

**Town of Belgrade
Board of Selectpersons**

**Jan. 4, 2023 / 6:30 p.m.
Belgrade Town Office
990 Augusta Road**

**This meeting will be conducted in person.
The public may also view the meeting and participate online at
<https://us02web.zoom.us/j/81131427984>**

A G E N D A

Call to Order and Pledge of Allegiance

Open Meeting.

1. PUBLIC COMMENT

2. OLD BUSINESS

- A. Approval of Dec. 21, 2021, **Selectboard minutes.**
- B. Discussion and consideration of Road Committee's recommendation for **2022 paving project.**
- C. Discussion of Town's **heating fuel assistance policy.**

3. NEW BUSINESS

- A. Consideration of **appointments:**
 - 1. Susan Bolduc – Board of Parks and Recreation
 - 2. Jamie Dionne – Board of Parks and Recreation
 - 3. Richard Greenwald – Code Enforcement Officer
- B. Consideration of bids for purchase of **Transfer Station compactor container.**
- C. Consideration of **Cemetery Ordinance rewrite.**
- D. Consideration of annual town report's **dedication and memorials.**

4. WARRANT

5. TOWN MANAGER REPORT

6. EXECUTIVE SESSION: 1 M.R.S.A. §405(6)(E) – Attorney-client consultation

Town of Belgrade Board of Selectpersons

Dec. 21, 2021 / 6:30 p.m.
Belgrade Town Office
990 Augusta Road

This meeting will be conducted in person.

This meeting can be watched at

<https://youtu.be/gDhC4-aiAVI>

MINUTES

Selectboard members present: Melanie Jewell, Barbara Allen, Rick Damren, Dan Newman, Carol Johnson.

In-person attendees: Town Manager Anthony Wilson, Bruce Galouch, Roads Committee member Jack Sutton.

Remote attendees: Road Commissioner Jason Stevens, Lenny Reich.

Ms. Jewell called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Ms. Johnson moved to open the meeting. Ms. Allen seconded. Motion approved 4-0. Mr. Newman was not yet present.

1. PUBLIC COMMENT. There was no public comment.

2. OLD BUSINESS

A. Approval of Dec. 5, 2021, **budget workshop minutes**, and Dec. 7, 2021, **Selectboard minutes**. Ms. Allen moved approval of the Dec. 5 minutes. Ms. Johnson seconded. Motion approved 4-0. Ms. Allen moved approval of the Dec. 7 minutes. Ms. Johnson seconded. Motion approved 4-0. Mr. Newman was not yet present.

B. Discussion and consideration of Roads Committee recommendations for **2022 paving project**. The town manager reported the towns of Solon and Gardiner saw no incidences of flat tires caused by chip-sealing, and that they found the treatment improves traction. He and Road Commissioner Jason Stevens inspected Old Route 27 and believe the roadway is too badly deteriorated to be a good candidate for pavement preservation. The town manager reiterated the Roads Committee's recommendation to chip-seal the Minot Hill Road and East-West Lane, and to repave the prior roads discussed. There was also discussion about addressing the worst portion of the Horsepoint Road. All States Material Group will be consulted on the best treatment for that road. Roads Committee Jack Sutton supported continuing with a three-year paving program that involves financing the last two years. The Selectboard agreed. The paving project will be discussed further at the Jan. 5, 2022, budget workshop.

3. NEW BUSINESS

- A. Consideration of bids for sale of **surplus Fire Department tanker truck**. Mr. Damren moved to award the high bid of \$5,432.12 from Asian Auto Sales of Plaistow, N.H. Mr. Newman seconded. Motion approved 5-0.
- B. Discussion of Town's **heating fuel assistance policy**. The Board agreed to extend the eligibility period to November through May, limit grants to one per household per year, allow full-time municipal employees and their immediate families to apply for the funds. The Board also asked that the policy be changed to allow applicants to interview with the Town Manager by a scheduled video conference call. The town manager will return with a proposed amended policy to the Board's Jan. 4, 2022, meeting.
- C. Consideration of non-resident's application to purchase **burial plots**. Ms. Johnson moved approval of Dennis Stratton Sr.'s request to purchase four burial spaces. Mr. Damren seconded. Motion approved 5-0.
- D. Consideration of **property tax abatements**:
1. Abatement 2019-11
 2. Abatement 2020-08
 3. Abatement 2021-08
- Mr. Damren moved approval of abatements 2019-11, 2020-08 and 2021-08 in the amount of \$382.96 each. Ms. Allen seconded. Motion approved 4-0. Because he is a state legislator, Mr. Newman is ineligible to also serve as an assessor.
- E. Consideration of paying **unpaid property taxes of less than \$10** from the overlay. The Board declined to pay from the overlay unpaid property taxes of less than \$10. The names of property owners who owe that amount will be printed in the annual Town Report, and they will remain liable for the amounts due.
- F. Consideration of accepting petitions for **special requests**:
1. Spectrum Generations for \$1,488
 2. Hospice Volunteers of Waterville Area for \$1,500
 3. Sexual Assault Crisis & Support Center for \$1,116
 4. Belgrade Lakes Regional Business Group for \$5,000 (for fireworks)
 5. Lake protection for \$40,000 (7 Lakes Alliance, \$8,400; Friends of Messalonskee, \$13,100; Belgrade Lakes Association, \$16,000; McGrath Pond-Salmon Lake Association, \$2,500)
- Ms. Jewell moved to accept the qualifying petitions. Mr. Damren seconded. Motion approved 5-0.
4. **WARRANT**. Ms. Jewell moved approval of warrant no. 151 in the amount of \$58,711.45. Ms. Allen seconded. Motion approved 5-0.
5. **TOWN MANAGER REPORT**. The town manager sought guidance on the formatting of 2022 warrant articles. The board asked for two years of actuals along with the proposed 2022 budget. Ms. Jewell asked that the following be added to the boardroom's "white board": three-, five- and 10-year plans for the Transfer Station

and the Center for All Seasons, maintenance programs for the North Belgrade Community Center and Town Office.

DRAFT

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 4, 2021
Re: 2022 paving project

Following the Board's Dec. 21 paving discussion, an All States Material Group rep inspected the Minot Hill and Horsepoint roads, and the East-West Lane. He said the Minot Hill Road is a "great candidate" for chip-sealing. He suggested a double-chip seal – two layers of liquid asphalt and aggregate at an estimated cost of \$64,000. For the East-West Lane, he suggested a three-fourths-inch full-length shim plus a single chip seal at an estimated cost of \$47,000. With the paving of other roads, that equates to a total project cost of about \$847K.

For that troublesome stretch on the Horsepoint Road, he suggested contacting ProSeal to fill in the crack developing along the road joint in the S-curves, and then "fog sealing" that stretch. That would involve applying asphalt emulsion (a thin liquid oil) blended with grit; that would bind to the surface, leaving a tough film. That would cost \$1 per square yard (versus \$2.50 for chip-sealing) and would hold the pavement for another three years until we are ready to repave Horsepoint. He did say it was tough to get a good read on that road because it still had some ice covering it, so he's going to revisit to get a better look. We're seeking that cost estimate before the budget workshop.

To recap, the Roads Committee's recommendation is to repave the Depot and Guptill roads, Old Route 27, Hulin and School streets, Red Oaks Lodge, Lakeshore Drive, and Transfer Station Road, along with the remainder of the Transfer Station complex around the hopper area. Further, the committee recommends chip-sealing the Minot Hill Road and the East-West Lane. That would involve spraying a layer of liquid asphalt on a roadway and binding it with gravel. The asphalt provides a protective layer that prevents water from seeping into and compromising a roadway's base.

The Board has agreed to retain a three-year paving cycle. That would involve raising and appropriating the first-year costs, and financing the final two years. It has been suggested the roads capital reserve, which has a balance of more than \$275K, could be used as a contingency fund. Additionally, the first-year cost could be reduced by \$46,504 by applying the Local Road Assistance Program funds received last month from the Maine Department of Transportation.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: Jan. 5, 2021
Re: Discretionary heating fuel assistance policy

Attached is the emergency fuel policy with tracked changes that were discussed at the Dec. 21 Selectboard meeting.



Town of Belgrade

Policy Guidelines for the Distribution of Resources from the

Discretionary Heating Fuel Assistance Fund Policy

Policy:

I. Purpose

This policy provides relevant guidance to the Town Manager and/or other Town of Belgrade municipal ~~officers~~ officials authorized by the Board of Selectpersons to distribute ~~loans~~ grants from the Belgrade Discretionary Fuel Assistance Fund. The ~~f~~ Fund was ~~initially~~ established ~~in 2005 by~~ with donations received ~~in 2005~~ from concerned citizens of the Town of Belgrade and is expressly for the purpose of providing emergency heating fuel assistance through ~~either, temporary loans,~~ or direct grants from the fund. Donations are made ~~directly~~ to the fund from individuals wishing to assist or from organizations sponsoring specific fundraising events to support the continuation of the program.

II. Definitions

For the purpose of this policy a "unit of heating fuel" is defined as:

- a. 100 gallons of #2 or K-1 heating fuel.
- b. 1 cord of seasoned wood.
- c. 100 gallons of liquefied petroleum (LP) gas.

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Commented [AW1]: Should we instead say the assistant administrator of the General Assistance program? (Currently, that is Mary.)

Commented [AW2]: Should the Town seek to sponsor one of these annually?

- d. 1 ton of fuel pellets or coal.
- e. \$250 toward a CMP bill for electric heat.

A family may be eligible for a grant ~~or loan~~ of one unit of heating fuel once during the months of ~~December-November~~ through ~~April~~ May. -A second unit of heating fuel may be granted in an extreme emergency. -The Town Manger or other authorized municipal official ~~er~~ must make a written "Finding of Emergency Need," to be placed in the applicant's General Assistance file, to grant a second unit of heating fuel.

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III. Eligibility

Only those persons or families ~~that who~~ are ineligible for the General Assistance program may receive funds from the Belgrade Discretionary Heating Fuel Assistance Fund ~~(the Fund)~~. -Priority will be given to ~~those~~ applicants in the following order:

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- a. Retired families with fixed income (e.g. Social Security, ~~p~~ension, ~~a~~nnuity, retirement fund).
- b. Families with one or more wage earners at 120% or below the poverty level for Kennebec County ~~and as~~ determined by ~~DHS~~ the Maine Department of Health and Human Services.
- c. Families with seasonal workers who have recently been laid off and expect to be laid off for 120 days or more.
- d. Other families in need at the discretion of the Town Manager or other authorized Municipal Official.

~~Note: The following individual and members of their families shall be ineligible to receive funds through this program:~~

- ~~a. Selectpersons~~
- ~~b. Town Managers~~
- ~~c. Full-time Municipal Employees~~
- ~~d. Immediate Families of the Above~~

Members of the Board of Selectpersons, the Town Manager, and people who live in their households are ineligible to receive assistance through this program.

Procedure:

I. Application

- a. Applications for grants ~~or loans~~ from this fund must be made ~~in person at the Town Office~~ by the ~~head of the household mortgage holder or person whose name is on the lease requesting funds.~~
- b. An in-person interview or a scheduled video conferencing call with the Town Manager will be required to determine whether ~~or not~~ the request might be eligible under the General Assistance ~~p~~Program.
- ~~c. The Town Manager may waive the requirement for an interview at the Town Office if it is apparent the recipient of the funds is unable to attend.~~
- ~~d. Applicants who demonstrate future streams of increased disposable income will be considered eligible for (up to) a one-year interest free loan with the money being used solely for the purpose of purchasing the equivalent amount of heating fuel that is granted to others.~~
- ~~e-c.~~ Applicants who demonstrate need and no increase in disposable available income will be considered for a grant.
- ~~f-d.~~ Only Town of Belgrade residents ~~will be~~ eligible for assistance.

II. Application Criteria

- a. Applicant's Household Income
- b. Applicant's Household Expenses
- c. Number of Dependents
- d. Employment Status
- e. Immediacy of the Situation and Explanation for the Request

Oversight:

Town Manager and/or other Town of Belgrade municipal officials ~~also~~ authorized by the Board of Selectpersons.

Approved of by the Board of Select Persons on August 6, 2008

Reaffirmed by the Board of Selectpersons on September 19, 2017

Amended by the Board of Selectpersons on January 4, 2021

Melanie Jewell, Selectboard Chair

Rick Damren, Selectboard Vice Chair

Dan Newman, Selectperson

Barbara Allen, Selectperson

Carol Johnson, Selectperson

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DRAFT

Select Person, Chair

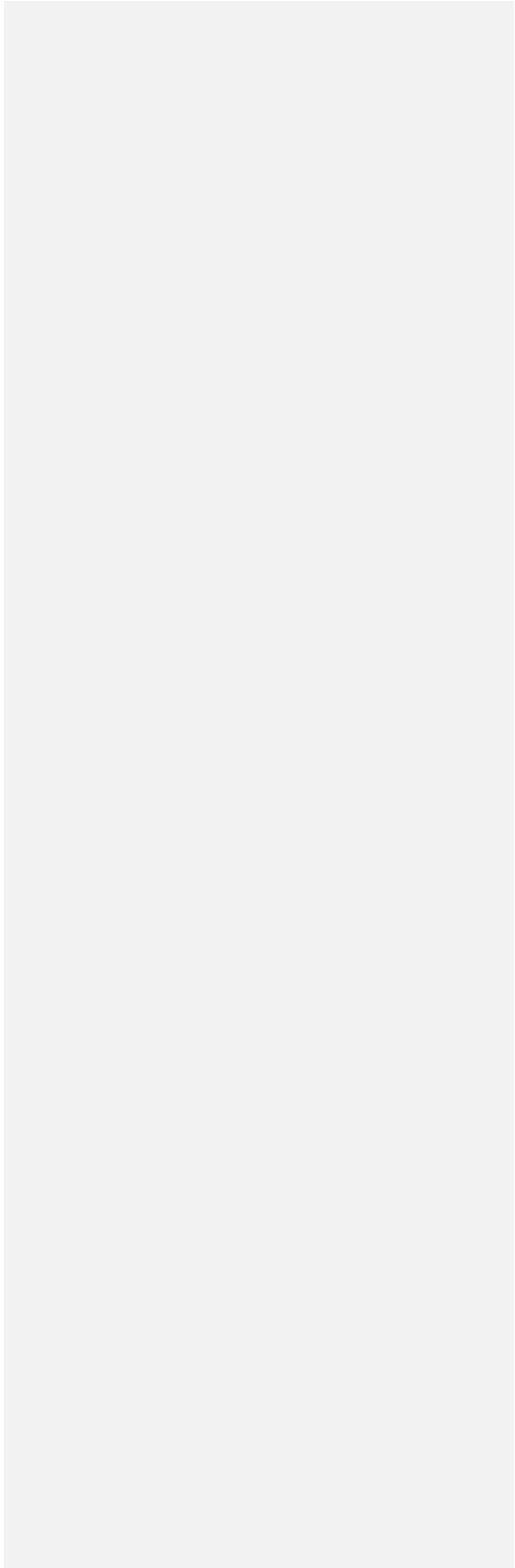
Select Person, V. Chair

Select Person

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Select Person

DRAFT



memo

To: Board of Selectpersons

Date: 01/04/2022

Re: Consideration of Appointments

In your books:

1. Susan Bolduc application
2. Jaime Dionne application
3. Richard Greenwald application

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Date: 11/16/21

Application for Appointment or re-appointment to:

- | | |
|---|---|
| <input type="checkbox"/> Planning Board | <input checked="" type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other _____

If this is a re-appointment please state the number of years you have served ND

Name Susan Bolow

Address _____

Phone # (Home) _____ (Work) _____ Email: _____

Place of Employment Self employed yoga teacher

Education & Experience BA public administration, previously on Boys club Board, auxiliary Board @ Troyer

Interests and Hobbies hiking, breath therapy, yoga, yoga nidra

Why do you wish to serve on a municipal board or committee?

I'd like to become involved in our community and help where I can.

References

Mary Vogt Ben Murrison

Name Steve White Phone # _____

Name Sharon Hamilton Phone # _____

Jane Manson

Please Return to:

Town Clerk (townclerk@townofbelgrade.com)
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

OFFICE USE: (Must be completed and filed with oath of office)

Board Chair contacted: Y N Term to be filed: _____ Term year end: _____

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

- | | |
|---|---|
| <input type="checkbox"/> Planning Board | <input checked="" type="checkbox"/> Board of Parks & Recreation |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment & Review |
| <input type="checkbox"/> Dams Committee | <input type="checkbox"/> Transfer Station & Recycling Com. |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Budget Committee |
| <input type="checkbox"/> Library Trustee | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Long Range Planning Com. | <input type="checkbox"/> Comprehensive Plan Review Committee |

Other _____

If this is a re-appointment please state the number of years you have served _____

Name Jamie Dionne

Address _____

Phone # (Home) _____ (Work) _____ Email: _____

Place of Employment State of Maine, Department of Public Safety

Education & Experience See attached resume. Soccer coach for KWYSP for past 4 years and also in Waterville for 2 seasons.

Interests and Hobbies Coaching and playing Ice Hockey, Soccer and other sports. Hiking, running, and anything outdoors.

Why do you wish to serve on a municipal board or committee?

I would like to be a part of our community where I can contribute to programs that benefit all of our community.

References

Name Nathan McLaughlin

Phone # _____

Name Kaitlyn Thibodeau

Phone # _____

Please Return to:

townclerk@townofbelgrade.com

OR

Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

12-17-2021

Dear Anthony,

I appreciate your initiative on finding me as a potential candidate for the Belgrade Code Enforcement Officer position. I believe that my goal to become a Code Enforcement Officer is in line with your need.

I am especially attracted to the position, as I love inspecting, safety and helping the community. I believe that my military, carpentry and property management experience and skills will be a great addition to the Town of Belgrade and its citizens.

As per our recent conversation, I have a grasp of what you are looking for, as well as the process to getting certified. I am look forward to this venture and seeing how I may be a valuable asset to the Town of Belgrade.

Best Regards,

Richard Greenwald

RICHARD M. GREENWALD
Litchfield, Maine 04350

PROFESSIONAL SUMMARY

- * Housing Quality Standards Inspector
- * Property Preservation Manager
- * Asset Protection Manager
- * Remote ESL Teacher
- * Carpenter
- * Five years experience as a Corrections Officer
- * Firearms production assistant
- * Six months management experience in a retail environment
- * One and a half years experience as an F/A-18 corrosion control/paint technician (USMC)
- * One year as a Quality Assurance Representative (USMC)
- * Six years experience as an Armament Quality Assurance Safety Observer (Secret Clearance) USMC

EXPERIENCE HIGHLIGHTS

05/19 to Present Housing Quality Standards Inspector Lewiston Housing Authority

- * Schedule all Annual, Bi-Annual and Special inspection as required by HUD
- * Inspect units to ensure Housing Quality Standards (HQS) are being maintained
- * Maintain a database of 1,200+ tenants from Lewiston and 4 neighboring towns
- * Work with property owners and maintenance crews to resolve maintenance issues
- * Abate units that do not complete discrepancies with the required time frame
- * Communicate any tenant complaints to the proper authority
- * Assist Code Enforcement as requested

05/18 to 01/19 Property Preservation Manager Independent Contractor

- * Maintain a foreclosed property portfolio throughout Central/Southern Maine
- * Perform carpentry services as needed at each location
- * Winterize homes to avoid cold weather housing issues
- * Secure any properties to include lock changes, window boarding and door replacement
- * Provide any services required by bank-owned properties

01/18 to 05/18 Asset Protection Manager Kmart

- * Maintain constant vigilance for security breaches, theft and store rule violations
- * Ensure that associates and customers are safe in accordance with regulations
- * Conduct department/category audits to verify accountability of assets
- * Oversee monthly safety/shrink meetings to direct the correct focus on areas in need of Improvement

02/14 to 12/2018 Remote English Teacher Independent Contractor

- * Teach English-speaking to students from South Korea over a remote network
- * Correct student errors and log them into the system so that the student may read their errors
- * Maintain the standards for business, TOEIC, TEFL, and general ESL learning
 - * Submit Incident Reports as to student request/need, system errors, attendance and any concerns
- * Maintain accurate monthly reports as to the students' performance
- * Assist Managers in daily duties as needed
- * Train newly hired staff until they are proficient enough to pass an in-depth examination

06/12 to 03/14 College Student Southern New Hampshire University

01/10 to 05/12 College Student Kennebec Valley Community College

08/09 to 10/09 **Finishing Worker** **Manpower**

06/08 to 03/09 **Carpenter** **Soucy Building**

- * Build homes to specification
- * Install replacement and new construction windows
- * Insulate homes to code
- * Install new kitchen cabinets
- * Remodel kitchens and bathrooms to meet customer needs
- * Sand, stain and install molding

01/08 to 06/08 **Firearms Production** **Bushmaster Firearms**

- * Assemble components to be used for final assembly of all AR-15 platforms

11/07 to 12/07 **Seasonal Packaging Support** **LL Bean**

08/02 to 8/07 **Corrections Officer** **Maine Correctional Center**

- * Supervise up to 75 inmates in a Unit Management setting
- * Enforce rules and regulations to maintain good order and discipline
- * Ensure the safety of inmates and staff on a daily basis
- * Responsible for the working order of alarms, locks, handcuffs and control panels
- * Conduct counts and searches of inmates, cells and units
- * Oversee and conduct visitations according to standards
- * Write reports as to various occurrences in the facility
- * Transport prisoners in high risk, low risk and medical situations
- * Instruct several correctional courses to new officers in a classroom setting
- * Correctional Emergency Team (CERT) Member
- * Unit chairperson for the Union AFSCME council 93 local 2968

01/02 to 06/02 **Assistant Manager** **Colortyme**

09/00 to 12/01 **Quality Assurance Representative** **United States Marine Corps**

12/96 to 09/00 **Aviation Ordnance Technician** **United States Marine Corps**

6/95 to 12/96 **Corrosion Control/Paint Technician** **United States Marine Corps**

EDUCATION / SPECIALIZED TRAINING

- * HQS Inspector Certification
- * Fair Housing Training 2019
- * A, B and C level certified as a Corrections Officer
- * Correctional Field Training Officer
- * State weapons qualified with a .40 Cal. pistol and 12 gauge shotgun
- * Forklift certified: Propane, Electric, Diesel, Standing
- * Microsoft Office
- * Covid-19 Awareness Training Certificate

High School Diploma Waterville, Maine (1994)

Associates Degree (Business) Kennebec Valley Community College

TOWN OF BELGRADE EMPLOYMENT APPLICATION

PRE-SERVICE QUESTIONNAIRE – EQUAL OPPORTUNITY EMPLOYER

INSTRUCTIONS: PLEASE PRINT AND FILL OUT COMPLETELY. Date 12-17-2021

PERSONAL INFORMATION

Name: Greenwald Richard M Soc. Sec. No. [REDACTED]
Last First Initial

Mailing Address: [REDACTED]
City/Town State Zip Code

Street Address: SAME

Telephone Numbers [REDACTED] [REDACTED] [REDACTED]
Daytime Evening Mobile

Are you over 18 years old? Yes No Have you ever been employed by this town? Yes No If Yes, when?

From _____ to _____ Position _____

Are you either a U.S. Citizen or do you have the legal right to work in the United States? Yes No

Valid State License/ID # [REDACTED] Expires 03/22/2026 Who referred you to us? City of Waterville

Are you a veteran? Yes No Branch of Service USMC Final Rank Sergeant

EDUCATION :

	Name/Location	Years Completed	Degree Received/Major Field
High School	Waterville Senior High	4	Diploma
College	Kennebec Valley Comm.	2	Associates Business
	College		Administration
Trade. Business or Correspondence School			
Other			

List any special skills, special studies/research work or training you possess (machine operator, mechanical skills, computer operator, etc.)

Computer literate/ Carpentry/ Plow truck/ Forklift/ CPR/ Housing Quality Standards Inspector

POSITION DESIRED:

Position Code Enforcement Officer Salary Desired \$20/ Hourly When Available Immediately

EMPLOYMENT HISTORY / EXPERIENCE

Are you currently employed? Yes No If yes, may we contact your present employer? Yes No
 In the table below, list your last three employers starting with the most recent.

EMPLOYER	DATES (MO/YR)	JOB TITLE	REASON FOR LEAVING
Name Lewiston Housing	From May 2019	Housing Quality Standards Inspector	Seeking a code enforcement position
Address 1 College St Lewiston	To Aug. 2021		
Name Independent Contractor	From May 2018	Property Preservation Manager	Not enough work in Central Maine
Address	To Jan 2019		
Name Kmart	From Jan 2018	Asset Protection Manager	Store closing
Address 603 Center St. Auburn	To May 2018		

REFERENCES

List three persons, not related to you, who have known you for at least one year.

Jennifer Morrissette

Name _____ Address _____ Phone _____

Detective Nick Gagnon

Name _____ Address _____ Phone _____

Peter Beringer

Name _____ Address _____ Phone _____

Are you willing to submit to a background check? Yes No Are you willing to submit to a drug screen? Yes No

Have you ever been convicted of a felony or other crimes? Yes No (Responding Yes does not automatically disqualify you from employment.) If you answered Yes, please explain the circumstances _____

AUTHORIZATION

"I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, falsified statements and omissions on this application shall be grounds for disqualification or if employed, dismissal. I authorize investigation of all statements contained herein and the references and employers listed to give you all information concerning my previous employment or service and any pertinent information they may have, personal or otherwise, and release the municipality from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized municipal representative. This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws."

Date 12-17-2021

Signature *Rat. General*

DO NOT WRITE BELOW THIS LINE _____

INTERVIEW NOTES

Interviewed by _____ Date _____

Remarks				
Neatness		Character		
Personality		Abilities		
Hired	Dept.	Position	Start Date	Pay Rate

APPROVED: 1. _____ 2. _____ 3. _____
 HIRING MANAGER TOWN MANAGER SELECT BOARD CHAIR FOR THE BOARD

memo

To: Board of Selectpersons
Date: 01/04/2021
Re: Transfer Compactor Container Bids

In your books:

- The RFP for the Transfer Compactor Container

There are two bids from each company:

A. Bidder #1 is Atlantic Recycling Equipment, LLC

1. \$18,850
2. \$21,650

B. Bidder #2 is McGuire Equipment

1. \$20,561
2. \$23,361

REQUEST FOR PROPOSALS FOR TRANSFER STATION COMPACTOR CONTAINER

I. INTRODUCTION

The Town of Belgrade, Maine (hereinafter, the “Town”) is seeking sealed Proposals for a compactor container at its Transfer Station.

All Proposals are to be submitted in a sealed envelope clearly marked on the outside “Belgrade Transfer Station Compactor Container.”

Completed proposals must be received at the Town Office, at the following address: 990 Augusta Road, Belgrade, Maine 04917, by 4 p.m., on Wednesday, Dec. 29, 2021.

Any proposal received after the deadline stated above shall not be considered. The proposal must be signed by the proposer with its full name and address and enclosed in a sealed envelope.

Bids will be publicly opened on Monday, Jan. 3, 2022, in the conference room at the Town Office at 8:30 a.m.

Questions regarding this Request for Proposals should be directed to Anthony Wilson, Town Manager, at the address above or by email at townmanager@townofbelgrade.com. All questions by prospective proposers pertaining to this Request for Proposals must be received, in writing, by the Town Manager at least five (5) days before the date set for the opening of the proposals. Any questions which, in the opinion of the Town Manager, request interpretation, will be addressed by a written interpretation in the form of a numbered addendum, sent by registered mail to each person or firm who has taken out a Request for Proposals not later than three (3) days prior to the scheduled opening of the proposals. Addenda issued later than three (3) days prior to the scheduled opening of the proposals may be by telephone. Proposers shall acknowledge receipt of all addenda in the space provided therefor in the proposal form, whether the addenda are in response to questions or otherwise issued by the Town and whether the addenda are received by mail or telephone.

Each proposer is required to state in its proposal: (1) the proposer’s name and place of business, and the names of persons or parties interested as principals with it; (2) that the proposal is made without any connection with any other proposer making any proposal for the same services; and (3) that no person acting for or employed by the Town is directly or indirectly interested in the proposal or any agreement which may be entered into to which the proposal relates or in any portion of the profits herefrom.

The successful proposer shall be required to sign an agreement substantially similar to the standard Town services agreement, a copy of which is attached hereto as Exhibit 1.

Before commencing work under the services agreement, the successful proposer shall produce evidence satisfactory to the Town that it and its subcontractors, if any, have secured public

liability, automobile and workers' compensation insurance coverages as set forth in Exhibit 1. Each proposer must visit the sites of services and inform itself of the conditions relating to the area in which the services shall be performed. Failure to do so will not relieve a successful proposer of its obligations to furnish all equipment, material and labor necessary to carry out the provisions of the agreement and to complete the contemplated work for the consideration set forth in this Request for Proposals. The Town disclaims any and all responsibility for injury to proposers, their agents or others while examining the work site or at any other time. Proposers are responsible for all of their costs in preparing and submitting proposals hereunder.

No Proposals may be withdrawn within a period of thirty (30) days after the opening of bids.

Proposers must submit their proposals in triplicate. Proposal forms furnished by the Town or copies thereof shall be used, and strict compliance with the requirements of this Request for Proposals is necessary.

II. SCOPE OF SERVICES

The scope of services hereunder is described in the specifications attached hereto (hereinafter, the "Services.")

III. PROPOSAL SUBMISSION REQUIREMENTS

The proposal must include all materials, equipment and labor necessary to perform the Services and must state the name of the person(s) or entity(entities) owning the materials and equipment and/or providing the personnel that forms the basis for its proposal.

All Services to be furnished to the Town shall be performed with equipment, methods and use of personnel in accordance with the pertinent Occupational and Safety and Health Act (OSHA) requirements of the State of Maine and the United States.

IV. SELECTION CRITERIA

Proposals will be evaluated based on the following criteria:

Cost (75%)

Timeline of completing the project (15%)

References (10%)

V. ACCEPTANCE/REJECTION

The Town reserves the right to waive any informalities in proposals, to accept any proposal and to reject any or all proposals, should it be deemed in the best interest of the Town to do so.

Proposals may be held by the Town for a period not to exceed thirty (30) days from the date of the opening of proposals for the purpose of reviewing proposals and investigating the qualifications of the Proposers prior to the award of a contract.

Date: _____, _____

By: _____
Town Manager

APPENDIX A

SPECIFICATIONS

The compactor container must meet one of the following sets specifications. Vendors are welcome to submit a proposal for each set of specifications.

- **50 yards of capacity**, measuring 24 feet long, with 90 inches inside height and 88 inches inside width
 - Closed top rectangular compaction container
 - Cable pick up
 - One-quarter inch floor and main rails
 - 10-gauge body, bulkhead and roof
 - Floor channel on 12-foot centerlines
 - One-half inch HD grab plates
 - One-quarter inch door tubing and compactor opening
 - Side posts 10-gauge, 3 inches by 5 inches, four-way bend 16-inch centerlines rear 8 feet of container, 24-inch centerlines remainder
 - Four XXHD wheels
 - Three-eighths-inch crash plate bulkhead
-
- **45 yards of capacity**, measuring 24 feet long
 - Closed-top octagon-style, extra heavy-duty compaction container with tapered sides
 - One-quarter inch floor with 3-inch channel on 12-inch centerlines
 - 6 inches by 2 inches by one-quarter inch main rails
 - Four XXHD wheels
 - 7-gauge body including the roof, door and bulkhead
 - One-quarter inch door tubing including compactor opening
 - One-half inch HD grab plates extended
 - Two belly bands one-quarter and one-half from door
 - Door latch with Ratchet Binder Release
 - Four-inch by six-inch bullnose rollers
 - Three-eighth inch crash plate installed on bulkhead, 38 inches in height by 40 inches in width

Exhibit 1

SERVICES AGREEMENT

THIS AGREEMENT is made this _____ day of _____, _____ by and between the Town of Belgrade, a municipal corporation existing under the laws of the State of Maine and located in the County of Kennebec, State of Maine (hereinafter "TOWN") and _____ (hereinafter "CONTRACTOR"),

WITNESSETH:

In consideration of the mutual covenants and conditions contained herein, the TOWN and the CONTRACTOR agree as follows:

I. SCOPE OF SERVICES

The CONTRACTOR shall furnish all of the services, materials and perform all of the work as described in the Request for Proposals and Specifications entitled: Transfer Station Compactor Container issued under date of _____, _____ by Anthony Wilson, Town Manager and shall do so in accordance with the Contractor's Proposal dated _____, which Request for Proposals, Specifications and Proposals are attached hereto and made a part hereof (hereinafter, collectively referred to as the "Services"), and the CONTRACTOR covenants that it shall do everything required by this Agreement, the conditions of the Agreement (together with the General, Supplementary and other Conditions, if any), the Request for Proposals, the Specifications, the Drawings and the Proposal in return for payment as provided herein.

A. The CONTRACTOR shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all analyses, reports, and other Services furnished by the CONTRACTOR under this Agreement. The CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in his analysis, reports, and other Services. Deficiencies are defined as willful or negligent acts that distort or falsify the state of the art of the products and Services developed and provided hereunder, or willful or negligent non-assignment of personnel or assignment of unqualified personnel to perform the duties hereunder.

B. Approval by TOWN of analyses, reports, and other services furnished hereunder shall not in any way relieve the CONTRACTOR of responsibility for the technical adequacy of the work. Neither TOWN's review, approval or acceptance of, nor payment for, any of the Services shall be construed to operate as a waiver of any

rights under this Agreement or any cause of action arising out of the performance of this Agreement, and the CONTRACTOR shall remain liable in accordance with applicable law for all damages to TOWN caused by the CONTRACTOR's willfully negligent performance of any of the Services furnished under this Agreement.

II. CONTRACTOR OBLIGATIONS

The CONTRACTOR warrants:

A. That it will furnish all vehicles, materials, personnel, tools and equipment, except as otherwise specified herein, and do everything necessary and proper to satisfactorily perform the Services required by this Agreement.

B. That it is financially solvent, is experienced in and competent to perform the Services and is able to furnish the vehicles, materials, personnel, tools and equipment to be furnished by it.

C. That it is familiar with all federal, State and local statutes, laws, rules, regulations, ordinances and orders which may in any way affect the Services.

D. That it has carefully examined the Request for Bid Proposals, the Specifications, this Agreement and the site of the Services and has conducted its own investigation of the nature and location of the Services, the character of equipment and personnel needed to perform the Services and all conditions which may in any way affect the performance of the Services.

E. That any increase in CONTRACTOR'S costs during the term of this Agreement shall be the sole responsibility of the CONTRACTOR.

III. COMPLETION OF SERVICES/COMPLETION DATE

The Services to be performed under this Agreement shall be commenced by _____ and substantially completed on or before _____.

IV. CONTRACT PRICE

The TOWN shall pay the CONTRACTOR for the performance of Services under this Agreement the sum of \$_____ (the "Contract Price").

V. PROGRESS PAYMENTS

CONTRACTOR shall submit for TOWN'S Approval, monthly invoices for the Services performed hereunder in the previous month. The TOWN shall pay CONTRACTOR such approved amounts within thirty (30) days from TOWN'S receipt of said invoice.

VI. GUARANTEE

A. To the extent construction or materials are provided in the provision of Services hereunder, the CONTRACTOR and the subcontractors, if any, shall guarantee their work against any defects in workmanship and materials for a period of one year from the date of the TOWN'S written acceptance of this project, and agree to repair or replace at no cost or expense to the TOWN all work, materials and fixtures at any time during said one-year period.

B. The CONTRACTOR represents that in the performance of its obligations hereunder, it will perform in accordance with applicable standards of conduct for professionals in the field. Where an engineer's stamp or seal is required in the conduct of such Services, the documents shall be stamped by a professional engineer registered in the State of Maine.

VII. PERMITS AND LICENSES

Permits and licenses necessary for the prosecution of the Services shall be secured and paid by the CONTRACTOR.

VIII. TOWN'S RIGHT TO TERMINATE CONTRACT

Without prejudice to any other right or remedy, the TOWN may terminate this Agreement for cause by providing the CONTRACTOR and its surety with seven (7) days' written notice of termination. For purposes of this Agreement, cause includes, but is not limited to: the adjudication of the CONTRACTOR as a bankrupt; the making of a general assignment by the CONTRACTOR for the benefit of its creditors; the appointment of a receiver because of the CONTRACTOR's insolvency; the CONTRACTOR's persistent or repeated refusal or failure, except for cases in which extension of time is provided, to supply enough properly-skilled workers or proper materials to perform the Services; the CONTRACTOR's persistent disregard of federal, state or local statutes, laws, codes, rules, regulations, orders or ordinances; and the CONTRACTOR's substantial violation of any provisions of this Agreement. In the event of a termination for cause, the TOWN may take possession of the premises and of all materials, tools and appliances thereon and finish the Services by whatever method it may deem expedient. In such case the CONTRACTOR shall not

be entitled to receive any further payment until the Services are finished. If the unpaid balance of the Agreement price shall exceed the expense of finishing the Services, including compensation for additional architectural, managerial and administrative services, such excess shall be paid to the CONTRACTOR. If such expense shall exceed such unpaid balance, the CONTRACTOR shall pay the difference to the TOWN.

Further, the TOWN may terminate this Agreement for convenience upon thirty (30) days' written notice to the CONTRACTOR, in which case, the TOWN shall pay the CONTRACTOR for all Services satisfactorily performed and materials purchased up to the date of receipt of such notice by the CONTRACTOR. In the event that the TOWN terminates this Agreement for cause and it subsequently is determined that cause did not exist, such termination shall be deemed to be for convenience.

IX. INSURANCE

Except as otherwise provided by this Agreement, the CONTRACTOR and its subcontractors and consultants shall obtain and maintain, throughout the term of this Agreement and for a period of at least two years following the completion of Services under this Agreement, at no expense to the TOWN, the following insurance coverages:

a. **Public Liability Insurance** in the amount of not less than Four Hundred Thousand Dollars (\$400,000) or such other amount as is established by the Maine Tort Claims Act (14 M.R.S.A. §8101 *et seq.*) as amended from time to time, combined single limit, to protect the CONTRACTOR, any subcontractor performing Services under this Agreement, and the TOWN from claims and damages that may arise from operations under this Agreement, whether such operations be by CONTRACTOR or by a subcontractor or by anyone directly or indirectly employed by them.

b. **Workers' Compensation Insurance** in amounts required by Maine law and **Employer's Liability Insurance**, as necessary, as required by Maine law. In case any class of employees engaged in hazardous work under this Agreement is not protected under the Workers' Compensation Act, the CONTRACTOR shall, at its own expense, provide for the protection of its employees not otherwise protected.

c. All such insurance policies shall name the TOWN and its officers, agents and employees as additional insureds, except that for purposes of workers' compensation insurance, the CONTRACTOR and its subcontractors instead may provide a written waiver of subrogation rights against the TOWN. The CONTRACTOR, prior to commencement of Services under this Agreement, and any of its subcontractors, prior

to commencement of Services under any subcontract, shall deliver to the TOWN certificates satisfactory to the TOWN evidencing such insurance coverages, which certificates shall state that the CONTRACTOR and its subcontractors must provide written notice to the TOWN at least thirty (30) days prior to cancellation, non-renewal, material modification or expiration of any policies, evidenced by return receipt of United States Certified Mail. Replacement certificates shall be delivered to the TOWN prior to the effective date of cancellation, termination, material modification or expiration of any such insurance policy. The CONTRACTOR shall not commence Services under this Agreement until it has obtained all insurance coverages required under this subparagraph and such insurance policies have been approved by the TOWN, nor shall the CONTRACTOR allow any of its subcontractors to commence Services on any subcontract until all such insurance policies have been obtained by the subcontractor and approved by the TOWN. All such insurance policies shall have a retroactive date which is the earlier of the date of this Agreement between the parties or the CONTRACTOR's Commencement of Services hereunder.

X. INDEMNIFICATION

The CONTRACTOR agrees to defend, indemnify, and hold harmless the TOWN, its officers, agents, and employees against any and all liabilities, causes of action, judgments, claims or demands, including attorney's fees and costs, for personal injury (including death) or property damage arising out of or caused by the performance of Services under this Agreement by CONTRACTOR, its subcontractors, agents or employees.

XI. LIENS

Neither the final payment nor any part of the retained percentage shall become due until the CONTRACTOR delivers to the TOWN a complete release of all liens arising out of the Agreement, or receipts in full in lieu thereof and, in either case, an affidavit that so far as it has knowledge or information the releases and receipts include all the labor and material for which a lien could be filed, but the CONTRACTOR may, if any subcontractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the TOWN to indemnify it against any lien. If any lien remains unsatisfied after all payments are made, the CONTRACTOR shall refund to the TOWN all moneys that the latter may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.

XII. ASSIGNMENT

Neither party to the Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other, nor shall the CONTRACTOR assign any prior moneys due or to become due to it hereunder, without the previous written consent of the TOWN.

XIII. SUBCONTRACTS

The CONTRACTOR shall not sublet any part of this Agreement without the prior written permission of the TOWN. The CONTRACTOR agrees that it is fully responsible to the TOWN for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by it.

XIV. USE OF PREMISES

The CONTRACTOR shall confine its apparatus, the storage of materials and the operations of its workers to limits indicated by law, ordinances and permits and shall not otherwise unreasonably encumber the premises with its materials. If any part of the project is completed and ready for use, the TOWN may, by written and mutual consent, without prejudice to any of its rights or the rights of the CONTRACTOR, enter in and make use of such completed parts of the project. Such use or occupancy shall in no case be construed as an acceptance of any work, materials or Services.

XV. CLEANING UP

The CONTRACTOR shall at all times keep the premises free from accumulation of waste materials or rubbish caused by its employees or Services, and at the completion of the Services it shall remove all its rubbish from and about the project, and all its tools, scaffolding and surplus materials and shall leave the premises "broom-clean" or its equivalent, unless more exactly specified. In case of dispute, the TOWN may remove the rubbish and charge the cost to the CONTRACTOR.

XVI. FINAL PAYMENT

Final payment, constituting the entire unpaid balance for the Contract Sum, shall be paid by the TOWN to the CONTRACTOR when the Services have been completed, the Contract fully performed, and, if applicable, a final Certificate for Payment has been issued by the Architect.

XVII. TOWNSHIP OF DOCUMENTS

All drawings, notes, documents, plans, and specifications or other material to be developed under this Agreement shall become the property of the TOWN and be promptly delivered to the TOWN upon the completion of Services under this Agreement or sooner upon TOWN's request or the termination of this Agreement. The CONTRACTOR shall be responsible for the protection and/or replacement of any work or materials in its possession, including work or materials provided to the CONTRACTOR by the TOWN. The TOWN agrees that it will not use the construction plans and specifications developed under this Agreement for any project other than the project specified herein without the written consent of the CONTRACTOR, which consent shall not be unreasonably withheld.

XVIII. DISCLAIMER

CONTRACTOR has inspected the conditions of the premises and with full knowledge thereof agrees to take them as is, with no warranties express or implied excepting those express statements in this Agreement.

XIX. FORCE MAJEURE

Provided such party gives written notice to the other of such event, a party shall not be liable for its failure to perform its respective obligations under this Agreement, if prevented from so doing by any cause beyond the reasonable control of such party such as, but not limited to, strikes, lockouts, or failure of supply or inability by the exercise of reasonable diligence, to obtain supplies, parts, or employees necessary to perform such obligations, or because of war or other emergency. The time within which such obligations shall be performed shall be extended for a period of time equivalent to the delay from such cause.

XX. NON-WAIVER

Except as expressly provided in this Agreement, the failure or waiver, or successive failures or waivers on the part of either party hereto, in the enforcement of any paragraph or provision of this Agreement shall not render the same invalid nor impair the right of either party hereto, its successors or permitted assigns, to enforce the same in the event of any subsequent breach thereof.

XI. NOTICES

Notices hereunder shall be deemed sufficient if sent by U.S. Certified mail as follows:

Anthony Wilson, Town Manager

TO TOWN:

Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TO CONTRACTOR:

XXII. REMEDIES

Except as otherwise agreed by the parties in writing, all disputes, claims, counterclaims and other matters in question between the TOWN and the CONTRACTOR arising out of or relating to this Agreement shall be decided by a Maine court of competent jurisdiction. This Agreement is made and shall be construed under the laws of the State of Maine. Except as otherwise expressly agreed by the parties in writing, exclusive venue for any such civil action shall be in Maine.

XXIII. COMPLIANCE WITH APPLICABLE LAWS

The CONTRACTOR agrees that it and its subcontractors, if any, shall comply with all applicable federal, State and local statutes, laws, rules, regulations, codes, ordinances, orders and resolutions in the performance of Services under this agreement.

XIV. RELEASE OF INFORMATION

During the performance of the Services, any material, prepared or assembled by the CONTRACTOR under this Agreement shall not be made available to any individual or organization by the CONTRACTOR other than as called for herein without prior written authorization from the TOWN.

XV. EXTENT OF AGREEMENT

This Agreement (and the Request for Proposal attached hereto and hereby incorporated into this Agreement) represent(s) the entire and integrated Agreement between TOWN and the CONTRACTOR and supersedes all prior negotiations,

representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both TOWN and the CONTRACTOR. IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

Witness TOWN
By: _____

_____ Town Manager
CONTRACTOR

Witness By: _____
_____ Its _____

Atlantic Recycling Equipment, LLC

Refuse Equipment Sales and Service

13 JESSIE DOE RD

ROLLINSFORD, NH 03869

Phone: 603-749-2414 Fax: 603-749-2421

WWW.ATLANTICRECYCLINGEQUIPMENT.COM

Quotation

Date 12/29/2021

Quotation # 2858

Quotation Valid until: 1/28/2022

Prepared by: TMH

Submitted To:	
Town of Belgrade RR 2 Box 912 Belgrade, ME 04917	
Notes	50yd. - 24' Compaction Can

Project	
Transfer Station 92 Dunn Rd Belgrade, ME 04917	
Terms	Net 30

Qty	Item	Description	Rate	Total
1	Container	"BELGRADE TRANSFER STATION COMPACTION CONTAINER" New Wastequip 50yd. - 24' long skid Closed Top Rectangular Compaction Container with the following Specifications that Meet the Bid Requirements: 24' long skid x 90" inside height x 88" inside width, Cable hook pick up, 1/4" Floor with 3" structural channel on 12" centerlines, 6" x 2" x 1/4" Main rails, Four (4) XXHD Wheels, 4" x 6" Bullnose Rollers, 10 gauge walls, door & bulkhead, Side Posts; 3": x 5" x 10 gauge four-way bend, 16" centerline rear Eight (8) feet of container, 24' centerline remainder of the container. 1/2" HD Grab plates installed, 1/4" Structural tubing for door frame and compactor opening, 3/8" x 38" high x 40" wide Crash plate installed on the bulkhead of the container, Camlock Style door latch with Ratchet Binder Release. Painted Dark Green.	20,500.00	20,500.00
1	Freight	Freight charges to Belgrade, ME Transfer Station. The Town of Belgrade, ME will be responsible to offload the container at the time of Delivery.	1,150.00	1,150.00

Total

THESE PRICES DO NOT INCLUDE ANY APPLICABLE TAXES.

Payment Terms: 30 DAYS

Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge to this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry all necessary insurance coverage. Our employees are fully covered by workers compensation insurance.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Acceptance:

The above quoted pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the job.

Authorized Signature: _____

Date: _____

Please email signed quote to admin@arenh.com or fax to 603-749-2421

THANK YOU FOR YOUR BUSINESS!

Atlantic Recycling Equipment, LLC

Refuse Equipment Sales and Service

13 JESSIE DOE RD

ROLLINSFORD, NH 03869

Phone: 603-749-2414 Fax: 603-749-2421

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Submitted To:	
Town of Belgrade RR 2 Box 912 Belgrade, ME 04917	
Notes	50yd. - 24' Compaction Can

Project	
Transfer Station 92 Dunn Rd Belgrade, ME 04917	
Terms	Net 30

Qty	Item	Description	Rate	Total
		<p>Current Factory Lead time for this container is 10 to 12 weeks after receipt of this quote signed for approval and emailed or faxed back to our office.</p> <p>NOTES per Bid Requirements:</p> <p>Contact Name at Atlantic Recycling Equipment is Todd Hager, Owner, Business card is attached.</p> <p>Address: Atlantic Recycling Equipment, LLC 13 Jessie Doe Road Rollinsford, NH 03869-0609</p> <p>This proposal is made without any connection with any other proposer making any proposal for the same services and no person acting for or employed by the Town of Belgrade, ME directly or indirectly interested in the proposal or any agreement which may be entered into.</p>		
Total				\$21,650.00

THESE PRICES DO NOT INCLUDE ANY APPLICABLE TAXES.

Payment Terms: 30 DAYS

Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge to this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry all necessary insurance coverage. Our employees are fully covered by workers compensation insurance.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Acceptance:

The above quoted pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the job.

Authorized

Signature: _____

Date: _____

Please email signed quote to admin@arenh.com or fax to 603-749-2421

THANK YOU FOR YOUR BUSINESS!

Atlantic Recycling Equipment, LLC

Refuse Equipment Sales and Service

13 JESSIE DOE RD

ROLLINSFORD, NH 03869

Phone: 603-749-2414 Fax: 603-749-2421

WWW.ATLANTICRECYCLINGEQUIPMENT.COM

Quotation

Date 12/29/2021

Quotation # 2859

Quotation Valid until: 1/28/2022

Prepared by: TMH

Submitted To:	
Town of Belgrade RR 2 Box 912 Belgrade, ME 04917	
Notes	45yd. - 24' Octagon Can

Project	
Transfer Station 92 Dunn Rd Belgrade, ME 04917	
Terms	Net 30

Qty	Item	Description	Rate	Total
1	Container	"BELGRADE TRANSFER STATION COMPACTION CONTAINER" New Wastequip 45yd. - 24' long skid Closed Top Octagon Style Compaction Container with the following Specifications that Meet the Bid Requirements: 24' long skid, Tapered Sides, Cable hook pick up, 1/4" Floor with 3" structural channel on 12" centerlines, 6" x 2" x 1/4" Main rails, Four (4) XXHD Wheels, 4" x 6" Bullnose Rollers, 7 gauge body, roof, door & bulkhead, Two (2) Belly Bands installed 1/4 & 1/2 from door. 1/2" HD Grab plates installed, 1/4" Structural tubing for door frame and compactor opening, 3/8" x 38" high x 40" wide Crash plate installed on the bulkhead of the container, Camlock Style door latch with Ratchet binder Release. Painted Dark Green.	17,700.00	17,700.00
1	Freight	Freight charges to Belgrade, ME Transfer Station. The Town of Belgrade, ME will be responsible to offload the container at the time of Delivery.	1,150.00	1,150.00

THESE PRICES DO NOT INCLUDE ANY APPLICABLE TAXES.

Total

Payment Terms: 30 DAYS

Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge to this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry all necessary insurance coverage. Our employees are fully covered by workers compensation insurance.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Acceptance:

The above quoted pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the job.

Authorized

Signature: _____

Date: _____

Please email signed quote to admin@arenh.com or fax to 603-749-2421

THANK YOU FOR YOUR BUSINESS!

Atlantic Recycling Equipment, LLC

Refuse Equipment Sales and Service

13 JESSIE DOE RD

ROLLINSFORD, NH 03869

Phone: 603-749-2414 Fax: 603-749-2421

WWW.ATLANTICRECYCLINGEQUIPMENT.COM

Quotation

Date 12/29/2021

Quotation # 2859

Quotation Valid until: 1/28/2022

Prepared by: TMH

Submitted To:	
Town of Belgrade RR 2 Box 912 Belgrade, ME 04917	
Notes	45yd. - 24' Octagon Can

Project	
Transfer Station 92 Dunn Rd Belgrade, ME 04917	
Terms	Net 30

Qty	Item	Description	Rate	Total
		<p>Current Factory Lead time for this container is 10 to 12 weeks after receipt of this quote signed for approval and emailed or faxed back to our office.</p> <p>NOTES per Bid Requirements:</p> <p>Contact Name at Atlantic Recycling Equipment is Todd Hager, Owner, Business card is attached.</p> <p>Address: Atlantic Recycling Equipment, LLC 13 Jessie Doe Road Rollinsford, NH 03869-0609</p> <p>This proposal is made without any connection with any other proposer making any proposal for the same services and no person acting for or employed by the Town of Belgrade, ME directly or indirectly interested in the proposal or any agreement which may be entered into.</p>		
Total				\$18,850.00

THESE PRICES DO NOT INCLUDE ANY APPLICABLE TAXES.

Payment Terms: 30 DAYS

Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge to this quotation. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry all necessary insurance coverage. Our employees are fully covered by workers compensation insurance.

PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Acceptance:

The above quoted pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the job.

Authorized

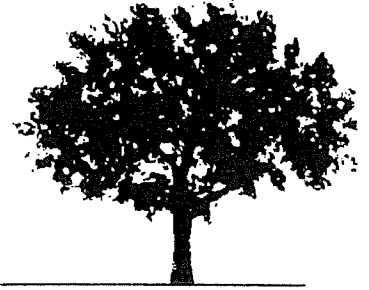
Signature: _____

Date: _____

Please email signed quote to admin@arenh.com or fax to 603-749-2421

THANK YOU FOR YOUR BUSINESS!

617-364-4930
800-441-5101
617-364-7014 FAX



Maguire Equipment Inc.

P.O. Box 13 • Readville, MA 02137-0013 • Sales, Installation & Service of Industrial Waste Equipment

December 15, 2021

Town of Belgrade Transfer Station & Recycle Center
Belgrade, ME
Attn: Ken Scheno

RE: Heavy Duty Compactor Container

Dear Mr. Scheno:

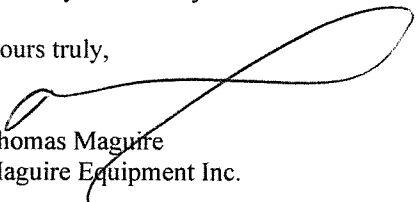
Thank you for allowing Maguire Equipment Inc. to quote you on the following Solid Waste Handling Equipment.

1 Wastequip 50CT24HD 50 yard 24' long, 90" inside height, 88" inside width, closed top rectangular compaction container cable pick up, 1/4" floor and main rails, 10 gauge body, bulkhead and roof, floor channel on 12' centerlines, 1/2" HD grab plates, 1/4" door tubing and compactor opening, Side posts 10 gauge 3" x 5" 4 way bend 16" centerlines rear 8' of container 24" centerlines remainder, four XXHD wheels, 3/8" crash plate bulkhead	\$22,150.00
Freight to Belgrade, ME.	1,211.00
	\$23,361.00

Delivery is 6-8 weeks from receipt of order.

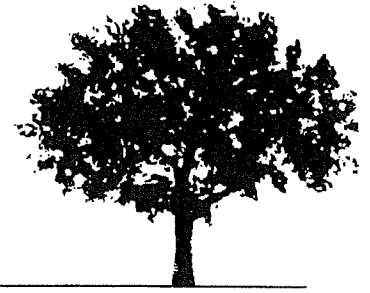
Should you need any additional information please do not hesitate to contact my office.

Yours truly,


Thomas Maguire
Maguire Equipment Inc.

TM/sm

617-364-4930
800-441-5101
617-364-7014 FAX



Maguire Equipment Inc.

P.O. Box 13 • Readville, MA 02137-0013 • Sales, Installation & Service of Industrial Waste Equipment

December 15, 2021

Town of Belgrade Transfer Station & Recycle Center
Belgrade, ME
Attn: Ken Scheno

RE: Heavy Duty Compactor Container

Dear Mr. Scheno:

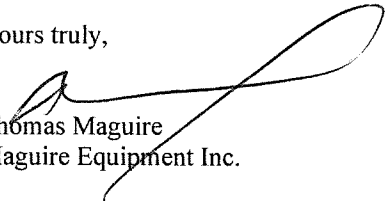
Thank you for allowing Maguire Equipment Inc. to quote you on the following Solid Waste Handling Equipment.

1 Wastequip 45CT24XHDOCT 45 yard 24' long closed top octagon extra heavy duty spec compaction container, tapered sides, 1/4" floor and main rails, 7 gauge body including roof, door and bulkhead, floor channel on 12" centerlines, 1/4" door tubing including compactor opening, 1/2" HD grab plates extended, two belly bands 1/4 and 1/2 from door, Four XXHD wheels, camlock door latch with ratchet binder release, 4" X 6" bullnose rollers, 3/8" crash plate 38" High X 40" wide on bulkhead Freight to Belgrade, ME.	\$19,350.00 1,211.00 \$20,561.00
--	--

Delivery is 6-8 weeks from receipt of order.

Should you need any additional information please do not hesitate to contact my office.

Yours truly,


Thomas Maguire
Maguire Equipment Inc.

TM/sm

memo

To: Board of Selectpersons
Date: 01/04/2021
Re: Cemetery Ordinance

The Cemetery Ordinance is a complete rewrite of the existing ordinance.
In your books:

- Current Cemetery Ordinance
- Proposed Draft Ordinance

CEMETERY ORDINANCE

COPY

THE PURPOSE OF THIS ORDINANCE IS:

TO PROVIDE RULES TO ALLOW FOR COST EFFICIENT APERPETUAL CARE AND MAINTENANCE OF ALL CEMETERIES OWNED BY THE TOWN OF BELGRADE TO PROTECT THE GRAVES AND MONUMENTS IN THESE CEMETERIES.

AUTHORITY FOR THIS ORDINANCE IS THE LEGISLATIVE BODY.

BE IT ORDAINED BY THE SELECTPERSONS OF THE TOWN OF BELGRADE, STATE OF MAINE.

Section 1. Short Title.

This Ordinance shall be known and shall be cited as the CEMETERY ORDINANCE for the Town of Belgrade.

Section 2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meaning given herein:

Cemetery Committee shall mean the collective group of FIVE volunteer citizens, appointed by the Board of Selectpersons.

Cremations shall mean the ashes that remain from a human body that has been cremated.

Flower Plants shall mean any of a variety of natural flower that possesses roots.

Flower Display shall mean any flower that is artificial whether in a container, bouquet or spray. Displays should not be disposed of in the woods of the cemetery.

Footstone is considered a flat marker

Lot shall mean a designated area in a Belgrade cemetery that consists of one through eight burial spaces, as depicted on the original surveys and layouts of each cemetery.

Monument/ Headstone are considered the same thing.

Assigned Person shall mean a person to whom a burial lot

in Town cemeteries, as identified in this Ordinance, has been assigned by the Town's Sexton.

Perimeter shall mean the strip of Town-owned land immediately surrounding each of the four cemeteries.

Perpetual Care shall mean the care and maintenance and the reasonable administration of those cemetery lots or spaces for which an assignee has paid for care and maintenance in perpetuity as specified in this ordinance.

Person is anyone having an interest in a burial lot in the identified Town cemeteries.

Service Dog A dog that has been individually trained to mitigate his or her partner's disability. This term is sometimes used to refer to dogs that are partnered with a physically disabled person.

Space shall mean a burial place for one casket remains or up to three cremations.

Town Sexton shall mean the Town employee hired by the Town Manager and approved by the Board of Selectpersons, to oversee the operations of all Town owned cemeteries.

Tree shall mean any bush or tree that has roots larger than two inches in diameter at its base and having a height in excess of four feet.

Section 3. Eligibility for and Assignment of a Burial Lot or Spaces.

1. Only residents of Belgrade are eligible for a burial lot or spaces in Belgrade cemeteries.
2. A resident can be assigned a lot or spaces for burial by paying the voter-approved cost for perpetual care..
3. Burial lots or spaces in Belgrade cemeteries remain Town property and do not become the property of the assignee.
4. A resident of Belgrade does not have a right to sell, trade, will, donate or otherwise dispose of burial spaces to a non-resident of Belgrade unless spaces are to be used by non-resident parents or children of the owner, their spouses or

children, or others that are approved by the Cemetery Committee and authorized by the Board of Selectpersons.

5. A resident who was assigned a burial lot in a Belgrade cemetery and has since become a non-resident can still use that lot or spaces for himself/herself, a spouse, children or parents of either spouse.

6. A resident or former resident who wishes to cancel his/her assignment of an unoccupied lot or spaces can inform the Town and receive a full refund of the money, less interest, paid to the Town for perpetual care unless the lot has been used to bury an eligible person. In this case, no refund will be made.

7. A non-resident may be assigned a single burial lot in the Town's Cemetery providing that he/she fulfills one of the following 3 (three) requirements:

1. A person must have been born in the community.
2. Have blood relatives who are either living in the community or who were buried in the cemetery.
3. A person who owns and has paid property taxes on real property in the Town of Belgrade for a period of not less than 20 years.

Prior to the assignment of the burial lot, the person or legal representative must first submit satisfactory evidence of his/her bond to the community which is subject to review by the Board of Selectpersons. Upon approval by the Board of Selectpersons, the Town Manager will direct the Sexton to assign the cemetery lot.

Section 4: Belgrade Cemetery Committee – MEMBERSHIP:

The Committee shall consist of five (5) voting members and all Members must be residents of Belgrade. All members will be appointed by the Board of Selectmen, for three year staggered terms. Three members will make a "quorum". The Sexton is automatically a non-voting member of the Committee who will attend all meetings and will make recommendations on the overall operations of all cemeteries located in Belgrade.

At the first meeting following the annual Town Meeting the Committee will elect a Chair and a Recording Secretary. The Recording Secretary is to give all recorded minutes to the Town Clerk. The Chair can call a meeting at any time during the year and is responsible for posting such notice and notifying all members and the Sexton of the date, time, and location of such meeting.

The Board of Selectpersons will fill any vacancies following Town policy.

Section 5 Responsibilities of the Belgrade Cemetery Committee.

The function of the Cemetery Committee is to:

- a. Hold periodic meetings.
- b. Make recommendations on present and future cemetery needs, with input from the Town Sexton, to the Board of Selectpersons.
- c. Develop recommendations for the use and maintenance of the cemeteries, with input from the Sexton and to make recommendations, subject to the review and approval of the Board of Selectpersons.
- d. Work with the Sexton on making recommendation on the maintenance and use of all the cemeteries.-
- e. Work with the Sexton, by providing input during the development of the cemetery budgets for town meeting.

Section 6 Rules for Town of Belgrade Cemeteries.

Lack of care and respect for graves in our cemeteries has required that the following regulations be established to assure proper management of our cemeteries and to show our respect for the deceased who are buried in them:

1. Flower plants may be set adjacent to a monument/stone on a gravesite and will not be removed by the Sexton unless they are poorly maintained or dead.
2. Flower displays may be placed adjacent to a monument/stone on a gravesite but will be removed by the Sexton when they become faded or after 30 days of display whichever comes first.
3. A small bush or shrub no higher than four feet may be planted on each side of a main monument, but each must be kept trimmed by the lot/space owner. The Sexton will remove bushes or shrubs that are not kept trimmed or exceed four feet in height.
4. No trees may be planted inside the perimeter of any Town cemetery, unless they are part of a design approved of by the Board of Selectpersons-
5. The flag of the United States and organizational flags may be flown on a gravesite. Any such flag that becomes torn or discolored will be removed and properly disposed of by the Town Sexton.

6. Cemeteries are quiet places providing opportunities for the living to pay their respects or mourn those who have died. No sports, games, or activity of any kind that interferes with the proper use of a cemetery is allowed.
7. Each burial space may contain one casket or up to three cremations. Both types of burials must be placed in an approved vault or liner.
8. Footstones and corner lot markers must be installed at ground level so mowing machines can pass over them without the possibility of damaging mowers and markers.
9. Perpetual care for a grave provides for grass mowing, trimming, monument cleaning and re-filling of sunken spaces. It does not provide for raised beds, monument, stone, corner marker relocation or repairs.
10. The Town of Belgrade prohibits any new above ground burials, interment in a mausoleum, tomb, columbarium, or crypt in any of the Belgrade Cemeteries.
11. No pets, except for service dogs are allowed in the town's cemeteries.
12. Only human remains may be buried in Belgrade cemeteries.
13. The Town of Belgrade assumes no responsibility for any damage that may occur during the perpetual care and maintenance of our cemeteries. The Town of Belgrade will not compensate anyone for any accidental damage that may occur to any flower plants, flower displays, shrubs, bushes, trees, or other items that are placed at burial sites.

Section 7 Cemeteries Appearance.

1. Erection of a monument on a grave, with the name of the owner thereon, is encouraged. An owner of a burial lot must consult with the Town Sexton to determine the best location for the placement or installation of any monument.
2. Removal of flower displays that have served their purpose, lost color, or are in temporary containers that have disintegrated is encouraged and will be appreciated. However, the Town Sexton will remove them if they are not voluntarily removed.
3. Vehicular traffic in our cemeteries, other than that necessary for the maintenance and proper care of the cemetery is not authorized during periods when the ground is soft and wet, or in any condition that will cause vehicles to leave the cemetery roads with ruts or muddy areas.

4. Owners of a lot or spaces must remove flower containers, dead flowers, wreaths, stands and other unessential items and keep the items or dispose of them at the transfer station as the owners choose. If this is not done, the Town Sexton will remove them. The Town of Belgrade will not be responsible for the value of any item removed by the Town Sexton.
5. Garish displays on a lot or spaces by persons are discouraged and may be removed with the approval of the Town Sexton. They will be photographed and sent to the Selectpersons for approval of removal by the Town Sexton.

Section 8 Enforcement and Appeals.

1. The Belgrade Board of Selectpersons are responsible for enforcement of this Ordinance, with recommendations from the Cemetery Committee and the Town Sexton.
2. A person who believes that he/she has been aggrieved by provisions of this Ordinance or actions of the Town may appeal the action to the Town Manager in writing. If the grievant is still not satisfied,
the grievant party may appeal to the Board of Selectpersons by informing the Town Manager in writing, providing the reason for an appeal and asking for a date and time to appear before the Board. The Town Manager will give the written request to the Board of Selectpersons to be placed on the next board agenda for their review.

Section 9 Severability. Upon adoption, this ordinance, will supersede any other ordinance, rule, policy, or Town warrant article in effect prior to March 15, 2008, If any subsection, sentence, clause, provision or part of this ordinance shall be held invalid for any reason, the remainder of this ordinance shall not be affected thereby, but shall remain in force and effect.


Section 10 Effective Date. This Ordinance is hereby declared to be necessary for proper management of Belgrade cemeteries and shall be in full force and effective from and after its passage and publication as provided by law.

Approved on this 19 day of March , 2010.

- *Amended on March 19, 2010 by Referendum
- *Amended on March 19, 2011 by Referendum
- *Amended on November 7, 2011 by Referendum
- *Amended on March 18, 2016 by Referendum

Signed this 5th day of April 2016

Signed by the Board of Select Persons:

Chair 

V.Chair 



Ernest Rice

Cheryl Cook

Attested by: Mary Vogel, Deputy Town Clerk on
April 5, 2016

Town of Belgrade Cemetery Ordinance

1. Title and Purpose

1.1 This ordinance shall be known and cited as the Town of Belgrade Cemetery Ordinance.

This ordinance is established to provide rules and policies to assist in managing and preserving town-owned cemeteries, and to protect the rights of the lot/space owners. Further this ordinance seeks to maintain the public's health and safety, and the overall beauty and harmony of the cemeteries, and to assist the town in the equitable implementation of these provisions. The cemeteries governed by this ordinance are Pine Grove, Woodside, Quaker, Bickford Ellis, Bickford, Dunn, and Hersum. This ordinance does not apply to privately owned cemeteries located within the Town of Belgrade.

1.2 Definitions

1. Cemetery Committee – shall mean a collective group of five volunteer citizens appointed by the Board of Selectpersons.
2. Sexton – shall mean a person hired by the town manager upon recommendation of the Cemetery Committee and approved by the Board of Selectpersons to oversee the general operations and maintenance of the Town-owned cemeteries. In addition, he/she will assist with all burials.
3. Resident – shall mean a person who resides or has resided in the Town of Belgrade for three (3) consecutive years. Any person who had resided here but no longer does, is no longer considered a resident.
4. Cemetery lot – shall mean a designated area in a Belgrade cemetery that consists of one or more burial spaces as depicted on the original surveys and layout of each cemetery.
5. Burial space – shall mean a single burial space measuring 44 inches by 96 inches. One burial space may accommodate one full casket burial or three cremation burials.
6. Interment – shall mean the burial of the deceased.
7. Cremated remains – shall mean the ashes that remain from a human body after it has been cremated in a retort/cremation chamber
8. Flowering plants – shall mean any variety of plant or bush that is rooted in the ground.

9. Flower display – shall mean any assortment or arrangement of fresh or artificial flowers in a bouquet or spray.
10. Memorial marker/footstone – shall mean a flat marker installed flush with the ground at the foot of a grave or in front of a cremation burial. The marker may contain the deceased's name, date of birth and date of death. These markers may be installed only with the approval and oversight of the Town's sexton.
11. Monument/headstone – shall mean a granite stone usually engraved with the family name. Monuments will not exceed four (4) feet by four (4) feet in any Belgrade cemetery. All monuments will be installed by a professional monument company on a cement base only with the approval and oversight of the Town's sexton.
12. Lot corner marker – shall mean a granite or stone marker installed flush with the ground to mark the corners of a lot. These markers may be installed only with the approval and oversight of the Town's sexton.
13. Assigned person – shall mean a person or persons to whom a burial lot or space has been assigned by the sexton in a town cemetery, registered with the town clerk and recorded in SIMS (Cemetery Computer Software Program). The assignee must pay the town before the transaction is complete.
14. Cemetery lot care – shall mean the care and maintenance, and the reasonable administration, of those cemetery lots and spaces for which an assignee has paid. Such care shall include mowing grass, raking, trimming around monuments/markers, cleaning lots, monument cleaning, and improving and ornamenting the cemetery grounds as recommended by the Cemetery Committee and Town sexton.
15. Service dog – shall mean a dog that has been trained and certified to assist a person who has a disability. The dog must have completed a public access test and be unobtrusive to the public. Companion animals are not considered service dogs. Service dogs are distinct from companion animals as indicated by their training and certification.

2. Town Sexton

2.1 The town sexton shall be an employee of the Town of Belgrade. He/she shall ensure that this ordinance pertaining to the cemetery is enforced. The sexton will be a non-voting member of the Cemetery Committee. He/she will work cooperatively with the committee, accepting recommendations on present and future cemetery needs and concerns. He/she will also work collectively with the

committee to develop an annual budget. The duties of the sexton shall also include the following:

- a) Maintain a record of the layout of the cemeteries with each assigned lot/space suitably marked by an appropriate marker set level with the adjacent ground. Ensure that all lots/spaces assigned are numbered and recorded with the town clerk and SIMS.
- b) Assure that all burial lots/spaces are of sufficient depth and properly filled after each burial. Ensure that all full burials have vaults, and that cremated remains are buried in suitable containers, if needed. Green urns, wooden urns, cardboard containers or plastic temporary containers will not be accepted. Any biodegradable urn/container will not be accepted. The sexton will also assure that all gravesites are properly marked with a suitable permanent marker.
- c) Be responsible to grant permission to occupy lots/spaces by a qualified person after confirmation of payment has been obtained from the Town of Belgrade. The information will be recorded and entered in SIMS. The sexton will also ensure that all records pertaining to town cemetery lots/spaces can be accessed during regular Town Office business hours.
- d) Work with the town manager to employ staff as needed to adequately maintain and care for all Town cemeteries.

3. Cemetery Committee

3.1 The committee shall consist of five (5) voting members. The members must be residents of Belgrade who are appointed by the Board of Selectpersons for three-year staggered terms. The committee will serve as an advisory committee to the town manager, Board of Selectpersons, and the sexton.

The committee shall annually elect a chairperson and a recording secretary at the first scheduled meeting following the annual town meeting in March. The committee will meet once a quarter. The committee chair may also call a meeting at any time during the year, as needed. The chair is responsible for working with Town staff to ensure agendas are publicly posted and shall notify all the members and the sexton of the date, time, and location of the meeting.

The recording secretary shall record the meeting minutes of all scheduled meetings and forward them to the town clerk for filing.

Three members will constitute a quorum. The town sexton will be considered a non-voting member of the committee whose responsibility it shall be to make recommendations to the committee on the overall operations and maintenance of the Belgrade cemeteries.

All cemetery committee vacancies shall be filled following the Town of Belgrade Committee Application Policy adopted on Nov. 16, 2021, by the Board of Selectpersons.

3.2 Responsibilities of the Cemetery Committee

- 1) Schedule and conduct periodic meetings.
- 2) Develop plans and goals relating to the present and future care and needs of the cemeteries while maintaining the public's health and safety, and the overall beauty and harmony of the Town's cemeteries while working collaboratively with input from the Town sexton. The plans/goals will be forwarded to the town manager and Board of Selectpersons.
- 3) Provide input and guidance to the sexton during the annual budget development process.

4. Regulating Eligibility for Assignment and Occupation of Burial Lots/Spaces

4.1 All burial lots/spaces in the Belgrade cemeteries will remain the property of the Town of Belgrade and not any assignee or his/her representatives.

4.2 The right to purchase any lot/space shall not be granted to any person who is not a current resident of Belgrade for at least three consecutive years. Any lots/spaces assigned shall not be used by anyone other than the assignee or his or her relatives unless approved by the town sexton after review of the records maintained at the Town Office. A resident, after confirmed eligibility, may be assigned a lot/space for burial by paying the voter-approved cost for perpetual care. All payments for cemetery lots/spaces shall be made to the Town of Belgrade and shall be deposited into the cemetery perpetual care account.

4.3 The town clerk shall keep a record of all lots/spaces with their numbers and section within the cemetery, including the date and price of the sale to the assignee. The record shall also note which lots/spaces are occupied and clearly indicate which lots/spaces are available for future purchase. All pertinent information pertaining to the sales and assignments and locations within the cemeteries will be recorded in the SIMS system.

4.4 A person/resident who has been deemed eligible to be assigned a lot/space does not have the right to sell, trade, will, donate or otherwise relinquish control of said burial lot/space to any non-resident of Belgrade unless such lots/spaces are to be utilized by the non-resident's parents or children of the assignee/owner, spouse, children or others that have been approved by the Cemetery Committee and authorized by the Board of Selectpersons.

4.5 A resident who has been assigned a burial lot/space within any Belgrade cemetery and has since become a non-resident may continue to be authorized to

use the lot/space for burial for himself/herself, a spouse, any children or the parents of either spouse.

4.6 A resident or former resident who wishes to relinquish his/her assignment of any unoccupied lot or spaces can inform the Town and receive a full refund of the money, less interest, paid to the Town for perpetual care unless the lot has been used to by an eligible person. In this case, no refund will be made.

4.7 Any person who is not a current legal resident of Belgrade who was legally assigned a lot/space previously shall not be allowed to exchange said lot/space in the said cemetery. However, the Board of Selectpersons by majority vote may grant the right of that individual to purchase a lot/space from another owner upon agreement and availability. A non-resident's application to purchase a lot/spaces shall first be reviewed by the Cemetery Committee, which will be forwarded as a recommendation to the Board of Selectperson's consideration.

A non-resident may be assigned up to four (4) spaces total in the town's cemetery providing that he/she fulfills one of the following three requirements:

- 1) That person must have had his/her birth parent or legal relative residing in the Town of Belgrade at the time of their birth.
- 2) That person must have relatives who are either living in Belgrade or who are buried in the cemetery.
- 3) That person owns and has paid property taxes on real estate in the Town of Belgrade for a period of not less than 20 (twenty) years.

5. Perpetual Care

5.1 All monies paid to the Town of Belgrade for cemetery lots/spaces shall be placed in the Cemetery Perpetual Care Account. This account is invested with the town's investment manager. Ninety percent of the interest earnings each year are expended in the subsequent year for mowing, raking, trimming around monuments and markers, and cleaning lots, and for improving and ornamenting the grounds of the Town cemeteries as recommended by the Cemetery Committee and sexton. Any capital expenditures shall be approved by the Board of Selectpersons.

A list of those monies currently known shall be maintained by the town treasurer. The town shall be responsible for complying with the terms of the existing trust accounts. The town shall use the interest income from cemetery trust funds for the cost of perpetual care unless the terms of acceptance specify otherwise. Any trust funds for which there are no known heirs shall be transferred to the cemetery perpetual care account.

***No new cemetery trust funds shall be established after the effective date of this cemetery ordinance.**

6. Cemetery Perpetual Care Account

6.1 All money received from the sale or transfer of lots/spaces and the purchase of geraniums, shall be credited to the Cemetery Perpetual Care Account, which is managed by the town's investment manager, and used for perpetual care of the town's cemeteries.

The Town is also authorized to accept donations of land, subject to the approval of the Board of Selectpersons and clear title thereto and approval of the residents at a Town Meeting. Upon notice to the residents and a public hearing, a suitable Town-owned property may be designated for use as a cemetery.

7. Grave Openings and Closings

7.1 Prior to the opening of a space for any burial, the party requesting said opening shall show satisfactory proof to the town clerk and sexton, or his/her designee, that they have the right to request said opening. A family member of the deceased and/or a funeral director shall be involved in the decision. No burials will be permitted in any town cemeteries from November 15 to May 15. Under special circumstances, permission may be granted by the sexton, depending on whether ground conditions are suitable.

8. Interments

8.1 All interments shall be restricted to members of a family or other eligible persons when approved by the sexton. The town clerk and sexton will approve the grave opening. In certain cases, the sexton may request a meeting with the family of the deceased or the funeral director following an interment request in which there is no proof of lot/space ownership, or to address questions pertaining to assignment and placement of the burial of the deceased in the lot or space.

8.2 For the purpose of all full burials, all caskets must be placed in a permanent suitable container. The following are approved: concrete, copper or steel burial vaults, or a vault made of approved synthetics, such as polystyrene. Cremated remains must also be placed in a suitable container of cement, steel, copper, or approved synthetics. Any biodegradable material containing remains, such as wooden urns, green urns, cardboard containers or plastic temporary containers, are not acceptable, and will be required to be placed in an approved container prior to burial. Cremated remains will not be allowed to be scattered in any town cemetery. The Town of Belgrade prohibits any above-ground burials or interments in a mausoleum, columbarium, crypt, or niche in any of its cemeteries.

8.3 Interment of anything other than that of human remains will not be permitted in Town cemeteries. No cemetery lot/space shall be utilized for any other

purpose than as a place to bury the deceased. The burial of family pets is not permitted.

9. Disinterment or removal of bodies

9.1 A body may be disinterred/removed from a burial space upon the completion of a disinterment application by a licensed funeral director and signed by the next of kin. The application will then be presented to the town clerk for approval and a permit. All disinterment's are required by state law to be conducted under the direct supervision of a licensed funeral director. The only exception to this shall be by a lawful court order for the purposes of an investigation. Disinterment's must be coordinated with the town sexton who shall be present to assist.

9.2 Any and all costs incurred by a disinterment will be charged to the individual or group requesting the disinterment and paid in full to the Town of Belgrade prior to the commencement of the removal.-

10. Cemetery Rules and Regulations

10.1 As soon as flowers, wreaths, emblems, etc., used at funerals or placed on the grave at other times become unsightly and faded, they will be removed, and no responsibility for their protection or maintenance is assumed. The town shall have the right to remove all floral designs, weeds, trees, bushes/shrubs, plants, or herbage of any kind from the cemeteries as soon as, in the town's judgement, they become unsightly, dangerous, detrimental, or diseased, or when they do not conform to the standard maintained in the cemeteries.

10.2 The cemeteries will be closed to vehicle traffic annually on November 15th and will reopen on May 15th, or at such time as determined by the sexton. All fall and winter decorations must be picked up and removed annually by May 15th each year and summer decorations need to be removed by November 15th. Solar lights are permissible on lots/spaces and may be left year-round.

10.3 Any and all small bushes/shrubs currently planted at or near monuments shall not exceed four (4) feet in height and three (3) feet in circumference. Bushes/Shrubs must not encompass, surround, or cover up the monument and must be kept trimmed by the lot/space assigned person.

*** Effective with approval of this ordinance, there will be no new bush/shrub plantings allowed in Town cemeteries. Any violation of this new regulation will result in the removal of said plantings with the approval of the sexton or town manager.**

10.4 The flags of the United States and of the State of Maine, military flags and other organizational flags may be displayed in the cemeteries. The flags and their holders shall not exceed three (3) feet in height. Any flag torn, discolored, or

defaced will be removed and properly disposed of or destroyed by the sexton or his/her designee. Flag poles are not permitted to be erected in any cemetery.

10.5 Any person or persons who willfully vandalizes or damages any fence, ornamental tree, shrub, bush, gravesite marker or monument in any Town cemetery shall be subject to criminal or civil prosecution under State law. The Town will not be responsible for monument/marker repairs when said perpetrator cannot be identified.

10.6 No motor vehicles, except for emergency vehicles operated by fire and/or police personnel, shall be permitted in the town's cemeteries after officially being closed in the fall until the cemeteries are reopened in the spring by the town manager on the advice of the Cemetery Committee and sexton.

10.7 Minibikes, scooters, dirt bikes, all-terrain vehicles (ATVs) and snowmobiles are not permitted to be operated in the town's cemeteries.

* The only exception may be ATVs operated by cemetery personnel for cemetery maintenance.

10.8 No persons or motor vehicles shall be allowed in any Belgrade cemetery from one-half hour after sunset until one-half hour before sunrise unless previously authorized by the town manager or sexton. Any violation of this section will be considered trespassing and subject to possible criminal prosecution.

10.9 All children younger than 14 years of age must be accompanied by an adult or guardian while visiting the town's cemeteries.

10.10 All authorized motor vehicles operated within the town's cemeteries will be confined to the cemetery roads and not operated on any grassy areas, including around or over gravesites. Vehicular traffic will not be permitted, except for cemetery personnel, during periods when the roads are deemed too soft/wet or are in any other condition that would result in ruts or damage to the roads. The speed limit in the cemeteries is five (5) miles per hour and shall be always adhered to.

10.11 No loitering, picnicking, athletic activity, games, or disrespectful acts will be tolerated in any town cemetery. Violators will be asked to leave the cemetery. Those who refuse may be subject to prosecution for criminal trespass.

10.12 No household family pets of any kind will be allowed in any Town cemetery. This rule does not apply to service dogs, accompanied by their handler, as defined in this ordinance.

10.13 The possession of any alcoholic beverages and illegal drugs is strictly always prohibited within the Town's cemeteries.

10.14 All of the Town of Belgrade cemeteries are considered smoke-free environments. The smoking of tobacco products, marijuana and vaping are all prohibited.

10.15 Perpetual care shall be provided by the sexton and his/her designees and staff. Care shall include mowing, trimming around monuments and markers, and all necessary care and maintenance required to maintain the general beauty of the Town's cemeteries. Perpetual care does not provide for raised beds, or monument, marker, or corner marker relocation. Perpetual care will also include monument cleaning and repair, as necessary.

The Town of Belgrade will not assume any responsibility for any damages that may occur during the perpetual care and maintenance of the town's cemeteries. The Town of Belgrade will not compensate any assignee for any accidental damage caused to any flowering plants, flower displays, shrubs, bushes, trees, or other such items that are placed at lots/spaces or burial sites.

11. Cemetery Appearance

11.1 The town's cemeteries are quiet places that provide for the burial of the deceased and a place for the living to pay their respects and mourn those who have passed. The town's sexton and staff work hard at maintaining the beauty of Belgrade's cemeteries. It shall be the responsibility of all cemetery visitors to be respectful of the grounds. No littering shall be permitted. Visitors to Belgrade cemeteries shall deposit all trash in receptacles provided or take it with them. Violators may be subject to criminal prosecution for littering.

11.2 Plantings within the guidelines of this ordinance, flowers, flower containers, wreaths and other tasteful decorations are encouraged to be placed on lots/spaces to enhance the beauty. Any showy, gaudy, distasteful or garish displays are not permitted and could be subject to removal.

11.3 The installation or placement of monuments designating the name of the owner/assignee is encouraged. The owner/assignee of a burial lot/space must consult with the Town sexton to determine the correct location for the placement or installation of any monument. All monument installations will be completed by a licensed monument company. Monuments will be required to be set on a cement base at least 3 feet in the ground. Memorial markers and lot/space corner stones are also encouraged. They must be installed flush with the ground to minimize damage to them and mowing vehicles.

All memorial markers and lot/space corner stones shall be set by a monument company only after being authorized by the sexton to ensure the lot/space measurements and location are correct. No lot or space shall be defined by any fence, rail, curb, ledge, tree or shrub for the distinct purpose of describing its corners and/or boundaries.

12. Town of Belgrade Cemetery Prices

12.1 The cost per single cemetery space (44 inches by 96 inches) for Belgrade residents is \$200. The cost per single cemetery space for a non-resident is \$450. The cost for a full burial is \$450, and \$500 on holidays and weekends. The cost for a cremation burial is \$150, and \$250 on holidays and weekends.

12.2 One single burial space is suitable for one full casket burial. One single space is also suitable for up to three (3) cremation burials. Cremated remains may also be placed over a previously buried casket, providing there is enough adequate earth to cover the cremains as to not alter the appearance of the burial space. Section 8.2 of this ordinance shall also apply in this instance. This will also require the approval of the town sexton.

12.3 All cemetery lots/spaces must be paid for in full to the Town of Belgrade before any burial may take place. The town will record all transactions and will notify the town sexton.

12.4 Effective with the approval of this ordinance, all new persons assigned lots/spaces will receive a copy of this ordinance.

12.5 This ordinance shall be reviewed by the Cemetery Committee at least every two (2) years and any recommended changes shall be brought before the Board of Selectpersons for approval prior to being presented to the voters at the annual Town Meeting.

12.6 Cemetery prices shall be reviewed every two (2) years by the Cemetery Committee and any recommendations for changes shall be made to the Board of Selectpersons, who will have the right, after holding a public hearing, to make changes to cemetery prices.

12.7 Any assignee of a lot/space or person who wishes to have a geranium planted on his/her lot/space prior to Memorial Day, may make a one-time purchase of up to five (5) plants for \$100 each. All the funds collected shall be deposited into the Cemetery Perpetual Care Account.

13. Enforcement and Appeals

13.1 The Board of Selectpersons are responsible for enforcement of this ordinance, with recommendations from the cemetery committee and the town sexton.

13.2 A person who believes he/she has been aggrieved by provisions of this ordinance or actions of the town may appeal the action to the town manager in writing. If the grievant is still not satisfied, the grievant party may appeal to the Board of Selectpersons by informing the town manager in writing, providing the reason for an appeal, and asking for a date and time to appear before the Board

of Selectpersons. The town manager will give the written request to the Board of Selectpersons to be placed on the next board's agenda for their review.

14. Severability

Upon adoption, this ordinance will supersede any other ordinance, rules, policies, or town warrant articles in effect prior to March 19, 2022. If any subsection, sentence, clause, provision, or part of this ordinance shall be held invalid for any reason, the remainder of this ordinance shall not be affected thereby but shall remain in force and effect.

15. Effective Date

This ordinance is hereby declared to be necessary for proper management of the Town of Belgrade's cemeteries and shall be in full force and effective from and after its passage and publication as provided by law.

Approved this 19th day of March 2022.

*Amended on March 18, 2016, by referendum.

*Amended on March 19, 2011, by referendum.

*Amended on Nov. 7, 2011, by referendum.

*Amended on March 19, 2010, by referendum.

memo

To: Board of Selectpersons

Date: 01/04/2021

Re: Two Warrants

In your books are two warrants.

- Last warrant of 2021
- First warrant of 2022

TOWN REPORT COVER, DEDICATIONS MEMORIALS

Year	Cover	Dedication	Memorial
1990	Recycling Building	Maurice Webster	
1991	BL Fire Station	Volunteers	
1992	sketch - Peninsula p.	Margaret Jenny	
1993	Loon picture	Clyde Bickford	
1994	Moose picture	Frank Farnham	Bobby Wadleigh
1995	Fish picture	Lois Doran	
1996	Bicentennial	Carol Nye	Dave Webster
1997	Deer-picture	Carolyn Bickford	Pete Gagne & Paul Hanna
1998	Lakes Golf	Marie Pulsifer	Pug Damren & L. Sturtevant
1999	sketch of Center	James Minot	Bob Bates & Arlene Campbell
2000	Old South & Center - Clyde Bickford	Clyde Bickford	Marice Ashland
2001	veterans memorial - veterans dedication	veteran's dedication	
2002	school	Yvette Farris & James Minot	
2003	Military Serving	Pam Murray	
2004	children @ school		Reggie Hammond
2005	Frank Farnham	Frank Farnham	Bibby Alford
2006	Boy/Girl Scouts	Boy/Girl Scouts	G. Damren, R. Damren, S. Chaput
2007	Robert Martin	Robert Martin	Dick Amon, Harold Alford, Carolyn Bickford.
2008	Richard Carey	Richard Carey	Dana Nue, Dorothy Martin & Roger Shannon
2009	Belgrade Scouts/Transfer St. Staff	Belgrade Scouts/Transfer St. Staff	Samuel Leigh/Joyce Gagne/Sylvia Amon
2010	Fire & Rescue Dept.	Raymond Hammond/Carol Nye/ Harold Tripp	No Memorials
2011	Scenes from Belgrade/Jen Birch	Elizabeth Grant	Joseph Levasseur, David Hallowell, Robert Martin
2012	Library, Fire Truck and Sand She	Jack & Kati Sutton	Roger Pelletier, Philip Cobb, Fred Zinckgraf, Carolyn Bickford & Abbott Lad
2013	New Town Signs	Richard Carey & Carl Yeaton	Dwight Alexander, Albert Languet, Raymond Nutter
2014	Loons across Long Pond	Percy Ackerman	Fred Higgins, Therese MacDonald
2015	New Town Office Sketch	Robert Early	Mayna Damren, BJ Howard, Sue Gawler, Jerry Merrow
2016	New Town Office	Valencia Schubert	Connie Keschl, Lou Ashland, John Skinner
2017	Photo of Loons	Bill & Marie Pulsifer	Joseph Adlam, Joyce Languet, Richard Mackenzie, Daniel Pratt, Ken Work
2018	Skip & Verna Hammond	Skip & Verna Hammond	Roger Nadeau, Cedric Young, Katie Sutton, Linda Hale
2019	The Town Gazebo	Maurice Childs	Catherine Davis, Gary Day, Tom Kinney, Gabriel Stocco, Frank Megill, Joa
2020	Covid Picture	Front Line Workers	Gene Burgess, Walter Laplante & Gerry Fotter



Death Annual Report

Maine
Department of Health and Human Services
Office of Vital Records

Report Parameters

Beginning Date 01-Jan-2021
Ending Date 31-Dec-2021
Office Town of Belgrade

OFFICE: Town of Belgrade
USER: Mary.Vogel

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Albair,Ronald L.	65	Oakland	Belgrade	03/29/2021
Batchelder,Raymond E	71	Belgrade	Augusta	06/09/2021
Bennett,Clarence William	92	Belgrade	Belgrade	10/02/2021
Bourque,Thomas G. Leo	38	Belgrade	Belgrade	02/11/2021
Breton,Forrest Wayne	66	Oakland	Belgrade	05/07/2021
Bridgham,Donald Everett	86	Belgrade	Belgrade	02/19/2021
Buck,George B. III	75	Belgrade	Belgrade	03/05/2021
Campbell,Donald W.	85	Belgrade	Portland	04/22/2021
Campbell,Terrance Lewis	79	Belgrade	Belgrade	12/21/2021
Caret,Connie L.	64	Belgrade	Belgrade	10/27/2021
Carlson,Chance C.	49	Belgrade	Belgrade	02/16/2021
Clair,Lorette M.	90	Belgrade	Belgrade	03/26/2021
Cochran,Ricky N	53	Belgrade	Augusta	07/03/2021
Fuller,Gary Robert	58	Belgrade	Augusta	09/18/2021
Gagnon,Reginald Joseph	88	Belgrade	Waterville	04/18/2021
Graves,Mary Ann	81	Belgrade	Farmingdale	12/18/2021
Haney,Scott T.	57	Belgrade	Bangor	12/28/2021
King,Cherryl Lee	73	Belgrade	Augusta	08/01/2021
Lachance,Fernand Henry Sr	74	Belgrade	Augusta	09/14/2021
Marden,Margaret Ann	83	Belgrade	Belgrade	03/27/2021
McManus,Peter Britton	75	Belgrade	Belgrade	05/24/2021
Meserve,Clifton Henry	68	Belgrade	Belgrade	03/26/2021
Pelotte,Linda A.	73	Belgrade	Belgrade	07/22/2021
Perkins,Donald John	63	Belgrade	Augusta	08/19/2021
Salmon,Marcia Susan	76	Belgrade	Belgrade	03/13/2021
Stratton,Charles A. Sr.	64	Belgrade	Belgrade	07/24/2021
Thibeault,Jack David	62	Belgrade	Belgrade	10/11/2021
Tobey,Oliver George Jr	85	Belgrade	Augusta	05/06/2021

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Tripp, Richard W.	87	Belgrade	Portland	02/07/2021
Veilleux, Linda Ann	66	Belgrade	Belgrade	01/09/2021
Violette, Shannon Marie	47	Belgrade	Augusta	05/16/2021
Webber, Lulie Opal	99	Belgrade	Belgrade	01/12/2021
Whalen, Esther Louise	65	Belgrade	Augusta	01/16/2021
Yotides, Spiro James	93	Belgrade	Augusta	06/26/2021
Total				34

A / P Warrant

Warrant 155

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00289 AUGUSTA FUEL CORP.						
0671	22054	12	GA CASE 413 HEATING FUEL		5921396	
GA CASE 413			E 21-02-99-99		204.70	0.00
			GEN'L ASSIST / EMRGNCY FUEL - EXPENSE / EXPENSE			
			Invoice Total-		204.70	
0671	22054	12	CFAS PROPANE		5922441	
CFAS PROPANE			E 13-02-20-05		32.71	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			Invoice Total-		32.71	
0671	22054	12	GARAGE HEATING		5922972	
GARAGE HEATING			E 13-04-20-05		74.06	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			Invoice Total-		74.06	
0671	22054	12	CFAS HEATING		5922031	
CFAS HEATING			E 13-02-20-05		567.43	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			Invoice Total-		567.43	
			Vendor Total-		878.90	
00338 B.D.S WASTE DISPOSAL INC						
0671	22055	12	CAR TIRE DISPOSAL		19640	
CAR TIRE DISPOSAL			E 15-05-20-13		228.00	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Vendor Total-		228.00	
00020 CENTRAL MAINE POWER						
0671	22056	12	SALT&SAND ELECTRICITY		713001276467	
SALT&SAND ELECTRICITY			E 13-05-20-04		71.89	0.00
			FACILITIES / SALT & SAND - SERVICES / ELECTRICITY			
			Invoice Total-		71.89	
0671	22056	12	DEPOT FD ELECTRICITY		719001236775	
DEPOT FD ELECTRICITY			E 13-07-20-04		66.06	0.00
			FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY			
			Invoice Total-		66.06	
0671	22056	12	OLD TOWN HOUSE ELECTRIC		719001236776	
OLD TOWN HOUSE ELECTRIC			E 13-13-20-04		16.86	0.00
			FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICITY			
			Invoice Total-		16.86	
0671	22056	12	TOWN OFFICE ELCTRICITY		711001288281	
TOWN OFFICE ELCTRICITY			E 13-14-20-04		309.94	0.00
			FACILITIES / TOWN OFFICE - SERVICES / ELECTRICITY			
			Invoice Total-		309.94	
0671	22056	12	TRANSFER STATION ELECTRIC		719001239100	
TRANSFER STATION ELECTRIC			E 13-09-20-04		514.01	0.00
			FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY			
			Invoice Total-		514.01	
0671	22056	12	18 DALTON ELECTRICITY		713001273890	
18 DALTON ELECTRICITY			E 13-11-20-04		16.86	0.00
			FACILITIES / DALTON - SERVICES / ELECTRICITY			
			Invoice Total-		16.86	
0671	22056	12	GARAGE ELECTRICITY		716001268026	
GARAGE ELECTRICITY			E 13-04-20-04		47.00	0.00
			FACILITIES / GARAGE - SERVICES / ELECTRICITY			
			Invoice Total-		47.00	
			Vendor Total-		1,042.62	

A / P Warrant

Warrant 155

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account		Proj			
00288 GALE/CENGAGE LEARNING						
0671	22057	12	BOOKS AND PERIODICALS	76162911		
BOOKS AND PERIODICALS	E 30-01-30-09				24.69	0.00
	LIBRARY / LIBRARY - SUPPLIES / BOOKS					
			Vendor Total-		24.69	
00009 HAMMOND LUMBER COMPANY						
0671	22058	12	ROPE FOR FLAG POLE CFAS	5105507		
ROPE FOR FLAG POLE CFAS	E 13-02-35-08				26.28	0.00
	FACILITIES / CFAS - REPAIRS / BUILDING					
			Vendor Total-		26.28	
00036 HAWES, KEVIN						
0671	22059	12	GA CASE 415 CORD OF WOOD	12/21/2021		
GA CASE 415	E 21-01-99-99				270.00	0.00
	GEN'L ASSIST / GEN'L ASSIST - EXPENSE / EXPENSE					
			Vendor Total-		270.00	
00639 HP FAIRFIELD						
0671	22060	12	SANDER WIRING REPAIR	6374150-S7		
SANDER WIRING REPAIR	E 13-01-35-03				343.75	0.00
	FACILITIES / GENERAL - REPAIRS / FM ONE-TON					
			Vendor Total-		343.75	
00735 IDVILLE						
0671	22061	12	ID MAKER	3849636		
ID MAKER	E 05-05-30-03				2,949.46	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE					
			Vendor Total-		2,949.46	
00382 MAINE BETTER TRANSPORTATION ASSOC						
0671	22062	12	2021 DUES	3081		
2021 DUES	E 01-15-13-01				75.00	0.00
	GEN'L GOV. / MANAGER - EDUCATION / EDUCATION					
			Vendor Total-		75.00	
00628 MORTON SALT						
0671	22063	12	BULK SAFE T-SALT	5402456570		
BULK SAFE T-SALT	E 10-10-30-04				1,817.34	0.00
	PUBLIC WORKS / PLOW & SAND - SUPPLIES / OPERATING					
			Invoice Total-		1,817.34	
0671	22063	12	BULK SAFE T-SALT	5402454091		
BULK SAFE T-SALT	E 10-10-30-04				1,781.57	0.00
	PUBLIC WORKS / PLOW & SAND - SUPPLIES / OPERATING					
			Invoice Total-		1,781.57	
			Vendor Total-		3,598.91	
00000 POIRIER, DAVID						
0671	22064	12	EXCISE TAX REFUND	12/28/2021		
EXCISE TAX REFUND	R 01-13				326.39	0.00
	GEN'L GOV. - EXCISE - MV					
			Vendor Total-		326.39	
00003 REGISTRY OF DEEDS						
0671	22065	12	6 LIEN DISCHARGES			
5 LIEN DISCHARGES	E 01-10-47-01				114.00	0.00
	GEN'L GOV. / ADMIN - FEES / DISCHARGE					
			Vendor Total-		114.00	
00600 S&S WORLDWIDE						
0671	22066	12	WHITEBOARD	IN100855845		

A / P Warrant

Warrant 155

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
WHITEBOARD			E 25-30-30-03		156.96	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OFFICE			
			Vendor Total-		156.96	
00478 SEACOAST SECURITY, INC						
0671	22067	12	CFAS MONITORING	751020		
CFAS MONITORING			E 13-02-20-10		9.77	0.00
			FACILITIES / CFAS - SERVICES / SECURITY			
			Invoice Total-		9.77	
0671	22067	12	ADDED NAME CFAS	751103		
ADDED NAME CFAS			E 13-02-20-10		30.00	0.00
			FACILITIES / CFAS - SERVICES / SECURITY			
			Invoice Total-		30.00	
0671	22067	12	LIBRARY SYSTEM INSTALL	751308		
LIBRARY SYSTEM INSTALL			E 13-16-20-10		1,281.25	0.00
			FACILITIES / LIBRARY - SERVICES / SECURITY			
			Invoice Total-		1,281.25	
			Vendor Total-		1,321.02	
00130 STAPLES CREDIT PLAN						
0671	22068	12	TABS INSERTABLE	2966380471		
TABS INSERTABLE			E 01-10-30-03		9.72	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		9.72	
0671	22068	12	CFAS OFFICE CHAIR	2979877031		
CFAS OFFICE CHAIR			E 25-30-30-03		209.98	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OFFICE			
			Invoice Total-		209.98	
			Vendor Total-		219.70	
00369 WB MASON CO, INC						
0671	22069	12	PRETZELS	226054966		
PRETZELS			E 25-30-30-05		9.79	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			Invoice Total-		9.79	
0671	22069	12	MOTTS FRUIT SNACKS	226081952		
MOTTS FRUIT SNACKS			E 25-30-30-05		75.32	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			Invoice Total-		75.32	
0671	22069	12	TRASH LINERS, COOKIES	226022181		
COOKIES			E 25-30-30-05		11.98	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
TRASH LINERS			E 25-30-30-04		161.96	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OPERATING			
			Invoice Total-		173.94	
0671	22069	12	2022 SCHEDULING CALENDAR	225965472		
2022 SCHEDULING CALENDAR			E 01-10-30-03		42.18	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		42.18	
0671	22069	12	DESK 2022 CALENDARS	225925339		
DESK 2022 CALENDARS			E 01-10-30-03		41.94	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		41.94	
			Vendor Total-		343.17	

A / P Warrant

Warrant 155

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account		Proj	Amount	
				<hr/>	
			Prepaid Total-	0.00	
			Current Total-	11,918.85	
			EFT Total-	0.00	
				<hr/>	
			Warrant Total-	11,918.85	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

- MELANIE JEWELL, SELECTPERSON CHAIR _____
- RICHARD W. DAMREN, JR., V. CHAIR _____
- DANIEL NEWMAN, SELECTPERSON _____
- BARBARA ALLEN, SELECTPERSON _____
- CAROL JOHNSON, SELECTPERSON _____
- M. ANTHONY WILSON, TOWN MANAGER _____

A / P Warrant

Warrant 1

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00034 RSU # 18						
0001	22131	01	INSTALLMENT- JANUARY 2022	JANUARY 2022		
RSU # 18	INSTALLMENT		E 31-01-99-99		550,041.81	0.00
			SCHOOL / RSU 18 - EXPENSE / EXPENSE			
			Vendor Total-		550,041.81	
00178 WARREN BROTHERS						
0001	22132	01	PLOWING CONTRACT	01/03/2022		
PLOWING CONTRACT			E 10-10-20-07		22,203.00	0.00
			PUBLIC WORKS / PLOW & SAND - SERVICES / CONTRACTED			
			Vendor Total-		22,203.00	
			Prepaid Total-		0.00	
			Current Total-		572,244.81	
			EFT Total-		0.00	
			Warrant Total-		572,244.81	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____
 RICHARD W. DAMREN, JR., V. CHAIR _____
 DANIEL NEWMAN, SELECTPERSON _____
 BARBARA ALLEN, SELECTPERSON _____
 CAROL JOHNSON, SELECTPERSON _____
 M. ANTHONY WILSON, TOWN MANAGER _____