

TOWN OF BELGRADE
Meeting Agenda
BOARD OF SELECTPERSONS
OCTOBER 18, 2022 / 6:30 P.M.
BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting and participate online at <https://us02web.zoom.us/j/81131427984>

Call to Order and Pledge of Allegiance

Open Meeting

Public Hearing – Junkyards

1. OLD BUSINESS

Sand/Salt Agreement

2. NEW BUSINESS

Review, approve Minutes of October 4, 2022

Media Policy

RFP Winter Plowing Contract 2024-2027

RFP Fuel Contract 2022-2023

3. WARRANTS

4. TOWN MANAGER REPORT

5. EXECUTIVE SESSION: 1 M.R.S.A. §405(6) - (if needed)



**LEGAL NOTICE OF PUBLIC HEARING
TOWN OF BELGRADE
6:30 P.M./TUESDAY/OCTOBER 18, 2022
BELGRADE TOWN OFFICE**

**The Belgrade Board of Selectpersons will hold a Public
Hearing pursuant to M.R.S.A. 30A**

Subchapter 1, § 3753.

**The purpose of the hearing is for public comment and to
consider the renewal applications submitted by:**

Francis Frappier, Jr.

And Raymond Frappier

**For a renewal permit for a Junkyard/Auto Graveyard Permit
For additional information please contact the Belgrade Town
Office at 207-495-2258**

Application For Automobile Graveyard and/or Junkyard Permit

MUNICIPAL OFFICE USE ONLY

Tentative Date of Hearing ...October 18, 2022.....A.p.p.l.i.c.a.t.i.o.n.R.e.c.e.i.v.e.d. 10-12-22
Time of Hearing .6:30 p.m.....Permit No. 01-22
Place of Hearing .Belgrade Town Office.....Fee Paid \$ 50 - Receipt 7046
Notifications sent by ...Mary J. Vogel.....Date ...September ..20., 2021

To the City or town Belgrade County Kennebec Maine
I/We Francis J Frappier Jr hereby
make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at
the following described location and in accordance with the provisions of Title 30-A, Sections 3751 to 3760.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard
Map 10 Lot ~~220~~ 220
2. Is this application made by or for a company - partnership, corporation, individual? NO
3. Is this property leased? NO Property owned by Francis J Frappier Jr
Address: 242 Oakland Rd Belgrade Me 04917
4. Name and address of person or entity who will operate the site Francis J Frappier Jr
5. Legal status/capacity of site operator (e.g. individual, partnership, corporation) Owner
6. How is "yard" screened? - Fence? (Type) Trees Height 6+ FT Trees? (Type) Asst
Embankment? Back Gully? Hill? Other?
7. How far is edge of "yard" from center of highway? 700 Feet.
8. Can junk be seen from any part of highway? Yes No
9. Was Junkyard Law, Requirements and Fees explained to you? Yes No
10. Is any portion of this "yard" on public property? Yes No
11. Is "yard" within 300 feet of, or ordinary view from, a Public Building, Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery?
Yes No
12. When was "yard" established? By whom? Francis J Frappier Jr
13. When was last permit issued? 2021 To whom? Francis J Frappier Jr
14. Each application for an automobile graveyard and/or junkyard permit *must* be accompanied by a detailed site plan containing the following information.
 - (a) Property boundary lines;
 - (b) A description of the soils on the property;
 - (c) The location of any sand and gravel aquifer recharge areas;

One Copy of Application to City/Town
One Copy of Application to Applicant
One Copy of Application to State Police, Augusta
One Copy of Application to Bureau of Motor Vehicles

- (d) The location of any residence or school within 500 feet of where cars will be stored;
- (e) The location of any body of water or freshwater wetland as described in 38 M.R.S.A. § 436-A(5) on the property or within 200 feet of the property lines;
- (f) The location of any well within 300 feet of the site that serves as a public or private water supply, excluding a private well that serves only the automobile recycling business or operator's abutting residence;
- (g) The boundaries of the 100-year flood plain;
- (h) The location of all roads within 1,000 feet of the site;
- (i) A plan for containment of fluids, containment and disposal of batteries, and storage or disposal of tires;
- (j) The location within the property boundary lines where vehicles are or will be drained, dismantled or stored; and,
- (k) List of abutters to property (applicant must provide written notice to all abutters of any hearing on this application, and proof that the applicant has mailed notice of the application to all such abutters).

15. If this application is to establish, operate, or maintain an Automobile Graveyard, has the notice of intent been filed with the Department of Environmental Protection to comply with the general permit provisions for storm water discharges?
 Yes No

16. If you answered no to question 15 is it because the Department of Environmental Protection has determined that a storm water discharge permit is not required? Yes No

17. If the facility or facilities for which a permit is sought actively engages in the business of salvaging, recycling, dismantling, processing, repairing, or rebuilding junk vehicles for the purpose of sale or trade? Yes No

The undersigned certifies that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: Francis Frappier For:

Francis Automobile Graveyard

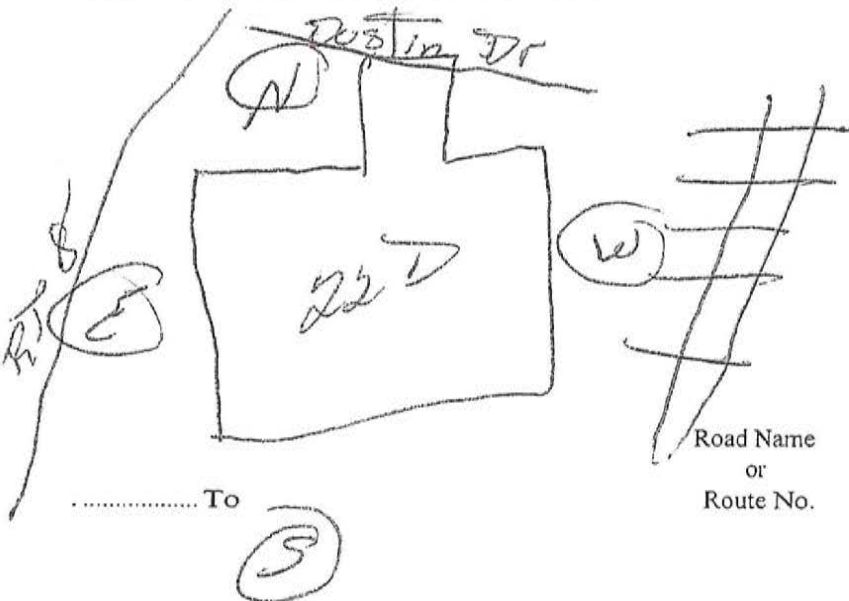
Name of Company - Corporation, Partnership, Individual

Address: 242 Oakland Rd
Belgrade, Me 04917

Make complete sketch of "yard." Show footage all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 10
 Lot No. 22 D
 Zone

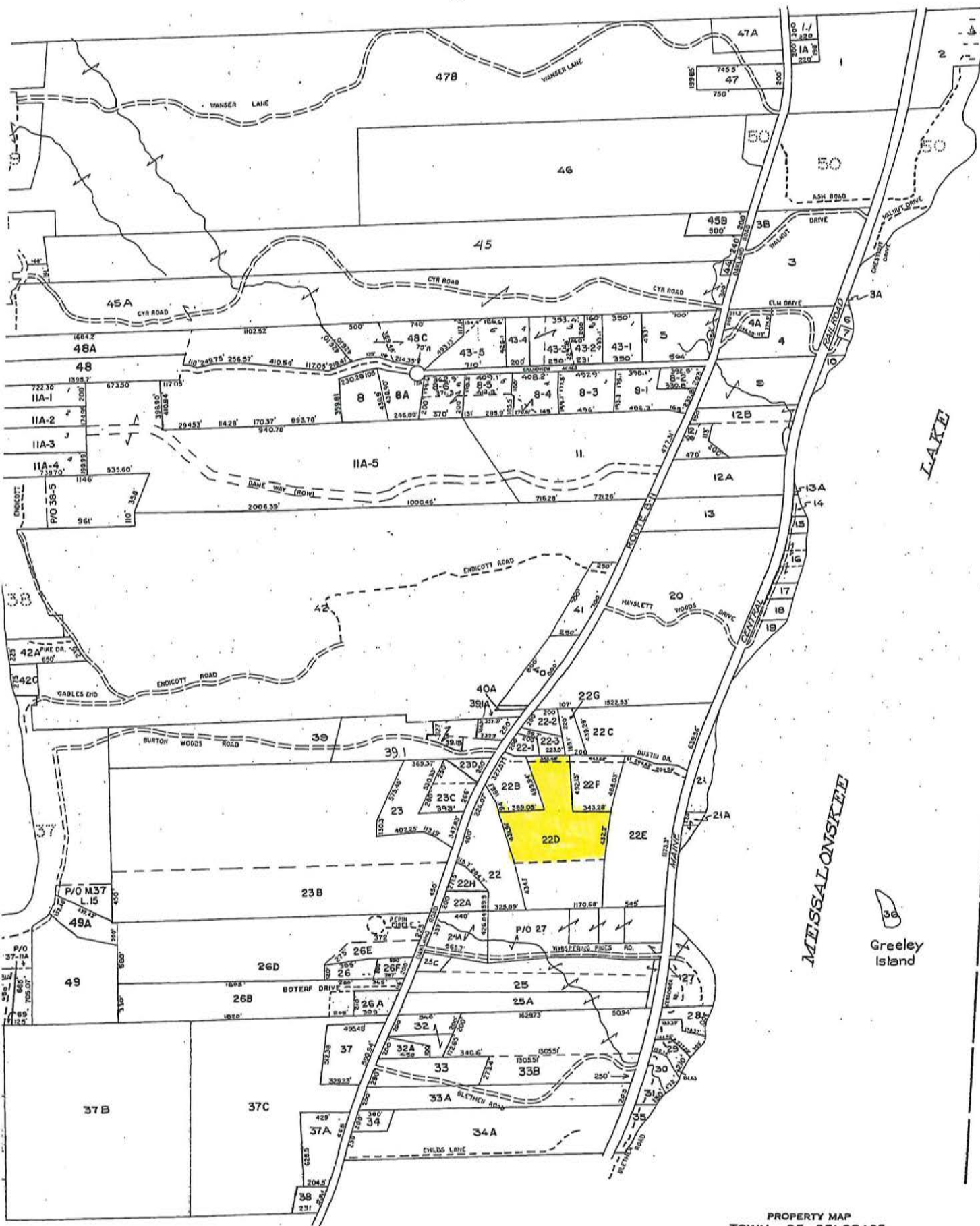
Circle Correct N.....
 Direction E.....
 W.....
 S.....



..... To

Road Name
 or
 Route No.

To



LAKE

MISSALONSKEE

Greeley Island

Y
E
N
D
S

PROPERTY MAP
TOWN OF BELGRADE
KENNEBEC COUNTY, MAINE
PREPARED BY

JAMES W. SEWALL COMPANY OLD TOWN, MAINE
SCALE 1 INCH = 500 ± FEET

Application For Automobile Graveyard and/or Junkyard Permit

MUNICIPAL OFFICE USE ONLY

Tentative Date of Hearing ...October 18, 2022..... Application Received 10/12/22
 Time of Hearing :6:30 p.m..... Permit No. 02-22
 Place of Hearing: Belgrade Town Office..... Fee Paid \$ \$50 Receipt # Recap #

Notifications sent by ...Mary J. Vogel..... Date ...October 4, 2022

To the city or town Belgrade County Kennebec Maine
 I/We Raymond Frappier hereby
 make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at
 the following described location and in accordance with the provisions of Title 30-A, Sections 3751 to 3760.

Answer all questions in full.

Give location of Automobile Graveyard and/or Junkyard

MAP 10 - 22C

1. Is this application made by or for a company - partnership, corporation individual?
2. Is this property leased? No Property owned by Raymond Frappier
 Address: 32 Dustin Drive Belgrade ME
 Name and address of person or entity who will operate the site
3. Legal status/capacity offsite operator (e.g., individual, partnership, corporation)
4. How is "yard" screened? - Fence? (Type) Height Trees? (Type) X Softwood
 Embankment? Gully? Hill? Other?
5. How far is edge of "yard" from center of highway? 2500+ Feet.
6. Can junk be seen from any part of highway? Yes No X
7. Was Junkyard Law, Requirements and Fees explained to you? Yes X No
8. Is any portion of this "yard" on public property? Yes No X
9. Is "yard" within 300 feet of, or ordinary view from, a Public Building, Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery?
 Yes No X
10. When was "yard" established? 2000 By whom? Raymond Frappier
11. When was last permit issued? 2022 To whom? Town of Belgrade
12. Each application for an automobile graveyard and/or junkyard permit *must* be accompanied by a detailed site plan containing the following information.
 - (a) Property boundary lines.
 - (b) A description of the soils on the property.
 - (c) The location of any sand and gravel aquifer recharge areas;

One Copy of Application to City/Town
 One Copy of Application to Applicant
 One Copy of Application to State Police, Augusta
 One Copy of Application to Bureau of Motor Vehicles

(over)

- (d) The location of any residence or school within 500 feet of where cars will be stored;
- (e) The location of any body of water or freshwater wetland as described in 38 M.R.S.A. § 436-A(5) on the property or within 200 feet of the property lines;
- (f) The location of any well within 300 feet of the site that serves as a public or private water supply, excluding a private well that serves only the automobile recycling business or operator's abutting residence;
- (g) The boundaries of the 100-year flood plain;
- (h) The location of all roads within 1,000 feet of the site;
- (i) A plan for containment of fluids, containment and disposal of batteries, and storage or disposal of tires;
- (j) The location within the property boundary lines where vehicles are or will be drained, dismantled or stored; and,
- (k) List of abutters to property (applicant must provide written notice to all abutters of any hearing on this application, and proof that the applicant has mailed notice of the application to all such abutters).

13. If this application is to establish, operate, or maintain an Automobile Graveyard, has the notice of intent been filed with the Department of Environmental Protection to comply with the general permit provisions for storm water discharges? Yes No
14. If you answered no to question 13 is it because the Department of Environmental Protection has determined that a storm water discharge permit is not required? Yes No
15. If the facility or facilities for which a permit is sought actively engages in the business of salvaging, recycling, dismantling, processing, repairing, or rebuilding junk vehicles for the purpose of sale or trade? Yes No

The undersigned certifies that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

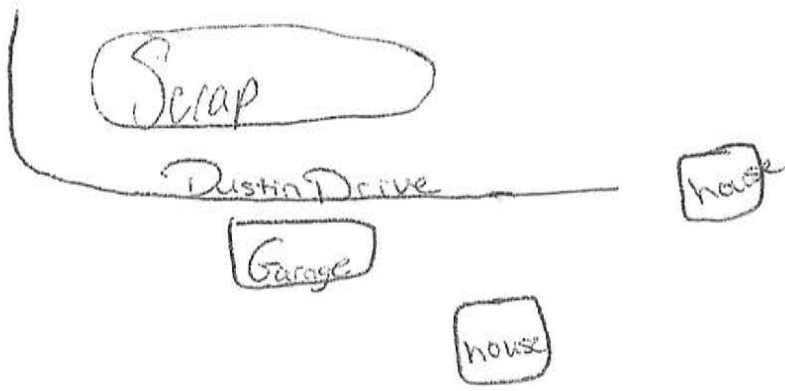
Signed by: Raymond Pyle For: Ray S
 Name of Company - Corporation, Partnership, Individual

Address: 32 Dustin Dr
Belgrade Me 04917

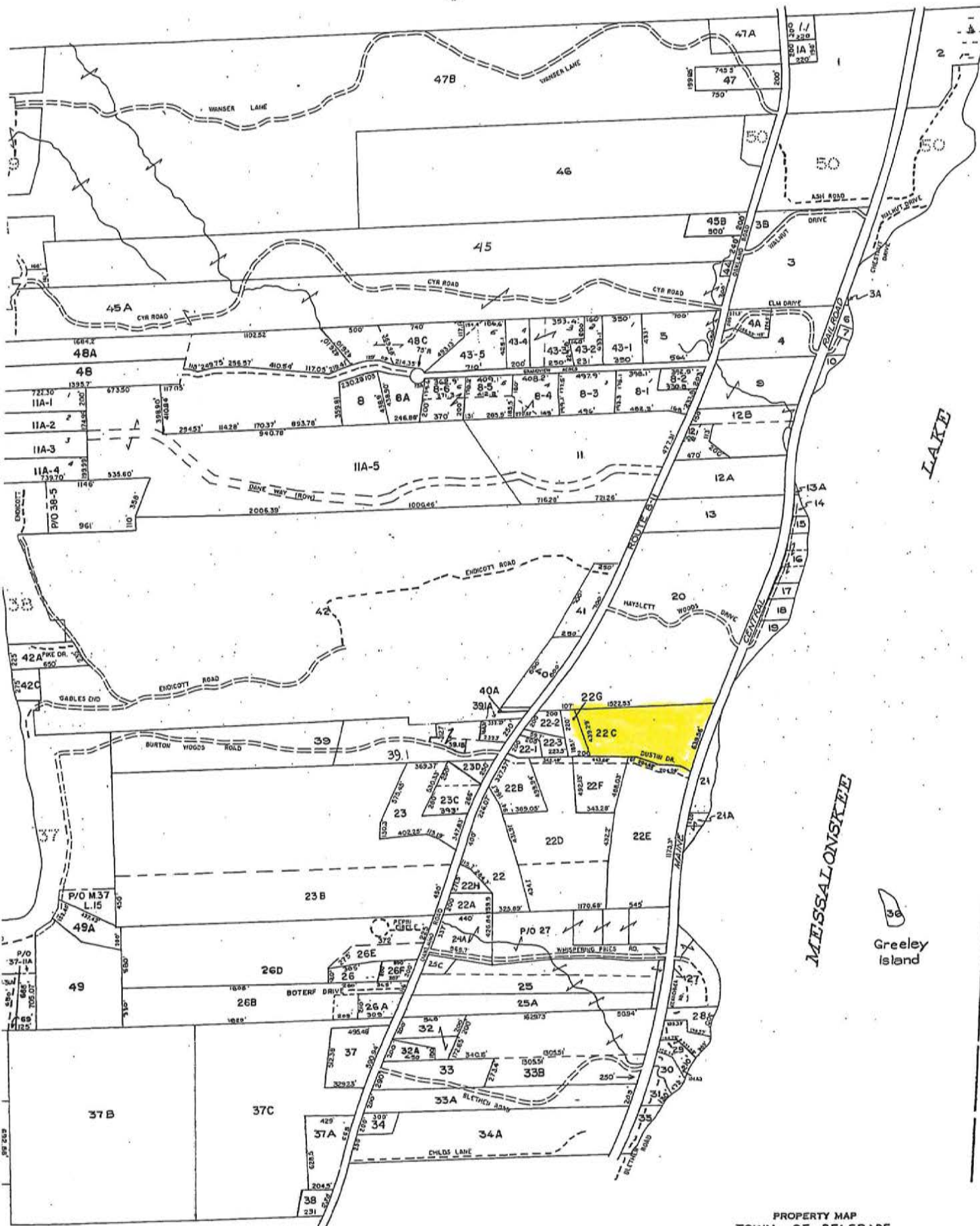
Make complete sketch of "yard." Show footage all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 10
 Lot No. 22C
 Zone N/A

Circle Correct N 2
 Direction E
 W
 S



..... To 27/11 Road Name or Route No. RT 8/11 To Oakland



Y
M
N
D
S

PROPERTY MAP
 TOWN OF BELGRADE
 KENNEBEC COUNTY, MAINE
 PREPARED BY

JAMES W. SEWALL COMPANY OLD TOWN, MAINE
 SCALE 1 INCH = 500 ± FEET

Town of Belgrade Road Sand & Salt Agreement EXTENSION

This Agreement is between David Stevens Excavation, P.O. Box 146, Belgrade, ME 04917, phone: 207-465-3815, cell: 207- 314-0314, hereinafter "Contractor," and the Town of Belgrade, "Town."

The Contractor agrees to all the terms as listed in the Request for Proposals (Attachment A, dated September 8, 2020). This original agreement for a three-year period ending December 31, 2022 is extended to May 31, 2024 as stated in Attachment A of the original agreement and is mutually agreed upon by both parties.

The Contractor's primary contact with the Town is the Road Commissioner, whose contact information is available at townofbelgrade.com/roads. The Contractor's secondary contact is the Town Manager, whose contact information is available at townofbelgrade.com/townmanager.

All payment drawdowns will be given to the Town Treasurer at the Town Office, 990 Augusta Road. Payments are made every two weeks, typically on the first and third Wednesdays of the month, on a warrant system following the Selectboard approving and signing the warrant. Payments will be mailed to Contractor unless other arrangements are made between the Contractor and the Treasurer.

Certificates of liability and workers' compensation insurance covering the first year of this agreement must be received from the Contractor before any work is performed on Town property. Contractor must provide proof of insurances each year of this agreement.

Contractor has agreed to deliver Maine Department of Transportation-rated sand, mix the sand with salt and store the mixture in the Belgrade sand/salt shed for a fixed three-year price of \$10 per cubic yard of sand. The price is based solely on the number of cubic yards of sand delivered.

Contractor will call the Town's salt provider to have salt delivered directly from the vendor. All salt delivery slips must be signed by the Contractor and turned in to the Town Treasurer the same day of the delivery. If the Town Office is closed, Contractor can place the slips in the dropbox located on the north side of the Town Office.

The Contractor is to pile two loads of salt into the left-front corner of the shed (when facing the front door) for the plowing contractors. This should be done before the contractor fills the building so salt trucks can unload directly into the shed.

If the contractor must have salt unloaded outside of the shed, that area must be swept up completely when the work is finished.

Contractor and Town Manager must inspect the building for any damage before any work is performed to protect the Town and the Contractor.

The Road Commissioner will direct the Contractor when additional material is needed in the shed. Once notified, the Contractor will have five (5) working days to begin processing the additional sand/salt mixture into the shed.

Contractor will be given a 30-day notice, each year of the agreement, as to when the shed must be filled. Contractor will be notified each year of the agreement as to the sand/salt ratio to be used. This year, the sand-to-salt ratio is 5-to-1.

Amendments to this Agreement must be made in writing and agreed upon by the Contractor and the Board of Selectpersons.

Agreement was signed this _____ of October _____, 2022.

David Stevens, Owner / David Stevens Excavation

Lorna Dee Nichols/ Town Manager

**Town of Belgrade
Board of Selectpersons
MEETING MINUTES**

October 4, 2022

This meeting can be viewed at: <https://youtu.be/WvZM4O3pePE>

Present: Chair Melanie Jewell, Selectperson Carol Johnson, Vice Chair Barbara Allen, Selectperson Dan Newman, Town Manager Lorna Nichols, Bruce Galouch, Jack Sutton, Donna Rowe.

Remote Attendees: Town Clerk Mary Vogel, Richard Bourne, Facilities Manager Cory Alexander, CEO Hans Rasmussen, Dianne Dowd, Lenny Reich, Victoria's iPad, Kate Damren, Dan, Nick Alexander.

Chair Melanie Jewell called the meeting to order at 6:42 p.m.

Pledge of Allegiance

General Assistance Ordinance Public Hearing

No comments.

Public Hearing on warrant articles for November 8

Chair Melanie Jewell read through each article and asked for any comments, there were none.

Chair Melanie Jewell motion to close the public hearing and re-enter the Selectperson's meeting at 6:50 p.m., Chair Barbara Allen seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to approve and adopt the GA maximums for 2023, Chair Barbara Allen seconded the motion, vote 4-0, 1 absent.

PUBLIC COMMENT

None

OLD BUSINESS

Dalton Property (tabled from September 20)

Reviewed list of repairs to be done:

Roof	\$21,750+
Electrical	\$ 1,460
Drain	\$ 250
Cosmetics	\$ 3,000
Insulation	\$ 5,550

Removal/disposal old insulation	\$ 1,556
Pest control for one year	\$ 646
Seal house	\$ 1,350

Cosmetics includes removing wallpaper, doing some painting, hire out for a thorough cleaning. Additional discussion on the feasibility of recouping costs in a short amount of time, the amount being charged for rent and the net to the town.

Most important to get done with available funds: roof \$21,750+, electrical \$1,460, kitchen drain line \$250

Chair Melanie Jewell motion to approve expending \$21,717 from facilities reserve and taking the remainder of \$23,460 from the Selectboard’s discretionary account, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion for remaining funds in the Selectboard discretionary account to use for exclusion and seal up, cosmetics, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to award the roofing contract to ABL roofing in the amount of \$21,750, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Selectperson Dan Newman discussed with Cory Alexander using the available ice and water shield the town has leftover from another project and doing some of the roof repairs ourselves to keep costs down.

NEW BUSINESS

Minutes of September 20, 2022

Chair Melanie Jewell motion to approve minutes of September 20, Selectperson Carol Johnson seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to update the Payroll Disbursement Policy, Chair Barbara Allen seconded the motion, vote 4-0, 1 absent.

Public Works Department

Discussion on whether there would be enough time to put something together for voters by January 10, maybe have something for voters in November 2023. The current snowplow contractor may extend one more year, the current contract ends May 2024. Bruce Galouch stated we should start a capital reserve account now to fund for equipment and building purchases. Previously the state had asked us to consider taking

over Routes 8 and 11 for winter plowing, that would add another truck / plow route. Maybe the state would contract with the town to take over the state roads plowing – the Town Manager will check on this.

It was decided that a public works committee should be formed to work on this and to possibly include a warrant article for a capital reserve account for Annual Town Meeting in March.

Code Enforcement Officer Appointment

Chair Melanie Jewell motion to appoint Hans Rasmussen as Code Enforcement Officer, Chair Barbara Allen seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to appoint Hans Rasmussen as Local Plumbing Inspector (LPI), Selectperson Carol Johnson seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to appoint Hans Rasmussen as primary E911 Addressing Officer, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Sand / Salt Agreement

No action taken as the contract takes us through this winter season and includes a provision to extend for three years.

Catering Permit Applications

The Board reviewed two applications for Sadie's Boathouse Restaurant for the dates of October 8 and December 3. Chair Melanie Jewell indicated the applications were incomplete as both were missing the License Number as part of the application. After additional discussion, the Board agreed to approve the October application and hold the December application to have the applicant present at the Selectboard's meeting to answer any questions.

Selectperson Carol Johnson motion to approve the October 8 Catering Permit application for Sadie's Boathouse pending the license number and to delay the December 3 application until the applicant can attend the Selectboard's meeting to answer questions, Chair Barbara Allen seconded the motion, vote 3-1, 1 absent.

Warrants

Chair Melanie Jewell motion to approve Payroll Warrant #110 in the amount of \$17,092.69, Selectperson Dan Newman seconded the motion, vote 4-1, 1 absent.

Chair Melanie Jewell motion to approve BMV Warrant #111 in the amount of \$6,628.12, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to approve AP Warrant #112 in the amount of \$1,443,600.91, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to approve AP Warrant #113 for the newsletter postage in the amount of \$653.98, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to approve Payroll Warrant #114 in the amount of \$19,228.11, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to approve AP Warrant #115 in the amount of \$3,192.95, Selectperson Dan Newman seconded the motion, vote 4-0, 1 absent.

Chair Melanie Jewell motion to approve BMV Warrant #116 in the amount of \$4,294.30, Selectperson Carol Johnson seconded the motion, vote 4-0, 1 absent.

Town Manager Report

Discussion on the Animal Control Officer position, the interim agreement expires December 31, 2022, with a provision to hire someone prior to that date. The Selectboard agreed to have the Town Manager interview the applicant who has recently applied and to hire for the position if she feels they are qualified and are a good fit for the town.

Any materials given to the interim need to be returned to the town. Were any items from the previous ACO passed along to the interim? Check with area towns and try to coordinate for backups when the ACO is away or on vacation.

The Board agreed to have the Town Manager either send a letter of condolence or card signed by the Town Manager to the Hammond family.

Security for the old building the Historical Society is using after discussion, the Board decided a stand-alone system with an outside siren, light, no radio, add smoke detectors is the best fit. The Town Manager will reach out to Seacoast Security for an estimate. Local Health Officer: The Board provided two names for the Town Manager to reach out to for this State mandated appointed position.

The Board asked the Town Manager to send a letter of appreciation to the resigning health officer.

The Board discussed the notification letter from Delta Ambulance Service that they will now be charging for their services to all towns. The Town Manager will ask a representative to be present at the next regular meeting for additional discussion with the Selectboard.

Narrows West bridge project: Maine D.O.T. sent notification they will soon be soliciting quotes for the construction project. The agreement acknowledges the municipality's right to require a bond from the contractor to "guarantee suitable repair or payment of damages" per 29-A MRSA. The Board signed the agreement, and the Town Manager will work with the Road Commissioner on any additional details that need to be addressed (bonding, etc.).

Selectperson Carol Johnson inquired on the status of the dry hydrant at that location, the Town Manager will check with Maine D.O.T. on this and provide that update later.

Chair Melanie Jewell made a motion to adjourn at 9:26 p.m., Selectperson Carol Johnson seconded the motion, vote 4-0, 1 absent.

TOWN OF BELGRADE

Media Relations Policy

I. GOAL

The Town of Belgrade seeks to inform its residents, businesses, and others by engaging in a proactive communications program. This program recognizes that one of the most effective and quickest methods to communicate Town policies and activities to residents is by working in partnership with the news media.

II. PURPOSE

Disseminating public information increases positive awareness and transparency and enhances the image of the Town through a variety of media and public relations approaches. Specific publicity plans are developed according to the particulars of a news item or event and targeted for appropriate media placement and distribution.

III. AUTHORIZATION

The Town of Belgrade Selectboard authorizes the release of information for the Town of Belgrade. The Town Manager (hereinafter referred to as the PIO) under the direction of the Selectboard is the official spokesperson for the Town.

IV. MEDIA INQUIRES

Inquiries from the news media are given a high priority by the Town and should be responded to as quickly and efficiently as practical. Every effort should be made to meet media deadlines and to ensure that all information released is accurate.

Any media inquiries received by Town employees should be referred immediately to their supervisor who will then forward to the Office of the Town Manager (PIO) who will then inform the Selectboard. If the Department Director or Supervisor is not available, employees will inform the Office of the Town Manager (PIO) directly. The employee should obtain the reporter's name, office and cell phone numbers, and their deadline.

V. SENSITIVE OR CONTROVERSIAL INQUIRES

All television, radio, newspaper, or other media inquiries regarding sensitive or controversial issues should always be referred immediately to the Department Director

or Supervisor who will notify the Office of the Town Manager (PIO). The PIO will then coordinate a response, including a designated spokesperson, after consulting with the Selectboard and Town Attorney.

VI. LITIGATION, PERSONNEL AND ELECTION ISSUES

Generally, the business conducted by the Town is public and, therefore, is public information. Inquiries regarding pending litigation, matters involving a significant exposure to litigation and certain personnel-related information are exceptions.

Inquiries regarding pending litigation, including criminal investigations and prosecution, or exposure to litigation should be referred to the Town Attorney and the Selectboard. Inquiries regarding personnel-related information should be referred to the Town PIO. The PIO will notify the Selectboard.

Inquiries regarding election and campaign issues should be referred to the Town Clerk or Deputy Town Clerk. The Town Clerk will contact the PIO, Town Attorney and the Selectboard as appropriate.

VII. PERSONAL POINTS OF VIEW

It is recognized that all employees have the right to their personal points of view regarding any issue. However, personal points of view may conflict with the Town's official policy. Therefore, Town employees who write letters to the editor of any newspaper may not use official Town stationary or Town email addresses. If an employee chooses to identify himself or herself as a Town employee in any personal letter or email to the editor, he or she must include language which states "the views set forth in the letter do not represent the views of the Town, but rather, are the employee's personally held opinions." Similar disclaimers must be given if an employee addresses a public meeting, participates in a radio or television talk show, or posts on social media sites, unless the employee is officially representing the Town.

VIII. GENERAL OR ROUTINE ISSUES

Calls from broadcast media (TV and radio) or print media (newspaper) should always be referred immediately to the PIO or the Department Director or Supervisor who will notify the PIO. The PIO will then coordinate a response from the Selectboard.

IX. TOWN-INITIATED INFORMATION

Proactive media contact is initiated through the PIO. This includes issuing press releases and media advisories as well as personal contacts with reporters and editors

for coverage. Departments seeking publicity for events or activities should submit the request to the PIO as soon as possible to ensure the best media coverage of their activities. Departments should not initiate news media contacts before notifying the PIO.

X. GENERATING INFORMATION FOR RELEASE

Town employees are encouraged to call the PIO to convey information about Town programs, grants, projects, events, achievements, etc., so the information can be communicated to the media and shared with the public. Contact should be made during the initial planning stages of events, programs, or meetings so that appropriate media plans may be developed.

- All media plans and publicity initiatives must be determined by the PIO, working in conjunction with department representatives and Selectboard as needed.
- All information must be disseminated by the PIO or PIO designee on official Town template, website page and/or social media page.
- All official publicity photography or videography must be arranged by the PIO.
- All photographs or videos taken with a Town-owned device such as, but not limited to, smart phone or an iPad, are the property of the Town of Belgrade. To maximize coverage and allow scheduling for printing and dissemination, all story ideas and information must be submitted for press releases and general coverage as follows:
 - Event press releases – at least 2 weeks in advance of event, earlier if a call to action is needed (i.e., vendors needed for a Town-sponsored event).
 - Construction press releases – at least 2 days prior to the start of the project, if possible.
 - Urgent press release – alert the PIO by contacting via phone, particularly if the release is needed after hours or on a weekend.
 - Emergency press release – contact the PIO immediately by phone.

Note that certain publicity approaches require extensive lead time because of deadlines set by publications or stations.

XI. SOCIAL MEDIA

See social media Policy.

XII. PUBLIC SAFETY

The Fire/Rescue Department operate 24 hours a day, 7 days a week, inquiries should be directed to the Fire or Rescue Chief and follow specific guidelines when releasing information.

Fire inquiries should be referred immediately to the Fire Department at (207) _____.

- In the event of a major incident, the Chiefs or department directors should notify the Town Manager who will inform the Selectboard. If the Town Manager is absent, the Selectboard Chair should be notified.

Law enforcement inquiries should be referred directly to either the Kennebec County Sheriff's Office or Maine State Police.

DRAFT

**TOWN OF BELGRADE
WINTER MAINTENANCE
(Snow Plowing, Sanding & Ice Control)
(Bid Specifications & Bid Form)
2024-2025 / 2025-2026 / 2026-2027**

INVITATION TO BID FOR:

**WINTER MAINTENANCE
(SNOWPLOWING, SANDING, AND ICE CONTROL)
ON ROADS IN BELGRADE, MAINE**

The Town of Belgrade (the “**TOWN**”) is seeking bid prices to supply services for winter maintenance, i.e., snowplowing, sanding and other ice control measures on roads in our Town. The initial term of this agreement will be for THREE winter seasons beginning on October 15 and ending on May 15 of each contracted year (hereinafter “Winter Season”). The three-year contract begins on October 15, 2024 and ends May 15, 2027.

Responses to this Request for Proposals must be received at the Town office in a sealed envelope marked:

**Winter Maintenance Proposal - Town of Belgrade, Attn: Anthony Wilson,
990 Augusta Road, Belgrade, Maine 04917**

by **NO LATER THAN** 12:00 Noon, November 28, 2022. Bids will be publicly opened and the Bidders may be present at the bid opening if so desired. The Board of Selectpersons will review all proposals at their next schedule meeting on December 6, 2022 starting at 6:30 p.m.

Proposal forms and specifications may be obtained at the Town Office at 990 Augusta Road, Belgrade, ME 04917 or by calling 495-2258.

STANDARD INSTRUCTIONS TO BIDDERS

1. The attached proposal is to be signed by the bidder. It acknowledges that the bidder has full knowledge of and agrees with the general specifications, conditions and requirements of this bid. The conditions set forth in this bid are to be considered minimum bid specifications. Any variance or deviation from the specifications, terms and conditions, no matter how slight, **must** be noted on an attachment labeled “**Variations**”. *Failure to document such variations or deviations may, at the **TOWN’S** sole discretions, disqualify the proposal from consideration.*
2. Incomplete bids or bids received later than the time and date specified in the “Invitation to Bid” will not be considered. Withdrawals of bid prices after the bid opening will not be considered. Vendor agrees to keep the quoted price for a

period of at least (30) thirty days for the Town of Belgrade's Board of Selectpersons to review and award a contract to the successful bidder.

3. The bidder shall insert in the attached proposal the price per stated mile.
4. The **TOWN** reserves the right to reject any and all bids, wholly or in part; to waive technical defects; and to make awards in the manner deemed to be in the best interests of the **TOWN**.
5. The **TOWN** reserves the right to inspect any equipment proposed to be used during the term of this agreement prior to awarding a contract to a bidder. All bidders must submit a list of all vehicles and equipment used for the first year of the agreement including the model year, number and description.
6. The **CONTRACTOR** shall provide the **TOWN** with proof of PUBLIC LIABILITY INSURANCE , naming the Town of Belgrade as additional insured, in the amount of not less than Four Hundred Thousand Dollars (\$400,000) or such other amounts as is established by the Maine Tort Claims Act(14 M.R.S.A. section 8101) as amended from time to time, combined single limit, to protect the **CONTRACTOR**, and any subcontractor performing work covered by this Agreement, and the **TOWN** from claims and damages that may arise from operations under this Agreement. The **CONTRACTOR** will also provide the **TOWN** with proof of Worker's Compensation Insurance in the amount required by Maine law and as necessary.

TOWN OF BELGRADE

**WINTER MAINTENANCE RFP INFORMATION
2024-2025 / 2025-2026 / 2026-2027
FOR ALL ROADS IN THE TOWN OF BELGRADE**

BELGRADE, MAINE

KENNEBEC, COUNTY

Town of Belgrade is hereinafter referred to as the “**TOWN**”, and the successful bidder is hereinafter referred to as the “**CONTRACTOR**.” In consideration of mutual covenants made herein, the parties agree as follows:

- 1) The **CONTRACTOR AGREES** to remove snow and apply salt or sand/salt to the following roads/locations within the Town of Belgrade, Maine:

SOUTH BELGRADE ROADS

ROAD	FROM	TO	MILES
Bartlett Rd.	Route 135	Mount Vernon Line	1.64
Chandler Rd.	Route 27	Point Road	1.00
Depot Rd.	Route 27	Route 27	1.25
Dunn Rd.	West Road	Mount Vernon Line	3.10
East-West Lane	West Road	End of Pavement & Turn-around	0.60
Foster Point Road	Route 27	Pinkham Cove Hill	0.40
Guptill Road	Route 27	Sue Gawler's	1.10
Hulin Road	Route 27	End of Pavement	0.25
Knowles Road	Route 135	Sidney Town Line	2.00
Lakeshore Drive	West Road	Varrelman's	0.30
Location Road	Wings Mill Road	End of Road	0.62
Minot Hill Road	Depot Road	Route #135	1.00
Narrows Road	Route 27	Rome Line	2.16
Old Route 27	Route 27	Route 27	0.51
Page (Gowell) Road	West Road	Scott's	0.14
Penney Road	Old Route 27	Knowles Road	1.58
Point Road	Route 27	Camp Runoia	2.09
Red Oaks Lodge Rd.	Hulin Road	Rotary	0.11
Route 135	Route 8/11	Manchester Line	6.15
Sahagian Road	Route 27	Robinson's	0.44
School Street	Route 27	Hulin Road	0.15
West Road	Route 27	Route 135	6.04
Wings Mills Road	Route 135	Mount Vernon Line	1.42
Mill Stream Drive	Wings Mills Rd.	End of Pavement & Turn-around	<u>0.60</u>
		TOTAL	34.65

NORTH BELGRADE ROADS

ROAD	FROM	TO	MILES
Damren Road	Route 8	Damren's	0.30
Grandview Drive	Route 8&11	Include Cul-de-sac	0.50
Horse-point Road	Route 8	End of Pavement	2.75
Loon Call Drive	Route 8	End of Pavement	0.75
McGrath Pond Road	Route 8	Oakland Town Line	2.04
Old Route 8	Route 8	Smithfield Town Line	0.23
Route 8	Route 11	Smithfield Town Line	5.68
Station Road	Route 11	Railroad Tracks	0.42
Stevens Road	Horse Point Rd.	Alexander's	0.25
Taylor Woods Rd.	Route 8	Route 11	0.70
TOTAL			13.62

Note: There is a total of 48.27 miles of roads under this contract.

2) The **CONTRACTOR AGREES** to furnish adequate and satisfactory motor-driven equipment and manpower to efficiently perform winter road maintenance.

3) The **CONTRACTOR AGREES** to furnish a minimum of the following equipment to perform this task:

- SIX (6) Trucks, including TWO (2) ten wheeler and FOUR (4) single axle. All trucks should be at least 7 Yard capacity and equipped with plow/Wing/Sander,
- TWO (2) four-wheel drive trucks (minimum ¾ ton) with a plow and sander, and ONE 4-Wheel Drive Pick-Up with Plow,
- As needed access to ONE (1) Grader,
- All six trucks used as sand/salt trucks must be capable of holding liquid brine solution in at least the correct amount as required by the number of yard of sand/salt the truck holds.
- And ONE (1) front-end loader with a minimum bucket size of one (2 ½) cubic

Six of the full size trucks must be equipped with tanks and correct equipment to be able to wet the material as it is leaving the truck. Smaller trucks used on intersection will not have to be so equipped. The **TOWN** will supply the liquid, to the **CONTRACTOR**, that is to be sprayed onto the salt or salt/sand mixture.

One of the TEN WHEELER trucks will use straight salt on its plowing loop. The salt priority loop (straight salt loop) consists of the following roads:

- Bartlett Road (1.62 miles)
- Knowles Road (2.00 Miles)
- Location Road (0.62 miles)
- Old Route # 27 (0.51 miles)
- Route # 135 (Manchester Road) (6.15 miles)
- Mill Stream Road (0.60 miles)
- Penney Road (1.58 miles)
- Wings Mills Road (1.42 miles)

Note: The total length of the salt priority loop (straight salt loop) is 14.52 miles.

The roads in the salt priority loop will be reviewed each year by the **CONTRACTOR** and the Board of Selectpersons with input from the Road Committee. The **CONTRACTOR** has the right to choose to use or not to use straight salt on a loop. The Weather conditions will be the deciding factor on which type of material the **CONTRACTOR** will lay down during a storm event.

4) The CONTRACTOR AGREES to commence road treatment as soon as a storm event starts or when a situation develops in which the Municipal Officials, Maine Department of Transportation, Belgrade Fire Department Officer or his designee, or State Police request operations be initiated in the interest of safety.

5) The CONTRACTOR AGREES to operate continuously until all roads are satisfactorily cleared of snow and slush.

6) The CONTRACTOR AGREES to plow snow to the outside edges of the road shoulders and to remove snow beyond the road shoulders at locations designated by Municipal Officers for the following reasons:

- to allow proper drainage of the road surface
- to minimize drifting of snow
- to provide room for displacement of snow from future storms

NOTE: UNLESS SHOULDERS ARE FROZEN CONTRACTOR WILL HOLD WINGS UP SO AS NOT TO DIG OUT SHOULDER MATERIAL

7) The CONTRACTOR AGREES to apply salt or sand/salt to roads that may, in the judgment of Municipal Officials, Maine Department of Transportation Officials, Belgrade Fire Department Officer or their designee, State Police, require salt or sand/salt because of icing conditions within a reasonable time after the roads have become slippery. Application of salt or sand/salt will be made as frequently as necessary for the safety of road users.

8) The **CONTRACTOR AGREES** to furnish the **TOWN** with the following:

- photocopies of current registrations for the vehicles to be used carrying out the terms of this contract
- Proof that the contractor and all sub-contractors carry a minimum of insurance coverage AS LISTED IN # 6.
- photocopies of all contracts/agreements with all sub-contractors
- proof of payments made to all sub-contractors at least seven business days prior to the next scheduled Town payment to the contractor
- Proof that the Contractor has had all the truck sanders calibrated before the beginning of each storm season.

9) The **CONTRACTOR** will be held responsible for the action of any sub-contractors. (See #3 under TOWN responsibilities).

10) The **CONTRACTOR AGREES** to hold the **TOWN** harmless in the matter of funds due sub-contractors resulting from work authorized under the terms of this contract.

11) The **CONTRACTOR AGREES** to use stockpiles of salt or sand/salt mixture which will be stored within the Belgrade Sand/Salt Shed located 1 Carey Way, off the Cemetery Road.

12) The **CONTRACTOR AGREES** to fill the sand box, as needed, during the storm season. The sand box is located outside of the Salt & Sand Shed Building at 1 Carey Way, off from Cemetery Road.

13) The **CONTRACTOR AGREES** to *calibrate his/her equipment annually, at the beginning of each plow season to reduce "bounce and scatter" losses and to provide the TOWN with documentation of this calibration at the start of each plowing season.* This requirement is based on a recommendation by the Maine Local Roads Center and will be performed by the Maine Local Roads Center (207-624-3270) at no additional cost to the **CONTRACTOR**.

14) **Maine Local Roads Center (207-624-3270)** will also train the **CONTRACTOR** how to calibrate the amount of liquid to be applied to salt or sand/salt mixture as it is being dispensed onto the roadway.

THE TOWN

1) The **TOWN AGREES** to pay the **CONTRACTOR** pursuant to the payment schedule, which is part of the Contract Agreement (Attachment “A”), and as shown below:

ATTACHMENT “A”
PAY SCHEDULE

	Payment date	% & Amount Year 1	Payment date	% & Amount Year 2	Payment date	% & Amount Year 3
	10/11/24	10.0%	10/03/25	10.0%	10/02/26	10.0%
	11/01/24	5.0%	11/14/25	5.0%	11/13/26	5.0%
	12/13/24	5.0%	11/28/25	5.0%	11/27/26	5.0%
	01/03/25	7.5%	12/12/25	7.5%	12/11/26	7.5%
	01/17/25	7.5%	12/26/25	7.5%	12/18/26	7.5%
	02/14/25	10.0%	01/02/26	10.0%	01/15/27	10.0%
	02/28/25	10.0%	01/16/26	10.0%	02/12/27	10.0%
	03/14/25	10.0%	02/13/26	10.0%	03/12/27	10.0%
	03/28/25	10.0%	02/27/26	10.0%	03/26/27	10.0%
	04/11/25	7.5%	03/13/26	7.5%	04/02/27	7.5%
	04/25/25	7.5%	04/03/26	7.5%	04/16/27	7.5%
	05/02/25	10.0%	05/01/26	10.0%	05/14/27	10.0%
		100.0%		100.0%		100%

2) The **TOWN AGREES** to furnish salt or screened and mixed sand and salt to the **CONTRACTOR**. The sand/salt will be mixed at a ratio set by the Select Board by the end of May of each contract year.

3) The **TOWN AGREES** to allow a portion of work in this contract to be sub-contracted. The **TOWN** must approve the use of any sub-contractors. The **CONTRACTOR** will be held responsible for the action of any sub-contractor.

TOWN AND CONTRACTOR:

Both the **TOWN** and **CONTRACTOR** confirm that this agreement will be for **THREE YEARS.**

Memo

To: Board of Selectpersons
From: Lorna Dee Nichols, Town Manager
Date: October 14, 2022
Re: Heating oil, propane and diesel RFP

The attached Request for Proposals is for the provision of No. 2 heating oil, propane and off-road diesel.

If approved by the Board, the RFP would be sent to area fuel providers in the Augusta/Waterville area listed on maineoil.com and posted for two weeks on webpages dedicated to RFPs on the Town and Maine Municipal Association websites. Responses will be included for the Board's consideration at your November 15 meeting.

While most contracts are for three years, because of the volatile nature of oil and gas prices, it is recommended this contract be for one year.



**TOWN OF BELGRADE, MAINE
REQUEST FOR PROPOSAL
FUEL, PROPANE & OFF-ROAD DIESEL**

You are invited to submit a proposal for up to 7,500 gallons of #2 fuel, up to 3,500 gallons of LP fuel, and up to 1500 gallons off-road Diesel (winter blend) in accordance with the attached specifications terms and conditions. Prospective bidders are advised to read this information over carefully prior to submitting a bid.

All proposals must be submitted in a sealed envelope, plainly marked: Town of Belgrade **"Fuel Bids"** Attn: Town Manager, 990 Augusta Road, Belgrade, ME 04917.

All bids must be received no later than 12:00 p.m. (noon) on Thursday, November 10, at which time the proposals will be opened by the Town Manager. The Belgrade Selectboard will review all proposals at its meeting on November 15, 2022, starting at 6:30 p.m. The Selectboard reserves the right to reject any and all bids with the best interest of the Town in mind. All proposals received will be considered confidential and not available for public review until after a supplier has been selected.

Suppliers may submit any supporting information that will be beneficial in evaluating supplier and supplier proposals. This solicitation does not obligate parties to negotiate a contract with any supplier. The Town will not be responsible to pay for any fuel not used under this agreement. (Up to 7,500 gallons # 2 fuel, 3,500 propane & up to 1500 gallons off-road diesel fuel) The agreement will run from November 15, 2022 to November 15, 2023.

LATE PROPOSALS/BIDS: Any bids received after specified date and time will not be considered, nor will late bids be opened.

Any questions please contact the Town Office at (207) 495-2258 and ask for Town Manager or call (207) 215-1021 for Facility Maintenance Director Cory Alexander.

SCOPE OF SERVICE:

The SUPPLIER shall furnish a list of all labor and equipment to the OWNER to safely deliver # 2 fuel, LP fuel, and diesel fuel to the Town of Belgrade.

AVAILABILITY:

The SUPPLIER must deliver # 2 fuels and LP fuel on an automatic schedule and diesel fuel deliveries will be ordered by phone on an as needed basis.

CONTRACTORS OBLIGATIONS:

The SUPPLIER will furnish all vehicles, materials, personnel, tools, equipment, and tanks (if needed) except as otherwise specified herein and does everything necessary and proper to satisfactorily perform the services as outlined.

The SUPPLIER SHALL be familiar with all federal, state, and local statutes, laws, rules, regulations, ordinances and orders that may in any way affect the services.

Any increase in SUPPLIER'S costs during the term of this proposed Agreement shall be the sole responsibility of the SUPPLIER.

The SUPPLIER shall provide OWNER with proof of PUBLIC LIABILITY INSURANCE in the amount of not less than Four Hundred Thousand Dollars (\$400,000) or such other amounts as is established by the Maine Tort Claims Act (14 M.R.S.A. section 8101) as amended from time to time, combined single limit, to protect the SUPPLIER, as well as any subcontractor performing work as covered by this Agreement, and the OWNER from claims and damages that may arise from operations under this Agreement. The SUPPLIER must list the Town of Belgrade as an additional insured.

The SUPPLIER shall provide OWNER with proof of Worker's Compensation Insurance in the amount required by Maine law if necessary.

PAYMENT(s) FOR SERVICE:

All payments shall be done by a warrant signed by the Selectboard. Warrants are processed every first and third Tuesday of the month, and all payment requests are to be directed to Treasurer Nicholas Poole.

Owner will provide gate key to SUPPLIER for the Transfer Station facility.

The Town of Belgrade owns all its tanks.

AMOUNTS REQUIRED:

2 HEATING FUEL = 7,500 GALLONS

PROPANE = 3,500 GALLONS

DIESEL = 1,500 GALLONS

DROP-OFF LOCATIONS

Commodity Type: #2 Fuels: (7,500 gallons)

Location & Size:

Belgrade Lakes Fire Station - 1 Augusta Road – one 275-gallon tank

Belgrade Depot Fire Station - 214 Depot Road – one 275-gallon tank

Belgrade Transfer Station - 41 Transfer Station Road – one 275-gallon tank*

North Belgrade Fire Station - 449 Smithfield Road – one 275-gallon tank

North Belgrade Community Center - 508 Smithfield Road – one 275-gallon

Belgrade Center for All Seasons – 1 Center Drive – two 330-gallon tanks

Town of Belgrade – Rental – 8 Dalton Lane – one 275-gallon tank

Town of Belgrade – Rental – 10 Dalton Lane – one 275-gallon tank

Commodity Type: Off-Road Diesel (ONE DROP UP TO 1500 gallons)

Location & Size:

Belgrade Transfer Station – 41 Transfer Station Road – one 200-gallon tank

Facility Maintenance Garage – 60 Oakland Road - one 50-gallon tank

* This is a waste oil heating unit which can use either # 2 fuel or diesel fuel. Fill only when requested. All of the rest of the tanks are on auto fill.

Commodity Type: Propane (3,500 gallons)

Location & Size:

Belgrade New Town Office – 990 Augusta Road - one 1000-gallon tank

Belgrade Lakes Fire Station – 1 Main Street – one 500-gallon tank

Belgrade Center for All Seasons – 1 Center Drive – one 120-gallon tank and one 500-gallon tank

Facility Maintenance Garage – 60 Oakland Road - one 300-gallon tank

Transfer Station – 41 Transfer Station Road - two 300-gallon tanks

Town of Belgrade – Rental - 8 Dalton – one 300-gallon tank

Town of Belgrade – Rental - 10 Dalton – one 300-gallon tank

Facility Maintenance Director Cory Alexander (207) 215-1021, will show CONTRACTOR locations of all tanks and answer any questions dealing with deliveries.

DRAFT

WARRANT: 117

Check	D / D	Check	Employee	Gross Pay
202223103	712.11	0.00	990 CORY D ALEXANDER	880.00
202223104	332.03	0.00	172 DANIELLE M BEDARD	816.63
202223105	229.08	0.00	999 BRODY D BELANGER	252.00
202223106	607.54	0.00	20 JARED N BOND	801.60
202223107	661.75	0.00	113 TRAVIS S BURTON	1,001.60
202223108	426.61	0.00	244 ANDREW P DAVIDSON	491.04
202223109	483.46	0.00	74 WESLEY M DAY	614.63
202223110	456.95	0.00	232 LESLIE R. DIMICK	544.00
202223111	290.47	0.00	822 LYNDESEY A FISHER	322.50
202223112	299.49	0.00	899 MARY C GRANHOLM	344.00
202223113	315.14	0.00	90 Michial C HEINO	341.25
202223114	330.11	0.00	844 ALAINA B HOOD	384.00
202223115	408.32	0.00	194 CHARLENE G HOULE	513.84
202223116	639.95	0.00	837 DANIEL R MACGLASHING	800.00
202223117	825.96	0.00	845 DEBORAH P NICHOLS	1,040.00
202223118	1,080.39	0.00	03 LORNA DEE NICHOLS	1,384.62
202223119	542.64	0.00	173 AARON L PELKEY	642.62
202223120	468.54	0.00	799 ROBERT J PLUM	568.00
202223121	794.16	0.00	200. NICHOLAS C POOLE	1,060.00
202223122	45.02	0.00	968 KONNOR J POWERS	48.75
202223123	713.55	0.00	979 HANS CHRISTIAN RASMUSSEN	900.00
202223124	179.09	0.00	892 KIM E RIDEOUT-DAWES	193.92
202223125	405.46	0.00	215 KYERA A RIPLEY	510.00
202223126	789.42	0.00	191 KENNETH J SCHENO	958.80
202223127	1,001.59	0.00	07 MARY VOGEL	1,360.00
202223128	0.00	13,038.83	D / D 213 ANDROSCOGGIN SAVINGS BANK	
202223129	0.00	3,672.89	T & A 4 DEPARTMENT OF TREASURY	
202223130	0.00	520.95	T & A 1 TREASURER, STATE OF MAINE	
Total	13,038.83	17,232.67		16,773.80

Put into A/P 5,547.53
Taken out of A/P (4,193.84)
Total Payroll 18,586.36

Count
Checks 28

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____
RICHARD W. DAMREN, JR., SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
BARBARA ALLEN, V. CHAIR _____
CAROL JOHNSON, SELECTPERSON Carol Johnson
LORNA DEE NICHOLS, TOWN MANAGER _____

A / P Warrant

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
00021 STATE OF MAINE, BMV						
0437	23103	10	BMV REPORT 9/30-10/7/2022			
			BMV REPORT 9/30-10/7/2022		7,444.98	0.00
			GEN'L FUND / BMV			
				Vendor Total-	7,444.98	
				Prepaid Total-	0.00	
				Current Total-	7,444.98	
				EFT Total-	0.00	
				Warrant Total-	7,444.98	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____
RICHARD W. DAMREN, JR., SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
BARBARA ALLEN, V. CHAIR _____
CAROL JOHNSON, SELECTPERSON *Carol Johnson* _____
LORNA DEE NICHOLS, TOWN MANAGER _____

A / P Warrant

Warrant 119

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00289 AUGUSTA FUEL CORP.						
0436	23104	10	TS OFF RD DIESEL	5962258		
TS OFF RD DIESEL	E 15-05-30-02				589.23	0.00
	SOLID WASTE / WASTE - SUPPLIES / FUEL					
			Vendor Total-		589.23	
00238 BAKER & TAYLOR BOOKS # 510486						
0436	23105	10	AWARD BOOKS	5017984542		
AWARD BOOKS	E 30-01-30-09				238.07	0.00
	LIBRARY / LIBRARY - SUPPLIES / BOOKS					
			Vendor Total-		238.07	
00263 BOB THE PLUMBER, INC.						
0436	23106	10	CLEANED 5 HEAT PUMPS	6261		
CLEANED 5 HEAT PUMPS	E 13-14-20-05				550.00	0.00
	FACILITIES / TOWN OFFICE - SERVICES / HEATING					
			Invoice Total-		550.00	
0436	23106	10	SHUT DOWN FAUCETS, POOL	6333		
SHUT DOWN FAUCETS, POOL	E 13-02-35-06				123.00	0.00
	FACILITIES / CFAS - REPAIRS / PLUMBING					
			Invoice Total-		123.00	
			Vendor Total-		673.00	
00386 BOUNDTREE MEDICAL						
0436	23107	10	SYRINGES, EXTRICATION COL	84686777		
SYRINGES, EXTRICATION COL	E 05-05-30-07				566.44	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS					
			Vendor Total-		566.44	
00588 BRIDGES, DEXTER						
0436	23108	10	ACO MILEAGE REIMBURSMENT	152		
ACO MILEAGE REIMBURSMENT	E 05-05-20-02				66.88	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / TRANSPORTATI					
			Vendor Total-		66.88	
00376 CARDMEMBER SERVICES						
0436	23111	10	SOCKET LABELS	4280		
SOCKET LABELS	E 05-05-30-03				22.95	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE					
			Invoice Total-		22.95	
0436	23111	10	PARKING CURB	3520		
PARKING CURB	E 05-05-35-04				132.98	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS					
			Invoice Total-		132.98	
0436	23111	10	BATTERIES	3141		
BATTERIES	E 05-05-30-04				31.98	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING					
			Invoice Total-		31.98	
0436	23111	10	GLOVES, BAGS	1888		
GLOVES, BAGS	E 05-05-30-03				112.71	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE					
			Invoice Total-		112.71	
0436	23111	10	2 ADOBE SUBSCRIPTIONS	9920, 2013		
2 ADOBE SUBSCRIPTIONS	E 01-10-20-07				31.62	0.00
	GEN'L GOV. / ADMIN - SERVICES / CONTRACTED					
			Invoice Total-		31.62	
0436	23111	10	POSTAGE	3116		

Warrant 119

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
POSTAGE			E 01-10-30-01		240.00	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE			
			Invoice Total-		240.00	
0436	23111	10	INDEX CARD HOLDER	3116		
INDEX CARD HOLDER			E 01-10-30-03		29.58	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		29.58	
0436	23111	10	POSTAGE	7600		
POSTAGE			E 15-05-30-01		20.35	0.00
			SOLID WASTE / WASTE - SUPPLIES / POSTAGE			
			Invoice Total-		20.35	
0436	23111	10	PAPER FOR HHW	5454		
PAPER FOR HHW			E 15-05-30-03		19.99	0.00
			SOLID WASTE / WASTE - SUPPLIES / OFFICE			
			Invoice Total-		19.99	
0436	23111	10	WATER	6813		
WATER			E 30-01-30-05		29.52	0.00
			LIBRARY / LIBRARY - SUPPLIES / FOOD/WATER			
			Invoice Total-		29.52	
0436	23111	10	NEWSPAPER SUBSCRIPTION	3164		
NEWSPAPER SUBSCRIPTION			E 30-01-20-07		194.20	0.00
			LIBRARY / LIBRARY - SERVICES / CONTRACTED			
			Invoice Total-		194.20	
0436	23111	10	FOOD FOR AFTERSCHOOL	2970		
FOOD FOR AFTERSCHOOL			E 25-30-30-05		254.48	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			Invoice Total-		254.48	
0436	23111	10	SUPPLY FOR CRAFT AFTERSCH	8469		
SUPPLY FOR CRAFT AFTERSCH			E 25-30-30-04		7.70	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OPERATING			
			Invoice Total-		7.70	
0436	23111	10	POPCORN, SPEED SCOOP	3404, 2720		
POPCORN, SPEED SCOOP			E 25-30-30-05		66.36	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			Invoice Total-		66.36	
0436	23111	10	MONITOR	5421		
MONITOR			E 01-10-30-04		99.98	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
			Invoice Total-		99.98	
0436	23111	10	STAMP	2781		
STAMP			E 01-10-30-03		10.98	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		10.98	
0436	23111	10	ADDING MACHINE	1097		
ADDING MACHINE			E 01-10-30-04		92.74	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
			Invoice Total-		92.74	
0436	23111	10	LIBRARY ZOOM	3080		
LIBRARY ZOOM			E 30-01-20-07		15.89	0.00
			LIBRARY / LIBRARY - SERVICES / CONTRACTED			
			Invoice Total-		15.89	
0436	23111	10	POSTAGE	5781		
POSTAGE			E 01-10-30-01		7.85	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE			

A / P Warrant

Warrant 119

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					7.85	
0436	23111	10	ADDING MACHINE RIBBON	2437		
ADDING MACHINE RIBBON			E 01-10-30-03		13.99	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					13.99	
0436	23111	10	PHONE CHARGERS	0468		
PHONE CHARGERS			E 01-10-30-03		29.97	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					29.97	
0436	23111	10	DROPBOX	7641		
DROPBOX			E 01-10-20-07		11.99	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
Invoice Total-					11.99	
0436	23111	10	TM CARDS	4978		
TM CARDS			E 01-10-30-03		44.29	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					44.29	
0436	23111	10	WATER	7910		
WATER			E 13-01-30-05		24.21	0.00
			FACILITIES / GENERAL - SUPPLIES / FOOD/WATER			
Invoice Total-					24.21	
0436	23111	10	HOSE BRACKET SHIPPING	9202		
HOSE BRACKET SHIPPING			E 15-05-30-01		22.69	0.00
			SOLID WASTE / WASTE - SUPPLIES / POSTAGE			
Invoice Total-					22.69	
Vendor Total-					1,569.00	
00398 CENTRAL MAINE AREA ON AGING						
0436	23112	10	WARRANT ARTICLE	2022		
WARRANT ARTICLE			E 22-01-51-02		1,488.00	0.00
			SPEC REQUEST / SPEC REQUEST - SPECIAL REQU / SPECTRUM GEN			
Vendor Total-					1,488.00	
00020 CENTRAL MAINE POWER						
0436	23113	10	STREET LIGHTS ELECTRICITY	716001506024		
STREET LIGHTS ELECTRICITY			E 05-25-20-04		117.61	0.00
			PUBLIC SAFTY / STREET LIGHT - SERVICES / ELECTRICITY			
Invoice Total-					117.61	
0436	23113	10	TS ELECTRICITY	712001525557		
TS ELECTRICITY			E 13-09-20-04		388.61	0.00
			FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY			
Invoice Total-					388.61	
Vendor Total-					506.22	
00140 CLIA LABORATORY PROGRAM						
0436	23114	10	LABORATORY FEES			
LABROTORY FEES			E 05-05-14-07		180.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
Vendor Total-					180.00	
00468 CONSOLIDATED COMMUNICATIONS						
0436	23115	10	FD FAX LINE	OCT 2022		
FD FAX LINE			E 05-05-20-01		49.76	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
Invoice Total-					49.76	
0436	23115	10	TOWN OFFICE FAX LINE	OCT 2022		
TOWN OFFICE FAX LINE			E 01-10-20-01		51.56	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Invoice Total-		51.56	
			Vendor Total-		101.32	
00139 FIRE TECH & SAFETY						
0436	23116	10	FITTINGS FOR SIDE BY SIDE	207247		
FITTINGS FOR SIDE BY SIDE			E 05-05-35-01		256.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / EQUIPMENT			
			Invoice Total-		256.00	
0436	23116	10	REATIANING RING	207809		
REATIANING RING			E 05-05-35-01		97.36	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / EQUIPMENT			
			Invoice Total-		97.36	
			Vendor Total-		353.36	
00009 HAMMOND LUMBER COMPANY						
0436	23117	10	TS NEW OFFICE FLOOR	5964509		
TS NEW OFFICE FLOOR			E 13-09-35-08		55.00	0.00
			FACILITIES / TRANSFER STA - REPAIRS / BUILDING			
			Invoice Total-		55.00	
0436	23117	10	DEPOT FD DOOR HINGE	5991458		
DEPOT FD DOOR HINGE			E 13-07-35-08		46.13	0.00
			FACILITIES / FD:DEPOT - REPAIRS / BUILDING			
			Invoice Total-		46.13	
0436	23117	10	LIBRARY RAILING REPAIRS	5974709		
LIBRARY RAILING REPAIRS			E 13-16-35-08		35.39	0.00
			FACILITIES / LIBRARY - REPAIRS / BUILDING			
			Invoice Total-		35.39	
0436	23117	10	LIBRARY RAILING REPAIRS	5966844		
LIBRARY RAILING REPAIRS			E 13-16-35-08		57.75	0.00
			FACILITIES / LIBRARY - REPAIRS / BUILDING			
			Invoice Total-		57.75	
0436	23117	10	LIBRARY RAILING REPAIRS	5960392		
LIBRARY RAILING REPAIRS			E 13-16-35-08		24.50	0.00
			FACILITIES / LIBRARY - REPAIRS / BUILDING			
			Invoice Total-		24.50	
			Vendor Total-		218.77	
00417 Hospice Volunteers of Waterville						
0436	23118	10	WARRANT ARTICLE	2022		
WARRANT ARTICLE			E 22-01-51-01		1,500.00	0.00
			SPEC REQUEST / SPEC REQUEST - SPECIAL REQU / HOSPICE VOLU			
			Vendor Total-		1,500.00	
00706 INCLUSION SOLUTIONS LLC						
0436	23119	10	ELECTION BOOTHS	143277		
ELECTION BOOTHS			E 01-35-20-06		2,000.00	0.00
			GEN'L GOV. / ELECTIONS - SERVICES / RENTALS			
ELECTION BOOTHS			E 01-35-40-04		152.89	0.00
			GEN'L GOV. / ELECTIONS - PURCHASES / EQUIPMENT			
ELECTION BOOTHS			E 01-35-30-04		264.71	0.00
			GEN'L GOV. / ELECTIONS - SUPPLIES / OPERATING			
			Vendor Total-		2,417.60	
00267 IRVING OIL CORPORATION						
0436	23120	10	FD FUEL	34704640		
FD FUEL			E 05-05-30-02		165.82	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Invoice Total-	165.82	
0436	23120	10	FACILITY FUEL	34704642		
FACILITY FUEL			E 13-01-30-02		525.38	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
				Invoice Total-	525.38	
				Vendor Total-	691.20	
00697 KENNEBEC VALLEY HUMANE SOCIETY						
0436	23121	10	4TH QT INVOICE	2022		
4TH QT INVOICE			E 05-30-20-07		1,267.62	0.00
			PUBLIC SAFTY / ACO - SERVICES / CONTRACTED			
				Vendor Total-	1,267.62	
00638 LEAF						
0436	23122	10	CFAS COPIER	13773337		
CFAS COPIER			E 25-30-20-07		46.74	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
				Invoice Total-	46.74	
0436	23122	10	TOWN OFFICE COPIER	13820318		
TOWN OFFICE COPIER			E 01-10-20-14		155.98	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
				Invoice Total-	155.98	
				Vendor Total-	202.72	
00582 MAINE TECHNOLOGY GROUP						
0436	23123	10	TRANSFER STATION WIFI	29939		
TRANSFER STATION WIFI			E 15-05-15-03		326.27	0.00
			SOLID WASTE / WASTE - PROFESSIONAL / IT SUPPORT			
				Invoice Total-	326.27	
0436	23123	10	OCTOBER IT SERVICES	29857		
OCTOBER IT SERVICES			E 01-10-15-03		1,530.49	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
				Invoice Total-	1,530.49	
0436	23123	10	POWER SUPPLY	29782		
POWER SUPPLY			E 13-01-30-04		335.60	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	335.60	
0436	23123	10	SERVER REPLACEMENT	29929		
SERVER REPLACEMENT			E 01-10-15-03		119.65	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
				Invoice Total-	119.65	
				Vendor Total-	2,312.01	
00057 MAINEGENERAL MEDICAL CENTER						
0436	23124	10	PHARMACY CHARGES	C100005872		
PHARMACY CHARGES			E 05-05-30-07		87.34	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS			
				Vendor Total-	87.34	
00000 MARJORIE GOOLDRUP						
0436	23125	10	READING SUPPLEMENTAL	10/12/2022		
READING SUPPLEMENTAL			E 62-01-99-99		110.94	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
				Vendor Total-	110.94	
00532 MARSHALL GRINDING						
0436	23126	10	WOOD GRINDING	67.43 TONS		
WOOD GRINDING			E 15-05-20-13		4,790.10	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Invoice Total-		4,790.10	
0436	23126	10	WOOD GRINDING	86.74 TONS		
WOOD GRINDING			E 15-05-20-13		6,072.25	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Invoice Total-		6,072.25	
			Vendor Total-		10,862.35	
00742 MB TRACTOR & EQUIPMENT						
0436	23127	10	WALKER MOWER REPAIRS	4522		
WALKER MOWER REPAIRS			E 13-01-35-01		118.01	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
			Vendor Total-		118.01	
00256 MODERN PEST SERVICES						
0436	23128	10	NBCC PEST CONTROL	5494498		
NBCC PEST CONTROL			E 13-03-20-12		66.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			
			Vendor Total-		66.00	
00059 NEW ENGLAND KENWORTH						
0436	23129	10	KNOB WITH INSERT	BP242744		
KNOB WITH INSERT			E 13-01-30-04		8.20	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Vendor Total-		8.20	
00760 OTT HYDROMET						
0436	23130	10	ECOLOG	503472		
ECOLOG			E 96-01-99-99		2,375.26	0.00
			DAMS / DAMS - EXPENSE / EXPENSE			
			Vendor Total-		2,375.26	
00182 PIKE INDUSTRIES, INC.						
0436	23131	10	CRUSHED STONE	1205777		
CRUSHED STONE			E 10-01-30-04		2,739.77	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Invoice Total-		2,739.77	
0436	23131	10	CRUSH STONE	1207455		
CRUSH STONE			E 10-01-30-04		301.21	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			Invoice Total-		301.21	
			Vendor Total-		3,040.98	
00676 PINE TREE WASTE						
0436	23132	10	TOILETS	1187584		
CEMETERY			E 12-01-20-06		130.00	0.00
			CEMETERY / CEMETERY - SERVICES / RENTALS			
GARAGE			E 13-04-20-06		130.00	0.00
			FACILITIES / GARAGE - SERVICES / RENTALS			
VILLAGE GREEN			E 13-10-20-06		130.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
			Vendor Total-		390.00	
00000 PLAISTED, DAVID						
0436	23133	10	REGISTERED IN ERROR	10/06/2022		
REGISTERED IN ERROR			R 01-13		11.30	0.00
			GEN'L GOV. - EXCISE - MV			
REGISTERED IN ERROR			R 01-21		6.00	0.00
			GEN'L GOV. - AGENT FEES			
			Vendor Total-		17.30	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00040 POWER EQUIPMENT PLUS						
0436	23134	10	BATTERY, PLUGS, SEAT	990030112		
BATTERY, PLUGS, SEAT	E 13-01-35-01				630.44	0.00
	FACILITIES / GENERAL - REPAIRS / EQUIPMENT					
			Vendor Total-		630.44	
00775 RASMUSSEN, HANS						
0436	23135	10	MILEAGE REIMBURSEMENT 161	9/27-9/30/22		
MILEAGE REIMBURSEMENT 161	E 01-20-20-02				70.84	0.00
	GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI					
			Invoice Total-		70.84	
0436	23135	10	MILEAGE REIMBURSEMENT 66	10/3-10/7/22		
MILEAGE REIMBURSEMENT 66	E 01-20-20-02				29.26	0.00
	GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI					
			Invoice Total-		29.26	
			Vendor Total-		100.10	
00003 REGISTRY OF DEEDS						
0436	23136	10	1 LIEN DISCHARGE			
1 LIEN DISCHARGE	E 01-10-47-01				19.00	0.00
	GEN'L GOV. / ADMIN - FEES / DISCHARGE					
			Vendor Total-		19.00	
00385 RJD APPRAISAL						
0436	23137	10	OCTOBER ASSESSING SERVICE	2022		
OCTOBER ASSESSING SERVICE	E 01-10-15-04				2,208.33	0.00
	GEN'L GOV. / ADMIN - PROFESSIONAL / ASSESSING					
			Vendor Total-		2,208.33	
00478 SEACOAST SECURITY, INC						
0436	23138	10	CFAS SECURITY 10/1-9/2022	803806		
CFAS SECURITY 10/1-9/2022	E 13-02-20-10				599.40	0.00
	FACILITIES / CFAS - SERVICES / SECURITY					
			Invoice Total-		599.40	
0436	23138	10	FOOD PANTRY SECURITY	803907		
FOOD PANTRY SECURITY	E 13-03-20-10				492.00	0.00
	FACILITIES / NBCC - SERVICES / SECURITY					
			Invoice Total-		492.00	
0436	23138	10	ADDED NEW CEO CODE	804174		
ADDED NEW CEO CODE	E 13-14-20-10				30.00	0.00
	FACILITIES / TOWN OFFICE - SERVICES / SECURITY					
			Invoice Total-		30.00	
			Vendor Total-		1,121.40	
00633 SEXUAL ASSAULT CRISIS & SUPPORT						
0436	23139	10	WARRANT ARTICLE	2022		
WARRANT ARTICLE	E 22-01-51-11				1,116.00	0.00
	SPEC REQUEST / SPEC REQUEST - SPECIAL REQU / SEX ASSUALT					
			Vendor Total-		1,116.00	
00612 SPECTRUM ENTERPRISE						
0436	23140	10	NBCC INTERNET	0010732092522		
NBCC INTERNET	E 13-03-20-01				119.73	0.00
	FACILITIES / NBCC - SERVICES / COMMUNICATIO					
			Invoice Total-		119.73	
0436	23140	10	TOWN OFFICE INTERNET	084051401100122		
TOWN OFFICE INTERNET	E 01-10-20-01				141.10	0.00
	GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO					

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				Invoice Total-	141.10	
				Vendor Total-	260.83	
00379 TREASURER, STATE OF MAINE						
0436	23141	10	FUEL CHARGES	23BG0106810		
FUEL CHARGES	E 05-05-30-02				618.57	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL					
				Vendor Total-	618.57	
00265 UNITED STATES CELLULAR						
0436	23142	10	COMMUNICATIONS	0535154660		
FACILITY	E 13-01-20-01				537.56	0.00
TOWN MANAGER	FACILITIES / GENERAL - SERVICES / COMMUNICATIO					
FIRE RESCUE	E 01-15-20-01				37.59	0.00
CEO	GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO					
TRANSFER STATION	E 05-05-20-01				282.31	0.00
FD HOTSPOT	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO					
	E 01-20-20-01				222.33	0.00
	GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUNICATIO					
	E 15-05-20-01				32.34	0.00
	SOLID WASTE / WASTE - SERVICES / COMMUNICATIO					
	E 05-05-20-01				40.66	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO					
				Vendor Total-	1,152.79	
00013 WASTE MANAGEMENT OF						
0436	23143	10	DEMO WASTE DISPOSAL	2058373-2080-8		
DEMO WASTE DISPOSAL	E 15-05-20-13				1,452.66	0.00
	SOLID WASTE / WASTE - SERVICES / DISPOSAL					
				Invoice Total-	1,452.66	
0436	23143	10	CFAS DUMPSTER	2057780-2080-5		
CFAS DUMPSTER	E 25-30-20-07				92.74	0.00
	RECREATION / REC PROGRAMS - SERVICES / CONTRACTED					
				Invoice Total-	92.74	
0436	23143	10	SOLID WASTE DISPOSAL	2058372-2080-0		
SOLID WASTE DISPOSAL	E 15-05-20-13				8,362.59	0.00
	SOLID WASTE / WASTE - SERVICES / DISPOSAL					
				Invoice Total-	8,362.59	
				Vendor Total-	9,907.99	
00369 WB MASON CO, INC						
0436	23144	10	BATTERIES	233051659		
BATTERIES	E 01-10-30-03				57.96	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE					
				Invoice Total-	57.96	
0436	23144	10	GLOVES, TOWELS	233132581		
GLOVES, TOWELS	E 25-30-30-04				223.87	0.00
	RECREATION / REC PROGRAMS - SUPPLIES / OPERATING					
				Invoice Total-	223.87	
0436	23144	10	POPCORN	233105519		
POPCORN	E 25-30-30-05				32.64	0.00
	RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER					
				Invoice Total-	32.64	
0436	23144	10	FOLDERS	233207757		
FOLDERS	E 01-10-30-03				39.97	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE					
				Invoice Total-	39.97	
				Vendor Total-	354.44	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00723 WHENTOWORK INC						
0436	23145	10	SCHEDULING SOFTWARE	78519454-60-12		
SCHEDULING SOFTWARE			E 05-05-14-07		360.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
			Vendor Total-		360.00	
00000 WHITE, FAYTH						
0436	23146	10	ARTS AND CRAFTS	10/13/2022		
ARTS AND CRAFTS			E 62-01-99-99		100.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			Vendor Total-		100.00	
00206 WORKPLACE HEALTH						
0436	23147	10	HEPATITIS SHOT	9/2022		
HEPATITIS SHOT			E 15-05-20-07		55.70	0.00
			SOLID WASTE / WASTE - SERVICES / CONTRACTED			
			Vendor Total-		55.70	
00421 YANKEE COMMUNICATIONS						
0436	23148	10	KENWOOD ANTENNA	22-0850		
KENWOOD ANTENNA			E 05-05-35-01		77.08	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / EQUIPMENT			
			Vendor Total-		77.08	
			Prepaid Total-		0.00	
			Current Total-		50,100.49	
			EFT Total-		0.00	
			Warrant Total-		50,100.49	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____
 RICHARD W. DAMREN, JR., SELECTPERSON _____
 DANIEL NEWMAN, SELECTPERSON _____
 BARBARA ALLEN, V. CHAIR _____
 CAROL JOHNSON, SELECTPERSON _____
 LORNA DEE NICHOLS, TOWN MANAGER _____

Memo

To: Board of Selectpersons
From: Lorna Dee Nichols, Town Manager
Date: October 14, 2022
Re: Town Manager's report

The Budget Committee met October 12 and briefly discussed the creation of a Public Works Department. In a last-ditch effort, they recommend and have requested the Board consider putting out an RFP for Winter Snow Plowing to see if we can get any interest. This should help guide the Board in their decision making on whether to pursue and include this for Annual Town Meeting 2023.

59 cats have been caught as part of the feral cat problem discussed at your October 4 meeting (29 kittens and 30 adults). These animals will be spayed/neutered and the group out of Buckfield will continue in their efforts to capture the remaining animals.

With direction from the Selectboard, I met with and have offered the position of ACO (Animal Control Officer) to Jeff Worthing of Belgrade. Jeff is a great guy and genuinely interested in animal welfare for the town. With final approval from the Board, he will start after October 18, 2022.

We are still in need of a Local Health Officer (LHO), efforts thus far have not produced results – there is one more name given to me which I will check with early in the week of October 17. This is a state mandated appointment within each municipality.

The Communications Committee held a Candidate Forum on October 12 which was very well attended and a great service to our community. A big thank you to Regina and Maureen who spearheaded this event. In addition, the committee finished up the Fall newsletter which has now been mailed out to residents.

The RSU 18 Cost Sharing Meeting: We are waiting on confirmation from two potential members who may be interested in serving to <https://holdfastgear.com/products/bridle-leather-money-maker-luxury-leather-multi-camera-strappresent> names to the Board for consideration and appointment at an upcoming meeting.

In the front office, Absentee voting has been brisk and dog licenses are now due so folks can stop in or license their dogs online.

Upcoming meetings include:

- | | | |
|---|------------|---------------|
| • Selectboard Meeting | November 1 | 6:30 p.m. |
| • Planning Board | November 3 | 6 p.m. |
| • GENERAL ELECTION
& TOWN OF BELGRADE
REFERENDUM VOTING | November 8 | 8 a.m.-8 p.m. |
| • Communications Committee | November 9 | 5:30 p.m. |

- Budget Committee November 9 6:30 p.m.
- Veterans Day November 11 *OFFICES CLOSED*
- Selectboard Meeting November 15 6:30 p.m.
- Planning Board November 17 6 p.m.
- Selectboard Budget Meeting November 20 8 a.m.
- Thanksgiving Holiday November 24-25 *OFFICES CLOSED*
- Selectboard Meeting December 6 6:30 p.m.
- Planning Board December 8 6 p.m.
- Selectboard Budget Meeting December 13
- Selectboard Meeting December 20 6:30 p.m.
- Planning Board December 22 6 p.m.
- Selectboard Budget Meeting
& finalize Warrant for Town Meeting January 10