TOWN OF BELGRADE

Meeting Agenda

BOARD OF SELECTPERSONS

1/16/24 RESCHEDULED TO JAN. 23, 2024 / REG. MEETING 6:30 P.M.

BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting

and participate online at https://us02web.zoom.us/j/81131427984

Call to Order and Pledge of Allegiance

Establish quorum.

Open Meeting

1. **Public Comment**
2. **Review and approve minutes of January 2, 2024**
3. **UNFINISHED BUSINESS**
   A. Annual Town Meeting Warrant Articles, set Public Hearing date
4. **NEW BUSINESS**
   A. Appointments/Resignations
   B. John Hummell property tax payment plan for consideration
   C. Lynn Matson, Historical Plaque
   D. Cemetery Ordinance Updates
   E. KVCOG letter of support request
   F. Animal Control Officer
5. **OTHER BUSINESS**
6. **WARRANTS**
7. **TOWN MANAGER REPORT**
8. **EXECUTIVE SESSION** 1 M.R.S.A. §405(6)A – personnel matter, if needed.

Memo

Minutes

Review and approve minutes of January 2, 2024.

TOWN OF BELGRADE

Meeting Minutes

BOARD OF SELECTPERSONS

JANUARY 2, 2024 / REGULAR MEETING 6:30 P.M.

BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting

at https://youtu.be/mrePbgHyBaA

Present: Chair Barbara Allen, Vice Chair Carol Johnson, Selectperson Daniel Newman, Selectperson Melanie Jewell, Selectperson Peter Rushton, Town Manager Lorna Nichols, CEO Hans Rasmussen, Andrew Dallas, Kimberly Dallas, Bruce Galouch, Bonnie Sammons, Chris Bradley, Matti Bradley.

Remote participants: Richard Bourne, Linda Sprague, Mary Vogel, Paul, Kristen Hopkins, Paul David, Paul Feinberg, Lauren Shaw, Paul's, Cory Alexander.

Call to Order and Pledge of Allegiance at 6:33 p.m. by Chair Barbara Allen.

Quorum established.

Open Meeting

Public Comment – none.

Review and approve minutes of December 28, 2023

Motion by Chair Barbara Allen to approve minutes of December 28, 2023 as amended, seconded by Vice Chair Carol Johnson, vote 5-0.

UNFINISHED BUSINESS – none.

NEW BUSINESS

Appointments/Resignations – none.

Petition: 142 Woodland Camp Road

The Board received a petition from residents and others concerning this property and have asked the Town to enforce laws and ordinances to force the owner to restore the property to original.

The Board cannot take action on the petition as presented; there were 23 valid signatures out of 190 needed. New information from the petitioners was provided January 2 via hand delivery to the Town Office which the Board did not have time to review. The CEO is the sole enforcement of code enforcement violations, he does a great job and the Board is appreciative of him.

The Board discussed having the Code Enforcement Officer map the concerns expressed in the letter with the history of the property, along with photos and have the Town Manager and CEO bring these to the Board at the first meeting in February.

Monthly Department Presentation – Code Enforcement, Hans Rasmussen

Code Enforcement Officer Hans Rasmussen gave an overview of activities and issues over the last several months to include the railroad washout, camp roads washed out during the rain event recently, the high water in our lakes, downed trees, spring re-vegetation.

Property owners with downed trees in the shoreland zone need to speak with Hans prior to removal and re-planting. Residents should take photos of the trees, before they are cut up and removed.

The biggest challenge immediately is storm cleanup of lake properties. Residents have 18 months to repair/rebuild and will need to get permits from code enforcement.

Hans has seen a 10% decrease in building permits and 10% increase in plumbing permits over the last year.

Petition: Resolution to Take Action on Climate Pollution

Bonnie Sammons was present to discuss the petition to be approved for the Annual Town Meeting Warrant:
"To see if the town will authorize the Board of Selectpersons to convey to Belgrade's state legislators, Members of Congress, Governor, and President of the United States that the town hereby calls upon our Federal elected representatives to enact Cash Back Carbon pricing legislation to protect Maine from the costs and environmental risks of continued climate inaction. Cash-Back Carbon Pricing charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis with monthly dividend checks. The record of the vote approving this resolution shall be transmitted by written notice to the above mentioned parties by the Board of Selectpersons within 30 days of this vote."

In addition, she will provide information on this for inclusion in the next town newsletter.

CFAS Engineering RFP consideration

Discussion on continued repair and renovation of the center. This is a two-step process: first, create a building committee to explore what needs to be done and then put out an RFP for an engineer. The Board would like a 5- and 10-year plan to identify work that needs to be done, focusing on safety items as immediate needs.

The committee should include a Selectboard member (Melanie Jewell volunteered); Recreation Director Dan MacGlashing, a retired plumber, electrician, or contractor; someone independent from the public; Emergency Officer Jeremy Damren and Facilities Maintenance Manager Cory Alexander.

Town Report dedication, Lifetime Achievement Award(s)

Review and consideration from lists provided by Town Clerk Mary Vogel.

Motion to dedicate the 2024 Annual Town Report to Marie Pulsifer by Selectperson Melanie Jewell, seconded by Selectperson Peter Rushton, vote 5-0.

Motion to recognize Verna Lucille Jenney, Joan E. Megill, Barbara J. Workman and Vera Stuart as dedications in the 2024 Annual Town Report by Selectperson Melanie Jewell, seconded by Selectperson Peter Rushton, vote 5-0

Lifetime Achievement Awards:
Motion to present awards at Annual Town Meeting to Jack Sutton and Bill Pulsifer by Selectperson Melanie Jewell, seconded by Selectperson Peter Rushton, vote 5-0.

Framed certificates will be presented for lifetime achievement awards; a wall plaque with name plates will be placed in the town office as well.

OTHER BUSINESS

Selectperson Daniel Newman would like the town to include an ordinance restricting public camping on public property for the Annual Town Meeting. The Board agreed to have the Town Manager reach out to the town's attorney for warrant article and ordinance language and have ready for the January 8 budget meeting.

Town Manager review – the Board will meet independently in executive session at the January 16 meeting and then with the Town Manager at a future meeting for her one-year review (one year of service completed September 6, 2023).

WARRANTS

AP Warrant 153 $79,096.06

Motion to approve warrant 153 in the amount of $79,096.06 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

AP Warrant 1 $626,847.46

Motion to approve warrant 1 in the amount of $626,847.46 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

Payroll Warrant 2 $23,875.59

Motion to approve warrant 2 in the amount of $23,875.59 by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

TOWN MANAGER REPORT

- Deadline for department and committee reports for the Annual Town Report is January 5
- Deadline for articles for the next newsletter is January 15
- Auditors will be here the week of January 22
- Next budget meeting is January 8
- Nomination papers for election of officers are due back January 17

Here's looking to a prosperous and productive new year for Belgrade in 2024!

Motion to adjourn at 8:30 p.m. by Chair Barbara Allen, seconded by Vice Chair Carol Johnson, vote 5-0.

Memo

Annual Town Meeting Warrant Articles, set Public Hearing Date

The Selectboard and Budget Committee met January 8 to review and approve warrant articles for annual town meeting. The following articles were tabled for additional information.

We will need to set the public hearing date so that public notice can be made. Our Town Clerk, Mary Vogel has suggested February 6 which is the next regularly scheduled Selectboard meeting date.

ARTICLE 10
ORDINANCE - NO CAMPING PUBLIC PROPERTY

The Town's attorney sent over some examples for the Board's review, included in your packet. Once the Board decides on how they would like to proceed, the attorney will finalize an ordinance for review. This could be added to a warrant for the June voting cycle to give the Board additional time. Legal counsel's samples follow for your review and consideration.

Ordinance examples from legal counsel:

Town of Freeport: ORDINANCE PROHIBITING CAMPING ON PUBLIC STREETS AND IN MUNICIPAL PARKING LOTS, CHAPTER 47

1. Definitions. As used in this Ordinance, the following terms have the following meaning:

   a. "Camp" means: to occupy a recreational vehicle as temporary living quarters. "Camp" also means to park a recreational vehicle on a street or in a municipal parking lot for three or more consecutive hours between the hours of 11:50 p.m. and 6:00 a.m. the following day unless the recreational vehicle is unoccupied the entire time it is parked there.

   b. "Municipal Parking Lot" mean: any parking area, publicly owned.

   c. "Recreational Vehicle" means: a vehicular-type portable structure, without permanent foundation, which can be towed, hauled or driven over the road and which is primarily designed as a temporary living accommodation for recreational, camping and travel use, including, but not limited to, travel trailers, truck campers, camping trailers, and self propelled motor homes.

   d. "Street" means: any public way, private way or driveway, except a private way or driveway providing access only to a single family or two family dwelling.

2. Camping on Streets and in Municipal Parking Lots Prohibited. No person shall camp or permit any other person to camp on any street or in any municipal parking lot within the Town of Freeport.

3. Penalties and Persons Liable. Any person who violates this Ordinance commits a civil violation punishable by a civil penalty in the amount of $100.00. The following persons shall be liable for the penalty, provided that the Town shall not collect more than one penalty for any single violation.

   a. Any person above the age of majority who is occupying the recreational vehicle at the time of violation;

   b. The driver who parked the recreational vehicle;

   c. Any person who owns or controls a street and gives permission to any person to camp thereon.

4. Enforcement. This Ordinance may be enforced by any police officer.

Lewiston Code of Ordinances

Sec. 50-5. Loitering generally.

(a) It shall be unlawful for any person to loiter, loaf, wander, stand or remain idle either alone and/or in consort with others in a public place in such manner so as to commit in or upon any public street, public highway, public sidewalk or any other public place or building any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public highway, public sidewalk or any other public place or building, all of which prevents the free and uninterrupted ingress, egress and regress therein, thereon and thereto.

It shall be unlawful to camp, sleep, or remain upon the grounds of any municipal building or any municipal building, and municipal cemetery, field or woodlands, or any other city owned, controlled or maintained property between the hours of 9:00 pm to 5:00 am, unless such person is in lawful employment, participating in a program or activity sponsored or authorized by the City or unless such person has the prior written authorization of the City Administrator to be on said property during the aforementioned hours. In considering a request for authorization to be on said property during these hours, the City Administrator shall consider the purpose of the request/use, whether the use would unreasonably disturb persons who occupy property adjacent to the property in question, whether the use will cause damage to the property from destruction or overuse, and whether adequate facilities exist to support the proposed use. When authorizing any such use, the City Administrator may designate the specific area within City property where the use shall be permitted, based upon the foregoing criteria.

(b) When any person causes or commits any of the conditions enumerated in subsection (a) of this section, a police officer or any law enforcement officer shall order that person to stop causing or committing such conditions and to move on or disperse. Any person who fails or refuses to obey such orders shall be guilty of a violation of this section.

Portland Maine Code of Ordinances

Sec. 18-18. Loitering in parks.

Except as provided below for Tommy's Park and Post Office Park, no person shall stop, loiter, be or remain in any of the parks of the city or in any of the paths, drives, streets, boulevards or roadways of the parks between the hours of 10:00 p.m. and 6:30 a.m. of the day immediately following, except for the purpose of traveling across or through such parks; nor shall any person park an automobile and remain therein between the hours of 10:00 p.m. and 6:30 a.m. of the day immediately following on any of the drives, streets, boulevards, promenades or roadways within the parks of the city, unless said person or persons has the prior written authorization of the city manager to be in said park or parks or their drives, streets, boulevards, promenades or roadways during the aforementioned hours.

No person shall stop, loiter, be or remain in Tommy's Park or Post Office Park or in any of the paths of these two parks between the hours of 1 a.m. and 6:30 a.m. on any given day, except for the purpose of traveling across or through such parks.

South Portland Code of Ordinances (relevant portions of Parks and Recreation Code)

Sec. 18-3. Camping, sleeping in public parks, beaches, ponds.

No person shall sleep or camp in or upon any park, beach, pond or other recreational property owned by the city.

Sec. 18-9. "Park" defined.

A "park" is defined as a public area of land, usually in a natural state, having facilities for rest and/or recreation, or providing public open space, shall include but not be limited to all beaches and the Greenbelt Walkway, and all of the parking facilities adjacent to those locations.

Sec. 18-11. Enforcement.

This Article shall be enforced by the Police Chief or his/her designee, for whom the Parks and Recreation Department shall provide investigative and enforcement assistance. Nothing in this Article shall prevent the enforcement official from obtaining voluntary compliance by way of warning, notice or education.

ARTICLE 13

To see if the town will set Friday, September 6, 2024, as the date 2024 property taxes are due. For taxes paid after September 6, 2024, interest will be charged at a rate of 8.5% per annum. Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer.

Selectboard recommendation: *YES* *NO* *ABSENT*

The maximum rate allowed by the State of Maine for interest charged is 8.5%. The Board set the rate at 3.9% in 2023.

ARTICLE 35

To see if the Town will authorize the Board of Selectpersons or their designee to demolish the buildings and remove all debris on Town owned property located at 8 and 10 Dalton Road and to conduct any other necessary business required for this purpose.

There was some discussion at the January 8 meeting and a request for additional information on costs to bring these properties back to good condition. It was also suggested that the Town sell the building(s) as is and have them moved.

Options:

- To see if the Town will retain ownership of 8 and 10 Dalton and accept all responsibility for renovations and repairs, operations and operating expenses.
- To see if the town will demolish the building and remove all debris.
- To see if the Town will list the property with a real estate agent and sell to the highest qualified bidder with the right to reject any and all bids (buildings only, to be removed from property).

General Maintenance

Year	Spent
2019	$4,861.84
2020	$9,585.50
2021	$8,110.38
2022	$13,174.26
2023	$6,351.73
TOTAL	$42,083.71

Significant Repairs

2019	$-	
2020	$-	
2021	$-	
2022	$30,549.07	Roofing
2023	$-	
TOTAL	$30,549.07	

Sum $72,632.78

Some of the repairs we have identified to be done:

Mold removal	$25,000
Update furnace	?
Hot water tank	$1,800
Faucet, Drain	$600
Heater Bathroom	$2,650
Oil tank replacement	$3,040
Sump Pump	$935
Attic Insulation	$7,500

Bathroom gutted and remodeled; insulation in walls; sheetrock replaced; sand living room floor; jack up porch; drain around foundation; one window/sill; driveway – remove large boulder underneath pavement.

ARTICLE 38

Shall the Town create a special fund for the purchase of credit of municipal employees past employment with the town; authorize the Selectboard to make an agreement with the employees regarding how the town will share in the cost for this purchase in the Maine State Retirement System (MainePERS) and let the unexpended balance of this fund fall to the undesignated account?

Questions and discussion at the January 8 meeting about any additional eligible employees being added for the buy-back option; will the cost to buy back increase if employees wait to do so; can the town set a deadline for employees to make the decision to buy back.

MainePERS will calculate the buy-back costs for the three additional full-time employees (hired in 2023) and get that to me.

In addition, MainePERS provided updated article language.

From MainePERS:

Who is eligible for buy back with MePERS?

Any employee who is employed on the date that you add coverage for them will be eligible for the purchase of prior service for time worked for Belgrade before that date.

Is there a length of service minimum (1 year?)

No

Can the Town put a restriction on how long buy back is available to employees?

If the Town is going to share in the purchase of the prior service with its employees, it can set parameters around what that is, but it needs to be 100% clear what the deal is to the employee and to MainePERS in that motion or agreement statement. So if the Town will only share with the employee in the cost of their prior service if the employee remits their portion of the purchase in full for the service to MainePERS by X date – you can put that in the agreement or motion you provide to us regarding the shared purchase.

Otherwise, an employee will have right up until they retire to make payment to purchase their prior service and if there is an agreement that the Town will share in the purchase of the service, we will bill the Town for its portion in full when the employee submits any payment toward theirs, partial or full.

In other words, the more specific the Town is regarding what it will pay under what conditions – the better for everyone.

The amounts provided for buy back – if an employee waits a year, two or three etc., does the buyback amount increase? Yes. Employees will have 30 days from the date you begin covering them, or the date we issue their cost letter to them, whichever is later, to make payment in full at the quoted cost. After that interest will accrue on any unpaid balance as of the effective date of the Town covering those employees at a rate of 6.5% per annum. For this reason it may be beneficial, if the Town wants to participate with employees if they purchase their service, for the Town to set a finite amount the Town will pay.

The Board can include in the warrant article a set amount they will contribute for each employee's buy back after a certain date (30 days?), and then the interest charged after that would be the responsibility of the employee.

Sample wording for Town of Belgrade's legislative body to add coverage for General Government Employees and Appointed Officials under their MainePERS Consolidated Participating Local District Plan

To see if the Town of Belgrade will vote to change its plan to add coverage for its full-time general government employees and appointed officials effective April 1, 2024.

The Town agrees to add coverage under Regular Plan AC for its full-time general government employees and appointed officials effective April 1, 2024. The Town will allow general government employees and appointed officials who join effective April 1, 2024 to purchase credit for past employment with the Town (prior service). The Town will share in the purchase of prior service credit for these employees based on the original cost provided to employees by MainePERS if the employee completes the purchase of their portion of the cost by March 31, 2026 or the date the terminate employment with the Town, whichever is sooner. Employees are responsible for any interest that accrues on the original cost provided by MainePERS. The Town will not share in the purchase of prior service for any eligible employee who has not completed the purchase of their portion of the original cost for their prior service plus any additional interest by March 31, 2026, or by the date they terminate employment with the Town, whichever is sooner. Town authorizes and directs the Select Board to determine how much the Town will contribute toward the purchase of each eligible employee's prior service at its next meeting and directs the Select Board to provide that information to each eligible employee and to MainePERS by the end of the business day immediately following that meeting. The Town will continue to provide Special Plan 3C to its full-time firefighters and emergency medical services employees. The limited period open enrollment provision the Town adopted upon joining MainePERS will apply to all MainePERS-eligible employees. All other employees, including elected officials, are excluded from participation at this time. The Town authorizes NAME, *Town Manager or* NAME*, Select Board Chair* to sign the amended agreement between the Town and Maine Public Employees Retirement System.

Article approved as written.

ARTICLE 40

To see if the Town will vote to repeal Article 52, adopted as a perpetuity article in 2020;

> ***2020, Article 52:*** *To see if the Town will vote to refund excess motor vehicle excise tax credits to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.*

And vote to approve the following:

> *To see if the Town will vote to refund excess motor vehicle excise tax credits paid to the Town of Belgrade to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.*

Octagon Cleaning & Restoration

$24,530.00

Octagon Cleaning & Restoration,Inc.
PO Box 172
Windham, ME 04082
Tax ID #20-2606067

Client: Corey Alexander
Property: 8 Dalton Rd
Belgrade, ME

Operator: ROBERT

Estimator: Michael York
Company: Octagon Cleaning & Restoration
Business: 272 Skowhegan Road
Fairfield, ME 04937

Business: (207) 310-3183
E-mail: michael@octagonrestoration.com

Type of Estimate:
Date Entered: 9/22/2023 Date Assigned:

Price List: MEPO8X_SEP23
Labor Efficiency: Restoration/Service/Remodel
Estimate: COREY_ALEXANDER

This estimate is based on the inspection performed by Corey Alexander on Sep 21 23. Mold growth was observed in the basement space on walls and ceiling. The basement damage is likely due to high humidity and lack of adequate dehumidification, as well as due to previous water damage. (Materials were dry/wet upon inspection)

Remediation will consist of the following:

Attic
- Containing the space using environmental controls (polyethylene sheeting)
- Removal of all attic insulation
- Installation of HEPA air scrubber to remove airborne spores and other contaminants
- HEPA vacuuming and/or damp wiping of all surfaces with antimicrobial product
- Aggressive cleaning/treatment of all impacted sheathing, rafters, and other framing with mold stain removal product
- Application of a clear antimicrobial sealant to all exposed sheathing/framing upon completion of hygienic cleaning

Bathroom
- Containing the space using environmental controls (polyethylene sheeting)
- Installation of HEPA air scrubber to remove airborne spores and other contaminants
- Tear out of affected drywall and maybe more as needed behind the cabinets.
- HEPA vacuuming and/or damp wiping of all surfaces with antimicrobial product
- Aggressive cleaning/treatment of all impacted sheathing, rafters, and other framing with mold stain removal product
- Application of a clear antimicrobial sealant to all exposed sheathing/framing upon completion of hygienic cleaning

Basement
- Containing the space using environmental controls (polyethylene sheeting)
- Installation of HEPA air scrubber to remove airborne spores and other contaminants
- HEPA vacuuming and/or damp wiping of all surfaces with antimicrobial product
- Aggressive cleaning/treatment of all impacted sheathing, rafters, and other framing with mold stain removal product
- Application of a clear antimicrobial sealant to all exposed sheathing/framing upon completion of hygienic cleaning

Corrective measure to prevent reoccurrence should consist of the following:
-A heat pump system capable of dehumidification may help in this space

Octagon Cleaning & Restoration,Inc.
PO Box 172
Windham, ME 04082
Tax ID #20-2606067

- We strongly suggest consulting a weatherization expert to assess the spaces to prevent recurrence.

We estimate the project to take 6-8 days to complete depending on available crew at the time of scheduling.

This estimate does not include fees for 3rd party post remediation testing.

This estimate does not include any replacement of building materials or corrective measures such as water proofing, air sealing, re-insulating, dehumidification or electrical costs.

Octagon Cleaning & Restoration

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COREY_ALEXANDER

COREY_ALEXANDER

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Whole House Remediation as Outlined	1.00 EA	0.00	24,530.00	0.00	24,530.00
Total: COREY_ALEXANDER				0.00	24,530.00
Line Item Totals: COREY_ALEXANDER				**0.00**	**24,530.00**

Octagon Cleaning & Restoration

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Tax ID #20-2606067

Summary

Line Item Total	24,530.00
Replacement Cost Value	**$24,530.00**
Net Claim	**$24,530.00**

Michael York

*The job time frame does not include time for post testing. Equipment and containment may be left on site until a passing post test is confirmed.

*Job time frames are an estimate and could change depending on staffing, weather, etc. Jobs completed in more or less time than estimated, will not change the estimate total.

*Please note that removing containment may result in minor paint and drywall damage based on the age and quality of the paint and Octagon is not responsible for repairs.

*Every municipality is different in terms of permit requirements for demolition or certain light renovations. It is the client's responsibility to inquire with their local code office and obtain the required permits when applicable.

*Octagon offers a 5-year warranty on remediation services if post remediation testing and corrective measures are completed directly following remediation, and the customer takes all steps necessary to control moisture and humidity.

Bob The Plumber, Inc.
964 Wings Mill Road
Belgrade, ME 004917
Phone/Fax (207) 495-2942
Email: bobtheplumberme@gmail.com

September 1, 2022

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917
Phone (207) 495-2258
Email: Sexton@townofbelgrade.com

RE:8 Dalton Lane
Quote:Replace Lavatory faucet and rehang kitchen drain line

Complete repair cost $600.00

Work will be done to meet all state and local codes.

Thank you for your consideration.

Bob The Plumber, Inc.

Bob The Plumber, Inc.
964 Wings Mill Road
Belgrade, ME 004917
Phone/Fax (207) 495-2942
Email: bobtheplumberme@gmail.com

September 1, 2022

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917
Phone (207) 495-2258
Email: Sexton@townofbelgrade.com

RE:8 Dalton Lane
Quote:Modine Heater

- One Modine Heater
- Pipe, fittings, controls ect.
- 4' section of Hayden baseboard added to bathroom

Complete installation cost $2,650.00

Work will be done to meet all state and local codes.

Thank you for your consideration.

Bob The Plumber, Inc.

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964 Wings Mill Road
Belgrade, ME 004917
Phone/Fax (207) 495-2942
Email: bobtheplumberme@gmail.com

September 1, 2022

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917
Phone (207) 495-2258
Email: Sexton@townofbelgrade.com

RE:8 Dalton Lane
Quote:Oil tank replacement

- One 275 gallon vertical Roth oil tank
- One Tiger Loop
- Pipe, fittings ect.

Complete installation cost $3,040.00

Disposal of old oil tank will be time and material.

Work will be done to meet all state and local codes.

Thank you for your consideration.

Bob The Plumber, Inc.

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Email: bobtheplumberme@gmail.com

September 1, 2022

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917
Phone (207) 495-2258
Email: Sexton@townofbelgrade.com

RE:8 Dalton Lane
Quote:Sump pump

- One Liberty Sump pump
- Pipe, fittings ect.

Complete installation cost $935.00

Work will be done to meet all state and local codes.

Thank you for your consideration.

Bob The Plumber, Inc.

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964 Wings Mill Road
Belgrade, ME 004917
Phone/Fax (207) 495-2942
Email: bobtheplumberme@gmail.com

September 1, 2022

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917
Phone (207) 495-2258
Email: Sexton@townofbelgrade.com

RE:8 Dalton Lane
Quote:Heat pump hot water tank

- One 50 gallon Rudd Heat Pump Hot water tank
- One Condensation pump
- Pipe, fittings ect.
- Removal of on demand hot water heater (some carpentry work need to fill holes after removal)

Complete installation cost $1,800.00 (this is with the $850 Efficiency of Maine Rebate).

Work will be done to meet all state and local codes.

Thank you for your consideration.

Bob The Plumber, Inc.

Memo

Appointments/Resignations

Resignations:

Gail Barejka resignation from the Senior Resource Committee

Jeff Worthing resignation as Animal Control Officer effective February 9, 2024

Appointments:

Animal Control Officer Jeff Worthing (1/1/24 – 2/8/24)

Deputy Animal Control Officer Tracy Malloy (1/1/24 – 12/31/24)

JAN 5 '24 PM3:05

Mary Vogel

From: GAIL BAREJKA <gypseag@aol.com>
Sent: Friday, January 5, 2024 2:44 PM
To: Mary Vogel
Subject: Senior Resource Committee

EXTERNAL MESSAGE:

Dear Mary;
Just a note to advise of my withdrawal from the Senior Resource Committee. I've enjoyed my time working with everyone who so generously gives their time and energy.
If my health were better, I would gladly give greater energy to the group, but working nearly full time and with great demands on me this past month, I'm just not able to devote a fair amount of effort to the group.
Thank you, Mary, for your great efforts. You do a tremendous job keeping all the details together and taking on a huge share of the work..
I'll keep posted on the events of the Committee and I know I'll enjoy participating in some; I especially liked the Christmas gathering and getting together with everyone.
Wishing everyone a happy and healthy upcoming year ! 😁
Gail Barejka
Sent from my iPhone

Memo

Foreclosure Approach
444 Smithfield Road
J&J Holdings LLC

John Hummel contacted this office to inquire about setting up a payment plan for the property located at 444 Smithfield Road in Belgrade. The lien was recorded July, 2022, notice of foreclosure sent out December 14, 2023 with a foreclosure date of January 16, 2024.

There are three years of taxes owed (as of 1/4/24):

Year	Principal	Interest	Costs	Total
2021	$1,527.50	$33.03	$20.06	$1,580.59
2022	$1,896.35	$52.81	$60.20	$2,009.36
2023	$1,704.98	$23.09	$ 0.00	$1,728.07

Included in your packet is a template used previously – a 'Land Use Purchase Installment Contract' which can be used for a payment schedule of more than **4 payments.** A land installment contract requires a municipality to go through a court-foreclosure proceeding in the event of default.

In addition, our attorney has provided another template which can be used for **4 payments or less** 'Tax Acquired Property Occupancy and Repurchase Agreement'.

The occupancy and repayment agreement (four or less payments) is a less risky option for municipalities, in that it attempts to avoid any of the foreclosure provisions and other obligations associated with a land installment contract. That said, municipalities may still choose to enter into a repayment agreement that is more than 4 payments for various reasons, including that the former owner may not be able to afford to pay in fewer payments, so it's best just to be aware of any risk of default and the process associated with foreclosure and eviction.

We are asking the Board to consider one of these options for Mr. Hummel. Mr. Hummel will be present at this meeting to discuss with the Board.

LAND PURCHASE INSTALLMENT CONTRACT

(33 M.R.S.A. § 481 et seq.)

THIS LAND PURCHASE INSTALLMENT CONTRACT (hereinafter "the contract") is entered into by and between the Town of Belgrade (VENDOR), whose mailing address is 990 Augusta Road, Belgrade, Maine 04917 and J & J Holdings LLC (PURCHASER), whose mailing address is PO Box 211, Belgrade, Maine 04917. For mutual consideration, receipt of which each party hereby acknowledges, VENDOR and PURCHASER agree as follows:

1. **Date; Parties; Property.** That on this 16th day of January, 2024, VENDOR agrees to sell and PURCHASER agrees to buy the following described real estate:

   444 Smithfield Road, Belgrade, Maine 04917

   Certain property described as Map 15, Lot 011B on the Town Assessors' maps for Belgrade, which are on file at the municipal office, being the same premises described in a Town of Belgrade tax lien dated July 13, 2022 and recorded in the Kennebec County Registry of Deeds in Book 2853, Page 11; Book 4804, Page 294; Book 8051, Page 236, which foreclosed on January 16, 2024 (hereinafter referred to as the "Property").

2. **Price and Terms.** The TOTAL PRICE for purchase of the Property is $5,318.02 which will be paid as follows: a down payment of $500.00 paid upon the signing of this Contract, the receipt of which is hereby acknowledged, and the BALANCE of $5,318.02 due in _____monthly installments of $500.00 each. A payment is due and payable on the 3rd day of each month after this Contract is signed. There are no service charges and fees separate from the total sales price except as specified in Section 9 and Section 11 below.

3. **Deed.** VENDOR will convey the Property by MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS, and VENDOR conveys the Property "as is" and makes no warranties or representations whatsoever about the Property:

4. **Encumbrances.** VENDOR is aware of no encumbrances against the Property.

5. **Evidence of Title.** VENDOR will provide PURCHASER with evidence of title by a copy of the above-referenced municipal tax lien at the time of execution of this Contract, receipt of which is hereby acknowledged by PURCHASER.

6. **Risk of Loss; Liability.** From the date of this Contract forward, PURCHASER assumes all risk of loss or damage to the Property by fire or otherwise and all liability for personal injury, death or property damage related to or arising out of PURCHASER's control, use

or occupancy of the Property. The purchase of casualty or liability insurance is PURCHASER'S sole responsibility, and the VENDOR will not procure or maintain such insurance for PURCHASER or otherwise indemnify PURCHASER against such loss, damage or liability. Throughout the term of this Contract, PURCHASER shall maintain in effect a homeowner' s insurance policy covering the Property with building coverage in an amount at least equal to the current value of the improvements located upon the Property or the Total Price due under this contract, whichever is greater. Upon request of the VENDOR, the PURCHASER shall provide VENDOR with written proof of the existence of such an insurance policy prior to the execution of the Contract, and this policy shall list the VENDOR as a "loss payee" who shall be entitled to at least 21 days' prior written notice of cancellation, termination, or material modification of such policy.

7. **Title Retained by Vendor.** This contract is not a mortgage, and PURCHASER does not obtain title to the property until the Total Price and any assessments or fees (see Section 9 and Section 11) are paid in full.

8. **Default and Cure.** PURCHASER shall be in default of the Contract if PURCHASER is more than 15 days late in making any payment. VENDOR shall notify PURCHASER in writing of the default and the amount of all past due payments causing the Contract to be in default and the total amount due to cure the default; such notice shall be sent by certified mail, return receipt requested. If said notice is refused or undeliverable, it shall be sent by ordinary mail. Notice is deemed given on the date PURCHASER signs the certified mail receipt, or if said notice is sent by certified mail is refused or undeliverable, on the date the notice is sent by ordinary mail. PURCHASER may cure such default by paying the amount specified in the notice within 35 days after notice is given. If the default is not cured within 35 days after notice is given, VENDOR may declare this Contract terminated by giving notice of termination to PURCHASER by ordinary mail. Upon termination of this Contract, VENDOR may retain all payments made by PURCHASER, and PURCHASER shall have no claim to any refund, credit, allowance, or otherwise against VENDOR.

9. **Taxes, Assessments, and Other Charges.** PURCHASER is responsible for paying all taxes, assessments, liens, and other charges, including interest thereon, made against the property from the date of this Contract, and these shall be paid in full in addition to the "Total Price" (see Section 2 above) before a quitclaim deed is delivered to PURCHASER from VENDOR. In the event that any liens attributable to PURCHASER are recorded against the property during the term of this Contract, PURCHASER shall satisfy such liens in full before a quitclaim deed is delivered to PURCHASER from VENDOR. Failure to satisfy such liens by the time that the final installment payment is due shall be considered a default.

10. **Prepayment.** PURCHASER has the right to accelerate or prepay any and all installments without penalty.

11. **Recording fees.** Within 20 days after this Contract is signed, VENDOR shall record it in the appropriate Registry of Deeds. PURCHASER shall pay the VENDOR the recording costs upon execution of the Contract.

12. **Effect of waiver; Severability; Integration.** The waiver by VENDOR by any term or condition of this Contract shall not be deemed a waiver of other terms or conditions, nor will it be deemed a continuing waiver of the same condition for the remainder of the Contract. In the event that any term or condition of this Contract is determined by a Court to be unenforceable, the remaining term or conditions shall continue in full force and effect. There are no promises, oral understandings or agreements of any kind pertaining to the Contract other than as specified herein, and this Contract represents the entire agreement between the parties.

13. **Change of Address.** In the event the PURCHASER's mailing address specified above changes during the term of this Contract, PURCHASER shall within 15 days of such change notify VENDOR in writing of PURCHASER'S new mailing address. If the PURCHASER fails to notify VENDOR of the change, notice given by VENDOR to PURCHASER at the above address shall be considered sufficient and legal.

VENDOR:	Witness:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signatures of Municipal Officers of Belgrade

January 16, 2024

PURCHASER

By placing my signature below, I agree to be legally bound to the foregoing terms and conditions and I also hereby acknowledge receipt of a copy of this Land Purchase Installment Contract signed by the VENDOR.

____
Signature(s) of PURCHASER

Date: _______________,_____

ACKNOWLEDGEMENTS

STATE OF MAINE
__________________(County), ss

Date: _ _ _ _ _ _ _ _ _ _ ______

Personally appeared before me the above-named ________________________ in his/her capacity as a Municipal Officer of the Town/City of ______________________________ and acknowledged the foregoing instrument to be his/her free act and deed said capacity and the free act and deed of the inhabitants of the municipality.

Before me,

____
Notary Public/Attorney at Law

____
(Print Name)

STATE OF MAINE
__________________(County), ss

Date: _ _ _ _ _ _ _ _ ,_ _ _ _

Personally appeared before me the above-named ____________________________and acknowledged the foregoing instrument to be his/her free act and deed.

Before me,

____
Notary Public/Attorney at Law

____

(Print Name)

TAX ACQUIRED PROPERTY OCCUPANCY AND RE-PURCHASE AGREEMENT

NOTICE Prior Owner —
This is a legally binding contract. If you do not understand it, seek legal advice before signing it.

THIS Tax Acquired Property Occupancy and Re-Purchase Agreement (hereinafter "the Agreement") is entered into by and between the Town/City of _____, Maine ("Town/City") and _____ ("Prior Owner" – the Town/City and Prior Owner are collectively referred to as the "Parties") with a mailing address of: _____.

For mutual consideration, receipt of which each party hereby acknowledges, Town/City and Prior Owner agree as follows:

WHEREAS, the Town/City has filed one or more tax liens on the real property and buildings located at _____ (the "Property"), and the tax lien for the _____ tax year matured on _____, with automatic foreclosure occurring and the necessary documentation filed at the _____ County Registry of Deeds so that the Town/City is now the owner of the Property; and

WHEREAS, the Prior Owner has requested to continue to occupy the Property, and the opportunity to purchase said property from the Town/City by maintaining the Property, and paying the total amount of taxes, fees and interest due to the Town/City on the Property;

WHEREAS, the Town/City has agreed that the Prior Owner may continue to occupy the Property as a person in possession, and to sell the Property to the Prior owner for the total amount due in accordance with the following terms:

NOW THEREFORE, for mutual consideration, receipt of which each party hereby acknowledges, the Town/City and Prior Owner agree as follows:

1. **Date; Parties; Property.** The Parties agree that the Prior Owner is a person in possession pursuant to 36 M.R.S. § 553 of certain Property described as Map _____, Lot _____ on the Town/City Assessor's maps for _____, Maine, which are on file at the municipal office

2. **Repayment Terms**. The amount of past due taxes for the Property is $, and shall be repaid as follows:

Outstanding taxes, charges and interest	$
Maintenance costs	$
Sewer fees, charges and interests	$
Administrative fees including legal fees	$_____
Subtotal	$

Interest for payment period at _____% per annum $_____

Total Amount Due $_____

Prior Owner agrees to pay the Total Amount Due as follows:

A payment of $_____ paid upon the signing of this Agreement, the receipt of which is hereby acknowledged.

The balance of $_____ due in four (4) quarterly installments of $_____ each.

A payment is due and payable on the 15th day of the month for the next_____ months after this Agreement is signed until the Total Amount Due is paid in full on or before _____, 20___.

3. **Deed. Upon completion of all payments due hereunder, and satisfaction of all of the Prior Owner's obligations under this Agreement, this Agreement shall automatically terminate and the**Town/City will convey the Property by **MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS**, "as is" and makes no warranties or representations whatsoever about the Property.

4. **Risk of Loss; Liability.**From the date of this Agreement forward, Prior Owner, as a person in possession, assumes all risk of loss or damage to the Property by fire or otherwise and all liability for personal injury, death or property damage relating to or arising out of Prior Owner's control, use or occupancy of the Property. The purchase of casualty or liability insurance is Prior Owner's sole responsibility, and the Town/City will not procure or maintain such insurance for Prior Owner or otherwise indemnify Prior Owner against such loss, damage or liability. Throughout the term of this Agreement, Prior Owner shall maintain in effect a homeowner's insurance policy covering the Property with building coverage in an amount at least equal to the current value of the improvements located upon the Property or the Total Price due under this Agreement, whichever is greater. Prior Owner assumes all responsibility for utilities and maintenance of the Property, including compliance with any applicable state and municipal ordinances and codes. As the Prior Owner of the Property, the Prior Owner waives any residential tenant disclosures required by Maine law and acknowledges that this is a unique Agreement intended to allow the Prior Owner to remain in possession of and to retain the Property.

5. **Title Retained by Town/City.** This Agreement is neither a mortgage nor a Land Installment Agreement, and Prior Owner does <u>not</u> obtain title to the property until the Total Amount Due and any assessments, interest and fees are paid in full and all other obligations of the Prior Owner hereunder are satisfied. The parties agree that the Prior Owner is a person in possession pursuant to 36 MRS § 553 and that real property taxes will be assessed to the Prior Owner and that, in the event of non-payment of taxes, the Town/City may exercise all remedies available for non-payment of taxes, including, without limitation, another tax lien foreclosure or removal of the Prior Owner by a forcible entry and detainer action.

6. **Default and Cure.** Prior Owner shall be in default of this Agreement if Prior Owner is more than 15 days late in making any payment. Town/City shall notify Prior Owner (and/or any

persons in possession if not the Prior Owner) in writing of any default; such notice shall be sent by certified mail, return receipt requested, or delivered in hand to the Prior Owner. If said notice is refused or undeliverable, it shall be sent by ordinary mail. Notice is deemed given on the date Prior Owner and/or person(s) in possession signs the certified mail receipt, or in the case of ordinary mail, when the notice was sent. Prior Owner may cure such default by paying all overdue payments within 30 days after notice is given. If the default is not cured with 30 days after notice is given, this Agreement shall automatically terminate without further notice to the Prior Owner and the Town/City shall retain all payments made for the use and occupancy of the property, and Prior Owner shall have no claim to any refund, credit, allowance or otherwise against Town/City. If the Prior Owner fails to cure the payment default, then the Town/City shall be entitled to all remedies available to a landlord, at law or equity under Maine law, including, without limitation, the remedy of forcible entry and detainer (eviction), and the Town/City may immediately at any time after termination of this Agreement without further notice or demand commence an action to recover the Property.

7. **Taxes, Assessments, Other Charges and Compliance with Ordinances:** Prior Owner, as a person in possession pursuant to 36 M.R.S. § 553, is responsible for paying all taxes, assessments, liens and other charges, including interest thereon, made against the property from the date of this Agreement, and these shall be paid in full in addition to the "Total Price" (see Section 2 above) before a quitclaim deed is delivered to Prior Owner from Town/City. In the event that any liens attributable to Prior Owner are recorded against the property during the term of this Agreement, Prior Owner shall satisfy such liens in full before a quitclaim deed is delivered to Prior Owner from Town/City. Failure to satisfy such liens shall be considered a default and this contract shall automatically terminate. Thereafter, the Town/City may, in its sole discretion, exercise all remedies available for non-payment of taxes, including without limitation, tax lien foreclosure and take possession of the Property in accordance with 36 M.R.S. § 943 et seq.. Additionally, if the Property is in violation of any state or municipal ordinance or law, the Prior Owner shall correct such violation or it shall be considered a default. Upon any default hereunder, the Prior Owner may be subject to an eviction proceeding in the Portland District Court. The Parties agree that in the event the Property is transferred during the term of the Agreement, all obligations under this Agreement and all additional tax liabilities that may exist at the time of the sale, must be satisfied in full before the Town/City will discharge any responsibilities under this Agreement or other tax liens.

8. **Prepayment.** Prior Owner has the right to prepay any and all installments without penalty.

9. **Recording. This Agreement shall not be recorded in the Registry of Deeds.**

10. **Effect of waiver; Severability; Integration.** The waiver by Town/City by any term or condition of this Agreement shall not be deemed a waiver of other terms or conditions, nor will it be deemed a continuing waiver of the same condition for the remainder of the Agreement. In the event that any term or condition of this Agreement is determined by a Court to be unenforceable, the remaining terms and conditions shall continue in full force and effect. There are no promises, oral understandings or agreements of any kind pertaining to this Agreement other than as specified herein, and this Agreement represents the entire agreement between the parties.

11. **Change of Address.** In the event that Prior Owner's post office address specified above changes during the term of this Agreement, Prior Owner shall, within 15 days of such change, notify Town/City in writing of Prior Owner's new post office address. If Prior Owner fails to notify Town/City of such change, notice given by Town/City to Prior Owner at the above address shall be considered sufficient and legal.

Dated: _____, 20___

By:_____
_____, Town/City Manager
Town/City of _____, Maine

STATE OF MAINE
_____, SS. ___, 20_____

On the ____day of _____, 20_____, personally appeared the above-named _____, Town/City Manager of the Town/City of _____, Maine and acknowledged the foregoing to be his free act and deed in his/her said capacity and the free act and deed of said Town/City.

Before me,

_____
Notary Public

Prior Owner

By placing my signature below, I agree to be legally bound to the foregoing terms and conditions and I also hereby acknowledge receipt of a copy of this Agreement signed by the Town/City of _____.

Dated: _____, 20_____

_____

STATE OF MAINE
_____, SS. _____, 20_____

On the ____day of _____, 20____, personally appeared the above named _____ and acknowledged the foregoing to be his/her free act and deed.

Before me,

_____
Notary Public

Memo

Historical Plaque

Lynn Matson will be present to discuss with the Board of Selectpersons.

Memo

Cemetery Ordinance

The Cemetery Committee has worked to make updates to the existing ordinance. These changes are included in your packet for review and consideration for the Annual Town Meeting Warrant.

Town of Belgrade
Cemetery Ordinance

1. Title and Purpose

1.1 This ordinance shall be known and cited as the Town of Belgrade Cemetery Ordinance.

This ordinance is established to provide rules and policies to assist in managing and preserving town-owned cemeteries, and to protect the rights of the burial lot/space owners. Further this ordinance seeks to maintain the public's health and safety, and the overall beauty and harmony of the cemeteries, and to assist the town in the equitable implementation of these provisions. The cemeteries governed by this ordinance are: Pine Grove, Woodside, Quaker, Ellis Pond, Bickford Ellis, Bickford, Dunn, and Hersum. This ordinance does not apply to privately owned cemeteries located within the Town of Belgrade.

1.2 Definitions

~~1.~~ Cemetery Committee – shall mean a collective group of five volunteer citizens appointed by the Board of Selectpersons.

1.

2. ~~2~~Sexton – shall mean a person hired by the town manager upon recommendation of the Cemetery Committee and approved by the Board of Selectpersons to oversee the general operations and maintenance of the Town-owned cemeteries.~~-~~ The sexton or the sexton's assistant will oversee and assist with all interments. The sexton will report to the town manager and work closely with the cemetery committee.

~~2.~~

3. Resident – shall mean a person who resides or has resided in the Town of Belgrade for three (3) consecutive years. Any person who had resided here but no longer does, will no longer be considered a resident.
4. Cemetery lot – shall mean a designated parcel of land in a Belgrade cemetery that consists of one or more burial spaces as depicted on the original surveys and layout of each cemetery.
5. Burial space – shall mean a single burial space measuring 40 inches by 120 inches. One burial space may accommodate one full casket burial or three cremation burials.
6. Interment – shall mean the burial of the deceased.

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7. Cremated Remains – shall mean the ~~ashes that~~ remains from a human body after it has been cremated in a retort/cremation chamber.

8. Flowering plants – shall mean any variety of plant or bush that is rooted in the ground.

9. Flower display – shall mean any assortment or arrangement of fresh or artificial flowers in a bouquet or spray.

10. Memorial marker/footstone – shall mean a flat marker installed flush with the ground at the foot of a grave or in front of a cremation burial. The marker may contain the deceased's name, date of birth and date of death. These markers may be installed only with the approval and oversight of the ~~Town's~~ sexton.

11. Monument/headstone – shall mean a granite stone usually engraved with the family name. Monuments will not exceed five (5) feet wide by four (4) feet high (Please see reference 12.3 under Cemetery Appearance) in any Belgrade cemetery. All monuments will be installed by a professional monument company on a cement base after ~~only with~~ the approval and oversight of the t~~T~~own's sexton.

12. Lot corner marker – shall mean a granite or stone marker installed flush with the ground to mark the corners of a burial lot/space. These markers may be installed only with the approval and oversight of the t~~T~~own's sexton or assistant sexton.

13. Assigned person – shall mean a person, family member, direct descendant or registered domestic partner to whom a burial lot/~~ or~~ space has been assigned by the sexton in a town cemetery, registered with the town clerk and recorded in CIMS (cemetery computer software program). The assignee must pay the town before the transaction is complete.

14. Registered domestic partner – shall mean one of 2 unmarried adults who are domiciled together under long-term arrangements that evidence of a commitment to remain responsible indefinitely for each other's welfare and who are registered with the State of Maine under the provisions in 22 M.R.S. 2710.

15. Perpetual care – shall mean the care and maintenance, and the reasonable administration, of those burial ~~cemetery~~ lots /~~and~~ spaces for which an assignee has paid. Such care shall include mowing grass, raking, trimming around monuments/markers, cleaning lots, monument cleaning, and improving and ornamenting the cemetery grounds as recommended by the Cemetery Committee and t~~T~~own sexton.

16. Service dog – shall mean a dog that has been trained and certified to assist a person who has a disability. The dog must have completed a public access test and be unobtrusive to the public. Companion animals are not considered service dogs. Service dogs are distinct from companion animals as indicated by their training and certification.

2. Town Sexton/Assistant Sexton

2.1 The ~~town~~ sexton/assistant sexton shall be ~~an~~ employees of the Town of Belgrade. The sexton/assistant sexton shall ensure that this ordinance pertaining to the cemetery is enforced. The sexton will be a non-voting ex-officio member of the c~~C~~emetery c~~C~~ommittee. The sexton/assistant sexton will work cooperatively with the cemetery committee. Recommendations on present and future cemetery needs and concerns will be made to the Board of Selectpersons. The sexton/assistant sexton will also work collectively with the committee to develop an annual budget. The duties of the sexton shall also include the following:

a) Maintain a record of the layout of the cemeteries with each assigned lot/space suitably marked by an appropriate marker set level with the adjacent ground. Ensure that all burial lot~~s~~/spaces assigned are numbered and recorded with the town clerk and CIMS.

b) Assure ~~that~~ all burial lots/spaces are of sufficient width and depth and properly filled after each burial. Ensure that all full casket burials are placed in a cement grave liner or vault, plastic or polystyrene vaults are not permitted. ~~, and that~~ All cremated remains will be ~~are~~ buried in an approved urn or urn vault. Green urns, wooden urns, cardboard containers, or plastic temporary containers will not be accepted. Hard plastic /polystyrene urns are permitted for cremation burials. Any biodegradable urn/container will not be accepted. The sexton/assistant sexton will also assure that all gravesites are properly marked with a suitable ~~permanent~~temporary~~t~~ marker indicating the deceased's name and date and the date buried. The marker may be removed after a permanent marker/monument has been installed.~~.~~

c) Grant permission to qualified persons to occupy burial lots/spaces after confirmation of payment has been obtained from the Town of Belgrade. The information will be recorded and entered in CIMS. The sexton/assistant sexton will also ensure that all records pertaining to town cemetery burial lots/spaces can be accessed during regular Town Office business hours.

d) Work with the town manager to employ staff as needed to adequately maintain and care for all t~~T~~own cemeteries.

3. Cemetery Committee

3.1 The committee shall consist of five (5) voting members. The members must be residents of Belgrade who are appointed by the Board of Selectpersons for three-year staggered terms. The committee will serve as an advisory committee to the town manager, Board of Selectpersons, and the sexton.

The committee shall annually elect a chairperson, a vice-chair, and a recording secretary at the first scheduled meeting following the annual town meeting in March. The committee will meet once a quarter. The committee chair may also call a meeting at any time during the year, as needed. The chair is responsible for working with t~~T~~own office staff to ensure agendas are publicly posted and shall notify all the members and the sexton/assistant sexton of the date, time, and location of the meeting.

The recording secretary shall record the meeting minutes of all scheduled meetings and forward them to the town clerk for filing.

Three members will constitute a quorum. The ~~town~~ sexton serves as a non-voting ex-officio member of the committee whose responsibility shall be to make recommendations to the committee on the overall operations and maintenance of the Belgrade cemeteries.

All cemetery committee vacancies shall be filled following the Town of Belgrade Committee Application Policy adopted on Nov. 16, 2021, by the Board of Selectpersons.

3.2 Responsibilities of the Cemetery Committee

1) Schedule and conduct periodic meetings.

2) Develop plans and goals relating to the present and future care and needs of the cemeteries while maintaining the public's health and safety, and the overall beauty and harmony of the t~~T~~own's cemeteries while working collaboratively with input from the t~~T~~own sexton. The plans/goals will be forwarded to the town manager and Board of Selectpersons.

3) Provide input and guidance to the sexton, as needed, during the annual budget development process.

4. Regulating Eligibility for Assignment and Occupation of Burial Lots/Spaces

4.1 All burial lots/spaces in the Belgrade cemeteries will remain the property of the Town of Belgrade and not any assignee or his/her representatives. All burial lots/spaces sold are for the sole purpose of rights of interment.

4.2 The right to purchase perpetual care and to be assigned a burial lot/space shall not be granted to any person who is not a current resident of Belgrade for at least three consecutive years unless that person qualifies under the exceptions noted in Section 4.7. Any burial lots/spaces assigned shall not be used by anyone other than the assignee, his or her relatives and/or direct descendants, or registered domestic partnership unless approved by the ~~town~~ sexton/assistant sexton after review of the records maintained at the t~~T~~own o~~O~~ffice. A resident, after confirmed eligibility, may be assigned a burial lot/space for burial by paying the voter-approved cost for perpetual care. All payments for cemetery burial lots/spaces shall be made to the Town of Belgrade and shall be deposited into the cemetery perpetual care account.

4.3 The sexton shall keep a record of all burial lots/spaces with their numbers and section within the cemetery, including the date and price of the sale to the assignee. The record shall also note which burial lots/spaces are occupied and clearly indicate which burial lots/spaces are available for future purchase. All pertinent information pertaining to the sales and assignments and locations within the cemeteries will be recorded in the CIMS system.

4.4 A person/resident who has been deemed eligible to be assigned a burial lot/space does not have the right to sell, trade, will, donate or otherwise relinquish control of said burial lot/space to any non-resident of Belgrade unless such burial lots/spaces are to be utilized by the non-resident's parents or children of the assignee/owner, spouse, registered domestic partner, children or others that have been approved by the Cemetery Committee and authorized by the Board of Selectpersons.

4.5 A resident who has been assigned the right of a burial lot/space within any Belgrade cemetery and has since become a non-resident may continue to be authorized to use the burial lot/space for burial for himself/herself, a spouse, any children, the parents of either spouse, or a registered domestic partner.

4.6 A resident or former resident who wishes to relinquish his/her assignment of any unoccupied lot or spaces can inform the Town and receive a full refund of their money, at the original cost at the time of their ~~initial~~ purchase. R~~r~~efunds will be minus any interest paid to the Town for perpetual care unless the burial/lot space has been used by an eligible person. In this case, no refund will be made.

4.7 Any person who is not a current legal resident of Belgrade who was legally assigned a burial lot/space previously shall not be allowed to exchange said burial lot/space in the said cemetery. However, the Board of Selectpersons by majority vote may grant the right of that individual to purchase a burial lot/space from another owner upon agreement and availability. A non-resident's application to purchase a burial lot/spaces shall first be reviewed by the Cemetery Committee.~~,~~ ~~which will be~~ The committee will make a determination if the non-resident qualifies and will forward their recommendation to the Board of Selectperson's for consideration.

A non-resident may be assigned up to four (4) burial/spaces total in the town's cemetery providing that he/she fulfills one of the following three requirements:

1) That person must have had his/her birth parent or legal relative residing in the Town of Belgrade at the time of their birth.
2) That person must have relatives who are either living in Belgrade or who are buried in the cemetery.
3) That person owns and has paid property taxes on real estate in the Town of Belgrade for a period of not less than 20 (twenty) years.

5. Perpetual Care

5.1 All monies paid to the Town of Belgrade for ~~cemetery~~ burial~~-~~lots/spaces shall be placed in the Cemetery Perpetual Care Account. This account is invested with the town's investment manager. Ninety percent of the interest earnings each year are expended in the subsequent year for mowing, raking, trimming around monuments and markers, and cleaning lots, and for improving and ornamenting the grounds of the t~~T~~own's cemeteries as recommended by the c~~C~~emetery c~~C~~ommittee and sexton. Any capital expenditure shall be approved by the Board of Selectpersons.

A list of those monies currently known shall be maintained by the town treasurer. The town shall be responsible for complying with the terms of the existing trust accounts.

***The town shall use the interest income from cemetery trust funds for the cost of perpetual care unless the terms of acceptance specify otherwise. Any trust funds for which there are no known heirs shall be transferred to the cemetery perpetual care account.**

***No new cemetery trust funds shall be established after the effective date of this cemetery ordinance.**

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6. Cemetery Perpetual Care Account

6.1 All money received from the sale or transfer of burial lots/spaces and the purchase of geraniums, shall be credited to the Cemetery Perpetual Care Account, which is managed by the town's investment manager, and used for perpetual care of the town's cemeteries.

7. Donations of Land

7.1 The t~~T~~own is also authorized to accept donations of land, subject to the approval of the Board of Selectpersons and clear title thereto and approval by ~~of~~ the residents at a t~~T~~own m~~M~~eeting. Upon notice to the residents and a public hearing, a suitable t~~T~~own-owned property may be designated for use as a cemetery.

8. Grave Openings and Closings

8.1 Prior to the opening of a grave space for any burial, the party requesting said opening shall show satisfactory proof to the town clerk and sexton/assistant sexton ~~or his/her designee,~~ that they have the right to request said opening. A family member of the deceased and/or a funeral director shall be involved in the decision. No burials will be permitted in any town cemeteries from November 15 to May 15. Under special circumstances, permission may be granted by the sexton/assistant sexton, depending on whether ground conditions are suitable.

9. Interments

9.1 All burials ~~interments~~ shall be restricted to members of a family or other eligible persons, including registered domestic partners and direct descendants of the original assignees, when approved by the sexton. The town clerk, ~~and~~ sexton and assistant sexton will approve all ~~the~~ grave openings. In certain cases, the sexton/assistant sexton may request a meeting with the family of the deceased or the funeral director following a burial ~~interment~~ request in which there is no proof of burial lot/space ownership, or to address questions pertaining to assignment and placement of the casket/urn of the deceased in the burial lot/space.

9.2 For the purpose of all full casket burials, all caskets must be placed in a permanent cement grave liner or vault.~~suitable container~~. No synthetic polystyrene vaults will be allowed for full casket burials. The following are approved: concrete, copper or steel burial vaults.~~, or a vault made of approved synthetics, such as polystyrene.~~

Cremated remains must also be placed in a urn vault or an approved urn, prior to the burial. ~~suitable container of cement, steel, copper, or approved synthetics.~~ Any biodegradable material containing cremains, such as wooden urns, green

urns, cardboard containers, or plastic temporary containers, are not acceptable, and will be required to be placed in an approved urn or an urn vault ~~container~~ prior to burial. ~~burial~~. Cremated remains will not be allowed to be scattered in any town cemetery. The Town of Belgrade prohibits any above-ground burials in a mausoleum, columbarium, crypt, or niche in any of its cemeteries.

9.3 Interment of anything other than that of human remains will not be permitted in Town cemeteries. No cemetery burial lot/space shall be utilized for any other purpose than as a place to bury the deceased. The burial of family pets is not permitted.

10. Disinterment or removal of bodies

10.1 A body may be disinterred/removed from a burial lot/space upon the completion of a burial permit by a licensed funeral director and signed by the next of kin. The burial permit will then be presented to the town clerk. All disinterments are required by state law to be conducted under the direct supervision of a licensed funeral director. The only exception to this shall ~~be by~~be a lawful court order for the purposes of an investigation. Disinterment must be coordinated with the ~~town~~ sexton/assistant sexton who shall be present to assist.

10.2 Any and all costs incurred by a disinterment will be charged to the individual or group requesting the disinterment and paid in full to the Town of Belgrade prior to the commencement of the removal.

11. Cemetery Rules and Regulations

11.1 As soon as flowers, wreaths, emblems, etc., used at funerals or placed on the grave at other times become unsightly and faded, they will be removed, and no responsibility for their protection or maintenance is assumed. The town ~~shall~~ maintains ~~have~~ the right to remove all floral designs, weeds, trees, bushes/shrubs, plants, or herbage of any kind from the cemeteries as soon as, in the town's judgement, they become unsightly, dangerous, detrimental, or diseased, or when they do not conform to the standard maintained in the cemeteries.

11.2 The cemeteries will be closed to vehicle traffic annually on November 15th and will reopen on May 15th, or at such time as determined by the sexton/assistant sexton. All fall and winter decorations must be picked up and removed annually by May 15th each year and summer decorations need to be removed by November 15th. Solar lights are permissible on burial lots/spaces and may be left year-round.

11.3 Any and all bushes and shrubs currently planted at or near monuments shall not exceed four (4) feet in height and three (3) feet in circumference.

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*** Effective with approval of this ordinance, there will be no new bush/shrub plantings allowed in Town cemeteries. Any violation of this new regulation will result in the removal of said plantings with the approval of the sexton or town manager.**

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Bushes and s~~S~~hrubs must not encompass, surround, or cover up the monument and must be kept trimmed by the burial lot/space assigned person. The sexton/assistant sexton reserves the right to remove all that are not in compliance.

*** ~~Effective with approval of this ordinance, there will be no new bush/shrub plantings allowed in Town cemeteries. Any violation of this new regulation will result in the removal of said plantings with the approval of the sexton or town manager~~.**

11.4 The flags of the United States and of the State of Maine, military flags, and other organizational flags may be displayed in the cemeteries. The flags and their holders shall not exceed three (3) feet in height. Any flag torn, discolored, or defaced will be removed and properly disposed of or destroyed by the sexton/assistant sexton or his/her designee. Flag poles are not permitted to be erected in any cemetery.

11.5 Any person or persons who willfully vandalizes or damages any fence, ornamental tree, shrub, bush, gravesite marker or monument in any t~~T~~own cemetery shall be subject to criminal or civil prosecution under State law. The t~~T~~own will not be responsible for monument/marker repairs when said perpetrator cannot be identified.

11.6 No motor vehicles, except for emergency vehicles operated by fire and/or police personnel, shall be permitted in the town's cemeteries after officially being closed in the fall until the cemeteries are reopened in the spring by the ~~town manager on the advice of the~~ Cemetery Committee and sexton/assistant sexton.

11.7 Minibikes, scooters, dirt bikes, all-terrain vehicles (ATVs) and snowmobiles are not permitted to be operated in the town's cemeteries. The only exception is ATVs operated by cemetery personnel for cemetery maintenance.

11.8 No persons or motor vehicles shall be allowed in any Belgrade cemetery from one-half hour after sunset until one-half hour before sunrise unless previously authorized by the town manager or sexton. Any violation of this section will be considered trespassing and subject to possible criminal prosecution.

11.9 All children younger than 14 years of age must be accompanied by an adult or guardian while visiting the town's cemeteries.

11.10 All authorized motor vehicles operated within the town's cemeteries will be confined to the cemetery roads and not operated on any grassy areas, including around or over gravesites. Vehicular traffic will not be permitted, except for cemetery personnel, during periods when the roads are deemed too soft/wet or are in any other condition that would result in ruts or damage to the roads. The speed limit in the cemeteries is five (5) miles per hour and shall be always adhered to.

11.11 No loitering, picnicking, athletic activity, games, or disrespectful acts will be tolerated in any town cemetery. Violators will be asked to leave the cemetery. Those who refuse may be subject to prosecution for criminal trespass.

11.12 No household family pets of any kind will be allowed in any Town cemetery. This rule does not apply to service dogs, accompanied by their handler, as defined in this ordinance.

11.13 The possession of any alcoholic beverages and illegal drugs is strictly always prohibited within the t~~T~~own's cemeteries.

11.14 All the Town of Belgrade cemeteries are considered smoke-free environments. The smoking of tobacco products, marijuana and vaping are all prohibited.

11.15 Perpetual care shall be provided by the sexton~~ and his/her~~ / assistant sexton and ~~designees~~ staff. Care shall include mowing, trimming around monuments and markers, and all necessary care and maintenance required to maintain the general beauty of the t~~T~~own's cemeteries. Perpetual care does not provide for raised beds, or monument, marker, or corner marker relocation. Perpetual care may ~~will~~ also include monument cleaning and repair, as necessary, for older marble monuments. All other monument cleaning requested by a family will be done at their expense by a monument company or by cemetery staff.

The Town of Belgrade will not assume any responsibility for any damages that may occur during the perpetual care and maintenance of the town's cemeteries. The Town of Belgrade will not compensate any assignee for any accidental damage caused to any monument, flat markers, grave markers, flowering plants, flower displays, shrubs, bushes, trees, or other such items that are placed on ~~at~~ burial lots/spaces. ~~ or burial sites~~.

12. Cemetery Appearance

12.1 The town's cemeteries are quiet places which ~~that~~ provides for the burial of the deceased and a place for the living to pay their respects and mourn those who have passed. The ~~town's~~ sexton/assistant sexton, and staff work hard to ~~at~~

maintain~~ing~~ the beauty of Belgrade's cemeteries. It shall be the responsibility of all cemetery visitors to be respectful of the grounds. No littering shall be permitted. Visitors to Belgrade cemeteries shall deposit all trash in receptacles provided or take it with them. Violators may be subject to criminal prosecution for littering.

12.2 Plantings within the guidelines of this ordinance, flowers, flower containers, wreaths, and other tasteful decorations are encouraged to be placed on burial lots/spaces to enhance the beauty. Any showy, gaudy, distasteful or garish displays, including novelty items, are not permitted and could be subject to removal.

12.3 The installation or placement of monuments designating the name of the owner/assignee is encouraged. The owner/assignee of a burial lot or space must consult with the ~~Town~~

~~S~~exton/assistant sexton to determine the correct location for the placement or installation of any monument, there must be adequate space on the lot or space to accommodate such monument. All monument installations will be completed by a licensed monument company. Monuments will be required to be set on a cement base at least 3 feet in the ground and shall not exceed five (5) feet in width. All monuments placed on foundations will not exceed ~~and~~ four (4) feet in height and five (5) feet in width. Memorial markers and lot/space corner markers ~~stones~~ are also encouraged. They must be installed flush with the ground.

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All memorial markers and lot/space corner markers ~~stones~~ shall be set by a monument company only after being authorized by the sexton/assistant sexton to ensure the lot/space measurements and location are correct. No lot or space shall be defined by any fence, rail, curb, ledge, trees, or shrubs for the distinct purpose of describing its corners and/or boundaries. No landscaping material such as pavers, bark mulch, ~~or~~ river stones, or fencing will be allowed on gravesites.

13. Town of Belgrade Cemetery Prices

13.1 The cost per single space for Belgrade residents is ~~-~~ $400 ~~$300~~. The cost per single space for a non-resident is ~~-~~ $800 ~~$550~~.The cost for a full burial is $700 ~~$600~~ Monday through Friday and $800 ~~$700~~ on holidays and weekends. The cost for a cremation burial is $300 ~~$200~~ Monday through Friday and $400 ~~$300~~ on holidays and weekends.

*All grave site services and burials will be scheduled by the sexton/assistant sexton between the hours of 8 a.m. and 3 p.m., Monday through Friday, weekends, and holidays.

13.2 One (1) single burial space is suitable for one (1) full casket burial. One (1) single space is also suitable for up to three (3) cremation burials. Cremated remains may also be placed over a previously buried casket, providing there is ~~enough~~ adequate earth to cover the cremains, so that the appearance of the space is not altered. The normal fees for a cremation interment will apply. Section 8.1 of this ordinance shall also apply in this instance and will also require the approval of the ~~town~~ sexton/assistant sexton.

13.3 All cemetery burial lots/spaces must be paid for in full to the Town of Belgrade before any burial may take place. The town will record all transactions and will notify the ~~town~~ sexton/assistant sexton.

13.4 Effective with the approval of this ordinance, all new persons assigned burial lots/spaces, for the sole purpose of interment, will receive a copy of the cemetery ~~is~~ ordinance.

13.5 This ordinance shall be reviewed by the Cemetery Committee at least every two (2) years and any recommended changes shall be brought before the Board of Selectpersons for approval prior to being presented to the voters at the annual t~~T~~own m~~M~~eeting.

13.6 Cemetery prices shall be reviewed every two (2) years by the c~~C~~emetery c~~C~~ommittee. ~~and any~~ All recommendations for changes shall be made to the Board of Selectpersons, who will have the right, after holding a public hearing, to make changes to cemetery prices.

13.7 Any assignee of a lot/space or person who wishes to have a geranium planted on his/her lot/space prior to Memorial Day each year, may make a one-time purchase of up to five (5) plants for $100 each. All the funds collected shall be deposited into the Cemetery Perpetual Care Account.

14. Enforcement and Appeals

14.1 The Board of Selectpersons are responsible for enforcement of this ordinance, with recommendations from the cemetery committee and the ~~town~~ sexton.

14.2 A person who believes he/she has been aggrieved by provisions of this ordinance or actions of the town may appeal the action to the town manager in writing. If the grievant is still not satisfied, the grievant party may appeal to the Board of Selectpersons by informing the town manager in writing, providing the reason for an appeal, and asking for a date and time to appear before the Board of Selectpersons. The town manager will give the written request to the Board of Selectpersons to be placed on the next board's agenda for their review.

15. Severability

Upon adoption, this ordinance will supersede any other ordinance, rules, policies, or town warrant articles in effect prior to March 19, 2022. If any subsection, sentence, clause, provision, or part of this ordinance shall be held invalid for any reason, the remainder of this ordinance shall not be affected thereby but shall remain in force and effect.

16. Effective Date

This ordinance is hereby declared to be necessary for proper management of the Town of Belgrade's cemeteries and shall be in full force and effective from and after its passage and publication as provided by law.

*Amended on 15th day of March 2024 by referendum

*Amended on 17th day of March 2023, by referendum

*Amended on 19th day of March 2022, by referendum

*Amended on March 18, 2016, by referendum.

*Amended on March 19, 2011, by referendum.

*Amended on Nov. 7, 2011, by referendum.

*Amended on March 19, 2010, by referendum.

Memo

KVCOG Letter of Support Request

Kennebec Valley Council of Governments is looking to expand their planning services to include those in the sphere of emergency management. They feel that offering these services is more necessary than ever in light of the natural disasters that Maine has been subjected too through the past years. KVCOG will be applying for funding through the Federal Emergency Management Agency's Building Resilient Infrastructure and Communities (BRIC) Grant in order to fund these planning services.

Types of plans they are anticipating on being able to provide to communities include, Warming and Cooling Center Operations Guides, Emergency Response and Operations Plans and Continuity of Government Plans. KVCOG staff will work with communities to write or update these documents with the goal of filling in the gap between the capabilities of communities, the needs of the counties and the asks of the state.

To support their grant application, they are asking for letters of support from communities that are interested in these services. These letters would support the ask in demonstrating the desire for planning services as well as the need.

TOWN OF BELGRADE

townofbelgrade.com
facebook.com/belgrademaine

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Phone: (207) 495-2258
Fax: (207) 495-2742
townmanager@townofbelgrade.com

January 23, 2024

Grainne Shaw
Community Resilience Coordinator
Kennebec Valley Council of Governments
17 Main Street
Fairfield, Maine 04061

This letter is written in support of Kennebec Valley Council of Government's application to the Building Resilient Infrastructure and Communities fund titled "Increase preparedness capabilities through regional planning efforts".

The Town of Belgrade recognizes the need for emergency management planning that incorporates the whole community while simultaneously aligning municipal planning efforts with partners at the County and State levels. Much of Maine is reliant on small municipal offices where employees are responsible for multiple roles. This has left a gap in planning, leaving many critical documents outdated and unreliable.

The Town of Belgrade looks forward to the opportunity of extending our long partnership with Kennebec Valley Council of Governments into the field of emergency management.

Barbara Allen, Chair

Carol Johnson, Vice Chair

Daniel Newman, Selectperson

Melanie Jewell, Selectperson

Peter Rushton, Selectperson

Memo

Animal Control Officer

The current pay offered to the Town of Belgrade Animal Control Officer(s) is:

Weekly stipend: $100.00 for week(s) worked
Mileage reimbursement at the current state rate
$18/hour for extenuating circumstances after 2 hours
Court time paid at $18/hour for 8 hours

In addition, we have records for the first six months of 2023 via submitted activity logs which provide information on number of calls, mileage etc. to help the Board in their review and consideration of any changes.

Based upon these logs, here is the breakdown/comparison of different scenarios:

January - June 2023

Actual	
Monthly Stipend	$2,164.98
Hours (48.5)	
Average Hourly Rate (2164.98/48.5)	**$44.64**

Hourly rate, no stipend	
$18/hour x 48.5 hours	$873.00
Average Hourly Rate (873/18)	**$18.00**

The Board changed the monthly stipend to a weekly stipend for the ACO working (September 2023) and a request has been made to keep the weekly stipend and add an hourly rate for each call, plus mileage. Using the 2023 data:

Stipend plus hourly rate	
Stipend $100/week	$2,600.00
Hourly rate (18x48.5)	$873.00
	$3,473.00
Average hourly rate (3473/48.5)	**$71.61**

The current budget as voted upon by the Selectboard and Budget Committee on January 8 is $5,700 (wages).

Updated annual contracts are included for your review.

	Date	Name	Issue at hand	Action taken to remedy	Mileage	Hours	Extenuating hours	Monthly stipend	Mileage Reimburse	Ext. Hrs. Pay
1	Saturday, January 7, 2023	Trap set	trap set		8	0.5		$ 360.83		
2	Sunday, January 8, 2023	Trap check	trap check		8	0.5				
3	Saturday, January 7, 2023	Brought cat to shelter	shelter	set trap again	27	1.5				
4	Sunday, January 8, 2023	Brought cat to shelter	shelter	set trap again	20	1				
5	Monday, January 9, 2023	Brought cat to shelter	shelter		22	1				
6	Friday, January 13, 2023	Resident	stray cat	set trap	12	0.5				
7	Sunday, January 15, 2023	Resident	stray dog	took dog to Augusta, owner found	26	1.5				
8	Tuesday, January 17, 2023	Resident	cat in trap	Took to owner	12	0.5				
9	Sunday, January 22, 2023	Resident	loose dog	Took reports/statements	13	2.5				
10	Friday, January 27, 2023	Resident	dog bite	Bite #04917-001	8	2				
11	Saturday, January 28, 2023	Resident	dog bite	Victim statement	8	0.5				
12	Saturday, February 4, 2023	Resident	dog at large	warning	19	1		$ 360.83		
13	Tuesday, February 21, 2023	Resident	dog at large	taken to shelter; warning for unregistered	23	1.5				
14	Sunday, February 26, 2023	Resident	next door dog at large	advised off lease law; dog needs to be registered	22	1				
15	Wednesday, March 1, 2023	Resident	dog off leash	none taken		0.5		$ 360.83		
16	Tuesday, March 7, 2023	Resident	04917-002	ongoing	24	2				
17	Wednesday, March 8, 2023	Resident	04917-002	notice to comply	24	0.5				
18	Wednesday, March 15, 2023	Resident	dogs out again	took statements	22	1				
19	Thursday, March 16, 2023	Resident	dog at large	2nd warning, need to register	22	0.5				
20	Saturday, March 18, 2023	Resident	cat issue	took 3 kittens to shelter	25	1.5				
21	Monday, March 27, 2023	Town of Belgrade	set traps	set traps	8	0.5				
22	Monday, March 27, 2023	Resident	follow up	dogs need to be registered	9	0.5				
23	Wednesday, March 29, 2023	Town of Belgrade	cats	taken to shelter; warning for unregistered	20	1				
24	Thursday, March 30, 2023	Resident	dog hit	Case #04917-004	17	2.5				
25	Thursday, March 30, 2023	Town of Belgrade	cats	1 taken to shelter	20	1				
26	Friday, March 31, 2023	Resident	dog bite	04917-005	10	1				
27	Friday, March 31, 2023	Resident	dog bite	served home quarantine	14	1				
28	Sunday, April 2, 2023	Resident	follow up		12	1		$ 360.83		
29	Sunday, April 2, 2023	Resident	follow up		11	0.5				
30	Monday, April 10, 2023	Resident	Amber Swift's	took complaint	16	1				
31	Monday, April 10, 2023	Resident	dogs at large	owners 906 Oakland	16	1.5				
32	Tuesday, April 11, 2023	Resident	bite report	04917-007	26	1				
33	Tuesday, April 11, 2023	Resident	bite report	paperwork		0.5				
34	Saturday, April 1, 2023	Resident	loose dog	leash law	20	1.5				
35	Tuesday, May 9, 2023	Resident	trap placement		18	1		$ 360.83		
36	Saturday, May 13, 2023	Resident	dogs at large	lease law/warning	18	1				
37	Monday, May 15, 2023	Resident	pick traps up		18	0.5				
38	Wednesday, May 17, 2023	Resident	pick up 2 cats	brought to shelter	23	2				
39	Wednesday, May 17, 2023	Resident	dog at house	found owners	23	1.5				
40	Friday, May 19, 2023	Resident	barking dog	talked with owner	16	0.5				
41	Monday, May 22, 2023	Resident	dog at large	906 Oakland Road	16	1				
42	Monday, May 22, 2023	Resident	horse in road	talked with owner	10	1				
43	Wednesday, May 24, 2023	Resident	dog bite	04917-012	16	1.5				
44	Thursday, June 1, 2023	Resident	04917-913		18	1.5		$ 360.83		
45	Saturday, June 3, 2023	Resident	dog bite	paperwork		0.5				
46	Saturday, June 3, 2023	Resident	follow up 10 day		16	0.5				
					736	**48.5**	**0**	**$ 2,164.98**	**$ 338.56**	

TOWN OF BELGRADE
CONTRACT AGREEMENT
FOR
ANIMAL CONTROL OFFICER (ACO)
JANUARY 1, 2024 TO FEBRUARY 8, 2024

Jeff Worthing has been appointed as the Animal Control Officer for the Town of Belgrade. As such, he/she agrees to obtain and maintain his/her certification as an Animal Control Officer and comply with all applicable federal, State and local statutes, laws, rules, regulations, codes, ordinances, orders and resolutions in the performance of his/her duties.

The term of appointment runs from January 1, 2024 through February 8, 2024. Pursuant to our agreement, the Town of Belgrade will compensate the Animal Control Officer at $100 weekly for his/her services and will reimburse any mileage at the existing state rate accumulated in the performance of his/her duties. In addition, the Animal Control Officer will receive additional pay at a rate of $18.00 per hour plus mileage at the existing state rate beyond two hours for any extenuating circumstance involving duties as an Animal Control Officer in the Town of Belgrade. (dog warrants that he/she issues; for any time spent in Court Cases involving his/her duties as the Animal Control Officer for the Town of Belgrade; and in cases with extraordinary circumstances, e.g., animal hoarding, where the time involved goes well beyond a normal complaint.) Note: Extraordinary cases require Town Manager review and approval for payment.

The Animal Control Officer is to turn in his/her ACO-Work Log the first Monday of each week by 9:00 a.m. which will include all calls he/she received and the action he/she did on each call. Also, the Work Log will report all mileage owed and any extra work which required additional pay at a rate of $18.00/hr., as explained above.

The Town will also pay its share of the Animal Control Officer's training cost as divided among the Towns that he/she is under contract with for his/her ACO services. It is up to the Animal Control Officer to keep track of his/her training requirements and costs to each Town.

The ACO-Work Log can be faxed to the Treasurer @ 495-2742 can be e-mailed to the Treasurer @ treasurer@townofbelgrade.com or dropped off in the payroll box located on the back door of the Town office.

NOTE: ACO-WORK LOG MUST BE AT THE TOWN OFFICE BY 9:00 A.M. EACH MONDAY OR NO PAYMENT WILL BE MADE THAT WEEK.

Most calls to an ACO are of an emergency nature; therefore, calls must be answered ASAP and within a ONE HOUR period. It is the responsibility of the ACO to have the town provided cellular phone to answer all calls as response time is very important to all involved. The Animal Control Officer must have a backup ACO to handle his/her calls when he/she is not available.

The ACO has access to and is responsible for the equipment provided (see attached list). The ACO must also enforce Maine Animal Welfare Laws and Regulations such as but not limited to: Title 7, Part 9, Ch. 717, 719, 720 and 721.

All parties acknowledge and understand that this agreement becomes null and void if the proposed budget for Animal Control is not approved by the Legislative Body of the Town of Belgrade at their annual or any duly scheduled special Town Meeting.

Either party, by written notice, may cancel this agreement following due process as outlined the in Town of Belgrade's, "Employee Guidelines". The ACO position is a Contracted Appointment that is required by State Statute; therefore, the ACO is appointed yearly by the Town Manager.

Any written complaint received by the Town of Belgrade dealing with the ACO will be given to the Town Manager who will notify the ACO the same day the complaint is received by the Town. The Town Manager will investigate all written complaints and report his/her findings to the Selectboard and the ACO for review and action.

The above agreement has been examined and is understood by _____

this _____ day of January, 2024.

_____ Date: _____
Lorna Dee Nichols / Town Manager

_____ Date: _____
Jeff Worthing, Animal Control Officer

TOWN OF BELGRADE
CONTRACT AGREEMENT
FOR
DEPUTY ANIMAL CONTROL OFFICER (ACO)
JANUARY 1, 2024 TO DECEMBER 31, 2024

Tracy Malloy has been appointed as the Deputy Animal Control Officer for the Town of Belgrade. As such, he/she agrees to obtain and maintain his/her certification as an Animal Control Officer and comply with all applicable federal, State and local statutes, laws, rules, regulations, codes, ordinances, orders and resolutions in the performance of his/her duties.

The term of appointment runs from January 1, 2024, and December 31, 2024. Pursuant to our agreement, the Town of Belgrade will compensate the Deputy Animal Control Officer at $100 weekly for his/her services and will reimburse any mileage at the existing state rate accumulated in the performance of his/her duties. In addition, the Deputy Animal Control Officer will receive additional pay at a rate of $18.00 per hour plus mileage at the existing state rate beyond two hours for any extenuating circumstance involving duties as an Animal Control Officer in the Town of Belgrade. (dog warrants that he/she issues; for any time spent in Court Cases involving his/her duties as the Animal Control Officer for the Town of Belgrade; and in cases with extraordinary circumstances, e.g., animal hoarding, where the time involved goes well beyond a normal complaint.) Note: Extraordinary cases require Town Manager review and approval for payment.

The Deputy Animal Control Officer is to turn in his/her ACO-Work Log the first Monday of each week by 9:00 a.m. which will include all calls he/she received and the action he/she did on each call. Also, the Work Log will report all mileage owed and any extra work which required additional pay at a rate of $18.00/hr., as explained above.

The Town will also pay its share of the Deputy Animal Control Officer's training cost as divided among the Towns that he/she is under contract with for his/her ACO services. It is up to the Deputy Animal Control Officer to keep track of his/her training requirements and costs to each Town.

The ACO-Work Log can be faxed to the Treasurer @ 495-2742 can be e-mailed to the Treasurer @ treasurer@townofbelgrade.com or dropped off in the payroll box located on the back door of the Town office.

NOTE: ACO-WORK LOG MUST BE AT THE TOWN OFFICE BY 9:00 A.M. EACH MONDAY OR NO PAYMENT WILL BE MADE THAT WEEK.

Most calls to an ACO are of an emergency nature; therefore, calls must be answered ASAP and within a ONE HOUR period. It is the responsibility of the ACO to have the town provided cellular phone to answer all calls as response time is very important to all involved. The Deputy Animal Control Officer must have a backup ACO to handle his/her calls when he/she is not available.

The ACO has access to and is responsible for the equipment provided (see attached list). The ACO must also enforce Maine Animal Welfare Laws and Regulations such as but not limited to: Title 7, Part 9, Ch. 717, 719, 720 and 721.

All parties acknowledge and understand that this agreement becomes null and void if the proposed budget for Animal Control is not approved by the Legislative Body of the Town of Belgrade at their annual or any duly scheduled special Town Meeting.

Either party, by written notice, may cancel this agreement following due process as outlined the in Town of Belgrade's, "Employee Guidelines". The ACO position is a Contracted Appointment that is required by State Statute; therefore, the ACO is appointed yearly by the Town Manager.

Any written complaint received by the Town of Belgrade dealing with the ACO will be given to the Town Manager who will notify the ACO the same day the complaint is received by the Town. The Town Manager will investigate all written complaints and report his/her findings to the Selectboard and the ACO for review and action.

The above agreement has been examined and is understood by _____

this _____ day of January, 2024.

_____ Date: _____
Lorna Dee Nichols / Town Manager

_____ Date: _____
Tracy Malloy, Deputy Animal Control Officer

Memo

Warrants

BMV Warrant 3	$8,481.95
Payroll Warrant 4	$21,174.13
AP Warrant 5	$24,857.00
BMV Warrant 6	$13,317.02
Payroll Warrant 7	$20,723.80
Payroll Warrant 8	$34,063.16

2023 Warrant:

AP Warrant 155	$84,129.49

A / P Warrant

Warrant 3

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00021 STATE OF MAINE, BMV						
0006	338	01	BMV REPORT 12/29-1/5/2024			
BMV REPORT 12/29-1/5/2024			G 1-214-00 GEN'L FUND / BMV		8,481.95	0.00
				Vendor Total-	**8,481.95**	
				Prepaid Total-	**0.00**	
				Current Total-	**8,481.95**	
				EFT Total-	**0.00**	
				Warrant Total-	**8,481.95**	

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BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen
MELANIE JEWELL, SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
PETER RUSHTON, SELECTPERSON _____
CAROL JOHNSON, V. CHAIR _____
LORNA DEE NICHOLS, TOWN MANAGER _____

Payroll Warrant

Pay Date: 01/10/2024

WARRANT: 4

Check	D / D	Check	Employee	Gross Pay
339	0.00	79.65	991 Erin E Kalback	86.25
2023339	890.76	0.00	990 CORY D ALEXANDER	1,137.50
2023340	659.71	0.00	817 VICTORIA A ALEXANDER	756.00
2023341	509.85	0.00	172 DANIELLE M BEDARD	1,093.60
2023342	708.48	0.00	20 JARED N BOND	933.60
2023343	1,079.43	0.00	113 TRAVIS S BURTON	1,528.20
2023344	659.12	0.00	853 EDWARD C CALL	770.00
2023345	207.01	0.00	818 CHRISTOPHER ALLEN COGSWELL	225.00
2023346	455.01	0.00	244 ANDREW P DAVIDSON	521.00
2023347	504.99	0.00	74 WESLEY M DAY	639.00
2023348	126.70	0.00	232 LESLIE R. DIMICK	175.10
2023349	637.68	0.00	559 DEBORAH A FISHER	1,040.00
2023350	89.47	0.00	822 LYNDSEY A FISHER	96.88
2023351	98.12	0.00	899 MARY C GRANHOLM	106.25
2023352	296.27	0.00	844 ALAINA B HALL	336.20
2023353	718.10	0.00	589 KELSEY L LIBOLD	800.00
2023354	761.45	0.00	837 DANIEL R MACGLASHING	1,016.00
2023355	699.00	0.00	875 KEVIN K MERRILL	892.50
2023356	1,111.98	0.00	03 LORNA DEE NICHOLS	1,440.01
2023357	423.10	0.00	173 AARON L PELKEY	479.32
2023358	859.66	0.00	200. NICHOLAS C POOLE	1,213.34
2023359	850.93	0.00	979 HANS CHRISTIAN RASMUSSEN	1,081.50
2023360	176.29	0.00	892 KIM E RIDEOUT-DAWES	201.72
2023361	880.22	0.00	191 KENNETH J SCHENO	1,071.21
2023362	1,008.32	0.00	07 MARY VOGEL	1,360.00
2023363	0.00	14,411.65	D / D 213 ANDROSCOGGIN SAVINGS BANK	
2023364	0.00	4,090.65	T & A 4 DEPARTMENT OF TREASURY	
2023365	0.00	577.69	T & A 1 TREASURER, STATE OF MAINE	
Total	**14,411.65**	**19,159.64**		**19,000.18**

Put into A/P	**6,682.83**
Taken out of A/P	**(4,668.34)**
Total Payroll	**21,174.13**

Count	
Checks	28

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BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen
MELANIE JEWELL, SELECTPERSON_____
DANIEL NEWMAN, SELECTPERSON_____
PETER RUSHTON, SELECTPERSON_____
CAROL JOHNSON, V. CHAIR_____
LORNA DEE NICHOLS, TOWN MANAGER_____

A / P Warrant

Warrant 5

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00403 FIRE SERVICE COMPLIANCE ASSOCIATES						
0014	374	01	SAFETY COMPLIANCE		2024	
SAFETY COMPLIANCE			E 05-05-15-06		1,300.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PROFESSIONAL / SAFETY			
			Vendor Total-		**1,300.00**	
00178 WARREN BROTHERS						
0014	375	01	PLAOWING CONTRACT		1/21/2024	
PLAOWING CONTRACT			E 10-10-20-07		23,557.00	0.00
			PUBLIC WORKS / PLOW & SAND - SERVICES / CONTRACTED			
			Vendor Total-		**23,557.00**	
			Prepaid Total-		**0.00**	
			Current Total-		**24,857.00**	
			EFT Total-		**0.00**	
			Warrant Total-		**24,857.00**	

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BARBARA ALLEN, SELECTPERSON CHAIR_____
MELANIE JEWELL, SELECTPERSON_____
DANIEL NEWMAN, SELECTPERSON_____
PETER RUSHTON, SELECTPERSON_____
CAROL JOHNSON, V. CHAIR_____
LORNA DEE NICHOLS, TOWN MANAGER_____

Department Summary

Pay Date: 01/17/2024

Vendor	Amount	Account
05 PUBLIC SAFTY		
05-0 PUBLIC SAFTY / NO DIVISION CONT'D		
00403 - FIRE SERVICE COMPLIANCE ASSOCIA	1,300.00	E 05-05-15-06 PUBLIC SAFTY / FD/ RSC DEPT - PROFESSIONAL / SAI
Division Total-	**1,300.00**	
Department Total-	**1,300.00**	
10 PUBLIC WORKS		
10-0 PUBLIC WORKS / NO DIVISION CONT'D		
00178 - WARREN BROTHERS	23,557.00	E 10-10-20-07 PUBLIC WORKS / PLOW & SAND - SERVICES / CONTR
Division Total-	**23,557.00**	
G/L Account Total	**23,557.00**	
Final Total-	**24,857.00**	

A / P Warrant

Warrant 6

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00021 STATE OF MAINE, BMV						
0017	376	01	BMV REPORT 1/5-1/12/2024			
BMV REPORT 1/5-1/12/2024			G 1-214-00		13,317.02	0.00
			GEN'L FUND / BMV			
				Vendor Total-	**13,317.02**	
				Prepaid Total-	**0.00**	
				Current Total-	**13,317.02**	
				EFT Total-	**0.00**	
				Warrant Total-	**13,317.02**	

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MELANIE JEWELL, SELECTPERSON_____
DANIEL NEWMAN, SELECTPERSON_____
PETER RUSHTON, SELECTPERSON_____
CAROL JOHNSON, V. CHAIR_____
LORNA DEE NICHOLS, TOWN MANAGER_____

Payroll Warrant

Pay Date: 01/17/2024

WARRANT: 7

Check	D / D	Check	Employee	Gross Pay
377	0.00	110.82	991 Erin E Kalback	120.00
2024377	978.81	0.00	990 CORY D ALEXANDER	1,262.50
2024378	611.47	0.00	817 VICTORIA A ALEXANDER	693.00
2024379	509.85	0.00	172 DANIELLE M BEDARD	1,093.60
2024380	708.48	0.00	20 JARED N BOND	933.60
2024381	967.23	0.00	113 TRAVIS S BURTON	1,358.40
2024382	674.43	0.00	853 EDWARD C CALL	790.00
2024383	339.43	0.00	818 CHRISTOPHER ALLEN COGSWELL	378.00
2024384	455.01	0.00	244 ANDREW P DAVIDSON	521.00
2024385	531.83	0.00	74 WESLEY M DAY	675.00
2024386	42.95	0.00	822 LYNDSEY A FISHER	46.50
2024387	98.12	0.00	899 MARY C GRANHOLM	106.25
2024388	296.27	0.00	844 ALAINA B HALL	336.20
2024389	367.22	0.00	194 CHARLENE G HOULE	454.20
2024390	718.10	0.00	589 KELSEY L LIBOLD	800.00
2024391	761.45	0.00	837 DANIEL R MACGLASHING	1,016.00
2024392	184.70	0.00	567 TRACY C MALLOY	200.00
2024393	662.03	0.00	875 KEVIN K MERRILL	840.00
2024394	1,111.98	0.00	03 LORNA DEE NICHOLS	1,440.01
2024395	502.86	0.00	173 AARON L PELKEY	583.52
2024396	898.00	0.00	200. NICHOLAS C POOLE	1,277.20
2024397	737.22	0.00	979 HANS CHRISTIAN RASMUSSEN	927.00
2024398	222.86	0.00	892 KIM E RIDEOUT-DAWES	252.15
2024399	880.22	0.00	191 KENNETH J SCHENO	1,071.20
2024400	1,080.17	0.00	07 MARY VOGEL	1,462.00
2024401	0.00	14,340.69	D / D 213 ANDROSCOGGIN SAVINGS BANK	
2024402	0.00	4,003.02	T & A 4 DEPARTMENT OF TREASURY	
2024403	0.00	549.64	T & A 1 TREASURER, STATE OF MAINE	
Total	**14,340.69**	**19,004.17**		**18,637.33**

Put into A/P	**6,272.29**
Taken out of A/P	**(4,552.66)**
Total Payroll	**20,723.80**

Count

Checks	28

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MELANIE JEWELL, SELECTPERSON_____
DANIEL NEWMAN, SELECTPERSON_____
PETER RUSHTON, SELECTPERSON_____
CAROL JOHNSON, V. CHAIR Carol Johnson
LORNA DEE NICHOLS, TOWN MANAGER_____

Payroll Warrant

Pay Date: 01/17/2024

WARRANT: 8

Check	D / D	Check	Employee	Gross Pay
Total	**7,836.88**	**34,063.16**		**31,642.52**

Put into A/P	**10,350.77**
Taken out of A/P	**(10,350.77)**
Total Payroll	**34,063.16**

Count	
Checks	37

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR_____
MELANIE JEWELL, SELECTPERSON_____
DANIEL NEWMAN, SELECTPERSON_____
PETER RUSHTON, SELECTPERSON_____
CAROL JOHNSON, V. CHAIR Carol Johnson
LORNA DEE NICHOLS, TOWN MANAGER_____

Payroll Warrant

Pay Date: 01/17/2024

WARRANT: 8

Check	D / D	Check	Employee	Gross Pay
378	0.00	626.36	102 KATHRYN H DAMREN	727.20
379	0.00	165.00	217 THOMAS N DANIELS	188.10
380	0.00	777.91	144 MARK G DAY	949.13
381	0.00	261.81	183 GARY E FOSS	312.80
382	0.00	1,797.23	147 BRUCE A GALOUCH	2,851.40
383	0.00	37.31	425 MATTHEW GILBERT	40.40
384	0.00	121.60	988 CAMERON J GOFF	131.67
385	0.00	434.27	118 WILLIAM C HAYES	470.25
386	0.00	191.08	849 LOGAN X HOLINGER	206.91
387	0.00	815.36	120 EDWARD L KETCH JR	979.02
388	0.00	3,140.05	122 DANIEL R MACKENZIE	5,090.22
389	0.00	240.19	848 PATRICK M MAGURN	263.34
390	0.00	590.62	169 EUGENE R MARSHALL	639.54
391	0.00	777.21	216 RANDALL D MARSHALL SR	1,015.74
392	0.00	366.77	220 MICHAEL J MERROW	453.60
393	0.00	457.69	123 THOMAS J NADEAU	555.20
394	0.00	898.10	146 DOUGLAS R SAWYER	1,205.80
395	0.00	697.18	117 CONRAD G SHAW	877.80
396	0.00	1,115.83	140 MICHAELYN C SMITH	1,402.40
397	0.00	1,990.70	105 STEPHEN S SMITH	2,683.00
398	0.00	216.90	127 PHILIP L SPRAGUE	451.44
399	0.00	156.34	154 JEFFREY C STEVENS	169.29
2023378	1,194.96	0.00	972 WILLIAM P AVERY	1,580.04
2023379	1,342.76	0.00	172 DANIELLE M BEDARD	1,869.64
2023380	241.96	0.00	1000 ADAM B BICKFORD	262.00
2023381	1,449.77	0.00	113 TRAVIS S BURTON	1,834.11
2023382	134.72	0.00	131 ADAM W CLEMENT	145.88
2023383	687.31	0.00	300 ANDREW ARTHUR DALLAS	827.60
2023384	588.87	0.00	142 JEREMY R DAMREN	752.40
2023385	1,112.94	0.00	115 SCOTT F DAMREN	1,378.20
2023386	93.15	0.00	74 WESLEY M DAY	100.86
2023387	208.46	0.00	129 JAMES J REARDON IV	225.72
2023388	145.58	0.00	977 NATHANIEL J WHITE	211.80
2023389	636.40	0.00	261 Jeffrey W Worthing	790.02
2023390	0.00	7,836.88	D / D 213 ANDROSCOGGIN SAVINGS BANK	
2023391	0.00	8,851.62	T & A 4 DEPARTMENT OF TREASURY	
2023392	0.00	1,499.15	T & A 1 TREASURER, STATE OF MAINE	

Warrant 155

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00289 AUGUSTA FUEL CORP.						
0568	341	12	GARAGE HEATING	6027043		
GARAGE HEATING			E 13-04-20-05		116.31	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			Invoice Total-		**116.31**	
0568	341	12	LAKES FD HEATING	6025520		
LAKES FD HEATING			E 13-06-20-05		485.91	0.00
			FACILITIES / FD:LAKES - SERVICES / HEATING			
			Invoice Total-		**485.91**	
0568	341	12	NBCC HEATING	561600		
NBCC HEATING			E 13-03-20-05		234.61	0.00
			FACILITIES / NBCC - SERVICES / HEATING			
			Invoice Total-		**234.61**	
0568	341	12	LAKES FD HEATING	1165197		
LAKES FD HEATING			E 13-06-20-04		172.41	0.00
			FACILITIES / FD:LAKES - SERVICES / ELECTRICITY			
			Invoice Total-		**172.41**	
0568	341	12	CFAS HEATING	1039930		
CFAS HEATING			E 13-02-20-05		348.29	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			Invoice Total-		**348.29**	
0568	341	12	TOWN OFFICE HEATING	589510		
TOWN OFFICE HEATING			E 13-14-20-05		640.32	0.00
			FACILITIES / TOWN OFFICE - SERVICES / HEATING			
			Invoice Total-		**640.32**	
0568	341	12	DEPOT FD HEATING	6027041		
DEPOT FD HEATING			E 13-07-20-05		487.07	0.00
			FACILITIES / FD:DEPOT - SERVICES / HEATING			
			Invoice Total-		**487.07**	
0568	341	12	CFAS HEATING	6028652		
CFAS HEATING			E 13-02-20-05		1,274.71	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			Invoice Total-		**1,274.71**	
0568	341	12	GARAGE HEATING	6022457		
GARAGE HEATING			E 13-04-20-05		152.70	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			Invoice Total-		**152.70**	
0568	341	12	TRANSFER STATION HEATING	6029773		
TRANSFER STATION HEATING			E 13-09-20-05		189.10	0.00
			FACILITIES / TRANSFER STA - SERVICES / HEATING			
			Invoice Total-		**189.10**	
0568	341	12	NBCC HEATING	6031082		
NBCC HEATING			E 13-03-20-05		421.53	0.00
			FACILITIES / NBCC - SERVICES / HEATING			
			Invoice Total-		**421.53**	
			Vendor Total-		**4,522.96**	
00376 CARDMEMBER SERVICES						
0568	347	12	BATTERIES	9824		
BATTERIES			E 01-10-30-04		14.97	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
			Invoice Total-		**14.97**	
0568	347	12	ADOBE SUBSCRIPTION	6841		
ADOBE SUBSCRIPTION			E 01-10-20-07		19.99	0.00

Warrant 155

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
				Invoice Total-	19.99	
0568	347	12	DOG BASKET STUFF	6321		
DOG BASKET STUFF			G 2-556-00		177.57	0.00
			SPEC REVENUE / ACO			
				Invoice Total-	177.57	
0568	347	12	OFFICE CHAIRS	9246		
OFFICE CHAIRS			E 01-10-40-04		939.90	0.00
			GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT			
				Invoice Total-	939.90	
0568	347	12	D BATTERIES	8094		
D BATTERIES			E 01-10-30-04		14.62	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
				Invoice Total-	14.62	
0568	347	12	DYMO LABELS	0427		
DYMO LABELS			E 01-10-30-03		182.20	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	182.20	
0568	347	12	3 RING BINDERS	5572		
3 RING BINDERS			E 01-10-30-03		105.90	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	105.90	
0568	347	12	LIBRARY ZOOM	0041		
LIBRARY ZOOM			E 30-01-20-07		16.95	0.00
			LIBRARY / LIBRARY - SERVICES / CONTRACTED			
				Invoice Total-	16.95	
0568	347	12	VACCUM	1173		
VACCUM			E 13-02-30-10		254.99	0.00
			FACILITIES / CFAS - SUPPLIES / CLEANING			
				Invoice Total-	254.99	
0568	347	12	SCISSORS	4228		
SCISSORS			E 01-10-30-03		23.98	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	23.98	
0568	347	12	SHARPIE MARKERS	5512		
SHARPIE MARKERS			E 01-10-30-03		65.26	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	65.26	
0568	347	12	COUNTERFEIT MARKERS	5888		
COUNTERFEIT MARKERS			E 01-10-30-03		35.52	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	35.52	
0568	347	12	2024 ERASABLE CALENDER	7224		
2024 ERASABLE CALENDER			E 01-10-30-03		30.07	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	30.07	
0568	347	12	HDMI CABLE	2696		
HDMI CABLE			E 13-14-35-08		46.99	0.00
			FACILITIES / TOWN OFFICE - REPAIRS / BUILDING			
				Invoice Total-	46.99	
0568	347	12	POSTAGE	9514		
POSTAGE			E 01-10-30-01		250.00	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE			
				Invoice Total-	250.00	

Warrant 155

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
0568	347	12	PHOTO ALBUM		6800	
PHOTO ALBUM			E 01-10-30-03		36.14	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	36.14	
0568	347	12	POCKET FOLDERS		1695	
POCKET FOLDERS			E 01-10-30-03		36.66	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	36.66	
0568	347	12	PHOTO ALBUMS		6336	
PHOTO ALBUMS			E 01-10-30-03		50.43	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	50.43	
0568	347	12	DESK CALENDARS		7471	
DESK CALENDARS			E 01-10-30-03		19.20	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	19.20	
0568	347	12	DESK CALENDARS		0152	
DESK CALENDARS			E 01-10-30-03		28.97	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Invoice Total-	28.97	
0568	347	12	MONITOR MANAGER OFFICE		1764	
MONITOR MANAGER OFFICE			E 13-14-20-10		423.00	0.00
			FACILITIES / TOWN OFFICE - SERVICES / SECURITY			
				Invoice Total-	423.00	
0568	347	12	BOOTS		9497	
BOOTS			E 13-01-30-08		188.00	0.00
			FACILITIES / GENERAL - SUPPLIES / UNIFORMS			
				Invoice Total-	188.00	
0568	347	12	FACILITY SUPPLIES		1749	
FACILITY SUPPLIES			E 13-01-30-04		283.90	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	283.90	
0568	347	12	QUICKRETE		6354	
QUICKRETE			E 12-01-30-04		43.99	0.00
			CEMETERY / CEMETERY - SUPPLIES / OPERATING			
				Invoice Total-	43.99	
0568	347	12	CEMETERY BOLTS AND NUTS		7471	
CEMETERY BOLTS AND NUTS			E 12-01-30-04		43.44	0.00
			CEMETERY / CEMETERY - SUPPLIES / OPERATING			
				Invoice Total-	43.44	
0568	347	12	GENERATOR PARTS		8864,0351	
GENERATOR PARTS			E 13-02-35-09		164.46	0.00
			FACILITIES / CFAS - REPAIRS / GENERATOR			
				Invoice Total-	164.46	
0568	347	12	LIGHT BULBS		8960	
LIGHT BULBS			E 13-02-35-05		154.29	0.00
			FACILITIES / CFAS - REPAIRS / ELECTRICAL			
				Invoice Total-	154.29	
0568	347	12	TOOLS		7365	
TOOLS			E 13-01-30-04		200.87	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	200.87	
0568	347	12	FACILITY SUPPLIES		0901	
FACILITY SUPPLIES			E 13-01-30-04		526.66	0.00

Warrant 155

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference	Amount	Encumbrance
			FACILITIES / GENERAL - SUPPLIES / OPERATING				
				Invoice Total-		526.66	
0568	347	12	OFFICE BATHROOM CABINET		1749		
OFFICE BATHROOM CABINET			E 13-14-35-08			283.90	0.00
			FACILITIES / TOWN OFFICE - REPAIRS / BUILDING				
				Invoice Total-		283.90	
0568	347	12	FD DOCUSIGN		5034		
FD DOCUSIGN			E 05-05-30-03			300.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE				
				Invoice Total-		300.00	
0568	347	12	COFFEE MAKER		6551		
COFFEE MAKER			E 05-05-30-03			124.98	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE				
				Invoice Total-		124.98	
0568	347	12	FD FUEL		4620		
FD FUEL			E 05-05-30-02			175.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL				
				Invoice Total-		175.00	
0568	347	12	2 ADOBE SUBSCRIPTIONS		8936,8874		
2 ADOBE SUBSCRIPTIONS			E 01-10-20-07			39.98	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED				
				Invoice Total-		39.98	
0568	347	12	CHRISTMAS GATHER SENIOR R		0527		
CHRISTMAS GATHER SENIOR R			E 20-02-99-99			69.23	0.00
			SOCIAL SRVS / SENIOR RESOU - EXPENSE / EXPENSE				
				Invoice Total-		69.23	
0568	347	12	BOOKS AND PERIODICALS		8043		
BOOKS AND PERIODICALS			E 30-01-30-09			158.01	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS				
				Invoice Total-		158.01	
0568	347	12	GAMES		5207		
GAMES			E 30-01-30-04			112.62	0.00
			LIBRARY / LIBRARY - SUPPLIES / OPERATING				
				Invoice Total-		112.62	
0568	347	12	SOAP AND PAPER TOWELS		3336		
SOAP AND PAPER TOWELS			E 30-01-30-04			127.60	0.00
			LIBRARY / LIBRARY - SUPPLIES / OPERATING				
				Invoice Total-		127.60	
0568	347	12	FOOD		5072		
FOOD			E 25-30-30-05			18.87	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER				
				Invoice Total-		18.87	
0568	347	12	ADOBE SUBSCRIPTION		2026		
ADOBE SUBSCRIPTION			E 25-30-20-07			155.88	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED				
				Invoice Total-		155.88	
0568	347	12	FOOD		8699		
FOOD			E 25-30-30-05			40.58	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER				
				Invoice Total-		40.58	
0568	347	12	FOOD AND DRINK		4237		
FOOD AND DRINK			E 25-30-30-05			81.58	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER				
				Invoice Total-		81.58	

Warrant 155

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference	Amount	Encumbrance
0568	347	12	F350 LIGHTS		5578A		
F350 LIGHTS			E 13-01-35-03			3,906.27	0.00
			FACILITIES / GENERAL - REPAIRS / FM ONE-TON				
					Invoice Total-	3,906.27	
0568	347	12	RANGER LIGHTS		5584A		
RANGER LIGHTS			E 13-01-35-02			135.14	0.00
			FACILITIES / GENERAL - REPAIRS / FM TRUCK				
					Invoice Total-	135.14	
0568	347	12	FREEZER CURTAINS		7621		
FREEZER CURTAINS			E 13-09-35-08			256.74	0.00
			FACILITIES / TRANSFER STA - REPAIRS / BUILDING				
					Invoice Total-	256.74	
0568	347	12	SNOW SHOVEL BUNDLE		7960		
SNOW SHOVEL BUNDLE			E 15-05-40-04			197.54	0.00
			SOLID WASTE / WASTE - PURCHASES / EQUIPMENT				
					Invoice Total-	197.54	
0568	347	12	GLOVES		3200		
GLOVES			E 15-05-30-04			59.99	0.00
			SOLID WASTE / WASTE - SUPPLIES / OPERATING				
					Invoice Total-	59.99	
0568	347	12	MAGNET SWEEPER		0324		
MAGNET SWEEPER			E 15-05-40-04			191.43	0.00
			SOLID WASTE / WASTE - PURCHASES / EQUIPMENT				
					Invoice Total-	191.43	
0568	347	12	UNIFORMS		9993		
UNIFORMS			E 15-05-30-08			139.98	0.00
			SOLID WASTE / WASTE - SUPPLIES / UNIFORMS				
					Invoice Total-	139.98	
0568	347	12	UNIFORMS		2213		
UNIFORMS			E 15-05-30-08			139.98	0.00
			SOLID WASTE / WASTE - SUPPLIES / UNIFORMS				
					Invoice Total-	139.98	
					Vendor Total-	11,094.22	
00020 CENTRAL MAINE POWER							
0568	348	12	STREET LIGHT ELECTRICITY		723001781786		
STREET LIGHT ELECTRICITY			E 05-25-20-04			373.17	0.00
			PUBLIC SAFTY / STREET LIGHT - SERVICES / ELECTRICITY				
					Vendor Total-	373.17	
00099 CHARTER COMMUNICATIONS							
0568	349	12	NBCC INTERNET				
NBCC INTERNET			E 25-30-20-01			235.94	0.00
			RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO				
					Vendor Total-	235.94	
00139 FIRE TECH & SAFETY							
0568	350	12	EOY PURCHASES		199684		
EOY PURCHASES			E 05-05-40-04			17,639.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT				
					Vendor Total-	17,639.00	
00851 FOWLER'S ROOFING AND CONSTRUCTION							
0568	351	12	CFAS REPLACE PIPE		1813		
CFAS REPLACE PIPE			E 13-02-35-08			950.00	0.00
			FACILITIES / CFAS - REPAIRS / BUILDING				
					Vendor Total-	950.00	

Warrant 155

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00009 HAMMOND LUMBER COMPANY						
0568	352	12	PAINT PAIL		7344379	
PAINT PAIL			E 13-01-30-04		13.99	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	**13.99**	
0568	352	12	SCREWS		7348021	
SCREWS			E 13-01-30-04		7.92	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	**7.92**	
0568	352	12	EOY PURCHASES		7348332	
EOY PURCHASES			E 05-05-40-04		887.28	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
				Invoice Total-	**887.28**	
				Vendor Total-	**909.19**	
00267 IRVING OIL CORPORATION						
0568	353	12	FACILITY FUEL		35369621	
FACILITY FUEL			E 13-01-30-02		253.66	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
				Invoice Total-	**253.66**	
0568	353	12	FACILITY FUEL		35369623	
FACILITY FUEL			E 13-01-30-02		493.21	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
				Invoice Total-	**493.21**	
				Vendor Total-	**746.87**	
00189 KENNEBEC VALLEY COUNCIL OF						
0568	354	12	COMP PLANNING SERVICES		371123-40201	
COMP PLANNING SERVICES			G 2-563-00		1,630.10	0.00
			SPEC REVENUE / ARPA FUNDS			
				Vendor Total-	**1,630.10**	
00638 LEAF						
0568	355	12	CFAS COPPIER		15823906	
CFAS COPPIER			E 25-30-20-14		87.88	0.00
			RECREATION / REC PROGRAMS - SERVICES / COPIER			
				Invoice Total-	**87.88**	
0568	355	12	TOWN OFFCE COPIER			
TOWN OFFCE COPIER			E 01-10-20-14		155.98	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
				Invoice Total-	**155.98**	
				Vendor Total-	**243.86**	
00582 MAINE TECHNOLOGY GROUP						
0568	356	12	TOWN OFFICE DESKTOPS			
TOWN OFFICE DESKTOPS			E 01-10-40-04		5,400.00	0.00
			GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT			
				Invoice Total-	**5,400.00**	
0568	356	12	LIBRARY DESKTOP SETUP		34245	
LIBRARY DESKTOP SETUP			E 30-01-20-07		270.00	0.00
			LIBRARY / LIBRARY - SERVICES / CONTRACTED			
				Invoice Total-	**270.00**	
				Vendor Total-	**5,670.00**	
00256 MODERN PEST SERVICES						
0568	357	12	NBCC PEST CONTROL		6173212	
NBCC PEST CONTROL			E 13-03-20-12		72.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			

Warrant 155

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
				Invoice Total-	72.00	
0568	357	12	CFAS PEST CONTROL		6173213	
CFAS PEST CONTROL			E 13-02-20-12		180.50	0.00
			FACILITIES / CFAS - SERVICES / PEST CONTROL			
				Invoice Total-	180.50	
				Vendor Total-	252.50	
00570 NAPA AUTO PARTS						
0568	358	12	FD TRUCK REPAIRS			
FD TRUCK REPAIRS			E 05-05-35-04		2,089.06	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
				Vendor Total-	2,089.06	
00877 NEXTIRE LLC						
0568	359	12	SKID STEER TIRES		1699	
SKID STEER TIRES			E 15-05-35-11		4,960.00	0.00
			SOLID WASTE / WASTE - REPAIRS / SKID STEER			
				Vendor Total-	4,960.00	
00234 O'CONNOR MOTORS						
0568	360	12	SANDER		1343305	
SANDER			E 13-01-40-04		500.00	0.00
			FACILITIES / GENERAL - PURCHASES / EQUIPMENT			
				Vendor Total-	500.00	
00477 RAMAKER & ASSOCIATES, INC						
0568	361	12	CIMS SOFTWARE LICENSE		127495	
CIMS SOFTWARE LICENSE			E 12-01-46-04		1,050.00	0.00
			CEMETERY / CEMETERY - LICENSES / CEMETERY			
				Vendor Total-	1,050.00	
00003 REGISTRY OF DEEDS						
0568	362	12	2 LIEN DISCHARGES			
2 LIEN DISCHARGES			E 01-10-47-01		38.00	0.00
			GEN'L GOV. / ADMIN - FEES / DISCHARGE			
				Vendor Total-	38.00	
00478 SEACOAST SECURITY, INC						
0568	363	12	TOWN OFFICE SECURITY		883491	
TOWN OFFICE SECURITY			E 13-14-20-10		335.00	0.00
			FACILITIES / TOWN OFFICE - SERVICES / SECURITY			
				Vendor Total-	335.00	
00612 SPECTRUM ENTERPRISE						
0568	364	12	TOWN OFFICE INTERNET			
TOWN OFFICE INTERNET			E 01-10-20-01		394.15	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
				Vendor Total-	394.15	
00416 SPRUCE MOUNTAIN TRUCK MEDICS						
0568	365	12	FD TRUCK REPAIRS		2023	
FD TRUCK REPAIRS			E 05-05-35-04		15,756.53	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
				Vendor Total-	15,756.53	
00048 TREASURER, STATE OF MAINE						
0568	366	12	PLUMBING PERMITS			
PLUMBING PERMITS			G 1-211-00		157.50	0.00
			GEN'L FUND / PLUMB. PERM.			
				Vendor Total-	157.50	

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Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
00155 TREASURER, STATE OF MAINE						
0568	367	12	TRANSFER STATION DEP		0104241	
TRANSFER STATION DEP			E 15-05-46-07		379.00	0.00
			SOLID WASTE / WASTE - LICENSES / TRNSFR STATN			
			Vendor Total-		**379.00**	
00242 TREASURER, STATE OF MAINE						
0568	368	12	CFAS WATER TESTING			
CFAS WATER TESTING			E 25-30-20-08		25.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / WATER QUALTY			
			Vendor Total-		**25.00**	
00379 TREASURER, STATE OF MAINE						
0568	369	12	FD FUEL		00016687	
FD FUEL			E 05-05-30-02		872.12	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			
			Vendor Total-		**872.12**	
00265 UNITED STATES CELLULAR						
0568	370	12	COMMUNICATIONS		0626161980	
CEMETERY			E 12-01-20-01		67.36	0.00
			CEMETERY / CEMETERY - SERVICES / COMMUNICATIO			
TOWN MANAGER			E 01-15-20-01		71.90	0.00
			GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO			
CEMETERY TABLET			E 12-01-20-01		43.49	0.00
			CEMETERY / CEMETERY - SERVICES / COMMUNICATIO			
ACO			E 05-30-20-01		55.68	0.00
			PUBLIC SAFTY / ACO - SERVICES / COMMUNICATIO			
FD			E 05-05-20-01		26.57	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
CEO			E 01-20-20-01		26.57	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUNICATIO			
TRANSFER STATION			E 15-05-20-01		64.40	0.00
			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO			
FACILITY			E 13-01-20-01		36.31	0.00
			FACILITIES / GENERAL - SERVICES / COMMUNICATIO			
FD HOTSPOT			E 05-05-20-01		34.81	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
			Vendor Total-		**427.09**	
00013 WASTE MANAGEMENT OF						
0568	371	12	CFAS DUMPSTER		2075446-2080-1	
CFAS DUMPSTER			E 25-30-20-06		95.52	0.00
			RECREATION / REC PROGRAMS - SERVICES / RENTALS			
			Invoice Total-		**95.52**	
0568	371	12	MIXED WASTE DISPOSAL		2076015-2080-3	
MIXED WASTE DISPOSAL			E 15-05-20-13		6,896.15	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Invoice Total-		**6,896.15**	
0568	371	12	DEMO WASTE DISPOSAL		2076016-2080-1	
DEMO WASTE DISPOSAL			E 15-05-20-13		2,649.97	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Invoice Total-		**2,649.97**	
			Vendor Total-		**9,641.64**	
00369 WB MASON CO, INC						
0568	372	12	FIRE PROOF CABINET		140355075	
FIRE PROOF CABINET			E 01-10-40-04		2,694.59	0.00
			GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT			

Warrant 155

Jrnl Description	Check	Month	Invoice Description / Account	Proj	Reference / Amount	Encumbrance
				Vendor Total-	2,694.59	
00616 WHITTEMORE & SONS						
0568	373	12	REPAIRS		94086136	
REPAIRS			E 13-01-35-01		542.00	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
				Vendor Total-	542.00	
				Prepaid Total-	0.00	
				Current Total-	84,129.49	
				EFT Total-	0.00	
				Warrant Total-	84,129.49	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR_____
MELANIE JEWELL, SELECTPERSON_____
DANIEL NEWMAN, SELECTPERSON_____
PETER RUSHTON, SELECTPERSON_____
CAROL JOHNSON, V. CHAIR_____
LORNA DEE NICHOLS, TOWN MANAGER_____

Department Summary

Pay Date: 01/17/2024

Vendor	Amount	Account	
01 GEN'L GOV.			
01-0 GEN'L GOV. / NO DIVISION CONT'D			
00582 - MAINE TECHNOLOGY GROUP	5,400.00	E 01-10-40-04	GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT
00638 - LEAF	155.98	E 01-10-20-14	GEN'L GOV. / ADMIN - SERVICES / COPIER
00265 - UNITED STATES CELLULAR	71.90	E 01-15-20-01	GEN'L GOV. / MANAGER - SERVICES / COMMUNICATI(
00265 - UNITED STATES CELLULAR	26.57	E 01-20-20-01	GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUN]
00376 - CARDMEMBER SERVICES	14.97	E 01-10-30-04	GEN'L GOV. / ADMIN - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	19.99	E 01-10-20-07	GEN'L GOV. / ADMIN - SERVICES / CONTRACTED
00376 - CARDMEMBER SERVICES	939.90	E 01-10-40-04	GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT
00376 - CARDMEMBER SERVICES	14.62	E 01-10-30-04	GEN'L GOV. / ADMIN - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	182.20	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	105.90	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	23.98	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	65.26	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	35.52	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	30.07	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	250.00	E 01-10-30-01	GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE
00376 - CARDMEMBER SERVICES	36.14	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	50.43	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	19.20	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	28.97	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	39.98	E 01-10-20-07	GEN'L GOV. / ADMIN - SERVICES / CONTRACTED
00369 - WB MASON CO, INC	2,694.59	E 01-10-40-04	GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT
00612 - SPECTRUM ENTERPRISE	394.15	E 01-10-20-01	GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO
00376 - CARDMEMBER SERVICES	36.66	E 01-10-30-03	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00003 - REGISTRY OF DEEDS	38.00	E 01-10-47-01	GEN'L GOV. / ADMIN - FEES / DISCHARGE
Division Total-	**10,674.98**		
Department Total-	**10,674.98**		
05 PUBLIC SAFTY			
05-0 PUBLIC SAFTY / NO DIVISION CONT'D			
00379 - TREASURER, STATE OF MAINE	872.12	E 05-05-30-02	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL
00265 - UNITED STATES CELLULAR	34.81	E 05-05-20-01	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUI
00376 - CARDMEMBER SERVICES	300.00	E 05-05-30-03	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	124.98	E 05-05-30-03	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE
00376 - CARDMEMBER SERVICES	175.00	E 05-05-30-02	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL
00265 - UNITED STATES CELLULAR	55.68	E 05-30-20-01	PUBLIC SAFTY / ACO - SERVICES / COMMUNICATIO
00265 - UNITED STATES CELLULAR	26.57	E 05-05-20-01	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUI
00416 - SPRUCE MOUNTAIN TRUCK MEDICS	15,756.53	E 05-05-35-04	PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRU(
00009 - HAMMOND LUMBER COMPANY	887.28	E 05-05-40-04	PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIP
00139 - FIRE TECH & SAFETY	17,639.00	E 05-05-40-04	PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIP
00020 - CENTRAL MAINE POWER	373.17	E 05-25-20-04	PUBLIC SAFTY / STREET LIGHT - SERVICES / ELECTRI
00570 - NAPA AUTO PARTS	2,089.06	E 05-05-35-04	PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRU(
Division Total-	**38,334.20**		
Department Total-	**38,334.20**		
12 CEMETERY			
12-0 CEMETERY / NO DIVISION CONT'D			
00477 - RAMAKER & ASSOCIATES, INC	1,050.00	E 12-01-46-04	CEMETERY / CEMETERY - LICENSES / CEMETERY
00265 - UNITED STATES CELLULAR	43.49	E 12-01-20-01	CEMETERY / CEMETERY - SERVICES / COMMUNICATI(
00376 - CARDMEMBER SERVICES	43.99	E 12-01-30-04	CEMETERY / CEMETERY - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	43.44	E 12-01-30-04	CEMETERY / CEMETERY - SUPPLIES / OPERATING
00265 - UNITED STATES CELLULAR	67.36	E 12-01-20-01	CEMETERY / CEMETERY - SERVICES / COMMUNICATI(
Division Total-	**1,248.28**		
Department Total-	**1,248.28**		

Vendor	Amount	Account	
13 FACILITIES			
13-0 FACILITIES / NO DIVISION CONT'D			
00265 - UNITED STATES CELLULAR	36.31	E 13-01-20-01	FACILITIES / GENERAL - SERVICES / COMMUNICATIO
00376 - CARDMEMBER SERVICES	188.00	E 13-01-30-08	FACILITIES / GENERAL - SUPPLIES / UNIFORMS
00376 - CARDMEMBER SERVICES	283.90	E 13-01-30-04	FACILITIES / GENERAL - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	46.99	E 13-14-35-08	FACILITIES / TOWN OFFICE - REPAIRS / BUILDING
00376 - CARDMEMBER SERVICES	164.46	E 13-02-35-09	FACILITIES / CFAS - REPAIRS / GENERATOR
00376 - CARDMEMBER SERVICES	154.29	E 13-02-35-05	FACILITIES / CFAS - REPAIRS / ELECTRICAL
00376 - CARDMEMBER SERVICES	200.87	E 13-01-30-04	FACILITIES / GENERAL - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	526.66	E 13-01-30-04	FACILITIES / GENERAL - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	283.90	E 13-14-35-08	FACILITIES / TOWN OFFICE - REPAIRS / BUILDING
00289 - AUGUSTA FUEL CORP.	189.10	E 13-09-20-05	FACILITIES / TRANSFER STA - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	421.53	E 13-03-20-05	FACILITIES / NBCC - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	152.70	E 13-04-20-05	FACILITIES / GARAGE - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	487.07	E 13-07-20-05	FACILITIES / FD:DEPOT - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	1,274.71	E 13-02-20-05	FACILITIES / CFAS - SERVICES / HEATING
00267 - IRVING OIL CORPORATION	253.66	E 13-01-30-02	FACILITIES / GENERAL - SUPPLIES / FUEL
00478 - SEACOAST SECURITY, INC	335.00	E 13-14-20-10	FACILITIES / TOWN OFFICE - SERVICES / SECURITY
00009 - HAMMOND LUMBER COMPANY	7.92	E 13-01-30-04	FACILITIES / GENERAL - SUPPLIES / OPERATING
00267 - IRVING OIL CORPORATION	493.21	E 13-01-30-02	FACILITIES / GENERAL - SUPPLIES / FUEL
00289 - AUGUSTA FUEL CORP.	485.91	E 13-06-20-05	FACILITIES / FD:LAKES - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	234.61	E 13-03-20-05	FACILITIES / NBCC - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	172.41	E 13-06-20-04	FACILITIES / FD:LAKES - SERVICES / ELECTRICITY
00289 - AUGUSTA FUEL CORP.	348.29	E 13-02-20-05	FACILITIES / CFAS - SERVICES / HEATING
00289 - AUGUSTA FUEL CORP.	640.32	E 13-14-20-05	FACILITIES / TOWN OFFICE - SERVICES / HEATING
00009 - HAMMOND LUMBER COMPANY	13.99	E 13-01-30-04	FACILITIES / GENERAL - SUPPLIES / OPERATING
00851 - FOWLER'S ROOFING AND CONSTRUC	950.00	E 13-02-35-08	FACILITIES / CFAS - REPAIRS / BUILDING
00616 - WHITTEMORE & SONS	542.00	E 13-01-35-01	FACILITIES / GENERAL - REPAIRS / EQUIPMENT
00256 - MODERN PEST SERVICES	72.00	E 13-03-20-12	FACILITIES / NBCC - SERVICES / PEST CONTROL
00256 - MODERN PEST SERVICES	180.50	E 13-02-20-12	FACILITIES / CFAS - SERVICES / PEST CONTROL
00376 - CARDMEMBER SERVICES	254.99	E 13-02-30-10	FACILITIES / CFAS - SUPPLIES / CLEANING
00234 - O'CONNOR MOTORS	500.00	E 13-01-40-04	FACILITIES / GENERAL - PURCHASES / EQUIPMENT
00376 - CARDMEMBER SERVICES	3,906.27	E 13-01-35-03	FACILITIES / GENERAL - REPAIRS / FM ONE-TON
00376 - CARDMEMBER SERVICES	135.14	E 13-01-35-02	FACILITIES / GENERAL - REPAIRS / FM TRUCK
00376 - CARDMEMBER SERVICES	423.00	E 13-14-20-10	FACILITIES / TOWN OFFICE - SERVICES / SECURITY
00376 - CARDMEMBER SERVICES	256.74	E 13-09-35-08	FACILITIES / TRANSFER STA - REPAIRS / BUILDING
00289 - AUGUSTA FUEL CORP.	116.31	E 13-04-20-05	FACILITIES / GARAGE - SERVICES / HEATING
Division Total-	**14,732.76**		
Department Total-	**14,732.76**		
15 SOLID WASTE			
15-0 SOLID WASTE / NO DIVISION CONT'D			
00155 - TREASURER, STATE OF MAINE	379.00	E 15-05-46-07	SOLID WASTE / WASTE - LICENSES / TRNSFR STATN
00013 - WASTE MANAGEMENT OF	6,896.15	E 15-05-20-13	SOLID WASTE / WASTE - SERVICES / DISPOSAL
00013 - WASTE MANAGEMENT OF	2,649.97	E 15-05-20-13	SOLID WASTE / WASTE - SERVICES / DISPOSAL
00376 - CARDMEMBER SERVICES	197.54	E 15-05-40-04	SOLID WASTE / WASTE - PURCHASES / EQUIPMENT
00376 - CARDMEMBER SERVICES	59.99	E 15-05-30-04	SOLID WASTE / WASTE - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	191.43	E 15-05-40-04	SOLID WASTE / WASTE - PURCHASES / EQUIPMENT
00376 - CARDMEMBER SERVICES	139.98	E 15-05-30-08	SOLID WASTE / WASTE - SUPPLIES / UNIFORMS
00376 - CARDMEMBER SERVICES	139.98	E 15-05-30-08	SOLID WASTE / WASTE - SUPPLIES / UNIFORMS
00877 - NEXTIRE LLC	4,960.00	E 15-05-35-11	SOLID WASTE / WASTE - REPAIRS / SKID STEER
00265 - UNITED STATES CELLULAR	64.40	E 15-05-20-01	SOLID WASTE / WASTE - SERVICES / COMMUNICATIC
Division Total-	**15,678.44**		
Department Total-	**15,678.44**		

Department Summary

Pay Date: 01/17/2024

Vendor	Amount	Account	
20 SOCIAL SRVS			
20-0 SOCIAL SRVS / NO DIVISION CONT'D			
00376 - CARDMEMBER SERVICES	69.23	E 20-02-99-99	SOCIAL SRVS / SENIOR RESOU - EXPENSE / EXPENSE
Division Total-	**69.23**		
Department Total-	**69.23**		
25 RECREATION			
25-0 RECREATION / NO DIVISION CONT'D			
00376 - CARDMEMBER SERVICES	18.87	E 25-30-30-05	RECREATION / REC PROGRAMS - SUPPLIES / FOOD/W
00376 - CARDMEMBER SERVICES	155.88	E 25-30-20-07	RECREATION / REC PROGRAMS - SERVICES / CONTRA
00376 - CARDMEMBER SERVICES	40.58	E 25-30-30-05	RECREATION / REC PROGRAMS - SUPPLIES / FOOD/W
00376 - CARDMEMBER SERVICES	81.58	E 25-30-30-05	RECREATION / REC PROGRAMS - SUPPLIES / FOOD/W
00099 - CHARTER COMMUNICATIONS	235.94	E 25-30-20-01	RECREATION / REC PROGRAMS - SERVICES / COMMU
00013 - WASTE MANAGEMENT OF	95.52	E 25-30-20-06	RECREATION / REC PROGRAMS - SERVICES / RENTAL
00638 - LEAF	87.88	E 25-30-20-14	RECREATION / REC PROGRAMS - SERVICES / COPIER
00242 - TREASURER, STATE OF MAINE	25.00	E 25-30-20-08	RECREATION / REC PROGRAMS - SERVICES / WATER
Division Total-	**741.25**		
Department Total-	**741.25**		
30 LIBRARY			
30-0 LIBRARY / NO DIVISION CONT'D			
00582 - MAINE TECHNOLOGY GROUP	270.00	E 30-01-20-07	LIBRARY / LIBRARY - SERVICES / CONTRACTED
00376 - CARDMEMBER SERVICES	158.01	E 30-01-30-09	LIBRARY / LIBRARY - SUPPLIES / BOOKS
00376 - CARDMEMBER SERVICES	112.62	E 30-01-30-04	LIBRARY / LIBRARY - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	127.60	E 30-01-30-04	LIBRARY / LIBRARY - SUPPLIES / OPERATING
00376 - CARDMEMBER SERVICES	16.95	E 30-01-20-07	LIBRARY / LIBRARY - SERVICES / CONTRACTED
Division Total-	**685.18**		
G/L Account Total	**685.18**		
G/L Accounts			
G/L Accounts-0 / NO DIVISION CONT'D			
00048 - TREASURER, STATE OF MAINE	157.50	G 1-211-00	GEN'L FUND / PLUMB. PERM.
00376 - CARDMEMBER SERVICES	177.57	G 2-556-00	SPEC REVENUE / ACO
00189 - KENNEBEC VALLEY COUNCIL OF	1,630.10	G 2-563-00	SPEC REVENUE / ARPA FUNDS
Division Total-	**1,965.17**		
G/L Account Total	**1,965.17**		
Final Total-	**84,129.49**		

January 16, 2024

TM Report_____

Delta will attend the February 6 meeting to answer questions regarding the rate increase to municipalities.

The Comprehensive Plan Committee will attend the February 6 meeting to give a presentation to the Board.

The Roads Committee will be meeting this month to begin work on paving recommendations to the Board.

The annual audit is scheduled to begin the week of January 22.

Office staff have been busy preparing for the audit, launch of TRIO web, the spring newsletter and budget/town meeting.

CSX will be doing some road work in late spring/early summer with roads closed 1-5 days on the Bartlett Road, Depot Road and Augusta Road Rte. 2.

Updated tax maps should be completed soon as we continue work with CAI on map digitization.

Parks and Recreation Director Dan MacGlashing, Jamie Dionne and myself will be meeting this month with RSU 18 Superintendent Carl Gartley to discuss the trees at the Kenneth Workman field and bring back information for the Board's consideration at a future meeting.

I attended a work session with the Planning Board and KVCOG to continue work on the LD 2003 mandates for municipalities to update ordinances for increasing housing.

I attended the Comprehensive Plan Committee meeting January 10, reviewing the Transportation and Housing chapters of the Comprehensive Plan.

I will be attending Health Officer continuing education this spring. The class scheduled for January 10 was cancelled due to inclement weather.

Water District updates from Dwight Doughty, Jr. / Maine D.O.T.:

We continue our work on the design aspects for the proposed water system in the Belgrade Triangle area. We should have some preliminary designs ready for review by the end of February. If all goes well, we hope to advertise in the spring with construction in the late summer or fall of 2024. We plan to reach out to the affected property owners in the near term to provide an update on our work and to have them review, and if acceptable, sign an agreement to tie into the water supply. We will ensure you remain in the loop as we move this forward.

With respect to the two well claims in Pinkham's Cove, we have concluded that drilling new wells on these properties are not viable options, additionally, installation of treatment systems will be difficult given the size/design of the homes. In light of this, we have contacted an abutting property owner for permission to evaluate the possibility of installing a shallow, dug well to service the two affected properties on the adjacent property.

Additionally, we have resolved well claim at 19 Depot Road. A new replacement well was installed and the old impacted well was properly abandoned. We are tallying the costs associated with his work and will send you an invoice for your half in the near term.

Kennebec EMA is offering a G-402 NIMS compliance class on January 22 at 6 p.m. in Winthrop. This class is required by FEMA for local/county/appointed/elected officials to ensure municipalities are NIMS compliant.

> What is NIMS?
>
> The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from incidents.
>
> NIMS provides stakeholders across the whole community with the shared vocabulary, systems and processes to successfully deliver the capabilities described in the National Preparedness System. NIMS defines operational systems that guide how personnel work together during incidents.

Regina Coppens has graciously offered to begin planning for the annual candidate forum which will be held sometime in February. Details TBA.

During the Selectboard/Budget meeting January 8, the question of what is LRAP (Local Roads Assistance Program) came up (this is included in the Public Works warrant article as an offset to the budget). Peter Coughlan, Director of Maine Local Roads Center (LTAP) graciously provided a quick summary simply put:

- It's 9% of the Highway Budget of DOT…last year about $25M……. comes from gas tax money
- Apportioned to every ME town, city, Indian reservation (486) and is based solely on each town's inventory of local road mileage and State Aid/minor collector roads……. $53,920 for Belgrade last year.
- It's for capital improvements to local roads and is NOT maintenance or plowing money.

I spoke with David Allen of the Maine Department of Transportation about permanent signs at the Center for All Seasons and sent a sample for his review. I am awaiting word back from him on their decision of this request.

The Comprehensive Plan Committee will meet again this month on January 31 at 5:30 p.m.

We will be setting a date to meet with the property owner for the potential new fire station, I have included another copy of the purchase and sale agreement for your review. If there are any changes, please contact myself, Fire Chief Dan MacKenzie or Building Committee Chair Bruce Galouch.

With the presidential primary coming up on March 5, we would like the Board to consider expanding voting hours from 8 a.m. to 8 p.m. to 7 a.m. to 8 p.m. We feel this would help even out large crowds and provide an opportunity for folks to vote before they make it to work for the day.