

TOWN OF BELGRADE  
**Meeting Agenda**  
BOARD OF SELECTPERSONS  
MARCH 4, 2024 / REGULAR MEETING 6:30 P.M.  
BELGRADE TOWN OFFICE

*This meeting will be conducted in person. The public may also view the meeting  
and participate online at <https://us02web.zoom.us/j/81131427984>*

**Call to Order and Pledge of Allegiance**

**Establish quorum.**

***Open Meeting***

- 1. Public Comment**
- 2. Review and approve minutes of February 20, 2024**
- 3. UNFINISHED BUSINESS**
  - A. Lakes and Natural Resources Committee Request
- 4. NEW BUSINESS**
  - A. Maine Safety and Health Award for Public Employers (SHAPE) Presentation
  - B. Appointments, Resignations
  - C. Review Annual Town Meeting Warrant with Moderator Christian Bishop
  - D. Spirit of America Awards
  - E. Request for Proposals (RFP) Pest Services
  - F. Abatement 2023-18 to correct the value of the buildings
  - G. Animal Control Officer Request
- 5. OTHER BUSINESS**
- 6. WARRANTS**
- 7. TOWN MANAGER REPORT**
- 8. EXECUTIVE SESSION 1 M.R.S.A. §405(6)A – personnel matter, if needed.**

# Memo

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## Minutes

Review and approve minutes of February 20, 2024.

TOWN OF BELGRADE

# Meeting Minutes

BOARD OF SELECTPERSONS

FEBRUARY 20, 2024 / REGULAR MEETING 6:30 P.M.

BELGRADE TOWN OFFICE

*This meeting was conducted in person. The public may also view the meeting*

at <https://youtu.be/c-U12bKn2tc>

**Present:** Chair Barbara Allen, Vice Chair Carol Johnson, Selectperson Daniel Newman, Selectperson Peter Rushton, Town Manager Lorna Dee Nichols, Andrew Dallas, Kimberly Dallas, Jeff Worthing, Bruce Galouch, Tom Dowd, Pat Donahue, Dianne Dowd, Mike Harrington, Matti Bradley, Sharon Nadeau.

**Remote participants:** Selectperson Melanie Jewell, Paul Feinberg, Dee Cooke, Dan MacGlashing, Nicholas Alexander, Paul David, Richard Bourne, Mary Vogel, Steve Tegtmeier, Katherine Tagtmeier, Tim Pearson, Paul Thompson, Lenny Reich, Doris Mathias, Cory Alexander.

**Call to Order and Pledge of Allegiance at 6:32 p.m. by Chair Barbara Allen.**

**Quorum established.**

## ***Open Meeting***

### **Public Comment**

Tom Dowd inquired about 140 Point Road and the Guptill Road residence – both of which were recently raided by law enforcement as grow houses. Are there any liens on the properties and have occupancy permits been pulled?

### **Review and approve minutes of February 6, 2024 and February 13, 2024**

**Motion to accept minutes of February 6 as presented by Chair Barbara Allen, seconded by Selectperson Peter Rushton, vote 5-0.**

**Motion to accept minutes of February 13 as presented by Vice Chair Carol Johnson, seconded by Selectperson Peter Rushton, vote 5-0.**

## **UNFINISHED BUSINESS**

### ***Consideration of setting up an ad hoc committee to review ordinances, short-term rentals***

The Board discussed what the committee might look like in terms of membership and goals, along with a suggested list of potential members such as: Code Enforcement Officer, Planning Board member, Selectboard member, Lakes and Natural Resources Committee member, Comprehensive Plan Committee member, two community members, someone from 7 Lakes Alliance or a lake association – someone who is Lake Smart certified and one local realtor.

The Board agreed the focus should be on Shoreland Zone ordinance, short term rentals and to protect our wetlands.

Selectboard members will each send a list of what they envision the committee to focus on to the Town Manager to compile; this will be taken up at the first meeting in April of the Selectboard.

**Motion to establish an ad hoc committee by Selectperson Melanie Jewell, seconded by Vice Chair Carol Johnson, vote 5-0.**

**Motion by Selectperson Melanie Jewell to set the charge(s) of the committee at the first meeting of the Selectboard in April, 2024, seconded by Selectperson Peter Rushton, vote 4-1 (Carol Johnson opposed).**

*Kenneth Workman Field trees – update*

**Motion by Selectperson Melanie Jewell to use funds from the Hazardous Trees Reserve account for the town's portion of work to remove the trees and to plant new ones, with any overage to come out of the regular Recreation Reserve account, seconded by Vice Chair Carol Johnson, vote 5-0.**

*Approve Town Meeting Warrant, ordinances (attested copies)*

**Motion by Selectperson Melanie Jewell to approve the town meeting warrant, seconded by Vice Chair Carol Johnson, vote 5-0.**

## **NEW BUSINESS**

*Monthly Committee Presentation: Dianne Dowd, Town Historian*

Town Historian Dianne Dowd gave an overview of activities of the Historical Society: historical books have sold over 300 copies and additional books are available for purchase; collaboration with the library and 7 Lakes Alliance on different projects; renovations are complete at the History House; hope to add a heat pump to the building in 2024; provide a port-a-pottie in time for Memorial Day; add a double sided sign similar to the size of the 'Welcome to Belgrade' signs; donations are stored at the Dalton property garage.

*Lynn Matson, Village Green Historical Signage, parking lot update*

Lynn Matson gave an update on the Village Green historical panel and presented a color copy of the panel for the Board to review. This panel will be placed on a stainless-steel pole and installed at no cost to the Town.

**Motion to accept the historical panel and installation, seconded by Selectperson Peter Rushton, vote 5-0.**

Trees have been marked for removal at the site of the new parking lot, All Seasons will remove; Friends of Belgrade Lakes Village's contractor will remove the storage buildings and construction of the new parking area will begin as weather permits in the spring. FOBLV has received an estimate for tree removal which needs to be adjusted; a new estimate will be provided to the Board at a future meeting.

*Comprehensive Plan Implementation Oversight Committee presentation*

Committee Chair Anthony Wilson shared what has been accomplished from the 2014 plan and the need for community involvement as well as from the Board of Selectperson and other town officials as work continues on updating the plan.

The Comprehensive Plan "drives the bus" for Belgrade, but it only goes where the community tells it to go. The committee meets the third Wednesday of the month at 5:30 p.m. at the Town Office.

*Appointments/Resignations*

**Motion by Chair Barbara Allen to appoint Dan Ceglinski to the Comprehensive Plan Committee, seconded by Vice Chair Carol Johnson, vote 5-0.**

**Motion by Chair Barbara Allen to appoint Tanya Athanus to the Lakes and Natural Resources Committee, seconded by Vice Chair Carol Johnson, vote 5-0.**

**Motion to appoint ballot clerks Cheryl Cook, Judy Johnson, Frank Haggan, Joan Mackenzie, Regina Coppens and Kelly Webster by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.**

*TAN Bids*

**Motion by Chair Barbara Allen to award the Tax Anticipation Note bid to Camden National Bank at the rate of 5.51%, seconded by Vice Chair Carol Johnson, vote 5-0.**



Consideration to move March 5 meeting to March 4 or 6

**Motion to move the March 5 meeting to 6:30 p.m. on March 4 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.**

#### **OTHER BUSINESS**

**Motion to close the Transfer Station on March 16 at 12 noon to allow employees to attend Annual Town Meeting by Selectperson Daniel Newman, seconded by Selectperson Melanie Jewell, vote 5-0.**

#### **WARRANTS**

Payroll Warrant 20     \$20,294.63

**Motion to approve warrant 20 in the amount of \$20,294.63 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.**

BMV Warrant 21        \$17,812.27

**Motion to approve warrant 21 in the amount of \$17,812.27 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.**

AP Warrant 22         \$70,130.71

**Motion to approve warrant 22 in the amount of \$70,130.71 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 4-0, 1 absent (Melanie Jewell).**

Payroll Warrant 23     \$20,096.56

**Motion to approve warrant 23 in the amount of \$20,096.56 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 4-0, 1 absent (Melanie Jewell).**

BMV Warrant 24        \$3,066.80

**Motion to approve warrant 24 in the amount of \$3,066.80 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.**

#### **TOWN MANAGER REPORT**

The Comprehensive Plan Committee will meet this week, February 21.

The Fire Department RFP as approved at the February 6 meeting of the Selectboard went out to 14 different potential bidders.

The Audit Services RFP as approved at the February 6 meeting of the Selectboard went out to 9 different potential bidders.

I attended the Selectboard Candidate Forum Monday, February 12.

Maine Department of Transportation is getting pricing for speed signs that could be placed south of the Town Office and north of Christy's. They will not pay for and install them, but would approve them if the Town would like to purchase, install and maintain. The cost for two signs would be an estimated \$2602 unit cost, shipping of \$250 each and software to run \$900 each. That puts the estimated cost of 2 units at \$7,500 +/-, plus installation.

We had a site visit for water quality at the Center for All Seasons on February 12:

- They are switching testing from one test per week to two (they gave no reason) so every Monday and Thursday;
- Bruce will be replacing the pressure tank;
- The well cover under the sidewalk in the front will get cleaned and painted this summer;
- the chlorination test was great.

We should begin thinking about setting a Summer Residents meeting date.

Christian Bishop will be meeting with you to review the town meeting warrant, originally thinking the March 5 meeting would work. That is primary voting day, the Board may want to consider moving the March 5 meeting to March 4 instead.

March 5, the State of Maine will be making a presentation for the SHAPE program to Belgrade Fire and Rescue (unless you move the meeting to the 4th or 6th).

CISA has issued their reports for both the Town Office and Center for All Seasons locations. Those confidential reports were provided to you for review (and hard copies provided at the February 20 meeting). We should address some of the items mentioned in the upcoming months.

Belgrade Fire and Rescue will be hosting Super Sunday again this year on March 10 for mandatory safety training of all employees. Training will begin at 8:00 a.m. at the Lakes fire station.

RSU 18 Superintendent will tentatively be at your April 16 meeting to go over the budget and answer questions from the Board.

We are checking into the cost to send out postcards to residents who may have unregistered dogs.

The Transfer Station committee will meet February 21, moved from the 12th due to the Candidate Forum.

The Lakes and Natural Resources Committee will meet again this month to begin discussion on water quality in our lakes, they have scheduled this meeting for February 27 at 3:30 p.m.

Attended Health officer training – continuing ed last week.

Rec keys – it has become increasingly difficult to multi-task being short-staffed in the front office to follow up and keep track of recreation rental keys. The front office has asked to give this responsibility back to recreation department, which also makes it easier for those renting as they can do everything in one place.

Absentee ballots for Annual Town meeting referendum questions are now available.

We received \$50,735.15 of tax stabilization reimbursement and are awaiting the remainder due of \$39,863.33.

Ken and I met with Pete from Waste Management this morning to discuss the current contract which expires June 30 of this year. The transfer station committee is reviewing the previous RFP

We are requesting the Transfer Station be closed Saturday, March 16 so that employees may attend town meeting.

## **EXECUTIVE SESSION**

**Motion to exit regular session at 8:37 p.m. by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 4-0 (1 absent).**

**Motion to enter executive session pursuant to 1 M.R.S.A. §405(6)A – personnel matter at 8:37 p.m. by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 4-0 (1 absent).**

**Motion to exit executive session at 10:03 p.m. by Vice Chair Carol Johnson, seconded by Selectperson Peter Rushton, vote 5-0.**

**Motion to enter regular session at 10:03 p.m. by Vice Chair Carol Johnson, seconded by Selectperson Peter Rushton, vote 5-0.**

**Action taken: The Board agreed to engage a third-party investigator regarding a complaint.**

**Motion to adjourn at 10:03 p.m. by Vice Chair Carol Johnson, seconded by Selectperson Peter Rushton.**

draft

# Memo

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## **Lakes and Natural Resources Committee Request**

Our Lakes and Natural Resources Committee has requested the Board consider allowing the committee to proceed with reviewing the Shoreland Zoning Ordinance to identify ways in which it can be strengthened and more equitably enforced. Members of the committee will be present to participate in this discussion with the Board.

Date: 28 February 2024

From: Pat Donahue, Chair  
Lakes & Natural Resources Committee

To: Belgrade Selectboard

Ré: Consideration of Belgrade's Shoreland Zoning Ordinance

The Lakes & Natural Resources Committee met yesterday with Belgrade Code Enforcement Officer Hans Rasmussen to begin going over ways our Shoreland Zoning Ordinance can be strengthened and more equitably enforced. The Ordinance, as you may know, is about 90 pages long and has had only minor amendments since it was adopted by a Town vote in 1991. Working on it is going to be a substantial and intensive undertaking.

I know that at the last Selectboard meeting, you chose to wait until early April to charge *ad hoc* committees to look into issues related to short-term rentals and concerns about land use in the shoreland zone. However, based on the email I sent to the Town Manager last week setting out the Lakes & Natural Resources Committee's abilities and preparedness to take on the latter task, I would like to request that you allow us to proceed with this work. We currently have another meeting scheduled for March 12<sup>th</sup> and, if you approve, will continue to work on finding appropriate ways to strengthen the Shoreland Zoning Ordinance to help preserve Belgrade's most important natural resource, its lakes.

Thank you for considering this request.

# Memo

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## **SHAPE presentation**

A representative from the State of Maine will be present to recognize the Town of Belgrade Fire & Rescue Department for qualifying this year into the SHAPE program (Safety & Health Award for Public Employers).

Our Fire and Rescue Department now joins the Transfer Station in being recognized for exemplary safety and health management systems as part of the SHAPE program.

# Safety & Health Award for Public Employers (SHAPE)

**Defer Scheduled Safety Inspections and Have Your Workplace Recognized for Excellence in Safety and Health Management!**



The Safety and Health Award for Public Employers (SHAPE) recognizes public sector employers who maintain an exemplary safety and health management system. Acceptance into SHAPE by the Maine Department of Labor, Bureau of Labor Standards is an achievement that distinguishes your organization as a model for workplace safety and health. Upon receiving SHAPE recognition, your worksite will be exempt from programmed inspections during the period your SHAPE certification is valid.

## **To Participate in SHAPE, You Must:**

1. Request a consultation visit that involves a complete hazard identification survey;
2. Involve employees in the consultation process;
3. Correct all hazards identified by the consultant;
4. Implement and maintain a safety and health management system that, at a minimum, addressess the Self-Assessment Form Guidelines;
5. Lower your company's Lost Workday Injury and Illness Rate (LWDII) and Total Recordable Case Rate (TRCR) below the state average; and
6. Agree to notify the Workplace Safety and Health Division prior to making any changes in the working conditions or introducing new hazards into the workplace.

## **SHAPE Certification and Inspection Exemption**

After you satisfy all SHAPE requirements, the Workplace Safety & Health Division Program Manager may recommend your worksite for final SHAPE approval and

certification. The Division will formally recognize your worksite at a SHAPE awards ceremony.

### **Start Now!**

Develop a self-sustaining health and safety management system and participate in SHAPE. It's a win-win proposition. For more information, contact **SafetyWorks!** toll-free at 1-877-SAFE-345 (1-877-7233-345). (e-mail: [general.bls-safetyworks@maine.gov](mailto:general.bls-safetyworks@maine.gov))



# Memo

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## **Appointments/Resignations**

Andrew McDowell – Appointment to Board of Parks & Recreation

# TOWN OF BELGRADE



## Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- |  |   |
|--|---|
| <input type="checkbox"/> Planning Board            | <input checked="" type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals          | <input type="checkbox"/> Board of Assessment & Review           |
| <input type="checkbox"/> Dams Committee            | <input type="checkbox"/> Transfer Station & Recycling Com.      |
| <input type="checkbox"/> Cemetery Committee        | <input type="checkbox"/> Budget Committee                       |
| <input type="checkbox"/> Library Trustee           | <input type="checkbox"/> Tree Committee                         |
| <input type="checkbox"/> Long Range Planning Com.  | <input type="checkbox"/> Comprehensive Plan Review Committee    |
| <input type="checkbox"/> Senior Resource Committee |   |
| Other _____  |   |

If this is a re-appointment please state the number of years you have served \_\_\_\_\_

Name Andrew McDowell  
 Address [REDACTED]  
 Phone # (Home) [REDACTED] (Work) \_\_\_\_\_ Email: \_\_\_\_\_  
 Place of Employment Deerfoot Inn  
 Education & Experience B.S. Education; M.S. Education; M.S. Computer Technology Ed. Maine Guide - Recreation  
 Interests and Hobbies Outdoor Activities & Interests

Why do you wish to serve on a municipal board or committee?  
To help the community and serve the needs of Parks & Recreation

References

Name Jeff Lovity Phone # [REDACTED]  
 Name Steve Toll Phone # [REDACTED]

Please Return to: Town Manager  
 Town of Belgrade  
 990 Augusta Road  
 Belgrade, ME 04917

I understand that as a committee member, I will be required to read the Town of Belgrade Anti-Harassment and Discrimination Policy. Please check the box (Required)

# Memo

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## **Annual Town Meeting warrant review with moderator**

Town Meeting moderator Christian Bishop will be present to review the upcoming town meeting warrant with the Board. A copy of the final warrant is included.

**TOWN OF BELGRADE**  
**STATE OF MAINE Kennebec, S.S.**

To Jeremy Damren, of the Town of Belgrade, in the said County and State:

Greetings: In the name of the State, you are hereby required to notify and warn inhabitants of the Town of Belgrade, qualified to vote in Town affairs, to assemble at the Center For All Seasons, in said Town, Friday, March 15, 2024, at 7:45 a.m. to elect a Moderator to preside at said meeting, to elect Town Officers for the ensuing year(s) and to vote by secret ballot on Articles 2 to 8. Polls are to be open from 8:00 a.m. to 8:00 p.m.

The inhabitants of the Town of Belgrade, qualified to vote in the Town affairs, are hereby also warned to assemble at the Belgrade Community Center for All Seasons, on Saturday, March 16, 2024, at 1:00 p.m., to act on Article 9 to the end of the warrant.

**ARTICLE 1**

To elect a Moderator to preside at said meeting.

**ARTICLE 2**

To elect Town Officers for the ensuing years:

Two Selectpersons to three-year terms (Expire 2027)

**ARTICLE 3**

Shall the Town vote to raise and appropriate from taxation \$1,138 for the Sexual Assault Crisis and Support Center?

<b>2023</b>	<b>2024</b>
<u>Actual</u>	<u>request</u>
<b>\$1,138.00</b>	<b>\$1,138.00</b>

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
<i>Budget Committee recommendation:</i>	YES	3	NO	1	ABSENT	2

**ARTICLE 4**

Shall the town vote to raise and appropriate from taxation \$60,000 for Lake Protection, to be disbursed to the following lake associations in fiscal year 2024, as follows:

	<b>2023</b>	<b>2024</b>
	<u>Actual</u>	<u>request</u>
Belgrade Lakes Association <i>(Great Pond milfoil removal)</i>	\$24,000.00	\$24,000.00
Friends of Messalonskee <i>(Belgrade Stream milfoil removal)</i>	\$19,650.00	\$19,650.00
7 Lakes Alliance <i>(Courtesy boat inspection, Youth Conservation Corps)</i>	\$12,600.00	\$12,600.00
McGrath-Salmon Lake Association <i>(Courtesy boat inspection, Youth Conservation Corps, Port-O-Let)</i>	<u>\$ 3,750.00</u>	<u>\$ 3,750.00</u>
<b>TOTAL</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>
<b>Funding from property taxes</b>	<b>\$60,000.00</b>	<b>\$60,000.00</b>

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
<i>Budget Committee recommendation:</i>	YES	3	NO	1	ABSENT	2

**ARTICLE 5**

Shall the Town vote to raise and appropriate from taxation \$1,562.40 to help fund Spectrum Generations for Belgrade residents?

<b>2023</b>	<b>2024</b>
<u>Actual</u>	<u>request</u>
<b>\$1,488.00</b>	<b>\$1,562.40</b>

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
<i>Budget Committee recommendation:</i>	YES	3	NO	1	ABSENT	2

**ARTICLE 6**

Shall the Town vote to raise and appropriate from taxation \$1,500 to help fund Hospice Volunteers of Waterville Area, which provides services to the residents of Belgrade?

<b>2023</b>	<b>2024</b>
<u>Actual</u>	<u>request</u>
<b>\$1,500.00</b>	<b>\$1,500.00</b>

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
<i>Budget Committee recommendation:</i>	YES	4	NO	0	ABSENT	2

**ARTICLE 7**

Shall the Town vote to raise and appropriate from taxation \$350 to help fund Kennebec Behavioral Health mental health services for the uninsured and underinsured residents of Belgrade?

<b>2023</b>	<b>2024</b>
<u>Actual</u>	<u>request</u>
<b>\$0.00</b>	<b>\$350.00</b>

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
<i>Budget Committee recommendation:</i>	YES	4	NO	0	ABSENT	2

**ARTICLE 8**

To see if the town will authorize the Board of Selectpersons to convey to Belgrade's state legislators, Members of Congress, Governor, and President of the United States that the town hereby calls upon our Federal elected representatives to enact Cash Back Carbon pricing legislation to protect Maine from the costs and environmental risks of continued climate inaction. Cash-Back Carbon Pricing charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis with monthly dividend checks. The record of the vote approving this resolution shall be transmitted by written notice to the above mentioned parties by the Board of Selectpersons within 30 days of this vote.

**\*\*\*GENERAL GOVERNMENT\*\*\***

**ARTICLE 9**

Shall the Town vote to authorize the Board of Selectpersons or their designee to negotiate and the Board enter into multi-year contracts on behalf of the Town and to extend existing contracts found to be in the best interest of the Town of Belgrade?

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
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**ARTICLE 10**

To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2024 between January 1, 2025, and the date of the regular 2025 Town Meeting.
- Vote to accept all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.
- Pursuant to 36 MRSA section 506 to authorize the tax collector to accept prepayment of property taxes prior to the delivery of the tax commitment to the tax collector by the assessors without payment of interest.

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
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**ARTICLE 11**

To see if the town will set Friday, September 6, 2024, as the date 2024 property taxes are due. For taxes paid after September 6, 2024, interest will be charged at a rate equal to 1% above the per annum interest rate on the Town's tax anticipation note. Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer.

<i>Selectboard recommendation:</i>	YES	5	NO	0	ABSENT	0
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**ARTICLE 12**

To see if the town will appropriate estimated revenues in the amount of \$1,720,000 from the following sources to reduce the property tax commitment:

	<b>2023 Budget</b>	<b>2023 actual</b>	<b>2024 proposed</b>
Vehicle excise tax	\$1,000,000.00	\$1,139,405.95	\$1,000,000.00
Boat excise tax	\$ 9,996.00	\$ 11,152.00	\$ 10,000.00
Interest on Taxes	\$ 10,000.00	\$ 12,447.49	\$ 10,000.00
Agent Fees	\$ 0.00	\$ 25,761.55	\$ 25,000.00
Cable Franchise Fees	\$ 49,000.00	\$ 51,487.93	\$ 50,000.00
Homestead Exemption	\$ 216,000.00	\$ 232,867.00	\$ 225,000.00
Municipal Revenue Sharing	\$ 350,000.00	\$ 335,299.47	\$ 350,000.00
Bank Interest	\$ 20,000.00	\$ 99,502.42	\$ 50,000.00
<b>TOTAL</b>	<b>\$1,654,996.00</b>	<b>\$1,907,923.81</b>	<b>\$1,720,000.00</b>

Selectboard recommendation: YES 3 NO 0 ABSENT 2  
 Budget Committee recommendation: YES 4 NO 0 ABSENT 2

**ARTICLE 13**

To see if the town will appropriate \$9,500 from plumbing fees, \$8,000 from building permits and will raise and appropriate from taxation \$777,765, for municipal operations and administrative activities as follows:

	<b>2023 Budget</b>	<b>2023 actual</b>	<b>2024 proposed</b>
Selectboard	\$ 14,855.00	\$ 7,070.24	\$ 14,855.00
Board of Appeals	\$ 1,350.00	\$ 15.00	\$ 1,850.00
Administration	\$504,875.00	\$473,053.51	\$498,290.00
Town Manager	\$106,220.00	\$104,066.08	\$110,870.00
Code Enforcement	\$ 59,000.00	\$ 57,873.52	\$ 56,650.00
Planning Board	\$ 7,250.00	\$ 4,267.88	\$ 2,200.00
Hearings and Elections	\$ 11,950.00	\$ 9,936.85	\$ 15,450.00
Historian	\$ 500.00	\$ 500.00	\$ 600.00
Insurance	\$ 94,600.00	\$ 99,855.50	\$ 94,500.00
<b>TOTAL</b>	<b>\$800,600.00</b>	<b>\$756,638.58</b>	<b>\$795,265.00</b>

**Funding from non-property tax sources:**

Plumbing fees	\$ 8,700.00	\$11,808.75	\$ 9,500.00
Building permit fees	\$ 7,500.00	\$ 8,499.89	\$ 8,000.00
<b>TOTAL</b>	<b>\$16,200.00</b>	<b>\$20,308.64</b>	<b>\$ 17,500.00</b>

**Funding from property taxes \$784,400.00 \$777,765.00**

Selectboard recommendation: YES 3 NO 0 ABSENT 2  
 Budget Committee recommendation: YES 4 NO 0 ABSENT 2

**\*\*\*PUBLIC SAFETY\*\*\***

**ARTICLE 14**

To see if the town will appropriate \$44,980 in non-tax revenue, and raise and appropriate from taxation \$502,559 for Public Safety, for a total of \$547,539 as follows, with any unexpended balance from the Fire & Rescue Department budget lapsing into its equipment capital reserve:

	<b>2023 Budget</b>	<b>2023 actual</b>	<b>2024 proposed</b>
Emergency Mgmt. Director	\$ 500.00	\$ 500.00	\$ 500.00
Fire & Rescue Department	\$409,405.00	\$403,799.60	\$454,075.00
Municipal streetlights	\$ 1,800.00	\$ 2,227.61	\$ 1,800.00
Animal Control Officer	\$ 13,700.00	\$ 11,405.19	\$ 24,560.00
Health Officer	\$ 550.00	\$ 550.00	\$ 1,250.00
Dispatch	\$ 53,600.00	\$ 52,970.91	\$ 65,354.00
<b>TOTAL</b>	<b>\$479,555.00</b>	<b>\$471,453.31</b>	<b>\$547,539.00</b>

**Funding from non-property tax sources:**

Town of Rome contribution	\$ 32,500.00	\$32,500.00	\$ 42,240.00
Fire Dept. cost recovery revenue	\$ 11,271.00	\$11,271.00	\$ 1,240.00
Dog fees	\$ 1,500.00	\$ 1,049.00	\$ 1,500.00
<b>TOTAL</b>	<b>\$ 45,271.00</b>	<b>\$44,820.00</b>	<b>\$ 44,980.00</b>

**Funding from property taxes \$434,284.00 \$502,559.00**

Selectboard recommendation:	YES	3	NO	0	ABSENT	2
Budget Committee recommendation:	YES	4	NO	0	ABSENT	2

**\*\*\*PUBLIC WORKS\*\*\***

**ARTICLE 15**

To see if the town will appropriate \$53,920 from the Local Roads Assistance Program (LRAP) and raise and appropriate from taxation \$626,255 for Public Works, for a total of \$680,175 as follows, with any unexpended balance lapsing into the roads capital reserve:

	<b>2023 Budget</b>	<b>2023 actual</b>	<b>2024 proposed</b>
General road maintenance	\$172,275.00	\$141,373.84	\$191,175.00
Winter Maintenance contract	\$314,000.00	\$306,763.60	\$343,000.00
Fuel escalator (winter maint. Contract)	\$ 12,000.00	\$ 3,599.89	\$ 6,000.00
Sand and salt	\$140,000.00	\$145,539.68	\$140,000.00
<b>TOTAL</b>	<b>\$638,275.00</b>	<b>\$593,677.12</b>	<b>\$680,175.00</b>

**Funding from non-property tax sources:**

Local Roads Assistance Program (LRAP)	\$ 45,756.00	\$ 45,756.00	\$ 53,920.00
<b>TOTAL</b>	<b>\$ 45,756.00</b>	<b>\$ 45,756.00</b>	<b>\$ 53,920.00</b>

**Funding from property taxes \$592,519.00 \$626,255.00**

Selectboard recommendation:	YES	3	NO	0	ABSENT	2
Budget Committee recommendation:	YES	4	NO	0	ABSENT	2

**\*\*\*CEMETERIES\*\*\***

**ARTICLE 16**

To see if the Town will appropriate \$12,849.20 in income from the Cemetery portfolio, and raise and appropriate from taxation \$91,005.80, for the cost of operations and maintenance of the cemeteries as follows:

	<b>2023 Budget</b>	<b>2023 actual</b>	<b>2024 proposed</b>
Personnel	\$45,240.00	\$34,275.43	\$ 65,880.00
Education	\$ 0.00	\$ 0.00	\$ 500.00
Services	\$ 5,800.00	\$ 7,014.62	\$ 7,000.00
Supplies	\$ 4,875.00	\$ 5,339.98	\$ 9,375.00
Repairs/Maintenance	\$ 9,000.00	\$ 7,661.05	\$ 12,500.00
Capital Equipment	\$ 1,500.00	\$ 1,533.97	\$ 2,000.00
Licenses	\$ 2,250.00	\$ 4,400.00	\$ 2,250.00
Memorial Day	\$ 1,500.00	\$ 1,658.45	\$ 2,350.00
Flowers	\$ 2,000.00	\$ 1,672.94	\$ 2,000.00
<b>TOTAL</b>	<b>\$72,165.00</b>	<b>\$63,556.44</b>	<b>\$103,855.00</b>

**Funding from non-property tax sources:**

Cemetery Portfolio	\$ 8,886.26	\$11,973.19
ICS Perpetual Care	\$ 314.74	\$ 420.89
Guy A. Yeaton Cemetery Trst.	\$ 79.85	\$ 106.78
Cemetery Trust	\$ 287.40	\$ 384.34
<b>TOTAL</b>	<b>\$ 9,568.25</b>	<b>\$12,849.20</b>

**Funding from property taxes \$62,596.75 \$91,005.80**





Budget Committee recommendation: YES 4 NO 0 ABSENT 2

**\*\*\*LIBRARY\*\*\***

**ARTICLE 19**

To see if the town will appropriate \$8,524 from the library capital reserve, and raise and appropriate from taxation \$107,096 for library services as follows, with any unexpended balance lapsing into the library capital reserve:

	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b><u>Budget</u></b>	<b><u>actual</u></b>	<b><u>proposed</u></b>
Personnel	\$ 98,000.00	\$ 95,705.33	\$103,100.00
Education	\$ 200.00	\$ 0.00	\$ 500.00
Membership/Dues	\$ 125.00	\$ 0.00	\$ 125.00
Services	\$ 1,150.00	\$ 1,952.40	\$ 2,550.00
Supplies	\$ 6,100.00	\$ 4,951.05	\$ 6,150.00
Special Projects	\$ 1,500.00	\$ 1,016.11	\$ 1,500.00
Equipment	\$ 1,200.00	\$ 1,497.00	\$ 1,200.00
Licenses	<u>\$ 350.00</u>	<u>\$ 495.00</u>	<u>\$ 495.00</u>
<b>TOTAL</b>	<b>\$110,025.00</b>	<b>\$105,616.89</b>	<b>\$115,620.00</b>

**Funding from non-property tax sources:**

Library capital reserve	\$ 8,524.00	\$ 8,524.00	\$ 8,524.00
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**Funding from property taxes: \$101,501.00 \$107,096.00**

Selectboard recommendation: YES 3 NO 0 ABSENT 2

Budget Committee recommendation: YES 4 NO 0 ABSENT 2

**ARTICLE 20**

To see if the town will authorize the Board of Selectpersons to enter into a one-year contract with the Friends of the Belgrade Public Library for up to \$3,000 to be paid by the Friends to the Town for plowing and mowing services to be performed by the Town at the Library property on Depot Road.

Selectboard recommendation: YES 3 NO 0 ABSENT 2

**\*\*\*PARKS and RECREATION\*\*\***

**ARTICLE 21**

To see if the town will appropriate \$98,500 from anticipated recreation revenue, and raise and appropriate from taxation \$172,242 for recreation services, with any unexpended balance lapsing into the recreation capital reserve:

	<b>2023</b>	<b>2023</b>	<b>2024</b>
	<b><u>Budget</u></b>	<b><u>actual</u></b>	<b><u>proposed</u></b>
Personnel	\$186,000.00	\$167,618.79	\$217,837.00
Education	\$ 750.00	\$ 125.00	\$ 1,000.00
Memberships	\$ 45.00	\$ 195.00	\$ 155.00
Services	\$ 17,000.00	\$ 21,858.39	\$ 23,800.00
Supplies	\$ 5,050.00	\$ 5,942.96	\$ 5,750.00
Special Projects	\$ 8,000.00	\$ 5,884.08	\$ 18,200.00
Repairs/Maintenance	\$ 7,000.00	\$ 8,294.53	\$ 2,000.00
Equipment	<u>\$ 1,500.00</u>	<u>\$ 3,037.05</u>	<u>\$ 2,000.00</u>
<b>TOTAL</b>	<b>\$225,345.00</b>	<b>\$212,505.80</b>	<b>\$270,742.00</b>

**Funding from non-property tax sources:**

Rec Fees	\$ 9,000.00	\$ 8,965.00	\$ 9,000.00
Summer Camp	\$ 40,000.00	\$44,718.00	\$ 45,000.00
Rentals	\$ 5,000.00	\$10,514.00	\$ 10,000.00
Craft Show	\$ 6,500.00	\$ 6,800.00	\$ 6,500.00
After School Program	<u>\$ 8,500.00</u>	<u>\$22,862.00</u>	<u>\$ 28,000.00</u>
<b>TOTAL</b>	<b>\$ 69,000.00</b>	<b>\$93,859.00</b>	<b>\$ 98,500.00</b>

**Funding from property taxes \$157,045.00 \$172,242.00**





\*To make available to the Principal of Belgrade Central School the interest, in the amount of \$368.55, from the Robert A. Guptill Historical Fund for the promotion and association of history.

\*Authorize use of the Don C. Stevens Fund for the Public Schools of Belgrade income in the amount of \$17,939.08 to benefit the public schools of Belgrade.

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
<i>Budget Committee recommendation:</i>	YES	4	NO	0	ABSENT	2

**\*\*\*ADDITIONAL ARTICLES\*\*\***

**ARTICLE 31**

To see if the town will authorize the Selectboard to use money from the undesignated fund to maintain operations at 2023 levels should the voters reject a departmental budget under this warrant, until such time as the voters approve a revised budget for the department(s) at a special town meeting.

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
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**ARTICLE 32**

Shall the Town vote to move \$150,000 from undesignated funds to the Recreation Reserve account for the purpose of a future purchase of waterfront and/or outdoor recreational options in North Belgrade?

<i>Selectboard recommendation:</i>	YES	3	NO	0	ABSENT	2
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**ARTICLE 33**

To see if the Town agrees to add coverage under Regular Plan AC for its full-time general government employees and appointed officials effective April 1, 2024. The Town will allow general government employees and appointed officials who join effective April 1, 2024 to purchase credit for past employment with the Town (prior service). The Town will share in the purchase of prior service credit for these employees based on the original cost provided to employees by MainePERS if the employee completes the purchase of their portion of the cost by March 31, 2026 or the date they terminate employment with the Town, whichever is sooner. If the original cost provided by MainePERS is not paid in full within 30 days from the date the Town and the employee are billed by MainePERS, the Town is responsible for any interest that accrues on the total unpaid balance up through day 59. Employees are responsible for any interest that accrues on the total unpaid balance from day 60 forward. The Town will not share in the purchase of prior service for any eligible employee who has not completed the purchase of their portion of the original cost for their prior service by March 31, 2026, or by the date they terminate employment with the Town, whichever is sooner. The Town authorizes and directs the Select Board to determine how much the Town will contribute toward the purchase of each eligible employee's prior service at its next meeting and directs the Select Board to provide that information to each eligible employee and to MainePERS by the end of the business day immediately following that meeting. The Town will continue to provide Special Plan 3C to its full-time firefighters and emergency medical services employees. The limited period open enrollment provision the Town adopted upon joining MainePERS will apply to all MainePERS-eligible employees. All other employees, including elected officials, are excluded from participation at this time. The Town of Belgrade authorizes the Board of Selectpersons to sign the amended agreement between the Town and Maine Public Employees Retirement System.

<i>Selectboard recommendation:</i>	YES	5	NO	0	ABSENT	0
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**ARTICLE 34**

Shall the Town create a special reserve fund for the purpose of funding the Town's share in the purchase of prior service credit for employees' past employment with the Town under MainePERS pursuant to Article 33, appropriate \$162,000 to be transferred to the fund from the undesignated account, authorize the Selectboard to expend funds for this purpose as it deems appropriate, and let the unexpended balance of this fund fall to the undesignated account after March 31, 2026?

<i>Selectboard recommendation:</i>	YES	5	NO	0	ABSENT	0
<i>Budget committee recommendation:</i>	YES	4	NO	0	ABSENT	2

**ARTICLE 35**

To see if the Town will vote to repeal the following perpetuity article as the Boy Scouts / Girl Scouts no longer exist in Belgrade and the article is no longer applicable:

2010, Article 52: To see if the Town will continue to allow Troop #453, Belgrade Boy Scouts of America and Belgrade Girl Scouts to promote recycling, by bundling used newsprint for shipment on Town property, and to authorize the payment from these revenues to Boy Scout Troop #453 and Belgrade Girl Scouts, in support of their programs and activities. To the extent that any such bundling and shipping is done in collaboration with other Town recycling efforts, Troop #453 and Belgrade Girl Scouts shall compensate the Town for its pro rata share of related expenses. This article will remain in effect, until changed by a vote of a future town meeting.

Selectboard recommendation: YES 3 NO 0 ABSENT 2

**ARTICLE 36**

To see if the Town will vote to repeal Article 52, adopted as a perpetuity article in 2020;

**2020, Article 52:** To see if the Town will vote to refund excess motor vehicle excise tax credits to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.

And vote to approve the following:

To see if the Town will vote to refund excess motor vehicle excise tax credits paid to the Town of Belgrade to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.

**ARTICLE 37**

Shall the Town vote to establish a non-lapsing Benefit Reserve Account for the purpose of paying accrued benefits when employment is terminated with the Town, appropriate \$31,000 to be transferred to the account from the undesignated account and authorize the Selectboard to expend funds for this purpose as it deems appropriate?

Selectboard recommendation: YES 5 NO 0 ABSENT 0  
Budget Committee recommendation: YES 4 NO 0 ABSENT 2

**ARTICLE 38**

Shall the Town approve amendments to the Town's Cemetery ordinance, which was last amended in 2023?

Selectboard recommendation: YES 5 NO 0 ABSENT 0

**ARTICLE 39**

Shall an ordinance entitled "Town of Belgrade Ordinance Prohibiting Loitering and Camping In and On Public Streets, Public Places, or Municipal Buildings" be enacted?

Selectboard recommendation: YES 5 NO 0 ABSENT 0

Given under our hands at Belgrade, Maine in the County of Kennebec, and the State of Maine, this \_\_\_\_ day of February in the year of our Lord Two Thousand Twenty-Four.

Dated: \_\_\_\_\_

Municipal Officers:

\_\_\_\_\_  
Barbara Allen, Chair Selectperson

\_\_\_\_\_  
Carol Johnson, V. Chair Selectperson

\_\_\_\_\_  
Daniel Newman, Selectperson

\_\_\_\_\_  
Melanie Jewell, Selectperson

\_\_\_\_\_  
Peter Rushton, Selectperson

Attest: A True Copy

\_\_\_\_\_  
Mary J. Vogel

### **Public Information Officer**

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of the Town of Belgrade, county of Kennebec and State of Maine, qualified by law to vote in Town affairs, to assemble at the time and place and for the purpose within named by posting an attested copy off the within warrant in the Belgrade Town Office, Belgrade Town Library, Center For All Seasons, Belgrade Depot Post Office, Belgrade Lakes Post Office and Christy's Store, being public and conspicuous places in said Town, on the \_\_\_\_\_ day of \_\_\_\_\_, 2024 A.D., being at least seven days before the meeting.

\_\_\_\_\_  
Jeremy Damren, Public Information Officer for the Town of Belgrade, Maine 04917

# Memo

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## **Spirit of America Awards**

We have not received any nominations which were due March 1, 2024.

# Memo

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## **Pest Services request for proposals**

A draft request for proposals for pest services is attached for the Board's review and consideration.

In addition, copies of the current agreements with Modern Pest are also included for the Board's review – these cover the North Belgrade Community Center and Center for All Seasons only.

Current costs are coming in at \$84/month for NBCC and \$90/month for CFAS, reports included for your review.



TOWN OF BELGRADE  
RFP FOR  
PEST SERVICES

This Proposal Application is made for the 2024 fiscal year (January 1-December 31) by and between the Town of Belgrade, a municipal corporation existing under the laws of the State of Maine and located in the County of Kennebec, (hereafter “OWNER”) and

_____	_____
Name of Company	Contact Person
_____	
Owner & Business Address	
_____	_____
Tax I. D. Number	e-mail address
_____	_____
Business phone	Cell phone

All proposals must be in a sealed envelope marked Pest Services – Attn: Lorna Dee Nichols and be received in the Town Office at 990 Augusta Road, Belgrade, ME 04917, by noon on \_\_\_\_\_, 2023, and will be opened at that time. The Belgrade Select Board will review the proposals at their \_\_\_\_\_, regular meeting starting at 6:30 p.m.

The Town of Belgrade reserves the right to accept or reject any and all proposals with the Town’s best interest in mind. The Town of Belgrade is an EOE employer.

Please contact Lorna Dee Nichols, 495-2258 with any questions concerning the RFP.

WITNESSETH:

In consideration of the mutual covenants and conditions contained herein, the Contractor agrees as follows:

**Proposal Page**

Company	Contact Person
Tax I. D. Number	e-mail address
Business phone	Cell phone

Town Facilities:

- Town Office
- Center for All Seasons
- North Belgrade Community Center
- Transfer Station
- Facilities & Maintenance Garage
- Town Parks
- Sand/Salt Shed
- Lakes Fire Station
- North Belgrade Fire Station
- Depot Fire Station
- Cemeteries

The Contractor shall furnish labor to the Town at the following rates:

Normal Hours: \$ \_\_\_\_\_ / hour

Overtime Hours: \$ \_\_\_\_\_ / hour

Emergency Call: \$ \_\_\_\_\_ / hour

Holiday Hours: \$ \_\_\_\_\_ / hour

Define Overtime Hours: \_\_\_\_\_

Define or attach your Holiday schedule: \_\_\_\_\_

*Scope of work:*

The Town is seeking proposals from qualified Contractors for integrated pest management, extermination, and on-call services. The Contractor shall provide all supervision, labor, materials, and equipment necessary to accomplish the monitoring, management and eradication components of the pest program.

- The Contractor shall be required to perform monthly inspections of listed buildings, inspections of other locations as required, and shall be required to identify and treat pests consistent with Integrated Pest Management (IPM) principles to maintain control and to prevent infestations determined by the Town Department of Facilities Maintenance.
- Contractor shall provide on-call services as needed for pest management not included in monthly inspections. The Town will notify the Contractor when call-backs are necessary. It is expected that the Contractor shall use the most effective preventive measures that will result in a minimum number of callbacks.
- Contractor shall provide monthly updates to contract administrators via email of work performed, treatment used, locations, next steps required and treatment plans.
- The Contractor shall respond to non-emergency call-backs within one week. Requests to remove external nests of stinging insects shall require a usual response time of 24 hours but may be longer as determined by the Town. Response time for nests located inside buildings shall be within 12 hours.
- The Town reserves the right to secure services from another provider and bill the Contractor for costs exceeding the contracted rates if the Contractor cannot meet emergency response time requirements.

Contractor's proposal shall include a monthly flat rate that covers all supervision, labor, materials, equipment and treatment that includes, but not limited to pesticides, baits, gels, pastes or granular materials to perform monthly scheduled interior and exterior inspections, IMP services and extermination services.

The Contractor shall comply with IPM principles by minimizing exposure and human risk to the maximum extent practicable using currently available technology and by including, at a minimum, the following control strategies:

- Use pesticides and applications methods that present the lowest potential hazard to people and the environment whenever possible, based on efficacy, volatility, potential exposure, the signal word on the pesticide label, the safety data sheet and any label language imposing a ventilation requirement.
- Use baits, gels, pastes or granular materials and crack crevice treatments whenever residents, children, sensitive individuals or non-consenting employees are in the same room.
- The use of Micro Encapsulated Pesticides is allowed when necessary. Wettable Powder Pesticides may be used only in cases when immediate results must be met.

- Provide a written evaluation of conditions conducive to the development of pest problems and specific recommendations for practical non-pesticide control measures.

The Contractor's firm and all Contractor employees who may provide services under this RFP must be licensed and certified by the Maine Department of Agriculture Board of Pesticide Control to apply pesticides.

Subcontractors will not be allowed without written authorization by Contract Administrators. The Contractor shall coordinate ALL extermination activities with the Town's Department of Facilities Maintenance.

Interior and exterior inspections for the following insect and rodents will be conducted on a routine basis and treated as necessary: roaches, earwigs, clover mites, springtails, fleas, ants (including carpenter & pavement), mice, rats, wasps, spiders, hornets, silverfish and ticks.

- Contractor will provide non-scheduled treatment at no additional cost for insects and/or rodents listed in above if infestation found within 48 hours of monthly inspection included in monthly service.

The following pest controls and others not specified herein will be considered exceptions and will be billed on an hourly basis:

- Carpenter Ants – hourly billing shall apply only when an inaccessible infestation occurs.
- Nest of hornets or wasps outside the building that requires the use of a ladder more than six (6) feet high.
- Honeybees, squirrels, bats and insects not specified herein.

The Contractor shall coordinate the management of insects and/or rodents not listed with the designated Town Department of Facilities Maintenance.

The Contractor shall maintain a logbook for each location. Location of logbooks will be determined by the Town's Department of Facilities Management. Logbooks will include a detailed account of reporting and monitoring activities.

Inspection and service reports will be provided at each visit and shall include the following information at a minimum: areas inspected and treated, pests and quantity of pest found, materials used, SDS, and any recommended suggestions for future prevention. If there is a charge for logbooks, please indicate the cost on your equipment list.

- All equipment shall be mapped and numbered as to placement and kept in the logbook. Equipment must be dated each time it is checked.
- The Town will provide all carpentry, preparatory or finish work when required in the execution of this Contract.

As part of scheduled pest management services, all buildings listed shall be treated at ground level as needed to discourage pests from entering the building. Areas to be inspected, monitored and treated include but are not limited to: Kitchens, Bathrooms, Showers, Storage Areas, Recycle Rooms, Mechanical/Electrical Rooms, Basements, and Offices. The Contractor shall

perform monthly inspections and treatments of scheduled locations in order to maintain control and to prevent infestations.

All chargeable equipment must be pre-approved by the Town Department of Facilities Maintenance prior to placement.

Include with your bid a complete list of equipment and indicate the cost to the Town for all chargeable equipment. Cost for equipment shall remain firm throughout the contract period. Additional buildings may be added to the regular monthly list of inspections throughout the term of the contract. The cost for additional buildings will be negotiated on an as needed basis and agreed upon by the Town Selectboard or designee prior to services being performed.

Contractor Manager: The following shall be responsible for the operational management of the Contract for the Town of Belgrade:

Town Manager  
Lorna Dee Nichols

Department of Facilities Maintenance  
Cory Alexander

The contractor shall be familiar with all federal, State, and local statutes, laws, rules, regulations, ordinances and orders which may in any way affect the services.

That any increase in Contractor's costs during the term of this Agreement shall be the sole responsibility of the Contractor.

The Contractor shall provide the Town with proof of Worker's Compensation Insurance in the amount required by Maine law and as necessary.

#### AVAILABILITY

The CONTRACTOR is available 24/7 at cell # \_\_\_\_\_

Contact person ( \_\_\_\_\_ ) or at cell # \_\_\_\_\_

Contact person ( \_\_\_\_\_ ) or work phone

@ \_\_\_\_\_ or by e-mail @ \_\_\_\_\_

#### AMENDMENTS TO AGREEMENT

Any amendments to said agreement must be agreed upon in writing by both the Contractor and Owner.

#### RIGHT TO TERMINATE CONTRACT

Both the Contractor and Owner have the right to terminate said agreement upon 30 day written notice and showing proof of "Just Cause" as outlined by Maine State law.

SIGNING OF AGREEMENT

This agreement supersedes all prior negotiations, representations, or agreements, either written or oral. This agreement runs from January 1, 2024 to December 31, 2024.

DRAFT

**Vendor Detail Report**  
ALL Months  
Single Vendor

Per	Wrnt	Jrnl	Date	Account	Invoice	Description	RCB	Type	Check	Amount
<b>00256 MODERN PEST SERVICES</b>										
01	0006	0016	01/18/23	E 13-03-20-12	5621205	NBCC PEST SERVICES	A		23486	66.00
01	0006	0016	01/18/23	E 13-02-20-12	5621206	CFAS PEST CONTROL	A		23486	83.00
02	0015	0039	02/08/23	E 13-02-20-12	5658592	CFAS PEST CONTROL	A		23535	83.00
02	0020	0058	02/22/23	E 13-03-20-12	5658591	NBCC PEST CONTROL	A		23622	66.00
03	0027	0074	03/08/23	E 13-02-20-12	5696637	CFAS PEST CONTROL	A		23682	83.50
03	0032	0100	03/22/23	E 13-02-20-12	5734051	CFAS PEST CONTROL	A		23724	95.00
03	0032	0100	03/22/23	E 13-03-20-12	5696636	NBCC PEST CONTROL	A		23724	90.00
04	0044	0149	04/19/23	E 13-03-20-12	5734050	NBCC PEST CONTROL	A		23821	66.00
05	0049	0168	05/03/23	E 13-02-20-12	5772170	CFAS PEST CONTROL	A		23865	83.00
05	0055	0194	05/17/23	E 13-03-20-12	5772169	NBCC PEST CONTROL	A		23912	66.00
06	0063	0226	06/07/23	E 13-02-20-12	5859845	CFAS PEST CONTROL	A		23972	83.00
06	0070	0247	06/21/23	E 13-03-20-12	5859844	NBCC PEST CONTROL	A		24035	91.00
07	0081	0276	07/12/23	E 13-02-20-12	5902542	CFAS PEST CONTROL	A		24099	83.00
07	0084	0288	07/19/23	E 13-03-20-12	132653	NBCC PEST CONTROL	A		24156	66.00
08	0096	0334	08/16/23	E 13-02-20-12	5947008	CFAS PEST CONTROL	A		24283	90.00
08	0096	0334	08/16/23	E 13-03-20-12	5947007	NBCC PEST CONTROL	A		24283	72.00
09	0103	0363	09/06/23	E 13-02-20-12	600201	CFAS PEST CONTROL	A		24353	90.00
09	0108	0380	09/20/23	E 13-03-20-12	600200	NBCC PEST CONTROL	A		24407	72.00
10	0113	0403	10/04/23	E 13-02-20-12	6045994	CFAS PEST CONTROL	A		24460	90.00
11	0128	0462	11/08/23	E 13-03-20-12	6090715	NBCC PEST CONTROL	A		108	72.00
11	0128	0462	11/08/23	E 13-02-20-12	6090716	CFAS PEST CONTROL	A		108	90.00
12	0140	0509	12/06/23	E 13-03-20-12	6133801	NBCC PEST CONTROL	A		217	72.00
12	0148	0536	12/20/23	E 13-02-20-12	6133802	CFAS PEST CONTROL	A		272	90.00
12	0155	0568	01/17/24	E 13-03-20-12	6173212	NBCC PEST CONTROL	A		357	72.00
12	0155	0568	01/17/24	E 13-02-20-12	6173213	CFAS PEST CONTROL	A		357	180.50
									AP Total	2,095.00
<b>Vendors Listed</b>					<b>1</b>	<b>Final Total</b>				<b>2,095.00</b>

NBCC now 84<sup>00</sup>/mo.  
CFAS is 90<sup>00</sup>/mo.

# Vendor Detail Report

ALL Months  
Single Vendor

Per	Wrnt	Jrnl	Date	Account	Invoice	Description	RCB	Type	Check	Amount	
<b>00256 MODERN PEST SERVICES</b>											
02	0018	0042	02/07/24	E 13-02-20-12	6236500	CFAS PEST CONTROL	A		466	127.50	
02	0018	0042	02/07/24	E 13-03-20-12	6236499	NBCC PEST CONTROL	A		466	72.50	
									AP Total	200.00	
<b>Vendors Listed</b>					<b>1</b>					<b>Final Total</b>	<b>200.00</b>

B  
7:3  
1  
D





**TERMS AND CONDITIONS**

**1. MATERIALS.**

**A.** The materials used in pest management services will comply with federal, state and local laws and shall be acceptable to you.

**B.** All pest management services shall be performed in accordance with the most effective scientific pest management procedures

**2. YOUR COOPERATION.**

**A.** Your cooperation is important to ensure the most effective results from Modern's service. Whenever conditions conducive to the breeding and harborage of pests covered by this contract are reported in writing by Modern and are not corrected by you, Modern cannot assure satisfactory service.

**B.** If the conditions noted by Modern are not corrected as required, all guarantees in this agreement shall automatically terminate and be cancelled. Further, additional treatments in areas of such conditions that are not corrected as required shall be paid for by the client as an extra charge.

**3. INSURANCE.** Modern will furnish a Certificate of Insurance upon request.

**4. NOTICE OF CLAIMS.** Any claim under the terms of this agreement must be made immediately in writing, to a Modern Service Center

**5. DISCLAIMER.** Modern's liability under this agreement will be terminated if Modern is prevented from fulfilling its responsibilities under the terms of this agreement by reason of delays in transportation, shortages of fuel and/or materials, strikes, embargoes, fire, floods, quarantine restrictions, earthquakes, hurricanes or any other act of God or circumstances or cause beyond the control of Modern.

This agreement does not cover and Modern will not be responsible for:

- A. Any present or future insect and/or rodent damage to the structure(s) or contents, or provide for the compensation or repair of same.
- B. This agreement does not provide for control of termites, other wood destroying organisms, bedbugs or any other pest not specified on the front of this agreement.
- C. Damage or loss of personal property resulting from lack of security or acts of third parties.
- D. Damage or loss of personal property due to The Client(s) and/or Occupants(s) failure to comply with the specific instructions outlined in Modern's Pest Management Reports
- E. Modern disclaims any liability for special incidental or consequential damages. The Guarantee stated in this agreement is given in lieu of any other guarantee or warranties express or implied, including any warranty of merchantability or Fitness for a particular purpose.

**6. CHANGE IN LAW.** Modern performs its services in accordance with requirements of federal, state and local law. In the event of a change in existing law as it pertains to the services promised herein, Modern reserves the right to revise the service fees or terminate this agreement.

**7. NON-PAYMENT, DEFAULT.** In case of non-payment or default by the Purchaser, Modern has the right to terminate this agreement; reasonable attorney's fees and costs or collection shall be paid by the Purchaser.

**8. AGREEMENT.** This agreement constitutes the entire agreement between the parties and no other representations or statements will be binding upon the parties.

**9. SEVERABILITY.** If any part of this agreement is held to be invalid or unenforceable for any reason; the remaining terms and conditions of this agreement will remain in full force and effect.

**10. EXCLUDED PESTS.** Crawling insects include general structural insects excluding wood destroying insects such as carpenter ants, termites, powder post beetles, and wood infesting beetles. Molds are excluded. Flies such as house flies, fruit flies, drain flies and others are excluded. Stinging insects such as bees, wasps, yellow jackets, and hornets are excluded. Bed bugs, fleas, and fire ants are also excluded.

**11.** This Agreement to follow to all successors and assigns.

Please initial and date this section to acknowledge that you have read agree to the terms and conditions of this form.

Initials: \_\_\_\_\_

Date: \_\_\_\_\_





### TERMS AND CONDITIONS

**1. MATERIALS.**

- A. The materials used in pest management services will comply with federal, state and local laws and shall be acceptable to you.
- B. All pest management services shall be performed in accordance with the most effective scientific pest management procedures

**2. YOUR COOPERATION.**

- A. Your cooperation is important to ensure the most effective results from Modern's service. Whenever conditions conducive to the breeding and harborage of pests covered by this contract are reported in writing by Modern and are not corrected by you, Modern cannot assure satisfactory service.
- B. If the conditions noted by Modern are not corrected as required, all guarantees in this agreement shall automatically terminate and be cancelled. Further, additional treatments in areas of such conditions that are not corrected as required shall be paid for by the client as an extra charge.

**3. INSURANCE.** Modern will furnish a Certificate of Insurance upon request.

**4. NOTICE OF CLAIMS.** Any claim under the terms of this agreement must be made immediately in writing, to a Modern Service Center

**5. DISCLAIMER.** Modern's liability under this agreement will be terminated if Modern is prevented from fulfilling its responsibilities under the terms of this agreement by reason of delays in transportation, shortages of fuel and/or materials, strikes, embargoes, fire, floods, quarantine restrictions, earthquakes, hurricanes or any other act of God or circumstances or cause beyond the control of Modern.

This agreement does not cover and Modern will not be responsible for:

- A. Any present or future insect and/or rodent damage to the structure(s) or contents, or provide for the compensation or repair of same.
- B. This agreement does not provide for control of termites, other wood destroying organisms, bedbugs or any other pest not specified on the front of this agreement.
- C. Damage or loss of personal property resulting from lack of security or acts of third parties.
- D. Damage or loss of personal property due to The Client(s) and/or Occupants(s) failure to comply with the specific instructions outlined in Modern's Pest Management Reports
- E. Modern disclaims any liability for special incidental or consequential damages. The Guarantee stated in this agreement is given in lieu of any other guarantee or warranties express or implied, including any warranty of merchantability or Fitness for a particular purpose.

**6. CHANGE IN LAW.** Modern performs its services in accordance with requirements of federal, state and local law. In the event of a change in existing law as it pertains to the services promised herein, Modern reserves the right to revise the service fees or terminate this agreement.

**7. NON-PAYMENT, DEFAULT.** In case of non-payment or default by the Purchaser, Modern has the right to terminate this agreement: reasonable attorney's fees and costs or collection shall be paid by the Purchaser.

**8. AGREEMENT.** This agreement constitutes the entire agreement between the parties and no other representations or statements will be binding upon the parties.

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**11.** This Agreement to follow to all successors and assigns.

Please initial and date this section to acknowledge that you have read agree to the terms and conditions of this form.

Initials: \_\_\_\_\_ Date: \_\_\_\_\_

# Memo

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## Abatement 2023-18

Our assessor has requested an abatement for

**Nicole Covelli**

Map 4, Lot 4-6

in the amount of **\$240.76** to be granted to correct the value of the buildings.

# TOWN OF BELGRADE



990 Augusta Road  
Belgrade, ME 04917

Phone: (207) 495-2258

Fax: (207) 495-2742

E-mail: [townoffice@belgrademaine.com](mailto:townoffice@belgrademaine.com)

Nicole Covelli  
Map 4 Lot 4-6  
Acc#3242

## Abatement 2023-18

The Board of Assessors for the Town of Belgrade has issued an abatement to Nicole Covelli in the amount of **\$240.76** of the Real Estate Taxes.

2023 Original		2023 Revised	
Real Estate	\$357,200	Real Estate	\$355,300
Mil Rate	0.00895	Mil Rate	0.00895
Total Real Tax	\$3,196.94	Total Real Tax	\$2,956.18
	<b>Difference to Abate</b>	<b>\$240.76</b>	

The abatement is to be granted to correct the value of the buildings.

This abatement procedure is pursuant to Title 36 MRSA Sec 841

Approved by the Belgrade Board of Selectpersons on March 4, 2024.

\_\_\_\_\_  
Assessor

\_\_\_\_\_  
Assessor

\_\_\_\_\_  
Assessor

\_\_\_\_\_  
Assessor

\_\_\_\_\_  
Assessor

# Memo

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## **Animal Control Officers Request**

Request for an additional phone, estimated monthly cost \$35/monthly plus taxes and fees. This would be the same type of phone used now, which is free through a promotion with US Cellular.

Request for an additional email, estimated monthly cost \$15 plus taxes and fees.

2023 expenses and 2024 budget request reports are included to help in the Board's review and consideration of these requests.

Awaiting hard copy estimates from Maine Tech and US Cellular, these will be provided at your Monday meeting if received in time.

Belgrade-2023

02/29/2024

1:58 PM

Page 1

**2023 EXPENSES**

Trans Date	Per	RCB/ Type Jnl	Description---	Current Budget	Debits	Credits	Unexpended Balance
05 - PUBLIC SAFTY				13,700.00	0.00	0.00	13,700.00
<b>30 - ACO</b>				<b>13,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,700.00</b>
10 - PERSONNEL				5,500.00	0.00	0.00	5,500.00
12 - WAGES				5,000.00	4,642.01	0.00	357.99
13 - BENEFITS				500.00	355.08	0.00	144.92
<b>Expense.....</b>				<b>5,500.00</b>	<b>4,997.09</b>	<b>0.00</b>	<b>502.91</b>
13 - EDUCATION				150.00	0.00	0.00	150.00
01 - EDUCATION				150.00	50.00	0.00	100.00
<b>Expense.....</b>				<b>150.00</b>	<b>50.00</b>	<b>0.00</b>	<b>100.00</b>
20 - SERVICES				7,300.00	0.00	0.00	7,300.00
01 - COMMUNICATIO				0.00	258.00	0.00	-258.00
02 - TRANSPORTATI				1,800.00	657.19	0.00	1,142.81
07 - CONTRACTED				5,500.00	5,170.87	0.00	329.13
<b>Expense.....</b>				<b>7,300.00</b>	<b>6,086.06</b>	<b>0.00</b>	<b>1,213.94</b>
30 - SUPPLIES				750.00	0.00	0.00	750.00
04 - OPERATING				250.00	252.46	0.00	-2.46
08 - UNIFORMS				500.00	19.58	0.00	480.42
<b>Expense.....</b>				<b>750.00</b>	<b>272.04</b>	<b>0.00</b>	<b>477.96</b>
31 - SPECIAL				0.00	0.00	0.00	0.00
01 - EVENTS				0.00	100.00	0.00	-100.00
<b>Expense.....</b>				<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>-100.00</b>
<b>Division....</b>				<b>13,700.00</b>	<b>11,505.19</b>	<b>0.00</b>	<b>2,194.81</b>
<b>Department..</b>				<b>13,700.00</b>	<b>11,505.19</b>	<b>0.00</b>	<b>2,194.81</b>
<b>Final Totals</b>				<b>13,700.00</b>	<b>11,505.19</b>	<b>0.00</b>	<b>2,194.81</b>



## 2024 BUDGET

PERSONNEL						
10-12 WAGES		4,231.46	3,915.67	5,000.00	4,642.01	14,560.00
10-13 BENEFITS		334.38	299.52	500.00	355.08	1,200.00
	PERSONNEL	4,565.84	4,215.19	5,500.00	4,997.09	15,760.00
EDUCATION						
13-01 EDUCATION		0.00	0.00	150.00	50.00	150.00
	EDUCATION	0.00	0.00	150.00	50.00	150.00
SERVICES						
20-01 COMMUNICATIONS		0.00	0.00	0.00	258.00	600.00
20-02 TRANSPORTATION (MILEAGE)		932.15	151.36	1,800.00	657.19	1,800.00
20-07 CONTRACTED SERVICES		5,070.48	5,070.48	5,500.00	5,170.87	5,500.00
	SERVICES	6,002.63	5,221.84	7,300.00	6,086.06	7,900.00
SUPPLIES						
30-04 OPERATING SUPPLIES		0.00	602.33	250.00	252.46	250.00
30-08 UNIFORMS		0.00	0.00	500.00	19.58	500.00
	SUPPLIES	0.00	602.33	750.00	272.04	750.00
	ANIMAL CONTROL	10,568.47	10,039.36	13,700.00	11,405.19	24,560.00
	OFFICER					

# Memo

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## Warrants

BMV Warrant 25	\$2,315.00
Payroll Warrant 26	\$25,082.79
AP Warrant 27	\$625,120.44
BMV Warrant 28	
Payroll Warrant 29	

**A / P Warrant**

Warrant 25

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount	Encumbrance	
00021 STATE OF MAINE, BMV					
0062	531	02	BMV REPORT 2/16-2/23/24		
BMV REPORT 2/16-2/23/24	G 1-214-00			2,315.00	0.00
GEN'L FUND / BMV					
Vendor Total-				2,315.00	
Prepaid Total-				0.00	
Current Total-				2,315.00	
EFT Total-				0.00	
Warrant Total-				2,315.00	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

- BARBARA ALLEN, SELECTPERSON CHAIR \_\_\_\_\_
- MELANIE JEWELL, SELECTPERSON \_\_\_\_\_
- DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_
- PETER RUSHTON, SELECTPERSON \_\_\_\_\_
- CAROL JOHNSON, V. CHAIR \_\_\_\_\_
- LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

WARRANT: 26

Check	D / D	Check	Employee	Gross Pay
<b>Total</b>	<b>14,981.40</b>	<b>25,082.79</b>		<b>19,366.26</b>
<b>Put into A/P</b>		<b>6,415.51</b>		
<b>Taken out of A/P</b>		<b>(9,990.57)</b>		
<b>Total Payroll</b>		<b>21,507.73</b>		

**Count**  
\_\_\_\_\_  
Checks                      31

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

- BARBARA ALLEN, SELECTPERSON CHAIR \_\_\_\_\_
- MELANIE JEWELL, SELECTPERSON \_\_\_\_\_
- DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_
- PETER RUSHTON, SELECTPERSON \_\_\_\_\_
- CAROL JOHNSON, V. CHAIR \_\_\_\_\_
- LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

WARRANT: 26

Check	D / D	Check	Employee	Gross Pay
510	0.00	110.82	991 Erin E Kalback	120.00
2024510	793.50	0.00	990 CORY D ALEXANDER	1,000.00
2024511	715.97	0.00	817 VICTORIA A ALEXANDER	829.50
2024512	581.53	0.00	172 DANIELLE M BEDARD	1,230.30
2024513	708.48	0.00	20 JARED N BOND	933.60
2024514	983.18	0.00	113 TRAVIS S BURTON	1,358.40
2024515	681.90	0.00	853 EDWARD C CALL	800.00
2024516	369.19	0.00	818 CHRISTOPHER ALLEN COGSWELL	414.00
2024517	451.01	0.00	244 ANDREW P DAVIDSON	515.79
2024518	551.78	0.00	74 WESLEY M DAY	702.00
2024519	456.79	0.00	822 LYNDSEY A FISHER	527.00
2024520	196.18	0.00	899 MARY C GRANHOLM	212.50
2024521	296.27	0.00	844 ALAINA B HALL	336.20
2024522	367.22	0.00	194 CHARLENE G HOULE	454.20
2024523	718.10	0.00	589 KELSEY L LIBOLD	800.00
2024524	761.45	0.00	837 DANIEL R MACGLASHING	1,016.00
2024525	51.94	0.00	567 TRACY C MALLOY	56.25
2024526	662.03	0.00	875 KEVIN K MERRILL	840.00
2024527	1,111.98	0.00	03 LORNA DEE NICHOLS	1,440.01
2024528	470.96	0.00	173 AARON L PELKEY	541.84
2024529	898.00	0.00	200. NICHOLAS C POOLE	1,277.21
2024530	391.25	0.00	968 KONNOR J POWERS	437.88
2024531	759.96	0.00	979 HANS CHRISTIAN RASMUSSEN	957.90
2024532	114.19	0.00	892 KIM E RIDEOUT-DAWES	134.48
2024533	880.22	0.00	191 KENNETH J SCHENO	1,071.20
2024534	1,008.32	0.00	07 MARY VOGEL	1,360.00
2024535	0.00	14,981.40	D / D 213 ANDROSCOGGIN SAVINGS BANK	
511	0.00	3,077.24	T & A 2 MISSIONSQUARE - 457-304797	
2024536	0.00	4,133.21	T & A 4 DEPARTMENT OF TREASURY	
2024537	0.00	2,215.91	T & A 6 MAINE PERS	
2024538	0.00	564.21	T & A 1 TREASURER, STATE OF MAINE	

**A / P Warrant**

Warrant 27

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>00029 207 HOSTS</b>						
0068	534	02	DOMAIN RENEWAL	2010		
DOMAIN RENEWAL			E 01-10-46-09		60.00	0.00
			GEN'L GOV. / ADMIN - LICENSES / DOMAIN			
			<b>Vendor Total-</b>		<b>60.00</b>	
<b>00030 A.A.A. PORTABLE TOILETS</b>						
0068	535	02	CEMETERY TOILET	59721		
CEMETERY TOILET			E 12-01-20-06		175.00	0.00
			CEMETERY / CEMETERY - SERVICES / RENTALS			
			<b>Vendor Total-</b>		<b>175.00</b>	
<b>00289 AUGUSTA FUEL CORP.</b>						
0068	536	02	CFAS HEATING	6042653		
CFAS HEATING			E 13-02-20-05		95.57	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			<b>Invoice Total-</b>		<b>95.57</b>	
0068	536	02	NBCC HEATING	6043084		
NBCC HEATING			E 13-03-20-05		489.97	0.00
			FACILITIES / NBCC - SERVICES / HEATING			
			<b>Invoice Total-</b>		<b>489.97</b>	
0068	536	02	LAKES FD HEATING	6042652		
LAKES FD HEATING			E 13-06-20-05		331.05	0.00
			FACILITIES / FD:LAKES - SERVICES / HEATING			
			<b>Invoice Total-</b>		<b>331.05</b>	
0068	536	02	GARAGE HEATING	6040354		
GARAGE HEATING			E 13-04-20-05		97.17	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			<b>Invoice Total-</b>		<b>97.17</b>	
0068	536	02	GARAGE HEATING	6042135		
GARAGE HEATING			E 13-04-20-05		113.26	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			<b>Invoice Total-</b>		<b>113.26</b>	
0068	536	02	8 DALTON HEATING	6042134		
8 DALTON HEATING			E 13-11-20-05		138.78	0.00
			FACILITIES / DALTON - SERVICES / HEATING			
			<b>Invoice Total-</b>		<b>138.78</b>	
			<b>Vendor Total-</b>		<b>1,265.80</b>	
<b>00263 BOB THE PLUMBER, INC.</b>						
0068	537	02	CFAS FILTERS	7615		
CFAS FILTERS			E 13-02-35-06		70.00	0.00
			FACILITIES / CFAS - REPAIRS / PLUMBING			
			<b>Invoice Total-</b>		<b>70.00</b>	
0068	537	02	CFAS NEW PUMP TANK	7519		
CFAS NEW PUMP TANK			E 13-02-35-06		1,466.14	0.00
			FACILITIES / CFAS - REPAIRS / PLUMBING			
			<b>Invoice Total-</b>		<b>1,466.14</b>	
0068	537	02	HOT DOGG UNIT	7567		
HOT DOGG UNIT			E 13-09-35-07		868.02	0.00
			FACILITIES / TRANSFER STA - REPAIRS / HEATING			
			<b>Invoice Total-</b>		<b>868.02</b>	
0068	537	02	GARAGE HOT DOGG UNIT	7568		
GARAGE HOT DOGG UNIT			E 13-04-35-07		705.32	0.00
			FACILITIES / GARAGE - REPAIRS / HEATING			
			<b>Invoice Total-</b>		<b>705.32</b>	

**A / P Warrant**

Warrant 27

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				<b>Vendor Total-</b>	<b>3,109.48</b>	
<b>00097 BUSINESS COMMUNICATIONS OF MAINE</b>						
0068	538	02	2024 CONTRACT	13292		
2024 CONTRACT			E 01-10-20-07		725.00	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
				<b>Vendor Total-</b>	<b>725.00</b>	
<b>00020 CENTRAL MAINE POWER</b>						
0068	540	02	GARAGE ELCTRICITY	708001994084		
GARAGE ELCTRICITY			E 13-04-20-04		83.90	0.00
			FACILITIES / GARAGE - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>83.90</b>	
0068	540	02	TOWN OFFICE ELCTRICITY	712001966547		
TOWN OFFICE ELCTRICITY			E 13-14-20-04		524.27	0.00
			FACILITIES / TOWN OFFICE - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>524.27</b>	
0068	540	02	OLD TOWN HOUSE ELECTRICIT	705002010629		
OLD TOWN HOUSE ELECTRICIT			E 13-13-20-04		34.53	0.00
			FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>34.53</b>	
0068	540	02	DEPOT FD ELECTRICITY	716001941863		
DEPOT FD ELECTRICITY			E 13-07-20-04		106.94	0.00
			FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>106.94</b>	
0068	540	02	SALT&SAND ELECTRICITY	718001914435		
SALT&SAND ELECTRICITY			E 13-05-20-04		91.23	0.00
			FACILITIES / SALT & SAND - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>91.23</b>	
0068	540	02	NBFD ELECTRICITY	715001934396		
NBFD ELECTRICITY			E 13-08-20-04		134.02	0.00
			FACILITIES / FD:NB - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>134.02</b>	
0068	540	02	NBCC ELECTRICITY	722001852616		
NBCC ELECTRICITY			E 13-03-20-04		327.17	0.00
			FACILITIES / NBCC - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>327.17</b>	
0068	540	02	8 DALTON ELECTRICITY	7000000665152		
8 DALTON ELECTRICITY			E 13-11-20-04		32.40	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>32.40</b>	
0068	540	02	CFAS ELECTRICITY	702002036946		
CFAS ELECTRICITY			E 13-02-20-04		491.47	0.00
			FACILITIES / CFAS - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>491.47</b>	
0068	540	02	CFAS OUTBUILDING	725001712330		
CFAS OUTBUILDING			E 13-02-20-04		31.91	0.00
			FACILITIES / CFAS - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>31.91</b>	
0068	540	02	LAKES FD ELECTRICITY	718001909660		
LAKES FD ELECTRICITY			E 13-06-20-04		164.85	0.00
			FACILITIES / FD:LAKES - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>164.85</b>	
0068	540	02	18 DALTON ELECTRICITY	724001774497		
18 DALTON ELECTRICITY			E 13-11-20-04		31.91	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			

**A / P Warrant**

Warrant 27

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				<b>Invoice Total-</b>	<b>31.91</b>	
0068	540	02	VILLAGE GREEN ELECTRICITY	714001944121		
VILLAGE GREEN ELECTRICITY			E 13-10-20-04		31.91	0.00
				FACILITIES / PARKS - SERVICES / ELECTRICITY		
				<b>Invoice Total-</b>	<b>31.91</b>	
0068	540	02	10 DALTON ELECTRICITY	704002013409		
10 DALTON ELECTRICITY			E 13-11-20-04		102.46	0.00
				FACILITIES / DALTON - SERVICES / ELECTRICITY		
				<b>Invoice Total-</b>	<b>102.46</b>	
0068	540	02	WIGNS MILL DAM ELECTRICIT	714001943183		
WIGNS MILL DAM ELECTRICIT			G 3-596-00		36.45	0.00
				CAPITAL PROJ / DAMS		
				<b>Invoice Total-</b>	<b>36.45</b>	
0068	540	02	MAIN ST DAM ELECTRICITY	702002035604		
MAIN ST DAM ELECTRICITY			G 3-596-00		38.01	0.00
				CAPITAL PROJ / DAMS		
				<b>Invoice Total-</b>	<b>38.01</b>	
0068	540	02	TRANSFER STATION ELECTRIC	721001881995		
TRANSFER STATION ELECTRIC			E 13-09-20-04		679.38	0.00
				FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY		
				<b>Invoice Total-</b>	<b>679.38</b>	
				<b>Vendor Total-</b>	<b>2,942.81</b>	
<b>00434 GROUP DYNAMIC, INC.</b>						
0068	541	02	MONTHLY HRA	2403-016000064		
MONTHLY HRA			E 23-10-99-99		36.00	0.00
				INSURANCE / HRA ADMIN - EXPENSE / EXPENSE		
				<b>Vendor Total-</b>	<b>36.00</b>	
<b>00909 HAMMOND LUMBER COMPANY</b>						
0068	542	02	BATTERIES	7454507		
BATTERIES			E 05-05-30-04		582.00	0.00
				PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING		
				<b>Invoice Total-</b>	<b>582.00</b>	
0068	542	02	PAINT	7455322		
PAINT			E 13-02-35-08		74.73	0.00
				FACILITIES / CFAS - REPAIRS / BUILDING		
				<b>Invoice Total-</b>	<b>74.73</b>	
0068	542	02	OUTLETS	7461384		
OUTLETS			E 13-02-35-08		70.42	0.00
				FACILITIES / CFAS - REPAIRS / BUILDING		
				<b>Invoice Total-</b>	<b>70.42</b>	
0068	542	02	SCREWS	7471765		
SCREWS			E 13-02-35-08		3.96	0.00
				FACILITIES / CFAS - REPAIRS / BUILDING		
				<b>Invoice Total-</b>	<b>3.96</b>	
0068	542	02	SCREWS	7474803		
SCREWS			E 13-02-35-08		9.83	0.00
				FACILITIES / CFAS - REPAIRS / BUILDING		
				<b>Invoice Total-</b>	<b>9.83</b>	
				<b>Vendor Total-</b>	<b>740.94</b>	
<b>00189 KENNEBEC VALLEY COUNCIL OF</b>						
0068	543	02	COMP PLAN SERVICES	371123-40201		
COMP PLAN SERVICES			G 2-563-00		1,214.98	0.00
				SPEC REVENUE / ARPA FUNDS		



**A / P Warrant**

Warrant 27

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				<b>Vendor Total-</b>	<b>1,214.98</b>	
<b>00550 KYOCERA</b>						
0068	544	02	COPIER SUPPLIES	55L2445084		
COPIER SUPPLIES			E 01-10-20-14		582.19	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
				<b>Vendor Total-</b>	<b>582.19</b>	
<b>00638 LEAF</b>						
0068	545	02	COPIER	16133468		
COPIER			E 01-10-20-14		10.18	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
				<b>Vendor Total-</b>	<b>10.18</b>	
<b>00001 MAINE MUNICIPAL</b>						
0068	546	02	BENEFITS			
DENTAL INSURANCE			G 1-226-00		88.52	0.00
			GEN'L FUND / DENTAL INS			
LIFE INSURANCE			G 1-229-00		151.84	0.00
			GEN'L FUND / LIFE INS			
HEALTH INSURANCE:ADMIN			E 01-10-10-13		3,194.58	0.00
			GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS			
HEALTH INSURANCE:FACILITY			E 13-01-10-13		2,129.72	0.00
			FACILITIES / GENERAL - PERSONNEL / BENEFITS			
HEALTH INSURANCE			G 1-225-00		287.00	0.00
			GEN'L FUND / HEALTH INS.			
HEALTH INSURANCE:REC			E 25-30-10-13		1,064.86	0.00
			RECREATION / REC PROGRAMS - PERSONNEL / BENEFITS			
HEALTH INSURANCE:FD			E 05-05-10-13		2,129.72	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PERSONNEL / BENEFITS			
HEALTH INSURANCE:MANAGER			E 01-15-10-13		1,064.86	0.00
			GEN'L GOV. / MANAGER - PERSONNEL / BENEFITS			
HEALTH INSURANCE:LIBRARY			E 30-01-10-13		1,064.86	0.00
			LIBRARY / LIBRARY - PERSONNEL / BENEFITS			
HEALTH INSURANCE: TS			E 15-05-10-13		1,064.86	0.00
			SOLID WASTE / WASTE - PERSONNEL / BENEFITS			
HEALTH INSURANCE: SEXTON			E 12-01-10-13		1,064.86	0.00
			CEMETERY / CEMETERY - PERSONNEL / BENEFITS			
				<b>Vendor Total-</b>	<b>13,305.68</b>	
<b>00864 MALLOY, TRACY</b>						
0068	547	02	MILEAGE REIMBURSEMENT 94	2/12-2/18/24		
MILEAGE REIMBURSEMENT 94			E 05-30-20-02		47.00	0.00
			PUBLIC SAFTY / ACO - SERVICES / TRANSPORTATI			
				<b>Vendor Total-</b>	<b>47.00</b>	
<b>00256 MODERN PEST SERVICES</b>						
0068	548	02	NBCC PEST CONTROL	6277283		
NBCC PEST CONTROL			E 13-03-20-12		84.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			
				<b>Vendor Total-</b>	<b>84.00</b>	
<b>00780 PITNEY BOWES INC</b>						
0068	549	02	PINTEY BOWES MACHINE	1024774368		
PINTEY BOWES MACHINE			E 01-10-30-04		78.38	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
				<b>Vendor Total-</b>	<b>78.38</b>	
<b>00034 RSU # 18</b>						
0068	550	02	MARCH 2024			
RSU # 18 INSTALLMENT			E 31-01-99-99		568,921.52	0.00

**A / P Warrant**

Warrant 27

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
SCHOOL / RSU 18 - EXPENSE / EXPENSE						
<b>Vendor Total-</b>					<b>568,921.52</b>	
00304 VOGEL, MARY						
0068	551	02	MILEAGE REIMBURSEMENT 110			
MILEAGE REIMBURSEMENT 110			E 01-10-20-02		55.00	0.00
			GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI			
<b>Vendor Total-</b>					<b>55.00</b>	
00178 WARREN BROTHERS						
0068	552	02	PLOWING CONTRACT	3/4/2024		
PLOWING CONTRACT			E 10-10-20-07		31,409.30	0.00
			PUBLIC WORKS / PLOW & SAND - SERVICES / CONTRACTED			
<b>Vendor Total-</b>					<b>31,409.30</b>	
00369 WB MASON CO, INC						
0068	553	02	CLEANING SUPPLIES	244604842		
CLEANING SUPPLIES			E 13-02-30-10		357.18	0.00
			FACILITIES / CFAS - SUPPLIES / CLEANING			
<b>Vendor Total-</b>					<b>357.18</b>	
<b>Prepaid Total-</b>					<b>0.00</b>	
<b>Current Total-</b>					<b>625,120.44</b>	
<b>EFT Total-</b>					<b>0.00</b>	
<b>Warrant Total-</b>					<b>625,120.44</b>	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR \_\_\_\_\_  
 MELANIE JEWELL, SELECTPERSON \_\_\_\_\_  
 DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_  
 PETER RUSHTON, SELECTPERSON \_\_\_\_\_  
 CAROL JOHNSON, V. CHAIR \_\_\_\_\_  
 LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

Vendor	Amount	Account
<b>01 GEN'L GOV.</b>		
<b>01-0 GEN'L GOV. / NO DIVISION CONT'D</b>		
00001 - MAINE MUNICIPAL	3,194.58	E 01-10-10-13 GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS
00001 - MAINE MUNICIPAL	1,064.86	E 01-15-10-13 GEN'L GOV. / MANAGER - PERSONNEL / BENEFITS
00780 - PITNEY BOWES INC	78.38	E 01-10-30-04 GEN'L GOV. / ADMIN - SUPPLIES / OPERATING
00304 - VOGEL, MARY	55.00	E 01-10-20-02 GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI
00550 - KYOCERA	582.19	E 01-10-20-14 GEN'L GOV. / ADMIN - SERVICES / COPIER
00029 - 207 HOSTS	60.00	E 01-10-46-09 GEN'L GOV. / ADMIN - LICENSES / DOMAIN
00638 - LEAF	10.18	E 01-10-20-14 GEN'L GOV. / ADMIN - SERVICES / COPIER
00097 - BUSINESS COMMUNICATIONS OF MA	725.00	E 01-10-20-07 GEN'L GOV. / ADMIN - SERVICES / CONTRACTED
<b>Division Total-</b>	<b>5,770.19</b>	
<b>Department Total-</b>	<b>5,770.19</b>	
<b>05 PUBLIC SAFTY</b>		
<b>05-0 PUBLIC SAFTY / NO DIVISION CONT'D</b>		
00864 - MALLOY, TRACY	47.00	E 05-30-20-02 PUBLIC SAFTY / ACO - SERVICES / TRANSPORTATI
00001 - MAINE MUNICIPAL	2,129.72	E 05-05-10-13 PUBLIC SAFTY / FD/ RSC DEPT - PERSONNEL / BENEF
00009 - HAMMOND LUMBER COMPANY	582.00	E 05-05-30-04 PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATI
<b>Division Total-</b>	<b>2,758.72</b>	
<b>Department Total-</b>	<b>2,758.72</b>	
<b>10 PUBLIC WORKS</b>		
<b>10-0 PUBLIC WORKS / NO DIVISION CONT'D</b>		
00178 - WARREN BROTHERS	31,409.30	E 10-10-20-07 PUBLIC WORKS / PLOW & SAND - SERVICES / CONTR
<b>Division Total-</b>	<b>31,409.30</b>	
<b>Department Total-</b>	<b>31,409.30</b>	
<b>12 CEMETERY</b>		
<b>12-0 CEMETERY / NO DIVISION CONT'D</b>		
00001 - MAINE MUNICIPAL	1,064.86	E 12-01-10-13 CEMETERY / CEMETERY - PERSONNEL / BENEFITS
00030 - A.A.A. PORTABLE TOILETS	175.00	E 12-01-20-06 CEMETERY / CEMETERY - SERVICES / RENTALS
<b>Division Total-</b>	<b>1,239.86</b>	
<b>Department Total-</b>	<b>1,239.86</b>	
<b>13 FACILITIES</b>		
<b>13-0 FACILITIES / NO DIVISION CONT'D</b>		
00020 - CENTRAL MAINE POWER	679.38	E 13-09-20-04 FACILITIES / TRANSFER STA - SERVICES / ELECTRICI
00256 - MODERN PEST SERVICES	84.00	E 13-03-20-12 FACILITIES / NBCC - SERVICES / PEST CONTROL
00289 - AUGUSTA FUEL CORP.	113.26	E 13-04-20-05 FACILITIES / GARAGE - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	138.78	E 13-11-20-05 FACILITIES / DALTON - SERVICES / HEATING
00009 - HAMMOND LUMBER COMPANY	74.73	E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING
00009 - HAMMOND LUMBER COMPANY	70.42	E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING
00289 - AUGUSTA FUEL CORP.	97.17	E 13-04-20-05 FACILITIES / GARAGE - SERVICES / HEATING
00020 - CENTRAL MAINE POWER	83.90	E 13-04-20-04 FACILITIES / GARAGE - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	524.27	E 13-14-20-04 FACILITIES / TOWN OFFICE - SERVICES / ELECTRICIT
00020 - CENTRAL MAINE POWER	34.53	E 13-13-20-04 FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICI
00020 - CENTRAL MAINE POWER	106.94	E 13-07-20-04 FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	91.23	E 13-05-20-04 FACILITIES / SALT & SAND - SERVICES / ELECTRICIT
00020 - CENTRAL MAINE POWER	134.02	E 13-08-20-04 FACILITIES / FD:NB - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	327.17	E 13-03-20-04 FACILITIES / NBCC - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	32.40	E 13-11-20-04 FACILITIES / DALTON - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	491.47	E 13-02-20-04 FACILITIES / CFAS - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	31.91	E 13-02-20-04 FACILITIES / CFAS - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	164.85	E 13-06-20-04 FACILITIES / FD:LAKES - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	31.91	E 13-11-20-04 FACILITIES / DALTON - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	31.91	E 13-10-20-04 FACILITIES / PARKS - SERVICES / ELECTRICITY



Vendor	Amount	Account
<b>23 FACILITIES CONT'D</b>		
<b>13-0 FACILITIES / NO DIVISION CONT'D</b>		
00020 - CENTRAL MAINE POWER	102.46	E 13-11-20-04 FACILITIES / DALTON - SERVICES / ELECTRICITY
00289 - AUGUSTA FUEL CORP.	95.57	E 13-02-20-05 FACILITIES / CFAS - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	489.97	E 13-03-20-05 FACILITIES / NBCC - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	331.05	E 13-06-20-05 FACILITIES / FD:LAKES - SERVICES / HEATING
00001 - MAINE MUNICIPAL	2,129.72	E 13-01-10-13 FACILITIES / GENERAL - PERSONNEL / BENEFITS
00009 - HAMMOND LUMBER COMPANY	3.96	E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING
00009 - HAMMOND LUMBER COMPANY	9.83	E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING
00263 - BOB THE PLUMBER, INC.	70.00	E 13-02-35-06 FACILITIES / CFAS - REPAIRS / PLUMBING
00263 - BOB THE PLUMBER, INC.	1,466.14	E 13-02-35-06 FACILITIES / CFAS - REPAIRS / PLUMBING
00263 - BOB THE PLUMBER, INC.	868.02	E 13-09-35-07 FACILITIES / TRANSFER STA - REPAIRS / HEATING
00263 - BOB THE PLUMBER, INC.	705.32	E 13-04-35-07 FACILITIES / GARAGE - REPAIRS / HEATING
00369 - WB MASON CO, INC	357.18	E 13-02-30-10 FACILITIES / CFAS - SUPPLIES / CLEANING
<b>Division Total-</b>	<b>9,973.47</b>	
<b>Department Total-</b>	<b>9,973.47</b>	
<b>15 SOLID WASTE</b>		
<b>15-0 SOLID WASTE / NO DIVISION CONT'D</b>		
00001 - MAINE MUNICIPAL	1,064.86	E 15-05-10-13 SOLID WASTE / WASTE - PERSONNEL / BENEFITS
<b>Division Total-</b>	<b>1,064.86</b>	
<b>Department Total-</b>	<b>1,064.86</b>	
<b>23 INSURANCE</b>		
<b>23-0 INSURANCE / NO DIVISION CONT'D</b>		
00434 - GROUP DYNAMIC, INC.	36.00	E 23-10-99-99 INSURANCE / HRA ADMIN - EXPENSE / EXPENSE
<b>Division Total-</b>	<b>36.00</b>	
<b>Department Total-</b>	<b>36.00</b>	
<b>25 RECREATION</b>		
<b>25-0 RECREATION / NO DIVISION CONT'D</b>		
00001 - MAINE MUNICIPAL	1,064.86	E 25-30-10-13 RECREATION / REC PROGRAMS - PERSONNEL / BENEFITS
<b>Division Total-</b>	<b>1,064.86</b>	
<b>Department Total-</b>	<b>1,064.86</b>	
<b>30 LIBRARY</b>		
<b>30-0 LIBRARY / NO DIVISION CONT'D</b>		
00001 - MAINE MUNICIPAL	1,064.86	E 30-01-10-13 LIBRARY / LIBRARY - PERSONNEL / BENEFITS
<b>Division Total-</b>	<b>1,064.86</b>	
<b>Department Total-</b>	<b>1,064.86</b>	
<b>31 SCHOOL</b>		
<b>31-0 SCHOOL / NO DIVISION CONT'D</b>		
00034 - RSU # 18	568,921.52	E 31-01-99-99 SCHOOL / RSU 18 - EXPENSE / EXPENSE
<b>Division Total-</b>	<b>568,921.52</b>	
<b>G/L Account Total</b>	<b>568,921.52</b>	
<b>G/L Accounts</b>		
<b>G/L Accounts-0 / NO DIVISION CONT'D</b>		
00001 - MAINE MUNICIPAL	287.00	G 1-225-00 GEN'L FUND / HEALTH INS.
00001 - MAINE MUNICIPAL	88.52	G 1-226-00 GEN'L FUND / DENTAL INS
00001 - MAINE MUNICIPAL	151.84	G 1-229-00 GEN'L FUND / LIFE INS
00189 - KENNEBEC VALLEY COUNCIL OF	1,214.98	G 2-563-00 SPEC REVENUE / ARPA FUNDS
00020 - CENTRAL MAINE POWER	36.45	G 3-596-00 CAPITAL PROJ / DAMS
00020 - CENTRAL MAINE POWER	38.01	G 3-596-00 CAPITAL PROJ / DAMS
<b>Division Total-</b>	<b>1,816.80</b>	
<b>G/L Account Total</b>	<b>1,816.80</b>	

# Department Summary

Pay Date: 03/05/2024

Vendor	Amount	Account
<b>Final Total-</b>	<b>625,120.44</b>	

## TM Report / March 4, 2024

Sailing program: SailMaine has been running a satellite program at the Center for All Seasons and considering discontinuing. Dan is exploring how to continue the program in the most cost effective and beneficial manner possible. The Yacht Club may pick it up this year, looking to have the Town take it over through the recreation program next year. There is much to work out and plan for in 2025, we will bring additional information to the Board for discussion and consideration at an upcoming regular meeting.

Met with KVCOG, Sara Languet, George Seel, Hans Rasmussen re: DECD Housing Grant (\$50,000) to update ordinances.

McGrath Pond Road and West Road speed studies are being conducted by Maine DOT.

Super Sunday annual training March 10 at the Lakes Fire Station.

Paperwork is all signed for the TAN with Camden National Bank.

The town report was finalized and sent to the printer and should be in the mail soon. A copy is posted to the Town's website.

Map digitization – Axis GIS site is done; we are reviewing and should be able to launch soon for the public.

The New Fire Station request for proposals was sent out to 14 different companies, these are due March 6.

The request for proposals for auditing services went out to 9 different companies, these are due in April.

We had a request for a food sovereignty ordinance, I am including a sample ordinance for your review and consideration at an upcoming regular meeting.

Attended the Comprehensive Plan Committee Meeting February 21.

The trees cut on Location Road were measured 20 feet from the center; this is a 3-rod road, so the width is 49.5 feet. Measuring from the center, the town is responsible for anything within 24.75 feet.

We have had four new computers installed in the front office for all clerks and in our treasurer's office to replace outdated systems.

The Center for All Seasons is now testing and recording chlorine residual amounts twice per week. This is not a new requirement; the State is just ensuring the collection and testing is being done state-wide.

Barbara Allen, Carol Johnson, Hans Rasmussen and I met to prepare for the February 21 Comprehensive Plan meeting.

Our new deputy clerk started Friday, March 1. Please welcome Ian King! We said goodbye to Charlene Houle again on Thursday, February 29 with pizza and whoopie pies.

The trees at the Workman field are down, as well as the tree at the library.

Air Quality Management will be collecting samples at the Dalton property.

*[This sample ordinance is provided by MMA Legal Services. We strongly encourage municipalities to consult their municipal attorney prior to enacting any ordinance.]*

**Municipality/Plantation of \_\_\_\_\_**

## **Local Food Sovereignty Ordinance**

### **Sec. 1 Short Title**

This ordinance shall be known and may be cited as the “Local Food Sovereignty Ordinance.”

### **Sec. 2. Authority and Purpose.**

This Ordinance is intended to provide residents increased access to local food, to support the ability of residents to produce, sell, purchase and consume locally produced foods, and to reduce governmental regulation of local foods to the extent permitted by and pursuant to 7 M.R.S. § 281 - § 286. This Ordinance is enacted pursuant to 7 M.R.S. § 284 and either the home rule authority granted to municipalities by 30-A M.R.S. § 3001 **OR** pursuant to the authority granted to plantations by 30-A M.R.S. § 7051(11).

### **Sec. 3. Definitions**

As used in this ordinance, the following words have the meanings stated below:

**Direct producer-to-consumer transaction.** "Direct producer-to-consumer transaction" means a face-to-face transaction involving food or food products at the site of production of those food or food products.

**Food or food products.** "Food or food products" means food or food products that are grown, produced, processed, or prepared for human consumption, including, but not limited to, vegetables, fruit, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, fresh produce, cider or juice, acidified foods or canned fruits or vegetables.

**State food law.** “State food law” means any provision of Title 7 or Title 22 of the Maine Revised Statutes that regulates direct producer-to-consumer transactions.

**Site of production.** “Site of production” means the premises where a food or food product is grown, raised, processed or produced such as a farm, home kitchen, farm-based kitchen or similar location controlled by the producer, grower or processor. The term does not include a farmers’ market, community social event, or other venue unless the market, social event or venue is itself the site of production of the food or food product.

### **Sec. 4. License and Inspection Exemptions**

A. Notwithstanding any other provision of the Ordinances of this municipality to the contrary, producers, growers, and processors of food or food products in the municipality are exempt from licensure and inspection requirements contained in State food law (as defined above) with respect to their direct producer-to-consumer transactions conducted exclusively at the site of production of those food products.

B. Pursuant to 7 M.R.S. § 285, the exemption provided in section 4(A) above does not apply to any transactions involving meat, meat products, poultry or poultry products, as those terms are defined in 22 M.R.S. § 2511. All such transactions remain subject to state inspection and licensing pursuant to Chapter 562-A of Title 22 of the Maine Revised Statutes and the rules adopted thereunder.

**5. Severability.**

Should any section or provision of this ordinance be declared to be invalid by a court of competent jurisdiction, such decision shall not invalidate any other section or provision of this ordinance.

**6. Effective Date.**

This ordinance shall become effective upon August 8, 2022 or upon its adoption, whichever is later.