

TOWN OF BELGRADE

Meeting Agenda

BOARD OF SELECTPERSONS

NOVEMBER 8, 2023 / EXEC. SESSION 6:30-7 / REGULAR MEETING 7 P.M.
BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting

and participate online at <https://us02web.zoom.us/j/81131427984>

Call to Order and Pledge of Allegiance

Establish quorum.

Open Meeting

1. **6:30-7 P.M. Executive Session** pursuant to 1 M.R.S.A. subsection 405(6)(c) – real estate, economic development.
2. **Public Comment**
3. **Review and approve minutes of October 17, 2023**
4. **UNFINISHED BUSINESS**
 - A. Facilities Vehicle
 - B. Rescue Funds (ARPA)
 - C. Town Manager Performance Review
5. **NEW BUSINESS**
 - A. Report from Transfer Station Director and Committee Chair
6. **OTHER BUSINESS**
7. **WARRANTS**
8. **TOWN MANAGER REPORT**
9. **EXECUTIVE SESSION** 1 M.R.S.A. §405(6)A – personnel matter, if needed.

Memo

Executive Session

Request for executive session pursuant to 1 M.R.S.A. subsection 405(6)(c) – real estate, economic development.

Memo

Minutes

Review and approve minutes of October 17, 2023.

TOWN OF BELGRADE

Meeting Minutes

BOARD OF SELECTPERSONS

OCTOBER 17, 2023 / REGULAR MEETING 6:30 P.M.

BELGRADE TOWN OFFICE

This public may also view the meeting online at <https://youtu.be/wgHxgFIWj6s>

In attendance: Chair Barbara Allen, Vice Chair Carol Johnson, Selectperson Peter Rushton, Selectperson Daniel Newman, Selectperson Melanie Jewell (6:44 p.m.), Town Manager Lorna Dee Nichols, Bruce Galouch, Robert True.

Remote participants: Jon Wells, Kimberly Dallas, Richard Bourne, Cory Alexander.

Meeting called to order and Pledge of Allegiance at 6:30 p.m. by Chair Barbara Allen.

Quorum established.

Open Meeting

Public Comment

Carol Johnson commented on how nicely the Belgrade Bulletin fall edition was and recognized the many years of service resident Maureen Milliken gave as part of the Communications Committee.

Review and approve minutes of October 3, 2023

Motion to approve minutes of October 3, 2023 as presented by Chair Barbara Allen, Selectperson Peter Rushton seconded the motion, vote 4-0 with 1 absent.

UNFINISHED BUSINESS

Harassment and Bullying Policy

Motion to approve the policy by Chair Barbara Allen, Vice Chair Carol Johnson seconded the motion, vote 4-0 with 1 absent.

Security Camera Policy

Motion to approve the policy by Chair Barbara Allen, Selectperson Peter Rushton seconded the motion, vote 4-0 with 1 absent.

McGrath Pond Road Speed Limit

Robert True was present to speak with the Board about concerns of speed and safety on the Belgrade side of this road. The road is hilly and dangerous, current speed is 45 mph. He suggests slowing down at the corner, the Oakland side is more flat with a 40 mph speed limit.

Motion by Chair Barbara Allen to send a letter to the State requesting a speed limit study, Selectperson Melanie Jewell seconded the motion, vote 5-0.

Discussion continued about the speed from the Old South Church (Rte. 135) for about one mile on the West Road which is also hilly.

Motion by Selectperson Daniel Newman to include in the letter of request – a similar speed limit study be conducted from the corner of Rte. 135 at the Old South Church to the Dunn Road (off the West Road), Vice Chair Carol Johnson seconded the motion, vote 5-0.

American Rescue Funds

The Board did not take up this agenda item. Selectperson Melanie Jewell commented on adding a videographer per diem to the staff to record historical events.

NEW BUSINESS

Appointments/Resignations

Motion by Chair Barbara Allen to appoint Kimberly Dallas to the Lakes and Natural Resources committee, Vice Chair Carol Johnson seconded the motion, vote 5-0.

Motion by Chair Barbara Allen to accept, with regret, the resignation of Andrew Dallas as Local Health Officer and to send a certificate of appreciation, Selectperson Peter Rushton seconded the motion, vote 5-0.

Motion by Chair Barbara Allen to accept, with regret, the resignation of Maureen Milliken from the Communications Committee, Selectperson Melanie Jewell seconded the motion, vote 5-0.

Motion by Chair Barbara Allen to appoint Lorna Dee Nichols as Local Health Officer until someone can found to replace her in this position, Vice Chair Carol Johnson seconded the motion, vote 5-0.

Assessing Services RFP

Motion by Chair Barbara Allen to approve the request for proposals with a due date of Friday, December 1 at noon with proposals to be opened Monday, December 4, Selectperson Peter Rushton seconded the motion, vote 5-0.

Consideration to move the November 7 meeting to November 8 due to elections.

Chair Barbara Allen motioned to move the November 7 meeting date to November 8, Vice Chair Carol Johnson seconded the motion, vote 5-0.

Central Maine Power Pole Permit Application – Wings Mills Road

Motion by Chair Barbara Allen to approve the CMP pole permit application, Vice Chair Carol Johnson seconded the motion, vote 5-0.

OTHER BUSINESS

Discussion on beautification of the front of the town office building with the balance of the special fund approved for use at the October 3 meeting. Possibly check with Native Notions on the best plants to purchase (Hostas, Hydrangeas) to match the right side of the entrance.

Motion by Vice Chair Carol Johnson to approve the use of up to \$100 out of Selectboard funds toward plants for the front left side of the town office if needed, Selectperson Peter Rushton seconded the motion, vote 5-0.

Town Manager one year review discussion. A questionnaire will be sent out after the next Selectboard meeting to Department Heads and Committee Chairs to be printed, completed, and returned to the office anonymously within two weeks.

Vehicle for Facilities Maintenance discussion with the Board. Final agreement on 'runabout' vehicle would help in the interim with planning in the 2024 budget to fund the capital reserve account for the purchase of a one-ton truck.

Motion by Vice Chair Carol Johnson to approve a \$1,000 deposit for a small to mid-size vehicle for Facilities Maintenance to come out of that department budget, Selectperson Peter Rushton seconded the motion, vote 5-0.

WARRANTS

Payroll Warrant 116

Chair Barbara Allen motioned to approve warrant 116 in the amount of \$21,276.09, Selectperson Melanie Jewell seconded the motion, vote 5-0.

BMV, newsletter postage Warrant 117

Chair Barbara Allen motioned to approve warrant 117 in the amount of \$10,426.99, Vice Chair Carol Johnson seconded the motion, vote 5-0.

Payroll Warrant 118

Chair Barbara Allen motioned to approve warrant 118 in the amount of 172.24, Selectperson Melanie Jewell seconded the motion, vote 5-0.

AP Warrant 119

Chair Barbara Allen motioned to approve warrant 119 and hold the transfer station roofing check for \$20,440.00 until all repairs are completed – warrant amount approved \$156,233.66, Selectperson Peter Rushton seconded the motion, vote 5-0.

BMV, state payables Warrant 120

Chair Barbara Allen motioned to approve warrant 120 in the amount of \$4,591.56, Vice Chair Carol Johnson seconded the motion, vote 5-0.

Payroll Warrant 121

Chair Barbara Allen motioned to approve warrant 121 in the amount of \$21,807.29, Selectperson Melanie Jewell seconded the motion, vote 5-0.

TOWN MANAGER REPORT

The budget committee met October 11 with Department heads, me, and treasurer Nick Poole to begin review of 2024 budget requests. The next meeting is scheduled for October 23 at 6 p.m.

The Transfer Station roofing project has been completed!

The Comprehensive Plan committee will meet October 25 at 5:30 p.m., all are welcome to attend. A reminder we have the FREE (for residents) rabies clinic coming up on the 21st from 9-1 at the North Belgrade Community Center. You can also register your dog at this event, please contact the office for additional information and sign up. Non-resident cost is \$10.

Work on the Village Dam will begin on the 23rd, we've posted additional information on our Facebook page and website, along with a drawdown plan for the lakes.

We have a few applications for the assistant Recreation Director position and will be scheduling interviews soon.

KVCOG sent notice they have been awarded the Housing Opportunity Program grant through the state for assisting municipalities in amending their ordinances to comply with the requirements of P.L. 2021, ch. 672 (LD 2003 Affordable Housing). The Town of Belgrade is number three on the list of municipalities KVCOG has agreed to assist with this process.

We have ordered a new laptop through our IT company to replace the out-of-date equipment being used to host all of our ZOOM meetings in the large meeting space located at the town office. The new equipment will be quicker and more secure than the current Windows 8 system.

We are working on scheduling training for Trio Web prior to an estimated Go Live date in early February 2024.

We received a call from a property owner in the salt triangle regarding issues with their washer. Bob the Plumber checked this and agreed the issues were caused by salt contamination. We have found a replacement and will be working to get it installed as soon as possible for the homeowner.

A second notice of violation has been issued for 22 Horse Point Road. CEO Hans Rasmussen is monitoring the situation.

Town Clerk Mary Vogel and I will be attending a meeting via ZOOM for our Security Assessment at First Entry (SAFE) on October 25. This will include an assessment on our facilities' Security Management, Security Force, Resilience Management, Business Continuity, Emergency/Security Plans, Perimeter Security, Entry Controls, Parking / Delivery / Standoff, Barriers, Security Systems (CCTV and Intrusion Detection), Illumination, and other key aspects to security management. Once complete, we will be provided with a physical (printed and/or electronic) SAFE which will highlight all observed vulnerabilities and options for consideration to address these vulnerabilities. This will be a helpful tool in supporting election security in our municipality.

On the radar

- Water Trustee appointments (2 positions open)
- Comprehensive Plan Committee / Plan updates (KVCOC contracted for updates)
- LD 2003
- Possible Broadband Committee
- Strategic Planning/Goals for 2023-2024
- Truck for Facilities
- CFAS repairs
- Tax Stabilization Reimbursement (LD290)
- Brown Tail Moth Treatment April 2024
- Fire Dept. Dry Hydrant Proposals
- 2024 Budget Season
- New fire station land/building project
- TRIO Web go live early 2024

Chair Barbara Allen motion to exit regular session at 8:11 p.m., Selectperson Peter Rushton seconded the motion, vote 5-0.

Chair Barbara Allen motion to enter executive session pursuant to 1 M.R.S.A. § 405(6)(C) to discuss real estate; economic development, Selectperson Peter Rushton seconded the motion, vote 5-0.

Selectperson Melanie Jewell motion to exit executive session at 8:27 p.m., Selectperson Peter Rushton seconded the motion, vote 5-0.

Chair Barbara Allen motion to enter regular session at 8:28 p.m., Selectperson Peter Rushton seconded the motion, vote 5-0.

No action taken.

Chair Barbara Allen motion to adjourn the meeting at 8:29 p.m., Selectperson Peter Rushton seconded the motion, vote 5-0.

Memo

Facilities / Maintenance Vehicle

At the October 17, 2023, regularly scheduled meeting of the Selectboard, the Board agreed to utilize \$1,000 from the Facilities/Maintenance budget to put a hold on a 'runabout' small to mid-size vehicle that could be used until we budget in 2024 to purchase a new truck after funding the capital reserve account for that.

Facilities Maintenance Director Cory Alexander located the attached vehicle(s). One of these could be purchased out of the current capital reserve account balance, with Board approval. The \$1,000 'hold' has been placed on this vehicle.



Purchase Agreement

Gary Mitchell
 Darling's Chrysler Dodge Augusta
 439 WESTERN AVE
 Augusta, ME 04330

Buyer	Co-Buyer	Vehicle
Corey Belgrade		2019 Ford Ranger XLT VIN: 1FTER1FH5KLB10235 Stock #: 929371 Mileage: 57,244 Color: Ingot Silver

Purchase Details	
Retail Price:	\$31,999.00
Sales Price:	\$28,799.00
Savings:	\$3,200.00
Accessories:*	\$1,195.00
Government Fees:	\$35.00
Proc/Doc Fees:	\$599.00
Total Taxes:	\$0.00
Total Sales Price:	\$30,628.00
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
Cash Price:	\$30,628.00

29,433

X
 Customer Signature
Oct. 26, 2023
 Date

X _____
 Manager Signature

 Date

* Accessories: UNDERCOATING: \$1,195.00

Disclaimer:

Printed 10/26/23 1:22 PM

Estimated payments based on average APR. Final terms of your loan may differ depending on actual terms of financial institutions' acceptance and are negotiable. This is an offer to sell/purchase. See dealership Buyer's Order for final figures, terms and conditions.





Go Further
ford.com

VEHICLE DESCRIPTION

RANGER

2019 SUPERCAB 4X4 - 6' BOX
XLT 126.8" WHEELBASE
2.3L ECOBOOST ENGINE
ELEC-10-SPEED AUTO TRANS

KL B10235

EXTERIOR SILVER
INTERIOR EBONY
PREMIUM CLOTH SEATS

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
- DAYTIME RUNNING LIGHTS
 - EASY FUEL & CAPLESS FILLER
 - FOG LAMPS
 - FUEL TANK - 18.0 GALLON
 - FULLY BOXED STEEL FRAME
 - HEADLAMPS - AUTO HALOGEN
 - HEADLAMPS - AUTO HIGH BEAM (ON/OFF)
 - POWER TAIL GATE LOCK
 - PRIVACY GLASS
 - TOW HOOKS
 - TRAILER SWAY CONTROL
 - WHEEL LIP MOLDINGS

- INTERIOR**
- 110V OUTLET
 - 2ND ROW SEATS W/ REMOVABLE CUSHIONS
 - DUAL SLIDING SUNVISORS
 - CURVE CONTROL
 - ELECTRONIC PWR ASST STEER
 - FORWARD COLLISION MONIT SYS
 - HILL START ASSIST
 - LANE KEEPING SYSTEM
 - PRE-COLLISION ASSIST W/AEB
 - REMOTE KEYLESS ENTRY
 - REVERSE SENSING AND REAR VIEW CAMERA

- FUNCTIONAL**
- 4-WHEEL DISC BRAKES W/ABS
 - AUTO START STOP TECH
 - BUS W/CROSS TRAFFIC ALERT
 - CURVE CONTROL
 - ELECTRONIC PWR ASST STEER
 - FORWARD COLLISION MONIT SYS
 - HILL START ASSIST
 - LANE KEEPING SYSTEM
 - PRE-COLLISION ASSIST W/AEB
 - REMOTE KEYLESS ENTRY
 - REVERSE SENSING AND REAR VIEW CAMERA

- SAFETY/SECURITY**
- AIRBAGS - SAFETY CANOPY®
 - BELT-MINDER CHIME
 - CTR HIGH MOUNT STOP LAMP
 - MYKEY
 - PERIMETER ALARM
 - SECURILOCK ANTI-THEFT SYS
 - TIRE PRESSURE MONIT SYS

- WARRANTY**
- 3YR/36,000 BUMPER-TO-BUMPER
 - 5YR/60,000 POWERTRAIN
 - 5YR/60,000 ROADSIDE ASSIST

- INCLUDED ON THIS VEHICLE**
- EQUIPMENT GROUP 302A (MSRP) 2,600.00
 - XLT SERIES
 - DUAL-ZONE ELEC CLIMATE CONTROL
 - SLIDING REAR WINDOW W/DEF-REMOTE START

- OPTIONAL EQUIPMENT/OTHER**
- SPORTS SIRIUSXM RADIO, 8-SPEAKERS
 - SPORT APPEARANCE PACKAGE
 - TRAILER TOW PACKAGE
 - TRAILER SWAY CONTROL
 - TRAILER BRAKE MOUNTING BRACKET
 - FRONT LICENSE PLATE BRACKET

- PRICE INFORMATION**
- BASE PRICE \$29,120.00
 - TOTAL OPTIONS/OTHER 4,190.00
 - TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY 36,310.00
 - (MSRP) 1,195.00

MSRP	2,600.00	MSRP	
EQUIPMENT GROUP 302A		BASE PRICE	\$29,120.00
XLT SERIES		TOTAL OPTIONS/OTHER	4,190.00
DUAL-ZONE ELEC CLIMATE CONTROL		TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY	36,310.00
SLIDING REAR WINDOW W/DEF-REMOTE START			1,195.00
SPORTS SIRIUSXM RADIO, 8-SPEAKERS	495.00		
SPORT APPEARANCE PACKAGE	895.00		
TRAILER TOW PACKAGE			
TRAILER SWAY CONTROL			
TRAILER BRAKE MOUNTING BRACKET			
FRONT LICENSE PLATE BRACKET	NO CHARGE		
MSRP ONE			
MSRP TWO			
MSRP THREE			
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MSRP NINETY SEVEN			
MSRP NINETY EIGHT			
MSRP NINETY NINE			
MSRP HUNDRED			

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance

FORD CREDIT

FINANCING

2019 Ford Ranger SuperCab 4x4 - 6' Box, XLT 126.8" Wheelbase, 2.3L EcoBoost Engine, ELEC-10-Speed Auto Trans, MSRP \$37,505.00. MSRP includes destination and delivery charge. MSRP excludes taxes, title, license, and dealer fees. Actual MSRP may vary. ©2018 Ford Credit. All rights reserved.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score: Not Rated

Frontal Crash: Driver Not Rated, Passenger Not Rated

Side Crash: Front seat Not Rated, Rear seat Not Rated

Rollover: To Be Rated

Star ratings range from 1 to 5 stars (*** ***) with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

EPA Fuel Economy and Environment

22 MPG combined city/hwy

20 MPG city

24 MPG highway

4.5 gallons per 100 miles

Annual fuel cost \$1,750

Fuel Economy & Greenhouse Gas Rating (tailpipe only)

Best 10, Best 4, Best 10

You spend more in fuel costs over 5 years compared to the average new vehicle.

\$1,750

Standard Pickup Trucks range from 12 to 25 MPG. The best vehicle rates 136 MPG.

FordPass Connect

With a FordPass Connect-equipped vehicle, you can use FordPass to:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle
- Locate your vehicle and check approximate fuel range
- Receive vehicle health alerts

Activate 4G LTE Wi-Fi Hotspot

- View vehicle's include a complimentary 3-month or 3GB data Wi-Fi trial.
- Connect up to 10 Wi-Fi-equipped devices.

Ask your sales consultant for more details.

Smartphone QR Code

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3201910183520



2016 Nissan Frontier SV ^{CARMAX}

\$24,998* | **46K miles**

Car Available at
CarMax South Portland, ME

Stock 24827952 | VIN 1N6AD0EV5GN727769

Features

4WD/AWD	ABS Brakes	Air Conditioning	Alloy Wheels
AM/FM Stereo	Automatic Transmission	Auxiliary Audio Input	Bed Liner
Bluetooth Technology	CD Audio	Cloth Seats	Cruise Control
Overhead Airbags	Power Locks	Power Mirrors	Power Windows
Satellite Radio Ready	Side Airbags	SiriusXM Trial Available	Tow Hitch
Traction Control			

Specifications

Miles Per Gallon	15 city/21 hwy	Engine	6-cyl, Gas, 4.0L
Drive Type	Four Wheel Drive	Transmission	Automatic
Color Ext/Int	Brown/Gray	Prior Use	Daily Rental Car, Personal Use
Keys	2		

*Price excludes tax, title, and tags.. Price assumes that final purchase will be made in the State of ME, unless vehicle is non-transferable. Vehicle subject to prior sale. Applicable transfer fees are due in advance of vehicle delivery and are separate from sales transactions. See store for written details. We make every effort to provide accurate information, but please verify before purchasing.

Memo

American Rescue Funds

The town received \$332,777 in funding and has expended \$162,250 with a remaining balance of approximately \$170,527.

The town has received the following department or organizational requests for funding from the remaining balance:

- Town Office On-staff per diem videographer with equipment.
- Fire/Rescue Department New fire station engineering costs
 Installation of three dry hydrants
- Center for All Seasons Video meeting/streaming equipment
 ADA access to lake
 Pickleball court
- FOBLV Parking lot

Town of Belgrade

PROPOSED USE OF ARPA FUNDS

\$332,777

Project	Details	Estimate
APPROVED 7 Lakes Alliance	\$26,000 for erosion control on town properties into Long and Great ponds, 10% contingency.	\$ (30,000.00)
APPROVED Map Digitization	CAI	\$ (46,250.00)
APPROVED Turf Doctor	Grub control cemeteries, town office	\$ (10,000.00)
APPROVED Comprehensive Plan	Update - KVCOG	\$ (28,000.00)
APPROVED Dam Remediation		\$ (48,000.00)
Public Lake Access	North Belgrade.	
New Fire Station	Engineering only.	\$ (30,000.00)
Video Meeting Equipment for CFAS	Purchasing technology to enhance online participation in public meetings.	\$ (7,500.00)
Wi-Fi hotspots	Installing Wi-Fi hotspots around town. Should set up a broadband committee? To explore town-wide coverage.	
Videographer	On-staff per diem videographer with equipment.	
3 Dry Hydrants		\$ (35,000.00)
ADA Access CFAS to Lake	Touch up the grade and pave a walkway measuring 500'x6' with 2" of surface pavement.	\$ (18,000.00)
Pickleball Court at CFAS	Request \$80,000	
Parking Lot	Request \$50,000	

\$80,027

June 2023

BID PROPOSAL

TO: TOWN OF BELGRADE, MAINE
Dry Hydrant Installation Project
Belgrade, ME 04917

The undersigned proposes to furnish one (1) Fire Protection Dry Hydrant installation at Long Pond Drive in the village of Belgrade Lakes.

With all necessary equipment and accessories in accordance with the Instruction to Bidders and Specifications, both of which are incorporated herein.

(1) Fire Protection Dry Hydrant – Long Pond Drive \$ 33,575.00
* See attached scope of work

Name of Company: Manter Construction of Maine, Inc.

Signed by:  Edward W. Manter

Title: Vice President

Address: 92 Iris Lane
Sidney, ME 04330

Email address: info@manterconstruction.com

Telephone number: (207) 547-3500 Fax number: (207) 547-3998

Date: 6-28-23

Tel: (207) 547-3500



Fax: (207) 547-3998

www.manterconstruction.com

92 Iris Lane
Sidney, ME 04330

June 28, 2023

Town of Belgrade
990 Augusta Road
Belgrade, ME. 04917

Tel: (207) 495-2258

Attn: Town Manger

RE: Fire Protection Dry Hydrant Installation Long Pond Drive

Manter Construction of Maine, Inc. is pleased to provide you with pricing for the aforementioned project. Our pricing is based off of the bid invite and onsite meeting with Dan MacKenzie and Eddie Manter on Wednesday 6/21/23. Our scope of work is below.

Scope of Work:

- 1) Digsafe and other non-member utility notification
- 2) Mobilization & demobilization
- 3) Erosion control
 - A) Floating silt curtain boom (installation & removal)
 - B) Silt fence at shoreline (except during work in water)
 - C) Temporary haying (mulching-weather dependent)
 - D) Permanent haying/seeding (see clean up)
 - E) Rip rap (see clean up)
- 4) Removals
 - A) Remove and dispose of trees (as needed)
 - B) Remove and dispose of stumps (as needed)
 - C) Remove and dispose of excess earth materials
- 5) Fire protection dry hydrant
 - A) Supply and install dry hydrant materials
 - i. 1-6" PVC dry hydrant 90 degree w/NST F+ WASDHF690
 - ii. 1-dry hydrant strnr hor 6" PVC w/black finish HYRAFS-Strainer 6FL
 - iii. 1-elbow 90 degree 6" PVC schedule 40 socxsoc PVP60
 - iv. 60' of 6" white PVC pipe schedule 40 socxsoc
 - v. 2-6" couplings PVC schedule 40 socxsoc
 - vi. 20' of 12" pipe N12 astm stib ads 12x20 N12 st
 - vii. Supply precast concrete anchor to secured intake pipe too
 - viii. Protection sleeve with concrete (Manter Construction of Maine, Inc. would like to review this and believes a different protection method could be better in the long run)
 - B) Supply and install stone bedding for dry hydrant

Tel: (207) 547-3500



www.manterconstruction.com

92 Iris Lane
Sidney, ME 04330

Fax: (207) 547-3998

Continued

Page 2 of 2

- 6) Additional gravel area
 - A) Supply and install large rocks to make grade/elevation change for gravel area
 - B) Supply, install and compact 6" minus base gravel
 - C) Supply, install, grade and compact 2" minus surface gravel
- 7) Cleanup
 - D) Supply and install 6"-18" rip rap in water area and slope water area to top of lake shore (to match existing "rock/shore edge")
 - E) Loam all disturbed areas
 - F) Seed and hay all loamed areas
(Note: Watering of seeded and hayed areas for new grass growth by owners)

Project Cost \$ 33,575.00

Notes:

- 1) This quote is subject to the current market price for on-road diesel. Fluctuation in price of on road diesel going over \$6.00 a gallon may affect this pricing.
- 2) This quote is subject to the current Asphalt Escalation price. Fluctuation in this price will affect the price per ton.
- 3) Due to the current volatile market Manter Construction of Maine, Inc. price is based off today's suppliers pricing and could need adjustments. Our pricing is good until 7/28/23.

NOT IN CONTRACT: All permits and fees, Bonds, Building and site layout, Cleaning and disposal of others, Concrete, Contaminated soils, Dewatering for others, Fence-construction temporary and new, Landscaping, Ledge, Material gradations & compaction testing including pavement, Plantings, Power washing, Specific materials such as Styrofoam, Temporary signage, Unknowns, Unsuitable soils, Vapor barrier, Watering of hayed and seeded areas for grass growth, Winter conditions - snow removal/plowing/winter heating/blankets/change in earth materials and Work stated by other

Respectfully,

Edward W. Manter Vice President



Tel: (207) 547-3500



Fax: (207) 547-3998

www.manterconstruction.com
92 Iris Lane
Sidney, ME 04330

Jan. 2, 2023

Annual Meeting

The annual meeting was held for the Manter Construction of Maine Inc. on 1/2/21. Items to be addressed were 1) Election of officers and 2) Authorizing officers to sign for Company.

Item 1 Officers of Company

Positions:	Edward D. Manter	Pres. / Treasurer
	Edward W. Manter	Vice Pres.
	Ann M. Manter	Sec.

Voted on and Passed

Item #2 Signature Authorization

It was proposed to allow that all documents under one million dollars (\$ 1,000,000.00), will require only one officer's signature. Any contract exceeding this will require two (2) signatures

Voted on and Passed

Original copy on file in the company office.

A handwritten signature in black ink that reads "Edward D. Manter". The signature is written in a cursive style with a long, sweeping underline.

Edward D. Manter

President

Manter annual



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/03/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance 75 Portsmouth Blvd. Suite 100 Portsmouth NH 03801	CONTACT NAME: Susan Vesta PHONE (A/C, No, Ext): (603) 812-2600 E-MAIL ADDRESS: PortCerts@crossagency.com	FAX (A/C, No): (603) 570-1073
	INSURER(S) AFFORDING COVERAGE	
INSURED Manter Construction of Maine 92 Iris Lane Sidney ME 04330-1824	INSURER A: United States Fire Insurance Co INSURER B: The North River Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 21113 21105

COVERAGES CERTIFICATE NUMBER: 22-23 Master All Lines REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: CG 22 92			503-877478-5	12/20/2022	12/20/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> CA 9948			133-753834-8	12/20/2022	12/20/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured/Underinsured \$ 1,000,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			582-120446-4	12/20/2022	12/20/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	408-744393-3 (3a.) ME	12/20/2022	12/20/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance

CERTIFICATE HOLDER

CANCELLATION

Sample Certificate

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Matthew J Arcey

June 2023

BID PROPOSAL


TO: TOWN OF BELGRADE, MAINE
Dry Hydrant Installation Project
Belgrade, ME 04917

The undersigned proposes to furnish one (1) Fire Protection Dry Hydrant installation at Long Pond Drive in the village of Belgrade Lakes.

With all necessary equipment and accessories in accordance with the Instruction to Bidders and Specifications, both of which are incorporated herein.

(1) Fire Protection Dry Hydrant – Long Pond Drive \$ 11,955.00

Name of Company: CCC Construction, LLC

Signed by:  - Peter Callahan

Title: OWNER

Address: 13 Callahan Drive

Augusta, Me 04330

Email address: CallahanLC@yahoo.com

Telephone number: 207-441-6087 Fax number: N/A

Date: 6/28/23



Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

207.495.2258

June 2023

REQUEST FOR PROPOSAL
Fire Protection Dry Hydrant Installation

The Town of Belgrade is seeking a formal bid to install a fire protection dry hydrant located at Long Pond Drive in the village of Belgrade Lakes (Long Pond).

Sealed bids will be received at the Belgrade Town Hall addressed to: Town Manager, Attn: Dry Hydrant Installation Project- 990 Augusta Road, Belgrade, Maine 04917 until 2 PM on Wednesday, June 28, 2023. Bids will be publicly opened on Thursday, June 29, 9 a.m. by the Belgrade Fire-Rescue Chief and Town Manager. The Board of Selectpersons will review a list of bids at their regularly scheduled meeting on July 11, 2023 at 6:30 p.m.

Please forward your bid, using the form provided, along with documentation for the equipment to be installed/provided, in a sealed envelope showing the name and address of the bidder and marked, **“Fire Protection Dry Hydrant Installation Project”**

A pre-bid meeting will be held at the site location for those interested on Friday, June 23, 2023 to become familiar with the layout and to note or make recommendations that may vary from the specifications.

The Town of Belgrade reserves the right to reject any and all bids and to make the award in the town's best interest.

Sincerely,

Chief Dan MacKenzie
Fire-Rescue Chief

June 2023

**Fire Protection Dry Hydrants –
Scope of Work:**

- Perform all work in accordance with DEP Permit by Rule Standards Section 3 Intake Pipes & Water Monitoring Devices.
- Dredge and remove sediment from pond at a minimum 20 feet around intake pipe and dredge to the pond bottom without piercing/damaging natural or manmade liners.
 - Install a new dry hydrant at the site using:
 - 6-inch Schedule 40 PVC piping.
 - Two 90-degree Elbows.
 - Static lift shall not exceed 15 feet.
 - The vertical standpipe connecting to the water intake shall be at least 4 ½ feet deep to prevent freezing.
 - Intake pipe shall be installed to prevent silting.
 - Intake pipe shall be secured to a concrete pad or approved equivalent to prevent settling.
 - 6-inch back flush screen/strainer installed on the intake pipe.
 - 6-inch female NH steamer swivel with strainer and cap, positioned at 90-degree elbow 24 inches above road grade. (Exact positioning approved by Fire Dept. at the time of installation.)
 - Vertical pipe must be protected by a culvert (or similar device) with concrete poured between the culvert pipe and hydrant pipe.
 - All pipe connections sealed with proper adhesive.
 - Erosion control installed around new appliance
- Successful test with Fire Department once install is complete.
- Property used to access the work area shall be restored to pre-construction condition.

Project Schedule:

The proposal must include a proposed timeline for completion. This project has been identified as a HIGH priority project and it is the Town's desire to start and complete work as soon as possible. *Depending on the bid amounts, this may need to be budgeted for in 2024, looking for fall installation (fall of 2023 or 2024).*

June 2023

STANDING CONDITIONS AND INSTRUCTIONS TO BIDDERS

- Bidders shall use the enclosed form for quotations. In bid forms and specifications, an article or material is defined by using a trade name and catalog number of a manufacturer or firm, the term "or approved equal" if not inserted therewith, shall be implied. Any reference to a particular manufacturers' product, either by trade name or by limited description, has been made solely for the purpose of more clearly indicating the minimum standard of quality desired. The term "or approved equal" is defined as meaning any other make which in the opinion of the town is of such character, quality and performance equivalence as to serve the purpose for which it is to be used equally as well as that specified. Consideration will be given to proposals submitted on alternate commodities to the extent that such action is deemed to serve the best interest of the Town of Belgrade. The bidder quoting on a commodity other than as specified, shall furnish complete identification, descriptive literature, or data with respect to the alternate commodity they propose to furnish.
- Submit a separate unit price for each item unless otherwise specified in the bid request. Award will be made on a basis of each item, or as a group, whichever is in the best interest of the Town of Belgrade.
- Please indicate the firm's name and manually sign bid in ink before returning it to the town. Failure of bidder to sign the bid may be cause for rejection of bid.
- Bid amendments thereto, or withdrawals of bids, received after the opening date and hour will not be considered. Bids shall be subject to acceptance by Contract Agreement and Purchase Order by the town. Bids may be withdrawn by written notice, provided such notice is received prior to the time set for the opening of bids.
- Bids are opened publicly. Bidders or their representatives may be present at bid openings. Tabulations will, after the award of the contract, be available for public inspection and copies of tabulations will be sent upon request by individual bidders.
- Any discrepancy between unit and total price will be governed by unit price as quoted in the original bid.
- The Town of Belgrade reserves the right to waive any formality and technicality in bids, which are deemed in the best interest of the Town of Belgrade.
- Awards will be made to the lowest responsible bidder considering the quality of the services, supplies, materials or equipment to be supplied, their conformity with specifications, the purpose for which it is required, date of delivery, and ultimate cost thereof to the town; the intent being to purchase in a manner that will best secure the greatest possible economy consistent with the grade or quality of services, supplies, materials and equipment best adapted for the purpose for which it is needed.

June 2023

- Samples of items, when required, must be furnished free of charge prior to opening of bids and, if not destroyed, will upon request be returned EXPRESS COLLECT unless STAMPS for postage and insurance are forwarded with bid. PLEASE DO NOT ENCLOSE BID IN PACKAGE WITH SAMPLES.
- The firm must furnish the item(s) as specified in the bid and any deviation therefrom will be grounds for rejection.
- All transportation charges, including expense for freight, mail etc., shall be prepaid and at the expense of the firm unless otherwise specified in the bid.
- Please specify terms and cash discounts. Time, in connection with discount offered, will be computed from date of delivery at destination after final inspection and acceptance, or from date of correct invoice, whichever is later.
- Time of proposed delivery must be stated in definite terms. If time varies for different items, the bidder shall so state. If time is the essence of the bid, the earliest date may be a factor in the award.
- The town is exempt from payment of Federal Excise Taxes on the articles not for resale, Federal Transportation Tax on all shipments and Maine Sales Tax and Use Taxes. Please quote less these taxes. Upon application, an exemption certificate will be furnished with the Purchase Order when required.
- No contract may be assigned, sublet, or transferred without the written consent of the town.
- In case of default by the firm, the right is reserved by the Town of Belgrade to procure the materials or supplies from other sources and charge any excess cost occasioned thereby to the firm. However, the firm shall not be held liable for any failure or delays in fulfillment of this contract arising from strikes, fires, Act of God, or any other case(s), which by reasonable diligence could not be prevented.
- The successful bidder may be required to furnish a certificate of insurance and may also be required to furnish a bond conditioned for full and faithful performance of the contract.
- The General Conditions and Instructions to bidders shall be an integral part of the attached specifications.

June 2023

GENERAL CONDITIONS

1. Equal Employment Opportunity

Attention of the Firm is particularly called to the requirement for ensuring that employees and applicants for employment are not discriminated against because of their race, creed, color, sex, or national origin.

2. Insurance

Except as otherwise provided by this Agreement, the CONTRACTOR shall obtain and maintain throughout the term of this Agreement at no expense to the OWNER the following insurance coverages:

a. **Comprehensive Liability Insurance** in the following amounts:

- Bodily injury: \$1,000,000.00 per occurrence and \$1,000,000.00 per person.
- Property damage: \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate.

Such insurance shall be obtained and maintained to protect the CONTRACTOR, any subcontractor performing work covered by this Agreement, and the OWNER from claims and damages that may arise from operations under this Agreement, whether such operations be by CONTRACTOR or by a subcontractor or by anyone directly or indirectly employed by them.

b. **Automobile Liability Insurance** in the amount of not less than Four Hundred Thousand Dollars (\$400,000) or such other amount as may be required by the Maine Tort Claims Act (14 M.R.S.A. §8101 et seq.) as amended from time to time, combined single limit, to protect the CONTRACTOR, any subcontractor performing work covered by this Agreement, and the OWNER from claims and damages that may arise from operations under this Agreement, whether such operations be by CONTRACTOR or by a subcontractor or by anyone directly or indirectly employed by them.

c. **Workers' Compensation Insurance** in amounts required by Maine law and **Employer's Liability Insurance**, as necessary, as required by Maine law. In case any class of employees engaged in hazardous work under this Agreement is not protected under the Workers' Compensation Act, the CONTRACTOR shall provide for the protection of its employees not otherwise protected. The CONTRACTOR shall ensure that any subcontractors must provide proof of Workers' Compensation Insurance and Employer's Liability Insurance, as necessary, as required by Maine law.

d. All such insurance policies shall name the OWNER and its officers, agents and employees as additional insureds, except that for purposes of Workers' Compensation Insurance, the CONTRACTOR and its subcontractors instead may provide a written waiver of subrogation rights against the OWNER. The CONTRACTOR, prior to commencement of work under this Agreement, and any of its subcontractors, prior to commencement of work under any subcontract, shall deliver to the OWNER certificates satisfactory to the OWNER evidencing such insurance coverages, which certificates shall state that the CONTRACTOR and its subcontractors must provide written notice to the OWNER at least thirty (30) days prior to cancellation, non-renewal, material modification or expiration of any policies, evidenced by return receipt of United States Certified Mail. Replacement certificates shall be delivered to the OWNER prior to the effective date of cancellation, termination, material modification

June 2023

or expiration of any such insurance policy. The CONTRACTOR shall not commence work under this Agreement until it has obtained all insurance coverages required under this subparagraph and such insurance policies have been approved by the OWNER, nor shall the CONTRACTOR allow any of its subcontractors to commence work on any subcontract until all such insurance policies have been obtained by the subcontractor and approved by the OWNER. All such insurance policies shall have a retroactive date which is the earlier of the date of this Agreement between the parties or the CONTRACTOR'S commencement of services there under.

3. Indemnification

The CONTRACTOR agrees to defend, indemnify, and hold harmless the OWNER, its officers, agents, and employees against any and all liabilities, causes of action, judgments, claims or demands, including attorney's fees and costs, for personal injury (including death) or property damage arising out of or caused by the performance of work under this Agreement by CONTRACTOR, its subcontractors, agents or employees

4. Requirements

The requirements contained herein must be adhered to without exception. The requirements imposed by Town of Belgrade participation are:

The Town of Belgrade shall have the right to terminate this agreement with the Firm after giving them seven (7) days written notice of termination in the event of any default by the Firm.

It shall be considered a default by the Firm whenever they shall:

Declare bankruptcy, become insolvent, or assign their assets for the benefit of their creditors;

Disregard or violate provisions of the contract documents or fail or prosecute the work according to the agreed schedule of completion.

5. Safety and Health Regulations

The Firm shall at all times, comply with O.S.H.A. regulations and enforce the subconsultants to abide accordingly. Any violation either by Firm or their subcontractors shall be the sole responsibility of the firm.

6. Method of Payment

The town will make lump sum payment to the Firm upon the Firm's submittal for such payments for completion, acceptance, and delivery of the equipment to the Town Office 990 Augusta Road, Belgrade, Maine. The Town of Belgrade will process said invoice upon written acknowledgment from the Belgrade Fire- Rescue that said amount requested has been satisfactorily completed. Payment will thereby be made at the town's next scheduled payment cycle.

Lorna,

This is what I got for the video capabilities for the center. It would actually be kind of neat! There would be a pc in the Social room that would hook up to a tv mounted to the wall in there. This would connect to a camera in the social room and one in the gym. You would have someone connect the camera in the gym during a meeting, it would show up on the social room tv, and would be exactly what the public was seeing on the feed.

Paul stated that the space would not work for a meeting type like zoom, but we could stream the meetings.

It seems to be the best possible solution for what we are looking for.

Let me know what you think,

Daniel MacGlashing
Recreation Director
Town Of Belgrade
207-495-3481

8 Main street
 Norridgewock, ME 04957
 www.itsIT4ME.com
 207-314-2051



Town of Belgrade
 990 Augusta Road
 Belgrade, ME, United States 04917

Estimate # 1049
 Estimate Date 03-15-2023

Total	\$4,856.97
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Item	Description	Unit Cost	Quantity	Line Total
HP Desktop Computer	Intel Quad I7 up to 3.8GHz, 16GB Memory, 256G SSD + 3TB, GeForce GTX 1660 Super GDDR6 6G, RGB Keyboard & Mouse, WiFi & Bluetooth 5.0, Win 10 Pro (Renewed)	\$499.99	1.0	\$499.99
Monitor	Sceptre 24" Professional Thin 75Hz 1080p LED Monitor 2x HDMI VGA Build-in Speakers, Machine Black.	\$104.58	1.0	\$104.58
Microphone	Blue Yeti USB Microphone for Streaming, Podcasting, Studio and Computer Condenser Mic with Blue VOICE effects, 4 Pickup Patterns, Plug and Play.	\$89.99	2.0	\$179.98
Microphone wall mount	Wall mount for Gym install microphone	\$24.90	1.0	\$24.90
Prisual PTZ Camera	20X-SDI 1080P Live Streaming Camera Runs Wirecast OBS vMix Livestream Studio HDMI 3G-SDI IP POE Supports (20X Zoom and Wall Mount)	\$598.65	1.0	\$598.65
Prisual PTZ Camera	3G-SDI,HDMI and IP Streaming Outputs,30X SDI Broadcast and Conference Full HD PTZ Camera for Live Streaming(30X Zoom and Wall Mount)	\$675.00	1.0	\$675.00
Hsility PTZ Controller	Camera Controller POE Network 4D Joystick Decoding Keyboard with 5 Inch LCD Screen	\$285.89	1.0	\$285.89
TP-Link switch	5 Port Gigabit PoE Switch 4 PoE+ Ports @65W Desktop Plug & Play Sturdy Metal w/ Shielded Ports Fanless Limited Lifetime Protection QoS & IGMP Snooping	\$39.99	1.0	\$39.99
TV	50" TV for conference room for displaying meetings	\$289.99	1.0	\$289.99
Tv wall mount	TV Wall Mount for Most 26-55 Inch TVs, Full Motion TV Mount with Perfect Center Design, Articulating Mount Max VESA 400x400mm up to 77 LBS, Wall Mount TV Bracket MD2413-MX	\$24.59	1.0	\$24.59
Labor	Labor	\$100.00	20.0	\$2,000.00

THIS IS AN ESTIMATE

Disclaimer

*This is an estimate and serves as the best guess with the information provided to IT4ME regarding services requested at the time of the estimate.

Subtotal	\$4,723.56
Tax	\$133.41

Estimate Total	\$4,856.97
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August 9, 2023

Subject: Funding Proposal for Pickleball and Basketball Court Complex

Dear Belgrade Board of Selectpersons,

We are writing to request funding for the construction of a versatile court complex that includes both pickleball and basketball courts within our community. The Belgrade Board of Parks and Recreation is committed to providing opportunities for physical fitness, public health, recreation, and social interaction for residents of all ages. We believe that the establishment of this dual-purpose facility will greatly enhance the health and well-being of our community members.

Pickleball has experienced remarkable popularity and growth over the past few decades, transforming from a relatively obscure backyard game to a mainstream sport played by millions of people worldwide. The rise of pickleball can be attributed to several key factors:

1. **Accessibility:** Pickleball is known for being easy to learn and play, making it accessible to people of all ages and skill levels. The rules are simple, and beginners can quickly grasp the basics, leading to immediate enjoyment.
2. **Multigenerational Appeal:** Pickleball bridges generational gaps, appealing to both younger and older players. This inclusivity has contributed to its popularity among families and communities.
3. **Social Nature:** The game's doubles format encourages social interaction, making pickleball a social and community-building activity. It's common to see players of various backgrounds coming together to enjoy the game.
4. **Health Benefits:** With an emphasis on physical activity, hand-eye coordination, and strategy, pickleball offers numerous health benefits. Its low-impact nature also makes it attractive to those seeking exercise with reduced risk of injury.
5. **Aging Population:** As the population ages, there's a growing interest in low-impact activities that promote fitness and well-being. Pickleball has filled this niche, particularly among older adults looking for a fun way to stay active.
6. **Availability of Facilities:** Many communities, parks, and recreational centers have responded to the demand for pickleball by constructing dedicated courts. This increased availability of facilities has encouraged more people to try the sport.
7. **Tournaments and Events:** The emergence of pickleball tournaments and events has provided a platform for competitive players to showcase their skills. These events attract players from different regions, fostering a sense of community and camaraderie.
8. **Grassroots Efforts:** Enthusiastic players and advocates have played a significant role in spreading the word about pickleball. Their passion has led to grassroots initiatives that promote the sport and encourage new players to get involved.

Belgrade has not been immune to this trend and in the past year, there has been a growing number of residents that have started playing pickleball. It is currently being played in makeshift temporary areas at the Belgrade Central School during the summer months and the Center For All Seasons during other

seasons. Just this past week, there were 46 people that played pickleball on the courts at the Belgrade Central School! The sport's popularity shows no signs of slowing down, with ongoing efforts to further develop facilities, organize tournaments, and promote the sport to new audiences. With its inclusive and accessible nature, pickleball is likely to continue expanding its reach and captivating players of all ages around the world.

Project Summary:

We are seeking funding to develop a state-of-the-art court complex at the Center For All Seasons. This project aims to:

1. **Promote Physical Fitness:** The proposed complex will offer pickleball and basketball courts, catering to individuals with varying interests and fitness levels. Both sports encourage physical activity, cardiovascular health, and teamwork, contributing to an active and healthier community.
2. **Encourage Social Interaction:** This complex will serve as a gathering place for community members, fostering friendships, camaraderie, and a sense of belonging. It will provide a safe and inclusive space for people of all ages and backgrounds to come together and enjoy recreational activities.
3. **Fill Recreational Gaps:** The lack of dedicated pickleball and basketball facilities in our area has resulted in limited opportunities for residents to engage in these sports. This complex will address this gap by offering convenient and accessible facilities for both sports.

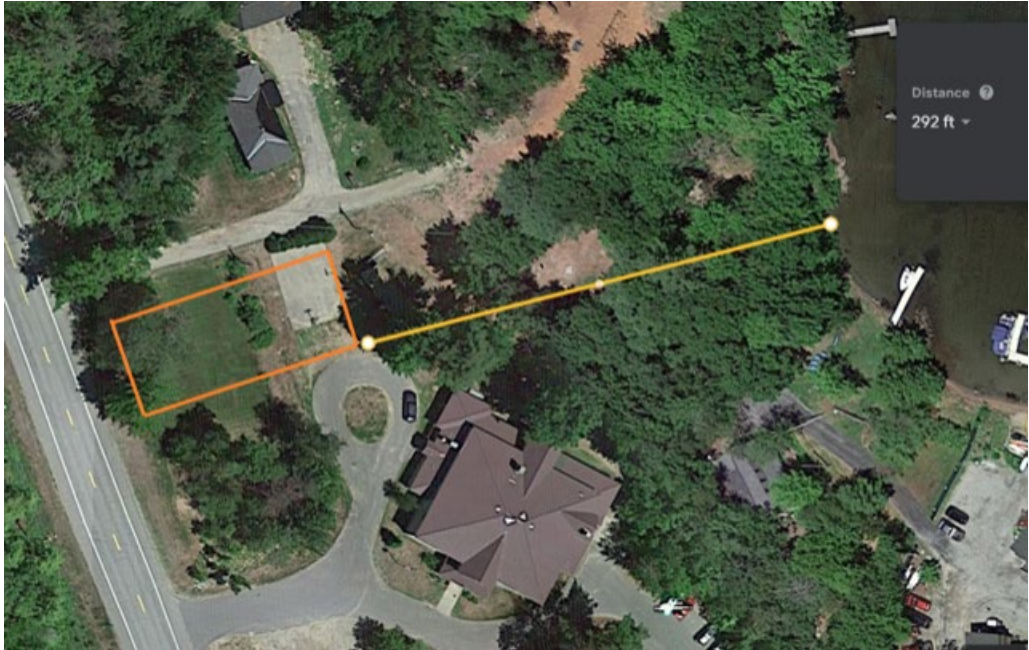
Project Details:

The proposed court complex will feature:

- Three regulation-size pickleball courts with proper markings and nets. Two permanent and one multi-use w/portable net.
- One half-size basketball court with appropriate court markings and equipment.
- High-quality playing surfaces for both sports.
- Suitable lighting for extended playing hours.
- Seating, shade, and spectator areas for comfort.
- Accessible pathways and amenities for individuals with disabilities.
- Area of courts will be 105' x 60'
- These courts could also be utilized as an ice rink during the winter months.



Example of proposed pickleball/basketball court design



Proposed site of pickleball/basketball court

Budget:

The estimated budget for the construction of the pickleball and basketball court complex is \$160,000. The budget breakdown is as follows:

1. Site Preparation: \$75,000 - \$80,000
2. Court Surface (asphalt): \$19,000
3. Equipment (Nets, Hoops, etc.): \$5,000
4. Fencing/lighting (10 ft coated): \$45,000
5. Court Surface (acrylic/sealcoat): \$10,000
6. Miscellaneous (Signage): \$1,000

Funding Request:

As indicated above, the total estimated budget for this project is \$160,000. We are seeking American Rescue Plan Act (ARPA) funds in the amount of \$80,000 to support the construction of the pickleball and basketball court complex. This contribution will play a crucial role in making this facility a reality and positively impacting the lives of our community members.

The remaining \$80,000 to complete this project will be raised through various fundraising activities coordinated through the Belgrade Board of Parks and Recreation, with support from the Friends of Belgrade Pickleball. These two groups have been working together for the past month and recently held the first fundraising event on July 29th at the Center For All Seasons. In this first month, there has been a total of \$4,538.00 raised toward the \$80,000 goal. The Board of Parks and Recreation and the Friends of Belgrade Pickleball plan to meet twice a month to discuss and plan other fundraising activities. Current activities that are in the planning phases are:

1. Seeking out other grant opportunities with organizations such as the Harold Alfond Foundation, public health/wellness initiatives, private donors, and local businesses.
2. Food booths at local events such as Family Fun Night, Harvest Fest and the Holiday Stroll.
3. Various raffles
4. Community Yard Sale
5. 5K run next Spring

Benefits to the Town of Belgrade

1. Physical Health and Well-being:

- **Diverse Fitness Opportunities:** The presence of both pickleball and basketball facilities caters to a wide range of physical abilities and preferences, encouraging community members to engage in regular physical activity.
- **Cardiovascular Exercise:** Both sports promote cardiovascular health, endurance, and improved overall fitness levels.

- **Social Accountability:** Playing in teams encourages accountability and motivation to stay active, as individuals come together for friendly matches and games.

2. Social Interaction and Community Building:

- **Social Hub:** The court becomes a gathering place where people of all ages and backgrounds can interact, form friendships, and connect with their neighbors.
- **Inclusive Environment:** The court accommodates various skill levels and ages, fostering a sense of inclusivity and encouraging intergenerational interactions.
- **Community Events:** The court can be the venue for tournaments, leagues, and community events, enhancing community cohesion and providing opportunities for shared experiences.

3. Skill Development and Personal Growth:

- **Skill Acquisition:** Residents have the chance to learn and improve skills in both pickleball and basketball, fostering personal growth and self-confidence.
- **Leadership and Teamwork:** Organizing games and events requires teamwork and leadership skills, providing opportunities for individuals to develop these attributes.

4. Safe Recreation Space:

- **Safe Environment:** A well-designed court complex ensures a safe space for physical activity, reducing the need for community members to travel to distant facilities.
- **Supervised Activities:** The court can be a place where local authorities or community groups organize supervised activities, ensuring a secure and monitored environment for recreation.

5. Sense of Identity and Ownership:

- **Community Pride:** The court becomes a point of community pride, representing a shared accomplishment and a positive asset.
- **Ownership:** Community members feel a sense of ownership over the court, leading to increased engagement in its maintenance and upkeep.

6. Healthy Lifestyle Promotion:

- **Encourages Outdoor Activity:** The court encourages outdoor play and recreation, encouraging a healthier and more active lifestyle.
- **Positive Role Modeling:** Active engagement in sports sets an example for younger generations, inspiring them to adopt healthy habits.

7. Positive Community Image:

- **Attractive Amenity:** A pickleball and basketball court complex enhances the visual appeal of the community, making it more attractive to potential residents and visitors.
- **Community Investment:** The court demonstrates that the community is invested in its residents' well-being and quality of life.

8. Economic and Tourism Benefits:

- **Local Economy:** Tournaments and events can attract visitors, boosting local businesses such as hotels, restaurants, and shops.
- **Tourist Attraction:** A well-maintained court can attract players from neighboring areas, and increase the community's visibility.

In summary, a combined pickleball and basketball court offers numerous benefits that extend beyond physical activity. It creates a space for community members to come together, stay active, build relationships, and take pride in their shared resources. The court becomes a catalyst for community engagement, personal growth, and overall well-being.

We would greatly appreciate the opportunity to discuss this proposal further and explore how your support can help us achieve our vision. We are confident that together we can create a vibrant court complex that will enrich our community's quality of life for years to come.

Thank you for considering our proposal. We look forward to working with the Belgrade Board of Selectpersons to make this project a reality. Please feel free to contact me at 207-680-8363 or jamie.dionne.bpr@gmail.com to discuss this proposal in more detail.

Sincerely,

Belgrade Maine, Board of Parks and Recreation

Jamie Dionne, Chair

Linda Bacon, Vice Chair

Susan Bolduc, Member

Jessica White, Member

Jason Lindsey, Member

Daniel MacGlashing, Recreation Director

1 Center Drive, Belgrade, ME 04917

jamie.dionne.bpr@gmail.com

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Floor and Ground Surfaces



This guide explains requirements in the ADA Standards for floor and ground surfaces. The specifications for floor and ground surfaces address surface characteristics, carpeting, openings, and changes in level. They apply to:

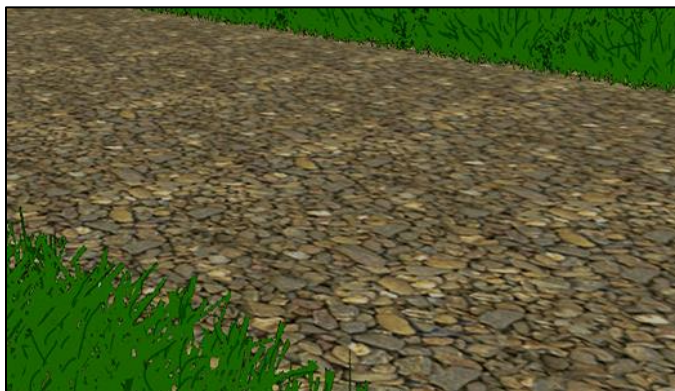
- interior and exterior accessible routes, including walking surfaces, ramps, elevators, and lifts
- stairways that are part of a means of egress
- required clearances, including clear floor space, wheelchair seating spaces, turning space, and door maneuvering clearances
- accessible parking spaces, access aisles, and accessible passenger loading zones.

Firmness, Stability, and Slip Resistance [§302.1]

Accessible floor and ground surfaces must be stable, firm, and slip resistant. Stable surfaces resist movement, while firm surfaces resist deformation by applied forces. Accessible surfaces remain unchanged by external forces, objects, or materials.



Hardened materials such as concrete, asphalt, tile, and wood are sufficiently firm and stable for accessibility.



Most loose materials, including gravel will not meet these requirements unless properly treated to provide sufficient surface integrity and resilience. Binders, consolidants, compaction, and grid forms may enable some of these materials to perform satisfactorily but require repeated maintenance.

Slip Resistance

Accessible surfaces must be slip resistant to minimize hazards to people with disabilities, especially those who are ambulatory or semi-ambulatory or who use canes, crutches, and other walking aids. However, the standards do not specify a minimum level of slip resistance (coefficient of friction) because a consensus method for rating slip resistance remains elusive. While different measurement devices and protocols have been developed over the years for use in the laboratory or the field, a widely accepted method has not emerged. Since rating systems are unique to the test method, specific levels of slip resistance can only be meaningfully specified according to a particular measurement protocol. Some flooring products are labeled with a slip resistance rating based on a laboratory test procedure.



Compliance with the standards requires specifying surface materials, textures, or finishes that prevent or minimize slipperiness under the conditions likely to be found on the surface. Standard practices for minimizing floor or ground slipperiness will likely satisfy compliance with the standards as slip resistance is important not just for accessibility but for general safety as well. Applications and finishes used to increase a surface material's slip resistance may require continued maintenance or re-application.

Surface Smoothness

The standards limit changes in level and openings in floor and ground surfaces, but they do not further address overall surface smoothness. Rough surfaces composed of cobblestones, Belgian blocks, and similar materials can be difficult and sometimes painful to negotiate with wheeled mobility aids due to the vibrations they cause.



Cobblestones and other rough surfaces make wheelchair travel difficult and uncomfortable.



Recommendation: Avoid materials or construction methods that create bumpy and uneven surfaces in areas and along routes required to be accessible.

Carpet [§302.2]

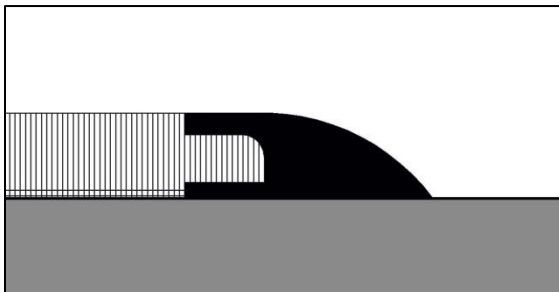
Carpet that is thick, cushiony, or loose impairs accessibility, particularly wheelchair maneuvering. The standards specify the maximum pile height (1/2" measured to the backing, cushion, or pad) and texture (level or textured loop, level cut pile, or level cut/uncut pile) and require firm backing. Cushions or pads also must be firm or can be avoided to ensure greater firmness.

Carpeting must be securely attached so that it does not shift or buckle against wheeled traffic. Cushions or pads, if used, also must be properly secured to resist movement. Rolling or buckling occurs when carpet is not properly secured and makes wheelchair maneuvering very difficult.



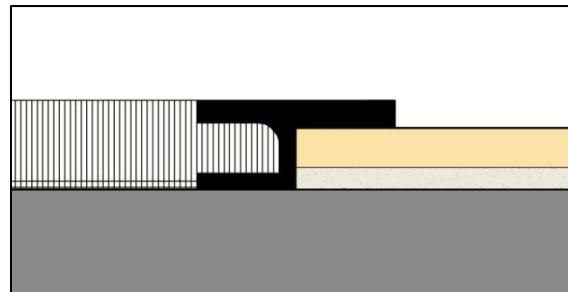
Exposed edges must have trim on the entire length of the exposed edge and be fastened to the floor to prevent curling. Trim must meet specifications for changes in level, including requirements for beveled edges when the height exceeds 1/4 inch. The maximum height is 1/2 inch.

Carpet Edge Treatment



1/2" max height, 1:2 max beveled edge

Carpet to Tile Transition

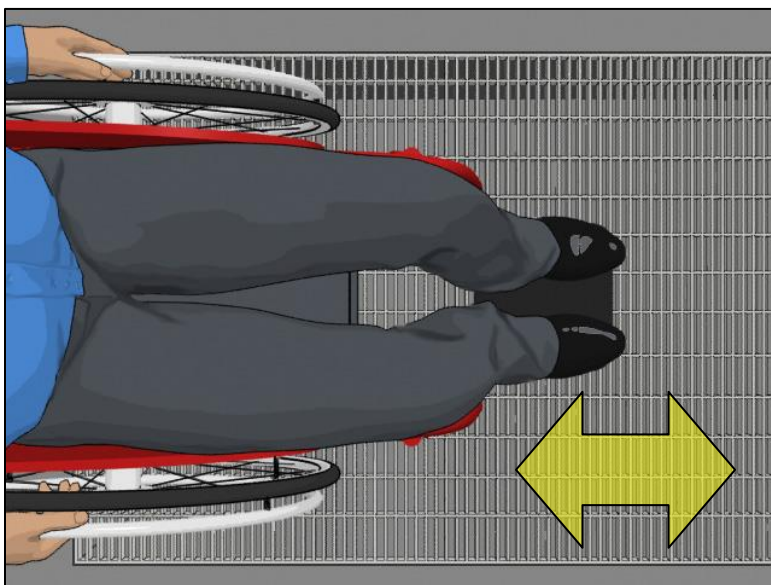
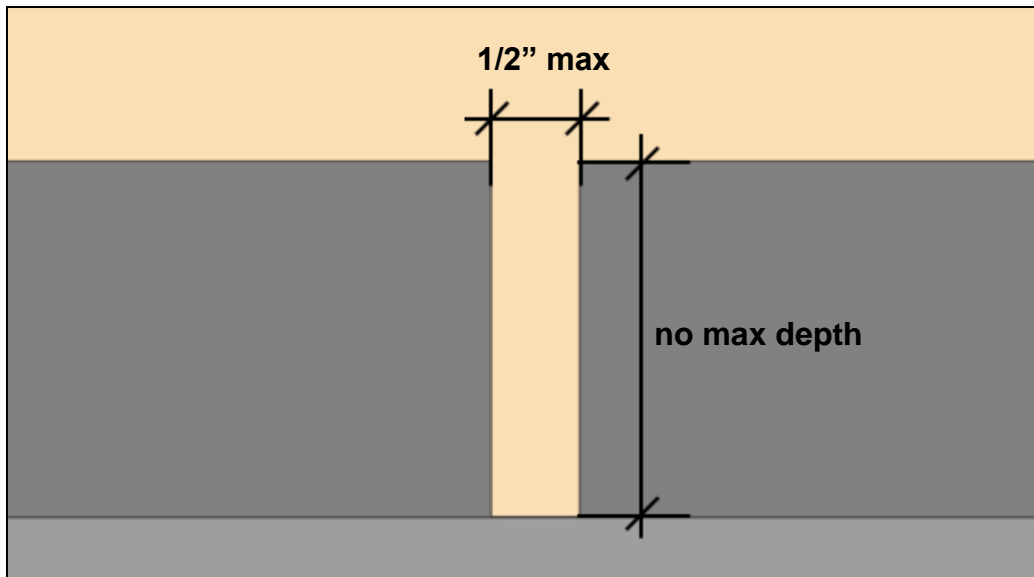


Changes in level 1/4" max high permitted vertical edge

Openings [§302.3]

Openings in ground and floor surfaces, such as grates, are limited in width to prevent passage of a ½" diameter sphere. Wheelchair casters can get wedged into wider openings.

Surface Opening (Cross Section)

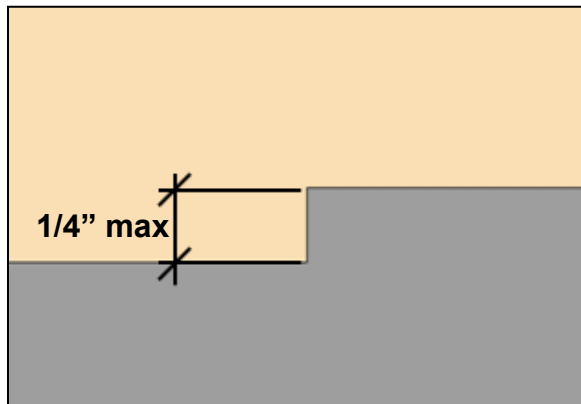


Elongated openings, like those of most grates, must be oriented so that the long dimension is perpendicular to the dominant travel direction. In locations where there is no dominant flow pattern, openings must be limited to ½" in both dimensions. Where an accessible route is available to bypass openings completely, they can be oriented in any direction.

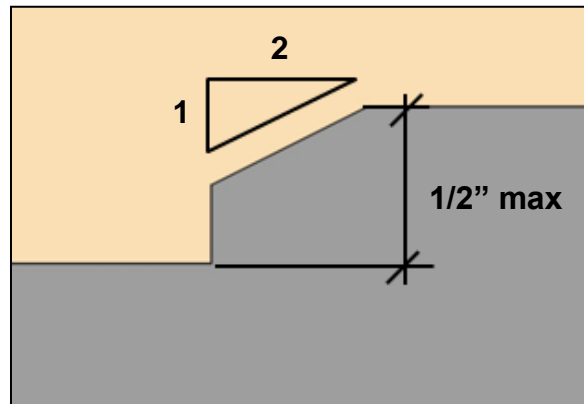
Changes in Level [§303]

Changes in level can be up to $\frac{1}{4}$ " without treatment or $\frac{1}{2}$ " if beveled with a slope no steeper than 1:2. Changes in level above a $\frac{1}{2}$ " must be treated as a ramp or curb ramp (or a walkway if a slope no steeper than 1:20 can be achieved). These specifications apply to all portions of accessible routes, including thresholds and carpet trim.

$\frac{1}{4}$ " Max Change in Level



$\frac{1}{2}$ " Max Change in Level



Common Questions



Must accessible surfaces be paved?

Concrete, asphalt, and other paved surfaces are more reliably compliant, but other materials, such as wood, and construction methods can be used to provide firm and stable surfaces. Loose material like gravel will not perform adequately unless it is sufficiently stabilized by binders, compaction, or other treatments and will likely require repeated maintenance.

What is the minimum level of slip resistance required by the standards?

The standards require ground and floor surfaces to be slip resistant, but they do not specify a minimum level of slip resistance or coefficient of friction. This value varies according to the measurement method and protocols used. Some products are labeled with a rated level, but in the absence of a consensus test procedure, the standards do not set a minimum value. Standard methods to prevent or minimize slipperiness in the specification of floor materials, textures, applications, and finishes may be sufficient for compliance with the standards.

Is there a minimum distance between changes in level?

The standards do not require a minimum horizontal separation between changes in level of a ½” or less. Such level changes may need to be in close proximity, such as at raised thresholds (otherwise a minimum 48” separation will provide enough wheelchair space so that only one vertical change is negotiated at a time). Ramps and curb ramps, which must be used to span vertical changes greater than ½”, must have level landings and clearances at the tops and bottoms of each run to provide adequate separation and resting intervals between sloping surfaces.

Elongated surface openings must be perpendicular to the dominant direction of travel, but what if there is no dominant direction of travel?

When there is no dominant direction of cross traffic, openings must be limited to ½” in both dimensions. Where space allows accessible routes to completely bypass the area with openings, elongated openings can be oriented in either direction.



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February 2014

Lorna Dee Nichols

From: katkinson295@att.net
Sent: Tuesday, July 18, 2023 3:08 PM
To: Lorna Dee Nichols
Subject: ARPA Funding Request

EXTERNAL MESSAGE:

TO: Lorna Dee Nichols, Town Manager

FROM: Kathy Atkinson, Co-Chair Friends of Belgrade Lakes Village

DATE: July 18, 2023

RE: Request for ARPA funds

On behalf of the Friends of Belgrade Lakes Village, I would like to request consideration for funding from the remaining ARPA funds.

As Friends has discussed with the Select Board in Executive Session, we are actively pursuing the purchase of land for the development of a much-needed parking lot in the proximity of the Village Green. While we are not yet ready to announce our exact plans to the public, we are making great progress .

We estimate the project cost to be approximately \$500,000 and request consideration of at least a 10% match from the ARPA funds. Upon completion of the project, we will donate this parking lot to the town upon seeking the town's acceptance at a subsequent town meeting.

Thank you very much for your consideration.

Kathy Atkinson
495 2950

September 22, 2023

TECHNICAL MEMORANDUM

TO: Friends of Belgrade Lakes Village
FROM: John Burke, PE, CAPP, Consultant
SUBJECT: Belgrade Lakes Village Parking Study

This technical memorandum summarizes the results of a study conducted to evaluate the need for constructing off-street public parking within the Village of Belgrade Lakes to accommodate peak seasonal and special event parking demand. The study included a concept-level evaluation of a privately-owned parcel for potential acquisition, development, and use as a public parking lot to address any documented need.

Background and Problem Statement

During the busy tourist season, the public parking supply within the village, which primarily consists of parallel parking spaces along Main Street (Route 27), is in high demand. Nearly all off-street parking within the village is privately owned and dedicated for single-business, residential, or institutional use. At peak times, on-street parking can reportedly be difficult to find in close walking distance to a village destination, which may result in vehicles being parked in unsafe or unintended locations.



On-street parking demand has increased with the opening of the Belgrade Village Green in 2019. The beautifully landscaped Village Green with its center gazebo, walking paths, and benches is located at the corner of Main Street and West Road between the popular Sunset Grille at 1214 West Road and busy Hello Good Pie Bakery & Cafe at 39 Main Street. The Village Green itself, is a very popular location for residents and visitors alike, particularly during a free summer concert series held there on Thursday evenings from July through mid-September. Monthly craft fairs from July

through mid-September also attracts large crowds. At peak times, parking demand in the vicinity of the Village Green reportedly overwhelms the supply of nearby on-street parking.

The Friends of Belgrade Lakes Village (FOBLV) requested that a parking study be conducted to evaluate the need for additional off-street public parking to accommodate peak seasonal and special event parking demand. The study request included a concept-level evaluation of the potential acquisition and conversion of the privately-owned Belgrade Lakes Self Storage parcel, located adjacent to the Village Green, to a public parking lot.

Parking Study Scope of Work

The two primary elements of the parking study are a parking needs analysis, to assess whether the current public & private parking supply can efficiently accommodate peak seasonal parking demand, and an evaluation of public parking expansion alternatives focusing on the self-storage parcel but also on any potential opportunity to expand on-street parking or off-street parking through shared-lot opportunities.

Parking Needs Analysis – this analysis relied upon the results of two types of parking surveys conducted to determine the operational efficiency and performance of the overall public and parking supply.

- A *Parking Occupancy Survey* was conducted by counting the use of all public and private, on- and off-street parking spaces inventoried within the study area over multiple hours on a weekday and weekend day in July. Occupancy rates could then be calculated by street section and individual parking lot to demonstrate where parking is overutilized, underutilized, or efficiently used. Vehicles parked in unmarked spaces not included in the inventory were also documented.
- A *Duration of Stay/License Plate Survey* was conducted on a portion of Main Street to gauge how long visitors/customers and other on-street parkers are parking on average and how well on-street parking spaces are turning over within the retail district.

Evaluation of Public Parking Expansion Alternatives – In consideration of the parking needs analysis, an evaluation was conducted of parking expansion alternatives that increase the use of underutilized public and private parking assets during seasonal peak periods. Public parking expansion strategies included potential expansion of on-street parking and potential expansion of off-street public parking either through shared lot parking agreements with private and institutional uses or via the private lot/parcel acquisition (previously noted) and conversion to a public parking lot¹.

Technical Memorandum/Report – This report summarizes the results of the parking occupancy analysis, needs assessment, and evaluation of alternatives for expanding public parking within the study area.

Parking Study Area

The parking study area map depicted below consists of all public and private parking² located within the Route 27 corridor of Belgrade Lakes Village from approximately the Belgrade Lakes Self Storage parcel to the Day's Store at 182 Main Street. The areas of on- and off-street parking that were inventoried and surveyed are highlighted within the study area map in gray. The off-street parking at Brightside Marine was considered outside the typical walk zone of the village and therefore was not counted.

The number of actual on- and off-street parking spaces had to be estimated in many cases since there are only marked parking stalls on a portion of Main Street from its intersection with West Road to the Day's Store. Main Street south of West Road has shoulder striping but no individually striped parking stalls so these spaces had to be estimated. There are also no parking stalls or shoulder striping on School Street, West Road, or Lakeshore Drive - although cars were observed parking there. In gravel parking lots, the number of actual parking stalls also had to be estimated.

Parking Occupancy/Use

Parking occupancy counts were conducted hourly on Thursday, July 6th from 3 p.m. to 8 p.m. and then again on Sunday, July 9th from 8 a.m. to 3 p.m. The Thursday counts were conducted on a sunny day with an unusually high temperature of 90F. The Town's summer concert series was occurring at the Village Green that Thursday between 6 p.m. and 8 p.m. The Sunday counts were conducted on a cloudy day with a high temperature of 77F. The Belgrade Lake's Farmer's Market was occurring within the Maine Lakes Resource Center parking lot at 137 Main Street that Sunday from 8 a.m. to 1 p.m.

The parking occupancy spreadsheets for the on- and off-street parking supply for both days are provided in the Appendix as Exhibit A. The average utilization of the on- and off-street parking supply was calculated by hour and the overall peak-hour identified for both days.

¹ Evaluation of the off-street expansion alternative is at a concept planning level only.

² Residential driveways and parking lots under 5 spaces were not counted.



Parking occupancy (heat maps), which appear on pages 5 and 7 of this report, were then developed using the occupancy spreadsheet counts to show parking facilities that were over-used, acceptably used, or under-used during the weekday and Sunday peak-hour, per the range of use rates presented below.

- **“Over-use”** - exceeding 85% effective occupancy on-street; 90% off-street,
- **“Acceptable-use”** - 50% to 85% occupancy on-street; 60% to 90% off-street, or
- **“Under-use”** - less than 50% occupancy

An 85% effective occupancy rate on-street and 90% rate in lots, is typically considered by parking planners to be the maximum acceptable occupancy rates for on- and off-street parking facilities. Studies show that when occupancy exceeds these rates, the number of parkers circling in search of an available parking space increases rapidly along with customer dissatisfaction.

The on- and off-street parking occupancy maps only show privately-owned lots large enough to provide some potential parking benefit to the village as public parking – whether it be through potential acquisition, lease, or shared lot agreement. The three lots that meet this size requirement include the Union Church, Belgrade Lakes Self Storage, and the Sunset Grille depicted below.



Union Church Lot



Belgrade Lakes Self Storage Lot



Sunset Grille Lot

Thursday, July 6th from 3 p.m. to 8 p.m.

On-Street Parking Supply: The parking occupancy map depicted below for Thursday July 6th shows that during much of the day the on-street parking supply was underutilized. However, during the 7 p.m. to 8 p.m. peak hour, the on-street parking supply was over capacity with heavy demand generated by the summer concert series event. The on-street parking supply on Main Street south of West Road and on West Road itself were particularly constrained. The heavy parking demand was somewhat surprising given the extremely high temperatures that likely kept many visitors away³.

The average on-street parking occupancy rate from 7 p.m. to 8 p.m. was 101.1%, which indicates that parking may be occurring in unintended locations. Vehicles were observed parking too close to crosswalks, intersecting streets, and commercial driveways⁴ as well as on streets with no shoulders or unmarked spaces like School Street and Lakeshore Drive. In fact, vehicles parked on both sides of Lakeshore Drive during the concert reduced the width of the roadway such that vehicles along this two-way street could only pass in a single direction at a time. On-street parking was also constrained from the 7 Lakes Alliance Building to the Day’s Store. This section of Main Street was observed to be consistently at or approaching capacity after 5 p.m.

Off-Street Parking Supply: The off-street parking supply, which is made up of mostly very small, private lots that are not available for general-use public parking, was under-utilized most of the day. During the 7 p.m. to 8 p.m. peak hour, the off-street parking supply was just under 40% utilized. Beyond the extreme temperatures, the primary contributing factor to this low average parking use was that the 30-space, paved Union Church lot located off School Street, and the 24-space (+/-), gravel Belgrade Lakes Self Storage lot located off Route 27, were empty. However, the 28-space (+/-), paved/gravel Sunset Grille parking lot on West Road was at the same time oversubscribed.

³ Anecdotally, FOBLV members relayed that the 7/6/23 summer concert series event drew significantly less people and cars than usual, likely due to the very high temperatures on 7/6/23.

⁴ On-street parking should be prohibited: 1. within 20 feet of any crosswalk; 2. within 25 feet of the terminus of the corner radius along the curb line at street intersections; 3. in front of all entrances and 10 feet to either side; *Maine DOT Highway Program Design Guidance, On and Off-Street Parking, 1/17/19.*



PEAK-HOUR PARKING OCCUPANCY MAP
Thursday, July 6, 2023 (7 p.m. to 8 p.m.)
 Sunny, High of 90F

KEY

- Effective Capacity** - greater than 85% occupancy on-street; 90% in lots
- Acceptable Use** - 50% to 85% occupancy on-street; 50% to 90% in lots
- Significantly Underutilized** - less than 50% occupancy

Sunday, July 9th from 8 a.m. to 3 p.m.

On-street Parking Supply: The overall on-street parking supply was on average, within an acceptable range of use (50% to 85%) during all hours of the Farmer’s Market (8 a.m. to 1 p.m.) except for 8 a.m. to 9 a.m. when it was underutilized. The on-street parking supply was also underutilized from 1 p.m. to 3 p.m. However, Main Street north of Hulin Road was at or over capacity from 9 a.m. to 2 p.m. – primarily due to demand from the Farmer’s Market. The east side of Main Street south of School Street was also at or over capacity from 9 a.m. to 11 a.m. with customer demand generated from Hello, Good Pie Café & Bakery and the regularly scheduled 9 a.m. mass at St. Helena’s Catholic Church. The peak hour of parking demand was from 10 a.m. to 11 a.m. when 78.5% of on-street parking spaces were occupied as depicted in the peak-hour parking occupancy map below. During the peak hour, vehicles were again observed parking along Main Street in unmarked spaces located too close to crosswalks, and commercial driveways as shown in the photos below.

Off-street Parking Supply: The overall off-street parking supply, which again, is mostly private, was on average underutilized most of the day except during the peak hour from 10 a.m. to 11 a.m. when it was 53.3% utilized. It should be noted though, that including the private, 24-space (+/-) Self Storage parking lot in the survey, which was almost always empty, lowered the utilization rate considerably. None-the-less, during the peak hour, both the Union Church and Sunset Grille lots were at effective capacity.



Parked too close to crosswalk



Parked too close to commercial driveway

On-street Parking Duration-of-Stay/Turnover

A license plate survey was conducted on Main Street from Hulin Road to just south of the Day’s Store on Sunday, July 9th from 8 a.m. to 2 p.m. to determine how long customers, visitors, and other on-street parkers park on average and how well on-street spaces turn over within the retail district. The average time a parker remained parked in an individual on-street stall was 1 hour & 10 minutes. 71.3% of parkers stayed 1 hour or less; 12.3% stayed over 2 hours; and 7.4% remained parked over 4 hours.

Overall, parking turnover was very good for a retail district considering that there are no posted time limits or regularly scheduled parking enforcement. The relatively high percentage of long-term on-street parkers (parked over 4 hours) may be to some degree a result of people working the Farmer’s Market – because several of the vehicles observed parking over 4 hours were in the vicinity of the Farmer’s Market parking lot while it was in operation. These parkers may not have an off-street parking option.



PEAK-HOUR PARKING OCCUPANCY MAP
Sunday, July 9, 2023 (10 a.m. to 11 a.m.)
 Cloudy, High of 77F

KEY

- Effective Capacity** - greater than 85% occupancy on-street; 90% in lots
- Acceptable Use** - 50% to 85% occupancy on-street; 50% to 90% in lots
- Significantly Underutilized** - less than 50% occupancy

Parking Needs Analysis – Findings

The Village of Belgrade Lakes has strong seasonal, tourist-driven parking demand with virtually no off-street public parking option. On most days, the on-street public parking supply is likely able to handle increased seasonal parking demand with few exceptions. But, at certain times, for example, when there are special events on the Village Green – or a busy Sunday when breakfast at nearby restaurants is being served at the same time church services are being held, parking demand can overwhelm the on-street parking supply resulting in vehicles parked in unintended, and sometimes, unsafe locations. The lack of an off-street public parking option contributes to this problem.

Vehicles were observed parked too close to crosswalks, intersections, and commercial driveways - which can hinder driver and pedestrian sight lines and safety. Vehicles were also observed parking on streets too narrow to accommodate both 2-way traffic and parking on both sides of the street, such as Lakeshore Drive and School Street. Finally, vehicles were observed parked on the grassed area of the Village Green adjacent to West Road, and along School Street, which results in the erosion of grass, roadway shoulder, and pavement edge.



Shoulder erosion on West Road at Village Green

The way parking stalls along Main Street are marked contributes to the above-noted conditions. This is because the areas located immediately adjacent to intersections, commercial driveways, and crosswalks, do not have a diagonal painted stripe nor are they posted NO PARKING to clearly communicate to drivers not to park there (see photo at right as well as previous photo showing a vehicle parked too close to a crosswalk). Therefore, it is likely unclear to a visitor whether these spaces are intended to be parking spaces or not.



Parked too close to commercial driveway

Some other examples on Main Street where it may be unclear to visitors whether they can park along the curb line are shown in the photos below. Each of these locations could result in a vehicle being parked either too close to a crosswalk or a commercial driveway. Again, a painted diagonal stripe, cross-hatching, and/or signage should be provided to clearly indicate areas where parking is not allowed.



The FOBLV requested that a parking study be conducted to evaluate the need for additional off-street public parking to accommodate peak seasonal and special event parking demand. The parking analysis and findings indicate that providing an off-street public parking option would have several benefits to the Village, including that it would:

- allow the town to properly sign and stripe NO PARKING zones on-street and move unintended/unsafe, on-street parking into a public parking lot,
- accommodate parking demand from special events – particularly those at the Village Green,
- provide a benefit to retail businesses such as Hello, Good Pie Café & Bakery, the Sunset Grille, and the Day’s Store who each at times generate more parking demand than they have off-street parking spaces,
- free-up on-street parking spaces for short-term retail customers by moving employees and other long-term parkers off-street, and
- reduce vehicle traffic in the Village created by visitors searching for a parking space.

A public parking lot serving the Village could also provide public amenities like restrooms and/or electric vehicle charging stations – neither of which the Village currently has.

Evaluation of Public Parking Expansion Alternatives

Reasonable strategies for expanding public parking within the Village could include expanding:

- on-street parking through restriping and regulation,
- off-street public parking through shared lot parking agreements with institutional uses, and
- off-street public parking by private lot acquisition and conversion to public parking.

Expansion of on-street parking through restriping and regulation

There are very limited opportunities for expanding on-street parking within the study area. One strategy that is being implemented in other municipalities to increase the effective supply of on-street parking is to only stripe the no parking zones (intersection/driveway corner clearances, crosswalk clearances, fire hydrant/fire lane zones, no parking zones, etc.) and not stripe individual parking stalls as shown in the photo below. People tend to park closer together when parking stalls are not provided on-street, which results in about a 10% increase in the number of vehicles parked lawfully on-street⁵. However, given that there are only about 50 marked parking stalls on Main Street between West Road and the Day’s Store, this action would only increase on-street parking capacity by about 5 vehicles.



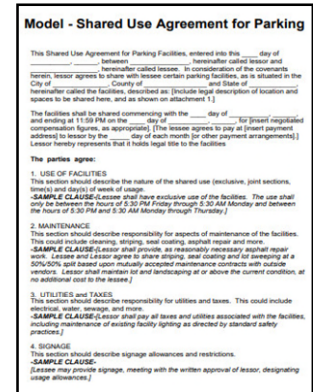
Example of striping parking corner and crosswalk setbacks without lining individual parking stalls in Haverhill, MA

⁵ This can be readily observed by comparing the higher number of cars parked on a section of Main Street south of West Road where parking stalls are unmarked versus the same length section of Main Street north of West Road where parking stalls are marked.

Most communities set time limits for on-street parking within their retail district to discourage employees, residents, and longer-term visitors from taking parking spaces from customers and other short-term visitors. This strategy can expand the effective supply of public parking by moving longer-term parkers within the busy retail district to an often, lower demand, off-street public parking location thus increasing on-street parking turnover. However, as previously noted, parking turnover in the retail district is already very good and even if it wasn't, the Village does not have any off-street public parking to move long-term parkers to.

Expansion of off-street public parking through shared-lot parking agreements

Many municipalities that experience seasonal fluctuations of downtown parking demand will develop agreements with other public, private, or institutional owners of parking facilities to allow general-purpose public use of their parking facilities when they are not being used privately. Examples of this include public use of church parking lots on weekdays or a district court lot on weekends. Typically, shared-lot agreements for public parking use can be secured at a fraction of the cost of fully leasing or purchasing a private lot. Often, a municipality will agree to undertake certain maintenance functions for the private lot (ex. plowing, striping, paving, landscaping, etc.) in compensation for its public parking use. The shared-lot agreement typically includes insurance coverage and indemnification for public use.



As stated earlier, most of the off-street parking supply within the Village is made up of small private lots not large enough to be considered good candidates for shared-lot parking agreements. The best opportunity for a shared-lot agreement appears to be the paved 30-space, Union Church lot off School Street, which was nearly full during the Village’s Sunday morning peak parking hour but completely empty during the Thursday evening summer concert series peak hour. The Union Church is reportedly used throughout the week by various church-sanctioned groups, so its use for expanding off-street public parking, even if the church was agreeable to it, may be quite limited. That said, it may be beneficial for the Town or event sponsors to consider discussing potential shared-use opportunities with the church during certain times/special events if it is not already happening.

The other sizable private lots within the Village include the Sunset Grille lot and the Belgrade Lakes Self Storage Center lot. The Sunset Grille is open 7 days/week from 8 a.m. to 8 p.m., so the lot is not available when additional public parking is needed. The Self Storage Center is open and available to its customers 24/7, so its permitted, private use appears to conflict with any potential shared public parking use.

Expansion of off-street public parking by private lot acquisition & conversion to public parking

The FOBLV requested that the study scope of services include a concept-level evaluation of the potential acquisition and conversion of the privately-owned **Belgrade Lakes Self Storage parcel** to a public parking lot. There were several reasons cited as to why this parcel may be ideally suited for public parking, including that its location is:

- at the entrance to the Village, which would allow visitors to park and then walk rather than drive into town,
- next to, and contiguous with the Village Green to provide off-street public parking and safe pedestrian access to and from the Village Green, including during special events, and
- close to the Sunset Grille, Hello, Good Pie, and St. Helena’s Catholic Church – each of which can at times generate more parking demand than they have off-street parking spaces.

The self-storage facility is also a low intensity land use in that it does not generate much if any pedestrian

traffic to or from the Village. From a downtown planning perspective, low-intensity land uses, like self-storage centers, are typically better suited in locations outside a retail district area.

TAX PARCEL: The self-storage lot, highlighted in red, is shown as Parcel 6 on the Town's Tax Maps depicted in the figure at right. Per the Tax Map, the parcel ranges in width from 128 feet at West Road to 120 feet at Route 27. It is 270 feet along its southerly side and 212 feet on its northerly border with the Village Green. The Village green parcels are highlighted in green.



SITE CHARACTERISTICS: An aerial drone photo of the self-storage facility and Village Green is depicted below. Since no topographical or boundary survey of the self-storage parcel was available for the study, the lot lines shown on the aerial photo are only approximate and not to scale. The elevation of the self-storage facility site is significantly higher than the elevations of Route 27, West Road, and the Village Green at the property line. There are plenty of mature trees and other vegetation stabilizing the rather steep embankments from the self-storage facility site down to the Village Green and West Road. The mature tree canopy visually screens the site on three sides.



The site is served by a single 25-ft. wide (+/-) gravel driveway providing access to and from Route 27. The driveway connects to a compacted, gravel drive path that encircles the self-storage building. An existing grass/gravel parking area runs along the northerly tree line of the property, but parking spaces are not demarcated. A simple stockade fence runs along a portion of the southerly property line. The fence was presumably installed to screen vehicle headlights from an abutting residential property. The self-storage building is served by an overhead electrical service from West Road.



Route 27 driveway



Informal parking along northly tree line



Fence along south property line

DRAINAGE: There does not appear to be any structured drainage onsite. There are grassed drainage swales running along Route 27 to collect run-off from the roadway and site. The continuous swale accepts upstream water via a pipe culvert under the self-storage lot driveway and directs it to a pipe culvert located near the northeast corner of the property line with the Village Green. This drainage swale and pipe culvert system continues down Route 27 along the Village Green parcel. There is also a drainage swale running along West Road adjacent to the westerly property line, which is partially lined with stone. This drainage swale continues down along the Village Green parcel via a series of pipe culverts.



Self-Storage Lot driveway culvert and swale facing south



Drainage swale along Rt. 27 and Self-Storage Lot facing north



Drainage swale along West Road and Self-Storage Lot facing south

PEDESTRIAN ACCESSIBILITY: There are no ADA-accessible public sidewalks connecting the self-storage site to the Village retail district via Route 27 or West Road. However, there is a section of brick sidewalk on the westerly side of Route 27 that connects the Village Green to in-bound village sidewalks on the easterly side of the road via a crosswalk as shown in the photo at right. This short sidewalk section also connects to a stone walkway leading through the Village Green to its gazebo and parking lot. There are at least three options for connecting the self-storage site with the Village sidewalk system. The first option would be to extend the brick sidewalks shown in the photo above along Route 27 to the site. The second option would be to



reconfigure and extend the stone path that currently connects to the Village Green parking lot to the Self-Storage site. The third option would be to construct new sidewalks on the easterly side of West Road connecting the self-storage site to the crosswalk between the Village Green and the Sunset Grille.

The self-storage lot is located within about a 10-minute walk to the entire village. Approximate walk-times from the self-storage lot to various locations within the Village are listed below⁶.

Village Green	Less than a minute
Hello, Good Pie Bakery & Cafe	1 minute
Sunset Grille Restaurant	1 minute 30 seconds
St. Helena's Catholic Church	1 minute 30 seconds
Belgrade Lakes Seafood Dairy Bar & Restaurant	1 minute 30 seconds
Hulin Road	4 minutes
Town Beach on Lake Shore Drive	5 minutes
7 Lakes Alliance	6 minutes 30 seconds
Village Inn & Tavern	7 minutes
Day's Store	8 minutes 30 seconds
Belgrade Lakes Peninsula Park	10 minutes

VEHICLE/STREET ACCESSIBILITY: The Self-Storage site has direct access from a major street (Route 27) at the entrance to the village area. This is a desirable feature for a public parking lot because visitors would be able to park and walk rather than drive into the village – thus reducing potential vehicle traffic impacts. The lot abuts two major streets (Route 27 and West Road) but is only served by the one driveway. Having multiple entry/egress points are preferable to single-access driveways because they can disperse and distribute traffic to reduce the impacts at a single intersection. While having a second driveway on West Road is preferable from a vehicle/street accessibility standpoint, it may not be required for the potential use as a public parking lot depending on the number of parking spaces provided.

The posted speed limit on Route 27 at the Self-Storage site is 35 mph decreasing to 25 mph at St. Helena's Church. The posted speed limit on West Road at the Self-Storage site is 25 mph. No speed study data on these segments of Route 27 and West Road were available for the study. Based on the 35-mph speed limit, the safe stopping sight distance is approximately 246 to 287 feet and design intersection sight distance are to be 390 feet⁷. Stopping site distance provides sufficient distance for drivers to

⁶ There are no sidewalks serving the Self-Storage lot directly.

⁷ *A Policy on Geometric Design of Highway and Streets*, 8th Edition, American Association of State Highway and Transportation Officials (AASHTO), 2018. The safe stopping sight distance range listed is for flat roadway up to a 9% grade. The design intersection sight distance is for a passenger car turning left from the driveway.

anticipate and avoid collisions. Design intersection sight distance ensures the intersection street/driveway operates smoothly. There appears to be more than 390 feet of sight distance on Route 27 to the self-storage driveway, but this should be confirmed in the field or via an engineering review of roadway plan profiles should the site be developed for public parking use.

LOT GEOMETRY AND EFFICIENCY: The geometry and efficiency of a given parcel for public parking lot development is an extremely important factor that relates to the overall number of parking spaces that can be realized on the site divided by its size (spaces/square foot). Lot efficiency relates directly to the cost/benefit of developing an individual lot for public parking. In general, the most efficient layout for a public parking lot stall is to provide a rectangular rather than irregular shaped lot with the long sides of the parking lot parallel to each other, and with parking spaces located along the perimeter of the lot. Two-way traffic lanes would be provided to access the parking stalls, set at 90-degrees, on either side of the drive aisle for the highest space efficiency.

An efficiently laid-out full-bay of public parking is typically 60-feet wide, comprised of a two-way, 24-foot drive aisle serving a row of two, 18-foot-long x 9-foot-wide⁸, 90-degree parking stalls on either side of the drive aisle. This geometric layout typically results in a very efficient 300 to 350 square feet per parking stall, which includes drive aisles. Since the Belgrade Lakes Self-Storage parcel is 120 to 128 feet wide, it theoretically has the potential to provide two, 60-foot-wide parking bays⁹. However, there are several factors that reduce the usable width of the existing site for public parking including the following:

1. Property line set-back requirements – per the Town of Belgrade Development Review Ordinance, all parking spaces and aisles must be at least 5-feet from any side or rear property line, which effectively reduces the width of the usable portion of the parcel to 110 to 118 feet.
2. Existing earthen berms – there are existing earthen berms supporting the elevated self-storage lot, which physically sits above Route 27, the Village Green, and West Road. The width of these earthen berms, which can be determined by topographical survey, may effectively reduce the usable width of the parcel even more than the set-back requirements described above.
3. Vegetative/artificial screening requirements – the Town of Belgrade Development Review Ordinance for the *Screening of Structures, Parking Lots and Other Non-residential Uses* establishes a minimum 35-foot vegetative buffer along the entire frontage of a lot along the public way (except for access points or driveway lanes), which appears to be in place both at Route 27 and West Road. The Ordinance also requires a minimum 50-foot vegetative buffer along a neighboring non-commercial property line when the buffer consists of a natural woodland – as it does between the self-storage lot and the Village Green – where it exceeds 50-feet in width. The Ordinance does allow a fence, wall, and/or berm for screening where no vegetation can be maintained or unusual site conditions prevail, but must be no closer than 5 feet from the property line – as is the case along the property line between the self-storage parcel and the neighboring residential property to the south.

Maintaining a 50-foot natural woodland buffer along the northerly property line between the self-storage site and the Village Green would reduce the usable portion of the self-storage parcel to a dimension considerably less than the 120-feet needed for two 2 full, 90-degree parking bays (4 rows of parking). However, if the parcel was acquired by the FOBLV and dedicated to the Town, it could potentially be consolidated with the Village Green into one parcel, thus eliminating the need for the visual

⁸ 18-ft. long by 9-ft. wide parking stalls is also the minimum parking stall dimensions per the Town of Belgrade's Development Review Ordinance.

⁹ Assuming removal of the existing self-storage building and foundation.

screening/buffer, which in turn could allow for the development of 2 full bays of public parking¹⁰. Based on the usable length of the self-storage lot, a single bay (2 rows) of parking on the existing site is estimated to yield approximately 40 to 45 parking stalls; a single bay of parking plus an added center row of parking would provide approximately 48 to 61 parking stalls¹¹; and for 2 full bays of parking, about 80 to 90 parking stalls.

TOWN PLANNING/COORDINATION: As part of the study process, the consultant met individually via teleconference with the Belgrade Town Manager Lorna Dee Nichols, Code Enforcement Officer Hans Rasmussen, and Road Commissioner Jason Stevens to discuss the potential FOBLV acquisition, development, and use of the self-storage parcel as a public parking lot.

Town Manager Nichols noted that while parking and pedestrian safety in the Village had been improved with the recent widening of sidewalks and marking of parking stalls, there still seems to be a shortage of parking during busy times in the summer months. She noted that the Belgrade Select Board supported efforts for potential expansion of public parking to the Village. She offered that developing a site that is large enough to provide a meaningful amount of public parking - like the self-storage site - was preferable to purchasing and assembling multiple smaller parcels within the village for the same purpose - because the latter option could increase vehicle traffic within the Village and convert in-village sites to parking that are more suitable for retail use.

Code Enforcement Officer Rasmussen noted that maintaining an existing vegetative/tree buffer and fencing between the northerly and southerly abutting properties of the self-storage lot would be desirable – but that the wooden picket fencing should be updated to a rubber or vinyl-coated fabric fence - one that insulates noise and prevents headlight spillover into abutting properties but allows wind through it. He stated that tree trimming of overhanging branches would be allowed since the parcel does not fall under shoreland zoning. He noted that maintaining the lot in its current gravel form would be more desirable from a drainage standpoint than paving it because with gravel, the speed of rainwater runoff to the storm sewer would be reduced. He said that if the self-storage building and concrete foundation was removed and replaced with a gravel surface the lot could arguably be considered less impervious. He mentioned that during heavy rains, water currently runs-down West Road into the culvert crossing Lake Shore Drive and the Sunset Grille parking lot occasionally floods. He offered that if onsite public parking and the lot was to remain gravel, earthen berms could be used to delineate areas of head-in parking and the lot could be closed during the winter when it was not needed, thus eliminating the need for plowing. He noted that overnight RV parking regulation and enforcement may be needed.

Road Commissioner Stevens noted that any physical change to the existing Route 27 driveway at the self-storage lot would require Maine DOT approval via a driveway permit. Any change of grandfathered use could also require a Maine DOT driveway permit¹². Any proposed driveway on West Road would require a driveway permit from the Town.

PARKING LOT DEVELOPMENT CONCEPT: As previously stated, given the size and physical features of the self-storage parcel and in consideration of the Town's property line set-back requirements, it does not appear feasible to develop two full parking bays onsite unless the self-storage parcel is formally consolidated with the Village Green parcel. However, two-full bays of parking are not necessarily needed right away. A single bay of parking or a single bay and a center row could potentially be developed relatively quickly with minimal modification to the existing site and at relatively low cost.

¹⁰ Assuming engineering and financial feasibility confirms this.

¹¹ Lower number of spaces in the range assumes that the center row is parallel parking; the higher number assumes the center row is 90-degree parking like the other rows.

¹² Per the Maine DOT website, the grandfathered use is the parcel's use that existed as of 2002.

The single parking bay concept would include removing the self-storage building and its concrete foundation, replacing it with compacted gravel, and providing one full, 60-foot-wide parking bay with 90-degree, 9 ft. x 18 ft. parking stalls and a minimum 24-foot wide, two-way drive aisle as shown in the concept layout below. Entry and exit to the lot could be provided from the site’s existing driveway – as shown in the concept layout below¹³ - or by constructing a second driveway on West Road¹⁴. Since the site would remain gravel, the parking stalls and aisles would be informal and not demarcated. The head-in parking areas could be organized using wooden guardrail installed around the perimeter of the parking lot and running perpendicular to the parking stalls. A lower cost option to wooden guard rails around the perimeter of the lot would be to construct earthen berms or lay wooden utility poles on the ground instead. Parking areas and regulations would be posted behind the wooden guardrail, berms, or utility poles. Overhead light poles and portable public restrooms could also be installed outside the delineated parking area, behind the wooden guardrail. Tree limbs overhanging the lot would be trimmed back.



This single parking bay concept could be implemented relatively quickly and may make sense to pursue even if a decision is made to consolidate the Self-Storage parcel with the Village Green parcel to develop a much larger parking lot in a later phase. If the single parking bay concept is pursued, there are a few design-related questions that would need further analysis and discussion during the engineering design phase, once surveyed plans are available.

¹³ Would require Maine DOT concurrence that the change in use and additional parking spaces would not require a state driveway permit and potential modification of the existing driveway, or provision of a second driveway.

¹⁴ A second driveway on West Road would eliminate about 4 parking spaces in the lot.

These design related questions include, but are not limited to the following:

- Should the existing driveway be reused as is, or regraded/reconstructed, widened, and/or centered on the lot under a Maine DOT driveway permit? Will a second driveway on West Road be required/desired?
- What is the optimum solution for providing an ADA-accessible connection from the parking lot to the Village Green and the existing public sidewalk system?
- Can an additional single row of head-in or parallel parking be included in the middle of the proposed single-bay parking lot? And if so, what is the impact to trees/costs and how will it be delineated?

Recommendations

The following recommendations are provided to address the study findings:

1. Pursue the development of an off-street public parking lot serving the Village.

The evaluation of public parking expansion alternatives demonstrated that there are very limited opportunities to either expand on-street parking or secure off-street parking through shared-lot agreements. In fact, there are very few parcels within the Village large enough to accommodate development of any reasonable amount of additional off-street public parking. The FOBLV identified the privately-owned Belgrade Lakes Self Storage parcel for potential acquisition and conversion to a public parking lot. As previously discussed, assuming the self-storage building is removed, the lot is large enough to provide at least 40 parking spaces with expansion potential and is ideally located at the gateway to the Village, adjacent to the Village Green, near popular restaurants, and within a 10-minute walk of the entire Village.

Prior to purchase of the property, a boundary and site/topographical survey should be conducted along with an engineering feasibility evaluation of various parking lot design concept alternatives with estimates of probable costs. A real estate appraisal should also be prepared prior to purchase.

2. Seek to develop shared-lot agreement(s) with the Union Church.

While the 30-space, paved parking lot at the Union Church was nearly full during the Sunday morning peak parking hour, and actively used during the Sunday Farmer's Market, it was empty or near empty throughout the weekday observed. The Union Church is reportedly used throughout the week by various church-sanctioned groups, so its use for expanding off-street public parking, even if the church was agreeable to it, may be quite limited. That said, it still may be beneficial for the Town or event sponsors to discuss potential shared-use arrangements with the church (if they haven't already) during certain times/special events.

3. Properly stripe & sign the NO PARKING Zones

Vehicles parked in unintended, and in some cases unsafe locations within the study area are prevalent. Some of this can be attributed to the lack of an off-street public parking option. However, parking areas adjacent to intersections, driveways, and crosswalks are missing the diagonal striping and postings to clearly delineate a no parking zone. The result is that people are routinely parking right up to crosswalks and intersections creating an unsafe condition. Corner clearances on side streets within the Village are also not posted, NO PARKING. It is recommended that parking setbacks be appropriately marked and

signed 25 feet from intersecting streets; 20 feet from crosswalks; and 10 feet from driveways per the Maine DOT Highway Program Design Guidance previously cited.

It is recommended that The Town consider posting no parking on at least one side of Lake Shore Drive near its intersection with West Road. People parking on both sides of Lake Shore Drive during special events at the Village Green results in the roadway being too narrow to maintain two-way traffic. It is also recommended that the Town consider posting no parking on the easterly side of West Road from its intersection with Main Street to the Village Green parking lot – where people are parking on the grass resulting in roadway shoulder and grass erosion.

APPENDIX

EXHIBIT A: Parking Occupancy Spreadsheets – Thursday, July 6, 2023

On-Street Parking Occupancy Counts										
Belgrade Lakes, ME Thurs., July 6, 2023			Sunny, High of 90F							
Street	From	To	Side	# of Spaces	3 to 4 pm	4 to 5 pm	5 to 6 pm	6 to 7 pm	7 to 8 pm	Peak Use%
										PEAK PERIOD
Main Street	Belgrade Lakes Self Storage	West Road	WS	15	0	0	0	14	19	126.7%
			ES	10	0	0	0	5	12	120.0%
	West Road	Hulin Road	WS	6	0	1	1	4	6	100.0%
			ES	13	0	0	0	0	6	46.2%
	Hulin Road	7 Lakes Alliance Bldg.	WS	8	4	4	4	4	4	50.0%
			ES	8	2	2	2	1	1	12.5%
	7 Lakes Alliance Bldg.	Day's Store	WS	9	2	4	11	9	11	122.2%
			ES	6	5	5	6	5	5	83.3%
School Street	Main St.	Hulin Road	WS	0	0	0	2	1	1	N/A
			ES	0	0	0	0	0	0	N/A
West Road	Main St.	Village Green Lot	WS	6	0	0	0	4	6	100.0%
			ES	12	2	0	2	12	12	100.0%
Lake Shore Drive	West Road	westerly	NS	0	0	0	0	2	7	N/A
			SS	0	0	0	0	4	4	N/A
Total				93	15	16	28	65	94	
% Utilization					16.1%	17.2%	30.1%	69.9%	101.1%	

Parking Lot Occupancy Counts								
Belgrade Lakes, ME Thurs., July 6, 2023			Sunny, High of 90F					
Parking Lot	Street	# of Spaces	3 to 4 pm	4 to 5 pm	5 to 6 pm	6 to 7 pm	7 to 8 pm	PEAK HOUR
Belgrades Lake Self Storage	1203 West Road	24	0	0	0	0	0	0
Village Green	1204 West Road	6	0	2	3	6	6	6
Sunset Grille	1214 West Road	28	12	12	21	27	32	32
Hello Good Pie	39 Main Street	5	1	0	0	0	0	0
St. Helena's Roman Catholic Church	47 Main Street	12	1	2	3	3	6	6
Union Church	62 Main Street	30	3	1	0	0	0	0
Lake Home Group Real Estate	75 Main Street	12	6	7	4	3	5	5
Vacant Commercial Building	79 Main Street	10	0	0	0	0	0	0
87 Main St. Shops	87 Main Street	12	10	4	1	0	0	0
7 Lakes Alliance	137 Main Street	5	5	5	3	1	1	1
Village Inn	157 Main Street	10	2	2	5	8	5	5
U.S. Post Office	171 Main Street	6	3	2	6	1	4	4
Day Store	182 Main Street	7	1	4	6	5	5	5
TOTAL		167	44	41	52	54	64	64
			26.3%	24.6%	31.1%	32.3%	38.3%	

Parking Occupancy Spreadsheets – Sunday, July 9, 2023

On-Street Parking Occupancy Counts												
Belgrade Lakes, ME Cloudy, Sun., July 9, 2023 High of 77F												
Street	From	To	Side	# of Spaces	8 to 9 am	9 to 10am	10 to 11am	11 to 12pm	12 to 1 pm	1 to 2 pm	2 to 3 pm	PEAK PERIOD
Main Street	Belgrade Lakes Self Storage	West Road	WS	15	1	10	6	8	5	1	2	
			ES	10	2	12	10	3	4	2	0	
	West Road	Hulin Road	WS	6	0	1	3	7	6	3	1	
			ES	13	2	0	10	9	7	4	5	
	Hulin Road	7 Lakes Alliance Bldg.	WS	8	6	9	9	10	8	8	2	
			ES	8	5	8	9	10	7	7	1	
	7 Lakes Alliance Bldg.	Day's Store	WS	9	7	9	13	10	7	9	4	
			ES	6	3	8	7	5	6	7	3	
School Street	Main St.	Hulin Road	WS	0	0	0	0	1	0	0	0	
			ES	0	0	0	0	0	0	0	0	
West Road	Main St.	Village Green Lot	WS	6	0	0	0	0	0	0	0	
			ES	12	0	0	6	8	2	0	0	
Lake Shore Drive	West Road	westerly	NS	0	0	0	0	0	0	0	0	
			SS	0	0	0	0	0	0	0	0	
Total				93	26	57	73	71	52	41	18	
% Utilization					28.0%	61.3%	78.5%	76.3%	55.9%	44.1%	19.4%	

Parking Lot Occupancy Counts										
BELGRADE LAKES VILLAGE, MAINE Sun., July 9, 2023 Cloudy, High of 77F										
Parking Lot	Street	# of Spaces	8 to 9 am	9 to 10 am	10 to 11 am	11 to 12pm	12 to 1 pm	1 to 2 pm	2 to 3 pm	PEAK HOUR
Belgrades Lake Self Storage	1203 West Road	24	0	0	0	0	0	0	0	0
Village Green	1204 West Road	6	0	0	1	0	2	0	0	0
Sunset Grille	1214 West Road	28	14	19	25	18	14	13	15	
Hello Good Pie	39 Main Street	5	4	4	4	4	3	4	4	
St. Helena's Roman Catholic Church	47 Main Street	12	1	14	8	2	0	0	0	
Union Church	62 Main Street	30	4	14	28	12	0	0	20	
Lake Home Group Real Estate	75 Main Street	12	3	3	6	10	5	4	5	
Vacant Commercial Building	79 Main Street	10	0	0	0	0	0	0	0	
87 Main St. Shops	87 Main Street	12	0	2	5	9	6	6	6	
7 Lakes Alliance	137 Main Street	5	Farmer's Market	Farmer's Market	Farmer's Market	Farmer's Market	Farmer's Market	Farmer's Market	Farmer's Market	1
Village Inn	157 Main Street	10	2	3	1	6	4	1	1	
U.S. Post Office	171 Main Street	6	1	2	5	6	6	3	2	
Day Store	182 Main Street	7	2	2	6	8	6	4	4	
TOTAL		167	31	63	89	75	46	35	58	
			18.6%	37.7%	53.3%	44.9%	27.5%	21.0%	34.7%	

Memo

Town Manager Performance Review

Selectboard discussion on process, timeline.

To: Town of Belgrade Department Heads and Committee Chairs
From: Barbara Allen
Date: April 21, 2023
Re: 360-Degree Feedback

During the month of April the Town of Belgrade is conducting performance reviews of all employees, including the Town Manager. On behalf of the Board of Selectpersons, I am asking for your anonymous feedback on interactions you have had with the Town Manager since September through a brief 10-question survey. Your individual feedback will be averaged into all the responses received in order to protect your anonymity and ensure that the results are completely confidential.

360-degree feedback is a method of employee review that provides employees the opportunity to receive performance feedback from their supervisor or manager (in this case the Board of Selectpersons) as well as from reporting staff members (department heads), coworkers and others depending on the type of business. We hope it will prove beneficial here in the Town of Belgrade.

Please submit your responses on Survey Monkey by 4:30pm, April 25.

Thank you for your thoughtful contribution to this important process. If you have any questions or concerns, please contact me:
ballen@townofbelgrade.com or 207-314-2342

360-Degree Feedback, Belgrade Town Manager

Using the following scale, please circle the number that best reflects your response to each statement.

1	2	3	4	5	N/A
Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Have not experienced

1. The town manager provides a clear sense of purpose and direction, roles and responsibilities, for me individually and for our team members.
2. The town manager deals with issues that need to be addressed.
3. The town manager shows genuine concern for team members.
4. The town manager treats people fairly, without showing favoritism.

5. The town manager encourages others to express different ideas and perspectives.
6. The town manager gives open and constructive feedback.
7. The town manager deals effectively with conflict.
8. The town manager supports a team environment by recognizing and rewarding collaboration, cooperation and activities contributing to others' success.
9. The town manager encourages and supports my involvement in training and development activities and events.
10. Please provide any comments you feel will be meaningful for the Town Manager to sustain or improve their effectiveness.

Thank you!

360 Degree Manager Effectiveness Evaluation
Town of _____



Introduction

In keeping with the Town's goal to continuously improve, we are asking for your candid feedback on the performance of the Town Manager **this past year**. A summary of all feedback received will be prepared for **him/her** so that **he/she** can use the feedback to learn and develop as a leader and manager. Your individual feedback will be averaged into all the responses received in order to protect your anonymity and ensure that the results are completely confidential. HR will also prepare an overall summary to assess areas for additional town-provided leadership and management training.

Thank you for your contribution to this very important process.

Name of Manager: _____

Date: _____

Instructions

Using the following rating scale, please circle the number that best reflects your rating of your manager's performance during the past year.

Rating Scale	
1	Unacceptable
2	Needs improvement
3	Meets standard
4	Exceeds standard
5	Outstanding
6	Have not experienced or observed

Valuing Behaviors	
Seeks input from all team members	1 2 3 4 5 6
Measures results instead of individual styles	1 2 3 4 5 6
Maintains a balance between "people" issues and "business" issues	1 2 3 4 5 6
Shows genuine concern for team members	1 2 3 4 5 6
Keeps the focus on fixing problems rather than finding someone to blame	1 2 3 4 5 6
Treats people fairly, without showing favoritism	1 2 3 4 5 6
Cares about me	1 2 3 4 5 6
Protects confidentiality	1 2 3 4 5 6
Recognizes and rewards my individual contributions in a manner meaningful to me	1 2 3 4 5 6
Interdependent Behaviors	
Supports a team environment by recognizing and rewarding collaboration, cooperation and activities contributing to others' success	1 2 3 4 5 6
Recognizes and rewards team-supportive actions and behaviors	1 2 3 4 5 6
Doesn't criticize those who are not present	1 2 3 4 5 6
Considers the impact of actions and decisions on other departments before implementing	1 2 3 4 5 6
Recognizes and supports the work of other departments	1 2 3 4 5 6

Communication Behaviors	
Encourages others to express different ideas and perspectives	1 2 3 4 5 6
Is open to other perspectives and is willing to change his/her position when presented with compelling information	1 2 3 4 5 6
Is open to negative and/or constructive feedback	1 2 3 4 5 6
Keeps me informed on the status of my work and updates in the organization	1 2 3 4 5 6
Gives open and constructive feedback	1 2 3 4 5 6
Effectively deals with conflict	1 2 3 4 5 6
Lets me know how I am doing	1 2 3 4 5 6
Involves me in decision-making when appropriate	1 2 3 4 5 6
Sets a clear direction for the Town	1 2 3 4 5 6

Valuing Diversity Behaviors	
Ensures that department activities are inclusive by verifying scheduling needs	1 2 3 4 5 6
Seeks input/feedback from diverse individuals and groups, including internal and external customers	1 2 3 4 5 6
Treats everyone with respect and fairness	1 2 3 4 5 6

Leadership Behaviors	
Encourages and embraces change by challenging the status quo	1 2 3 4 5 6
Provides cross-functional development opportunities for team members	1 2 3 4 5 6
Encourages and supports my involvement in training and development activities and events	1 2 3 4 5 6
Encourages and supports my involvement in community activities and events	1 2 3 4 5 6
Encourages and supports my involvement in Town activities and events	1 2 3 4 5 6
Uses actions and behaviors that are consistent with his/her words	1 2 3 4 5 6
Is trustworthy	1 2 3 4 5 6
Is a role model for continuous improvement	1 2 3 4 5 6
Uses a coaching management style, rather than an authoritarian boss management style	1 2 3 4 5 6
Supports me and helps me achieve results	1 2 3 4 5 6
Supports a customer service approach for both internal and external customers	1 2 3 4 5 6
Deals with issues that need to be addressed	1 2 3 4 5 6
Provides a clear sense of purpose and direction, roles, and responsibilities, for me individually and for our group team members	1 2 3 4 5 6

General Feedback

Optional: Type or print your answers; add additional pages if needed. Please be as specific as possible by including examples.

1. What activities, behavior, feedback or coaching would you like your Manager to stop doing? Please explain.
2. List and briefly describe examples of the behavior, activities, feedback or coaching your Manager has provided that makes your job and work environment more enjoyable and meaningful to you.
3. Please provide comments that you feel will be meaningful for your Manager to sustain or improve his/her effectiveness.

Performance Review Questionnaire
Select Board Review of Town Manager
April 2023

1. What are two examples of the Town Manager's leadership skills that you have observed over the past six months?
2. What do you see as the Town Manager's strengths?
3. What has been the Town Manager's most significant accomplishment in the past six months?

Select Board Review of Town Manager

4. What areas of the Town Manager's job performance do you think need improvement?

5. What would you like to have the Town Manager accomplish over the next six months?

6. Have we as a Board provided the Town Manager with what is needed to perform the job effectively?

7. Any other comments you wish to discuss with the Board or the Town Manager.

Memo

Monthly Committee Presentation

Presentation to the Board of Selectpersons from Transfer Station Director Ken Scheno and Transfer Station Committee chair Bruce Galouch.

Memo



Other Business

Memo

Warrants

Payroll Warrant 122	\$24,285.31
AP Warrant 123	\$5,459.90
AP Warrant 124 vehicle hold	\$1,000.00
Payroll Warrant 125	\$20,688.00
Warrant 126	
AP Warrant 127	\$2,426.20
AP Warrant 128	\$672,121.83

WARRANT: 122

Check	D / D	Check	Employee	Gross Pay
202360	793.50	0.00	990 CORY D ALEXANDER	1,000.00
202361	536.82	0.00	172 DANIELLE M BEDARD	1,093.60
202362	708.48	0.00	20 JARED N BOND	933.60
202363	1,023.83	0.00	113 TRAVIS S BURTON	1,426.32
202364	681.90	0.00	853 EDWARD C CALL	800.00
202365	455.01	0.00	244 ANDREW P DAVIDSON	521.00
202366	525.12	0.00	74 WESLEY M DAY	666.00
202367	582.14	0.00	232 LESLIE R. DIMICK	700.40
202368	377.67	0.00	559 DEBORAH A FISHER	690.00
202369	214.71	0.00	822 LYNDSEY A FISHER	232.50
202370	296.27	0.00	844 ALAINA B HOOD	336.20
202371	807.99	0.00	589 KELSEY L LIBOLD	905.00
202372	891.95	0.00	837 DANIEL R MACGLASHING	1,206.50
202373	184.70	0.00	567 TRACY C MALLOY	200.00
202374	662.03	0.00	875 KEVIN K MERRILL	840.00
202375	1,111.98	0.00	03 LORNA DEE NICHOLS	1,440.01
202376	502.86	0.00	173 AARON L PELKEY	583.52
202377	898.00	0.00	200. NICHOLAS C POOLE	1,277.20
202378	828.19	0.00	979 HANS CHRISTIAN RASMUSSEN	1,050.60
202379	160.77	0.00	892 KIM E RIDEOUT-DAWES	184.91
202380	200.51	0.00	945 SAMUEL D ROSS	217.50
202381	887.70	0.00	191 KENNETH J SCHENO	1,081.24
202382	1,169.12	0.00	07 MARY VOGEL	1,589.50
202383	279.85	0.00	767 DANIEL A WILSON	307.50
202384	0.00	14,781.10	D / D 213 ANDROSCOGGIN SAVINGS BANK	
60	0.00	3,825.83	T & A 2 MISSIONSQUARE - 457-304797	
202385	0.00	4,141.78	T & A 4 DEPARTMENT OF TREASURY	
202386	0.00	953.45	T & A 6 MAINE PERS	
202387	0.00	583.15	T & A 1 TREASURER, STATE OF MAINE	

WARRANT: 122

Check	D / D	Check	Employee	Gross Pay
Total	14,781.10	24,285.31		19,283.10

Put into A/P	6,729.87
Taken out of A/P	(9,504.21)
Total Payroll	21,510.97

Count	
Checks	29

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen

MELANIE JEWELL, SELECTPERSON _____

DANIEL NEWMAN, SELECTPERSON _____

PETER RUSHTON, SELECTPERSON _____

CAROL JOHNSON, V. CHAIR _____

LORNA DEE NICHOLS, TOWN MANAGER _____

Warrant 123

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description			Account	Proj	Amount
00021 STATE OF MAINE, BMV					
0450	61	10	BMV REPORT 10/13-10/20/23		
			BMV REPORT 10/13-10/20/23	G 1-214-00	5,459.90
			GEN'L FUND / BMV		0.00
			Vendor Total-		5,459.90
			Prepaid Total-		0.00
			Current Total-		5,459.90
			EFT Total-		0.00
			Warrant Total-		5,459.90

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen

MELANIE JEWELL, SELECTPERSON _____

DANIEL NEWMAN, SELECTPERSON _____

PETER RUSHTON, SELECTPERSON _____

CAROL JOHNSON, V. CHAIR _____

LORNA DEE NICHOLS, TOWN MANAGER _____

A / P Warrant

Warrant 124

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00865 DARLINGS CHRYSLER DODGE AUGUSTA						
0456	62	10	HOLD PAYMENT FAC TRUCK	929371		
HOLD PAYMENT FAC TRUCK			E 13-01-20-06		1,000.00	0.00
			FACILITIES / GENERAL - SERVICES / RENTALS			
			Vendor Total-		1,000.00	
			Prepaid Total-		0.00	
			Current Total-		1,000.00	
			EFT Total-		0.00	
			Warrant Total-		1,000.00	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen
MELANIE JEWELL, SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
PETER RUSHTON, SELECTPERSON Peter Rushton
CAROL JOHNSON, V. CHAIR Carol Johnson
LORNA DEE NICHOLS, TOWN MANAGER _____

WARRANT: 125

Check	D / D	Check	Employee	Gross Pay
63	0.00	92.35	159 DANIEL J NEWMAN	100.00
202363	793.50	0.00	990 CORY D ALEXANDER	1,000.00
202364	138.52	0.00	451 BARBARA JANE ALLEN	150.00
202365	536.82	0.00	172 DANIELLE M BEDARD	1,093.60
202366	708.48	0.00	20 JARED N BOND	933.60
202367	978.39	0.00	113 TRAVIS S BURTON	1,358.40
202368	681.90	0.00	853 EDWARD C CALL	800.00
202369	447.02	0.00	244 ANDREW P DAVIDSON	510.58
202370	377.51	0.00	74 WESLEY M DAY	468.00
202371	21.60	0.00	232 LESLIE R. DIMICK	61.29
202372	459.99	0.00	559 DEBORAH A FISHER	800.00
202373	189.67	0.00	822 LYNDSEY A FISHER	205.38
202374	296.27	0.00	844 ALAINA B HOOD	336.20
202375	92.35	0.00	27 MELANIE S. JEWELL	100.00
202376	92.35	0.00	857 CAROL JOHNSON	100.00
202377	718.10	0.00	589 KELSEY L LIBOLD	800.00
202378	840.92	0.00	837 DANIEL R MACGLASHING	1,130.30
202379	662.03	0.00	875 KEVIN K MERRILL	840.00
202380	1,222.90	0.00	03 LORNA DEE NICHOLS	1,590.01
202381	486.90	0.00	173 AARON L PELKEY	562.68
202382	898.00	0.00	200. NICHOLAS C POOLE	1,277.20
202383	805.45	0.00	979 HANS CHRISTIAN RASMUSSEN	1,019.70
202384	176.29	0.00	892 KIM E RIDEOUT-DAWES	201.72
202385	124.67	0.00	945 SAMUEL D ROSS	135.00
202386	92.35	0.00	879 PETER RUSHTON	100.00
202387	880.22	0.00	191 KENNETH J SCHENO	1,071.20
202388	1,008.32	0.00	07 MARY VOGEL	1,360.00
202389	214.71	0.00	767 DANIEL A WILSON	232.50
202390	184.70	0.00	261 Jeffrey W Worthing	200.00
202391	0.00	14,129.93	D / D 213 ANDROSCOGGIN SAVINGS BANK	
202392	0.00	3,961.72	T & A 4 DEPARTMENT OF TREASURY	
202393	0.00	541.93	T & A 1 TREASURER, STATE OF MAINE	

WARRANT: 125

Check	D / D	Check	Employee	Gross Pay
Total	14,129.93	18,725.93		18,537.36

Put into A/P	6,465.72
Taken out of A/P	(4,503.65)
Total Payroll	20,688.00

Count	
Checks	32

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen
MELANIE JEWELL, SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
PETER RUSHTON, SELECTPERSON _____
CAROL JOHNSON, V. CHAIR _____
LORNA DEE NICHOLS, TOWN MANAGER _____

A / P Warrant

Warrant 126

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount		
00021 STATE OF MAINE, BMV					
0460	64	10	BMV REPORT 10/20-10/27/23		
BMV REPORT 10/20-10/27/23	G 1-214-00			21,192.40	0.00
			GEN'L FUND / BMV		
Vendor Total-				21,192.40	
Prepaid Total-				0.00	
Current Total-				21,192.40	
EFT Total-				0.00	
Warrant Total-				21,192.40	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen
MELANIE JEWELL, SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
PETER RUSHTON, SELECTPERSON _____
CAROL JOHNSON, V. CHAIR _____
LORNA DEE NICHOLS, TOWN MANAGER _____

A / P Warrant

Warrant 127

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00023 INLAND FISHERIES AND WILDLIFE						
0464	65	11	OCTOBER IF & W REPORT	100123-103123		
MONTHLY IF&W			G 1-215-00		2,179.00	0.00
			GEN'L FUND / IF&W			
				Vendor Total-	2,179.00	
00349 TREASURER, STATE OF MAINE						
0464	66	11	OCTOBER VITALS REPORT	100123-103123		
MONTHLY VITALS			G 1-213-00		31.20	0.00
			GEN'L FUND / STATE VITALS			
				Vendor Total-	31.20	
00024 TREASURER, STATE OF MAINE (A.W.)						
0464	67	11	OCTOBER 2023 DOG REPORT	100123-103123		
ANIMAL REPORT			G 1-210-00		216.00	0.00
			GEN'L FUND / DOG LICENSES			
				Vendor Total-	216.00	
				Prepaid Total-	0.00	
				Current Total-	2,426.20	
				EFT Total-	0.00	
				Warrant Total-	2,426.20	

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BARBARA ALLEN, SELECTPERSON CHAIR Barbara Allen
MELANIE JEWELL, SELECTPERSON _____
DANIEL NEWMAN, SELECTPERSON _____
PETER RUSHTON, SELECTPERSON _____
CAROL JOHNSON, V. CHAIR _____
LORNA DEE NICHOLS, TOWN MANAGER _____

Warrant 128

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00030 A.A.A. PORTABLE TOILETS						
0462	68	11	NBCC TOILET	58017		
CFAS TOILET			E 13-03-20-06		175.00	0.00
			FACILITIES / NBCC - SERVICES / RENTALS			
			Invoice Total-		175.00	
0462	68	11	VILLAGE GREEN TOILETS	58202		
VILLAGE GREEN TOILETS			E 13-10-20-06		270.83	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
			Invoice Total-		270.83	
0462	68	11	BELGRADE TOILETS	58203		
PENNISULA PARK			E 13-10-20-06		150.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
CEMETERY			E 12-01-20-06		175.00	0.00
			CEMETERY / CEMETERY - SERVICES / RENTALS			
NBFD			E 13-08-20-06		150.00	0.00
			FACILITIES / FD:NB - SERVICES / RENTALS			
LAKES FD			E 13-07-20-06		175.00	0.00
			FACILITIES / FD:DEPOT - SERVICES / RENTALS			
PENNISULA PARK			E 13-10-20-06		150.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
			Invoice Total-		800.00	
			Vendor Total-		1,245.83	
00000 ALICE VANDERWERKEN						
0462	69	11	9 PUMPKINS	185422		
9 PUMPKINS			E 25-30-30-04		90.00	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OPERATING			
			Vendor Total-		90.00	
00269 ARSENAULT, RACHEL						
0462	70	11	BOOK SUPP, ART SUPPLIES	11/1/2023		
BOOK SUPP, ART SUPPLIES			E 62-01-99-99		275.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			Vendor Total-		275.00	
CJ118 B&B EMBROIDERY						
0462	71	11	TRANSFER STATION UNIFORMS	50805		
TRANSFER STATION UNIFORMS			E 15-05-30-08		769.11	0.00
			SOLID WASTE / WASTE - SUPPLIES / UNIFORMS			
			Vendor Total-		769.11	
CJ338 B.D.S WASTE DISPOSAL INC						
0462	72	11	TIRE DISPOSAL	34074		
TIRE DISPOSAL			E 15-05-20-13		224.00	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Vendor Total-		224.00	
00000 BEAN, ROBERT						
0462	73	11	EXCISE TAX REIMBURSEMENT			
EXCISE TAX REIMBURSEMENT			R 01-13		91.32	0.00
			GEN'L GOV. - EXCISE - MV			
			Vendor Total-		91.32	
00271 BERNSTEIN, SHUR, SAWYER & NELSON						
0462	74	11	APPEAL JONES PERMIT	4051516		
APPEAL JONES PERMIT			E 01-10-15-02		254.50	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL			
			Invoice Total-		254.50	
0462	74	11	LAUREN SHAW REVOCABLE	4051517		

Warrant 128

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
LAUREN SHAW REVOCABLE			E 01-10-15-02		1,361.00	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL			
			Invoice Total-		1,361.00	
0462	74	11	WIGHT LAND PURCHASE	4051518		
WIGHT LAND PURCHASE			E 01-10-15-02		1,330.50	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL			
			Invoice Total-		1,330.50	
0462	74	11	LEGAL RETAINER	SEPT 2023		
LEGAL RETAINER			E 01-10-15-02		1,100.00	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL			
			Invoice Total-		1,100.00	
			Vendor Total-		4,046.00	
00485 BLINDS BY DESIGN						
0462	75	11	BLINDS NBCC	107128		
BLINDS NBCC			R 25-11		2,982.49	0.00
			RECREATION - NBCC BLINDS			
			Vendor Total-		2,982.49	
00263 BOB THE PLUMBER, INC.						
0462	76	11	POOL SHUTDOWN	0007340		
POOL SHUTDOWN			E 25-30-35-15		137.50	0.00
			RECREATION / REC PROGRAMS - REPAIRS / POOL			
			Invoice Total-		137.50	
0462	76	11	TURN OFF WATER TO CEMETER	7352		
TURN OFF WATER TO CEMETER			E 12-01-20-07		364.50	0.00
			CEMETERY / CEMETERY - SERVICES / CONTRACTED			
			Invoice Total-		364.50	
			Vendor Total-		502.00	
00020 CENTRAL MAINE POWER						
0462	78	11	NBCC ELECTRICITY	721001767193		
NBCC ELECTRICITY			E 13-03-20-04		178.08	0.00
			FACILITIES / NBCC - SERVICES / ELECTRICITY			
			Invoice Total-		178.08	
0462	78	11	TRANSFER STATION ELECTRIC	705001908445		
TRANSFER STATION ELECTRIC			E 13-09-20-04		606.31	0.00
			FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY			
			Invoice Total-		606.31	
0462	78	11	TOWN OFFICE ELECTRICITY	703001923360		
TOWN OFFICE ELECTRICITY			E 13-14-20-04		453.83	0.00
			FACILITIES / TOWN OFFICE - SERVICES / ELECTRICITY			
			Invoice Total-		453.83	
0462	78	11	OLT TOWN HOUSE ELECTRICIT	709001876567		
OLT TOWN HOUSE ELECTRICIT			E 13-13-20-04		31.15	0.00
			FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICITY			
			Invoice Total-		31.15	
0462	78	11	DEPOT FD ELECTRICITY	709001876566		
DEPOT FD ELECTRICITY			E 13-07-20-04		67.83	0.00
			FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY			
			Invoice Total-		67.83	
0462	78	11	SALT&SAND ELECTRICITY	701002076463		
SALT&SAND ELECTRICITY			E 13-05-20-04		83.06	0.00
			FACILITIES / SALT & SAND - SERVICES / ELECTRICITY			
			Invoice Total-		83.06	
0462	78	11	GARAGE ELECTRICITY	711001864182		

Warrant 128

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
GARAGE ELECTRICITY			E 13-04-20-04		68.31	0.00
			FACILITIES / GARAGE - SERVICES / ELECTRICITY			
			Invoice Total-		68.31	
0462	78	11	10 DALTON ELECTRICITY	710001867785		
10 DALTON ELECTRICITY			E 13-11-20-04		92.12	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
			Invoice Total-		92.12	
0462	78	11	8 DALTON ELECTRICITY	715001831217		
8 DALTON ELECTRICITY			E 13-11-20-04		27.07	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
			Invoice Total-		27.07	
0462	78	11	WINGS MILL ELECTRICITY	713001844542		
WINGS MILL ELECTRICITY			G 3-596-00		32.59	0.00
			CAPITAL PROJ / DAMS			
			Invoice Total-		32.59	
0462	78	11	MAIN ST DAM ELECTRICITY	703001917360		
MAIN ST DAM ELECTRICITY			G 3-596-00		33.08	0.00
			CAPITAL PROJ / DAMS			
			Invoice Total-		33.08	
0462	78	11	NBFD ELECTRICITY	721001768615		
NBFD ELECTRICITY			E 13-08-20-04		65.89	0.00
			FACILITIES / FD:NB - SERVICES / ELECTRICITY			
			Invoice Total-		65.89	
0462	78	11	CFAS ELECTRICITY	703001918728		
CFAS ELECTRICITY			E 13-02-20-04		353.71	0.00
			FACILITIES / CFAS - SERVICES / ELECTRICITY			
			Invoice Total-		353.71	
0462	78	11	CFAS OUTBUILDING	712001866582		
CFAS OUTBUILDING			E 13-02-20-04		30.91	0.00
			FACILITIES / CFAS - SERVICES / ELECTRICITY			
			Invoice Total-		30.91	
0462	78	11	LAKES FD ELECTRICITY	721001769650		
LAKES FD ELECTRICITY			E 13-06-20-04		163.85	0.00
			FACILITIES / FD:LAKES - SERVICES / ELECTRICITY			
			Invoice Total-		163.85	
0462	78	11	VILLAGE GREEN ELECTRICITY	705001898338		
VILLAGE GREEN ELECTRICITY			E 13-10-20-04		30.91	0.00
			FACILITIES / PARKS - SERVICES / ELECTRICITY			
			Invoice Total-		30.91	
0462	78	11	18 DALTON ELECTRICITY	703001918414		
18 DALTON ELECTRICITY			E 13-11-20-04		30.91	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
			Invoice Total-		30.91	
			Vendor Total-		2,349.61	
00107 DAVID HALLOWELL CONSTRUCTION LLC						
0462	79	11	CFAS SURFACE GRAVEL	1883		
CFAS SURFACE GRAVEL			E 13-02-35-08		1,096.00	0.00
			FACILITIES / CFAS - REPAIRS / BUILDING			
			Vendor Total-		1,096.00	
00844 DR POWER EQUIPMENT						
0462	80	11	TRIMMER	3941862		
TRIMMER			E 13-01-40-04		920.97	0.00
			FACILITIES / GENERAL - PURCHASES / EQUIPMENT			

Warrant 128

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Vendor Total-	920.97	
00724 EMERGENCY SERVICES MARKETING CORP INC						
0462	81	11	SUBSCRIPTION FEE	23-11541		
SUBSCRIPTION FEE			E 05-05-14-07		660.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
				Vendor Total-	660.00	
00568 FIELDING'S OIL & PROPANE CO, INC						
0462	82	11	GA CASE 434	498203		
GA CASE 434			E 21-02-20-05		385.90	0.00
			GEN'L ASSIST / EMRGNCY FUEL - SERVICES / HEATING			
				Vendor Total-	385.90	
00840 FLAGS FOR PATRIOTS						
0462	83	11	US AND MAINE FLAGS	2719		
US AND MAINE FLAGS			E 12-01-30-04		219.64	0.00
			CEMETERY / CEMETERY - SUPPLIES / OPERATING			
				Vendor Total-	219.64	
00428 GALBRAITH, JULIA						
0462	84	11	YOGA CLASSES	11/1/2023		
YOGA CLASSES			E 25-30-20-07		555.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / CONTRACTED			
				Vendor Total-	555.00	
00066 GENERATORS OF MAINE, INC						
0462	85	11	RESCUE 6 TIRES	4161		
RESCUE 6 TIRES			E 05-05-35-04		1,672.02	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
				Vendor Total-	1,672.02	
00434 GROUP DYNAMIC, INC.						
0462	86	11	NOVEMBER HRA	2311		
NOVEMBER HRA			E 23-10-99-99		36.00	0.00
			INSURANCE / HRA ADMIN - EXPENSE / EXPENSE			
				Vendor Total-	36.00	
00784 HALEY WARD						
0462	87	11	LANDFILL TESTING	20239043		
LANDFILL TESTING			E 15-08-99-99		1,445.67	0.00
			SOLID WASTE / DUNN RD - EXPENSE / EXPENSE			
				Vendor Total-	1,445.67	
00009 HAMMOND LUMBER COMPANY						
0462	89	11	GARAGE ADDITION	7130691		
GARAGE ADDITION			G 3-601-00		1,169.49	0.00
			CAPITAL PROJ / MAINT. GARAG			
				Invoice Total-	1,169.49	
0462	89	11	GARAGE ADDITION	7137737		
GARAGE ADDITION			G 3-601-00		178.40	0.00
			CAPITAL PROJ / MAINT. GARAG			
				Invoice Total-	178.40	
0462	89	11	GARAGE ADDITION	7112526		
GARAGE ADDITION			G 3-601-00		2,921.10	0.00
			CAPITAL PROJ / MAINT. GARAG			
				Invoice Total-	2,921.10	
0462	89	11	SCREWS	7121658		
SCREWS			E 13-01-30-04		9.50	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			

Warrant 128

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Invoice Total-	9.50	
0462	89	11	GARAGE ADDITION SHIPLAP	39236225		
GARAGE ADDITION SHIPLAP			G 3-601-00		2,910.18	0.00
			CAPITAL PROJ / MAINT. GARAG			
				Invoice Total-	2,910.18	
0462	89	11	DUCT TAPE	7160939		
DUCT TAPE			E 13-01-30-04		12.99	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	12.99	
0462	89	11	TOOLS	7162056		
TOOLS			E 13-01-40-04		174.53	0.00
			FACILITIES / GENERAL - PURCHASES / EQUIPMENT			
				Invoice Total-	174.53	
0462	89	11	OIL	7162060		
OIL			E 13-01-35-01		8.99	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
				Invoice Total-	8.99	
0462	89	11	SCREWS, NUTS	7162353		
SCREWS, NUTS			E 13-01-30-04		110.18	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	110.18	
0462	89	11	RUST REMOVER	7170156		
RUST REMOVER			E 13-01-35-01		25.99	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
				Invoice Total-	25.99	
0462	89	11	STEEL SWIVEL STAPLE	7170449		
STEEL SWIVEL STAPLE			E 13-01-30-04		19.99	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
				Invoice Total-	19.99	
				Vendor Total-	7,541.34	
00639 HP FAIRFIELD						
0462	90	11	REPAIR PARTS	8762739		
REPAIR PARTS			E 13-01-35-01		489.39	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
				Vendor Total-	489.39	
00183 HYGRADE BUSINESS GROUP						
0462	91	11	CHECKS	813029		
CHECKS			E 01-10-30-03		791.04	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
				Vendor Total-	791.04	
00286 HYLAND, MIKE						
0462	92	11	ART SUPPLIES	11/1/2023		
ART SUPPLIES			E 62-01-99-99		305.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
				Vendor Total-	305.00	
00863 JAMES AND WHITNEY CO						
0462	93	11	TRANSFER STATION ROOF	4915		
TRANSFER STATION ROOF			E 15-05-35-08		20,440.00	0.00
			SOLID WASTE / WASTE - REPAIRS / BUILDING			
				Vendor Total-	20,440.00	
00000 JASON CYR						
0462	94	11	SURVIVAL CAMP STUDENTS	11/1/2023		
SURVIVAL CAMP STUDENTS			E 25-30-20-07		825.00	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
RECREATION / REC PROGRAMS - SERVICES / CONTRACTED						
Vendor Total-					825.00	
0189 KENNEBEC VALLEY COUNCIL OF						
0462	95	11	HHW COLLECTION			
HHW COLLECTION	E 15-01-99-99				703.87	0.00
SOLID WASTE / HHW - EXPENSE / EXPENSE						
Vendor Total-					703.87	
00550 KYOCERA						
0462	96	11	COPIER STAPLES	55L2397819		
COPIER STAPLES	E 01-10-30-03				84.22	0.00
GEN'L GOV. / ADMIN - SUPPLIES / OFFICE						
Invoice Total-					84.22	
0462	96	11	COPIER	55L2400830		
COPIER	E 01-10-20-14				487.70	0.00
GEN'L GOV. / ADMIN - SERVICES / COPIER						
Invoice Total-					487.70	
Vendor Total-					571.92	
00836 LABBE HAZEL						
0462	97	11	STRENGTH&BALANCE CLASSES	11/1/2023		
STRENGTH&BALANCE CLASSES	E 25-30-20-07				270.00	0.00
RECREATION / REC PROGRAMS - SERVICES / CONTRACTED						
Vendor Total-					270.00	
00250 LEIGHTON SIGNWORKS						
0462	98	11	CEMETERY QR CODE SIGNS	10815		
CEMETERY QR CODE SIGNS	E 12-01-30-04				325.00	0.00
CEMETERY / CEMETERY - SUPPLIES / OPERATING						
Invoice Total-					325.00	
0462	98	11	CFAS HANDICAP PARKING	10814		
CFAS HANDICAP PARKING	E 13-02-35-08				130.00	0.00
FACILITIES / CFAS - REPAIRS / BUILDING						
Invoice Total-					130.00	
Vendor Total-					455.00	
00692 LUANNE WRENN						
0462	99	11	ART SUPPLIES	11/1/2023		
ART SUPPLIES	E 62-01-99-99				100.00	0.00
DC STEVENS / DC STEVENS - EXPENSE / EXPENSE						
Vendor Total-					100.00	
00001 MAINE MUNICIPAL						
0462	100	11	BENEFITS			
HEALTH INSURANCE:ADMIN	E 01-10-10-13				3,976.04	0.00
GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS						
HEALTH INSURANCE:FACILITY	E 13-01-10-13				1,988.02	0.00
FACILITIES / GENERAL - PERSONNEL / BENEFITS						
HEALTH INSURANCE	G 1-225-00				579.36	0.00
GEN'L FUND / HEALTH INS.						
HEALTH INSURANCE:REC	E 25-30-10-13				994.01	0.00
RECREATION / REC PROGRAMS - PERSONNEL / BENEFITS						
HEALTH INSURANCE:FD	E 05-05-10-13				1,988.02	0.00
PUBLIC SAFTY / FD/ RSC DEPT - PERSONNEL / BENEFITS						
HEALTH INSURANCE:MANAGER	E 01-15-10-13				994.01	0.00
GEN'L GOV. / MANAGER - PERSONNEL / BENEFITS						
HEALTH INSURANCE:LIBRARY	E 30-01-10-13				994.01	0.00
LIBRARY / LIBRARY - PERSONNEL / BENEFITS						
HEALTH INSURANCE: SW	E 15-05-10-13				994.01	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			SOLID WASTE / WASTE - PERSONNEL / BENEFITS			
HEALTH INSURANCE: CEMETER			E 12-01-10-13		994.01	0.00
			CEMETERY / CEMETERY - PERSONNEL / BENEFITS			
			Vendor Total-		13,501.49	
00519 MAINE OXY						
0462	101	11	WELDING SUPPLIES	3002820062		
WELDING SUPPLIES			E 13-01-30-04		62.36	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Vendor Total-		62.36	
C0054 MAINE SCALE LLC						
0462	102	11	TRANSFER STATION SCALES	7954		
TRANSFER STATION SCALES			E 15-05-35-20		375.00	0.00
			SOLID WASTE / WASTE - REPAIRS / SCALES			
			Vendor Total-		375.00	
C0582 MAINE TECHNOLOGY GROUP						
0462	103	11	ZOOM/PB LAPTOP	33328		
ZOOM/PB LAPTOP			E 01-10-40-04		1,532.00	0.00
			GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT			
			Invoice Total-		1,532.00	
0462	103	11	NOVEMBER IT SERVICES	33402		
NOVEMBER IT SERVICES			E 01-10-15-03		1,445.76	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
			Invoice Total-		1,445.76	
			Vendor Total-		2,977.76	
00866 MAINELY SEAL COATING						
0462	104	11	POINT RD, WEST RD	10/13/23		
POINT RD, WEST RD			E 10-01-20-07		15,000.00	0.00
			PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED			
			Vendor Total-		15,000.00	
00794 MANCHESTER MOTORS						
0462	105	11	TRACTOR DOOR			
TRACTOR DOOR			E 13-01-35-01		699.25	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
			Vendor Total-		699.25	
00000 MERRILL, KEVIN						
0462	106	11	SPARK PLUGS	99229868		
SPARK PLUGS			E 12-01-35-01		6.32	0.00
			CEMETERY / CEMETERY - REPAIRS / EQUIPMENT			
			Vendor Total-		6.32	
00132 MMTCTA						
0462	107	11	TREASURER TRAINING	100448560		
TREASURER TRAINING			E 01-10-13-01		55.00	0.00
			GEN'L GOV. / ADMIN - EDUCATION / EDUCATION			
			Vendor Total-		55.00	
00256 MODERN PEST SERVICES						
0462	108	11	NBCC PEST CONTROL	6090715		
NBCC PEST CONTROL			E 13-03-20-12		72.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			
			Invoice Total-		72.00	
0462	108	11	CFAS PEST CONTROL	6090716		
CFAS PEST CONTROL			E 13-02-20-12		90.00	0.00
			FACILITIES / CFAS - SERVICES / PEST CONTROL			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					90.00	
Vendor Total-					162.00	
00598 MOLL, LEANNE						
0462	109	11	MATH SCIENCE	11/1/2023		
MATH SCIENCE			E 62-01-99-99		206.62	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
Vendor Total-					206.62	
00293 MWDA						
0462	110	11	ANNUAL DUES	2023		
ANNUAL DUES			E 01-10-13-01		40.00	0.00
			GEN'L GOV. / ADMIN - EDUCATION / EDUCATION			
Vendor Total-					40.00	
00867 NEW ENGLAND ANIMAL HOSPITAL						
0462	111	11	RABIES CLINIC CENTER	10102045		
RABIES CLINIC CENTER			G 2-556-00		442.50	0.00
			SPEC REVENUE / ACO			
Vendor Total-					442.50	
00000 NIGHTINGALE, KATHRYN						
0462	112	11	ART SUPPLIES	11/1/2023		
ART SUPPLIES			E 62-01-99-99		255.18	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
Vendor Total-					255.18	
00000 PARENT, AMANDA						
0462	113	11	READING SUPPLEMENTAL	11/1/2023		
READING SUPPLEMENTAL			E 62-01-99-99		175.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
Vendor Total-					175.00	
00182 PIKE INDUSTRIES, INC.						
0462	114	11	COLD PATCH	1256730		
COLD PATCH			E 10-01-30-04		291.72	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
Invoice Total-					291.72	
0462	114	11	COLD PATCH	1256515		
COLD PATCH			E 10-01-30-04		280.28	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
Invoice Total-					280.28	
0462	114	11	COLD PATCH	1257368		
COLD PATCH			E 10-01-30-04		255.97	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
Invoice Total-					255.97	
Vendor Total-					827.97	
00003 REGISTRY OF DEEDS						
0462	115	11	5 LIEN DISCHARGES			
5 LIEN DISCHARGES			E 01-10-47-01		95.00	0.00
			GEN'L GOV. / ADMIN - FEES / DISCHARGE			
Vendor Total-					95.00	
00034 RSU # 18						
0462	116	11	INSTALLMENT-			
RSU # 18 INSTALLMENT			E 31-01-99-99		568,921.26	0.00
			SCHOOL / RSU 18 - EXPENSE / EXPENSE			
Vendor Total-					568,921.26	
00409 SBS CARBON COPY						

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0462	117	11	2023 COMMITMENT BOOK	52953		
2023 COMMITMENT BOOK			E 01-10-30-04		56.60	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
			Vendor Total-		56.60	
00478 SEACOAST SECURITY, INC						
0462	118	11	ADD NAME TOWN OFFICE	867664		
ADD NAME TOWN OFFICE			E 13-14-20-10		30.00	0.00
			FACILITIES / TOWN OFFICE - SERVICES / SECURITY			
			Vendor Total-		30.00	
00868 SPECIALTY RESPONSE SOLUTIONS INC						
0462	119	11	OSHA HAZMAT TRAINING	23-168		
OSHA HAZMAT TRAINING			E 05-05-13-01		300.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - EDUCATION / EDUCATION			
			Vendor Total-		300.00	
00612 SPECTRUM ENTERPRISE						
0462	120	11	INTERNET AND PHONE	144009001100623		
LAKES FD			E 05-05-20-01		187.97	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
CFAS			E 25-30-20-01		219.97	0.00
			RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO			
LIBRARY			E 30-01-20-01		88.69	0.00
			LIBRARY / LIBRARY - SERVICES / COMMUNICATIO			
DEPT FD			E 05-05-20-01		59.99	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
TRANSFER STATION			E 15-05-20-01		129.98	0.00
			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO			
TOWN OFFICE			E 01-10-20-01		110.80	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Vendor Total-		797.40	
00859 SUNSHINE POOLES						
0462	121	11	CFAS POOL CLEANER	26590		
CFAS POOL CLEANER			E 13-02-35-15		1,599.99	0.00
			FACILITIES / CFAS - REPAIRS / POOL			
			Vendor Total-		1,599.99	
00312 TRACTION AUGUSTA						
0462	122	11	SKID STEER REPAIRS	1001P184643		
SKID STEER REPAIRS			E 15-05-35-11		250.83	0.00
			SOLID WASTE / WASTE - REPAIRS / SKID STEER			
			Vendor Total-		250.83	
00048 TREASURER, STATE OF MAINE						
0462	123	11	PLUMBING PERMITS			
PLUMBING PERMITS			G 1-211-00		162.50	0.00
			GEN'L FUND / PLUMB. PERM.			
			Vendor Total-		162.50	
00156 TREASURER, STATE OF MAINE						
0462	124	11	DISPATCH SERVICES	24100DS902		
DISPATCH SERVICES			E 05-10-99-99		8,110.82	0.00
			PUBLIC SAFTY / DISPATCH - EXPENSE / EXPENSE			
			Vendor Total-		8,110.82	
00265 UNITED STATES CELLULAR						
0462	125	11	COMMUNICATIONS			
CEMETERY			E 12-01-20-01		72.20	0.00
			CEMETERY / CEMETERY - SERVICES / COMMUNICATIO			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
TOWN MANAGER			E 01-15-20-01		76.77	0.00
			GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO			
ACO			E 05-30-20-01		90.96	0.00
			PUBLIC SAFTY / ACO - SERVICES / COMMUNICATIO			
FD			E 05-05-20-01		31.41	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
CEO			E 01-20-20-01		31.88	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUNICATIO			
TRANSFER STATION			E 15-05-20-01		191.50	0.00
			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO			
FACILITIES			E 13-01-20-01		41.19	0.00
			FACILITIES / GENERAL - SERVICES / COMMUNICATIO			
HOTSPOT			E 05-05-20-01		44.81	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
CEMETERY IPAD			E 12-01-20-01		1,299.00	0.00
			CEMETERY / CEMETERY - SERVICES / COMMUNICATIO			
			Vendor Total-		1,879.72	
00304 VOGEL, MARY						
0462	126	11	MILEAGE REIMBURSEMENT 106			
			MILEAGE REIMBURSEMENT 106			
			E 01-10-20-02		46.64	0.00
			GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI			
			Vendor Total-		46.64	
00369 WB MASON CO, INC						
0462	127	11	ENVELOPES	241652748		
			ENVELOPES			
			E 01-10-30-03		275.12	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		275.12	
0462	127	11	OFFICE SUPPLIES	241655019		
			OFFICE SUPPLIES			
			E 01-10-30-03		28.82	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		28.82	
0462	127	11	PENS	241958550		
			PENS			
			E 01-10-30-03		41.52	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		41.52	
0462	127	11	FOLDERS	241959575		
			FOLDERS			
			E 01-10-30-03		46.56	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		46.56	
0462	127	11	CLEANING SUPPLIES	241964552		
			CLEANING SUPPLIES			
			E 13-14-30-10		421.23	0.00
			FACILITIES / TOWN OFFICE - SUPPLIES / CLEANING			
			Invoice Total-		421.23	
0462	127	11	TAPE	241965769		
			TAPE			
			E 01-10-30-03		78.25	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		78.25	
			Vendor Total-		891.50	
00723 WHENTOWORK INC						
0462	128	11	FD SCHEDULING PROGRAM	78519454		
			FD SCHEDULING PROGRAM			
			E 05-05-14-07		540.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
			Vendor Total-		540.00	
00000 WHITE, FAYTH						

A / P Warrant

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0462	129	11	READING SUPP, ART SUPPLIE	11/1/2023		
READING SUPP, ART SUPPLIE			E 62-01-99-99		275.00	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			Vendor Total-		275.00	
00014 YANKEE TROPHY						
0462	130	11	TAGS	23-0946		
TAGS			E 05-05-40-04		20.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT			
			Vendor Total-		20.00	
00125 ZOLL MEDICAL CORPORATION						
0462	131	11	EMS OPERATING SUPPLIES	3840745		
EMS OPERATING SUPPLIES			E 05-05-30-07		299.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS			
			Vendor Total-		299.00	
			Prepaid Total-		0.00	
			Current Total-		671,121.83	
			EFT Total-		0.00	
			Warrant Total-		671,121.83	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

BARBARA ALLEN, SELECTPERSON CHAIR _____
 MELANIE JEWELL, SELECTPERSON _____
 DANIEL NEWMAN, SELECTPERSON _____
 PETER RUSHTON, SELECTPERSON _____
 CAROL JOHNSON, V. CHAIR _____
 LORNA DEE NICHOLS, TOWN MANAGER _____

Vendor	Amount	Account
01 GEN'L GOV.		
01-0 GEN'L GOV. / NO DIVISION CONT'D		
00000 - BEAN, ROBERT	91.32	R 01-13 GEN'L GOV. - EXCISE - MV
00271 - BERNSTEIN, SHUR, SAWYER & NELSC	254.50	E 01-10-15-02 GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL
00271 - BERNSTEIN, SHUR, SAWYER & NELSC	1,361.00	E 01-10-15-02 GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL
00271 - BERNSTEIN, SHUR, SAWYER & NELSC	1,330.50	E 01-10-15-02 GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL
00271 - BERNSTEIN, SHUR, SAWYER & NELSC	1,100.00	E 01-10-15-02 GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL
00550 - KYOCERA	84.22	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00550 - KYOCERA	487.70	E 01-10-20-14 GEN'L GOV. / ADMIN - SERVICES / COPIER
00183 - HYGRADE BUSINESS GROUP	791.04	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00001 - MAINE MUNICIPAL	3,976.04	E 01-10-10-13 GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS
00001 - MAINE MUNICIPAL	994.01	E 01-15-10-13 GEN'L GOV. / MANAGER - PERSONNEL / BENEFITS
00582 - MAINE TECHNOLOGY GROUP	1,532.00	E 01-10-40-04 GEN'L GOV. / ADMIN - PURCHASES / EQUIPMENT
00293 - MWDA	40.00	E 01-10-13-01 GEN'L GOV. / ADMIN - EDUCATION / EDUCATION
00132 - MMTCTA	55.00	E 01-10-13-01 GEN'L GOV. / ADMIN - EDUCATION / EDUCATION
00003 - REGISTRY OF DEEDS	95.00	E 01-10-47-01 GEN'L GOV. / ADMIN - FEES / DISCHARGE
00409 - SBS CARBON COPY	56.60	E 01-10-30-04 GEN'L GOV. / ADMIN - SUPPLIES / OPERATING
00612 - SPECTRUM ENTERPRISE	110.80	E 01-10-20-01 GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO
00265 - UNITED STATES CELLULAR	76.77	E 01-15-20-01 GEN'L GOV. / MANAGER - SERVICES / COMMUNICATI
00265 - UNITED STATES CELLULAR	31.88	E 01-20-20-01 GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUNI
00304 - VOGEL, MARY	46.64	E 01-10-20-02 GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI
00369 - WB MASON CO, INC	275.12	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00369 - WB MASON CO, INC	28.82	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00369 - WB MASON CO, INC	41.52	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00369 - WB MASON CO, INC	46.56	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00369 - WB MASON CO, INC	78.25	E 01-10-30-03 GEN'L GOV. / ADMIN - SUPPLIES / OFFICE
00582 - MAINE TECHNOLOGY GROUP	1,445.76	E 01-10-15-03 GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT
Division Total-	14,431.05	
Department Total-	14,431.05	

05 PUBLIC SAFETY

05-0 PUBLIC SAFETY / NO DIVISION CONT'D

00125 - ZOLL MEDICAL CORPORATION	299.00	E 05-05-30-07 PUBLIC SAFETY / FD/ RSC DEPT - SUPPLIES / EMS
00265 - UNITED STATES CELLULAR	44.81	E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN
00723 - WHENTOWORK INC	540.00	E 05-05-14-07 PUBLIC SAFETY / FD/ RSC DEPT - MEMBERSHIP / FD
00724 - EMERGENCY SERVICES MARKETING (660.00	E 05-05-14-07 PUBLIC SAFETY / FD/ RSC DEPT - MEMBERSHIP / FD
00868 - SPECIALTY RESPONSE SOLUTIONS IP	300.00	E 05-05-13-01 PUBLIC SAFETY / FD/ RSC DEPT - EDUCATION / EDUCA
00014 - YANKEE TROPHY	20.00	E 05-05-40-04 PUBLIC SAFETY / FD/ RSC DEPT - PURCHASES / EQUIP
00265 - UNITED STATES CELLULAR	90.96	E 05-30-20-01 PUBLIC SAFETY / ACO - SERVICES / COMMUNICATIO
00265 - UNITED STATES CELLULAR	31.41	E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN
00156 - TREASURER, STATE OF MAINE	8,110.82	E 05-10-99-99 PUBLIC SAFETY / DISPATCH - EXPENSE / EXPENSE
00612 - SPECTRUM ENTERPRISE	59.99	E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN
00612 - SPECTRUM ENTERPRISE	187.97	E 05-05-20-01 PUBLIC SAFETY / FD/ RSC DEPT - SERVICES / COMMUN
00001 - MAINE MUNICIPAL	1,988.02	E 05-05-10-13 PUBLIC SAFETY / FD/ RSC DEPT - PERSONNEL / BENEF
00066 - GENERATORS OF MAINE, INC	1,672.02	E 05-05-35-04 PUBLIC SAFETY / FD/ RSC DEPT - REPAIRS / FIRE TRU
Division Total-	14,005.00	
Department Total-	14,005.00	

10 PUBLIC WORKS

10-0 PUBLIC WORKS / NO DIVISION CONT'D

00866 - MAINELY SEAL COATING	15,000.00	E 10-01-20-07 PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACT
00182 - PIKE INDUSTRIES, INC.	291.72	E 10-01-30-04 PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING
00182 - PIKE INDUSTRIES, INC.	280.28	E 10-01-30-04 PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING
00182 - PIKE INDUSTRIES, INC.	255.97	E 10-01-30-04 PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING
Division Total-	15,827.97	

Department Summary

Pay Date: 11/08/2023

Vendor	Amount	Account
Department Total-	15,827.97	
12 CEMETERY		
12-0 CEMETERY / NO DIVISION CONT'D		
00265 - UNITED STATES CELLULAR	72.20	E 12-01-20-01 CEMETERY / CEMETERY - SERVICES / COMMUNICATI
00001 - MAINE MUNICIPAL	994.01	E 12-01-10-13 CEMETERY / CEMETERY - PERSONNEL / BENEFITS
00250 - LEIGHTON SIGNWORKS	325.00	E 12-01-30-04 CEMETERY / CEMETERY - SUPPLIES / OPERATING
00030 - A.A.A. PORTABLE TOILETS	175.00	E 12-01-20-06 CEMETERY / CEMETERY - SERVICES / RENTALS
00840 - FLAGS FOR PATRIOTS	219.64	E 12-01-30-04 CEMETERY / CEMETERY - SUPPLIES / OPERATING
00265 - UNITED STATES CELLULAR	1,299.00	E 12-01-20-01 CEMETERY / CEMETERY - SERVICES / COMMUNICATI
00263 - BOB THE PLUMBER, INC.	364.50	E 12-01-20-07 CEMETERY / CEMETERY - SERVICES / CONTRACTED
00000 - MERRILL, KEVIN	6.32	E 12-01-35-01 CEMETERY / CEMETERY - REPAIRS / EQUIPMENT
Division Total-	3,455.67	
Department Total-	3,455.67	
13 FACILITIES		
13-0 FACILITIES / NO DIVISION CONT'D		
00265 - UNITED STATES CELLULAR	41.19	E 13-01-20-01 FACILITIES / GENERAL - SERVICES / COMMUNICATIO
00369 - WB MASON CO, INC	421.23	E 13-14-30-10 FACILITIES / TOWN OFFICE - SUPPLIES / CLEANING
00794 - MANCHESTER MOTORS	699.25	E 13-01-35-01 FACILITIES / GENERAL - REPAIRS / EQUIPMENT
00256 - MODERN PEST SERVICES	72.00	E 13-03-20-12 FACILITIES / NBCC - SERVICES / PEST CONTROL
00256 - MODERN PEST SERVICES	90.00	E 13-02-20-12 FACILITIES / CFAS - SERVICES / PEST CONTROL
00030 - A.A.A. PORTABLE TOILETS	150.00	E 13-08-20-06 FACILITIES / FD:NB - SERVICES / RENTALS
00030 - A.A.A. PORTABLE TOILETS	175.00	E 13-07-20-06 FACILITIES / FD:DEPOT - SERVICES / RENTALS
00030 - A.A.A. PORTABLE TOILETS	150.00	E 13-10-20-06 FACILITIES / PARKS - SERVICES / RENTALS
00030 - A.A.A. PORTABLE TOILETS	175.00	E 13-03-20-06 FACILITIES / NBCC - SERVICES / RENTALS
00030 - A.A.A. PORTABLE TOILETS	270.83	E 13-10-20-06 FACILITIES / PARKS - SERVICES / RENTALS
00030 - A.A.A. PORTABLE TOILETS	150.00	E 13-10-20-06 FACILITIES / PARKS - SERVICES / RENTALS
00009 - HAMMOND LUMBER COMPANY	9.50	E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING
00009 - HAMMOND LUMBER COMPANY	12.99	E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING
00009 - HAMMOND LUMBER COMPANY	174.53	E 13-01-40-04 FACILITIES / GENERAL - PURCHASES / EQUIPMENT
00009 - HAMMOND LUMBER COMPANY	8.99	E 13-01-35-01 FACILITIES / GENERAL - REPAIRS / EQUIPMENT
00009 - HAMMOND LUMBER COMPANY	110.18	E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING
00009 - HAMMOND LUMBER COMPANY	25.99	E 13-01-35-01 FACILITIES / GENERAL - REPAIRS / EQUIPMENT
00009 - HAMMOND LUMBER COMPANY	19.99	E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING
00020 - CENTRAL MAINE POWER	178.08	E 13-03-20-04 FACILITIES / NBCC - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	606.31	E 13-09-20-04 FACILITIES / TRANSFER STA - SERVICES / ELECTRICI
00020 - CENTRAL MAINE POWER	453.83	E 13-14-20-04 FACILITIES / TOWN OFFICE - SERVICES / ELECTRICIT
00020 - CENTRAL MAINE POWER	31.15	E 13-13-20-04 FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICI
00020 - CENTRAL MAINE POWER	67.83	E 13-07-20-04 FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	83.06	E 13-05-20-04 FACILITIES / SALT & SAND - SERVICES / ELECTRICIT
00020 - CENTRAL MAINE POWER	68.31	E 13-04-20-04 FACILITIES / GARAGE - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	92.12	E 13-11-20-04 FACILITIES / DALTON - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	27.07	E 13-11-20-04 FACILITIES / DALTON - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	65.89	E 13-08-20-04 FACILITIES / FD:NB - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	353.71	E 13-02-20-04 FACILITIES / CFAS - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	30.91	E 13-02-20-04 FACILITIES / CFAS - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	163.85	E 13-06-20-04 FACILITIES / FD:LAKES - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	30.91	E 13-10-20-04 FACILITIES / PARKS - SERVICES / ELECTRICITY
00020 - CENTRAL MAINE POWER	30.91	E 13-11-20-04 FACILITIES / DALTON - SERVICES / ELECTRICITY
00107 - DAVID HALLOWELL CONSTRUCTION	1,096.00	E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING
00844 - DR POWER EQUIPMENT	920.97	E 13-01-40-04 FACILITIES / GENERAL - PURCHASES / EQUIPMENT
00639 - HP FAIRFIELD	489.39	E 13-01-35-01 FACILITIES / GENERAL - REPAIRS / EQUIPMENT
00250 - LEIGHTON SIGNWORKS	130.00	E 13-02-35-08 FACILITIES / CFAS - REPAIRS / BUILDING
00001 - MAINE MUNICIPAL	1,988.02	E 13-01-10-13 FACILITIES / GENERAL - PERSONNEL / BENEFITS

Vendor	Amount	Account
13 FACILITIES CONT'D		
13-0 FACILITIES / NO DIVISION CONT'D		
00519 - MAINE OXY	62.36	E 13-01-30-04 FACILITIES / GENERAL - SUPPLIES / OPERATING
00859 - SUNSHINE POOL	1,599.99	E 13-02-35-15 FACILITIES / CFAS - REPAIRS / POOL
00478 - SEACOAST SECURITY, INC	30.00	E 13-14-20-10 FACILITIES / TOWN OFFICE - SERVICES / SECURITY
Division Total-	11,357.34	
Department Total-	11,357.34	
15 SOLID WASTE		
15-0 SOLID WASTE / NO DIVISION CONT'D		
00612 - SPECTRUM ENTERPRISE	129.98	E 15-05-20-01 SOLID WASTE / WASTE - SERVICES / COMMUNICATIO
00001 - MAINE MUNICIPAL	994.01	E 15-05-10-13 SOLID WASTE / WASTE - PERSONNEL / BENEFITS
00784 - HALEY WARD	1,445.67	E 15-08-99-99 SOLID WASTE / DUNN RD - EXPENSE / EXPENSE
00189 - KENNEBEC VALLEY COUNCIL OF	703.87	E 15-01-99-99 SOLID WASTE / HHW - EXPENSE / EXPENSE
00338 - B.D.S WASTE DISPOSAL INC	224.00	E 15-05-20-13 SOLID WASTE / WASTE - SERVICES / DISPOSAL
00118 - B&B EMBROIDERY	769.11	E 15-05-30-08 SOLID WASTE / WASTE - SUPPLIES / UNIFORMS
00863 - JAMES AND WHITNEY CO	20,440.00	E 15-05-35-08 SOLID WASTE / WASTE - REPAIRS / BUILDING
00265 - UNITED STATES CELLULAR	191.50	E 15-05-20-01 SOLID WASTE / WASTE - SERVICES / COMMUNICATIO
00054 - MAINE SCALE LLC	375.00	E 15-05-35-20 SOLID WASTE / WASTE - REPAIRS / SCALES
00312 - TRACTION AUGUSTA	250.83	E 15-05-35-11 SOLID WASTE / WASTE - REPAIRS / SKID STEER
Division Total-	25,523.97	
Department Total-	25,523.97	
21 GEN'L ASSIST		
21-0 GEN'L ASSIST / NO DIVISION CONT'D		
00568 - FIELDING'S OIL & PROPANE CO, INC	385.90	E 21-02-20-05 GEN'L ASSIST / EMRGNCY FUEL - SERVICES / HEATIN
Division Total-	385.90	
Department Total-	385.90	
23 INSURANCE		
23-0 INSURANCE / NO DIVISION CONT'D		
00434 - GROUP DYNAMIC, INC.	36.00	E 23-10-99-99 INSURANCE / HRA ADMIN - EXPENSE / EXPENSE
Division Total-	36.00	
Department Total-	36.00	
25 RECREATION		
25-0 RECREATION / NO DIVISION CONT'D		
00263 - BOB THE PLUMBER, INC.	137.50	E 25-30-35-15 RECREATION / REC PROGRAMS - REPAIRS / POOL
00001 - MAINE MUNICIPAL	994.01	E 25-30-10-13 RECREATION / REC PROGRAMS - PERSONNEL / BENEFITS
00612 - SPECTRUM ENTERPRISE	219.97	E 25-30-20-01 RECREATION / REC PROGRAMS - SERVICES / COMMU
00485 - BLINDS BY DESIGN	2,982.49	R 25-11 RECREATION - NBCC BLINDS
00836 - LABBE HAZEL	270.00	E 25-30-20-07 RECREATION / REC PROGRAMS - SERVICES / CONTRA
00428 - GALBRAITH, JULIA	555.00	E 25-30-20-07 RECREATION / REC PROGRAMS - SERVICES / CONTRA
00000 - ALICE VANDERWERKEN	90.00	E 25-30-30-04 RECREATION / REC PROGRAMS - SUPPLIES / OPERAT
00000 - JASON CYR	825.00	E 25-30-20-07 RECREATION / REC PROGRAMS - SERVICES / CONTRA
Division Total-	6,073.97	
Department Total-	6,073.97	
30 LIBRARY		
30-0 LIBRARY / NO DIVISION CONT'D		
00612 - SPECTRUM ENTERPRISE	88.69	E 30-01-20-01 LIBRARY / LIBRARY - SERVICES / COMMUNICATIO
00001 - MAINE MUNICIPAL	994.01	E 30-01-10-13 LIBRARY / LIBRARY - PERSONNEL / BENEFITS
Division Total-	1,082.70	
Department Total-	1,082.70	
31 SCHOOL		
31-0 SCHOOL / NO DIVISION CONT'D		
00034 - RSU # 18	568,921.26	E 31-01-99-99 SCHOOL / RSU 18 - EXPENSE / EXPENSE

Vendor Amount Account

31 SCHOOL

31-0 SCHOOL / NO DIVISION CONT'D

Division Total-	568,921.26
Department Total-	568,921.26

62 DC STEVENS

62-0 DC STEVENS / NO DIVISION CONT'D

00692 - LUANNE WRENN	100.00	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
00286 - HYLAND, MIKE	305.00	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
00000 - NIGHTINGALE, KATHRYN	255.18	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
00269 - ARSENAULT, RACHEL	275.00	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
00000 - PARENT, AMANDA	175.00	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
00598 - MOLL, LEANNE	206.62	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
00000 - WHITE, FAYTH	275.00	E 62-01-99-99	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE
Division Total-	1,591.80		
G/L Account Total	1,591.80		

G/L Accounts

G/L Accounts-0 / NO DIVISION CONT'D

00048 - TREASURER, STATE OF MAINE	162.50	G 1-211-00	GEN'L FUND / PLUMB. PERM.
00001 - MAINE MUNICIPAL	579.36	G 1-225-00	GEN'L FUND / HEALTH INS.
00867 - NEW ENGLAND ANIMAL HOSPITAL	442.50	G 2-556-00	SPEC REVENUE / ACO
00020 - CENTRAL MAINE POWER	32.59	G 3-596-00	CAPITAL PROJ / DAMS
00020 - CENTRAL MAINE POWER	33.08	G 3-596-00	CAPITAL PROJ / DAMS
00009 - HAMMOND LUMBER COMPANY	1,169.49	G 3-601-00	CAPITAL PROJ / MAINT. GARAG
00009 - HAMMOND LUMBER COMPANY	178.40	G 3-601-00	CAPITAL PROJ / MAINT. GARAG
00009 - HAMMOND LUMBER COMPANY	2,921.10	G 3-601-00	CAPITAL PROJ / MAINT. GARAG
00009 - HAMMOND LUMBER COMPANY	2,910.18	G 3-601-00	CAPITAL PROJ / MAINT. GARAG
Division Total-	8,429.20		
G/L Account Total	8,429.20		
Final Total-	671,121.83		

Memo

Town Manager Report

Provided in person.

Memo

EXECUTIVE SESSION 1 M.R.S.A. §405(6)A – personnel matter, if needed.