00
20-15 SOUND	0.00	
20-16 SNOW REMOVAL	500.00	500.00
20-18 SHREDDING	0.00	

SUPPLIES

30-04 OPERATING	0.00	
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REPAIRS

35-05 ELECTRICAL	250.00	250.00
35-06 PLUMBING	0.00	
35-07 HEATING	250.00	250.00
35-08 BUILDING	1000.00	1000.00
35-09 GENERATOR	215.00	215.00
35-14 DOORS	500.00	500.00
35-16 FURNACE	0.00	
35-17 EXTINGUISHER	90.00	90.00

TRANSFER STA
FACILITIES

TOTAL 9805.00 9805.00

Dept/Div: 13-10 FACILITIES / PARKS

SERVICES

Dept/Div: 13-10 FACILITIES / PARKS CONT'D

20-04 ELECTRICITY	1000.00	1000.00
20-06 RENTALS	1800.00	1800.00
20-07 CONTRACTED	3000.00	3000.00

Kenneth Workman Youth Sports

Program Proposed to zero

SUPPLIES

30-04 OPERATING	1100.00	1100.00
PARKS		
FACILITIES		
TOTAL	6900.00	6900.00

Dept/Div: 13-11 FACILITIES / DALTON
SERVICES

20-04 ELECTRICITY	2400.00	2400.00
20-05 HEATING	2500.00	2500.00
20-08 WATER QUALTY	200.00	200.00
20-17 SEPTIC PUMP	0.00	150.00
REPAIRS		
35-05 ELECTRICAL	250.00	250.00
35-06 PLUMBING	150.00	150.00
35-07 HEATING	500.00	500.00
35-08 BUILDING	4500.00	4500.00
35-16 FURNACE	0.00	
35-17 EXTINGUISHER	36.00	36.00
DALTON		
FACILITIES		
TOTAL	10536.00	10686.00

Dept/Div: 13-13 FACILITIES / HISTRY HOUSE

SERVICES		
20-04 ELECTRICITY	325.00	325.00
20-06 RENTALS	0.00	
20-10 SECURITY	0.00	1857.00
REPAIRS	0.00	
35-05 ELECTRICAL		
HISTRY HOUSE		
FACILITIES		
TOTAL	325.00	2185.00

Dept/Div: 13-14 FACILITIES / TOWN OFFICE

PERSONNEL

10-13 BENEFITS	0.00	
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SERVICES

20-04 ELECTRICITY	4000.00	4000.00
20-05 HEATING	1500.00	1800.00
20-08 WATER QUALTY	100.00	100.00
20-09 CLEANING	3000.00	
20-10 SECURITY	600.00	600.00
20-15 SOUND	0.00	
20-16 SNOW REMOVAL	500.00	500.00
20-18 SHREDDING	0.00	

SUPPLIES

30-04 OPERATING covid	0.00	500.00
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SPECIAL

31-01 EVENTS	0.00	
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REPAIRS

35-05 ELECTRICAL	0.00	
35-06 PLUMBING	500.00	500.00
35-07 HEATING	100.00	100.00
35-08 BUILDING	100.00	2000.00
New roof over back doorway undesignated fund		
35-09 GENERATOR	215.00	215.00
35-17 EXTINGUISHER	0.00	200.00

EXPENSE

99-99 EXPENSE	0.00	
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TOWN OFFICE
FACILITIES

TOTAL	10615.00	10515.00
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Dept/Div: 13-16 FACILITIES / LIBRARY
SERVICES

20-08 WATER QUALTY	0.00	
20-10 SECURITY	500.00	500.00
SUPPLIES		
30-04 OPERATING	0.00	
REPAIRS		
35-08 BUILDING	3000.00	3000.00
LIBRARY		
TOTAL	3500.00	3500.00
FACILITIES	234766.00	257818.00
Expense Totals:	234766.00	257818.00

Solid Waste

Belgrade
2:57 PM

**Initial Request Works
Expense**

Account	Current Budget	Budget Request
<hr/>		
Dept/Div: 15-01 SOLID WASTE / HHW		
SERVICES		
20-07 CONTRACTED	0.00	
<hr/>		
SUPPLIES		
30-04 OPERATING	0.00	
30-05 FOOD/WATER	0.00	
<hr/>		
EXPENSE		
99-99 EXPENSE	2,000.00	2,000.00
<hr/>		
HHW		
SOLID WASTE		
Dept/Div: 15-05 SOLID WASTE / WASTE		
PERSONNEL		
10-12 WAGES	100,500.00	100,500.00
10-13 BENEFITS	19,000.00	11,500.00
<hr/>		
EDUCATION		
13-01 EDUCATION	400.00	1,000.00
<hr/>		
Staff training and public campaign.		
MEMBERSHIP		
14-10 MRRA	200.00	200.00
<hr/>		
PROFESSIONAL		
15-03 IT SUPPORT	0.00	
15-06 SAFETY	1,300.00	1,300.00
<hr/>		
SERVICES		
20-01 COMMUNICATIO	1,600.00	1,600.00
20-02 TRANSPORTATI	50.00	50.00
20-03 ADVERTISING	350.00	350.00
20-06 RENTALS	0.00	
20-07 CONTRACTED	0.00	
20-11 MEDICAL	0.00	
<hr/>		

20-12 PEST CONTROL	0.00	
20-13 DISPOSAL	120,000.00	129,500.00
Transfer Station Manager recommends 130,000. TS Committee recommends 133,000.		
PRINTING		
25-04 MISC	400.00	900.00
punch cards /user guide		
SUPPLIES		
30-01 POSTAGE	0.00	
30-02 FUEL	1,800.00	1,800.00
30-03 OFFICE	100.00	100.00
30-04 OPERATING	3,000.00	3,000.00
Dept/Div: 15-05 SOLID WASTE / WASTE CONT'D		
30-05 FOOD/WATER	100.00	100.00
30-06 MEDICAL	0.00	
30-07 EMS	0.00	
30-08 CLOTHING	1,200.00	1,200.00
SPECIAL		
31-14 CONSTRUCTION	10,000.00	10,000.00
New office, pull from undesignated fund.		
REPAIRS		
35-05 ELECTRICAL	0.00	
35-10 HOPPER	0.00	1,000.00
35-11 SKID STEER	2,000.00	2,000.00
35-12 BALERS	2,000.00	1,000.00
35-20 SCALES	0.00	500.00
PURCHASES		
40-04 EQUIPMENT	500.00	500.00
LICENSES		
46-07 TRNSFR STATN	700.00	700.00
MISC		

50-55 CARRY FWDS	0.00	
WASTE		
SOLID WASTE		
Dept/Div: 15-07 SOLID WASTE / CHANDLER		
EXPENSE		
99-99 EXPENSE	1,500.00	1,500.00
CHANDLER		
SOLID WASTE		
Dept/Div: 15-08 SOLID WASTE / DUNN RD		
SERVICES		
20-07 CONTRACTED	0.00	
EXPENSE		
99-99 EXPENSE	4,100.00	4,100.00
DUNN RD		
SOLID WASTE	272,800.00	276,400.00
Expense Totals	272,800.00	276,400.00

Social Services

Belgrade
2:55 PM

Initial Request Worksheet

Expense

Account	Current Budget	Budget Request
<hr/>		
Dept/Div: 20-01 SOCIAL SRVS / SOCIAL SRVS		
HOLIDAY		
52-01 SHERRIFFS	260.00	260.00
52-4 WREATHS		500.00
		<hr/>
MEMORIAL DAY		
53-01 SHERRIFFS	260.00	260.00
53-02 FLOWERS	0.00	
53-04 MISC	0.00	
		<hr/>
JULY 4TH		
54-01 SHERIFFS	260.00	260.00
		<hr/>
SOCIAL SRVS		
SOCIAL SRVS	780.00	780.00
		<hr/>
Expense Totals	780.00	780.00

General Assistance

Belgrade
2:54 PM

Initial Request Worksheet

Expense

Account	Current Budget	Budget Request
Dept/Div: 21-01 GEN'L ASSIST / GEN'L ASSIST		
EDUCATION		
13-01 EDUCATION	100.00	100.00
Undesignated Fund		
SERVICES		
20-04 ELECTRICITY	0.00	
EXPENSE		
99-99 EXPENSE	3,900.00	3,900.00
Undesignated Fund		
TOTALS	4,000.00	4,000.00

GEN'L ASSIST

GEN'L ASSIST

Dept/Div: 21-02 GEN'L ASSIST / EMRGNCY FUEL

SERVICES

20-05 HEATING

0.00

20-06 RENTALS

0.00

EXPENSE

99-99 EXPENSE

799.00

6,000.00

Emergency Fuel Special Revenue Funds

EMRGNCY FUEL

GEN'L ASSIST

4,799.00

10,000.00

Expense Totals

4,799.00

10,000.00

Insurance

Belgrade
2:29 PM

Initial Request Worksheet

Expense

Account	Current Budget	Budget Request
<hr/>		
Dept/Div: 23-10 INSURANCE / HRA ADMIN EXPENSE		
99-99 EXPENSE	1,050.00	1,050.00
HRA ADMIN		
INSURANCE		
Dept/Div: 23-11 INSURANCE / HRA CLAIM EXPENSE		
99-99 EXPENSE	10,000.00	10,000.00
HRA CLAIM		
INSURANCE		
Dept/Div: 23-15 INSURANCE / WORKERS COMP EXPENSE		
99-99 EXPENSE	37,000.00	44,397.00
WORKERS COMP		
INSURANCE		
Dept/Div: 23-20 INSURANCE / UNEMPLOYMENT EXPENSE		
99-99 EXPENSE	8,000.00	8,000.00
UNEMPLOYMENT		
INSURANCE		
Dept/Div: 23-25 INSURANCE / LIABILITY EXPENSE		
99-99 EXPENSE	32,000.00	32,000.00
LIABILITY		
INSURANCE		
Dept/Div: 23-30 INSURANCE / VOLUNTEER FD EXPENSE		
99-99 EXPENSE	1,500.00	1,500.00
VOLUNTEER FD		

INSURANCE		
Dept/Div: 23-35 INSURANCE / RECREATION		
EXPENSE		
99-99 EXPENSE	1,700.00	1,700.00
RECREATION		
INSURANCE	91,250.00	98,647.00
Expense Totals	91,250.00	98,647.00

Recreational

Belgrade
2:46 PM

Initial Request Worksheet
Expense

Account	Current Budget	Budget Request
Dept/Div: 25-07 RECREATION / CFAS		
PERSONNEL		
10-11 SALARIES	0.00	
10-12 WAGES	0.00	
10-13 BENEFITS	0.00	
PROFESSIONAL		
15-03 IT SUPPORT	0.00	
SERVICES		
20-01 COMMUNICATIO	0.00	
MISC		
50-55 CARRY FWDS	0.00	
EXPENSE		
99-99 EXPENSE	0.00	
CFAS		
RECREATION		
Dept/Div: 25-30 RECREATION / REC PROGRAMS		
PERSONNEL		
10-11 SALARIES	34,874.00	35,920.00
3 % wage increase		
10-12 WAGES	82,072.00	80,177.00
10-13 BENEFITS	19,898.00	19,898.00
still waiting on new benifits amount		
EDUCATION		
13-01 EDUCATION	650.00	650.00
CPR & First Aid		
MEMBERSHIP		
14-08 REC	45.00	45.00
PROFESSIONAL		
15-03 IT SUPPORT	450.00	450.00

SERVICES

20-01 COMMUNICATIO	1,100.00	1,100.00
20-02 TRANSPORTATI	4,100.00	4,100.00
20-03 ADVERTISING	200.00	200.00
20-06 RENTALS	100.00	100.00
20-07 CONTRACTED	5,500.00	5,100.00
20-08 WATER QUALTY	310.00	
moved to Facilites Maint.		
20-09 CLEANING	0.00	
20-10 SECURITY	0.00	
20-14 COPIER	0.00	

PRINTING

25-04 MISC	400.00	400.00
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 Dept/Div: 25-30 RECREATION / REC PROGRAMS CONT'D

SUPPLIES

30-01 POSTAGE	400.00	400.00
30-03 OFFICE	800.00	800.00
30-04 OPERATING	1,500.00	1,500.00
30-05 FOOD/WATER	1,200.00	1,200.00
30-06 MEDICAL	200.00	200.00
30-08 CLOTHING	1,400.00	1,400.00
30-10 CLEANING	0.00	

SPECIAL

31-01 EVENTS	100.00	100.00
Event Development		
31-02 DANCE	900.00	900.00
31-03 EASTER	150.00	150.00
31-04 SUPER HERO	800.00	800.00
31-05 JULY 4TH	80.00	80.00
31-06 ARTISAN	550.00	550.00
31-07 HARVEST FEST	250.00	250.00
31-08 HALLOWEEN	100.00	100.00
31-09 HOLIDAY	100.00	100.00

31-10 SANTA	100.00	100.00
31-11 CHRISTMAS	0.00	
31-12 SANTA MOVIE	500.00	500.00
New Event		
31-13 VILLAGE GREE	0.00	500.00
REPAIRS		
35-01 EQUIPMENT	0.00	
PURCHASES		
40-04 EQUIPMENT	1,000.00	1,000.00
LICENSES		
46-01 IT	0.00	
46-10 WEBSITE	0.00	
EXPENSE		
99-04 CAKE	0.00	
99-99 EXPENSE	300.00	300.00
REC PROGRAMS		
RECREATION	160,129.00	159,070.00
Expense Totals:	160,129.00	159,070.00

Debt Worksheets

Belgrade
2:30 PM

Initial Request Worksheet

Expense

Account	Expense	
	Current Budget	Budget Request
<hr/>		
Dept/Div: 29-01 DEBT SERVICE / DEBT SERVICE		
PRINCIPAL		
41-01 GOB 2011	408,245.86	418,139.00
DEBT SERVICE/DEBT SERVICE - PRINCIPAL/GOB 2019		
41-02 GOB 2015	35,842.00	37,065.00
41-03 GOB 2016	0.00	
41-04 TAN	0.00	
INTEREST		
42-01 GOB 2011	19,970.44	10,077.00
DEBT SERVICE/DEBT SERVICE - INTEREST / GOB 2019		
42-02 GOB 2015	14,051.00	12,826.00
42-03 GOB 2016	0.00	
42-04 TAN	27,462.00	30,000.00
DEBT SERVICE		
DEBT SERVICE	505,571.30	508,107.00
Expense Totals	505,571.30	508,107.00

Library

Belgrade
2:47 PM

Initial Request Worksheet

Expense

Account	Expense	
	Current Budget	Budget Request
Dept/Div: 30-01 LIBRARY / LIBRARY		
PERSONNEL		
10-12 WAGES	57,737.00	57,737.00
10-13 BENEFITS	13,925.00	13,925.00
EDUCATION		
13-01 EDUCATION	300.00	100.00
MEMBERSHIP		
14-06 LIBRARY	125.00	125.00
SERVICES		
20-01 COMMUNICATIO	1,032.00	1,032.00
20-07 CONTRACTED	1,500.00	1,500.00
20-10 SECURITY	0.00	
SUPPLIES		
30-01 POSTAGE	300.00	200.00
30-03 OFFICE	1,700.00	750.00
30-04 OPERATING	0.00	750.00
30-05 FOOD/WATER	0.00	200.00
30-06 MEDICAL	100.00	
30-08 CLOTHING	0.00	
30-09 BOOKS	3,075.00	3,525.00
SPECIAL		
31-01 EVENTS	1,300.00	1,300.00
PURCHASES		
40-04 EQUIPMENT	600.00	600.00
LICENSES		
46-05 LIBRARY	400.00	350.00
LIBRARY		
LIBRARY	82,094.00	82,094.00
Expense Totals	82,094.00	82,094.00

Dams

Initial Request Worksheet
Expense

Account	Current Budget	Budget Request
Dept/Div: 34-01 DAMS / DAMS		
SERVICES		
20-07 CONTRACTED	0.00	
EXPENSE		
99-99 EXPENSE	24,800.00	20,192.00
DAMS		
DAMS	24,800.00	21,192.00
Expense Totals:	24,800.00	21,192.00

2021 Dams Committee Budget and Request - DRAFT

Category	Costs	Notes
Village Dam		
Security fence improvement	\$600.00	Scott Chapman, contractor / Androscoggin Fence Co.
Concrete Repair	\$800.00	Steve Liberty, contractor
Brush clearing	\$750.00	
Wings Mill Dam		
Phase 2 of Remediation	\$50,334.00	Existing contract, Kavestone, LLC \$172,430 - \$122,096
A.E.Hodsdon Engineering, est.	\$6,000.00	
Salmon Dam		
Hydrant, 1 cfs modification	\$2,500.00	
Sub total	\$60,984.00	2021 Scheduled Dams Projects
Reserve Fund	\$20,000.00	Preventive maintenance and repairs
Total	\$80,984.00	

2021 Dams Budget Pro-84 Data Distribution - DRAFT

Total Request of	\$81,000.00	Share of Cost	Shoreline Miles	2021 Balance Due	2020 Share
Belgrade	\$38,880.00	48%	37.6	\$38,880.00	\$38,400.00
Rome	\$18,630.00	23%	17.8	\$18,630.00	\$18,400.00
Oakland	\$11,340.00	14%	11.3	\$11,340.00	\$11,200.00
Sidney	\$6,480.00	8%	6.3	\$6,480.00	\$6,400.00
Mt. Vernon	\$5,670.00	7%	5.5	\$5,670.00	\$5,600.00
Totals	\$81,000.00	100%	78.5	\$81,000.00	\$80,000.00

Revenues

Initial Request Worksheet
Revenue

Account	Current Budget	Budget Request
Dept: 01 GEN'L GOV.		
11 PROPERTY TAX	0.00	
12 SUPPLEMENTAL	0.00	7,000.00
13 EXCISE - MV	850,000.00	800,000.00
14 EXCISE -BOAT	8,500.00	8,500.00
16 INT ON TAXES	20,000.00	20,000.00
18 ADVERTISING	0.00	
20 SOLE PROPRIE	0.00	
21 AGENT FEES	18,000.00	20,000.00
22 GRAVE OPENIN	3,000.00	
23 COM DEV REV	0.00	
24 TG PENALTY	0.00	
25 LAND VIOLATI	0.00	
31 CEO VIOLATIO	0.00	
33 CABLE TV FEE	47,000.00	48,000.00
35 REC FEES	95,000.00	30,000.00
36 ELECTION FEE	0.00	
39 WORKERS COMP	0.00	
40 HOMESTEAD	0.00	200,000.00
41 MUNI REV.SHR	0.00	200,000.00
42 ROAD ASSIST.	0.00	42,972.00
43 BETE	0.00	
44 PILOT	0.00	
45 PARKS	0.00	
46 TREE GROWTH	0.00	14,000.00
47 GEN. ASSIST.	0.00	
48 VET. EXEMPT.	0.00	
50 REMEDIATION	0.00	
51 ANIMAL CONT.	0.00	
52 TAP SALE	0.00	
53 SALE/ASSETS	0.00	
54 REIMBURSEMEN	0.00	
57 OVER/SHORT	0.00	
58 MISC. INCOME	0.00	
59 BANK INTERES	7,500.00	10,000.00
80 BUILDING PER	0.00	7,000.00
82 WASTE HAULER	0.00	
83 DRIVEWAY PER	0.00	
84 VICTUALER	0.00	

Initial Request Worksheet
Revenue

Account	Current Budget	Budget Request
Dept: 01 GEN'L GOV. CONT'D		
85 SUBDIVISION	0.00	
86 BUSINESS	0.00	
87 SEPTIC SYSTE	0.00	
88 JUNKYARD PER	0.00	
89 XFER RD RESE	0.00	
90 PERPETUAL CA	0.00	
91 XFER FD RESE	0.00	
92 UNDESIGNATED	0.00	
93 XFER PIT CLO	0.00	
94 TOWER-ROME	0.00	
95 TOWER-SIDNEY	0.00	
99 LOAN PROCEED	0.00	
	1,049,000.00	1,407,472.00
Revenue Totals:	1,049,000.00	1,407,472.00

Belgrade
11:29 AM

Initial Request Worksheet
Revenue

11/06/2020
Page 1

Account	Current Budget	Budget Request
Dept: 15 SOLID WASTE		
01 WASTE DISPOS	25,000.00	25,000.00
02 RECYCLE WAST	0.00	
03 NON-RES PPB	0.00	
04 PUNCH CARDS	0.00	
	25,000.00	25,000.00
Revenue Totals:	25,000.00	25,000.00

Belgrade

2:32 PM

Initial Request Worksheet**Revenue**

Account	Current Budget	Budget Request
Dept: 06 LPI		
01 LPI	5,000.00	6,000.00
	<u>5,000.00</u>	<u>6,000.00</u>
Revenue Totals	5,000.00	6,000.00

(ARTICLE 1) To elect a Moderator to preside at town meeting.

(ARTICLE 2) To proceed with the voting, by secret ballot, as directed by statute, on the election of Town Officers for the ensuing year(s):

Two Selectpersons to a three-year term

(ARTICLE 3) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate the sum of \$1,116.50 for the Sexual Assault Crisis and Support Center?

2019 actual: \$1,116.50

2020 request: \$1,116.50

Selectboard recommendation: YES X-X

Budget Committee Recommendation YES X-X

(ARTICLE 4) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate the sum of \$1,000 for disbursement to Literacy Volunteers Waterville Area?

2019 actual: \$1,000

2020 request: \$1,000

Selectboard recommendation: YES X-X

Budget Committee Recommendation YES X-X

(ARTICLE 5) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate the sum of \$40,000 for Lake Protection, to be disbursed to the following associations:

Belgrade Lakes Association 2019 actual: \$16,000

BLA 2020 request: \$16,000

Friends of Messalonskee 2019 actual: \$13,100

FOM 2020 request: \$13,100

7 Lakes Alliance 2019 actual: \$8,400

7LA 2020 request: \$8,400

McGrath-Salmon Lake Association 2019 actual: \$2,500

MSLA 2020 request: \$2,500

Selectboard recommendation: YES X-X

Budget Committee Recommendation YES X-X

(ARTICLE 6) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate the sum of \$1,195.50 to help fund Spectrum Generations for Belgrade Residents?

2019 actual: \$2,067.77

2020 request: \$1,195.50

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

(ARTICLE 7) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate the sum of \$1,500 to help fund Hospice Volunteers of Waterville Area?

2019 actual: \$1,500

2020 request: \$1,500

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

(ARTICLE 8) To proceed with the voting, by secret ballot, on the following question: Shall the Town approve an ordinance titled Mooring Regulations Ordinance?

Selectboard recommendation: YES 5-0

*****GENERAL GOVERNMENT*****

(ARTICLE 9) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2021 between January 1, 2022, and the date of the regular 2022 Town Meeting.
- Vote to accept any and all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.

Selectboard recommendation: YES X-X

(ARTICLE 10) To proceed with the voting, by secret ballot, on the following question: To see if the Town will set Friday, September 3, 2021, as the date 2021 property taxes are due. For taxes paid after September 3, 2021, interest will be charged at a rate of 1% per annum higher than the interest rate on the tax anticipation note (TAN). Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer. (Note: The maximum rate allowed by the State Treasurer on late taxes is 9%.)

Selectboard recommendation: YES X-X

(ARTICLE 11) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate revenues from the following sources to reduce taxation:

2020 received

2021 proposed

Vehicle excise tax	\$	\$850,000
Boat excise tax	\$	\$ 8,500
Plumbing fees	\$	\$ 6,000
Town agent fees	\$	\$ 20,000
Interest & cost fees	\$	\$ 20,000
Cable franchise fees	\$ 50,571	\$ 48,000
Bank interest	\$	\$ 10,000
Library mow/plow contract	\$	\$ 3,000
TOTAL	\$	\$965,500

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

alternate (ARTICLE 11) To proceed with the voting, by secret ballot, on the following question: To see if the Town will apply estimated General Fund revenues in the amount of \$x,xxx,xxx toward appropriations to reduce taxation.

2019 actual: \$x,xxx,xxx 2020 budget: \$x,xxx,xxx

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

(ARTICLE 12) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for municipal operations and administrative activities as follows:

	<u>2020 actual</u>	<u>2021 proposed</u>
Selectboard	\$	\$ 14,955
Board of Appeals	\$	\$ 1,438
Administration	\$	\$403,856
Town Manager	\$	\$101,540
Code Enforcement Officer/Plumbing Inspector	\$	\$ 48,628
Planning Board	\$	\$ 3,950
Hearings/Elections	\$	\$ 11,650
Insurance	\$ 91,250	\$ 91,250
Tax anticipation note	\$ 27,462	\$ 50,000
Debt service	\$478,110	\$478,107
Town Historian	\$ 400	\$ 0
TOTAL	\$x,xxx,xxx	\$1,205,374
Transfer from undesignated fund	\$ 4,500	\$ 0
Local Roads Assistance Program	\$ 0	\$ 42,906
Total	\$ 4,500	\$ 42,906

To be raised through taxation **\$1,171,039** **\$x,xxx,xxx**

Selectboard recommendation: YES X-X

Budget Committee Recommendation YES X-X

*****PUBLIC SAFETY*****

(ARTICLE 13) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Public Safety as follows, with any unexpended balance from the Fire & Rescue Department lapsing into its equipment capital reserve:

	<u>2020 actual</u>	<u>2021 proposed</u>
Emergency Management Director	\$ 0	\$ 300
Fire & Rescue Department	\$	\$ 287,002
Municipal Streetlights	\$	\$ 2,500
Animal Control Officer	\$	\$ 13,650
Health Officer	\$ 400	\$ 450
Dispatch	\$	\$ 48,850
TOTAL	<u>\$ xxx,xxx</u>	<u>\$ 352,752</u>

Belgrade Regional Health Center gift	\$ 0	\$10,000
Town of Rome	\$ 0	\$25,000
Cost recovery revenue	\$ 0	\$ 9,200
Transfer from undesignated fund (including dog fees)	\$ 3,325	\$ x,xxx
Total	<u>\$ x,xxx</u>	<u>\$xx,xxx</u>

To be raised through taxation **\$ xx,xxx** **\$xx,xxx**

Selectboard recommendation: YES X-X

Budget Committee Recommendation YES X-X

alternate (ARTICLE 13) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Public Safety as follows, with any unexpended balance from the Fire & Rescue Department lapsing into its equipment capital reserve:

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	<u>\$ xxx,xxx</u>	<u>\$ 352,752</u>
Belgrade Regional Health Center gift	\$ 0	\$10,000
Town of Rome	\$ 0	\$25,000
Cost recovery revenue	\$ 0	\$ 9,200
Transfer from undesignated fund		

(including dog fees)	\$ 3,325	\$ x,xxx
Total	\$ x,xxx	\$xx,xxx
To be raised through taxation	\$ xx,xxx	\$xx,xxx
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

*****PUBLIC WORKS*****

(ARTICLE 14) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Public Works as follows, with any unexpended balance lapsing into the roads capital reserve:

	<u>2020 actual</u>	<u>2021 proposed</u>
General road maintenance	\$ xxx,xxx	\$ 156,675
Plowing and sanding	\$ xxx,xxx	\$ 261,264
Sand and salt	\$ xxx,xxx	\$ 121,600
TOTAL	\$ xxx,xxx	\$ 538,539
Transfer from undesignated fund	\$ 0	\$ 20,000
Transfer from roads capital reserve	\$ 20,000	\$ 0
Total	\$ 20,000	\$ 20,000
To be raised through taxation	\$xxx,xxx	\$ 518,539
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

Alternate (ARTICLE 14) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Public Works as follows, with any unexpended balance lapsing into the roads capital reserve:

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$ xxx,xxx	\$ 538,539
Transfer from undesignated fund	\$ 0	\$ 20,000
Transfer from roads capital reserve	\$ 20,000	\$ 0
Total	\$ 20,000	\$ 20,000
To be raised through taxation	\$xxx,xxx	\$ 518,539
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

*****CEMETERIES*****

(ARTICLE 15) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Cemeteries as follows:

	<u>2020 actual</u>	<u>2021 proposed</u>
Services & contracts	\$	\$ 4,200
Supplies & materials	\$	\$ 6,425
Equipment & repairs	\$	\$ 11,050
Purchases	\$	\$ 1,500
Unclassified	\$	\$ 2,250
Flowers and flags	\$	\$ 2,900
TOTAL	\$	\$ 28,325
Transfer from cemetery trust income	\$ 16,280	\$
Transfer from cemetery equipment reserve	\$ 1,200	\$
Transfer from undesignated fund	\$ 2,500	\$ 0
Total	\$ 20,000	\$
To be raised through taxation	\$ xx,xxx	\$ xx,xxx
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

alternate (ARTICLE 15) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Cemeteries as follows.

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$ xx,xxx	\$ 28,325
Transfer from cemetery trust income	\$ 16,280	\$
Transfer from cemetery equipment reserve	\$ 1,200	\$
Transfer from undesignated fund	\$ 2,500	\$ 0
Total	\$ 20,000	\$
To be raised through taxation	\$ xx,xxx	\$ xx,xxx
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

*****FACILITIES AND GROUNDS*****

alternate (ARTICLE 16) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for the maintenance of facilities and grounds as follows:

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$	\$257,561
Transfer from undesignated fund	\$ 6,270	\$ 15,500
Library mowing contract	\$ 3,000	\$ 3,000
Total	\$ 9,270	\$ 18,500
To be raised through taxation	\$ 225,496	\$ 239,061
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

****SOLID WASTE****

(ARTICLE 17) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for Solid Waste as follows. Up to \$5,000 in unspent funds and up to \$5,000 in revenues above \$25,000 will be placed into the Solid Waste Capital Reserve, with other balances lapsing into the undesignated fund, and/or any revenue shortfall taken from the Solid Waste Capital Reserve to cover the difference.

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$	\$ 276,400
Solid waste revenue	\$ 25,000	\$ 25,000
Solid waste capital reserve	\$ 40,740	\$ 0
Total	\$ 65,740	\$ 25,000
To be raised through taxation	\$ 225,496	\$ 251,400
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

*****LIBRARY*****

(ARTICLE 18) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for library services as follows, with any unexpended balance lapsing into the library capital reserve:

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$ xx,xxx	\$ 82,094
Library capital reserve	\$ 23,231	\$ 0
To be raised through taxation	\$ 58,863	\$ 82,094

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

(CONTINGENCY ARTICLE __) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$XX,XXX to support the operational cost for the Library until March 31, 2021. (This article is required if the prior article is defeated.)

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

(ARTICLE 19) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to enter into an annual contract with the Friends of the Belgrade Public Library for up to \$3,000 to be paid by the Friends to the Town for plowing and mowing services to be performed by the Town at the Library property on Depot Road. This article would remain in effected until changed by a future vote of the town.

Selectboard recommendation: YES X-X

RECREATION

(ARTICLE 20) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for recreation services as follows, with any unexpended balance lapsing into the recreation capital reserve:

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$ xx,xxx	\$159,070
From Recreation revenue	\$ xx,xxx	\$ 30,000
To be raised through taxation	\$ 65,129	\$129,070

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

(CONTINGENCY ARTICLE __) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$XX,XXX to support the operational cost for the Recreation Department until March 31, 2021. (This article is required if the prior article is defeated.)

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

SOCIAL SERVICES

(ARTICLE 21) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate for social services as follows:

	<u>2020 actual</u>	<u>2021 proposed</u>
General Assistance	\$	\$ 4,000
Emergency Fuel Fund	\$	\$ 6,000
Community event traffic control	\$ 0	\$ 780
Christmas wreaths	\$ 610	\$ 500
TOTAL	\$	\$ 11,280
Transfer from undesignated fund	\$ 4,799	\$ 4,000
Emergency fuel fund	\$ 0	\$ 6,000
Total	\$ 4,799	\$ 5,000
To be raised through taxation	\$ 780	\$ 1,280
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

*****INTER-GOVERNMENT*****

(ARTICLE 22) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate Belgrade's share of 2021 operations/maintenance costs of the Village Dam, Wings Mills and Salmon Lake dams.

	<u>2020 actual</u>	<u>2021 proposed</u>
TOTAL	\$32,000	\$20,192
To be raised through taxation	\$32,000	\$20,192
<i>Selectboard recommendation:</i>	<i>YES X-X</i>	
<i>Budget Committee Recommendation</i>	<i>YES X-X</i>	

*****CAPITAL RESERVES*****

(ARTICLE 23) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate from the undesignated fund the following amounts for the following purposes:

- Fire & Rescue Department Capital Reserve \$ 75,000
- Cemetery Equipment Replacement Capital Reserve \$ 5,000
- Fire & Rescue Department Building Capital Reserve \$100,000
- Maintenance Garage Capital Reserve \$ 55,000
- Cemetery Water Line Fund \$ 5,000
- Facilities Truck Fund \$ 5,000

- Well Contamination Remediation Fund \$100,000
- TOTAL** **\$345,000**

Current balances of these capital reserves are as follows:

- Fire & Rescue Department Capital Reserve \$345,933
- Cemetery Equipment Replacement Capital Reserve \$ 5,000
- Fire & Rescue Department Building Capital Reserve \$130,000
- Maintenance Garage Capital Reserve \$ 5,000
- Cemetery Water Line Fund \$ 22,387
- Facilities Truck Fund \$ 5,000
- Well Contamination Remediation Fund \$ 48,689

To be raised through taxation **\$0**

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

*****TRUST ACTIVITIES*****

(ARTICLE 24) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise, appropriate, authorize, designate or release the collective sum of \$XX,XX as dictated by the following trusts and funds:

- To make available to the Principal of Belgrade Central School the interest, in the amount of \$XXX, from the Robert A. Guptill Historical Fund for the promotion and association of history.
- To see if the Town will raise and appropriate \$XXX, and appropriate \$XX from the Don C. Stevens Fund for a total of \$1,000 to support an academic award from the Town to the highest-ranking Belgrade senior graduating in 2021.
- Authorize use of the Don C. Stevens Fund income in the amount of \$XX,XXX to benefit the public schools of Belgrade.

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

*****ADDITIONAL ARTICLES*****

(ARTICLE __) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote to ...

Selectboard recommendation: YES X-X

*****BUDGETARY AUTHORIZATION*****

(ARTICLE __) To see if the Town will vote to increase the property tax levy limit of \$1,XXX,XXX established for Belgrade by state law in the event the municipal budget approved under the preceding articles will result in a tax commitment that is greater than the property tax levy limit.

Selectboard recommendation: YES X-X
Budget Committee Recommendation YES X-X

SAMPLE

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 5, 2021
Re: Pedestrian lighting

A Budget Committee member recently asked the Selectboard to consider adding the monthly electrical expense of Main Street's pedestrian lighting to the Town's 2021 budget.

The expense is approximately \$80 per month, paid by the Friends of Belgrade Lakes Village. Because the sidewalk lights provided ample illumination for motorists on Main Street, we removed six Town-funded lights along that stretch of Route 27. The recent installation of LED heads will reduce the Town's streetlighting costs by an estimated 86 percent.

Attached is the 2016 agreement between the Town and the Friends, along with the warrant articles related to the village project. In part, the agreement says the Friends will pay for the operation of the sidewalk lighting, "including but not limited to the electric utility costs." The Town committed to overseeing the operation of the lights, subject to the availability of funds in a capital fund established by the Friends. The Friends recently gave the Town \$10,000 to populate that capital fund.

Interest earned on the capital fund would be insufficient to pay the monthly cost of the sidewalk lights. As you know, I advise against paying ongoing operational costs from a finite capital account. Eventually, the fund will be depleted and unable to support either the monthly expense or the replacement costs of damaged infrastructure. I consider streetlighting, particularly along our busiest thoroughfare, a public service for which municipal government rather than private citizens should be responsible.

On another note, the Town continues to hold \$226,537 in a village lights special revenue fund and \$60,600 in a sidewalks capital project fund. Combined they represent final payment to the Department of Transportation for the village rehabilitation project that concluded in the fall of 2019. I plan on contacting DOT about invoicing us for the project's final costs.

**AGREEMENT BETWEEN
THE TOWN OF BELGRADE
AND
FRIENDS OF BELGRADE LAKES VILLAGE**

This Agreement is entered into between the Town of Belgrade (hereafter the "Town"), a municipal corporation located in the County of Kennebec, and the Friends of Belgrade Lakes Village, a non-profit corporation established under Section 501(c)(3) of the Internal Revenue Code (hereafter the "Friends"), regarding the planning, development, design, construction, maintenance, and cost sharing for a project to make improvements to RT # 27 through the Belgrade Village District (hereafter the "Project").

WHEREAS, the Town's Board of Selectmen has, by Resolution, requested that the Maine Department of Transportation (MDOT) give high priority to the reconstruction of Route 27 in the Belgrade Village District and to make the reconstruction project part of MDOT's Capital Work Plan; and

WHEREAS, the Resolution includes a commitment by the Board of Selectmen to request the residents of Belgrade to raise matching funds in the estimated amounts of Ten Thousand Two Hundred Dollars (\$10,200) for 500 linear feet of new sidewalks, with granite curbing, located between St. Helena Catholic Church and the Union Church and Forty Five Thousand Dollars (\$45,000) to increase the road width.

WHEREAS, the Friends have requested that the Project be amended to include upgrades to the sidewalk material from asphalt to brick and to add a sidewalk lighting system; and

WHEREAS, the Friends have agreed to pay for all costs associated with the installation, repair, operation and maintenance of the brick sidewalk and sidewalk lighting system; and

WHEREAS, the Town has agreed to accept the funds from the Friends for the Project upgrades and to amend its request to MDOT to include the upgrades and associated funding;


NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and the Friends, intending to be legally bound hereby, do hereby agree as follows:

1. The Town shall amend its request to MDOT regarding the reconstruction of Route 27 to include the two Project upgrades requested by the Friends. Said upgrades include the following:
 - a. Change the sidewalk materials from asphalt to brick for the entire 1,536 ln. ft. of sidewalks in the Project (the "Brick Sidewalks").
 - b. Add a sidewalk lighting system in addition to the CMP pole lights, along all sidewalks within the Project (the "Sidewalk Lighting System").


2. The Friends shall pay to the Town the full amount of the cost of the Sidewalk Lighting System and the Brick Sidewalks as determined by MDOT and estimated to be Four Hundred Ninety-Five Thousand Eight Hundred Seventy Three Dollars (\$495,873.00) no later than a certain date to be determined by the Town, such date to be prior to the MDOT deadline for ordering the materials for the Project.
3. The Friends agree to pay for all installation, operation, maintenance and repair of the Brick Sidewalks and the Sidewalk Lighting System, including but not limited to the electric utility costs for the Sidewalk Lighting System.
4. The Friends shall establish a capital trust fund in an amount to be determined by the Town Board of Selectmen to cover the costs of ongoing repair, operation and maintenance of the Brick Sidewalks and Sidewalk Lighting System.
5. Installation of the Brick Sidewalks and Sidewalk Lighting System shall be performed in accordance with the agreement between the Town and MDOT.
6. Operation, maintenance, and repair of the Brick Sidewalks and the Sidewalk Lighting System shall be performed by the Town, subject to the availability of funds in the Friends' capital trust fund.
7. In the event that the Friends' capital trust fund does not contain sufficient funds to operate, maintain or repair the Brick Sidewalks and the Sidewalk Lighting System and the Friends otherwise do not provide sufficient funds to the Town for said operation, maintenance or repair, as determined necessary by the Town, the Town may elect to discontinue maintenance of the Brick Sidewalks by changing the material to asphalt and may elect to discontinue the operation and maintenance of the Sidewalk Lighting System, including but not limited to removal of the lighting fixtures.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized representatives as of April 26, 2016.

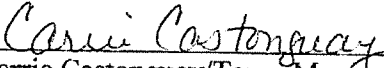
FRIENDS OF BELGRADE LAKES VILLAGE


By: (print name)

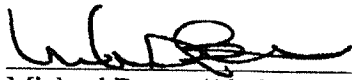
Diane D Oliver


Witness

TOWN OF BELGRADE



Carrie Castonguay/Town Manager/Witness to All



Michael Barrett/Chairman

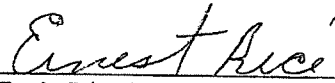
Cheryl Cook/Selectmen



Gary Mahler/Selectmen



Rick Damren/Vice Chair



Ernie Rice/Selectman

~~2016~~
2017

(ARTICLE 11) To see if the Town will vote, by secret ballot, to accept a conditional gift of funds from the Friends of Belgrade Lakes Village, a nonprofit corporation, for the purpose of funding sidewalks and pedestrian lighting for the 2018 road construction of Route 27 (Maine DOT Highway Reconstruction Project #018253.00) in the amount of approximately \$495,873, to accept additional funds in the future for necessary maintenance of such improvements, to establish a Route 27 Enhancement Escrow account to hold these donated funds, and to appropriate and spend such funds for the purposes described herein.

Selectpersons Recommend: For: 4 Against: 0 Abstain: 0
Budget Committee Recommends: For: 6 Against: 0 Abstain: 0

GENERAL GOVERNMENT

(ARTICLE 12) To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2017 between January 1, 2018 and the date of the regular 2018 Town Meeting.
- Vote to accept any and all overdrafts and balances that have lapsed, and are not otherwise directed, to the Undesignated Fund.
- Vote to set Friday, September 8, 2017 as the date that the 2017 property taxes are due, and charge interest at the rate of 4% per annum on taxes paid after September 8, 2017, with interest to continue until the tax and tax lien are paid in full, and to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum from the date of the tax payment to the date the abated amount is refunded to the taxpayer. (Note: 7% Maximum per State Treasurer)

Selectpersons Recommend: For: 4 Against: 0 Abstain: 0

(ARTICLE 13) To see if the Town will appropriate revenues from the following sources in 2017 to reduce the 2017 Property Tax Commitment:

	<u>2017 Proposed</u>
Vehicle Excise Tax	\$700,000
License/Permit Fees	6,000
Town Fees	18,000
Interest & Cost Fees	30,000
Cable Franchise Fees	43,000
Investment Income	3,000
Recreation Revenues	75,000
Total	\$875,000

2016 Budget: \$809,000	2017 Request: \$875,000
------------------------	-------------------------

Selectpersons Recommend: For: 4 Against: 0 Abstain: 0
Budget Committee Recommends: For: 6 Against: 0 Abstain: 0

Project Detail: The following listed roads comprise the 3-year paving project (CY2019, 2020, and 2021) to be completed in CY 2019:

Bartlett Road (including all road improvement and paving for 1.64 miles):	= \$ 351,881
Dunn Road (including all road improvement and paving for 3.10 miles):	= \$ 647,707
Wings Mills Road (including all road improvement and paving for 1.42 miles):	= \$ 323,762
Estimated total road improvement & paving costs (3 years) for 6.16 miles	= \$1,323,350
Estimated Bonding Interest (3.5 % for a 2-year maturity)	= \$ 64,635
Estimated Legal Costs	= \$ 2,600

CY2019, 2020, and 2021 Total Requested = \$1,390,585

Selectpersons Recommend: For: 3 Against: 2 Abstain:
Budget Committee Recommends: For: 6 Against: Abstain:

(ARTICLE 25) To see if the Town will raise and appropriate the sum of \$483,664 for general maintenance, plowing, sanding and salt for Town Roads as follows, with any unexpended balance to lapse back into the Public Works Road Maintenance and Paving Capital Reserve Account. The current balance of the Public Works Road Maintenance and Paving Capital Reserve is \$96,893.04

General Maintenance:	\$115,500
Plowing & Sanding:	\$246,564
Sand & Salt:	\$121,600
Total Article:	\$483,664

2018 Budget: \$466,934 2018 Actual \$423,628 2019 Request: \$483,664

Selectpersons Recommend: For: 5 Against: Abstain:
Budget Committee Recommends: For: 6 Against: Abstain:

(ARTICLE 26) To proceed with voting on the following question, "Shall the Town of Belgrade vote to raise and appropriate an additional \$21,267 as its portion of the cost of constructing an additional 500 (five hundred) linear feet of new sidewalks and increase road widths in order to create legal parking locations throughout the Belgrade Village area for a total cost of \$60,600.00?" The remaining balance of \$39,333 will be appropriated from the Sidewalk Capital Reserve established in 1998 and funded in 1998, 1999, and 2000.

2018 Budget: N/A 2018 Actual N/A 2019 Request: \$21,267

Selectpersons Recommend: For: 5 Against: Abstain:
Budget Committee Recommends: For: 6 Against: Abstain:

(ARTICLE 12) To proceed with voting, by secret ballot, on the following question: Shall the Town of Belgrade accept from the Friends of Belgrade Lakes Village, a non-profit corporation, a gift of six benches and six bike racks with an approximate value of \$25,000, installed as enhancements to the Route 27 road construction?

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 13) To proceed with voting, by secret ballot, on the following question: Shall the Town approve an ordinance that allows the Belgrade Fire & Rescue Department to recover the costs of responding to incidents involving people and/or entities who do not pay property taxes in Belgrade?

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 14) To proceed with voting, by secret ballot, on the following question: Shall the Town approve an update to the Town’s library ordinance, which was last amended in 2008?

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 15) To proceed with voting, by secret ballot, on the following question: Shall the Town approve an updated interlocal agreement for the maintenance and operation of the Town of Belgrade’s three dams?

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

(ARTICLE 16) To see if the Town will vote to change the office of Road Commissioner from elected to appointed effective as of the March 2021 annual town meeting. Thereafter, a single road commissioner will be appointed by the Selectboard for a one-year term.

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

GENERAL GOVERNMENT

(ARTICLE 17) To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2020 between January 1, 2021, and the date of the regular 2021 Town Meeting.
- Vote to accept any and all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.

Selectpersons recommend: For: 4 Against: 0 Absent: 1

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 5, 202a
Re: Excise tax reimbursement request

A citizen is seeking a refund of her excise tax payment of \$51.98 on a vehicle that was registered in Belgrade, stolen and totaled in Colorado. In such a circumstance, state law allows a Selectboard to grant a credit up to the maximum amount of the tax paid to be used toward the tax on other vehicles. (The credit may be no more than one-half during the last four months of the registration year.) Our staff has explained this to the resident. She is insistent she wants the Town to apply the credit to a future vehicle purchase. She says that purchase will occur after the stolen vehicle's registration has expired in May.

If the Selectboard wishes to grant a credit, we recommend that, in keeping with the law, it be applied to the registration of another vehicle the citizen currently owns.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 5, 2021
Re: Animal control matters

Trisha Davis is interested in continuing her service as the Town's animal control officer. During her first year on the job, I found Trish to be responsive and proactive. The terms of her contract would remain the same. She would be subject to the same pay-for-performance 3-percent raise as would other Town employees. I recommend approval of her appointment to serve as the Town's ACO in 2021, though I would also like to consider a two-year term for the contract.

I also recommend approval of the annual contract for sheltering animals at the Kennebec Valley Humane Society in Augusta. The terms of that contract, including the rates, are the same as they were in 2020.

Both contracts are attached.



TOWN OF BELGRADE

townofbelgrade.com

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Phone: (207) 495-2258
Fax: (207) 495-2742
townmanager@townofbelgrade.com

CONTRACT FOR ANIMAL CONTROL OFFICER (ACO) JANUARY 1, 2021 TO DECEMBER 31, 2021

Trisha Davis has been appointed Animal Control Officer for the Town of Belgrade. As such, she agrees to complete her certification as an Animal Control Officer by June 30, 2020, and comply with all applicable federal, state and local statutes, laws, rules, regulations, codes, ordinances, orders and resolutions in the performance of her duties. The Town of Belgrade will supply the equipment in the attached list for her use in performing her duties.

The term of appointment extends from January 1, 2021, to December 31, 2021. Pursuant to this agreement, the Town of Belgrade will compensate Ms. Davis a total of \$4,223 for her services in 2021; paid the first Wednesday of every month at a rate of \$351.92 and will include all travel for which mileage logs have been submitted in a timely fashion. Additionally, Ms. Davis will earn \$12.50 per hour plus mileage at the existing state rate for any dog warrants she issues; for any time spent in court cases involving her duties as the Animal Control Officer for the Town of Belgrade; and in cases with extraordinary circumstances, e.g. animal hoarding, in which the time involved far exceeds a normal complaint. Note: Extraordinary cases require Town Manager review and approval for payment.

Ms. Davis is to submit her ACO work log each month. It will include all calls she received and the action taken on each call. Also, the work log will report all mileage owed and any extra work that required additional pay at a rate of \$12.50/hour, as noted above.

The Town will also pay Ms. Davis' training costs. If she contracts with other towns to serve as their ACO, training expenses will be as divided equally among those towns. It is the ACO's responsibility to track training requirements for and costs to each town.

The ACO work log can be faxed to the Town Treasurer at 207-495-2742, e-mailed to treasurer@townofbelgrade.com, delivered to the Town Office at 990 Augusta Road, or dropped in the payroll roll box at the back door of the Town Office.

Most calls to an ACO are of an emergency nature. Thus, calls must be answered ASAP and within a one-hour period. The ACO must have a phone system that will answer all

calls, as response time is important to all involved. Ms. Davis must coordinate with a deputy ACO to field calls when she is unavailable.

All parties acknowledge and understand this agreement becomes null and void if the proposed budget for Animal Control is not approved by the Legislative Body of the Town of Belgrade at the annual or any duly scheduled special Town Meeting.

Either party, by written notice, may cancel this agreement following due process as outlined in the Town of Belgrade's Employee Guidelines. The ACO position is a contracted appointment required by state statute. The ACO is appointed annually by the Board of Selectpersons. The Town Manager shall perform an annual evaluation of the ACO as part of the yearly budget and appointment process.

Any written complaint received by the Town of Belgrade regarding the ACO will be forwarded to the Town Manager, who will notify the ACO the same day the complaint is received. The Town Manager will investigate all written complaints and report his findings to the Selectboard and the ACO for review and action.

The above agreement has been examined and is understood by Ms. Davis this ____ day of January, 2021.

Anthony Wilson / Town Manager

Trisha Davis / Animal Control Officer

KENNEBEC VALLEY HUMANE SOCIETY

Pet Haven Lane, Augusta, ME 04330

Tel. 626-3491

THIS AGREEMENT, entered into in the year of 2021, by and between Kennebec Valley Humane Society, a nonprofit corporation duly organized and existing under the laws of the State of Maine and having its principal place of business at Augusta, County of Kennebec and State of Maine, hereinafter referred to as the “Shelter”, and **THE INHABITANTS OF THE TOWN/CITY OF Belgrade**, a duly organized and existing Town/City situated in the County of Kennebec and State of Maine, hereinafter referred to as “Town/City” **THIS AGREEMENT SHALL TERMINATE on the 31st day of December, 2021.**

WHEREAS, Kennebec Valley Humane Society is the owner of certain real estate located at Pet Haven Lane in said Augusta, Maine, said real estate being known as the Connor Animal Shelter wherein it operates an animal shelter;

WHEREAS, the said Town/City is desirous of continuing to use the animal shelter facilities, and

WHEREAS, the parties are desirous of entering into an **AGREEMENT** for the services offered by said Kennebec Valley Humane Society;

NOW THEREFORE, in consideration of the covenants that follow, it is **AGREED** that:

1. **The Town/City** shall have the right to use the animal shelter facilities from **January 1, 2021**, until **December 31, 2021**, to house and shelter stray, abandoned, or confiscated cats, dogs or other domesticated animals originating from said Town’s/City’s inhabitants, and also those animals whose origination is unknown, but which were found within the boundaries of said Town/City. Provisions for confiscated animals shall be as follows: Animals will be held at no charge to the municipality for a period of up to 60 days. By the end of 30 days, the municipality must report to the court requesting that the possession order be dissolved or that the matter be set for hearing within 30 days. After 60 days, room and board fees shall be assessed at the rate of **\$8.00** per day for each dog and **\$4.00** per day for each cat. If the owner is required by the court and makes payment to cover the cost of care of the animals while in our possession or if compensation is provided by the state for confiscated animals, those funds shall be applied to room and board fees.

The Town/City shall have access to the animal shelter facilities at all times and will be provided with a key to enable duly authorized Town/City employees to enter the shelter facilities at any time for the purpose of depositing any stray, abandoned or confiscated cat, dog, or other domesticated animal therein.

Said authorized employees shall abide by and follow proper procedure for admitting each animal as instructed by the Kennebec Valley Humane Society.

2. **The Town/City** shall pay to Kennebec Valley Humane Society the sum of One Dollar Fifty Nine Cents (\$1.59) per capita **3189**. **Per Capita** shall mean the number of inhabitants residing in said Town or City as published by the **United States Census – (2010)**.

3. **The Town/City** shall pay its yearly per capita assessment at the beginning of each quarter as follows:

January 1, 2021	\$ 1267.62
April 1, 2021	\$1267.62
July 1, 2021	\$1267.62
October 1, 2021	\$1267.62

The Town/City agrees to indemnify and hold harmless the Kennebec Valley Humane Society and its respective officers, agents, and employees from and against any and all claims of loss, damages, sickness, injury, disease, or death sustained by any person resulting from negligence or other tortuous conduct of the Town/City employees or agents while using the Kennebec Valley Humane Society facility, including loss, damages, sickness, injury, disease, or death to any animal housed therein. Town/City and Kennebec Valley Humane Society do not, however, waive any immunities or protections that each may have under Maine Law. **The Town/City** also agrees to defend the Kennebec Valley Humane Society and its respective officers, agents, and employees against any such claim at the expense of the Town/City and shall pay all attorney's fees, court costs, and litigation expenses.

With respect to any employee of the Town/City using the Kennebec Valley Humane Society facility, the Town/City shall carry a Liability Insurance Policy commonly known as "100,000/300,000/25,000" coverage for any claim of loss, damage, sickness, injury, disease, or death arising from the negligence or other tortuous conduct of the Town/City or its employees or agents. Proof of Liability Insurance coverage and Workers' Compensation Insurance coverage with respect to Town/City employees shall be provided by the Town/City prior to the activation date of the Agreement. If Worker's Compensation Insurance is not applicable, proof of exemption must be provided.

In the event of a breach of this Agreement by either party, the breaching party shall be liable for consequential damages, incidental damages, and costs of suit, including reasonable attorney's fees, and the non-breaching party may avail itself of all additional remedies provided by law.

In any event, breach of the Agreement by the Town/City shall entitle Kennebec Valley Humane Society to terminate its obligation under Agreement and to refuse to admit animals from said Town/City.

Furthermore, either party, Town/City or the Kennebec Valley Humane Society, may terminate this agreement by a thirty (30) day written notice.

Stevanie Roy
Witness

Hillary Roberts
K.V.H.S. Director

12/21/2020
Date

Witness

Town/City Selectperson

Date

Please sign, make a copy for your records and return a copy to the Kennebec Valley Humane Society.

Warrant 171

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00544 ADVANCE AUTO PARTS						
0667	20815	12	PARTS HOOKING UP SANDER	8455036549106		
PARTS HOOKING UP SANDER			E 13-01-30-04		89.97	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Vendor Total-		89.97	
00289 AUGUSTA FUEL CORP.						
0667	20816	12	MAINT. GARAGE FUEL	5866720		
MAINT. GARAGE FUEL			E 13-04-20-05		42.61	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			Vendor Total-		42.61	
00346 AUGUSTA TOOL RENTAL						
0667	20817	12	BRUSH CHIPPER	142733		
BRUSH CHIPPER			E 10-01-20-06		310.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
			Vendor Total-		310.00	
00020 CENTRAL MAINE POWER						
0667	20818	12	TRANSFER STATION ELECTRIC	710000984229		
TRANSFER STATION ELECTRIC			E 13-09-20-04		519.48	0.00
			FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY			
			Vendor Total-		519.48	
00009 HAMMOND LUMBER COMPANY						
0667	20819	12	WINGS MILLS RD CULVERT	4001513		
WINGS MILLS RD CULVERT			E 10-01-30-04		579.97	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Vendor Total-		579.97	
00310 MMTCTA						
0667	20820	12	2021 MEMBERSHIP DUES	12/31/2020		
2021 MEMBERSHIP DUES			E 01-10-14-04		90.00	0.00
			GEN'L GOV. / ADMIN - MEMBERSHIP / MTCTA			
			Vendor Total-		90.00	
00397 NORTHEAST LABORATORY SERVICES						
0667	20821	12	WATER TESTING 8 DALTON	W25734		
WATER TESTING			E 13-11-20-08		95.00	0.00
			FACILITIES / DALTON - SERVICES / WATER QUALTY			
			Invoice Total-		95.00	
0667	20821	12	WATER TESTING CFAS	W25738		
WATER TESTING CFAS			E 13-02-20-08		100.00	0.00
			FACILITIES / CFAS - SERVICES / WATER QUALTY			
			Invoice Total-		100.00	
0667	20821	12	WATER TESTING 10 DALTON	W25739		
WATER TESTING 10 DALTON			E 13-11-20-08		100.00	0.00
			FACILITIES / DALTON - SERVICES / WATER QUALTY			
			Invoice Total-		100.00	
0667	20821	12	WATER TESTING TRANSFER ST	W25740		
WATER TESTING TRANSFER ST			E 13-09-20-08		100.00	0.00
			FACILITIES / TRANSFER STA - SERVICES / WATER QUALTY			
			Invoice Total-		100.00	
0667	20821	12	WATER TESTING LAKES FD	W25737		
WATER TESTING LAKES FD			E 13-06-20-08		95.00	0.00
			FACILITIES / FD:LAKES - SERVICES / WATER QUALTY			
			Invoice Total-		95.00	
0667	20821	12	WATER TESTING NBCC	W25736		

Warrant 171

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
WATER TESTING NBCC			E 13-03-20-08		100.00	0.00
			FACILITIES / NBCC - SERVICES / WATER QUALTY			
			Invoice Total-		100.00	
0667	20821	12	WATER TESTING TOWN OFFICE	W25735		
WATER TESTING TOWN OFFICE			E 13-14-20-08		95.00	0.00
			FACILITIES / TOWN OFFICE - SERVICES / WATER QUALTY			
			Invoice Total-		95.00	
			Vendor Total-		685.00	
00429 STEVENS, DAVID M						
0667	20822	12	DUMPTRUCK, RIP RAP	12/27/2020		
14 YD DUMPTRUCK 7.5HRS			E 10-01-20-06		631.87	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
RIP RAP 4YDS			E 10-01-20-06		60.87	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
			Vendor Total-		692.74	
00424 STEVENS, JASON						
0667	20823	12	EQUIPMENT RENTALS	12/27/2020		
EXCAVATOR 13 HRS			E 10-01-20-06		1,667.51	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
1 TON 18HRS			E 10-01-20-06		1,094.58	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
CHAINSAW 15.5HRS			E 10-01-20-06		431.83	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
COMPACTOR 1HR			E 10-01-20-06		125.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS			
HAY			E 10-01-30-04		20.00	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Vendor Total-		3,338.92	
00278 TOWN OF BELGRADE						
0667	20824	12	TOLL FEES PICKUP SANDER	12/3/2020		
TOLL FEES PICKUP SANDER			E 13-01-20-02		27.00	0.00
			FACILITIES / GENERAL - SERVICES / TRANSPORTATI			
			Vendor Total-		27.00	
			Prepaid Total-		0.00	
			Current Total-		6,375.69	
			EFT Total-		0.00	
			Warrant Total-		6,375.69	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____
 RICHARD W. DAMREN, JR., V. CHAIR _____
 DANIEL NEWMAN, SELECTPERSON _____
 ERNST MERCKENS, SELECTPERSON _____
 KATHLEEN WALL, SELECTPERSON _____
 M. ANTHONY WILSON, TOWN MANAGER _____

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 5, 2021
Re: Town Manager's report

We have in our **Planning Board** budget funding for **secretarial help**. To lower costs, we have attempted to absorb those duties within our current staffing. However, that has become an unmanageable burden. The Planning Board is meticulous in its work, which is good and necessary. But as a result, its twice monthly meetings are lasting three to four hours each, after which the tedious task of preparing minutes must be undertaken. All of that takes away from Sheila Thorne's other duties as deputy clerk, BMV agent and deputy registrar. We plan to search for part-time help who can attend the meetings and prepare the minutes. We have updated the position's job description, which is attached.

We have received the initial paperwork for **Pat Jackson's permit renewal** for a septage storage site. The Town can review the application itself and sign off on it or ask the DEP to do so. The Town opted for the latter in 2015; that seems a good practice. I would like authorization to sign the attached document indicating the Town wishes to first seek DEP approval of the application.

Our auditors begin their work Jan. 11. As a COVID precaution, we do not anticipate them spending much time in our offices. Treasurer Nick Poole has been diligently compiling and electronically sending all of the info they will need to complete the Town's **annual audit**.

An interesting note in the latest edition of Maine Town & City, MMA's monthly publication: In the 2021 legislative session, the MMA is advocating permanently extending towns' authority to conduct **remote meetings**.

38 MRSA §1305(6) states that: "... any person may provide a site for disposal of septage. In addition to making application to the Department of Environmental Protection for approval of any site, that person shall have written approval for the site location from the municipality in which it is located, unless the site is located in a Resource Protection District under the jurisdiction of the Maine Land Use Regulatory Commission. A municipality may determine whether approval of the site must be obtained first from the department or the municipality. The municipal officers shall approve, after hearing, any such private site if they find that the site complies with municipal ordinances and with local zoning and land use controls. In the absence of applicable municipal ordinances and local zoning and land use controls, the municipality shall base its approval of the site on compliance with the siting and design standards in the department's rules relating to septage management. For the purposes of this subsection, a "municipality" means a city, town, or plantation."

The above statute requires the municipal officers, in the municipality which the proposed site is located, to determine whether the site location must be approved before the department issues a license or after the department issues a license. This requirement applies to septage license renewals. The following must be completed by an authorized municipal official:

The municipal officers of the municipality of Belgrade (municipality) have been provided with a copy of an application for approval of a Septage Land Application Site. The application has been submitted by Pat Jackson, Inc. (applicant), and is for approval of a site located at Penney Rd., Belgrade (location). Pursuant to 38 MRSA §1305(6), the municipality has determined that municipal approval of the site must (check only one of the following):

- be obtained first from the Department of Environmental Protection.
- be obtained first from the municipality.

Printed Name and Title of Authorized Municipal Official

Signature of Authorized Municipal Official and Date Signed

If municipal approval is required prior to approval by the department, the following must be completed:

The municipal officers of the municipality of Belgrade (municipality), after a hearing on _____ (date), have determined that the proposed septage site described in this application complies with municipal ordinances, and with local zoning and land use controls, or, because of the absence of municipal ordinances, and local zoning and land use controls, have determined that the proposed site complies with the siting and design standards in the department's rules relating to septage management. THEREFORE, the municipality APPROVES the site location described in the application of Pat Jackson, Inc. (applicant).

Printed Name and Title of Authorized Municipal Official

Signature of Authorized Municipal Official and Date Signed

5 Church Rd.
Holden, ME 04429

December 28, 2020

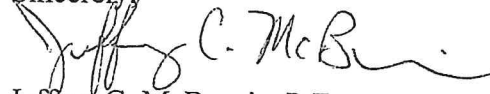
Anthony Wilson, Town Manager
Town of Belgrade
6 Manchester Rd.
Belgrade, ME 04917

Dear Mr. Wilson:

Enclosed please find a copy of the Notice of Intent to File for Pat Jackson, Inc.'s (PJI) application for the renewal of a septage utilization and storage site license on the Penney Rd. in Belgrade. PJI maintains this site as a backup to their dewatering and composting facility. PJI has not land applied liquid septage on this site in over 20 years. Maine DEP regulations require that a copy of this public notice must be provided to the Chief Municipal officer of the municipality in which the project is located.

The original copy of this renewal application is being sent to the Town Office, under separate cover, on or about December 30th for your examination. The town has the option of reviewing the application and signing off on it first, either through the planning board or the town council, or allowing the Maine DEP to review and approve first. In 2015, the Town chose to let the DEP do the initial review. I will attach the approval form to the cover of the application for ease of locating and signing. If you choose to do the initial review, please notify me of the date and time when this will be taken up and I will be available to respond to questions of either board. If you have any questions or concerns regarding this application or project, please do not hesitate to contact me at the above address and phone number or the DEP at the address and phone number listed on the Notice of Intent to File.

Sincerely,



Jeffrey C. McBurnie, P.E.

Enclosure