

Town of Belgrade
Board of Selectpersons

May 19, 2020 / 6:30 p.m.

This meeting will be conducted online at
<https://us02web.zoom.us/j/963032016>

A G E N D A

Call to Order and Pledge of Allegiance
Open Meeting

1. PUBLIC COMMENT

2. OLD BUSINESS

- A. Discussion of **school tax impact** on local taxpayers with Belgrade's RSU 18 representatives.
- B. Consideration of signage and/or painting for **Village parking spaces**.
- C. Re-evaluation of public health concern and Town operations, including **Recycling Center** and **Recreation summer day camps**.

3. NEW BUSINESS

A. Appointments:

- 1. Jack Sutton to the Budget and Roads Committees
- 2. Victoria Alexander as Republican poll worker

- B. Consideration of an **on-premise liquor license application** for the Lakeside Inn, 168 Main St.
- C. Consideration of a **pole permit application** on Dunn Road.
- D. Consideration of a **supplemental tax** in the amount of \$4,020.20.
- E. Consideration of **naming a new private road** Fox Spring Lane.
- F. Consideration of **auto graveyard permit renewal** for Raymond Frappier.
- G. Consideration of a **dispatch services agreement** with the City of Waterville.

4. WARRANT

5. TOWN MANAGER REPORT

6. EXECUTIVE SESSION – Consultation with Town attorney 1 M.R.S.A. §405(6)(E)

Town of Belgrade
Board of Selectpersons
May 5, 2020 / 6:30 p.m.

This meeting was conducted online at
<https://zoom.us/j/644641750>

SYNOPSIS

Board Members Present: Michael Barrett, Chair, Ernst Merckens, Vice Chair, Rick Damren, Kathleen Wall, Melanie Jewell, (late arrival)

Public: Anthony Wilson, Town Manager, Cheryl Mitchell, Town Clerk, Gary Mahler, John (Jack) Sutton, Wm. Pulsifer, Dan Mackenzie, Meghan Aube, Nicholas Poole, Jay Bradshaw, Mary Vogel,

Call to Order and Pledge of Allegiance
Open Meeting

Rick D moved to open meeting
2nd: Kathleen W

4 for
1 absent

1. PUBLIC COMMENT
2. OLD BUSINESS

- A. Re-evaluation of **public health concern and Town operations**, including when and how to reopen to the public.

After a great deal of discussion, it was moved by Rick Damren to open only the Town Office at this time and the Board will discuss the Library perhaps at the next meeting.

2nd: Kathleen

4 for
1 absent

Ric moved to table the opening of the Library
2nd Kathleen

4 for
1 absent

- B. Consideration of matters involving the **Town's election and warrant articles**.

The discussion around this matter was echoed by all Selectman that the articles should all be left as they are written to be put before the residents as a secret ballot vote.

Moved by Melanie to vote remaining Town Meeting Warrant Articles by Secret Ballot on July 14th

2nd: Michael B

5 for

Moved by Michael B to vote the articles as written

2nd: Melanie

5 for

3. NEW BUSINESS

A. Consideration of **Pine Grove Cemetery plumbing improvements.**

Ernst moved to go ahead with providing water to the Cemetery and to Plan 5 as offered by the State Highway Garage.

2nd: Kathleen 5 for

4. WARRANT #58 \$580,668.04

Moved by Melanie

2nd: Rick D 5 for

#59 \$ 401.50

Moved by Rick D to repair 1 ton truck

2nd: Melanie 5 for

5. TOWN MANAGER REPORT

Moved by Melanie to subscribe to Docu-Sign for a one year subscription at \$300.00 (unlimited)

2nd: Rick D 5 for

Moved by Rick D to exit Regular Meeting and recess for 5 min. before entering into Executive Session

2nd: Michael B 5 for

Discussion around storage of culverts, couple suggestions made, final thought would be Transfer Station.

6. EXECUTIVE SESSION – 1 M.R.S.A. §405(6)(E)

8:09 p.m. Rick moved to exit Regular Session and break for 5 min and then enter into executive session. 2nd: Michael B 5 for

- 8:34 p.m. – Jewell moved to exit executive session, Barrett seconded, motion approved 5-0

- 8:34 p.m. -- Jewell moved to re-enter open session, Barrett seconded, motion approved 5-0

- 8:35 p.m. -- Jewell moved to adjourn, Damren seconded, motion approved 5-0

Town of Belgrade Board of Selectpersons

May 12, 2020 / 6:30 p.m.

This meeting was conducted online at
<https://us02web.zoom.us/j/87921109994>

SYNOPSIS

Board Attendance: Michael Barrett, Chair, Ernst Merckens, Vice Chair, Rick Damren, Kathleen Wall, Melanie Jewell

Public Attendance: Scott Damren, John (Jack) Sutton, Richard Bourne, Meghan Aube, Jay Bradshaw, Tom Dowd, Wm Pulsifer, Dan Newman, Lily S, Phil L and Gary Mahler

Call to Order and Pledge of Allegiance

Open Meeting

1. OLD BUSINESS

- A. Consideration of the **Town ballot** for the July 14 election.

Much discussion around the way to present the Town Meeting Warrant to the Tax-Payers/Residents of Belgrade. Selectpersons opted first option, which would have all town residents voting by secret ballot on the entire Warrant for the Annual Town Meeting.

Moved by Rick D to accept the first options allowing everyone to vote the entire warrant by secret ballot

2nd: Michael B. 5 for

Board asked that we check on requirements for Public Hearing Requirements (Date Deadlines)

- B. Consideration of offering no-touch **library services**.

Discussion had around not wanting to open too soon, some felt it not necessary to rush into as it had been slated to be heard at next regular Selectboard Meeting. Others pointed out that many residents were in need of something to read, being quarantined.

Michael B moved that they rescind previous motion to hear at next meeting and to go ahead and grant them approval to open under the plan that was presented at the previous meeting.

2nd by Ernst 4 for
1 Against (Rick D)

Moved by Kathleen W to adjourn

2nd: Ernst M 5 for

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 19, 2020
Re: School tax discussion

Cathy McKelway and Evan Fisher, Belgrade's two representatives on the RSU 18 school board, have agreed to join the Selectboard meeting to hear your thoughts on school taxes and the impact on local taxpayers this year. Additionally, Sara Languet, who will replace Cathy on the school board after the July 14 election, has also agreed to join in the discussion.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 19, 2020
Re: Village parking spaces

As you know, I had recommended we seek to gain greater control of parking in the Village by installing some signage directing motorists to park in designated spots only. I investigated the cost of that and found it to be \$31.10 per sign. (Additionally, centerline pedestrian crossing signs are \$303.95 each.) After the Board instructed that we expend funds on essential services only, I did not pursue the signage any further.

I had also priced the expense to sweep and restripe the parking stalls and crosswalks in the Village. That cost was \$1,500. While we would ideally stripe the Village each spring, this does not strike me as an essential service, given current circumstances.

A resident in the Village has asked that we consider striping hashmarks across driveways to discourage people from blocking homeowners' drives. I have explained my position to her. She may be joining us Tuesday night to express her thoughts.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 19, 2020
Re: Update of Town operations and public health concerns

Gov. Janet Mills last week extended her civil emergency order through June 11. Thus, the provisions regarding remote meetings and vehicle registrations will remain in effect through at least July 11 and perhaps longer.

The limited reopening of the Town Office has gone extremely well. The vast majority of the citizens seemed aware of the new regulations, as most showed up with masks. We offered a mask to the few who didn't, and they have accepted. The flow of customers has been extremely steady, but we have not been overrun. We never had anyone lining up on the sidewalk. In short, I think we've got a good plan in place. The same goes for the Library. A few citizens have made use of the new curbside pickup, with no hiccups.

That being the case, I recommend we look at reinstating recycling at the Transfer Station and at how we provide can safely provide Recreation's summer day camp program.

Recycling

Transfer Station Director Kenny Scheno and I propose the following:

- Recycling would **begin** again on Tuesday, **June 2**, after the governor's executive order increases the sizes of public gatherings from 10 to 50.
- Our main concern is ensuring adequate **spacing among citizens** as they are dropping off recyclables. To that end, we propose that in addition to offering recycling on our normal Wednesdays, Thursdays (during the summer) and Saturdays, we open the Transfer Station for **RECYCLING DROPOFF ONLY** from **1 p.m.-7 p.m. on Tuesdays**. This would hopefully ease the number of people gathered at the windows on other days.
- To keep people from congregating in front of the windows, we will continue to collect **glass near the hopper**, as we have during this episode. **Cans** will be collected with the other heavy metals also **near the hopper**. The **bin for plastics** would be set **outside the building** beyond window 7. If people have bagged and stored their recyclables, we will

instruct them to place those bags in the plastics bin for the staff to later sort.

- We would use only **every other window** (1, 3, 5 and 7) for cardboard, paper, magazines and newspaper.
- To help citizens with social distancing, we would mark **lines on the pavement** 6 feet, 12 feet and 18 feet from each of those windows.
- Lastly, we would erect new signage and **communicate** this via our website, our Facebook page, and the marquees at the Transfer Station and Town Office in the weeks leading up to June 2 and continuing throughout the summer.

This plan has been endorsed by two of the three voting members of the Transfer Station Committee. (We have been unable to speak with the third member.) We suggest re-evaluating these steps at the June 16 Selectboard meeting for any needed adjustments.

Recreation

Our summer day camp program is, in my mind, an essential service. Parents need a place for their young children to spend the day when school is out. While I am convinced we should offer this program, we must also ensure we are following the State of Maine's guidelines and doing all we can to ensure youngsters' safety.

Recreation Director Lily Schubert has been studying guidelines offered by her professional peer groups and by the State. We propose the following plan:

- Because the governor's order limits gatherings to no more than 50 people, we would **limit participation to 41 children**. We would have six counselors (two each for each group of kids), plus the Recreation Director, the camp coordinator, who would serve as backup counselors; and our other regular Recreation employee, who would serve as our sanitation staff.
- We would require families **register and reserve in advance** which weeks they wish to use the camp. Priority will be given to Town residents and taxpayers, and to elementary school children. This will ensure we can control our numbers – serving as many young children as possible without going over 50. Should we have fewer than 41 children during a given week, we will accept drop-ins on those days.
- All staff will wear **face coverings**. Children who can wear face coverings properly will wear them.
- Unless it is raining, children will not be allowed into the building. All **activities will occur outside**. Children will have a designated space for their bags and will be spaced at least six feet apart when eating lunches

and snacks. On rainy days, the children will be spaced throughout the facility.

- The camps will feature **neither field trips nor guest speakers**. No one from the public may visit during camp hours. The **pool** will be **closed**, and there will be **no adult programming** during camp hours.
- Children will be in the same group with the same counselors every day. There will be **no mixing of groups**.
- Children may not bring toys, games or electronics to camp. Sharing of craft supplies will be limited. Frequently used surfaces and equipment will be **disinfected** after each use.
- **Drop-off and pick-up times** will be staggered. Parents must stay in their vehicles. Campers and staff will be **screened** as they arrive every morning. Staff and children will be directed to stay home if they are sick or do not feel well.
- We will teach and reinforce **frequent hand-washing** hands and properly covering mouths when coughing and sneezing. Signs on how to stop the spread of COVID-19 will be posted inside and outside the building.

Because the sailing camp is not an essential service, we recommend not hosting that this year.

This situation remains extremely fluid. Should the governor issue new guidelines that would impact these recommendations, we would return to you with appropriate suggested changes.

We will bring to you next month a plan for our normal adult programming this summer.

We remain open to any and all suggestions. We continue to monitor the list-serve of our professional peer groups, mining those networks for good ideas.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 19, 2020
Re: Routine new business items

This agenda includes the following routine items of new business that do not require background memos. The appropriate supplemental materials for each item (A-F) are included in the background packet.

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: MARCH 3, 2020

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other ROAD COMMITTEE

If this is a re-appointment please state the number of years you have served 10+

Name JOHN T. SUTTON (JACK)
Address 559 WEST ROAD, BELGRADE, ME 04917
Phone # (Home) (207) 495-3498 (Work) RETIRED Email: JT.SUTTON@ROADRUNNER.COM
Place of Employment HOME
Education & Experience MS INDUSTRIAL ENGINEERING; BELGRADE SELECTBOARD, PLANNING BOARD, KVICOG, MAINE BETTER TRANSPORTATION ASSOCIATION - (MATA), LONG RANGE PLANNING COMMITTEE, BUDGET COMMITTEE, TRANSFER STATION COMMITTEE, MDOT REGIONAL TRANSPORTATION ADVISORY COMMITTEE (RTAC).
Interests and Hobbies

TO HELP ASSURE BELGRADE'S ROADS ARE MAINTAINED TO ACCEPTABLE STANDARDS OF USE AND SAFETY AT OPTIMAL COSTS.

Why do you wish to serve on a municipal board or committee?

TO HELP BALANCE TOWN'S SHORT & LONG TERM INTERESTS WITH NEEDS TO FUND & CONTROL TOWN BUDGETS.

References

Name BECKY & GEORGE SEEL Phone # 495-2910 ; 595-0083 (MOBILE)
Name GARY MAHLER Phone # 495-2470

Please Return to:

Town Clerk (townclerk@townofbelgrade.com)
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: _____ Term year end: _____

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: MARCH 5, 2020

Application for Appointment or re-appointment to:

- | | |
|---|--|
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input checked="" type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other _____

If this is a re-appointment please state the number of years you have served 10+

Name JOHN T. SUTTON (JACK)
Address 559 WEST ROAD, BELGRADE, ME 04917
Phone # (Home) (207) 495-3498 (Work) RETIRED Email: jt.sutton@roadrunner.com
Place of Employment HOME
Education & Experience MS INDUSTRIAL ENGINEERING; BELGRADE SELECT BOARD, PLANNING BOARD
LONG RANGE PLANNING COMMITTEE, BUDGET COMMITTEE, TRANSFER STATION COMMITTEE, ROAD COMMITTEE
KVLDG, MAINE BETTER TRANSPORTATION ASSOCIATION-(MATA), KIVCC FOUNDATION
Interests and Hobbies TOWN AFFAIRS, RAILROAD UTILIZATION, FORESTRY, RECYCLING, LOCAL ARCHAEOLOGY, GEOLOGY
LAKEWATER QUALITY PRESERVATION.

Why do you wish to serve on a municipal board or committee?

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References

Name BECKY & GEORGE SEEL Phone # 495-2910; 595-0083 (MOBILE)
Name GARY MAHLER Phone # 495-2470

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990 Augusta Road
Belgrade, ME 04917

OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: _____ Term year end: _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: maineliqor@maine.gov

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 8 State House Station
 - Augusta, ME 04333-0008
2. Courier/overnight address:
 - Bureau of Alcoholic Beverages and Lottery Operations
 - Division of Liquor Licensing and Enforcement
 - 10 Water Street
 - Hallowell, ME 04347

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

Obtained ✓	License/Permit	State/Federal Agency to Contact	Telephone Number	Physical Location
✓	Seller Certificate or Sales Tax Number	Maine Revenue Services www.maine.gov/revenue	(207) 624-9693	51 Commerce Dr, Augusta
✓	Health License	Health and Human Services www.maine.gov/dhhs	(207) 287-5671	286 Water St, 3 rd floor, Augusta
	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
NA	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
NA	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
✓	Federal I.D. Number	www.irs.gov	(800) 829-4933	
✓	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/ccc	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
applied	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|--|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input checked="" type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

168 Main Street, Belgrade Lakes, ME 04918

6. Is the licensee/applicant(s) citizens of the United States? Yes No
7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Katherine S Couture	09/26/1968	Del City, Oklahoma
Elizabeth A Fontaine	08/16/1958	Rockingham, VA

Residence address on all the above for previous 5 years

Name Address:
 Elixabeth Fontain 201 Point Road, Belgrade, ME 04917

Name Address:
 Katherine Couture 351 Manchester Road, Belgrade, ME 04917

Name Address:
 Katherine Couture 1133 Horseneck Road, Westport, MA 02790

Name Address:
 Katherine Couture 857 Drift Road, Westport, MA 02790

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: 5.00

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

The dining room, the living room, the kitchen, the deck and the backyard lawn on the water

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Union Church of Belgrade Lakes

Distance: 0.50

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

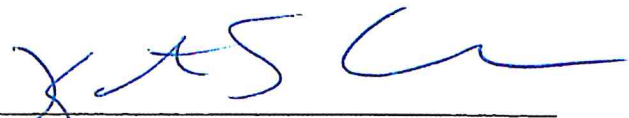
Please sign and date in blue ink.

Dated: 5/11/2020



Signature of Duly Authorized Person

Elizabeth Fontaine
Printed Name Duly Authorized Person



Signature of Duly Authorized Person

Katherine S. Couture
Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of _____

County Commissioners of _____ County

- Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

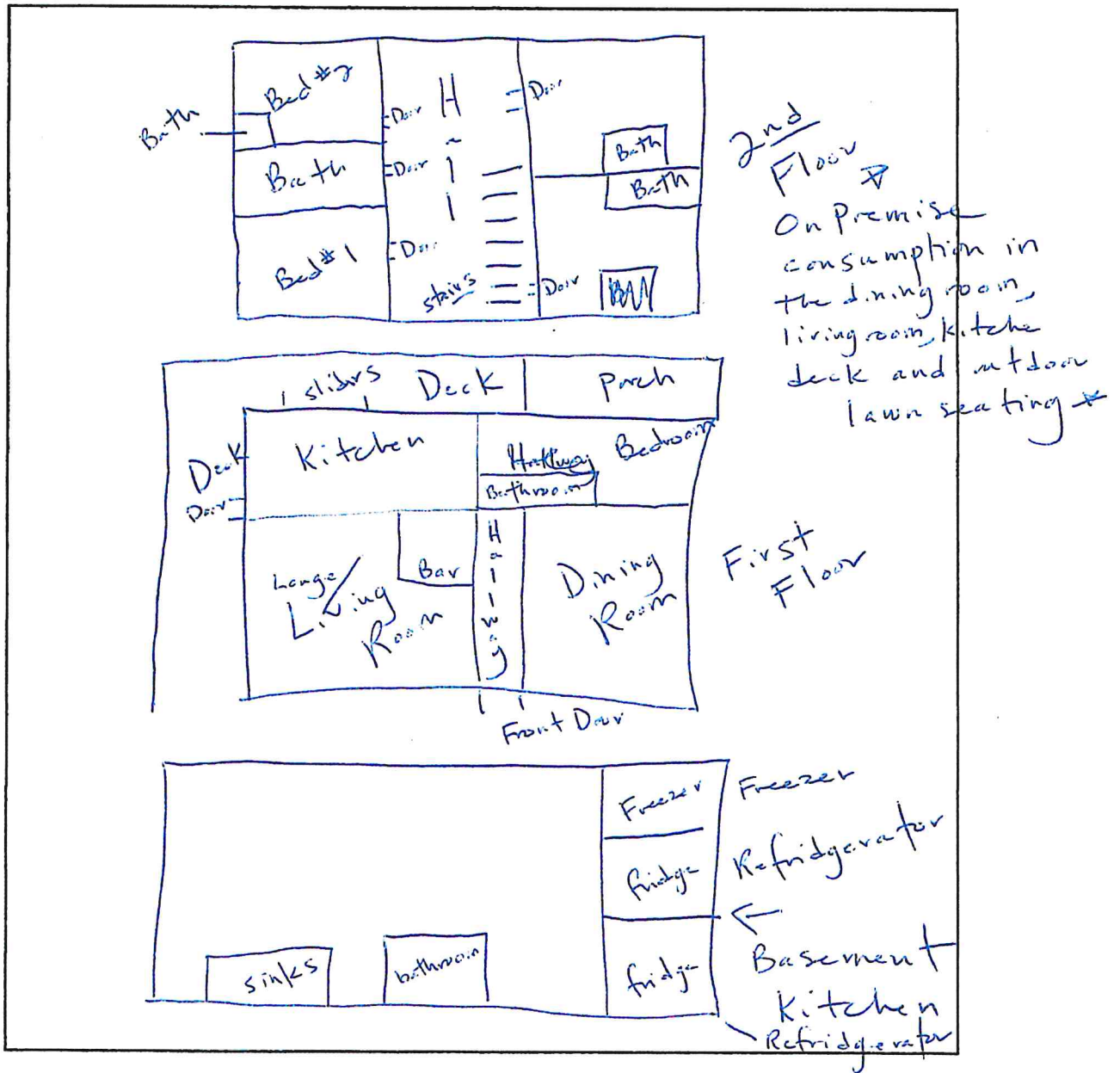
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: The Lakeside Inn, Inc
2. Doing Business As, if any: The Lakeside Inn
3. Date of filing with Secretary of State: 02/24/2020 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

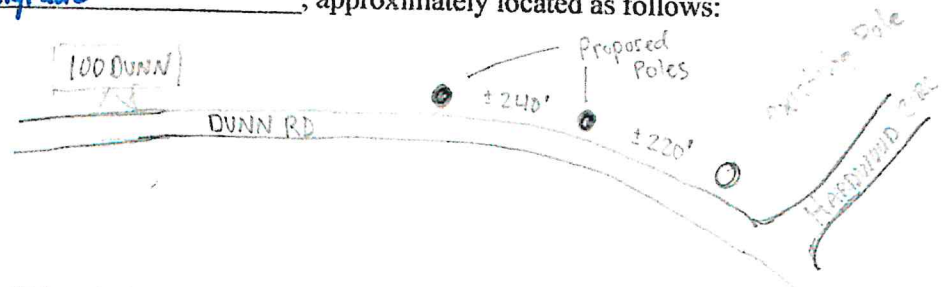
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Elizabeth Fontaine	201 Point Road, Belgrade, ME	08/15/1958	President	50.0000
Katherine Couture	351 Manchester Rd Belgrade ME	09/26/1968	Vice President	50.0000
	1133 Horseneck Rd Westport MA			
	857 Drift Rd Westport MA			

(Ownership in non-publicly traded companies must add up to 100%.)

POLE LOCATION PERMIT PROJECT _____

UPON THE APPLICATION of Tyler Evans dated May 4, 2020 asking for permission, in accordance with law, to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain highways and public roads in the location described in said application, it is hereby adjudicated that the 14 days' public notice required by the statute has been given and that no written objection has been filed during the said period by residents and owners of property upon the highways to be affected thereby and permission is hereby given to said Tyler Evans, its successors and assigns, which may include Central Maine Power, the construct, reconstruct, maintain and relocate in substantially the same location, poles together with attached facilities and appurtenances upon, along or across certain highways and public roads in the City/Town of Belgrade, approximately located as follows:



Facilities shall consist of wood poles and appurtenances with a minimum clearance of wire and cable not less than 21 feet over the public highway all in a manner to conform to the requirements of the National Electrical Safety Code.

_____, ME
_____, 20____

Municipal Officers

Page _____ Office of the _____, Received and Recorded in Book _____,

Attest _____
Clerk

TOWN OF BELGRADE



990 Augusta Road
Belgrade, ME 04917

Phone: (207) 495-2258

Fax: (207) 495-2742

E-mail: townoffice@belgrademaine.com

SUPPLEMENTAL TAX CERTIFICATE AND WARRANT 36 M.R.S.A. SECTION 713

Tax Year and Warrant Number: 2019-5

I, the undersigned Assessor of Town of Belgrade, County of Kennebec, State of Maine, hereby do commit Nicholas Poole, Tax Collector, the following supplemental tax in the amount of \$4,020.20 which were omitted from assessment, or were invalid or void by reason of illegality or irregularity from the April 1, 2019 valuation records. The powers of the original warrant dated July 22, 2019 for calendar year 2019 are extended by virtue of Title 36 MRSA Sec 713 as amended.

Payments are due July 20, 2020

Interest begins to accrue July 21, 2020

Name	Map/Lot	Acc #	Amount	Reason
Savannah Stevens & Dylan Hawes	M15 L11-I	3438RE	\$4,020.20	Tree Growth Removal Penalty

Approved by the Belgrade Board of Selectpersons on May 19, 2020.

Assessor

Assessor

Assessor

Assessor

Assessor

Raymond Frappier

Application for Automobile Graveyard and/or Junkyard Permit

MUNICIPAL OFFICE USE ONLY

Tentative Date of Selectboard Meeting: _____ Application Received: FEB 18 2020
 Time of Selectboard Meeting: _____ Permit: #: 02-20
 Location of Meeting/Hearing: _____ Fee Paid: _____
 Notification sent by: Cheryl Mitchell Date: 10/7/19

To the City/Town: Belgrade County: Kennebec

I/We Raymond Frappier hereby make application for a permit to establish/operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30, Section 2451-B to 2459, Chapter 481, Public Laws 1966.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard: 32 Dustin Drive
Belgrade, Maine

2. Is this application made by or for a company, partnership, corporation-individual? Individual

3. Is this property leased: _____ Property owned by: Raymond Frappier

4. How is "yard" screened? - Fence(type) _____ Height _____ Trees? (type) hardwood
 Embankment? _____ Gully? _____ Hill? Other? _____

5. How far is edge of "yard" from center of highway? 1,000 ft Plus

6. Can junk be seen from any part of the highway? Yes _____ No

7. Was Junkyard Law Requirements and Fees explained to you? Yes No _____

8. Is any portion of this "yard" on public property? Yes _____ No

9. Is "yard" within 300 ft of a public Park, Public Playground, Public Bathing Beach, School, Church or cemetery? Yes _____ No

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 19, 2020
Re: Dispatch services agreement

The Town contracts with the City of Waterville to dispatch our Fire Department and EMS to calls for help. The attached contract would take effect in July and extend through June 2022. It represents a cost increase from \$8,622.26 per year to \$13,173.36 annually. That fee amounts to \$4.46 per resident for Fire & Rescue dispatching in the coming year.

City officials previously explained to us and other municipal users of its dispatch services that a financial analysis of the operation found Waterville taxpayers were in large part subsidizing the service for the nine other communities served. This was exacerbated by a \$140,000 investment in a communications tower and radios in 2015 and a \$40,000 purchase of a new dispatch software package last year.

Because Waterville officials alerted us to this fee change last fall, we were able to account for it in the budget the Budget Committee and Selectboard recommended to voters earlier this year.

We recommend you authorize the Town Manager to execute the contract.

DISPATCH SERVICES AGREEMENT

By and between the City of Waterville and the Town of Belgrade.

THIS AGREEMENT (the "Agreement") is made this first day of July 2020, by and between the City of Waterville (City) with its office located in Waterville, Maine; and the Town of Belgrade (Town) collectively referred to herein as the "Parties."

WITNESSETH:

WHEREAS, The City of Waterville has indicated its ability and willingness to provide public safety dispatching and related services specifically for fire protection and emergency medical services to the Town of Belgrade and in doing so, to provide the high standard of customer service consistently delivered to current consumers; and

WHEREAS, The Town of Belgrade has indicated that it believes the Waterville Area Communications Center can provide these services for the Town, in a professional, expedient, and cost-efficient manner;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the City and the Town agree as follows:

1. **PREMISES.** The Waterville Police Department's Communications Center will provide radio and telephone communications and dispatch for Belgrade's Fire and E.M.S. services. Such services shall be available for the Town of Belgrade twenty-four hours per day, year-round to include any and all times the Town of Belgrade's Fire and E.M.S. services do not have an in-house dispatcher available. The Waterville Police Department's Communications Center will provide E-911 answering service for the Town of Belgrade, during the time that the Communications Center maintains such a capacity and until such time that the ability to answer such calls is removed.
2. **TERM.** The term of this agreement shall be from July 1, 2020 to June 30, 2022, unless terminated earlier by mutual agreement. Should either party decide to terminate, a 30-day written notice will be provided.
3. **MANAGEMENT FEE.** The total sum of the payment owed by this agreement is \$13,173.36. This sum is to be paid in four (4) quarterly installments, as billed. The first payment is due upon signing of this agreement by both parties. The City of Waterville reserves the right to increase annual fees providing proper notice is provided to the Town. The Town of Belgrade reserves the right to cancel this contract if any annual fee increase is not sufficiently justified.
4. **BREACH.** If either party feels the other party is in breach of this Agreement, the parties agree to meet immediately and use their best efforts to resolve the


disagreement. If a resolution is not reached, then the parties shall agree to end the terms of this contract in a manner that continues to provide for the services for Belgrade until alternative arrangements have been secured and are available for smooth and orderly transition, and at no time places the residents in the Town of Belgrade in any danger.

5. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties and contains all agreements between them with respect to the subject matter hereof.

IN WITNESS WHEREOF, the City and the Town have executed this Agreement in duplicate originals as of the day and year first noted above.

City of Waterville

Town of Belgrade



Michael J. Roy
City Manager, Waterville

Anthony Wilson
Town Manager, Belgrade

DATE: 5/4/2020

DATE: _____

A / P Warrant

Warrant 68

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00289 AUGUSTA FUEL CORP.						
0253	20017	05	TS OFF ROAD DIESEL	5839827		
TS OFF ROAD DIESEL	E 15-05-30-02				155.94	0.00
	SOLID WASTE / WASTE - SUPPLIES / FUEL					
			Invoice Total-		155.94	
0253	20017	05	GARAGE OFF ROAD DIESEL	5839140		
GARAGE OFF ROAD DIESEL	E 13-01-20-02				50.35	0.00
	FACILITIES / GENERAL - SERVICES / TRANSPORTATI					
			Invoice Total-		50.35	
0253	20017	05	TOWN GARAGE	5838504		
TOWN GARAGE	E 13-04-20-05				66.78	0.00
	FACILITIES / GARAGE - SERVICES / HEATING					
			Invoice Total-		66.78	
			Vendor Total-		273.07	
0000 BOBBIE JO PLAISTED						
0253	20018	05	REC RENTAL REFUND	COVID 19		
REC RENTAL REFUND	R 01-35				100.00	0.00
	GEN'L GOV. - REC FEES					
			Vendor Total-		100.00	
00386 BOUNDTREE MEDICAL						
0253	20019	05	EMS SUPPLIES	83490407		
EMS SUPPLIES	E 05-05-30-07				90.30	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS					
			Invoice Total-		90.30	
0253	20019	05	OFFICE & FD COVID SUPPL	101741596		
OFFICE GLOVES&SANITIZER	E 01-10-30-04				109.25	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OPERATING					
FD THERMOMETER&OXIMETER	E 05-05-30-07				1.44	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS					
			Invoice Total-		110.69	
			Vendor Total-		200.99	
00376 CARDMEMBER SERVICES						
0253	20021	05	PEXIGLAS OFFICE&LIBRA	2961 COVID		
PEXIGLAS FOR TOWN OFFICE	E 13-14-30-04				410.28	0.00
	FACILITIES / TOWN OFFICE - SUPPLIES / OPERATING					
PEXIGLAS FOR TOWN OFFICE	E 13-16-35-08				100.00	0.00
	FACILITIES / LIBRARY - REPAIRS / BUILDING -					
			Invoice Total-		510.28	
0253	20021	05	ROAD COMMISSIONER FUEL	0480		
ROAD COMMISSIONER FUEL	E 10-01-20-02				112.23	0.00
	PUBLIC WORKS / ROADS-GM - SERVICES / TRANSPORTATI					
			Invoice Total-		112.23	
0253	20021	05	NEW PHONE FACILITES	9792		
NEW PHONE FACILITES	E 13-01-20-01				267.97	0.00
	FACILITIES / GENERAL - SERVICES / COMMUNICATIO					
			Invoice Total-		267.97	
0253	20021	05	USED DRYER FD	0030		
USED DRYER FD	E 13-06-35-05				200.00	0.00
	FACILITIES / FD:LAKES - REPAIRS / ELECTRICAL					
			Invoice Total-		200.00	
0253	20021	05	COVID SAFETY GEAR	1484		
COVID SAFETY GEAR	E 05-05-30-07				286.50	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS					

A / P Warrant

Warrant 68

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					286.50	
0253	20021	05	COVID SAFETY GEAR	1468		
COVID SAFETY GEAR			E 05-05-30-07		516.80	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS			
Invoice Total-					516.80	
0253	20021	05	ADOBE SUBSCRIPTION	7436		
ADOBE SUBSCRIPTION			E 01-10-20-07		15.81	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
Invoice Total-					15.81	
0253	20021	05	FD MCAFEE SUBSCRIPTION	1423		
FD MCAFEE SUBSCRIPTION			E 05-05-30-03		119.99	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE			
Invoice Total-					119.99	
0253	20021	05	FD EQUIPMENT	8185/2005		
FD EQUIPMENT			E 05-05-40-04		160.07	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
Invoice Total-					160.07	
0253	20021	05	FD MOTOR MATE FOR BOAT	9347		
FD MOTOR MATE FOR BOAT			E 05-05-40-04		253.19	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
Invoice Total-					253.19	
0253	20021	05	FD BAGS FOR BRUSH TRUCK	4487		
FD BAGS FOR BRUSH TRUCK			E 05-05-40-04		246.62	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
Invoice Total-					246.62	
0253	20021	05	FUEL FOR BOAT FD	0474		
FUEL FOR BOAT FD			E 05-05-30-02		31.28	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			
Invoice Total-					31.28	
Vendor Total-					2,720.74	
00020 CENTRAL MAINE POWER						
0253	20022	05	STREET LIGHTS	715000761521		
STREET LIGHTS			E 05-25-20-04		746.85	0.00
			PUBLIC SAFTY / STREET LIGHT - SERVICES / ELECTRICITY			
Vendor Total-					746.85	
00468 CONSOLIDATED COMMUNICATIONS						
0253	20023	05	TOWN OFFICE PHONE LINE	MAY STATEMENT		
TOWN OFFICE PHONE LINE			E 01-10-20-01		37.45	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
Invoice Total-					37.45	
0253	20023	05	FD PHONE LINE	MAY STATMENT		
FD PHONE LINE			E 05-05-20-01		43.57	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
Invoice Total-					43.57	
Vendor Total-					81.02	
00641 EATON PEABODY						
0253	20024	05	GRANT/BRIGHTSIDE APPEAL	559696		
GRANT/BRIGHTSIDE APPEAL			E 01-10-15-02		3,123.32	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL			
Vendor Total-					3,123.32	
00000 ED'S SMALL ENGINE						
0253	20025	05	STIHL BRUSH REPAIR	24947		
STIHL BRUSH REPAIR			E 15-05-30-04		25.00	0.00

Warrant 68

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
SOLID WASTE / WASTE - SUPPLIES / OPERATING						
Vendor Total-					25.00	
00051 ES&S ELECTION SYSTEMS & SOFTWARE						
0253	20026	05	ELECTION PROGRAMMING	1124398		
ELECTION PROGRAMMING			E 01-35-20-07		370.00	0.00
			GEN'L GOV. / ELECTIONS - SERVICES / CONTRACTED			
Vendor Total-					370.00	
00139 FIRE TECH & SAFETY						
0253	20027	05	FD EQUIPMENT	186776		
FD EQUIPMENT			E 05-05-40-04		1,330.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
Invoice Total-					1,330.00	
0253	20027	05	FD FLOW TESTING	186755		
FD FLOW TESTING			E 05-05-15-10		1,068.60	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PROFESSIONAL / FLOW TESTING			
Invoice Total-					1,068.60	
Vendor Total-					2,398.60	
00008 FULLER, GARY R.						
0253	20028	05	MILEAGE REIMBURSEMENT 146	5/4-5/8		
MILEAGE REIMBURSEMENT 146			E 01-20-20-02		64.24	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
Invoice Total-					64.24	
0253	20028	05	MILEAGE REIMBURSEMENT 128	4/27-5/1		
MILEAGE REIMBURSEMENT 128			E 01-20-20-02		56.32	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
Invoice Total-					56.32	
Vendor Total-					120.56	
00288 GALE/CENGAGE LEARNING						
0253	20029	05	BOOKS&PERIODICALS SUBSCR	70223721 APRIL		
BOOKS AND PERIODICALS			E 30-01-30-09		24.69	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
Invoice Total-					24.69	
0253	20029	05	BOOKS&PERIODICALS SUBSCR	70162500 MARCH		
BOOKS AND PERIODICALS			E 30-01-30-09		24.69	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
Invoice Total-					24.69	
Vendor Total-					49.38	
00000 GLORIA GILBERT						
0253	20030	05	RENTAL REFUNDS	COVID-19		
RENTAL REFUNDS			R 01-35		60.00	0.00
			GEN'L GOV. - REC FEES			
Vendor Total-					60.00	
00009 HAMMOND LUMBER COMPANY						
0253	20031	05	FLAG POLE REPAIR	3097860		
FLAG POLE REPAIR			E 13-01-30-04		6.29	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
Invoice Total-					6.29	
0253	20031	05	TOWN OFFICE/LIB SHIELD	3102580 COVID		
TOWN OFFICE			E 13-14-30-04		73.07	0.00
			FACILITIES / TOWN OFFICE - SUPPLIES / OPERATING			
LIBRARY			E 13-16-35-08		73.00	0.00
			FACILITIES / LIBRARY - REPAIRS / BUILDING			
Invoice Total-					146.07	

A / P Warrant

Warrant 68

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			SOLID WASTE / WASTE - SUPPLIES / OPERATING			
Vendor Total-					25.00	
00051 ES&S ELECTION SYSTEMS & SOFTWARE						
0253	20026	05	ELECTION PROGRAMMING	1124398		
ELECTION PROGRAMMING			E 01-35-20-07		370.00	0.00
			GEN'L GOV. / ELECTIONS - SERVICES / CONTRACTED			
Vendor Total-					370.00	
00139 FIRE TECH & SAFETY						
0253	20027	05	FD EQUIPMENT	186776		
FD EQUIPMENT			E 05-05-40-04		1,330.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
Invoice Total-					1,330.00	
0253	20027	05	FD FLOW TESTING	186755		
FD FLOW TESTING			E 05-05-15-10		1,068.60	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PROFESSIONAL / FLOW TESTING			
Invoice Total-					1,068.60	
Vendor Total-					2,398.60	
00008 FULLER, GARY R.						
0253	20028	05	MILEAGE REIMBURSEMENT 146	5/4-5/8		
MILEAGE REIMBURSEMENT 146			E 01-20-20-02		64.24	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
Invoice Total-					64.24	
0253	20028	05	MILEAGE REIMBURSEMENT 128	4/27-5/1		
MILEAGE REIMBURSEMENT 128			E 01-20-20-02		56.32	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
Invoice Total-					56.32	
Vendor Total-					120.56	
00288 GALE/CENGAGE LEARNING						
0253	20029	05	BOOKS&PERIODICALS SUBSCR	70223721 APRIL		
BOOKS AND PERIODICALS			E 30-01-30-09		24.69	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
Invoice Total-					24.69	
0253	20029	05	BOOKS&PERIODICALS SUBSCR	70162500 MARCH		
BOOKS AND PERIODICALS			E 30-01-30-09		24.69	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
Invoice Total-					24.69	
Vendor Total-					49.38	
00000 GLORIA GILBERT						
0253	20030	05	RENTAL REFUNDS	COVID-19		
RENTAL REFUNDS			R 01-35		60.00	0.00
			GEN'L GOV. - REC FEES			
Vendor Total-					60.00	
00009 HAMMOND LUMBER COMPANY						
0253	20031	05	FLAG POLE REPAIR	3097860		
FLAG POLE REPAIR			E 13-01-30-04		6.29	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
Invoice Total-					6.29	
0253	20031	05	TOWN OFFICE/LIB SHIELD	3102580 COVID		
TOWN OFFICE			E 13-14-30-04		73.07	0.00
			FACILITIES / TOWN OFFICE - SUPPLIES / OPERATING			
LIBRARY			E 13-16-35-08		73.00	0.00
			FACILITIES / LIBRARY - REPAIRS / BUILDING			
Invoice Total-					146.07	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					152.36	
00435 IMAGE TREND, INC						
0253	20032	05	FD EMS SUPP MEMBERSHIP	121405		
FIRE DEPT. MEMBERSHIP			E 05-05-14-07		175.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
Vendor Total-					175.00	
00345 INDUSTRIAL PROTECTION SERVICES LLC						
0253	20033	05	FD EMS SUPP MEMBERSHIP	163665-00		
FIRE DEPT. MEMBERSHIP			E 05-05-14-07		125.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
Vendor Total-					125.00	
00267 IRVING OIL CORPORATION						
0253	20034	05	FACILITY TRUCK FUEL	33424770		
FACILITY TRUCK FUEL			E 13-01-30-01		212.11	0.00
			FACILITIES / GENERAL - SUPPLIES / POSTAGE			
Invoice Total-					212.11	
0253	20034	05	FUEL ONE TON	33424768		
FUEL ONE TON			E 13-01-30-02		86.81	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
Invoice Total-					86.81	
0253	20034	05	FD TRUCK FUEL	33424766		
FD TRUCK FUEL			E 05-05-30-02		400.69	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			
Invoice Total-					400.69	
Vendor Total-					699.61	
00638 LEAF						
0253	20035	05	COPIER CONTRACT	10595151		
COPIER CONTRACT			E 01-10-20-14		127.04	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
Vendor Total-					127.04	
00031 LUCAS, STEPHEN K.						
0253	20036	05	ROAD STRIPING	5447		
ROAD STRIPING			E 10-01-20-07		1,924.80	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
Vendor Total-					1,924.80	
00002 MAINE MUNICIPAL ASSOCIATION						
0253	20037	05	UNEMPLOYMENT INSURANCE	INV00180043		
UNEMPLOYMENT INSURANCE			E 23-20-99-99		986.32	0.00
			INSURANCE / UNEMPLOYMENT - EXPENSE / EXPENSE			
Vendor Total-					986.32	
00015 MAINE PAPER & JANITORIAL PRODUCTS						
0253	20038	05	FACE MASK COVID 19	274841		
FACE MASK COVID 19			E 01-15-30-03		225.50	0.00
			GEN'L GOV. / MANAGER - SUPPLIES / OFFICE			
Vendor Total-					225.50	
00582 MAINE TECHNOLOGY GROUP						
0253	20039	05	IT SERVICES MAY	23663		
IT SERVICES MAY			E 01-10-15-03		992.00	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
Vendor Total-					992.00	
00552 MITCHELL, CHERYL						

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0253	20040	05	MILEAGE REIMBURSEMENT 82	2/22-3/3/2020		
MILEAGE REIMBURSEMENT 82			E 01-10-20-02		36.08	0.00
			GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI			
			Vendor Total-		36.08	
00182 PIKE INDUSTRIES, INC.						
0253	20041	05	COLD PATCH	1072573		
COLD PATCH			E 10-01-30-04		276.00	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Vendor Total-		276.00	
00676 PINE TREE WASTE						
0253	20042	05	TOWN GARAGE TOILET	952774		
TOWN GARAGE TOILET			E 13-04-20-06		75.00	0.00
			FACILITIES / GARAGE - SERVICES / RENTALS			
			Vendor Total-		75.00	
00040 POWER EQUIPMENT PLUS						
0253	20043	05	2019 POALRIS TIRES	99212077		
2019 POALRIS TIRES			E 05-05-35-04		85.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
			Invoice Total-		85.00	
0253	20043	05	NEW CHAIN FOR FD	99212082		
FD OPERATING SUPPLIES			E 13-06-35-08		19.95	0.00
			FACILITIES / FD:LAKES - REPAIRS / BUILDING			
			Invoice Total-		19.95	
0253	20043	05	SHEAR BOLT SNOW BLOWER	99211366		
KIT SHEAR BOLT			E 13-01-30-04		49.90	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Invoice Total-		49.90	
0253	20043	05	FIRE DEPT. MISC SUPPL	99212034		
FIRE DEPT. OPERATING			E 05-05-30-04		167.78	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING			
			Invoice Total-		167.78	
			Vendor Total-		322.63	
00000 RACHEL ROY						
0253	20044	05	REC RENTAL REFUND	COVID 19		
REC RENTAL REFUND			R 01-35		650.00	0.00
			GEN'L GOV. - REC FEES			
			Vendor Total-		650.00	
00003 REGISTRY OF DEEDS						
0253	20045	05	5 LIEN DISCHARGES	05/20/2020		
5 LIEN DISCHARGES			E 01-10-47-02		95.00	0.00
			GEN'L GOV. / ADMIN - FEES / FILING			
			Vendor Total-		95.00	
00385 RJD APPRAISAL						
0253	20046	05	ASSESSING SERVICE	MAY 2020		
ASSESSING SERVICE			E 01-10-15-04		2,125.00	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / ASSESSING			
			Vendor Total-		2,125.00	
00000 SAMANTHA HANSON						
0253	20047	05	READING SUPPLEMENTAL	6643437		
READING SUPPLEMENTAL			E 62-01-99-99		200.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			Vendor Total-		200.00	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00612 SPECTRUM ENTERPRISE						
0253	20048	05	TOWN OFFICE INTERNET		084051401050120	
TOWN OFFICE INTERNET			E 01-10-20-01		123.88	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Vendor Total-		123.88	
00000 STACEY ZACK						
0253	20049	05	REC RENTAL REFUND		COVID 19	
REC RENTAL REFUND			R 01-35		125.00	0.00
			GEN'L GOV. - REC FEES			
			Vendor Total-		125.00	
00278 TOWN OF BELGRADE						
0253	20050	05	PEN HOLDERS COVID 19		5/13/2020	
PEN HOLDERS COVID 19			E 01-10-30-04		12.66	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
			Vendor Total-		12.66	
00048 TREASURER, STATE OF MAINE						
0253	20051	05	PLUMBING PERMITS		3854	
PLUMBING PERMITS			G 1-211-00		62.50	0.00
			GEN'L FUND / PLUMB. PERM.			
WATER QUALITY SURCHARGE			G 1-211-01		15.00	0.00
			GEN'L FUND / WATER QUALIT			
			Invoice Total-		77.50	
0253	20051	05	PLUMBING PERMITS			
PLUMBING PERMITS			G 1-211-00		292.50	0.00
			GEN'L FUND / PLUMB. PERM.			
WATER QUALITY SURCHARGE			G 1-211-01		45.00	0.00
			GEN'L FUND / WATER QUALIT			
			Invoice Total-		337.50	
0253	20051	05	credit towards plumbing		check 19700	
Credit Memo			G 1-602-00		-15.00	0.00
			GEN'L FUND / CREDIT MEMOS			
			Invoice Total-		-15.00	
			Vendor Total-		400.00	
00242 TREASURER, STATE OF MAINE						
0253	20052	05	CFAS WATER TEST		I0077412	
CFAS WATER TEST			E 13-02-20-08		20.00	0.00
			FACILITIES / CFAS - SERVICES / WATER QUALTY			
			Vendor Total-		20.00	
00667 TRI POND VARIETY						
0253	20053	05	FACILITY FUEL		110690048	
FACILITY FUEL			E 13-01-20-02		51.89	0.00
			FACILITIES / GENERAL - SERVICES / TRANSPORTATI			
			Vendor Total-		51.89	
00699 TRISHA DAVIS						
0253	20054	05	ACO MILEAGE REIMBURSE 297		3/7-4/4/2020	
ACO MILEAGE REIMBURSE 297			E 05-30-20-02		130.68	0.00
			PUBLIC SAFTY / ACO - SERVICES / TRANSPORTATI			
			Vendor Total-		130.68	
00265 UNITED STATES CELLULAR						
0253	20055	05	COMMUNICATIONS		0370911823	
FACILITY/CEMETERY			E 13-01-20-01		30.00	0.00
			FACILITIES / GENERAL - SERVICES / COMMUNICATIO			
FIRE DEPARTMENT			E 05-05-20-01		30.00	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
TRANSFER STATION			PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUNICATIO E 15-05-20-01		30.00	0.00
TOWN MANAGER			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO E 01-15-20-01		54.23	0.00
			GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO			
			Vendor Total-		144.23	
00295 WARREN AUTOMOTIVE						
0253	20056	05	2016 F250 TIRES E 13-01-35-02	05/04/2020	87.00	0.00
2016 F250 TIRES			FACILITIES / GENERAL - REPAIRS / FM TRUCK			
			Vendor Total-		87.00	
00013 WASTE MANAGEMENT OF						
0253	20057	05	TS DEMO WASTE E 15-05-20-07	2026829-2080-8	1,892.30	0.00
TS DEMO WASTE			SOLID WASTE / WASTE - SERVICES / CONTRACTED			
			Invoice Total-		1,892.30	
0253	20057	05	TS COMPACTOR E 15-05-20-07	2026828-2080-0	8,363.95	0.00
TS COMPACTOR			SOLID WASTE / WASTE - SERVICES / CONTRACTED			
			Invoice Total-		8,363.95	
			Vendor Total-		10,256.25	
00160 WHITE SIGN						
0253	20058	05	STREET SIGN E 10-01-30-04	IVC107904	30.84	0.00
STREET SIGN			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Vendor Total-		30.84	
			Prepaid Total-		0.00	
			Current Total-		30,839.30	
			EFT Total-		0.00	
			Warrant Total-		30,839.30	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MICHAEL BARRETT, SELECTPERSON, CHAIRPERSON _____
 RICHARD W. DAMREN, JR., _____
 MELANIE JEWELL, SELECTPERSON _____
 ERNST MERCKENS, SELECTPERSON, V. CHAIR _____
 KATHLEEN WALL, SELECTPERSON _____
 M. ANTHONY WILSON, TOWN MANAGER _____

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 19, 2020
Re: Town Manager's report

Under an executive order the governor issued last week, tax collectors have the authority (but not the obligation) to delay initiating the **property tax lien process** for delinquent taxes committed in 2019. Tax collectors may delay sending the 30-day demand notice, required prior to filing a lien certificate, until 60 days after the end of the state of emergency. Unless the governor extends the state of emergency, this will not impact us. Tax Collector Nick Poole plans on proceeding as he normally does, noting that many of the people who undergo this process do so on a recurring annual basis.

At last week's special Selectboard meeting, I offered to propose times and dates for a series of three **public hearings** in advance of the July 14 Town election. In keeping with the Board's wishes that those be on different days of the week and at different times of day to allow for maximum participation, I would propose:

- 6:30 p.m. Wednesday, May 27.
- 3 p.m. Saturday, June 13.
- Noon Thursday, July 9.

The two local postal carriers who pulled the truck driver from the fiery explosion near the Belgrade post office in January 2019 have been awarded the **Carnegie Medal for heroism**. The Selectboard chair has proposed we recognize those gentlemen publicly with a proclamation at the Village Green. At the same time, we could present the board of the Belgrade/Rome Special Needs **Food Pantry** with the **proclamation** you recently approved. Would you like to do that on the morning of Saturday, June 6?

At its last meeting, the Board agreed to pursue water line improvements at Pine Grove Cemetery, funding those projects with capital reserves meant for cemetery projects. As a reminder, MMA Legal recently advised that capital reserves may not be used for operating expenses (or any other purpose) without first obtaining the approval of the voters. That being the case, we want to confirm the Board's

interest on whether we should reissue the **Transfer Station repaving RFP**, a project that would be funded with Solid Waste capital reserves.