

**Town of Belgrade  
Board of Selectpersons**

**Oct. 5, 2021 / 6:30 p.m.  
Belgrade Town Office  
990 Augusta Road**

**This meeting will be conducted in person.  
The public may also view the meeting and participate online at  
<https://us02web.zoom.us/j/81131427984>**

**A G E N D A**

**Call to Order and Pledge of Allegiance**

**PUBLIC HEARINGS ON AUTOMOBILE GRAVEYARD AND/OR JUNKYARD PERMITS**

- A. Applicant Francis J. Frappier Jr., Map 10, Lot 22D, **242 Oakland Road.**
- B. Applicant Raymond Frappier, Map 10, Lot 22C, **32 Dustin Drive.**

***Open Meeting.***

**1. PUBLIC COMMENT**

**2. OLD BUSINESS**

- A. Approval of Sept. 21, 2021, and Sept. 28, 2021, **Selectboard minutes.**
- B. Discussion and consideration of measures to **slow traffic in the village.**
- C. Discussion of **Kennebec Valley Council of Governments services.**

**3. NEW BUSINESS**

- A. Consideration of **committee assignments:**
  - 1. Betty Weaver to the Senior Resources Committee.
- B. Consideration of **basket bingo** application from Belgrade Central School PTO.
- C. Discussion and consideration of the Recreation director **job description.**
- D. Discussion and consideration of **processing of returnables** at the Transfer Station.
- E. Discussion and consideration of **2022 town meeting.**
- F. Discussion and consideration of awarding the **Boston Post Cane.**

**4. WARRANT**

**5. TOWN MANAGER REPORT**

**6. EXECUTIVE SESSION: 1 M.R.S.A. §405(6)(A) – Personnel**

## Public Hearing

# Pursuant to Title 30-A §3754 Junkyards and Auto Graveyards

Renewal Auto Graveyard/ Junkyard Permits for.

- Francis Frappier, Jr.
  - Raymond Frappier
-

# Application For Automobile Graveyard and/or Junkyard Permit

## MUNICIPAL OFFICE USE ONLY

Tentative Date of Hearing ... October 5, 2021 ..... Application Received 9/27/21  
 Time of Hearing ... 6:30 p.m. .... Permit No. ....  
 Place of Hearing ... Belgrade Town Office ..... Fee Paid \$ 50.00

Notifications sent by ... Mary J. Vogel ..... Date ... September ..20., 2021

To the City/Town Belgrade ~~Frappier~~ County Kennebec Maine  
 I/We Francis J. Frappier JR hereby make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30-A, Sections 3751 to 3760.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard Map 10 lot 32D
2. Is this application made by or for a company - partnership, corporation, individual? No
3. Is this property leased? No Property owned by Francis J. Frappier JR  
 Address: 242 OAKLAND Rd Belgrade Me 04917
4. Name and address of person or entity who will operate the site Francis Frappier JR
5. Legal status/capacity of site operator (e.g. individual, partnership, corporation) No
6. How is "yard" screened? — Fence? (Type) Wood Height 6 FT Trees? (Type) Asst  
 Embankment? Rock Gully? Hill? Other?
7. How far is edge of "yard" from center of highway? 700 Feet Feet.
8. Can junk be seen from any part of highway? Yes ..... No
9. Was Junkyard Law, Requirements and Fees explained to you? Yes  No .....
10. Is any portion of this "yard" on public property? Yes ..... No
11. Is "yard" within 300 feet of, or ordinary view from, a Public Building, Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery?  
 Yes ..... No
12. When was "yard" established? Francis Frappier By whom? Francis J Frappier
13. When was last permit issued? 2020 To whom? Francis J Frappier JR
14. Each application for an automobile graveyard and/or junkyard permit *must* be accompanied by a detailed site plan containing the following information.

- (a) Property boundary lines;
- (b) A description of the soils on the property;
- (c) The location of any sand and gravel aquifer recharge areas;

One Copy of Application to City/Town  
 Copy of Application to Applicant  
 Copy of Application to State Police, Augusta  
 Copy of Application to Bureau of Motor Vehicles

(over)

- (d) The location of any residence or school within 500 feet of where cars will be stored;
- (e) The location of any body of water or freshwater wetland as described in 38 M.R.S.A. § 436-A(5) on the property or within 200 feet of the property lines;
- (f) The location of any well within 300 feet of the site that serves as a public or private water supply, excluding a private well that serves only the automobile recycling business or operator's abutting residence;
- (g) The boundaries of the 100-year flood plain;
- (h) The location of all roads within 1,000 feet of the site;
- (i) A plan for containment of fluids, containment and disposal of batteries, and storage or disposal of tires;
- (j) The location within the property boundary lines where vehicles are or will be drained, dismantled or stored; and,
- (k) List of abutters to property (applicant must provide written notice to all abutters of any hearing on this application, and proof that the applicant has mailed notice of the application to all such abutters).

15. If this application is to establish, operate, or maintain an Automobile Graveyard, has the notice of intent been filed with the Department of Environmental Protection to comply with the general permit provisions for storm water discharges?  
 Yes  No

16. If you answered no to question 15 is it because the Department of Environmental Protection has determined that a storm water discharge permit is not required? Yes  No

17. If the facility or facilities for which a permit is sought actively engages in the business of salvaging, recycling, dismantling, processing, repairing, or rebuilding junk vehicles for the purpose of sale or trade? Yes  No

The undersigned certifies that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

\*Signed by: Francis Frappier For: Francis Frappier  
Name of Company - Corporation, Partnership, Individual

Address: 242 OAKLAND<sup>RD</sup> Belgrade Me 04917

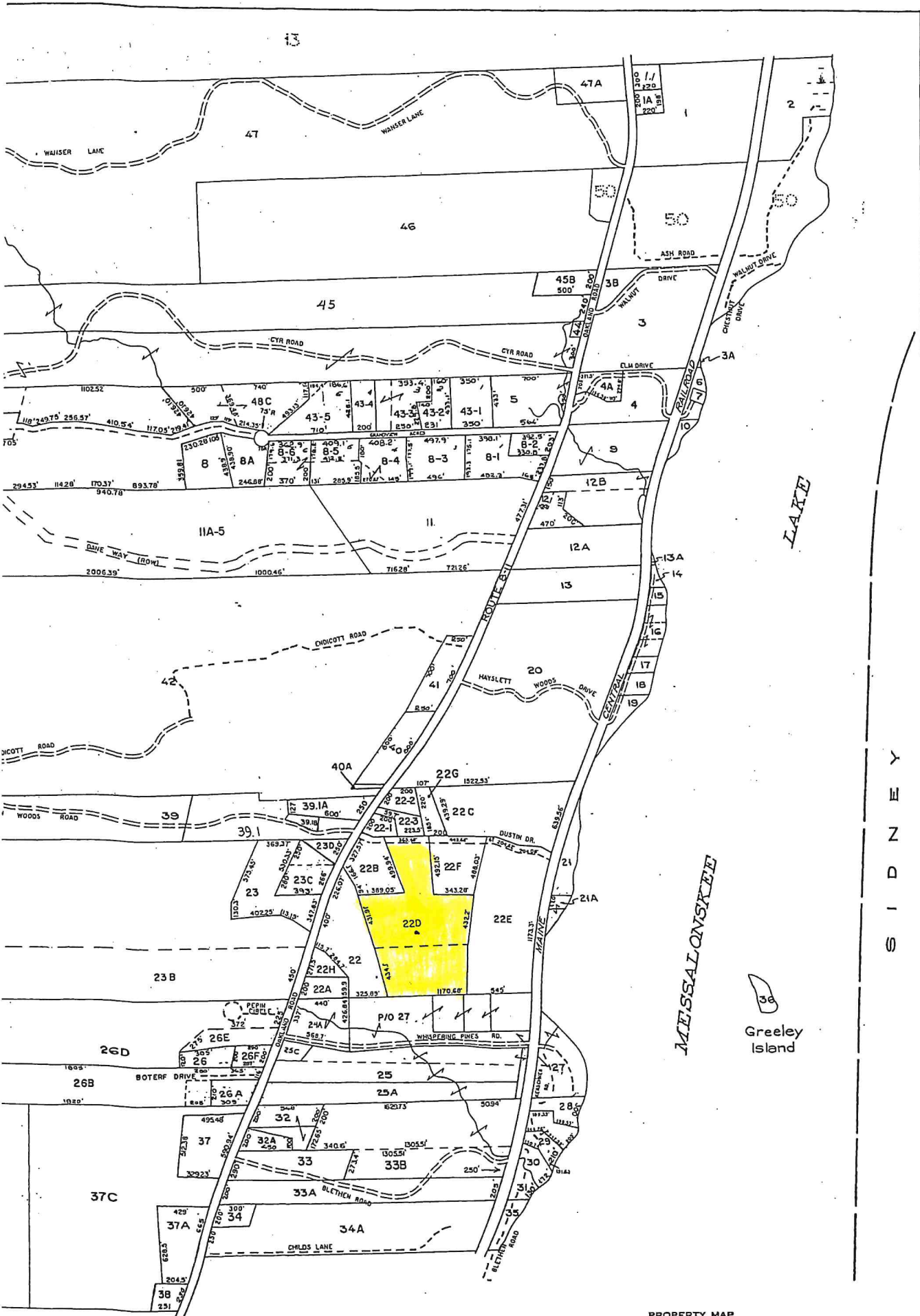
Make complete sketch of "yard." Show footage all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

Tax Map No. 10  
 Lot No. 22 D  
 Zone NA

Circle Correct  N  Z  
 Direction E   
 W   
 S

To INTX RT 27/11 E Road Name or Route No. RT 8/11 To OAKLAND

Francis J. Frappier JR  
Automobile Graveyard



S - I - D - E - Y

MISSALONSKEE

38  
Greeley Island

PROPERTY MAP  
TOWN OF BELGRADE

APR 0 1

SCALE 1 INCH = 500 = FEET

# Application for Automobile Graveyard and/or Junkyard Permit

## Municipal Office Use Only

Tentative Date of the Hearing ..... October 5, 2021 ..... Application Received..... **9/30/2021**  
Time of Hearing... 6:30 p.m. .... Permit No. .... 02-2021 .....  
Place of Hearing... Belgrade Town Office..... Fee Paid \$ **50- pd #7224-1**  
Notifications sent by ... Mary J. Vogel..... Date: September 13, 2021..... **9/30/21**

To the city/Town ..... Belgrade..... County ..... Kennebec..... Maine

I/We ..... hereby  
Make application (in quadruplicate) for a permit to establish, operate or maintain an Automobile Graveyard and/or Junkyard at the following described location and in accordance with the provisions of Title 30, Sections 2451-B to 2459, chapter 481, Public Laws 1966.

Answer all questions in full.

1. Give location of Automobile Graveyard and/or Junkyard **32 Dustin Drive**  
**Belgrade, ME 04917**

2. Is this application made by or for a company, partnership, corporation-individual? **NO**

3. Is this property leased? **NO** Property owned by **Raymond Frappier**

Address: **32 Dustin Drive Belgrade, ME 04917**

4. How is "yard" screened? ..... Fence? (Type) ..... Height: **Softwood** Trees? (Type)  
Embankment? ..... Gully? ..... Hill? ..... Other? .....

5. How far is edge of "yard" from center of highway? **2500+** Feet.....

6. Can junk be seen from any part of highway? Yes..... No **X**.....

7. Was Junkyard Law, Requirements and Fees explained to you? Yes **X**..... No.....

8. Is any portion of this "yard" on public property? Yes..... No **X**.....

9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach, School, Church or Cemetery? Yes..... No **X**.....

10. When was "yard" established? **2000** By Whom? **Raymond Frappier**

11. When was last permit issued? ..... 2020 ..... To Whom? ..... Raymond Frappier

The undersigned certifies that the above information is true and correct to the best of his/her knowledge and that he/she is the owner or agent of the property or that he/she has been duly authorized by the owner, individual, partnership, company or corporation to make this application and to receive the permit under the law.

Signed by: ..... For: .....  
Name of Company - Corporation, Partnership, Indi.

Address: 32 Dustin Drive Belgrade, ME 04917

Make complete sketch of "yard". Show footage all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to center of highway. Fill in Route Number or Local Road Name. Name of nearest City/Town in each direction. Distance from nearest intersection, bridge or other known reference point.

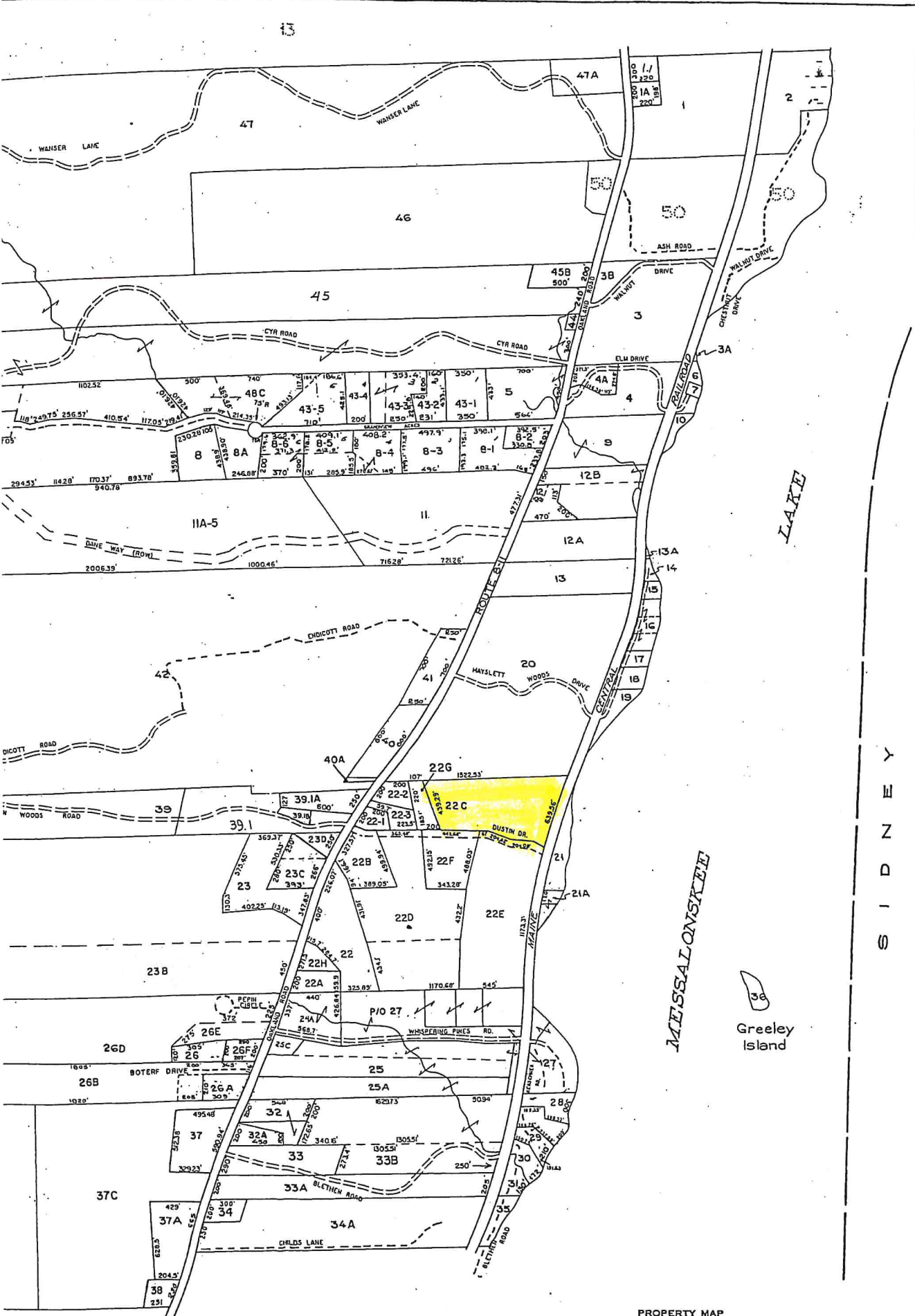
Tax Map No. 10-  
Lot No. 22C  
Zone .....

Circle Correct Direction N.....  
E.....  
W.....  
S.....

.....  
Road Or Route No. To.....  
.....

- 1 Copy of Application to City/Town
- 1 Copy of Application to Applicant
- 1 Copy of Application to State Police, Augusta
- 1 Copy of Application to State Highway Commission by Registered Mail





S I D E Y

MISSALONSKEE

Greeley Island

APR 0 1

PROPERTY MAP  
TOWN OF BELGRADE  
KENNEBEC COUNTY, MAINE  
PREPARED BY

JAMES W. SEWALL COMPANY OLD TOWN, MAINE  
SCALE 1 INCH = 500 ± FEET

10



**Town of Belgrade  
Board of Selectpersons**

Sept. 21, 2021 / 6:30 p.m.  
Belgrade Town Office  
990 Augusta Road

This meeting can be watched at

[https://youtu.be/ 4MWfJIS\\_K4](https://youtu.be/4MWfJIS_K4)

**MINUTES**

**Selectboard members present:** Melanie Jewell, Barbara Allen, Rick Damren, Dan Newman.

**In-person attendees:** Town Manager Anthony Wilson, Bruce Galouch.

**Remote attendees:** Town Clerk Mary Vogel, Jack Sutton, Lenny Reich, Nicholas Alexander, Dick Bourne, Kate Damren, Carol Johnson, Planning Board members Peter Rushton and Craig Alexander, Bill Mitchell, Michael Barrett, Nate Veilleux, Norma Blazer, Tom Dowd.

Ms. Jewell called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Mr. Damren moved to open the meeting. Mr. Newman seconded. Motion approved 4-0.

**1. EXECUTIVE SESSION:** 1 M.R.S.A. §405(6)(C) – Real estate. Ms. Allen moved to enter executive session. Mr. Damren seconded. Motion approved 4-0. Mr. Newman moved to exit executive session at 7:17 p.m. Mr. Damren seconded. Motion approved 3-0; Ms. Allen was absent. No action was taken after the executive session.

Mr. Damren moved to enter into open session. Mr. Newman seconded. Motion approved 3-0; Ms. Allen was absent.

**2. PUBLIC COMMENT.** Bruce Galouch raised a concern about a post on the Town's Facebook page regarding vaccination rates among RSU 18 staff.

**3. OLD BUSINESS**

A. Approval of Sept. 7, 2021, **Selectboard minutes**. Mr. Newman moved approval as presented. Ms. Allen seconded. Motion approved 4-0.

B. Discussion and consideration of measures to **slow traffic in the village**. The Board discussed the possibility of erecting in-street pedestrian crossing signs in village crosswalks, adding gateway treatments to those crosswalks, adding more 25-mph speed limit signs, and whether those signs should have LED or reflective borders. Ms. Jewell moved that the data from the digital speed sign be brought to the board Oct. 5. Mr. Newman seconded. Motion approved 4-0.

**4. NEW BUSINESS**

A. Discussion and consideration of proposed amendments to the **Board of Appeals ordinance**. Ms. Jewell noted one change from the term **Selectman** to

Selectperson that was needed in the document. Ms. Jewell moved approval. Mr. Newman seconded. Motion approved 4-0.

- B. Discussion and consideration of **code enforcement services**. The town manager outlined the options for proceeding with the hiring of a code enforcement officer. They included continuing with a 25-hour per week CEO, partnering with another town to offer a full-time position with benefits, consolidating CEO duties with other job duties to create a full-time position, and separating CEO duties from those of the local plumbing inspector. The Board authorized the town manager to proceed with pursuing and exploring all options.
- C. Discussion and consideration of contract with Kennebec Valley Council of Governments for **Commercial Development Review Ordinance assistance**. Because KVCOG has dedicated 91 manhours to the subdivision ordinance rewrite, it proposes charging the Town up to \$2,750 for assisting in amending the commercial development review ordinance. The Board expressed concern about paying for services above the Town's membership dues. Ms. Jewell moved to table the item until the Oct. 5 Selectboard meeting, when the KVCOG executive director will be invited to discuss the value of the KVCOG services Belgrade has used the past five years and about paying for services in addition to dues.
- D. Consideration of four **quitclaim deeds** for Lot 3, Map 36. Ms. Jewell moved approval of the quitclaim deed for a lien in book 1414, page 779 of the registry of deeds. Ms. Allen seconded. Motion approved 4-0.
- Ms. Jewell moved approval of the quitclaim deed for a lien in book 1251, page 500 of the registry of deeds. Mr. Newman seconded. Motion approved 4-0.
- Ms. Jewell moved approval of the quitclaim deed for a lien in book 1371, page 292 of the registry of deeds. Mr. Newman seconded. Motion approved 4-0.
- Ms. Jewell moved approval of the quitclaim deed for a lien in book 1893, page 140 of the registry of deeds. Mr. Newman seconded. Motion approved 4-0.
5. **WARRANT**. Ms. Jewell moved approval of warrant 113 for \$611,745.52. Mr. Newman seconded. Motion approved 4-0.
6. **TOWN MANAGER REPORT**. In addition to referring to his written report, Mr. Wilson sought and received authorization to advertise the Recreation director opening. He said the Parks & Recreation Board would review and update the job description at its meeting Sept. 29 and he would seek Selectboard approval of that Oct. 5. He said the Parks & Rec Board chair had suggested changing the title to Community Center director. The Selectboard is more comfortable with the current title.
- Mr. Damren reported Plan 5 at Pine Grove Cemetery is 99 percent done.
7. **EXECUTIVE SESSION: 1 M.R.S.A. §405(6)(A) – Personnel**. Mr. Damren moved to take a three-minute break followed by entry into executive session. Mr. Newman seconded. Motion approved 4-0. The Board entered executive session at 9:30 and exited at 9:55 p.m.
- No action was taken following the executive session, and the meeting adjourned.

**Town of Belgrade  
Board of Selectpersons**

**Sept. 28, 2021 / 6:30 p.m.  
Belgrade Town Office  
990 Augusta Road**

**MINUTES**

**Selectboard members present:** Melanie Jewell, Barbara Allen, Rick Damren, Dan Newman.

- 1. EXECUTIVE SESSION:** 1 M.R.S.A. §405(6)(A) – Personnel. The Board entered executive session at 6:43 p.m. and exited at 9:32 p.m. No action was taken following the executive session, and the meeting adjourned.

**DRAFT**

# Memo

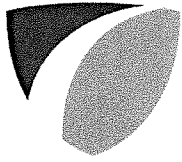
To: Board of Selectpersons  
From: Anthony Wilson, Town Manager  
Date: Oct. 5, 2021  
Re: Village speed

---

The data from the digital speed sign from Aug. 29-Sept. 27 indicated that the vast majority of motorists were traveling less than 30 mph on Main Street. See attached.

Following are the options discussed at the Sept. 21 Selectboard meeting:

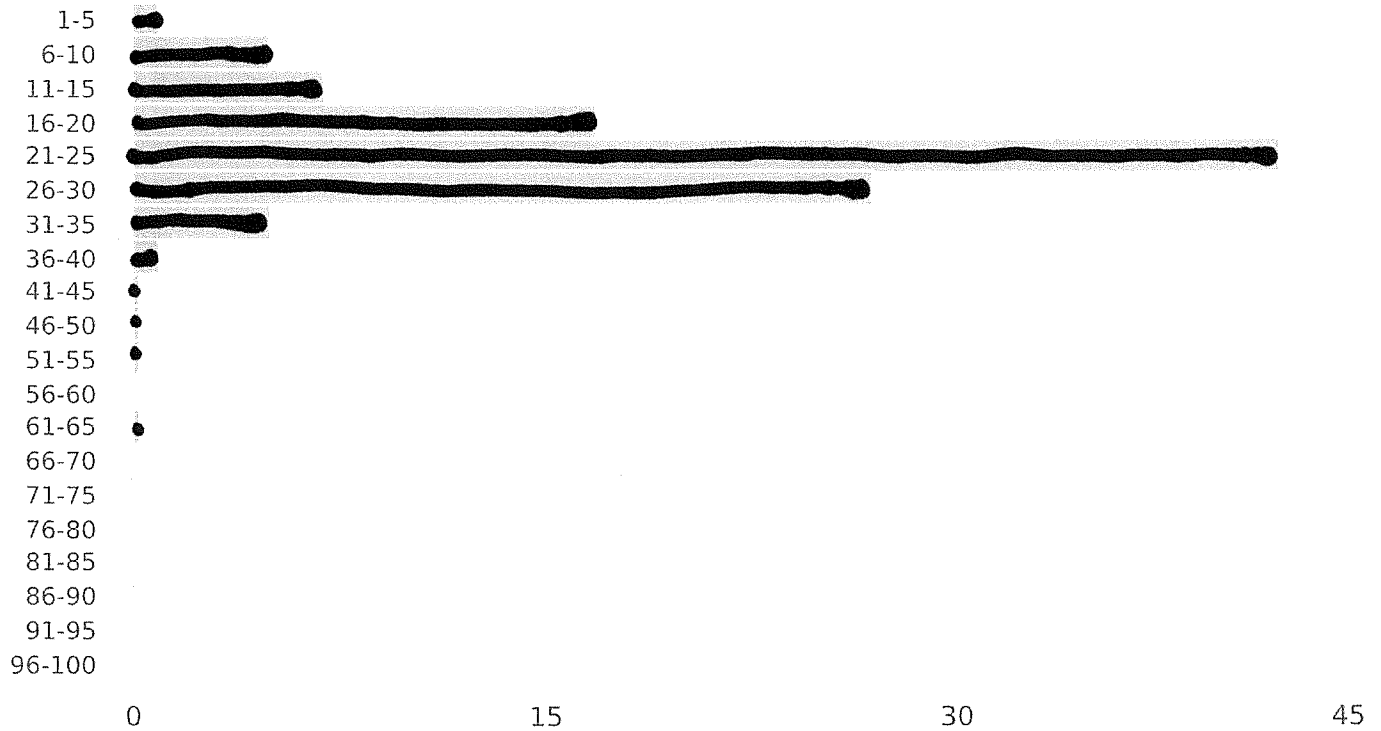
- **In-street pedestrian crossing signs** cost about \$280 each. The village has four crosswalks. The Bicycle Coalition of Maine encourages purchasing replacements. Attached is a photo of the coalition's preferred "gateway treatment" of crosswalks. That costs an additional \$300 per crosswalk. If the Board does not want to spend from the road maintenance budget, this expense could be budgeted in 2022.
- **LED speed limit signs** cost \$1,860.
- **Reflective borders** on the 25-mph signs on the West Road cost \$145 each.
- DOT is conducting an engineering study for a **45-mph transitional zone** south of the village, extending from Sahagian Road north to the fire station.



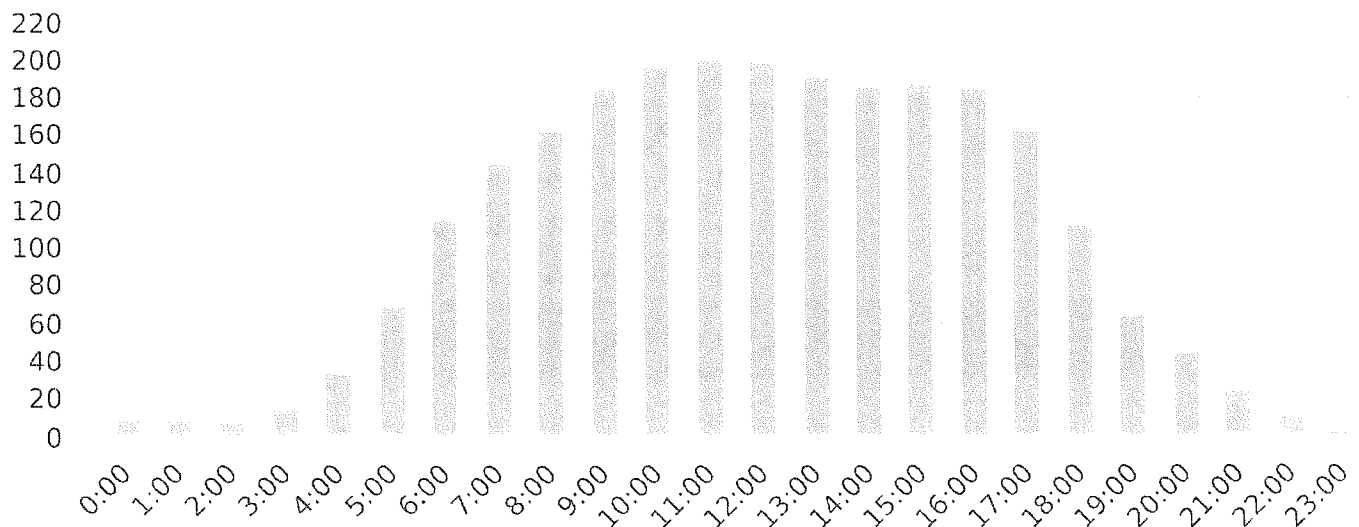
Start: 2021-08-29  
End: 2021-09-27  
Times: 0:00-23:59

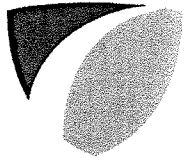
Speed Bins: Size 5, Range 1 to 100  
Time View: By Hour (Avg Volumes)

**Avg Volume by Speed Distribution**



**Average Volume over Time**





Start: 2021-08-29

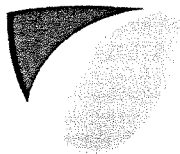
End: 2021-09-27

Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 100

Time View: By Hour (Avg Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	Avg Speed	Avg Total
0:00	1	4	0	0	1	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	16.5	9
1:00	1	3	0	0	1	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	20.8	9
2:00	0	1	0	0	2	2	2	1	0	0	0	0	0	0	0	0	0	0	0	0	26.7	8
3:00	1	3	0	0	3	3	3	1	0	0	0	0	0	0	0	0	0	0	0	0	22.7	14
4:00	2	2	0	1	6	11	7	3	1	1	0	0	0	0	0	0	0	0	0	0	27.0	34
5:00	0	1	0	1	17	29	15	5	1	0	0	0	0	0	0	0	0	0	0	0	28.5	69
6:00	0	2	2	3	32	54	19	3	0	0	0	0	0	0	0	0	0	0	0	0	26.9	115
7:00	1	4	4	10	55	57	13	2	0	0	0	0	0	0	0	0	0	0	0	0	25.2	146
8:00	1	7	9	23	64	50	7	1	0	0	0	0	0	0	0	0	0	0	0	0	23.1	162
9:00	1	9	13	33	77	45	5	1	0	0	0	0	0	0	0	0	0	0	0	0	22.1	184
10:00	1	12	20	38	81	39	5	0	0	0	0	0	0	0	0	0	0	0	0	0	21.2	196
11:00	1	12	22	40	80	39	5	1	0	0	0	0	0	0	0	0	0	0	0	0	21.2	200
12:00	1	9	19	43	81	41	5	0	0	0	0	0	0	0	0	0	0	0	0	0	21.4	199
13:00	1	7	14	40	85	40	4	0	0	0	0	0	0	0	0	0	0	0	0	0	21.9	191
14:00	0	8	11	36	84	41	5	1	0	0	0	0	0	0	0	0	0	0	0	0	22.2	186
15:00	1	8	11	31	84	45	6	1	0	0	0	0	0	0	0	0	0	0	0	0	22.4	187
16:00	2	10	10	27	80	48	6	1	0	0	0	0	0	0	0	0	0	0	0	0	22.4	184
17:00	2	11	11	26	68	40	4	0	0	0	0	0	0	0	0	0	0	0	0	0	21.9	162
18:00	0	6	9	24	48	23	3	0	0	0	0	0	0	0	0	0	0	0	0	0	21.7	113
19:00	0	3	4	13	30	12	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.8	64
20:00	0	2	2	7	21	10	2	0	0	0	0	0	0	0	0	0	0	0	0	0	22.5	44
21:00	0	0	1	3	12	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	24.4	25
22:00	0	0	0	1	5	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	25.3	11
23:00	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.8	3
<b>Avg</b>	<b>1</b>	<b>5</b>	<b>7</b>	<b>17</b>	<b>42</b>	<b>27</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22.6</b>	<b>104</b>



Start: 2021-08-29

End: 2021-09-27

Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 100

Time View: By Day of Week (Avg Volumes)

Day	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Avg Total
Sun	6	3	4	3	12	24	51	102	159	210	255	245	247	208	196	188	186	152	104	71	42	24	10	4	2508
Mon	6	6	8	12	36	79	133	155	151	173	179	184	206	189	181	171	181	147	90	44	27	14	9	4	2384
Tue	4	8	10	14	46	94	146	190	170	173	195	185	173	180	189	174	174	147	106	50	34	18	7	3	2487
Wed	2	6	10	17	38	90	145	167	183	175	164	174	177	182	163	188	178	180	98	58	41	23	6	4	2466
Thu	3	7	15	48	68	100	153	166	161	181	164	176	177	177	170	178	172	159	113	56	46	23	8	3	2520
Fri	48	28	6	11	30	88	130	153	160	185	188	221	200	203	199	197	200	185	136	71	52	35	16	7	2745
Sat	5	4	6	4	10	31	60	97	155	195	226	207	200	199	200	208	195	176	148	95	77	43	26	7	2571
Avg	11	9	8	15	34	72	117	147	163	184	196	199	197	191	185	186	184	164	113	63	46	26	12	4	2526





# Memo

To: Board of Selectpersons  
From: Anthony Wilson, Town Manager  
Date: Oct. 5, 2021  
Re: KVCOG

---

Following the Sept. 21 Selectboard meeting, I spoke with Ole Amundsen, executive director of the Kennebec Valley Council of Governments. During our discussion, he agreed to forego any additional charge for KVCOG helping the Town amend its commercial development review ordinance. We talked about how we can make amending the CDRO an efficient endeavor for the COG and for the Planning Board.

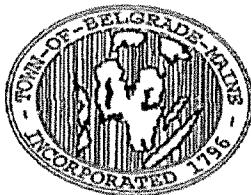
Mr. Amundsen will be prepared to speak to the KVCOG services the Town has used the past five years, the value of those services and what he believes are the value of COG membership.

The Town paid KVCOG dues of \$7,589 this year; that figure will not change in 2022. Among the services that allows us to tap into are:

- Professional land planning.
- Joint purchasing (ex. road salt, geotextiles, road posting signs, culverts).
- Community planning. KVCOG assisted in drafting the comprehensive plan, which will need to be updated in 2024.
- Household hazardous waste events, textile recycling and other solid waste support.
- Geographic information systems and mapping. We've talked with KVCOG to assist with GIS mapping to determine how close we are to the goal of keeping 60 percent of Belgrade undeveloped.
- Grant opportunities.

Additionally, KVCOG seeks to influence legislation that could impact its membership and addresses shared issues of concern. Currently, the COG has a task force working on a plan for ensuring an adequate number of code enforcement officers across the region. The collaboration has also expanded my network of managers whom I can contact with questions and for advice.

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: 8/30/21

Application for Appointment or re-appointment to:

- Planning Board
- Board of Appeals
- Dams Committee
- Cemetery Committee
- Library Trustee
- Long Range Planning Com.
- Board of Parks & Recreation
- Board of Assessment & Review
- Transfer Station & Recycling Com.
- Budget Committee
- Tree Committee
- Comprehensive Plan Review Committee

Other Senior Resource Comm.

If this is a re-appointment please state the number of years you have served \_\_\_\_\_

Name Betty Weaver

Address [Redacted]

Phone # (Home) [Redacted] (Work) \_\_\_\_\_ Email: [Redacted]

Place of Employment Ret.

Education & Experience 1yr college; Mgr. @ AT+T

Interests and Hobbies Reading, gardening, hospice volunteer

Why do you wish to serve on a municipal board or committee?

To contribute to the community in an area that is of interest to me and fellow seniors

References

Name Pastor Eleanor Collingsworth Phone # [Redacted]  
Name Anthony Mastroianni Phone # [Redacted]

Please Return to:

Town Clerk (townclerk@townofbelgrade.com)  
Town of Belgrade  
990 Augusta Road  
Belgrade, ME 04917

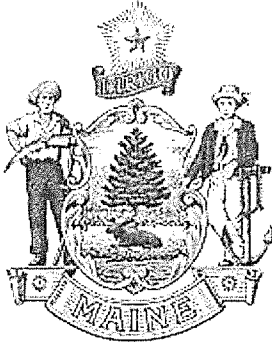
OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: \_\_\_\_\_ Term year end: \_\_\_\_\_

FOR OFFICE USE ONLY

Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_



# Application to Register Beano/Bingo

**MGCU - 5000**

**\*\*The application and registration fees must be received by the Gambling Control Unit at least ten business days prior to the Bingo Occasion\*\***

**Beano/Bingo**: \$5.00 Special Per Game Registration; \$12 Calendar Week (Monday through Sunday); \$36 Calendar Month; \$400 Calendar Year

**Make check payable to Treasurer, State of Maine**

---

**Return the completed and signed application to:**

**Department of Public Safety  
Gambling Control Unit  
Central Maine Commerce Center  
87 State House Station  
45 Commerce Drive, Suite 3  
Augusta, Maine 04333-0087  
(207) 626-3900 – Office  
(207) 287-4356 – Fax**

1. Organization Name: Belgrade Central PTO

Organization Number: 1842 Federal Tax ID # (EIN): 01-390681

Business Address: 158 Depot Rd

City: Belgrade State: ME Zip Code 04917

Mailing Address: same Phone: 495-2321

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

2. Current Officers: Co - P

NAME & TITLE	ADDRESS	CITY/ZIP	PHONE	DATE TERM EXPIRES
<u>Stephanie Gardner</u>	<u>22 Amber Lane</u>	<u>Belgrade Lakes</u>	<u>592-5577</u>	<u>N/A</u>

<u>Heather Holinger</u>	<u>20 Lenfesty Ln</u>	<u>Belgrade</u>	<u>649-1935</u>	<u>N/A</u>
-------------------------	-----------------------	-----------------	-----------------	------------

<u>Carrie Brennan</u>	<u>18 Rock Garden Est.</u>	<u>Belgrade</u>	<u>877-4509</u>	<u>N/A</u>
-----------------------	----------------------------	-----------------	-----------------	------------

<u>Melissa Smith</u>	<u>28 Wentworth Pl</u>	<u>Rome</u>	<u>692-4522</u>	<u>N/A</u>
----------------------	------------------------	-------------	-----------------	------------

3. Location where Beano/Bingo is to be conducted:

BUILDING	ADDRESS	CITY/ZIP
<u>Belgrade Central School</u>	<u>158 Depot Rd</u>	<u>Belgrade ME 04917</u>

4. Person responsible for conduct of Beano/Bingo:

NAME	DAYTIME PHONE & EVENING PHONE
<u>Christine Devine</u>	<u>446-8972</u>

E-Mail Address: cdevine@kvfcu.org

5. Circle the day(s) of the week you will be conducting Beano/Bingo:

Mon      Tue      Wed      Thu      Fri      Sat      Sun

6. What time do the doors open? 5:15 pm      What time does the game start? 6:30 pm

7. Dates – Please specify the dates of the Bingo Occasion(s). If more space is needed, please attach a separate sheet of paper with this information on it.

Nov 19, 2021      \_\_\_\_\_      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Does the organization own all the equipment used in operating Beano/Bingo?    Yes     No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. **Please write your organization name and number on the sheet.** *boraw Bingo machine from Belgrade.*

9. Has any current officer of the organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine? *Fire Dept.*

Yes     No

If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. **Please write your organization name and number on the sheet.**

10. Does the organization have any delinquent / outstanding Disposition of Funds Reports?    Yes     No

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.



11. **Fair Association Only:** Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. **Please write your organization name and number on the list.**
12. The following consent must be completed by the municipal officers of the city or town where the Beano/Bingo will take place unless a separate "Letter of Approval" is attached to this application.

Check here if you have attached a "Letter of Approval." Letters that have an expiration date of greater than five years from the issue date will not be accepted by this office

### Municipal Consent to Register

The undersigned municipal officers of the City/Town of Belgrade hereby certify that we consent to the registration by Belgrade Central PTO to operate Beano/Bingo in accordance with the provisions of 17 M.R.S.A. Chapter 13-A and in accordance with the Rules promulgated by the State of Maine, Department of Public Safety, Gambling Control Unit governing the operation of Beano/Bingo.

Name: \_\_\_\_\_  
 Date: \_\_\_\_\_ Title: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_ Title: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_ Title: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Date: \_\_\_\_\_ Title: \_\_\_\_\_

13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Beano/Bingo promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

Signed: Stephanie Y Gardner

Print Name: Stephanie Y. Gardner Title: President

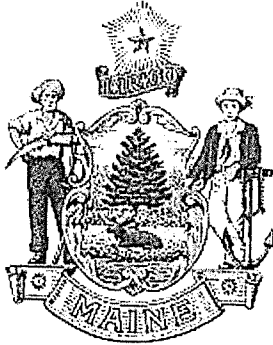
Date: 9/30/2021 Age 18 or older: Yes  No



FOR OFFICE USE ONLY

Check # \_\_\_\_\_

Amount \$ \_\_\_\_\_



# Application to Register Beano/Bingo

**MGCU - 5000**

**\*\*The application and registration fees must be received by the Gambling Control Unit at least ten business days prior to the Bingo Occasion\*\***

**Beano/Bingo:** \$5.00 Special Per Game Registration; \$12 Calendar Week (Monday through Sunday); \$36 Calendar Month; \$400 Calendar Year

**Make check payable to Treasurer, State of Maine**

---

**Return the completed and signed application to:**

**Department of Public Safety  
Gambling Control Unit  
Central Maine Commerce Center  
87 State House Station  
45 Commerce Drive, Suite 3  
Augusta, Maine 04333-0087  
(207) 626-3900 – Office  
(207) 287-4356 – Fax**

1. Organization Name: Rotary Club of Augusta

Organization Number: 9068 Federal Tax ID # (EIN): 01-6018947

Business Address: PO Box 118

City: Augusta State: ME Zip Code 04332

Mailing Address: same Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

2. Current Officers:

NAME & TITLE	ADDRESS	CITY/ZIP	PHONE	DATE TERM EXPIRES
<u>Victoria Abbott - P</u>	<u>60 Court St.</u>	<u>Augusta</u>	<u>446-0062</u>	<u>N/A</u>

<u>Vicki Lanabee - S.</u>	<u>33 Forest Park</u>	<u>Waterville</u>	<u>873-6201</u>	<u>N/A</u>
---------------------------	-----------------------	-------------------	-----------------	------------

<u>Christine Devine - T</u>	<u>PO Box 348</u>	<u>Belgrade Lakes</u>	<u>446-8972</u>	<u>N/A</u>
-----------------------------	-------------------	-----------------------	-----------------	------------

<u>Merry St Pierre - PP</u>	<u>97 River Rd.</u>	<u>Livemore</u>	<u>446-9933</u>	<u>N/A</u>
-----------------------------	---------------------	-----------------	-----------------	------------

3. Location where Beano/Bingo is to be conducted:

BUILDING	ADDRESS	CITY/ZIP
<u>Belgrade Central School</u>	<u>158 Depot Rd</u>	<u>Belgrade 04917</u>

4. Person responsible for conduct of Beano/Bingo:

NAME	DAYTIME PHONE & EVENING PHONE
<u>Christine Devine</u>	<u>446-8972</u>

E-Mail Address: cdevine@kvfcu.org

5. Circle the day(s) of the week you will be conducting Beano/Bingo:

Mon      Tue      Wed      Thu      Fri      Sat      Sun

6. What time do the doors open? 5:15pm      What time does the game start? 6:30pm

7. Dates – Please specify the dates of the Bingo Occasion(s). If more space is needed, please attach a separate sheet of paper with this information on it.

Nov 19 2021      \_\_\_\_\_      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Does the organization own all the equipment used in operating Beano/Bingo?    Yes     No

If "NO", Attach a sheet of paper to this application explaining the circumstances under which the equipment was acquired. **Please write your organization name and number on the sheet.**

9. Has any current officer of the organization or association ever been convicted of or have any charges currently pending for violating the gambling or lottery laws of the United States or the State of Maine?

Yes     No

If "YES" attach a sheet of paper to this application providing the person's name, address, and date and place of conviction or date and location of pending charge. **Please write your organization name and number on the sheet.**

10. Does the organization have any delinquent / outstanding Disposition of Funds Reports?    Yes     No

If "YES" include all reports with this application. If the reports are not included, this application is considered incomplete.

11. **Fair Association Only:** Attach a list of the names and home addresses of the persons operating or assisting in the registered activity. Please write your organization name and number on the list.

12. The following consent must be completed by the municipal officers of the city or town where the Beano/Bingo will take place unless a separate "Letter of Approval" is attached to this application.

Check here if you have attached a "Letter of Approval." Letters that have an expiration date of greater than five years from the issue date will not be accepted by this office

### Municipal Consent to Register

The undersigned municipal officers of the City/Town of Belgrade hereby certify that we consent to the registration by Augusta Rotary Club to operate Beano/Bingo in accordance with the provisions of 17 M.R.S.A. Chapter 13-A and in accordance with the Rules promulgated by the State of Maine, Department of Public Safety, Gambling Control Unit governing the operation of Beano/Bingo.

Name: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_ Title: \_\_\_\_\_

13. The applicant agrees to obey Federal, State of Maine laws, and rules governing Beano/Bingo promulgated by the Department of Public Safety, Gambling Control Unit. The applicant warrants the truth of the foregoing statements on penalty of perjury.

Signed: Christine Devine

Print Name: Christine Devine Title: Treasurer

Date: \_\_\_\_\_ Age 18 or older: Yes  No

# Memo

To: Board of Selectpersons  
From: Anthony Wilson, Town Manager  
Date: Oct. 5, 2021  
Re: Recreation Director job description

---

Linda Bacon, chair of the Board of Parks and Recreation, and I worked on updating the Recreation director's job description. The attached was discussed and recommended by the Parks & Rec Board last week.

TOWN OF BELGRADE



RECREATION ~~A~~ DIRECTOR  
JOB DESCRIPTION

APPROVED ON ~~1004/052/2021~~13

# TOWN OF BELGRADE

## RECREATION DIRECTOR JOB DESCRIPTION

**Nature of Work:** Hired by Town Manager, Selected by Appointed Committee, Approved by Select Board.

This is professional and administrative work in planning, organizing, directing, executing and evaluating the municipal recreation program. The Recreation Director is responsible for the development, implementation and administration of a comprehensive community recreation program.

The work involves coordinating the work of staff and volunteers; developing, scheduling and executing programs; scheduling and contracting and the use of facilities; maintaining program and financial records and preparing reports; and handling program publicity publicizing and promoting programming; and engaging in public and community relations. Supervision is exercised over any seasonal or part-time help other Recreation employees. Work is performed under the general supervision of Town Manager, with input and support from and the Board of Parks and Recreation Committee Board (BPR), and is subject to review through observation, evaluation reports, and results achieved.

### **Essential Duties and Responsibilities:**

- Evaluates recreational needs, established policies, activities and facilities, and makes recommendations for improvements, changes, expansions and reductions.
- Plans, develops and supervises a wide variety of recreation activities.
- Oversees the operation of all Town recreation facilities for all people, of all ages, for all seasons, in the Belgrade Region. Cooperates with entities outside of Belgrade on regional recreation opportunities.
- Promotes interest in Town programs through effective community relations, correspondence, public speaking, social media and the non-interactive media.
- Prepares news releases, brochures, informational bulletins, Town newsletter articles and other publicity announcements.
- Selects, supervises and evaluates subordinates Recreation employees and/or volunteers, and provides performance reports to the Town Manager and the



~~Board of Parks and Recreation~~BPR as appropriate.~~Committee~~Board.

- Instructs ~~subordinates~~employees, ~~and/or~~ volunteers and program participants on policy matters and on ~~the~~methods and procedures to carry out various activities.

- Maintains activity and attendance reports, and compiles annual reports of recreation programs and activities.
- Plans department budget, and oversees the control of expenditures and engages in revenue generation.
- Prepares proper records of personnel and equipment needs.
- Coordinates Town programs with other area activities and agencies, including the Belgrade Historical Society, the Senior Resources Committee, the Belgrade Public Library, the Friends of the Belgrade Public Library, and other Town departments and non-profit entities.
- Acts as a liaison Coordinates with the Kenneth Workman Youth Sports Program (KWYSP), the schools, and other community organizations/groups for recreation, activity and facilities coordination.
- Develops agendas with the Chairman of the Board of Parks & Recreation chairperson Committee Board, posts agendas on the Town's website, attends monthly meetings and is reasonable to make sure minutes are taken and recorded posted from Board of the Parks & Recreation Committee Board meetings. Forwards approved minutes to the Town Clerk Office.
- Performs such duties related to the position as may be directed by the Town Manager.

### **Requirements of Work:**

- Extensive knowledge of the goals and objectives of public recreation, the ability to formulate and administer recreation programs to meet the community's needs and an understanding of the problems-challenges posed at the of a community level with-in respect to recreation.
- Ability to plan, organize, direct and evaluate the activities and personnel involved in a well-rounded recreation program.
- Ability to mesh creative programs with contracted individuals and local talent.
- Ability to formulate and adhere to budgets, maintain records and prepare reports.
- Demonstrates good leadership using innovative techniques and skills; works collaboratively to solve problems and develop new ideas; builds a strong network of community resources for Center the growth and development of the Town's recreation program; motivates others toward positive actions for Belgrade.

- Ability to recruit ~~and~~ train and retain volunteers to support and augment programs.
- Demonstrates exceptional organizational and communication skills.al
- Ability to effectively interpret ~~the~~ policies ~~of the department~~ to employees, volunteers and the public.al
- Must pass background check and ~~must~~ have a valid driver's license.al

- Must be flexible, responsible, committed and independent.
- Ability to establish and maintain effective working relationships with other recreation-Town employees.
- Strong ability to work with children, interpret and apply State laws regarding childcare ratios and safety regulations for after-school care and summer day camp programs. -Applies positive discipline approaches to correct misbehavior and instructs staff to do the same.

### **Training and Experience Required:**

A bBachelor's dDegree with specialization in rRecreation rLeadership and mManagement, or an equivalent combination of experience and training, is preferred. Must be certified in first aid and, CPR, and as a swimming instructor, within six months of being hired. Demonstrated knowledge of budget preparation and implementation, experience with human resource management, and a strong background in computer technology is required.

### **Work Week:**

This position is a minimum 40-hour flex schedule work week and is an hourly-salaried position. Must establish regular working hours with schedule Assistant other Recreation employees to make-ensure the Center for All Season's's open-operating hours are properly staffed. Director must attend the annual Town Meeting, any bBudget mMeetings dealing-with-related to recreational facilities or programs. Must attend and all Board of Parks & Recreation Committee-Board meetings. Mand must be willing to work nights and weekends, as required.

### **Benefits/Pay:**

Benefits will follow "Town of Belgrade/Employment Guidelines" for fFull-tTime employees. Pay will follow the pay rate scale as outlined in the Employment Guidelines handbook.

U/files/personnel & others/personnel/job descriptions/recreation director/2012-13

Approved by Select bBoard at their-its April-Oct. 52, 2021-13 regular-scheduled meeting.

# Memo

To: Board of Selectpersons  
From: Anthony Wilson, Town Manager  
Date: Oct. 5, 2021  
Re: Returnables

---

The Transfer Station Committee recommends the Transfer Station staff mark returnables collected through the Recycling Center windows as belonging to the Town so the bottle redeemer can send the Town a separate check for its returnables. (The redeemer is agreeable to doing this.) A second check for the bottles from the three nonprofit boxes would continue to be written to Union Church, which divvies the proceeds among the box owners. None of the box owners have expressed an interest in emptying their own boxes and delivering their bottles to a redeemer.

# Memo

To: Board of Selectpersons  
From: Anthony Wilson, Town Manager  
Date: Oct. 5, 2021  
Re: Town meeting

---

We need direction from the Board on whether you intend to have a traditional town meeting in March or place all of the warrant articles on a secret ballot? That decision will drive subsequent decisions regarding ballot deadlines. Town Clerk Mary Vogel will be on hand to provide more details and answer questions.



## TOWN OF BELGRADE, MAINE

### Guidelines for the Selection of the Eldest Citizen

to hold the

### BOSTON POST CANE

#### **Policy:**

The Boston Post Cane tradition was established in 1909 by Edwin Grozier, Editor and Publisher of the *Boston Post Newspaper*. On August 2, 1909 in letters sent to 700 Boards of Selectmen of towns in Maine, Massachusetts, New Hampshire, and Rhode Island, Grozier asked them to be trustees of the 700 ebony, gold topped canes that he had contracted to be made during the previous year. A special cane was presented to the Board of Selectmen in 431 towns in New England who responded to the letter, to be presented as an honor to each town's oldest resident. The recipient held the honor as long as he/she lived (or moved from the town). Upon his or her death (or move) the cane would be awarded to the next oldest resident. A stipulation in the letter was that the Cane would belong to the town and not the resident who received it.

To provide for preservation and public awareness of the tradition and protection of the cane from loss or damage, the Board of Selectpersons for the Town of Belgrade, Maine hereby establishes the following protocol for the selection of the *Eldest Belgrade Citizen* and the rightful holder of said title and for the appropriate recognition of said citizen.

#### **Procedure:**

##### **Eligibility and Selection**

The holder of the Cane must have been a resident in the Town of Belgrade for at least the last 25 years. If a situation arises where this condition cannot be met, the Board of Selectpersons may modify this requirement by a majority vote at their next regularly scheduled meeting.

The term 'resident' refers to a person who has physically resided at a fixed, permanent and principal home in the town.



The Selectpersons recognize that numerous individuals establish residency in our town late in life. Therefore, the determination of who the eldest citizen is shall be made by the Town Clerk. Furthermore, the Selectpersons recognize that the eldest citizen may not wish to receive the title and therefore asserts that in such cases the recognition will be made to the next eldest citizen that wishes to hold the title.

### **Method to Search for Oldest Resident**

The Town Clerk shall cause to be placed a notice in the local newspaper (and in other locations where official notices are placed) announcing the search for nominations for the title of Belgrade's Eldest Citizen from among those residents who have been a resident of the town for at least the last 25 years.

All nominations must be received in the Town Clerk's Office 30 days from the date of the posting of the notice. The search may also include an informal survey, voter registration, general public knowledge, and inquiries to nursing homes, civic groups, and churches or by nomination from family or friends. A nomination form may be obtained from the Town Clerk's Office or on-line at [www.belgrademaine.com](http://www.belgrademaine.com).

### **Presentation**

The Chairperson of the Town of Belgrade Board of Selectpersons or his/her designee shall bestow the title of "Eldest Citizen" upon the selectee and present him/her with a plaque and lapel pin signifying the honor and shall cause the name of the honoree to be inscribed on a plaque to be displayed along with the original Boston Post Cane at the Town of Belgrade municipal Office. There shall also be certificates awarded honoring those residents who are 90 years old or older and meet the residency requirements who were nominated but were not the oldest citizen.

The location of the presentation will be determined according to the circumstances of the honoree.

The recipient will retain this honor as long as the individual lives even though another resident may become eligible. The Town Clerk's Office must be notified if the recipient of the Boston Post Cane dies or otherwise refuses or returns the honor. At that time the Town Clerk shall determine the new oldest resident of Town of Belgrade.

If the decision is made to no longer display the Boston Post Cane at the Town Office, it would be placed in the custody of the Town of Belgrade Historian.

### **Oversight:**

The Town Clerk is responsible for announcing and advertising the search for a new Boston Post Cane recipient. The Select Board Chair is responsible for presenting the title to the Eldest Citizen.

Given under our hands, this 3<sup>rd</sup> day of February 2009.

Amended June 2, 2009

Reaffirmed by the Board of Selectpersons on November 21, 2017

\_\_\_\_\_  
Selectperson, Chair

\_\_\_\_\_  
Selectperson, V. Chair

\_\_\_\_\_  
Selectperson

\_\_\_\_\_  
Selectperson

\_\_\_\_\_  
Selectman

Don Clark  
402-890-0309



TOWN OF BELGRADE, MAINE  
BOSTON POST CANE ELDEST CITIZEN  
NOMINATION FORM

Name of Nominee: Arthur Clark

Nominee's address: 570 McGrath Pond Road  
Belgrade, ME  
04917

Nominee's Date of Birth: 10/15/1924 Telephone Number: son's # @ top

Year Nominee became a resident of the Town of Belgrade: 1953

Please attach supporting documentation when submitting form.

Name of Person Making Nomination: Mary J. Vogel, Town Clerk

Address: 990 Augusta Road  
Belgrade, Maine 04917

Telephone Number: 495-2258 E-mail Address: townclerk@townofbelgrade.com

**Please forward completed form and attachments to:**

Town of Belgrade  
Office of the Town Clerk  
Boston Post Cane  
6 Manchester Road  
Belgrade, Maine 04917  
Telephone: 207-495-2258  
Fax: 207-495-2742

**A / P Warrant**

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>00346 AUGUSTA TOOL RENTAL</b>						
0524	21777	10	BLADES		144962	
BLADES			E 13-01-30-04		135.00	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			<b>Vendor Total-</b>		<b>135.00</b>	
<b>00179 BELGRADE LAKES ASSOCIATION</b>						
0524	21778	10	WARRANT ARTICLE		9/27/2021	
WARRANT ARTICLE			E 22-01-51-03		16,000.00	0.00
			SPEC REQUEST / SPEC REQUEST - SPECIAL REQU / BLA			
			<b>Vendor Total-</b>		<b>16,000.00</b>	
<b>00623 BELGRADE MECHANICAL SERVICES</b>						
0524	21779	10	CHANDLER ROAD MOWING		1045	
CHANDLER ROAD MOWING			E 15-07-99-99		585.00	0.00
			SOLID WASTE / CHANDLER - EXPENSE / EXPENSE			
			<b>Invoice Total-</b>		<b>585.00</b>	
0524	21779	10	DUNN ROAD MOWING		1044	
DUNN ROAD MOWING			E 15-08-99-99		525.00	0.00
			SOLID WASTE / DUNN RD - EXPENSE / EXPENSE			
			<b>Invoice Total-</b>		<b>525.00</b>	
			<b>Vendor Total-</b>		<b>1,110.00</b>	
<b>00271 BERNSTEIN, SHUR, SAWYER &amp; NELSON</b>						
0524	21780	10	GENERAL LEGAL SERVICES		3678750	
GENERAL LEGAL SERVICES			E 01-01-31-01		85.50	0.00
			GEN'L GOV. / SELECT PRSNS - SPECIAL / EVENTS			
			<b>Vendor Total-</b>		<b>85.50</b>	
<b>00020 CENTRAL MAINE POWER</b>						
0524	21782	10	CFAS ELECTRICITY		722001112291	
CFAS ELECTRICITY			E 13-02-20-04		227.47	0.00
			FACILITIES / CFAS - SERVICES / ELECTRICITY			
			<b>Invoice Total-</b>		<b>227.47</b>	
0524	21782	10	CFAS OUTBUILDING ELECTRIC		710001212065	
CFAS OUTBUILDING ELECTRIC			E 13-02-20-04		16.86	0.00
			FACILITIES / CFAS - SERVICES / ELECTRICITY			
			<b>Invoice Total-</b>		<b>16.86</b>	
0524	21782	10	TS ELECTRICITY		707001233654	
TS ELECTRICITY			E 13-09-20-04		258.32	0.00
			FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY			
			<b>Invoice Total-</b>		<b>258.32</b>	
0524	21782	10	LAKES FD ELECTRICITY		714001193204	
LAKES FD ELECTRICITY			E 13-06-20-04		112.42	0.00
			FACILITIES / FD:LAKES - SERVICES / ELECTRICITY			
			<b>Invoice Total-</b>		<b>112.42</b>	
0524	21782	10	18 DALTON ELECTRICITY		711001206124	
18 DALTON ELECTRICITY			E 13-11-20-04		50.42	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
			<b>Invoice Total-</b>		<b>50.42</b>	
0524	21782	10	8 DALTON ELECTRICITY		721001127898	
8 DALTON ELECTRICITY			E 13-11-20-04		68.66	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
			<b>Invoice Total-</b>		<b>68.66</b>	
0524	21782	10	10 DALTON ELECTRICITY		705001235612	
10 DALTON ELECTRICITY			E 13-11-20-04		78.62	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			

**A / P Warrant**

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				<b>Invoice Total-</b>	<b>78.62</b>	
0524	21782	10	MAIN ST DAM ELECTRICITY	712001202235		
MAIN ST DAM ELECTRICITY			E 34-01-99-99		17.72	0.00
			DAMS / DAMS - EXPENSE / EXPENSE			
				<b>Invoice Total-</b>	<b>17.72</b>	
0524	21782	10	WINGS MILLS DAM	ELECTRICITY		
WINGS MILLS DAM			E 34-01-99-99		18.56	0.00
			DAMS / DAMS - EXPENSE / EXPENSE			
				<b>Invoice Total-</b>	<b>18.56</b>	
0524	21782	10	NBCC ELECTRICITY	708001232029		
NBCC ELECTRICITY			E 13-03-20-04		115.40	0.00
			FACILITIES / NBCC - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>115.40</b>	
0524	21782	10	NBFD ELECTRICITY	703001246909		
NBFD ELECTRICITY			E 13-08-20-04		36.91	0.00
			FACILITIES / FD:NB - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>36.91</b>	
0524	21782	10	GARAGE ELECTRICITY	71500119063		
GARAGE ELECTRICITY			E 13-04-20-04		43.31	0.00
			FACILITIES / GARAGE - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>43.31</b>	
0524	21782	10	SALT AND SAND ELECTRICITY	701001376102		
SALT AND SAND ELECTRICITY			E 13-05-20-04		18.56	0.00
			FACILITIES / SALT & SAND - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>18.56</b>	
0524	21782	10	DEPOT FD ELECTRICITY	722001115807		
DEPOT FD ELECTRICITY			E 13-07-20-04		37.19	0.00
			FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>37.19</b>	
0524	21782	10	TOWN OFFICE ELECTRICITY	713001199708		
TOWN OFFICE ELECTRICITY			E 13-14-20-04		309.23	0.00
			FACILITIES / TOWN OFFICE - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>309.23</b>	
0524	21782	10	OLD TOWN HOUSE ELECTRIC	704001245859		
OLD TOWN HOUSE ELECTRIC			E 13-13-20-04		17.00	0.00
			FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICITY			
				<b>Invoice Total-</b>	<b>17.00</b>	
				<b>Vendor Total-</b>	<b>1,426.65</b>	
<b>00717 COLLETTE MONUMENTS, INC</b>						
0524	21783	10	HEAD STONE REPAIR			
HEAD STONE REPAIR			E 12-01-35-13		90.00	0.00
			CEMETERY / CEMETERY - REPAIRS / HEADSTONE			
				<b>Vendor Total-</b>	<b>90.00</b>	
<b>00000 FAYTH JACQUES</b>						
0524	21784	10	READING SUPPLEMENTAL	9/24/2021		
READING SUPPLEMENTAL			E 62-01-99-99		175.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
				<b>Vendor Total-</b>	<b>175.00</b>	
<b>00434 GROUP DYNAMIC, INC.</b>						
0524	21785	10	MONTHLY HRA	L2110016000064		
MONTHLY HRA			E 23-10-99-99		32.00	0.00
			INSURANCE / HRA ADMIN - EXPENSE / EXPENSE			
				<b>Vendor Total-</b>	<b>32.00</b>	

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
<b>00000 HAMLIN LEONARD</b>						
0524	21786	10	RE TAX OVERPAY REFUND	9/21/2021		
RE TAX OVERPAY REFUND			R 01-57		241.12	0.00
			GEN'L GOV. - OVER/SHORT			
			<b>Vendor Total-</b>		<b>241.12</b>	
<b>00009 HAMMOND LUMBER COMPANY</b>						
0524	21787	10	GARDEN HOSE PLAN 5	4806133		
GARDEN HOSE PLAN 5			G 3-587-00		113.97	0.00
			CAPITAL PROJ / WATER LINE			
			<b>Invoice Total-</b>		<b>113.97</b>	
0524	21787	10	GLOVES/PINBOARD FD PHOTOS	4834096		
GLOVES/PINBOARD FD PHOTOS			E 13-01-30-08		39.96	0.00
			FACILITIES / GENERAL - SUPPLIES / CLOTHING			
GLOVES/PINBOARD FD PHOTOS			E 13-14-35-08		44.33	0.00
			FACILITIES / TOWN OFFICE - REPAIRS / BUILDING			
			<b>Invoice Total-</b>		<b>84.29</b>	
0524	21787	10	PLAN 5 WATER LINE	4841410		
PLAN 5 WATER LINE			G 3-587-00		16.98	0.00
			CAPITAL PROJ / WATER LINE			
			<b>Invoice Total-</b>		<b>16.98</b>	
0524	21787	10	PLAN 5/STONE REPAIR	4841678		
PLAN 5 WATER LINE			G 3-587-00		301.84	0.00
			CAPITAL PROJ / WATER LINE			
STONE REPAIR			E 12-01-35-13		169.99	0.00
			CEMETERY / CEMETERY - REPAIRS / HEADSTONE			
			<b>Invoice Total-</b>		<b>471.83</b>	
0524	21787	10	DOOR AT GARAGE	4845623		
DOOR AT GARAGE			E 13-04-35-08		786.89	0.00
			FACILITIES / GARAGE - REPAIRS / BUILDING			
			<b>Invoice Total-</b>		<b>786.89</b>	
0524	21787	10	DRIVE/DOOR/STONE REPAIR	4850145		
DRIVE REPAIR			E 13-06-35-08		75.60	0.00
			FACILITIES / FD:LAKES - REPAIRS / BUILDING			
DOOR REPAIR			E 13-04-35-08		6.40	0.00
			FACILITIES / GARAGE - REPAIRS / BUILDING			
STONE REPAIR			E 12-01-35-13		5.85	0.00
			CEMETERY / CEMETERY - REPAIRS / HEADSTONE			
			<b>Invoice Total-</b>		<b>87.85</b>	
0524	21787	10	GARAGE DOOR REPAIR	4850521		
GARAGE DOOR REPAIR			E 13-04-35-08		174.68	0.00
			FACILITIES / GARAGE - REPAIRS / BUILDING			
			<b>Invoice Total-</b>		<b>174.68</b>	
			<b>Vendor Total-</b>		<b>1,736.49</b>	
<b>00000 JULIA HANAUER-MILNE</b>						
0524	21788	10	SUBSCRIP BEAST ACADEMY	9/22/2021		
SUBSCRIP BEAST ACADEMY			E 62-01-99-99		96.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			<b>Vendor Total-</b>		<b>96.00</b>	
<b>00002 MAINE MUNICIPAL ASSOCIATION</b>						
0524	21789	10	2021 MMA CONVENTION	1000410972		<b>*** SEPARATE ***</b>
2021 MMA CONVENTION			E 01-10-13-01		90.00	0.00
			GEN'L GOV. / ADMIN - EDUCATION / EDUCATION			
			<b>Invoice Total-</b>		<b>90.00</b>	
0524	21790	10	WORKERS COMP 4TH INSTALL	11531		

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
WORKERS COMP			E 23-15-99-99		6,659.55	0.00
			INSURANCE / WORKERS COMP - EXPENSE / EXPENSE			
			<b>Invoice Total-</b>		<b>6,659.55</b>	
			<b>Vendor Total-</b>		<b>6,749.55</b>	
<b>00256 MODERN PEST SERVICES</b>						
0524	21791	10	NBCC PEST CONTROL	4940463		
NBCC PEST CONTROL			E 13-03-20-12		57.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			
			<b>Invoice Total-</b>		<b>57.00</b>	
0524	21791	10	CFAS PEST CONTROL	4940464		
CFAS PEST CONTROL			E 13-02-20-12		72.00	0.00
			FACILITIES / CFAS - SERVICES / PEST CONTROL			
			<b>Invoice Total-</b>		<b>72.00</b>	
			<b>Vendor Total-</b>		<b>129.00</b>	
<b>00000 NICOLE M. COVELLI-WENTWORTH</b>						
0524	21792	10	GA CASE 413			
GA CASE 413			E 21-01-99-99		769.00	0.00
			GEN'L ASSIST / GEN'L ASSIST - EXPENSE / EXPENSE			
			<b>Vendor Total-</b>		<b>769.00</b>	
<b>00182 PIKE INDUSTRIES, INC.</b>						
0524	21793	10	CRUSHED STONE	1156341		
CRUSHED STONE			E 10-01-30-04		200.10	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			<b>Invoice Total-</b>		<b>200.10</b>	
0524	21793	10	ASPHALT	1156271		
ASPHALT			E 10-01-30-04		722.16	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			<b>Invoice Total-</b>		<b>722.16</b>	
0524	21793	10	CRUSHED STONE	1156003		
CRUSHED STONE			E 10-01-30-04		201.51	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
			<b>Invoice Total-</b>		<b>201.51</b>	
			<b>Vendor Total-</b>		<b>1,123.77</b>	
<b>00718 POPULAR SUBSCRIPTION SERVICE</b>						
0524	21794	10	MAGAZINE SUBSCRIPTION	SW-06024		
MAGAZINE SUBSCRIPTION			E 30-01-30-09		459.42	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
			<b>Vendor Total-</b>		<b>459.42</b>	
<b>00428 REDMAN, JULIA</b>						
0524	21795	10	YOGA	9/29/2021		
YOGA			E 25-30-20-07		67.50	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
			<b>Vendor Total-</b>		<b>67.50</b>	
<b>00034 RSU # 18</b>						
0524	21796	10	INSTALLMENT- OCTOBER	OCTOBER		
RSU # 18 INSTALLMENT			E 31-01-99-99		550,041.82	0.00
			SCHOOL / RSU 18 - EXPENSE / EXPENSE			
			<b>Vendor Total-</b>		<b>550,041.82</b>	
<b>00600 S&amp;S WORLDWIDE</b>						
0524	21797	10	BALLS	IN100855297		
BALLS			E 25-30-30-04		34.85	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OPERATING			

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				<b>Vendor Total-</b>	<b>34.85</b>	
<b>0000 SAUCIER, JAMES</b>						
0524	21798	10	EXCISE TAX REFUND	9/20/2021		
EXCISE TAX REFUND	R 01-13				179.74	0.00
	GEN'L GOV. - EXCISE - MV					
				<b>Vendor Total-</b>	<b>179.74</b>	
<b>00636 SCHUBERT, LILY</b>						
0524	21799	10	MILEAGE 145.6	8/4-9/28/21		
MILEAGE 145.6	E 25-30-20-02				64.06	0.00
	RECREATION / REC PROGRAMS - SERVICES / TRANSPORTATI					
				<b>Vendor Total-</b>	<b>64.06</b>	
<b>00478 SEACOAST SECURITY, INC</b>						
0524	21800	10	REMOVE A CODE	735035		
REMOVE A CODE	E 13-14-20-10				30.00	0.00
	FACILITIES / TOWN OFFICE - SERVICES / SECURITY					
				<b>Invoice Total-</b>	<b>30.00</b>	
0524	21800	10	ADD A CODE	735225		
ADD A CODE	E 13-16-20-10				30.00	0.00
	FACILITIES / LIBRARY - SERVICES / SECURITY					
				<b>Invoice Total-</b>	<b>30.00</b>	
				<b>Vendor Total-</b>	<b>60.00</b>	
<b>00612 SPECTRUM ENTERPRISE</b>						
0524	21801	10	9/12-10/11/2021	956055001091321		
CFAS	E 13-02-20-01				169.98	0.00
	FACILITIES / CFAS - SERVICES / COMMUNICATIO					
DEPOT FD	E 05-05-20-01				49.99	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO					
LIBRARY	E 30-01-20-01				88.03	0.00
	LIBRARY / LIBRARY - SERVICES / COMMUNICATIO					
TOWN OFFICE	E 01-10-20-01				109.64	0.00
	GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO					
TRANSFER STATION	E 15-05-20-01				129.98	0.00
	SOLID WASTE / WASTE - SERVICES / COMMUNICATIO					
LAKES FD	E 05-05-20-01				177.97	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO					
				<b>Vendor Total-</b>	<b>725.59</b>	
<b>00130 STAPLES CREDIT PLAN</b>						
0524	21802	10	WINDOW ENVELOPES	2907613041		
WINDOW ENVELOPES	E 01-10-30-03				62.38	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE					
				<b>Vendor Total-</b>	<b>62.38</b>	
<b>00720 THE MAINTENANCE CONNECTION INC</b>						
0524	21803	10	SIGN TRAILER	8861500		
SIGN TRAILER	E 10-01-30-04				385.37	0.00
	PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING					
				<b>Vendor Total-</b>	<b>385.37</b>	
<b>00048 TREASURER, STATE OF MAINE</b>						
0524	21804	10	PLUMBING PERMITS			
PLUMBING PERMITS	G 1-211-00				322.50	0.00
	GEN'L FUND / PLUMB. PERM.					
				<b>Vendor Total-</b>	<b>322.50</b>	
<b>00719 V.F. THOMAS CO.</b>						
0524	21805	10	1 NONFICTION BOOK	2021-0914.1		



**A / P Warrant**

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
1 NONFICTION BOOK			E 30-01-30-09		26.00	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
			<b>Vendor Total-</b>		<b>26.00</b>	
<b>00369 WB MASON CO, INC</b>						
0524	21806	10	FRUIT SNACKS CFAS	223402940		
FRUIT SNACKS CFAS			E 25-30-30-05		18.83	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			<b>Invoice Total-</b>		<b>18.83</b>	
0524	21806	10	ORANGE CARDSTOCK	223403925		
ORANGE CARDSTOCK			E 01-10-30-03		17.99	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			<b>Invoice Total-</b>		<b>17.99</b>	
0524	21806	10	FACE MASKS COVID	223407744		
FACE MASKS COVID			E 01-10-30-04		109.90	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
			<b>Invoice Total-</b>		<b>109.90</b>	
0524	21806	10	CFAS SNACKS	223291432		
CFAS SNACKS			E 25-30-30-05		70.16	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			<b>Invoice Total-</b>		<b>70.16</b>	
0524	21806	10	CALENDAR	223573060		
CALENDAR			E 30-01-30-03		17.48	0.00
			LIBRARY / LIBRARY - SUPPLIES / OFFICE			
			<b>Invoice Total-</b>		<b>17.48</b>	
0524	21806	10	DUSTER, FORKS	223528756		
DUSTER, FORKS			E 30-01-30-03		31.96	0.00
			LIBRARY / LIBRARY - SUPPLIES / OFFICE			
			<b>Invoice Total-</b>		<b>31.96</b>	
0524	21806	10	REGULAR ENVELOPES	223499865		
REGULAR ENVELOPES			E 01-10-30-03		23.98	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			<b>Invoice Total-</b>		<b>23.98</b>	
			<b>Vendor Total-</b>		<b>290.30</b>	
<b>00482 WELLS FARGO</b>						
0524	21807	10	REFUND ACCT 2286	48 LAKESHORE DR		
REFUND ACCT 2286			R 01-57		1,557.84	0.00
			GEN'L GOV. - OVER/SHORT			
			<b>Vendor Total-</b>		<b>1,557.84</b>	
<b>00421 YANKEE COMMUNICATIONS</b>						
0524	21808	10	RADIO IN ONE TON	INV21-0902		
RADIO IN ONE TON			E 13-01-35-03		413.69	0.00
			FACILITIES / GENERAL - REPAIRS / FM ONE-TON			
			<b>Vendor Total-</b>		<b>413.69</b>	

A / P Warrant

Warrant 118

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description			Account	Proj	Amount
					0.00
					584,590.14
					0.00
					584,590.14

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

- MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_
- RICHARD W. DAMREN, JR., V. CHAIR \_\_\_\_\_
- DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_
- BARBARA ALLEN, SELECTPERSON \_\_\_\_\_
  
- M. ANTHONY WILSON, TOWN MANAGER \_\_\_\_\_

# Memo

To: Board of Selectpersons  
From: Anthony Wilson, Town Manager  
Date: Oct. 5, 2021  
Re: Town Manager's report

---

Annie Dobos, who served as Recreation's summer camp coordinator the past couple of years, is assisting us in the interim between directors. She offered a worthy suggestion: hiring a cleaning crew to give the **Center for All Seasons** a **deep cleanse**. We have ample capacity in the Rec budget to accommodate that. I'd also like to hire a cleaning contractor to clean the facility once a week until we decide whether to hire a full-time town custodian or attend to custodial needs in some other manner. The Rec staff would clean the restrooms daily. We will have a quote for you Tuesday for the deep clean and a weekly cleaning.

We have received a number of applications for **Recreation director**. Board of Parks & Rec chair Linda Bacon, a parent of a young boy, and Selectboard Chair Melanie Jewell have agreed to serve on the **interview panel**. We will seek to begin scheduling interviews late next week.

We are still seeking a Selectboard member to serve on the **interview panel for code enforcement officer** candidates. We have at least one applicant we'd like to interview.