Town of Belgrade Board of Selectpersons

Dec. 21, 2021 / 6:30 p.m. Belgrade Town Office 990 Augusta Road

This meeting will be conducted in person.

The public may also view the meeting and participate online at https://us02web.zoom.us/j/81131427984

AGENDA

Call to Order and Pledge of Allegiance

Open Meeting.

- 1. PUBLIC COMMENT
- 2. OLD BUSINESS
 - A. Approval of Dec. 5, 2021, and Dec. 7, 2021, Selectboard minutes.
 - B. Discussion and consideration of Roads Committee recommendations for **2022** paving project.
- 3. NEW BUSINESS
 - A. Consideration of bids for sale of surplus Fire Department tanker truck.
 - B. Discussion of Town's heating fuel assistance policy.
 - C. Consideration of non-resident's application to purchase **burial plots**.
 - D. Consideration of property tax abatements:
 - 1. Abatement 2019-11
 - 2. Abatement 2020-08
 - 3. Abatement 2021-08
 - E. Consideration of paying **unpaid property taxes of less than \$10** from the overlay.
 - F. Consideration of accepting petitions for special requests:
 - 1. Spectrum Generations for \$1,488
 - 2. Hospice Volunteers of Waterville Area for \$1,500
 - 3. Sexual Assault Crisis & Support Center for \$1,116
 - 4. Belgrade Lakes Regional Business Group for \$5,000 (for fireworks)
 - 5. Lake protection for \$40,000 (7 Lakes Alliance, \$8,400; Friends of Messalonskee, \$13,100; Belgrade Lakes Association, \$16,000; McGrath Pond-Salmon Lake Association, \$2,500)
- 4. WARRANT
- 5. TOWN MANAGER REPORT

Town of Belgrade Board of Selectpersons

Dec. 5, 2021 / 5 p.m. Belgrade Town Office 990 Augusta Road

MINUTES

Selectboard members present: Melanie Jewell, Barbara Allen, Rick Damren, Dan Newman, Carol Johnson.

In-person attendees: Town Manager Anthony Wilson, Treasurer Nicholas Poole, Town Clerk Mary Vogel, Budget Committee members Gary Mahler, Jack Sutton, Katie Damren and Tom Dowd; Transfer Station Director Ken Scheno, Library Director Jared Bond; Library Board of Trustees Chair Dianne Dowd, Rescue Chief Travis Burton, Firefighter Danielle Bedard, Assistant Fire Chief Scott Damren, Recreation Director Annie Dobos, Facilities Maintenance Director Chris Dutill, Cemetery Committee Chair Phil Sprague.

Remote attendees: Nicholas Alexander.

Ms. Jewell called the meeting to order at 11 a.m. and led the Pledge of Allegiance. Mr. Newman moved to open the meeting. Ms. Johnson seconded. Motion approved 5-0.

1. NEW BUSINESS

- A. Town manager overview of budget
- B. Departmental budget reviews. The Selectboard reviewed proposed budgets for the following:
 - 1. Solid Waste
 - 2. Public Safety
 - 3. Library
 - 4. General Government
 - Recreation
 - 6. Facilities Maintenance
 - 7. Cemetery
- C. Miscellaneous and follow-up items (including future meeting dates). The Board and Budget Committee agreed to continue its review of the proposed 2022 budget at 5 p.m. Jan. 5 at the Town Office.
- **2. ADJOURN.** Mr. Damren moved to adjourn. Ms. Johnson seconded. Motion approved 4-0, with Ms. Jewell absent. The meeting adjourned at 3:36 p.m.

Town of Belgrade Board of Selectpersons

Dec. 7, 2021 / 6:30 p.m. Belgrade Town Office 990 Augusta Road

This meeting will be conducted in person.

This meeting can be watched at

https://youtu.be/Vf6tnAuSMJ4

MINUTES

Selectboard members present: Melanie Jewell, Barbara Allen, Rick Damren, Dan Newman, Carol Johnson.

In-person attendees: Town Manager Anthony Wilson, Transfer Station Committee Chair Bruce Galouch, Roads Committee member Jack Sutton, Planning Board Chair Peter Rushton, Jane Manson, Mike Grove, Carol Carothers.

Remote attendees: Town Clerk Mary Vogel, Nicholas Alexander, Dick Bourne, Scott Ferguson, MacGregor Stocco, Gary Mahler, Transfer Station Director Ken Scheno, Jon Perkins, Road Commissioner Jason Stevens, Lenny Reich, Treasurer Nick Poole.

Ms. Jewell called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Ms. Allen moved to open the meeting. Mr. Damren seconded. Motion approved 5-0.

1. PUBLIC COMMENT. Bruce Galouch raised a concern about Maine Department of Transportation salt contaminating the source well of the proposed public water system that is adjacent to the DOT's salt shed.
MacGregor Stocco reported fundraising for the first-responders memorial has been slowed by the uncertainty of its eventual location. While there are several good options, there seems to be no perfect solution, he said.

2. OLD BUSINESS

- A. Approval of Nov. 16, 2021, and Dec. 1, 2021, **Selectboard minutes**. Mr. Newman moved approval of the Nov. 16 minutes. Ms. Allen seconded. Motion approved 5-0. Mr. Newman moved approval of the Dec. 1 minutes. Ms. Allen seconded. Motion approved 5-0.
- B. Discussion and consideration of **refund policy**. Ms. Jewell moved to refund Jane Manson \$72 and Carol Carothers \$50 for yoga classes they paid for but did not take because of the pandemic. Mr. Newman seconded. Motion approved 5-0. The Board also talked about establishing a subcommittee to work on a refund policy specific to Town departments.

3. NEW BUSINESS

A. Consideration of appointments:

- 1. Budget Committee vacancy. Mr. Newman moved to appoint Nicholas Alexander. Mr. Damren seconded. Mr. Newman said Mr. Alexander submitted his application prior to the new appointment policy and that a member of another committee was appointed at the meeting at which the policy was considered. The motion failed 2-3, with Ms. Allen, Ms. Jewell and Ms. Johnson opposing. Ms. Jewell moved to appoint Scott Ferguson as recommended by the Budget Committee. Ms. Johnson seconded. Motion approved 3-2, with Mr. Newman and Mr. Damren opposing.
- B. Consideration of **bottle box applications**. Ms. Jewell moved that bottle boxes be assigned to the Belgrade-Rome Special Needs Food Pantry, Lakes Christian Fellowship and Union Church of Belgrade Lakes. Mr. Newman seconded. Motion approved 5-0.
- C. Discussion and consideration of a **Request for Proposals for a compactor container**. Mr. Newman moved to amend the prior RFP by striking the language regarding performance/payment bonds and liquidated damages, and to update the dates. Ms. Johnson seconded. Motion approved 5-0. Mr. Newman moved to advertise the RFP. Ms. Johnson seconded. Motion approved 5-0.
- D. Discussion and consideration of **proposed ordinances**:
 - 1. Subdivision Ordinance rewrite. Ms. Jewell moved to send the Subdivision Ordinance rewrite to the Town's attorney for a legal review. Mr. Newman seconded. Motion approved 5-0.
 - Commercial Development Review Ordinance amendment related to phosphorous export standards. Ms. Jewell moved to send the CDRO amendment to the Town's attorney for a legal review. Mr. Newman seconded. Motion approved 5-0.
- E. Discussion and consideration of Roads Committee recommendations for 2022 paving project. The Board received a recommendation from the Roads Committee to repave the Depot and Guptill roads, Old Route 27, Hulin and School streets, Lakeshore Drive, and Transfer Station Road along with the remainder of the transfer station complex leading into and out of the hopper area. The committee further recommended treating the Minot Hill Road and the East-West Lane. That total project would cost an estimated \$765,210. After much discussion, the Board expressed interest in chip-sealing but wanted to further consider which roads to do that on. More information will be gathered for the Dec. 21 Board meeting on chip-sealing's effectiveness and its impact on vehicle tires.
- F. Discussion and consideration of awarding **information technology services contract.** Ms. Jewell moved approval of a three-year contract with Maine Technology Group for a total value of \$54,072. The contract also has a three-year renewal option. Ms. Johnson seconded. Motion approved 5-0.
- G. Discussion of potential uses of **American Rescue Plan Act (ARPA) funds** and of a process for deciding on uses. The town manager noted some of the ideas

proposed to date. The Board agreed on a process of soliciting proposals in writing from the public, and calling a public hearing after Town Meeting so backers of those proposals could make their cases to the Selectboard and answer the Selectpersons' questions. The town manager will talk with the county administrator about applying for some of the county's ARPA funds.

- **4. WARRANT.** Ms. Allen moved approval of warrant 145 for \$620,320.43. Ms. Johnson seconded. Motion approved 5-0.
- 5. TOWN MANAGER REPORT. The Selectboard endorsed opening the Transfer Station from 11 a.m.-7 p.m. on the Mondays after Christmas and New Year's, each of which falls on a Saturday. The Board also endorsed closing the office at noon Dec. 30 to close the Town's financial books for the year. The Board was agreeable to receiving the final warrant of the year on Dec. 20 and considering it on Dec. 21. Ms. Allen asked that public access to the lakes be added to the boardroom's whiteboard.

Ms. Allen moved to adjourn. Mr. Damren seconded. Motion approved 5-0. The meeting adjourned at 9:07 p.m.

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: 2022 paving project

Following the Board's Dec. 7 paving discussion, I spoke with the road managers in Gardiner and Solon, which have chip-sealed roads for a few years. Neither knew of an instance of chip-sealing flattening tires. (This matches my experience.) Solon's road commissioner said the biggest drawback is the loose gravel on a newly sealed road until it is swept of any extra aggregate. Both managers said in addition to preserving pavement, the new surface increases traction by allowing roads to thaw more quickly, holding salt better in the winter, and preventing hydroplaning. Solon's commissioner also said it prevents cracks; similarly, our Road Commissioner, Jason Stevens, said he views this as a more effective and efficient form of sealing roadways than crack-sealing.

The Road Commissioner and I inspected Old Route 27 and concluded the surface is too badly damaged for pavement preservation. That roadway needs to be pulverized, reclaimed and paved over. We concur with the Roads Committee's recommendation to test chip-sealing on two types of roads – the East-West Lane, a neighborhood road, and the Minot Hill Road, a heavily traveled through road. Both need attention but are not yet repaving candidates. Chip-sealing could extend their useful lives at least six years.

To recap, the Roads Committee's recommendation is to repave the Depot and Guptill roads, Old Route 27, Hulin and School streets, Red Oaks Lodge, Lakeshore Drive, and Transfer Station Road, along with the remainder of the Transfer Station complex around the hopper area. Further, the committee recommends chip-sealing the Minot Hill Road and the East-West Lane. That would involve spraying a layer of liquid asphalt on a roadway and binding it with gravel. The asphalt provides a protective layer that prevents water from seeping into and compromising a roadway's base. The temporary downside is the ride will initially be a little rougher and noisier until the aggregate's edges are smoothed by traffic. That occurs more quickly with snowplowing.

The committee's two recommendations would yield an overall estimated cost of \$765,210. It has been suggested the roads capital reserve, which has a balance of \$275K, could be used as a contingency fund.

The Selectboard must also decide whether to pay off the project in two or three years. A two-year payoff would keep the debt service more similar to what it has been the last few years, and would allow us to more quickly address (in 2024) the remaining roads that are candidates for repaving. Those include the Horsepoint, McGrath Pond, Station and Damren roads in North Belgrade. A three-year payoff would yield a lower debt service. That would soften the onus of a proposed increase in the Town's compensation package, but could result in a rise in the mil rate in three years to cover a potential increase in debt service to pave the North Belgrade roads.

B	UDGET ESTIMA	TES FOR	THE PROP	OSED 202	2 TOWN OF BEL	.GRADE PAVINO	G PROGRAM/SU	MMER MAINTE	NANCE PROGRA	AM	
Road	Length (miles)	Length (feet)	Width (ft.)	t (inches)	Hot Mix required (Tons)	Hot Mix Price (\$/ton)	Est. Total Cost for Paving (\$)	Pulverizing/Recl aim (sq. yards)	Shoulder work (\$/linear ft.)	Est. Total Price of Shoulder work (\$)	Est. Total Road Cost (\$)
Depot	1.25	6600.00	20	2.5	2013	\$80.00	\$161,040.00	\$22,000.00	\$1.25	\$16,500.00	\$199,540.0
Guptill	1.10					\$80.00				\$14,520.00	
Old Rt. 27	0.51	2692.80				\$80.00					
Hulin	0.25					\$80.00					
School St.	0.15					\$80.00				\$1,980.00	
Red Oaks	0.11	580.80				\$80.00				\$1,452.00	
akeshore	0.30					\$80.00					
Minot Hill	1.10					\$80.00				\$14,520.00	
East-West Ln	0.60					\$80.00				\$7,920.00	
Fransfer St. Rd.		0.00									
Fransfer Station		11500.00				\$80.00				\$0.00	
						·					
	5.37										
Γotal \$							\$784,753.18	\$96,004.53		\$70,884.00	\$951,641.7
										Gravel	\$55,500.0
										TOTAL	\$1,007,141.7
Required Aspha	alt for Paving (Ton	s)				(for as					
Depth of Asphalt (inches)	Roadway Length (feet)		Roadway width		Paving Constant (1) (Sq. Ft to Sq.	Paving Constant (2) (Factor for Tons/Sq.Yd./dept					
,	,		(feet)		Yds.)	h in inches)					
0.25					9	72					
0.50					9						
0.75					9						
1.00					9						
1.25					9						
1.50					9						
1.75					9						
2.00					9						
2.50					9						
3.00	1				9						
4.00				 	9						

Road	Length (ft)	Width (ft)	Sq. Yards	Price/SY	Total cost
Minot Hill	5808	20	12906.67	\$2.50	\$32,266.67
East-West Lane	3168	20	7040.00	\$3	\$21,120.00

\$53,386.67

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Sale of surplus tanker truck

The attached bid sheet shows the four bids received for the Fire & Rescue Department's retired tanker truck. The highest bid was \$5,432.12 – almost \$3,000 more than the next-highest bid. Fire Chief Dan MacKenzie recommends selling the truck to the high bidder and allocating the proceeds to the Fire Department equipment capital reserve fund.

We are currently advertising other surplus equipment for sale. We will open those bids Jan. 4 and bring those to the Selectboard Jan. 18.

Bidder	From	Bid
Asian Auto Services	Plaistow, NH	\$5,432.12
Douglas Sawyer	Belgrade	\$2,551
Warren Smith	Livermore Falls	\$2,022
Adam Clement	Rome	\$501

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Discretionary heating fuel assistance policy

In late November, a local family that did not qualify for General Assistance sought heating fuel assistance on a one-time basis. The policy restricts granting assistance to the months of December through April. That caused some consider whether the policy, adopted in 2008 and reaffirmed in 2017, should be revisited to discuss expanding the timeframe when and to whom assistance may be granted, and other adjustments the Selectboard finds appropriate.

The policy is attached. With fuel and electric costs on the rise, the Town may experience an increase in requests this year.

Following the discussion on Dec. 21, if the Board wants changes in the policy, we will bring those back to the Board in January.

www.townofbelgrade.com www.facebook.com/belgrademaine



Town of Belgrade 990 Augusta Road Belgrade, ME 04917

Phone: (207) 495-2258 Fax: (207) 495-2742

E-Mail: townmanager@townofbelgrade.com

TOWN OF BELGRADE

Policy Guidelines for the Distribution of Resources from the

Discretionary Heating Fuel Assistance Fund

I. Purpose

This policy provides relevant guidance to the Town Manager and/or other Town of Belgrade municipal officers authorized by the Board of Selectpersons to distribute loans/grants from the Belgrade Discretionary Fuel Assistance Fund. The Fund was initially established by donations received in 2005 from concerned citizens of the Town of Belgrade and is expressly for the purpose of providing emergency heating fuel assistance through either, temporary loans, or direct grants from the fund. Donations are made directly to the fund from individuals wishing to assist or from organizations sponsoring specific fundraising events to support the continuation of the program.

II. Definitions

For the purpose of this policy a "unit of heating fuel" is defined as:

- a. 100 gallons of #2 or K-1 heating fuel
- b. 1 cord of seasoned wood
- c. 100 gallons of liquefied petroleum (LP) gas
- d. 1 ton of fuel pellets or coal
- e. \$250 toward a CMP bill for electric heat.

A family may be eligible for a grant or loan of one unit of heating fuel once during the months of December through April. A second unit of heating fuel may be granted in an extreme emergency. The Town Manger or other authorized municipal officer must make a written "Finding of Emergency need" to grant a second unit of heating fuel.

III. Eligibility

Only those persons or families that are ineligible for the General Assistance program may receive funds from the *Belgrade Discretionary Heating Fuel Assistance Fund (the Fund)*. Priority will be given to those applicants in the following order:

- a. Retired families with fixed income (e.g. Social Security, Pension, Annuity, retirement fund)
- b. Families with one or more wage earners at 120% or below the poverty level for Kennebec County and determined by DHS.
- Families with seasonal workers who have recently been laid off and expect to be laid off for 120 days or more.
- d. Other families in need at the discretion of the Town Manager or other authorized Municipal Official.

Note: The following individual and members of their families shall be ineligible to receive funds through this program:

- a. Selectpersons
- b. Town Managers
- c. Full-time Municipal Employees
- d. Immediate Families of the Above

IV. Application

- a. Applications for grants or loans from this fund must be made in person at the Town Office by the head of the household requesting funds.
- b. An interview will be required to determine whether or not the request might be eligible under the General Assistance Program.
- c. The Town Manager may waive the requirement for an interview at the Town Office if it is apparent the recipient of the funds is unable to attend.
- d. Applicants who demonstrate future streams of increased disposable income will be considered eligible for (up to) a one-year interest free loan with the money being used solely for the purpose of purchasing the equivalent amount of heating fuel that is granted to others.

- e. Applicants who demonstrate no increase in disposable income will be considered for a grant.
- f. Only Town of Belgrade residents will be eligible for assistance.
- V. Application Criteria
 - a. Applicant's Household Income\
 - b. Applicant's Household Expenses
 - c. Number of Dependents
 - d. Employment Status
 - e. Immediacy of the Situation and Explanation for the Request

Approved of by the Board of Select Persons on August 6, 2008

Reaffirmed by the Board of Selectpersons on September 19, 2017

Select Person, Chair

Select Person, V. Chair

Emist hece.

Select Person

Select Person

Select Person

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Request to purchase burial spaces

We have received a request from a non-resident to purchase burial spaces in Pine Grove Cemetery. (See attached letter.) The cemetery's policy is as follows:

A non-resident may be assigned a single burial lot in the Town's Cemetery providing he/she fulfills one of the following three requirements:

- 1. A person must have been born in the community.
- 2. A person must have blood relatives who are either living in the community or who were buried in the cemetery.
- 3. A person must own and have paid property taxes on real property in the Town of Belgrade for a period of not less than 20 years.

Dennis Stratton Sr., 84, meets the first two criteria. He was born in Belgrade and estimates he has a few dozen family members buried here, including his parents and some siblings. He and his son Charlie Stratton ask that they be allowed to purchase four spaces – for Mr. Stratton, his two children and his wife.

Prior to assignment of the burial lot, the person or legal representative must first submit satisfactory evidence of his/her connection to the community, subject to review by the Board of Selectpersons. Upon approval by the Board of Selectpersons, the Town Manager will direct the Sexton to assign the cemetery lot(s).

The cost for non-residents is \$450 per space.

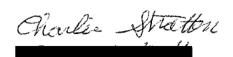
Morenber 6, 2021

Hello, my name is Dennis Straten Sr. I was horn and raised on the West Road in Bolgrade with my mother, who was a likelong resident of Belgrade. Many of my siblings were also liftong residents of Belgrade. To this day, many of my nepheurs and their families Stilllive'n Belgrade.

I am hoping to purchase four plots for burial of myself and family members Thank you.

Raspect Fully Submitted,

Dennis Stratten Sr.



To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Property tax abatements

The three attached property tax abatements are for the same piece of property for 2019-21. This is a similar case to one we saw earlier this year in which a Trio conversion resulted in an inactive account again becoming active. These errors were discovered during the process of filing liens. The abatement is \$382.96 for each of the three years for a total of \$1,148.88.



990 Augusta Road Belgrade, ME 04917 Phone: (207) 495-2258

Fax:(207) 495-2742

E-mail:townoffice@belgrademaine.com

Jennifer Allain

Map 3 Lot 58-ON, Acc #3086RE

Abatement 2019-11

The Board of Assessors for the Town of Belgrade has issued an abatement to Jennifer Allain in the amount of \$382.96 of the Real Estate Taxes for account #3086RE.

20	19 Original	201	9 Revised
Real Estate	\$24,900	Real Estate	\$0.00
Mil Rate	0.01538	Mil Rate	0.01538
Total Real Tax	\$382.96	Total Real Tax	\$0.00
			Account deleted
	Difference to Abate	\$382.96	

The abatement is to be granted to correct a Trio conversion error (from 2019) This account became "active" again for 2019. This error was discovered when filing liens.

This abatement procedure is pursuant to Title 36 MRSA Sec 841

Approved by the Belgrade Board of Selectpersons on December 21, 2021.

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Assessor		
Assessor		
Assessor		
Assessor		
Assessor		



990 Augusta Road Belgrade, ME 04917 Phone: (207) 495-2258 Fax:(207) 495-2742

E-mail:townoffice@belgrademaine.com

Jennifer Allain

Map 3 Lot 58-ON, Acc #3086RE

Abatement 2020-08

The Board of Assessors for the Town of Belgrade has issued an abatement to Jennifer Allain in the amount of \$382.96 of the Real Estate Taxes for account #3086RE.

20	20 Original	202	0 Revised
Real Estate	\$24,900	Real Estate	\$0.00
Mil Rate	0.01538	Mil Rate	0.01538
Total Real Tax	\$382.96	Total Real Tax	\$0.00
			Account deleted
	Difference to Abate	\$382.96	

The abatement is to be granted to correct a Trio conversion error (from 2019) This account became "active" again for 2019. This error was discovered when filing liens.

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Approved by the Belgrade Board of Selectpersons on December 21, 2021.

Assessor			
Assessor			
Assessor			
Assessor			
Assessor			



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E-mail:townoffice@belgrademaine.com

Jennifer Allain

Map 3 Lot 58-ON, Acc #3086RE

Abatement 2021-08

The Board of Assessors for the Town of Belgrade has issued an abatement to Jennifer Allain in the amount of \$382.96 of the Real Estate Taxes for account #3086RE.

20	21 Original	202	1 Revised
Real Estate	\$24,900	Real Estate	\$0.00
Mil Rate	0.01538	Mil Rate	0.01538
Total Real Tax	\$382.96	Total Real Tax	\$0.00
			Account deleted
	Difference to Abate	\$382.96	

The abatement is to be granted to correct a Trio conversion error (from 2019) This account became "active" again for 2019. This error was discovered when filing liens.

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Approved by the Belgrade Board of Selectpersons on December 21, 2021.

Assessor		
A	 	
Assessor		
Assessor	 	
Assessor	 	
Assessor		

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Unpaid taxes of less than \$10.

This year, the Town has 22 instances of 2021 taxes owed that are less than \$10 per account, ranging from 9 cents to \$8.78. (See attached.) As we have in years past, we recommend paying for these from the overlay, which avoids taxpayers' names being printed in the town report for miniscule amounts.

Balance Due w/Interest 0.09

3154 KELLEY, JEANNE	0.09
3161 MOHR JOSEPH S & SHARON A TRUSTEES	0.16
2338 CASTLE ISLAND LAND CONSERVANCY	0.22
3441 BFI GRADE LAKES CAMPS CONDO ASSOC.	0.25
3220 WALTON MARK & ROBIN	0.27
496 ROGERS-STEVENS DENISE	0.49
1816 BLASENAK, JOHN H	09.0
3099 ENGEL, JOHN S	0.79
3253 ROGERS-STEVENS DENISE	1.40
3256 ROGERS-STEVENS DENISE	1.40
3255 ROGERS-STEVENS, DENISE	1.40
3254 ROGERS-STEVENS DENISE	1.53
2830 CHARLES, ARTHUR J	1.88
525 FERELLEC WILLIAM M	2.03
2208 PENSCO TRUST CO FBO BRIAN GILLIS IRA	2.05
1022 MICHIGAN ALBERT & MARGARET	2.89
1145 PARSONS M H	4.93
2746 MUSOLFF, CINDY J	5.34
1000 AINSLIE, VICKI	6.02
2466 LOVEJOY ADRIENNE	6.20
1134 WILL MATT COMPANY LLC	6.24
1618 JAMES DONALD WOODRUFF, JR & MARY WOODRUFF, TRUSTEES	8.78

TOTAL

54.96

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Special request petitions

Attached are the first pages of the petitions for the six special requests the Town received seeking to be placed before Town Meeting voters. Town Clerk Mary Vogel has verified that each petition has the required number of signatures from Belgrade residents who are registered to vote. We seek your acceptance of these petitions for placement on the ballot:

- Spectrum Generations for \$1,488
- Hospice Volunteers of Waterville Area for \$1,500
- Sexual Assault Crisis & Support Center for \$1,116
- Belgrade Lakes Regional Business Group for \$5,000 (for fireworks)
- Lake protection for \$40,000 (7 Lakes Alliance, \$8,400; Friends of Messalonskee, \$13,100; Belgrade Lakes Association, \$16,000; McGrath Pond-Salmon Lake Association, \$2,500)



www.spectrumgenerations.org

One Weston Court, Suite 109, Augusta, ME 04330 1.600.639,1553 - Fax 207.622,7857 - TTY 1.800,464,8703

October 28, 2021

Ms. Mary Vogel Town Clerk 990 Augusta Road Belgrade ME 04917

"My mom is in her 90's and gets confused very easily and I wanted to let you know how grateful I am for this program and its availability especially during COVID-19. Having the Meals on Wheels program has eliminated one thing that I no longer need to stress about. She always has that one well balanced and nutritious meal. Thank you again for helping me take care of my mom."

~ Letter excerpt from a family caregiver to our nutrition staff

Dear Ms. Vogel,

Spectrum Generations has had a year of enhanced programming to continue our role as a vital resource in the communities we serve. Although the impacts of COVID are still felt, staff have adjusted while remaining committed to the mission. We have learned new online platforms, we have been consistently serving 1,400 meals to Meals on Wheels consumers, and are dedicated to continuing at this level and never having a wait list again. We have opened our community centers to provide a place for adults to gather safely for activities and dining, our Adult Day Centers reopened very early in the pandemic and are an essential service we deliver.

As we informed you in our letter last year, our Bridges Home Services is now providing In Home Support services to the Intellectually and Developmentally Disabled (IDD) community. This new program is showing growth and is an added value in your community.

Healthy Living for Maine (HL4ME) a joint venture partnership between SeniorsPlus and Aroostook Area Agency on Aging, and ourselves, provides workshops on improving chronic health conditions, preventing falls, and foster the overall well-being of individuals addressing social determinants of health.

As an essential organization that delivers vital programming to older and disabled adults, we remain committed to providing care in your community as the Central Maine Area Agency on Aging through our continued steadfast programming outlined above.

Again, we are asking for your support. You will see our estimated value of services and our request. The enclosed infographic illustrates how our services impact your residents.

Your support ensures that older and disabled adults will continue to receive these vital services in your community.

*The enclosed infographic illustrates how our services impact the residents of Belgrade.

Estimated value of services: \$14,873.76 Request to the Town of Belgrade: \$1,488.00

I can be reached at vabbott@spectrumgenerations.org or (207) 620-1631 for additional information.

Sincerely,

Pedition to Town of Belgrade to raise/appropriate the sum of \$1,488 for Spectrum Generations



We, the undersigned registered vo ers of the Town of Belgrade, hereby request that Spectrum Generations have an Article included in the 2022 Annual Town Meeting Warrant requestin∦ an a hount of \$1,488 to help fund Spectrum Generations for Belgrade Residents.

Printed Legal Name	Signature	Street & Number	Legal Town of Residence & Voter
The state of the s			Registration
A SAME JOUNTY	Your Atomics	14 Schwarden Cas	from Joseph
Krinda Sau Her	Kun Bull	14 Salonda In	1.1
3. Bender St. Low	12 BA 120		FORK MECKE
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I hereby make oath that I am the Circulat	or of this petition, that all the sign	helief each circulation is the Circulator of this petition, that all the signatures to this petition were made in my presence and, to the best of my knowledge and the circulator of this petition, that all the signatures to this petition were made in my presence and, to the best of my knowledge and the circulator of this petition, that all the signatures to this petition were made in my presence and, to the best of my knowledge and	and, to the best of my knowledge and
Signature of Circulator	nar purports to be.		
Signature of Notani	rinited Name /	いここれと	

Signature of Circulator And Printed Name Printed Name David Maller Signature of Notary And Printed Name David Maller Signature of Notary And David Maller Printed Name David Maller Notary Public-Maine My Commission Expires REGISTRAR'S CERTIFICATION Municipality David Commission Expires I hereby certify that the names of all the petitioners listed as valid appear on the voting list as qualified to vote for Governor. Signature of Registrar: Aller Maller Date: Dat
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Hospice Volunteers of Waterville Area

304 Main Street • Waterville, ME 04901 (207) 873-3615 · hospiceinfo@hvwa.org

November 16, 2021

Town of Belgrade Town Clerk 990 Augusta Road Belgrade, ME 0497

Dear Selectpersons and Town Members,

On behalf of the Board of Directors, staff and volunteers, I would like to thank you for your continued commitment to our organization. We hope that you will once again consider allocating \$1,500 from your 2022 budget.

Hospice Volunteers of Waterville Area is a non-profit organization that has provided end-of-life care and grief support to residents in 27 Central Maine communities since 1980. Volunteers donate thousands of hours each year and help in many capacities from providing compassionate, non-medical support to people living with serious illness and their families, to facilitating grief support groups, to staffing our resale shop. Our Hospice Community Center includes an extensive lending library and the hospice memorial healing garden – a peaceful space for reflection, relaxation, and healing. All are welcome to enjoy this comforting space at 304 Main Street, Waterville.

Your allocation helps make it possible for us to continue offering our services, to people of all ages in the twenty-seven communities we serve.

If you or someone you know can benefit from our services please feel free to contact us for additional information at (207) 873-3615.

With gratitude,

Sarah Swift-Simons
Executive Director

Thank your perfect,

Hospice Volunteers of Waterville Area is a non-profit 501c3 organization - Tax ID # 22-2503856 Hospice Volunteers of Waterville Area is a non-profit organization founded in 1980 that serves 27 communities in Central Maine. It exists to provide non-medical support to individuals and their families during the last phases of life, to loved ones throughout the grieving process, and to educate the community regarding issues related to death and grieving. Bereavement services are available to anyone who has sustained loss either through

illness or unexpectedly. HVWA is volunteer based and community funded.

This petition must be filed at the Town Clerks office no later than November 30, 2021

FOR TOWN MEETING OR SECRET BALLOT VOTE ON VOTERS' PETITION PAPER AN ARTICLE OF BUSINESS



This petition must be signed by not fewer than 190 currently-registered voters of the Town of Belgrade.

To the Municipal Officers of the Town of Belgrade, Maine:

We, the undersigned voters of the Town of Belgrade, Maine, qualified to vote in all town affairs, hereby request that you place the following article

before the voters for their consideration at the 2022 Belgrade Annual Town Meeting.

To see if the Town will raise and appropriate the sum of \$1,500.00 to help fund

a)	TOWN	BELGARGE	-	15	Belgrade	Melon 200	Balarado		R. C. A.		Solver	0 74	
use and appropriate the sum of \$1,500.00 to help fund le Area, which provides services to the residents of Belgrade.	STREET ADDRESS	18 JCR18/WL CANE	19 SUNWISE (Muc	295 TOCKWOOD DRING	40 Nirman Dr	38-3 Quagesta Rol		ī	Sofil KIRSING	103 Bright U.C. Sola 2000	Lavil 6. 12 ay 1. 490 Swithfeld M. Bolond	O TENDIFICE OSh	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
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2021 Annual Town Meeting

(SECRET BALLOT ELECTION) We the undersigned voters of the Town of Belgrade, Maine, entitled to vote in Town affairs, hereby request that the following article be placed on the Annual Town Meeting Warrant: To see if the town will raise and appropriate the sum of \$1,116 for the Sexual Assault Crisis & Support Center.

	LEGAL SIGNATURE	PRINTED LEGAL NAME	STREET ADDRESS	TOWN OF		
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i	nereby make oath that I am the Circulator presence and, to the best of my knowler	of this petition, that all the signatu dge and belief, each signature is tha	res to this petition were at of the person it purpo	made in my rts to be.		
	Signature of Circulator:	rent la	me: Strovery How	Storteurnit		
	Signature of Notary MCAUL	USCUL Printed Name:				
	Subscribed to and sworn before me this date: 111812021 Notary Public, Maine My Commission Expires November 15, 2026					
	MIDIDI TAM					
	REGISTRAR'S CERTIFICATION					
	MUNICIPALITY PERME TOTAL VALID: 19 TOTAL INVALID:					
1 1	I hereby certify that the names of all the petitioners listed as a valid appear on the voting list as qualified to vote for					
We	the Governor. We the undersigned voters of the Town of Belgrade, Maine.					
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PETTION TO REQUEST FUNDS FOR BELGRADE LAKES REGIONAL BUSINESS GROUP FIREWORKS

Town of Belgrade Maine

We the under signed qualified voters of the Town of BELGRADE, Maine, entitled to vote in the Town Affairs, hereby request an article be included in the Annual Town Meeting Warrant requesting an amount of \$5,000 to be raised and appropriated for the Annual 4th of July Fireworks Display in 2022, supported by the Belgrade Lakes Regional Business Group, with the set rain date of July 5th.

For	Signature	Printed Name	Chunch Night and Jalan
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Circulator's Oath

knowledge and belief, each signature is that On. knowledge and belief, each signature is that of the person it purports to be.

Printed Name Printed Name

MARY J. VOGEL Notary Public, Maine May Centrituaton Expires January 30, 2022

PETITION TO REQUEST FUNDS FOR LAKE ASSOCIATIONS
Town of Belgrade, Maine

To the Municipal Officers of the Town of Belgrade:

We, the undersigned registered voters of the Town of Belgrade, hereby petition the municipal officers to place the following article before the voters on the 2022 Annual Town Meeting Warrant for their consideration:

To see if the Town will raise and appropriate the sum of \$40,000 for <u>Lake Protection</u>, to be disbursed to the following lake associations in fiscal year 2022, as follows:

7 Lakes Alliance - \$8,400 Friends of Messalonskee - \$13,100

Belgrade Lakes Association - \$16,000 McGrath Pond-Salmon Lake Association - \$2,500

For		7		
Registrar Use Only		PRINTED NAME	STREET & NUMBER	DATE
1	Will Jonh	William Daulyz	679 work Rd	11-2-2021
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15	9 1 4 1	Kim Baker	427 Augusta Rd	11-2-21
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17	Em. Handal	ERIC HOOGGIN	16 Cakachae Da	11-2-21

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Warrant

As a reminder, the Dec. 21 warrant will represent the final warrant of the year. To capture as many of the end-of-year invoices as possible, we will not be producing the warrant until Dec. 20. As soon as it is ready, it will be emailed to Selectboard members. It will also be printed to added to meeting books.

To: Board of Selectpersons

From: Anthony Wilson, Town Manager

Date: Dec. 21, 2021

Re: Town Manager's report

Attached are a few formatted page from last year's **Town Meeting warrant**. If you wish to see any changes to this, let's please discuss. I'm hoping we can approve the recommendations for many of the warrant articles at the budget workshop at 5 p.m. Wednesday, Jan. 5.

As a reminder, here's our **holiday schedule**:

- Town facilities closed Friday, Dec. 24, and Friday, Dec. 31.
- Transfer Station open 11 a.m.-7 p.m. Monday, Dec. 27, and Monday, Jan. 3.
- Town Office closing at noon, Thursday, Dec. 30, to close the financial books for the year.

Is there anything you'd like added to the white board?

directed to the undesignated fund.

Selectboard recommendation: YES 5-0

(ARTICLE 10) To see if the town will set Friday, September 3, 2021, as the date 2021 property taxes are due. For taxes paid after September 3, 2021, interest will be charged at a rate of 2.79% per annum. Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer.

Selectboard recommendation: YES 4-1

(ARTICLE 11) To see if the town will appropriate revenues in the amount of \$966,000 from the following sources to reduce the property tax commitment:

	2020 received	2021 proposed
Vehicle excise tax	\$914,945	\$850,000
Boat excise tax	\$ 9,491	\$ 9,000
Plumbing fees	\$ 7,646	\$ 6,000
Town agent fees	\$ 25,047	\$ 20,000
Interest & cost fees	\$ 20,629	\$ 20,000
Cable franchise fees	\$ 50,571	\$ 48,000
Bank interest	\$ 43,376	\$ 10,000
Library mow/plow contract	\$ 1,350	\$ 3,000
TOTAL	\$1,073,055	\$966,000

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 5-0 (1 absent)

(ARTICLE 12) To see if the town will raise and/or appropriate \$1,203,471 for municipal operations and administrative activities as follows:

	2020 actual	2021 proposed
Selectboard	\$ 7,339	\$ 14,955
Board of Appeals	\$ 358	\$ 1,438
Administration	\$353,932	\$403,356
Town Manager	\$107,792	\$109,540
Code Enforcement Officer/Plumbing Inspector	\$ 40,564	\$ 49,228
Planning Board	\$ 1,316	\$ 6,150
Hearings/Elections	\$ 11,737	\$ 11,650
Insurance	\$ 88,032	\$ 98,647
Tax anticipation note	\$ 17,900	\$ 30,000
Debt service	\$478,109	\$478,107
Town Historian	\$ 400	\$ 400
TOTAL	\$1,107,479	\$1,203,471

Funding from non-property tax sources:				
Transfer from undesignated fund	\$	4,500	\$	0
Plumbing fees	\$	0	\$	6,000
Local Roads Assistance Program (to repay 2019	\$	0	\$	42,906
roads bond)				
Total	\$	4,500	\$	48,906
Funding from property taxes	\$1,1	71,039	\$1,	154,565

Selectboard recommendation: YES 5-0 Budget Committee recommendation: YES 6-0

PUBLIC SAFETY

(ARTICLE 13) To see if the town will raise and/or appropriate \$353,752 for Public Safety as follows, with any unexpended balance from the Fire & Rescue Department budget lapsing into its equipment capital reserve:

	2020 actual	2021 proposed
Emergency Management Director	\$ 0	\$ 300
Fire & Rescue Department	\$185,340	\$287,002
Municipal Streetlights	\$ 21,954	\$ 3,500
Animal Control Officer	\$ 10,576	\$ 13,650
Health Officer	\$ 400	\$ 450
Dispatch	\$ 46,814	\$ 48,850
TOTAL	\$265,084	\$353,752
Funding from non-property tax sources:		
Belgrade Regional Health Center gift	\$ 0	\$ 10,000
Town of Rome firefighter contribution	\$ 0	\$ 25,000
Fire Dept. cost recovery revenue	\$ 0	\$ 9,200
Transfer from undesignated fund	\$ 3,325	\$ 9,908
Dog fees	\$ 0	\$ 2,000
Total	\$ 3,325	\$ 56,108
Funding from property taxes	\$303,079	\$297,644

Selectboard recommendation: YES 5-0 Budget Committee recommendation: YES 6-0

PUBLIC WORKS

(ARTICLE ¬14) To see if the town will raise and/or appropriate \$518,539 for Public Works as follows, with any unexpended balance lapsing into the roads capital reserve:

	2020 actual	2021 proposed
General road maintenance	\$121,597	\$155,675

Plowing and sanding	\$256,712	\$261,264
Sand and salt	\$ 80,912	\$101,600
TOTAL	\$459,221	\$518,539
Funding from non-property tax sources:		
Transfer from undesignated fund	\$ 0	\$ 20,000
Transfer from roads capital reserve	\$ 20,000	\$ 0
Total	\$ 20,000	\$ 20,000
Funding from property taxes	\$491,172	\$498,539

Selectboard recommendation: YES 5-0 Budget Committee recommendation: YES 6-0

CEMETERIES

(ARTICLE 15) To see if the Town will raise and/or appropriate \$23,125 for Cemeteries as follows:

	2020 actual	2021 proposed
TOTAL	\$ 16,734	\$ 23,125
Funding from non-property tax sources:		
Transfer from cemetery trust income	\$ 16,280	\$ 10,675
Transfer from cemetery equipment reserve	\$ 1,200	\$ 0
Transfer from undesignated fund	\$ 2,500	\$ 0
Total	\$ 20,000	\$ 10,675
Funding from property taxes	\$ 8,620	\$ 12,450

Selectboard recommendation: YES 5-0 Budget Committee recommendation: YES 6-0

FACILITIES AND GROUNDS

(ARTICLE 16) To see if the town will raise and/or appropriate \$254,771 for the maintenance of facilities and grounds as follows:

	2020 actual	2021 proposed
General	\$122,316	\$147,800
Center for All Seasons	\$ 20,296	\$ 32,940
North Belgrade Community Center	\$ 6,629	\$ 11,410
Maintenance garage	\$ 4,801	\$ 3,515
Salt & sand shed	\$ 716	\$ 1,150
Lakes fire station	\$ 14,212	\$ 6,555
Depot fire station	\$ 3,037	\$ 3,980
North Belgrade fire station	\$ 2,717	\$ 4,180
Transfer Station	\$ 9,351	\$ 9,805
Parks	\$ 4,436	\$ 6,900