

TOWN OF BELGRADE
Meeting Agenda
BOARD OF SELECTPERSONS
DECEMBER 20, 2022 / 6:30 P.M.
BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting and participate online at <https://us02web.zoom.us/j/81131427984>

Call to Order and Pledge of Allegiance

Public Comments

Open Meeting

Review, approve Minutes of December 6, 2022

1. OLD BUSINESS

Cooperative Agreement MDOT/Belgrade Water System

History House Security

2. NEW BUSINESS

MePERS Buyback Fire/Rescue

Consideration of the annual town report dedication, memorials & cover photo

Bottle Box Applications (Due 12/1/2022)

Animal Control Officer – Feral Cats

3. WARRANTS

4. TOWN MANAGER REPORT

5. EXECUTIVE SESSION: 1 M.R.S.A. §405(6) – if needed.

Memo

Minutes of December 6, 2022

Review and approve minutes of the Selectboard meeting December 6, 2022.

TOWN OF BELGRADE
Meeting Minutes
BOARD OF SELECTPERSONS
DECEMBER 6, 2022 / 6:30 P.M.
BELGRADE TOWN OFFICE

This meeting can be viewed at https://youtu.be/QhuPmz3_WoY

Call to Order and Pledge of Allegiance at 6:30 p.m. by Chair Melanie Jewell

Present: Chair Melanie Jewell, Vice Chair Barbara Allen, Selectperson Carol Johnson, Selectperson Dan Newman, Town Manager Lorna Nichols, Jack Sutton, Bruce Galouch, Laura Rose Day.

Participants via Zoom: Richard Bourne, Nicholas Alexander, Lindsay MacDonald, Mary Vogel, Travis Burton, Philip's L's iPad, Cory Alexander, Kathleen Paradis, Linda Sprague, Dan MacKenzie, Kenneth's iphone, Danielle Bedard.

Public Comments

School representative Sara Languet gave a short presentation of the cost sharing formula meeting of December 1, 2022 with RSU 18. (see attached)

Open Meeting

Review, approve Minutes of November 15, 2022

Motion to approve minutes of November 15 as amended by Chair Melanie Jewell, seconded by Selectperson Dan Newman, vote 4-0.

OLD BUSINESS

Cooperative Agreement MDOT/Belgrade Water System

Chair Melanie Jewell made a motion to table this item until after the Special Requests presentations had been made, seconded by Selectperson Carol Johnson, vote 4-0.

Motion to untable the Cooperative Agreement MDOT/Belgrade Water System under Old Business at 7:37 p.m. by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

Comments/items of interest or questions for town attorney:

Pg 13 e and f – No

Pg 3 50/50 share – how much? Top of pg 3ai

Pg 3 b last sentence

Check with Maine Rural Water Kirsten Hebert

Pg 6 b how many people/properties

Pg 7 dii our facilities space needed? Do anything around cemetery?

Pg 8 6b over a million in today's \$

Pg 8 6a what is our warranty?

Pg 9 6f jointly determine

Pg 10 new claims (e) also

Pg 11 (e) cont.

See 8 iii costs 50/50

We should hire our own geologist and get a report from them instead of MDOT or Maine Rural Water?

Pg 12 9a subject to appropriations

Pg 13 f if the cost is more – we have to pay half

Pg 13 h 10-year after last impacted property

Can we restrict building in this area (prevent new homes etc.)?

Will we own the system or the well property where located?

Can we see what the source water protection plan looks like under drinking water program

Second well?

Should we include DOT and their attorney?

The Board asked the Town Manager to set up an in-person meeting with the Town's attorney to go over these questions.

NEW BUSINESS

Special Requests Presentations

- 7 Lakes Alliance presentation given by Laura Rose Day
Notes –
How much of this request goes to administration?
Boat registrations – do we move or appropriate as a separate warrant article?
Water quality improvement fund – balance?
We could need to raise and appropriate from taxation?
Check with MMA – last year's Article 4 – did we add source of funding (see Annual Town Report for 2021)
Request \$60,000.00
- Hospice Volunteers presentation – no one present
Request \$1,500.00
- Spectrum Generations presentation given by Lindsay MacDonald
Notes –
Provides Meals on Wheels
70 people in Belgrade supported this year
357 meals delivered
110 hours of outreach
5 residents volunteered time = 600+ hours
Request \$1,488.00
- Sexual Assault presentation given by Kathleen Paradis
Notes –
Children's Advocacy Center
Provides support to assault victims
Request \$1,138.00

2023 Wages / Benefits

Where do we see inequities?

Pull research done on salary/wage information 2018 or 2019?

Fill in 2023 hourly wage requests on budget document for December 13 budget meeting

Abatements/Supplementals

Abatement 22-08, account 784RE – abatement to correct the assessment of the land. Acreage updated.

Motion to approve an abatement in the amount of \$104.58 for account 784RE by Chair Melanie Jewell, seconded by Selectperson Dan Newman, vote 3-0 (Dan Newman abstained).

Abatement 22-09, account 3553RE, abatement to correct ownership of this lot. Incorrect lots were transferred based on what was listed on transfer tax declaration.

Motion to approve abatement in the amount of \$338.36 for account 3553RE by Chair Melanie Jewell, seconded by Selectperson Dan Newman, vote 3-0 (Dan Newman abstained).

Supplemental 22-03, account 3553RE, supplemental to correct ownership of this lot. Incorrect lots were transferred based on what was listed on transfer tax declaration.

Motion to approve supplemental in the amount of \$338.36 for account 3553RE by Chair Melanie Jewell, seconded by Selectperson Dan Newman, vote 3-0 (Dan Newman abstained).

Abatement 22-10, account 2246RE, abatement to correct ownership of this lot. Incorrect lots were transferred based on what was listed on transfer tax declaration.

Motion to approve abatement in the amount of \$3,332.85 for account 2246RE by Chair Melanie Jewell, seconded by Selectperson Dan Newman, vote 3-0 (Dan Newman abstained).

Supplemental 22-04, account 2246RE, supplemental to correct ownership of this lot. Incorrect lots were transferred based on what was listed on transfer tax declaration.

Motion to approve supplemental in the amount of \$3,332.85 for account 2246RE by Chair Melanie Jewell, seconded by Selectperson Dan Newman, vote 3-0 (Dan Newman abstained).

WARRANTS

Payroll Warrant 134 \$ 18,445.28

Motion to approve Payroll Warrant 134 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

BMV Warrant 135 \$ 3,353.58

Motion to approve BMV Warrant 135 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

Payroll Warrant 136 \$ 17,423.78

Motion to approve Payroll Warrant 136 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

BMV Warrant 137 \$ 2,728.83

Motion to approve BMV Warrant 137 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

AP Warrant 138 \$649,144.48

Motion to approve AP Warrant 138 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

AP Warrant 139 \$ 2,537.48

Motion to approve AP Warrant 139 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

Payroll Warrant 140 \$ 20,305.08

Motion to approve Payroll Warrant 140 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

BMV Warrant 141 \$ 13,645.50

Motion to approve Payroll Warrant 141 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

AP Warrant 142 \$ 1,999.40

Motion to approve AP Warrant 142 by Chair Melanie Jewell, seconded by Selectperson Carol Johnson, vote 4-0.

TOWN MANAGER REPORT

EXECUTIVE SESSION: 1 M.R.S.A. §405(6)A – Personnel.

The Town Manager gave an update on the holiday schedule, closing date of financials for 2022 and a request to close a half day on December 23. After discussion, the Board declined to grant the half day closure for Dec. 23.

Motion to exit regular session and enter executive session at 9:44 p.m., seconded by Vice Chair Barbara Allen, vote 4-0.

Motion to exit executive session and return to regular session at 10:58 by Chair Melanie Jewell with no decision having been made, seconded by Vice Chair Barbara Allen, vote 4-0.

Motion to adjourn at 11:00 p.m. by Chair Melanie Jewell, seconded by Vice Chair Barbara Allen, vote 4-0.

Memo

Cooperative Agreement between MDOT and Belgrade Water System

Voters approved the Board of Selectpersons finalizing the agreement between Maine Department of Transportation and the Municipality of Belgrade regarding Groundwater Chloride Impacts and the Installation, Maintenance and Operation of a Community Water System.

The most recent version was provided to the Board for review on November 21, changes from Theresa Pulver/MDOT were:

- *Section 3 is revised to reflect updated water tests. We have added two parcels and removed one. Please see my notes in the margin for more details;*
- *Section 4.a., I changed the execution deadline to December 15th. I think it's fine to push it out to a later December date if you think that will be necessary;*
- *I've changed MaineDOT's signature block to reflect our new Director of the Bureau of Maintenance and Operations.*

Please let me know if you have any questions about these changes. All other redlines from the last version remain intact.

A copy of this version is included in your Board packet for the December 6 Selectboard meeting.

After the agreement has been executed, the next step for the Town is to appoint trustees (you'll see the provisions related to trustees in Section 4 of the enabling law attached) and begin the PUC process which likely will not be completed until rates are established upon completion of the system. The MDOT will procure and administer a contract to construct and design the system, and will work with the Town to obtain permitting and approvals.

COOPERATIVE AGREEMENT

Between the

MAINE DEPARTMENT OF TRANSPORTATION

and

The MUNICIPALITY OF BELGRADE

Regarding Groundwater Chloride Impacts and the
Installation, Maintenance and Operation of a Community Water System

This Agreement (the “**Agreement**”) is entered into between the **Maine Department of Transportation** (hereafter “**MaineDOT**”), and the **Municipality of Belgrade** (the “**Municipality**”) (individually a “**Party**” or jointly the “**Parties**”) regarding a partnership initiative between the Parties to mitigate the groundwater chloride impacts affecting residential and commercial properties located near Routes 27, 11 and 135 in Belgrade, Maine.

BACKGROUND

- A.** Routes 27, 11 and 135 (also known as Cemetery Road) intersect to form a generally triangular area as depicted on the map attached hereto as **Exhibit A** (the “**Impact Area**”). The Impact Area extends from the westerly side of Route 27 to the northeasterly side of Cemetery Road and the southeasterly side of Route 11 and includes specifically the highlighted parcels shown on Exhibit A, being an excerpt of Tax Map 7 of the Municipality’s records.
- B.** MaineDOT and the Municipality each own and operate sand and salt storage facilities located within the Impact Area on the northeast side of Cemetery Road (the “**Maintenance Facilities**” collectively).
- C.** There have been several instances of chloride-related groundwater contamination issues affecting the private water supplies of residential and commercial properties located within the Impact Area (the “**Groundwater Contamination Impacts**”).
- D.** Sources of the Groundwater Contamination Impacts potentially include the Maintenance Facilities owned and controlled by both Parties. Numerous smaller private sources, such as driveways, parking lots and previously installed reverse-osmosis water treatment systems, as well as other unknown sources have likely contributed to the Groundwater Contamination Impacts, as well.
- E.** The Parties each have legal responsibilities associated with private water supplies being rendered unfit for human consumption as a result of highway construction, reconstruction or maintenance. 23 M.R.S. § 652(2) establishes MaineDOT’s responsibilities; 23 M.R.S. § 3659 establishes the Municipality’s responsibilities. The two statutes include similar liabilities and obligations to resolve associated claims.
- F.** Given that each Party’s exact contribution to the Groundwater Contamination Impacts is difficult to identify, MaineDOT and the Municipality have determined that it is in the public interest to jointly implement a permanent resolution to the Groundwater Contamination Impacts through a practical mitigation management plan and cost sharing arrangement between the Parties.
- G.** After thorough reviews of the various impacted properties and resolutions that may be implemented, the Parties have jointly determined that currently the most practical solution is to

design, install, operate and maintain a Public Water System, as such is defined in 22 M.R.S. § 2601, to serve the impacted properties as well as those additional properties within the Impact Area that may become impacted by chloride in the future (the “**Water System**”), as further outlined in this Agreement.

- H. The Parties previously entered into a Memorandum of Agreement dated May 24, 2011 (the “**2011 Agreement**”) to establish preliminary cost-sharing and claim investigation measures. The 2011 Agreement was limited in scope and did not fully contemplate the extensive Groundwater Contamination Impacts that have since been identified, nor did it consider the potential need for a public water system and the initial and ongoing expenses associated therewith.
- I. The purpose of this Agreement is to 1) replace the 2011 Agreement; 2) set out each Party’s responsibilities in establishing, constructing, operating and maintaining the Water System; and 3) identifying the cost-sharing arrangements between the Parties in connection with both the Water System and private property damages associated with the Groundwater Contamination Impacts.

AGREEMENT

NOW THEREFORE, MaineDOT and the Municipality acknowledge and agree that the forgoing recitals are true and correct statements of fact, and further agree as follows:

1. **Status of 2011 Agreement:** Upon the execution of this Agreement, the 2011 Agreement is void and of no further effect. All payments due from the Municipality under the terms of the 2011 Agreement have been paid in full by the Municipality in accordance with the terms thereof.
2. **Points of Contact:** Each Party shall assign a Point of Contact to be the direct contact person for all purposes associated with the Water System and all aspects of this Agreement. Appropriate contact information for each Point of Contact shall be shared between the Parties as soon as practicable.
 - a. For MaineDOT, the Region Manager for MaineDOT’s Region 2 will act as the Point of Contact. As of the effective date of this Agreement, that person is Jamie Andrews;
 - b. For the Municipality, the Town Manager will act as the Point of Contact. As of the effective date of this Agreement, that person is Interim Town Manager, Mary Vogel.
3. **Completed Actions Toward Development of the Water System:** As of the date of this Agreement, the following activities have already been completed:
 - a. The Parties have identified a number of residential and commercial properties within the Impact Area presently affected by the Groundwater Contamination Impacts (these properties, together with any future properties within the Impact Area identified as having been affected by the Groundwater Contamination Impacts, are hereafter the “**Impacted Properties**”).
 - i. Impacted Properties *presently affected* by the Groundwater Contamination Impacts as of the effective date of this Agreement and intended to be connected to the Water System upon construction completion are identified on Exhibit A as follows: lots 42, 53 (Municipal Cemetery), 55, 55-A, 55-C, 55-D, 55-E, 55-F, 55-G, 58, 59-A, 59-B, 61, , and 63. Notwithstanding the



depiction of highlighted parcels on Exhibit A, the Parties agree to also recognize lot 62A as a presently affected Impacted Property for the purpose of this Agreement and will share equally in the costs associated with resolving that owner's claim if it is determined to be impractical to physically connect lot 62A to the Water System.

- ii. Impacted Property *not presently affected* by Groundwater Contamination Impacts but still intend to be connected to the Water System upon construction completion is identified on Exhibit A as follows: lot 45 (the "**Municipal and MaineDOT Salt Facilities**").
 - iii. Impacted Properties not included in subsection i. and ii. above are eligible to be connected to the Water System in the future on a case-by-case basis if they become affected by Groundwater Contamination Impacts, subject to the Water System's sufficient capacity to handle the additional demand created by the added property.
- b. MaineDOT has hired Ransom Engineering ("**Ransom**") to drill and evaluate a test well (the "**Community Well**") to serve the Impacted Properties. The Community Well is located within MaineDOT's Maintenance Facility lot and is indicated on Exhibit A within lot 45. Ransom's total costs associated with the installation, testing and permitting of the Community Well are \$ **109,821.88** (the "**Community Well Installation, Testing and Permitting Costs**"). The Community Well currently meets all appropriate water quality standards, has sufficient capacity to serve the Impacted Properties, and the Parties anticipate that the Community Well will continue to have appropriate quality and capacity in the foreseeable future.
 - c. Ransom, at MaineDOT's direction, has also developed a cost estimate to design and install the necessary pumps, piping, treatment and distribution system to distribute water from the Community Well to the Impacted Properties (the "**Distribution System**"). The Community Well, together with the Distribution System, hereafter collectively constitute the "**Water System**" for the purpose of this Agreement. Ransom's recently updated cost estimate is approximately \$**3,000,000.00** (the "**Distribution System Design and Installation Estimate**"). The Distribution System Design and Installation Estimate includes individual connections to the Impacted Properties identified in Sections 3.a.i and ii (the "**Present Connections**").
 - d. MaineDOT has applied to the Maine Drinking Water Program ("**DWP**") for authorization to rely on the Community Well to supply a Public Water System serving the Impacted Properties. DWP has issued preliminary approval to MaineDOT, pending DWP's review and approval of the Distribution System. DWP's records identify the proposed Water System as "Belgrade DOT" and DWP has assigned a Public Water System identification number of ME0092729. The Municipality will assume operation and maintenance responsibility for the Public Water System only after the Water System and source water protection plan have been approved by DWP and the Water System has been constructed pursuant to Section 6 of this Agreement.

4. Municipality's Establishment of a Water Utility:

- a. In preparation for the Municipality's assumption of ongoing Water System operation and maintenance responsibilities as further set out in Section 6 of this Agreement, the Municipality has taken the necessary step of establishing a legislatively approved charter creating the Belgrade Water District to carry out such responsibilities on the Municipality's behalf over a geographic territory identical to the Impact Area depicted on Exhibit A. The creation of the Belgrade Water District was ratified by the Municipality's voters in March of 2022. It is the Parties' intent that, in addition to the municipal ratification of the Belgrade Water District, this Agreement shall be executed before a project to construct the Distribution System is put out to bid by MaineDOT, and that this Agreement has been drafted with the goal that the Distribution System construction will begin in early 2023, provided such Agreement execution has occurred no later than December 15, 2022. The Parties further agree to seek a legislative amendment to the defined area of the Belgrade Water District to include the presently affected Impacted Property identified as Lot 62A if it becomes apparent that the appropriate resolution to that lot's circumstance is to connect it to the Water System.
- b. The Parties agree that, if the Municipality is unable to secure the necessary municipal approval to enter into this Agreement, this Agreement shall be of not force and effect and the Parties will proceed with an alternate means of resolving the Groundwater Contamination Impacts, up to and including purchase of the Impacted Properties and relocation of affected occupants with the Parties sharing equally in all such costs.
- c. Upon execution of this Agreement and in parallel with the Distribution System being designed, the Municipality will promptly take all necessary remaining measures to ensure that the Belgrade Water District is functioning as a legally compliant water utility (the "**Water Utility**") under the laws and regulations of the Public Utilities Commission (the "**PUC**"), including without limitation appointing trustees, securing all necessary permits/approvals and ensuring that the designed Water System is approved by the PUC before the Distribution System construction commences. The Municipality agrees to diligently pursue the necessary permits/approvals on a schedule that will allow the construction to commence in spring 2023 as planned to minimize additional construction cost increases. The Water Utility will be expected to actively participate in the oversight of the Distribution System construction with MaineDOT's selected contractor.
- d. The development of the Water Utility requirements shall be at the discretion of the Municipality, provided that it complies with all applicable Maine laws governing the formation of water utilities and construction of associated water system infrastructure in the State of Maine and that either the Municipality or the established Water Utility on the Municipality's behalf is authorized to assume ownership of and all responsibility for the completed Water System when construction is complete and the Water System is put into service.
- e. ***Once the Water Utility is legally empowered to assume the Municipality's obligations under this Agreement, this Agreement may be amended to add the Water Utility as a Party to this Agreement, at which time the Belgrade Water District will assume the role of Water Utility for the purpose of this Agreement. Absent such amendment, all references to the Water Utility in this Agreement shall refer to the Municipality and the terms "Municipality" and "Water Utility" shall be interchangeable until such amendment occurs.***

5. Project Design, Construction, and Implementation:

a. Scope of Work and Project Contract:

- i. Subject to municipal execution of this Agreement and PUC's requisite approval, if needed, of the submitted plans and specifications of the designed Distribution System, MaineDOT shall procure and administer a contract to construct the Distribution System, connect the Distribution System to the Community Well, and connect the completed Water System to the Impacted Properties currently identified by the Parties (the "**Project**") with the intention that construction will begin in early 2023 and be completed in approximately one construction season. Implementation of this work shall be completed in accordance with the plans and specifications jointly approved by MaineDOT, the Water Utility and PUC, if deemed necessary.
 1. Prior to MaineDOT's solicitation of bids to construct the Project, the Water Utility, and its technical advisor, if any, shall be provided adequate opportunity to review and comment on the water system design. The water system design shall include water usage meters of a design and operation acceptable to the Water Utility for each service connection, provided that the Water Utility shall pay to MaineDOT the cost difference for any requested meter upgrades that exceed those necessary to meet industry standards.
- ii. MaineDOT shall be the sole administrator of the Project contract and will pay all Project costs, subject to the Parties' cost sharing arrangements set out in the **Cost Sharing and Invoicing** section herein.
- iii. MaineDOT shall be responsible for applying for and complying with all applicable permitting requirements associated with Project construction, except that the Water Utility shall have secured any necessary approvals from the PUC and applied for and been granted the necessary Location Permit from MaineDOT in accordance with the terms of 35-A M.R.S. ch 25 and MaineDOT's Utility Accommodation Rules (the "**Location Permit**").
- iv. Subject to MaineDOT's approval of the Location Permit, the Distribution System will be installed within the limits of the highway rights of way to eliminate the Parties' need to acquire additional property rights from abutting landowners.
- v. Changes to Project Scope. MaineDOT will consult with the Municipality and the Water Utility before implementing any substantive adjustments to the Project scope. Any such changes shall be in writing and mutually agreed upon by all Parties to this Agreement, as such may be amended.
- vi. MaineDOT shall ensure that the Project is constructed in accordance with the Project contract.
- vii. The Water Utility may inspect the Project work upon reasonable notice to MaineDOT. Costs for such inspections shall be at the Municipality's sole expense.

- viii. MaineDOT shall ensure that the Water System design engineer conducts regular quality control inspections of all work performed by the construction contractor and its subcontractors to ensure adherence to the Project design specifications and change orders, including but not limited to the proper installation of water mains and service connections, water main seals, pump station construction, and pump and electronic controls installation. The results of these inspections shall be documented and provided to the Municipality or Water Utility upon request. The Municipality and Water Utility reserve the right to hire at their expense a Maine professional engineer to perform supplemental quality control inspections and provide input for the Project design engineer and construction contractor's consideration, with final determinations of compliance with appropriate industry standards being at the sole discretion of the Project design engineer and contractor. MaineDOT will assure that its Water System design engineer and construction contractor will cooperate and share design and construction information with the Municipality or Water Utility inspector upon request.
- b. Individual Service Lines to Impacted Properties: ***Prior to MaineDOT's solicitation of bids to construct the Project***, MaineDOT shall secure statements from the owners of each Impacted Property (the "**Impacted Property Owners**") indicating that they intend to connect to the Water System once it is operational and that they will grant the necessary temporary access rights to allow for the installation and connection. If a sufficient number of Impacted Property Owners fail to state an intention to connect to the Water System, the Parties reserve the right to forego constructing the Distribution System and, in such event, shall revisit the terms of this Agreement.
 - i. Individual service lines to each of the Present Connections (the "**Service Line(s)**") will be installed as part of the Distribution System with connection points being installed as close as possible to the edge of the highway right of way limits. All portions of Service Lines installed outside of the highway right of way and within the boundaries of the Impacted Properties shall be owned by the Impacted Property Owner being served.
 - ii. Each Impacted Property Owner will be required to grant temporary access rights for all purposes necessary to allow Project contractors to install and connect the Service Line from the installed water main connection point to the Impacted Property's existing plumbing system.
 - iii. Impacted Property Owners will be required to enter into a service contract with the Water Utility for the provision of public water serving the Impacted Property before that property's associated Service Line is made active.
 - iv. Subject to the exceptions set out below and upon connection of each Service Line, MaineDOT or its contractor will fill in and abandon the Impacted Property's chloride-contaminated groundwater well, as required by Maine law, at no cost to the Impacted Property Owner (the "**Groundwater Well Abandonment**"). In addition to the temporary access rights conveyed for installation of the Service Lines, each Impacted Property Owner will be required to grant temporary access rights for all purposes necessary to perform Groundwater Well Abandonment activities. Costs associated with Groundwater Well Abandonment shall be paid

upfront by MaineDOT, subject to the Parties' cost sharing arrangements set out in the **Cost Sharing and Invoicing** section herein.

- v. MaineDOT shall ensure that, upon completion of all necessary installations, connections and Groundwater Well Abandonment activities performed by or on behalf of MaineDOT in connection with the Project, all disturbed property will be restored, including any necessary re-grading or re-seeding of grass, to return the Impacted Property to a condition similar to that which exists prior to the work being implemented. Such costs shall be a component of the Groundwater Well Abandonment costs;
- vi. MaineDOT will contact each affected Impacted Property Owner prior to the onset of Project construction to complete the necessary documentation involving temporary access rights. Temporary access rights for Service Line installation and Groundwater Well Abandonment shall be incorporated into one single access document for each Impacted Property as appropriate. MaineDOT shall prepare such documentation at its sole expense.

c. Dedicated Groundwater Monitoring Wells.

Notwithstanding the Groundwater Well Abandonment process outlined above, the Parties shall work together to identify a reasonable number of affected groundwater wells to leave in place, disconnected from associated Impacted Properties but not formally abandoned, to use as future monitoring wells, allowing the Municipality to periodically monitor the ongoing conditions of the groundwater over time.

d. Municipal Cooperation During Project Construction.

- i. The Municipality agrees that, to the extent that MaineDOT and its Project contractors are subject to any local ordinances, the Municipality shall promote, in good faith, cooperation on the part of any local board, committee, commission, or other administrative body with jurisdiction over any applicable local ordinance with MaineDOT regarding pursuit or execution of the Project. Notwithstanding any Municipal Ordinance to the contrary, the Municipality further agrees not to charge MaineDOT or its Project contractors for any necessary municipal inspections and/or permits related to the Project.
- ii. The Municipality agrees to alter, move, relocate or remove, or cause to be, at no cost to the Project, any municipal property, including all fixtures, facilities or monuments, located on, under or above the ground, as necessary to permit construction of the Project, that has not otherwise been provided for during the development of the Project. Any work necessary to do so during the period of construction shall be coordinated with the Project contractor.
- iii. To the extent necessary to permit construction of the Project, the Municipality will, at no cost to the Project, assure proper adjustment, relocation, or repair of any portion of a utility service, whether above or below ground, that is located within the limits of the highway right-of-way and connected to any municipal utility. The Municipality agrees to hold MaineDOT harmless from any claims for damages occurring as a result thereof.

- iv. The Municipality agrees that during and after construction it will apply the requirements of the most recent version of MaineDOT's "Utility Accommodation Rules" as the minimum guidelines, notwithstanding any municipal rules that are more lenient.
- v. Traffic Control. The Municipality agrees to allow the Project contractor to control all traffic through Project work areas in accordance with the traffic control plan approved by MaineDOT. The development of the Traffic Control Plan will follow the process outlined below:
 - a. MaineDOT's Project Manager will discuss the Traffic Control Plan with the Municipality (scope, limits, day or night work, work window, etc.) as soon as practicable.
 - b. The Municipality will comment on any concerns/issues related to the Traffic Control Plan within two (2) weeks of receipt.
 - c. MaineDOT will address the Municipality's concerns where practical, but MaineDOT's engineering judgment will prevail where there are any disagreements.

6. **Ongoing Operation and Maintenance of Completed Water System:**

- a. Bill of Sale and Location Permit. Upon completion of the DWP - approved and constructed Water System, connection of all Service Lines, and delivery by the Municipality/Water Utility to MaineDOT of Water Supply Settlements (as further defined below) from each of the Impacted Property Owners that have entered into service contracts, MaineDOT will convey, and the Water Utility shall accept, ownership of the Water System to the Water Utility via a bill of sale for the infrastructure, a deeded easement for the Community Well location and any associated infrastructure located on MaineDOT property, and a Location Permit allowing the Water System to continue to occupy the highway rights of way in accordance with the terms of MaineDOT's Utility Accommodation Rules. The Location Permit will include language representing that the Municipality shall not be required to participate in future costs of relocating the Water System, or any portions thereof, if such relocation becomes necessary due to MaineDOT's future highway construction or reconstruction needs.
- b. Upon completion of the DWP -approved and constructed Water System and connection of all Service Lines, the Municipality or Water Utility shall assume all responsibilities for the Water System's ongoing operation and maintenance at its sole expense (the "**Water System Operation and Maintenance**") including without limitation all associated fees, costs, repairs and replacements that are not subject to the terms and conditions of this Agreement's Contingency provisions below. DWP has estimated the annual expense associated with the Water System Operation and Maintenance to be approximately \$36,000 in present value. Water System Operation and Maintenance shall include compliance with any well head protection plan required by the DWP and all applicable state and local laws, rules and regulations governing the Water System.



- i. Contingencies. The Parties agree that, should the Community Well become contaminated with chloride at concentrations above MaineDOT's current action level of 250 mg/l for a period of three (3) consecutive sampling rounds associated with the Parties' on-going operation of the Maintenance Facilities, the Parties shall revisit the terms of this Agreement to jointly determine how best to resolve such contamination or to otherwise address the claims of Impacted Properties that cannot be served by the Community Well.
- c. The Municipality shall ensure that the Water System Operation and Maintenance is implemented in accordance with all applicable laws, rules and regulations including without limitation 22 M.R.S. Ch. 601 - Water for Human Consumption, and the State of Maine Board of Licensure of Water System Operators rules at 90-429 C.M.R. ch. 1, and that the Water System is maintained in such a manner as necessary to preserve the use and function thereof for the expected period of the Water System's normal useful life as determined by accepted engineering and/or industry standards. To the extent any warranty exists for the Water System, said warranty shall be first relied on by the Municipality to address necessary maintenance and/or repairs. The Municipality agrees to maintain the Water System with equipment technology equal to or greater than that which has been installed in connection with the Project.
- d. The Municipality shall ensure that all Impacted Properties within the limits of the Impact Area, are allowed to connect to the Water System and that there shall be no charge to the Impacted Property Owner for the cost of physically connecting such property to the Water System. At the Municipality's discretion, it may take appropriate steps to enact necessary local ordinances to limit the properties that are permitted to connect to the Water System, provided that all Impacted Properties in the Impact Area are permitted to connect thereto.
- e. The Water Utility may, subject to PUC approval if required, develop a reasonable rate schedule for water usage commensurate with other public water utilities of similar size and scope to offset future maintenance costs.
- f. Notwithstanding anything in this Agreement to the contrary, the Municipality's obligation to allow all Impacted Properties to connect to the Water System is conditioned on the Water System's capacity to adequately serve additional users. In the event the Parties become aware that the Water System can no longer serve additional Impacted Properties, the Parties shall revisit the terms of this Agreement to jointly determine how best to expand the capacity of the Water System or to otherwise address the claims of Impacted Properties that cannot be served by the Water System.

7. Investigation and Settlement of Current and Future Well Claims:

- a. MaineDOT will continue to work with currently identified Impacted Properties to inform property owners of the Parties' plan to install, operate and maintain the Water System.
- b. Settlement Negotiations.

Each Impacted Owner has filed a claim against MaineDOT seeking: 1) damages caused by groundwater well contamination affecting their property, and 2) a resolution resulting in the provision of a clean water supply (collectively, the "**Well Claim**"). For the purposes of

this Agreement, each Well Claim is separated into two components: the “**Water Supply Component**” requiring that clean water be supplied to the Impacted property; and the “**Personal Property and Fixtures Component**” addressing physical damage to the personal property and fixtures associated with the Impacted Property.

- i. **Prior to activating a connected Service Line**, the Municipality/Water Utility shall ensure that the Impacted Property Owner has signed a settlement agreement releasing MaineDOT and the Municipality from the Water Supply Component of the owner’s Well Claim (the “**Water Supply Settlement**”). MaineDOT will provide the Municipality with the form of settlement agreement required for execution.
 - ii. Once the Impacted Properties have been connected to the Water System, MaineDOT will ask each Impacted Property Owner to provide a cost summary supporting the Personal Property and Fixtures Component of their Well Claim, including, for example, piping, tanks, pumps, heating systems or other related fixtures that have been damaged as a result of the Groundwater Contamination Impacts. MaineDOT will assess the validity of each claim and will strive to negotiate a final settlement of the Personal Property and Fixtures Component of each Impacted Property Owner’s Well Claim (the “**Personal Property and Fixtures Settlement**”). Settlement agreements will include a release of both MaineDOT and the Municipality. Negotiated settlement amounts will be paid by MaineDOT up front, subject to the Parties’ cost sharing arrangements set out in the **Cost Sharing and Invoicing** section herein.
- c. If an Impacted Property is confirmed to experience damage to or failure of the personal property and/or fixtures described above that requires repair or replacement prior to the Water System being operational, the Parties will jointly investigate such damages and will share in all costs incurred to appropriately repair or replace the damaged property or fixture (the “**Emergency Repairs**”). Impacted Property Owners affected by Emergency Repairs will not be asked to settle their Well Claim until the Water System is installed and connected, at which time such claim will be handled in accordance with the **Settlement Negotiations** subsection included above.
- d. State Claims Referrals. If an Impacted Property Owner 1) refuses to be connected to the Water System; 2) refuses to enter into a Water Supply Settlement; or 3) if a Personal Property and Fixtures Settlement cannot be reached with an Impacted Property Owner once connected to the Water System, the unsettled party will be asked to assign its claim against the Municipality to MaineDOT, and MaineDOT will refer the claim against MaineDOT to the State Claims Commission for a determination of cause and assessment of damages (the “**SCC Damage Award**”). SCC Damage Awards will be paid by MaineDOT up front, subject to the Parties’ cost sharing arrangements set out in the **Cost Sharing and Invoicing** section herein.
- e. Investigation of New Claims. New claims from Impacted Properties not already identified as of the date of this Agreement shall be investigated by MaineDOT and results reported to the Municipality. If the claim is determined by MaineDOT to be associated with the Groundwater Contamination Impacts, the Municipality shall arrange for the Impacted Property to be connected to the Water System at the Municipality’s cost (the “**Future**

Connection Costs”) subject to the Parties’ cost sharing arrangements set out in the **Cost Sharing and Invoicing** section herein. Final resolution of the newly identified Impacted Property will then be managed in accordance with the process set out in the **Settlement Negotiations** and **State Claims Referrals** sections outlined above.

- f. Release of Municipality from Claims. Upon the Municipality’s payment to MaineDOT of its share of each Impacted Property Owner’s Personal Property and Fixtures Settlement or SCC Damage Award, as applicable, and satisfaction of all Municipality and Water Utility obligations set out in this Agreement, cost sharing or otherwise, MaineDOT hereby releases the Municipality from all claims, damages and causes of action associated with the Groundwater Contamination Impacts that are covered by the Water Supply Settlement, Personal Property and Fixtures Settlement or SCC Damage Award for that particular Impacted Property.

8. Project Cost Sharing and Invoicing:

- a. Allocation of Costs. The Parties agree to allocate all costs associated with the Groundwater Contamination Impacts as follows:
- i. MaineDOT shall pay all actual costs incurred in connection with the Distribution System Design and Installation Estimate (currently estimated at \$3,000,000.00);
 - ii. The Municipality shall pay all actual costs incurred in connection with the ongoing Water System Operation and Maintenance (currently estimated at \$36,000 per year, present value as of the date of this Agreement), subject to the Municipality’s right to charge a reasonable water usage fee, as described above, to offset these costs;
 - iii. The Parties shall each pay fifty percent (50%) of all actual costs incurred in connection with the following:
 1. Community Well Installation, Testing and Permitting Costs, documented at a total of \$109,821.88;
 2. Groundwater Well Abandonment costs (generally estimated at \$3,000 - \$3,500 per well);
 3. Personal Property and Fixtures Settlements;
 4. SCC Damage Awards;
 5. Emergency Repairs; and
 6. Future Connection Costs.
 - iv. All in-house costs incurred by each Party’s staff in connection with the Groundwater Contamination Impacts, including but not limited to design review, construction oversight, investigations and administrative processing, shall be the responsibility of each individual Party and not applied against either Party’s allocations as set out above.
- b. Invoicing and Payment Schedule.
- i. The Parties acknowledge that the Municipality has already been invoiced for and paid to MaineDOT the sum of \$21,310.00, which is applied against the

Municipality's 50% share of the Community Well Installation, Testing and Permitting Costs;

- ii. Immediately upon execution of this Agreement, MaineDOT will invoice the Municipality for its remaining share of the Community Well Installation, Testing and Permitting Costs, which equals \$33,600.94;
- iii. Immediately upon execution of this Agreement, and intermittently as Emergency Repairs are performed prior to the Water System being completed, the Parties will invoice one another, as applicable, for any outstanding share of Emergency Repairs that either Party may have incurred.
- iv. Once the Water System is completely constructed and installed, MaineDOT shall invoice the Municipality on a quarterly basis for its share of costs incurred to date in connection with 1) Groundwater Well Abandonment; 2) Personal Property and Fixtures Settlements; and 3) SCC Damage Awards. MaineDOT's share of any Future Connection Costs covered by the Water Utility at the time of connection will be deducted from the amount invoiced to the Municipality.
 1. The initial invoice will include all costs incurred to date in these categories;
 2. Subsequent quarterly invoices will reflect costs incurred in these categories during that particular quarter.
- v. Each invoice submitted will describe the completed work and itemize the associated costs included therein. The invoicing Party will provide supporting documentation to the other Party upon request.
- vi. Each invoice shall be due and payable upon 30 days of the invoiced Party's receipt thereof.

9. **Financial Obligations, Termination and Early-Termination Rights:**

- a. Obligation of MaineDOT Funds. Anything herein to the contrary notwithstanding, the Municipality acknowledges and agrees that, although the execution of this Agreement by MaineDOT manifests its intent to honor its terms and to seek funding to fulfill any obligations arising hereunder, by law any such obligations are subject to available budgetary appropriations by the Maine Legislature and do not create any obligation on behalf of MaineDOT in excess of such appropriations.
- b. Obligation of Municipality Funds. Anything herein to the contrary notwithstanding, MaineDOT acknowledges and agrees that, although the execution of this Agreement by the Municipality manifests its intent to honor its terms and to seek funding to fulfill any obligations arising hereunder, by law any such obligations are subject to available budgetary appropriations by the Municipality's governing authorities and, therefore, this Agreement does not create any obligation on behalf of the Municipality in excess of such appropriations.
- c. Each Party hereby agrees to diligently pursue the necessary funding to satisfy its respective obligations arising hereunder. If either Party is unable to satisfy its respective obligations, the other Party shall have the right to terminate or renegotiate the terms of this Agreement.

- d. Either Party may postpone, suspend, abandon or otherwise terminate this Agreement upon thirty (30) days written notice to the other Party as the result of any failure by the other Party to perform any of the services required under this Agreement to the terminating Party's satisfaction. In no event shall any such action be deemed a breach of contract.
- e. This Agreement may be terminated at any time by mutual written agreement of all Parties, provided that such written agreement shall address the allocation between the Parties of any costs, expenses, penalties and/or liabilities expended, committed or imposed in connection with the Project and any Project contracts awarded as of such date of termination.
- f. Prior to MaineDOT awarding a contract to construct and install the Water System, if estimates or actual bid prices for such construction and installation exceed the Distribution System Design and Installation Cost Estimate (i.e., \$3,000,000.00) by more than thirty percent (30%), MaineDOT reserves the right to postpone, suspend, abandon or otherwise terminate or renegotiate the terms of this Agreement. In such event, each Party shall pay its share of any costs, expenses, penalties and/or liabilities expended, committed or imposed in connection with the Project and any Project contracts awarded as of such date of termination.
- g. In the event of termination, all provisions of this Agreement shall become null and void except for any outstanding financial obligations for costs or liabilities already incurred or obligated, as well as *those provisions that by their very nature are intended to survive*.
- h. Unless this Agreement is terminated early in accordance with the provisions set out above, all provisions of this Agreement *except those associated with the Municipality's ongoing Water System Operation and Maintenance obligations and those that by their very nature are intended to survive*, shall expire upon final collection and/or payment of all outstanding invoices, provided that no new Impacted Properties have been identified within the Impact Area for a period of ten (10) years.

10. **Miscellaneous Provisions:**

- a. Municipal Authority. The Municipality represents that it has received all necessary approvals or authorizations by its governing authorities to enter into this Agreement and fulfill the Municipality's obligations outlined herein.
- b. The Parties agree to: comply with and abide by all applicable state and federal laws, statutes, rules, regulations, standards and guidelines, including the MUTCD and OSHA standards, and all Agreement provisions; avoid hindering each other's performance; fulfill all obligations diligently; and cooperate in achievement of the intent of this Agreement.
- c. The Parties shall require any third party or other entity providing any service or work on the Water System to (a) carry liability insurance commensurate with the risk of the activity and (b) to indemnify and defend both MaineDOT and the Municipality and hold them harmless from claims. . The duty to defend, indemnify, and hold harmless shall extend to the State of Maine, its officers, agents and employees and the Municipality, its officials, employees, agents, consultants or contractors, and shall cover all claims, suits or liabilities arising from any negligent or wrongful act, error or omission by said third party or entity. Nothing herein shall waive any defense, immunity or limitation of liability that may be available to either party under the Maine Tort Claims Act (14 M.R.S. § 8101 et seq.) or any other privileges or

immunities provided by law. Any other provision of this Agreement to the contrary notwithstanding, this provision shall survive any termination or expiration of this Agreement.

- d. State of Maine's Rights of Set-Off. MaineDOT shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State of Maine's option to withhold for the purposes of set-off monies due the Municipality under a specific project contract up to any amounts due and owed to MaineDOT with regard to this Agreement, and any other agreement/contract with any State of Maine department or agency, including any agreement/contract for a term commencing prior to the term of this Agreement, plus any amounts due and owed to the State of Maine for any reason including without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. MaineDOT shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by MaineDOT, its representatives, or the State Controller. When applicable, MaineDOT reserves the right to withhold or reduce future Local Road Assistance payments to the Municipality for purposes of set-off to recover the amount owed.
- e. Assignment. No assignment of this Agreement is contemplated, and in no event shall any assignment be made without both Parties' express written permission.
- f. Notice. Any communications, requests or notices required or appropriate to be given under this Agreement shall be in writing and may be sent via email which shall satisfy the delivery requirements of this section through express acknowledgement of receipt by the receiving Party. Alternatively, communications can be mailed via U.S. Mail, Certified or Registered, Return Receipt Requested or sent via a recognized commercial carrier, such as but not limited to Federal Express, that requires a return receipt delivered to the sending party. Said communications, requests or notices shall be sent to the other Party as follows:

MaineDOT: Maine Department of Transportation
 Region 2 Office

Augusta, ME04333-0016
Attn.: Jamie Andrews
Email: jamie.andrews@maine.gov

Municipality: Town of Belgrade
 990 Augusta Rd
 Belgrade, ME 04917
Attn.: _____ Town Manager
Email: townmanager@townofbelgrade.com

- g. Counterparts and Electronic Signatures. This Agreement may be implemented in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same Agreement, and will be effective when counterparts have been signed by each of the Parties and delivered to the other Parties. Each Party agrees that this Agreement and any other documents to be executed in connection herewith may be electronically signed and that any electronic signatures appearing on this

REVISED 09-01-22 in response to TOWN REDLINES of 8-26-22

Agreement or the associated documents are the same as handwritten signatures for the purposes of validity, enforceability and admissibility.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement in duplicate, effective on the day and date last signed below.

MAINE DEPARTMENT OF TRANSPORTATION

Date: _____

By: _____

Kyle Hall

Director, Bureau of Maintenance and Operations

Duly authorized

MUNICIPALITY OF BELGRADE

Date: _____

By: _____

Print name: _____

Its _____

Duly authorized

STATE OF MAINE

—
IN THE YEAR OF OUR LORD
TWO THOUSAND TWENTY-ONE

—
H.P. 1281 - L.D. 1731

An Act To Create the Belgrade Water District

Emergency preamble. Whereas, acts and resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

Whereas, a number of private wells in the Town of Belgrade have evidenced chloride contamination stemming from nearby sand and salt storage facilities, and this poses a serious threat to the health and well-being of the inhabitants of the area; and

Whereas, an adequate supply of pure water is essential to the health and well-being of the inhabitants of the Town of Belgrade; and

Whereas, with an affirmative vote by the inhabitants of the Town of Belgrade, the Department of Transportation will pay the upfront costs to have the distribution system designed, installed and connected to the currently affected properties in order to provide safe water to inhabitants of the Town of Belgrade;

Whereas, the formation of a water district in the Town of Belgrade will ensure the supply of pure water for the town's inhabitants and is necessary in order for the Department of Transportation to transfer the distribution system to the Town of Belgrade; and

Whereas, in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore,

Be it enacted by the People of the State of Maine as follows:

Sec. 1. Territorial limits; corporate name. Pursuant to the Maine Revised Statutes, Title 35-A, chapter 64, that part of the Town of Belgrade described, as of June 1, 2021, as tax map 7, lots 34, 35, 42, 43, 44, 45, 47-1, 47-14, 53, 55, 55-A, 55-B, 55-C, 55-D, 55-E, 55-F, 55-G, 56-1, 56-2, 56-3, 56-4, 58, 59, 59-A, 59-B, 60, 61, 61-A, 62, 62-B and 63 and its inhabitants constitute a standard water district under the name "Belgrade Water District," referred to in this Act as "the district."

Sec. 2. Powers; authority; duties. The district has all the powers and authority and is subject to all the requirements and restrictions provided in the Maine Revised Statutes, Title 35-A, chapter 64, except as otherwise provided by this Act.

Sec. 3. Power to take water. The district is authorized to take, to hold and to convey within the Town of Belgrade and from any part of the town water from any surface or groundwater source within the town.

Sec. 4. Number of trustees. The board of trustees of the district is composed of 3 trustees. A trustee must be a resident of the Town of Belgrade but notwithstanding the Maine Revised Statutes, Title 35-A, section 6410 need not reside in a household to which the district's service is provided. Notwithstanding Title 35-A, section 6410, subsection 3, any municipal officer, as defined in Title 30-A, section 2001, subsection 10, or other elected official is eligible for appointment as a trustee of the district. At no time may more than 2 municipal officers or elected officials serve as trustees of the district.

Sec. 5. First board. The first board of trustees of the district is appointed by the municipal officers of the Town of Belgrade in accordance with this Act. The terms of the first board are governed by the Maine Revised Statutes, Title 35-A, section 6410, subsection 4.

Sec. 6. Terms of trustees. After the appointment of the first board of trustees of the district, trustees are appointed to 3-year terms by the municipal officers of the Town of Belgrade pursuant to the Maine Revised Statutes, Title 35-A, section 6410, subsection 2.

Sec. 7. Referendum; effective date. This Act takes effect when approved only for the purpose of permitting its submission to the legal voters within the Town of Belgrade at an election called for that purpose and held within 3 years of the effective date of this Act. The election must be called, advertised and conducted according to the law relating to municipal elections, except that the registrar of voters is not required to prepare or the clerk to post a new list of voters. For the purpose of registration of voters, the registrar of voters must be in session the secular day preceding the election. The subject matter of this Act is reduced to the following question:

"Do you favor creating the Belgrade Water District?"

The voters shall indicate by a cross or check mark placed against the word "Yes" or "No" their opinion of the same.

The results must be declared by the municipal officers of the Town of Belgrade and due certificate of the results filed by the clerk with the Secretary of State.

This Act takes effect for all other purposes immediately upon its approval by a majority of the legal voters voting at the election. Failure to achieve the necessary approval in any referendum does not prohibit subsequent referenda consistent with this section, as long as the referenda are held within 3 years of the effective date of this Act.

Emergency clause. In view of the emergency cited in the preamble, this legislation takes effect when approved.

Memo

History House Security

This was carried over from a previous Board of Selectperson's Meeting. Seacoast Security quote included in your Board packet.

Equipment, two phone lines:

\$1,558.40 equipment cost

Plus \$32.00 monthly monitoring

Plus monthly cost for 2 phone lines (\$100.00 +/-) through Consolidated

OR

AES Fire/Security Radio installed (extra \$1,000.80 up front) – remove the monthly cost for two phone lines (-\$100) but add \$17.00 monthly to the \$32.00

$\$1558.40 + \$1000.80 = \$2559.20$ up front costs

Monthly fees would be $\$32 + \$17 = \$49$

Add Phase 2 (fire) option at a later date

Up front cost \$2,736.10 more

And add another monthly fee of \$14.00

Monthly fees would become $\$49 + \$14 = \$63$

Schedule A/Proposal



P. O. Box A; West Rockport, ME 04865
 (207) 236-4876 (Local) (800) 654-8800 (Toll Free) (207) 236-8517 (Fax)
www.seacoastsecurity.com

Client	Office Use
Belgrade Historical Society - Town House 24 Cemetery Road Belgrade, ME 04917 Fire & Security Quote	townclerk@townofbelgrade.com

This Schedule A/Proposal May Be Withdrawn If Not Accepted Within 30 Days.

Quantity	Description
	Seacoast Security will provide the following services: Scope of Work: Supply a basic security system with options
1	Honeywell Combo Commercial Fire-Burglary Control Panel
1	Honeywell LCD Display Security Keypad - Entry
2	System Batteries
1	Motion Sensor - Overall Coverage
1	Door Sensor - Entry Door Only
1	Siren
1	22/4 Wire
	The above equipment cost has been reduced by 15% and the labor has been reduced from \$85.00 to \$75.00 per hour. The monthly monitoring fee will be \$32.00 and includes a daily test using the two phone lines that you'll need to provide. You can have the AES Fire/Security Radio installed for an additional \$1000.80 and the additional monthly would be \$17.00 and you won't need the two phone lines installed.
	The fire option may be installed for an additional \$2,736.10 and the annual inspection, test & clean on the system would be \$14.00 per month.

Equipment: \$ 958.40
 Labor: \$ 600.00
 Tax: _____
 Permit Fee: _____

NOTE: We require a 50% deposit and balance will be made at completion of installation.

GRAND \$ 1,558.40

 Client (Please Print) _____ Date _____ Signature _____

 Seacoast Security Authorized Acceptance _____ Date _____ Signature _____

Thank You For Your Business!

Schedule A/Proposal

Thank You For Your Business!

Memo

MePERS Buyback Fire/Rescue, MePERS for other Town Departments

Fire/Rescue are requesting the Town 'buy back' years of service under Maine State retirement, utilizing budget balance at the end of 2022. Employees would utilize current 457 Deferred Comp account funds over to MSR toward their portion.

The town would be responsible to pay an estimated \$50,050.20 out of the current Fire/Rescue budget for its portion of the buyback.

<u>Employee and years</u>	<u>Employee Cost 40%</u>	<u>Town Cost 60%</u>	<u>TOTAL</u>	
Employee 1				
1 year	\$1,570.00	\$2,355.00	\$3,925.00	
1.5861 years	\$2,490.00	\$3,735.00	\$6,225.00	<i>This total might have gone up a little</i>
Employee 2				
1 year	\$3,496.00	\$5,244.00	\$8,740.00	
2 years	\$6,859.20	\$10,288.80	\$17,148.00	
3 years	\$10,629.60	\$15,944.40	\$26,574.00	
4 years	\$14,587.60	\$21,881.40	\$36,469.00	
5 years	\$18,724.40	\$28,086.60	\$46,811.00	
7 years	\$29,216.80*	\$43,825.20**	\$73,042.00	<i>This total might have gone up a little</i>

*Funded through employee 457 account transfer to MePERS

**Funded through Fire/Rescue Department Budget Balance end of current fiscal year plus any remaining balance due from Employee Cost column.

Currently the Town does not cover general government employees under Maine State Retirement (MePERS) but if you wanted to add this option for coverage for additional classifications under one of the regular retirement plans you could do so by having the Town's legislative body vote at Annual Town Meeting 2023.

Employees would have the option to participate in one of the retirement plans offered (457 or Maine State Retirement) or to NOT participate at all.

The enrollment date would take effect April 1, 2023, like what was done in 2022 with a June vote for the Fire/Rescue plan and an enrollment date of July 1.

The most popular plan for municipalities is by far the AC plan, which provides 2% of a member's average final compensation per year of service with a Normal Retirement Age of 65 or 60, depending on when the employee first participated in MainePERS' PLD plan.

There would be 7 employees eligible to participate in the optional plans (Town Manager, Town Clerk, Treasurer, Facilities Manager, Recreation Director, Transfer Station Manager, Librarian) as Fire and Rescue are already enrolled.

Cost payable on earnings of PLD retirees returned to work: FY22: 5.0% FY23: 5.0% FY24: 5.0%

MAINE STATE RETIREMENT

Participating Local District – Employer Consolidated Plans Rates

Employer Cont.

	FY 22	FY 23	FY 24
	7/1/21 – 6/30/22	7/1/22 – 6/30/23	7/1/23 – 6/30/24
Regular Plans			
AC <i>All other employees</i>	10.3%	10.2%	10.2%
BC	6.1%	5.6%	5.3%
AN	8.0%	8.5%	8.9%
Special Plans			
1C	15.2%	14.7%	14.8%
2C	11.3%	11.4%	11.6%
3C <i>Fire/Rescue</i>	13.4%	13.4%	12.8%
4C	9.8%	10.3%	11.3%
1N	12.0%	12.5%	12.4%
2N	6.9%	7.4%	8.4%
3N	9.0%	9.5%	10.5%
4N	5.5%	6.0%	7.0%
Aggregate Rate	10.8%	10.8%	10.9%

Employee Rates

Employee Cont.

Regular Plans- Age 60 Plan

	FY 22	FY 23	FY 24
	7/1/21 – 6/30/22	7/1/22 – 6/30/23	7/1/23 – 6/30/24
AC <i>All other employees</i>	7.8%	7.6%	7.7%
BC	4.6%	4.1%	4.2%
AN	7.5%	7.0%	6.9%

Regular Plans- Age 65 Plan

	FY 22	FY 23	FY 24
AC	7.05%	6.85%	6.95%
BC	3.85%	3.35%	3.45%
AN	6.75%	6.25%	6.15%

Special Plans

1C	9.2%	9.7%	10.7%
2C	8.4%	8.2%	8.4%
3C <i>Fire/Rescue</i>	9.7%	9.7%	9.3%
4C	8.3%	8.1%	8.9%
1N	8.7%	9.0%	8.9%
2N	7.2%	6.8%	7.5%
3N	8.5%	8.1%	8.1%
4N	7.7%	7.2%	6.6%

Service Retirement Plans Available Under the Maine Public Employees Retirement System PLD Consolidated Plan

Employee Contribution Rate	Normal Retirement Age (NRA) and/or Years of Service Required to Be Eligible to Retire	How Service Retirement Benefit is Calculated	Includes COLA?	Notes	
REGULAR PLANS					
AC	Variable***	First membership on/before June 30, 2014: Age 60 or 25 years of service**	1/50 (2.0%) of AFC for each year of service	Yes	• If you retire before age 60, benefit is reduced for each year you are younger than age 60
		First membership on/after July 1, 2014: Age 65 or 25 years of service**	1/50 (2.0%) of AFC for each year of service		• If you retire before age 65, benefit is reduced for each year you are younger than age 65
AN	Variable***	Same as Plan AC	Same as Plan AC	No	Same as Plan AC
BC	Variable***	First membership on/before June 30, 2014: Age 60 or 25 years of service**	1/100 (1.0%) of AFC for each year of service	Yes	• If you retire before age 60, benefit is reduced for each year you are younger than age 60 • Available only to those districts that have Social Security coverage under a Section 218 agreement
		First membership on/after July 1, 2014: Age 65 or 25 years of service**	1/100 (1.0%) of AFC for each year of service		• If you retire before age 65, benefit is reduced for each year you are younger than age 65 • Available only to those districts that have Social Security coverage under a Section 218 agreement
SPECIAL PLANS					
#1C	Variable***	20 years of service	1/2 (50% of AFC plus 2.0% of AFC for each year of service beyond 20 years*	Yes	• Available only for firefighters, police officers, sheriffs, full-time deputy sheriffs, certain county corrections employees and certain emergency medical services employees • Purchased military time cannot be used to meet service requirement to be eligible to retire but can add 2.0% of AFC per additional year of service purchased to benefit
#1N	Variable***	Same as Plan #1C	Same as Plan #1C	No	Same as Plan #1C
#2C	Variable***	25 years of service	1/2 (50%) of AFC plus 2.0% of AFC for each year of service beyond 25 years	Yes	• Purchased military time can be used to meet service requirement to be eligible to retire • Purchased military time used as service beyond what is needed to be eligible to retire adds 2.0% of AFC per additional year of service to benefit
#2N	Variable***	Same as Plan #2C	Same as Plan #2C	No	Same as Plan #2C
#3C	Variable***	25 years of service	2/3 (66.67%) of AFC plus 2.0 of AFC for each year of service beyond 25 years*	Yes	• Available only for firefighters, police officers, sheriffs, full-time deputy sheriffs, certain county corrections employees, certain emergency medical services employees and certain dispatchers • Purchased military time can be used to meet service requirement to be eligible to retire • Purchased military time used as service beyond what is needed to be eligible to retire adds 2.0% of AFC per additional year of service to benefit
#3N	Variable***	Same as Plan #3C	Same as Plan #3C	No	Same as Plan #3C
#4C	Variable***	Age 55 with 25 years of service	1/50 (2%) of AFC for each year of service	Yes	• Available only for firefighters, police officers, sheriffs, full-time deputy sheriffs, certain county corrections employees, certain emergency medical services employees, and certain dispatchers • Purchased military time can be used to meet service requirement to be eligible to retire • If you retire before age 55, benefit is reduced for each year you are younger than age 55
#4N	Variable***	Same as Plan #4C	Same as Plan #4C	No	Same as Plan #4C

*The additional 2% per year is only for service earned after you become a member under the PLD Consolidated Plan, unless this provision was included in your PLD's retirement plan before it entered the PLD Consolidated Plan.

Date membership under The Plan began. *Subject to change each July 1st and vary depending on plan. Regular plan rates differ depending on the individual's Normal Retirement Age.

Cost payable on earnings of PLD retirees returned to work: **FY22: 5.0%** **FY23: 5.0%** **FY24: 5.0%**

Participating Local District – Employer Consolidated Plans Rates

	FY 22	FY 23	FY 24
	<i>7/1/21 – 6/30/22</i>	<i>7/1/22 – 6/30/23</i>	<i>7/1/23 – 6/30/24</i>
Regular Plans			
AC	10.3%	10.2%	10.2%
BC	6.1%	5.6%	5.3%
AN	8.0%	8.5%	8.9%
Special Plans			
1C	15.2%	14.7%	14.8%
2C	11.3%	11.4%	11.6%
3C	13.4%	13.4%	12.8%
4C	9.8%	10.3%	11.3%
1N	12.0%	12.5%	12.4%
2N	6.9%	7.4%	8.4%
3N	9.0%	9.5%	10.5%
4N	5.5%	6.0%	7.0%
Aggregate Rate	10.8%	10.8%	10.9%

Employee Rates

	FY 22	FY 23	FY 24
	<i>7/1/21 – 6/30/22</i>	<i>7/1/22 – 6/30/23</i>	<i>7/1/23 – 6/30/24</i>
Regular Plans- Age 60 Plan			
AC	7.8%	7.6%	7.7%
BC	4.6%	4.1%	4.2%
AN	7.5%	7.0%	6.9%
Regular Plans- Age 65 Plan			
AC	7.05%	6.85%	6.95%
BC	3.85%	3.35%	3.45%
AN	6.75%	6.25%	6.15%
Special Plans			
1C	9.2%	9.7%	10.7%
2C	8.4%	8.2%	8.4%
3C	9.7%	9.7%	9.3%
4C	8.3%	8.1%	8.9%
1N	8.7%	9.0%	8.9%
2N	7.2%	6.8%	7.5%
3N	8.5%	8.1%	8.1%
4N	7.7%	7.2%	6.6%

Expense Summary Report

Department(s): 05 - 05
January to December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
05 - PUBLIC SAFETY	393,425.00	260,037.05	260,037.05	133,387.95	66.10
01 - EMERGENCY MANAGEMENT	550.00	0.00	0.00	550.00	0.00
10 - PERSONNEL	550.00	0.00	0.00	550.00	0.00
12 - WAGES	500.00	0.00	0.00	500.00	0.00
13 - BENEFITS	50.00	0.00	0.00	50.00	0.00
05 - FIRE & RESCUE DEPARTMENT	325,125.00	204,828.76	204,828.76	120,296.24	63.00
10 - PERSONNEL	250,500.00	155,565.50	155,565.50	94,934.50	62.10
11 - SALARIES	0.00	76.37	76.37	-76.37	----
12 - WAGES	87,000.00	29,376.67	29,376.67	57,623.33	33.77
13 - BENEFITS	50,000.00	31,853.96	31,853.96	18,146.04	63.71
14 - FULL TIME	100,000.00	89,735.13	89,735.13	10,264.87	89.74
15 - PENSION	13,500.00	4,523.37	4,523.37	8,976.63	33.51
13 - EDUCATION	5,000.00	36.00	36.00	4,964.00	0.72
01 - EDUCATION	5,000.00	36.00	36.00	4,964.00	0.72
14 - MEMBERSHIP/DUES	3,400.00	1,684.00	1,684.00	1,716.00	49.53
07 - FIRE DEPARTMENT	3,400.00	1,684.00	1,684.00	1,716.00	49.53
15 - PROFESSIONAL SERVICES	8,750.00	7,568.70	7,568.70	1,181.30	86.50
03 - IT SUPPORT	100.00	120.00	120.00	-20.00	120.00
06 - SAFETY	1,300.00	1,300.00	1,300.00	0.00	100.00
07 - PUMP TESTING	900.00	0.00	0.00	900.00	0.00
08 - HOSE TESTING	4,000.00	3,918.60	3,918.60	81.40	97.97
10 - FLOW TESTING	1,050.00	1,300.10	1,300.10	-250.10	123.82
11 - FIT TESTING	900.00	930.00	930.00	-30.00	103.33
12 - AIR COMPRESS TEST	500.00	0.00	0.00	500.00	0.00
20 - SERVICES	6,150.00	5,279.97	5,279.97	870.03	85.85
01 - COMMUNICATIONS	3,900.00	3,627.00	3,627.00	273.00	93.00
02 - TRANSPORTATION (MILEAGE)	250.00	66.88	66.88	183.12	26.75
03 - ADVERTISING	500.00	0.00	0.00	500.00	0.00
07 - CONTRACTED SERVICES	0.00	895.09	895.09	-895.09	----
11 - MEDICAL SERVICES	1,500.00	691.00	691.00	809.00	46.07
25 - PRINTING	300.00	0.00	0.00	300.00	0.00
04 - MISC	300.00	0.00	0.00	300.00	0.00
30 - SUPPLIES	21,350.00	15,473.65	15,473.65	5,876.35	72.48
01 - POSTAGE	100.00	0.00	0.00	100.00	0.00
02 - FUEL	6,500.00	7,002.32	7,002.32	-502.32	107.73
03 - OFFICE SUPPLIES	1,000.00	413.69	413.69	586.31	41.37
04 - OPERATING SUPPLIES	2,000.00	878.78	878.78	1,121.22	43.94
05 - FOOD/WATER	250.00	200.02	200.02	49.98	80.01
07 - EMS	10,000.00	6,271.28	6,271.28	3,728.72	62.71
08 - UNIFORMS	1,500.00	707.56	707.56	792.44	47.17
35 - REPAIRS/MAINTENANCE	17,255.00	10,479.68	10,479.68	6,775.32	60.73
01 - EQUIPMENT	3,000.00	1,632.82	1,632.82	1,367.18	54.43
04 - FIRE TRUCKS	14,000.00	8,846.86	8,846.86	5,153.14	63.19
17 - EXTINGUISHER	255.00	0.00	0.00	255.00	0.00
40 - PURCHASES	12,000.00	8,637.26	8,637.26	3,362.74	71.98
03 - CAPITAL EQUIPMENT	4,000.00	1,650.00	1,650.00	2,350.00	41.25
04 - EQUIPMENT	8,000.00	6,987.26	6,987.26	1,012.74	87.34
46 - LICENSES	220.00	0.00	0.00	220.00	0.00
01 - IT	120.00	0.00	0.00	120.00	0.00
06 - FIRE DEPARTMENT/EMS	100.00	0.00	0.00	100.00	0.00
99 - EXPENSE	200.00	104.00	104.00	96.00	52.00
02 - AWARDS	200.00	104.00	104.00	96.00	52.00
10 - DISPATCH	52,500.00	43,512.62	43,512.62	8,987.38	82.88
99 - EXPENSE	52,500.00	43,512.62	43,512.62	8,987.38	82.88

Expense Summary Report

Department(s): 05 - 05
January to December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
05 - PUBLIC SAFETY CONT'D					
99 - EXPENSE	52,500.00	43,512.62	43,512.62	8,987.38	82.88
25 - STREET LIGHTING	1,500.00	1,242.86	1,242.86	257.14	82.86
20 - SERVICES	1,500.00	1,242.86	1,242.86	257.14	82.86
04 - ELECTRICITY	1,500.00	1,242.86	1,242.86	257.14	82.86
30 - ANIMAL CONTROL OFFICER	13,200.00	9,552.81	9,552.81	3,647.19	72.37
10 - PERSONNEL	5,500.00	3,826.76	3,826.76	1,673.24	69.58
12 - WAGES	5,000.00	3,554.84	3,554.84	1,445.16	71.10
13 - BENEFITS	500.00	271.92	271.92	228.08	54.38
13 - EDUCATION	150.00	0.00	0.00	150.00	0.00
01 - EDUCATION	150.00	0.00	0.00	150.00	0.00
20 - SERVICES	7,300.00	5,123.72	5,123.72	2,176.28	70.19
02 - TRANSPORTATION (MILEAGE)	1,800.00	53.24	53.24	1,746.76	2.96
07 - CONTRACTED SERVICES	5,500.00	5,070.48	5,070.48	429.52	92.19
30 - SUPPLIES	250.00	602.33	602.33	-352.33	240.93
04 - OPERATING SUPPLIES	250.00	602.33	602.33	-352.33	240.93
35 - HEALTH OFFICER	550.00	900.00	900.00	-350.00	163.64
10 - PERSONNEL	500.00	900.00	900.00	-400.00	180.00
12 - WAGES	500.00	900.00	900.00	-400.00	180.00
20 - SERVICES	50.00	0.00	0.00	50.00	0.00
02 - TRANSPORTATION (MILEAGE)	50.00	0.00	0.00	50.00	0.00
Final Totals	393,425.00	260,037.05	260,037.05	133,387.95	66.10

Memo

Consideration of the annual town report dedication, memorials & cover photo

A list of deaths in 2022 (as of 11/18/22), along with historical cover and dedication information from 1990 to present is included in your Board packet.



Death Annual Report

Report Parameters

Beginning Date 01-Jan-2022
Ending Date 13-Dec-2022
Office Town of Belgrade

Maine
Department of Health and Human Services
Office of Vital Records

OFFICE: Town of Belgrade
USER: Mary.Vogel

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Allen,Duncan R.	32	Belgrade	Readfield	08/17/2022
Baker,James Harold	59	Belgrade	Belgrade	11/25/2022
Barrows,Howard Henry	69	Belgrade	Belgrade	06/11/2022
Bickford,Adele Marie	78	Belgrade	Augusta	02/16/2022
Clancy,Rosalind Lincoln	69	Belgrade	Belgrade	05/15/2022
Cooper,Alan Dale	87	Belgrade	Augusta	02/11/2022
Cormier,Wayne Ronald	67	Belgrade	Augusta	02/27/2022
Cox,Jan Ellison	77	Downingtown, PA	Belgrade	08/26/2022
Dexter,Patrick Vernon	50	Belgrade	Waterville	10/28/2022
Duplessis,Hilda Ruth	57	Belgrade	Augusta	06/13/2022
Ellsworth,Mary Theresa	80	Belgrade	Augusta	05/25/2022
Farina,John	64	Belgrade	Augusta	02/12/2022
Farnham,Lynn Jeanette	71	Belgrade	Belgrade	05/16/2022
Gee,Marianne K.	91	Belgrade	Farmington	01/01/2022
Goodman,Paul F.	55	Belgrade	Belgrade	07/01/2022
Hall,Ula R	95	Belgrade	Auburn	07/30/2022
Hammond,Clifton Kimball	94	Belgrade	Readfield	09/03/2022
Herrick,Cynthia A	84	Belgrade	Augusta	08/14/2022
Ketch,Edward Louis Sr	95	Belgrade	Togus USVA	03/08/2022
Lake,Ronald Leslie	84	Belgrade	Togus USVA	03/19/2022
McBreairty,Cody L.	16	Oakland	Belgrade	11/18/2022
Mulville,Philip H.	52	Belgrade	Augusta	01/01/2022
Newman,Judith R.	83	Belgrade	Augusta	10/29/2022
Nutter,Lorraine E.	93	Belgrade	Augusta	02/16/2022
Rancourt,Anthony D.	66	Belgrade	Belgrade	11/04/2022
Salazar,Delores C.	66	Belgrade	Belgrade	04/10/2022
Severance,Robert Thomas Sr	72	Belgrade	Sanford	04/29/2022
Stratton,Wallace Vernon Jr.	81	Belgrade	Norridgewock	09/28/2022

Decedent Name	Age	Resident Town	Town of Death	Date of Death
Strickland, Priscilla Anne	86	Belgrade	Augusta	05/23/2022
Tukey, Colleen M.	84	Belgrade	Augusta	08/05/2022
Yeaton, Lucia C.	88	Belgrade	Augusta	10/15/2022
Total				31

Memo

Bottle Box Applications

We have received three renewal applications for review. Applications are due no earlier than November 1 and no later than December 1 each year. The Bottle Box Policy is also included for your review.

Renewals received:

- Belgrade/Rome Food Pantry
- Lakes Christian Fellowship
- Union Church of Belgrade Lakes

Bottle Box Application

Date of Application: November 23, 2022

Name of organization or non-profit requesting placement for a Bottle Box:

Union Church of Belgrade Lakes

Mailing Address:

P. O. Box 133, Belgrade Lakes, ME 04918

Contact number for applicant: 207-495-3599

Name and telephone number of the person or organization responsible for the maintenance of the bottle box:

Union Church Telephone #: 495-3599

Is this a new application or a renewal: Renewal

As authorized representative for the above name organization, I (We) fully understand the policy for the placement of the Bottle Box at the Belgrade Transfer Station. The organization will abide by the rules of the policy provided. I (We) understand if the application is not received by the Town of Belgrade, prior to December 1st of the current year, the Town will remove the bottle box.

Authorized Signature: Katherine Gerard Date: 11/23/2022
Katherine Gerard, Church OFFICE Administrator

Authorized Official for the Town of Belgrade:

Date: _____

Bottle Box Application

Date of Application: 11/30/22

Name of organization or non-profit requesting placement for a Bottle Box:

Belgrade Home Food Pantry

Mailing Address:

PO Box 236 Belgrade ME 04917

Contact number for applicant: Nazel Labbe

Name and telephone number of the person or organization responsible for the maintenance of the bottle box:

Nazel Labbe Telephone #: 692-3519

Is this a new application or a renewal: renewal

As authorized representative for the above name organization, I (We) fully understand the policy for the placement of the Bottle Box at the Belgrade Transfer Station. The organization will abide by the rules of the policy provided. I (We) understand if the application is not received by the Town of Belgrade, prior to December 1st of the current year, the Town will remove the bottle box.

Authorized Signature: Nazel Labbe Date: 11/30/22

Authorized Official for the Town of Belgrade:

_____ Date: _____

**Board approves first week of December annually

Town of Belgrade, ME Bottle Box Application

Date of Application: November 30, 2022

Name of organization or non-profit requesting placement for a Bottle Box:

Lakes Christian Fellowship

Mailing Address:

PO Box 342 Belgrade Lakes, ME 04918

Contact number for applicant: 207.530.7369 (Scott Ferguson)

Name and telephone number of the person or organization responsible for the maintenance of the bottle box:

Same as applicant

Is this a new application or a renewal: renewal

As authorized representative for the above name organization, I (We) fully understand the policy for the placement of the Bottle Box at the Belgrade Transfer Station. The organization will abide by the rules of the policy provided. I (We) understand if the application is not received by the Town of Belgrade, prior to December 1st of the current year, the Town will remove the bottle box.

Authorized Signature: TSF Date: 11/30/22

Authorized Official for the Town of Belgrade:

_____ Date: _____

**Board approves first week of December annually



Town of Belgrade

Policy for the Placement of Bottle Deposit Collection Box by Non-Municipal Entities at the Transfer Facility and Recycling Center

Policy:

For many years the Town of Belgrade has allowed the placement of a "bottle deposit" collection box at the Transfer Facility and Recycling Center (the Facility) for the purpose of raising funds, subsequently, non-municipal organizations have requested permission to place a box for the purpose of collection of deposit bottles as a fundraising for their specific purpose. Therefore, the Board of Selectpersons adopts this policy to:

1. To provide guidance on the placement of "Bottle Deposit" Collection Boxes to raise funds for non-municipal entities.
2. To provide a fair and equitable approach to the allocation of space for the placement of these boxes.
3. To provide specifications on the construction and maintenance of the boxes that are placed at the Facility.

Placement of "Bottle Deposit" Boxes for Fundraising by Non-Municipal Organizations

Procedure:

Given the limited space available at the facility, no more than three "bottle deposit" boxes are authorized for this purpose at any one time. The placement of the boxes shall be at a location approved by the Town Manager and will only be done under the

direction of the Facility Supervisor or his/her designee. The Facility Supervisor is authorized to relocate the boxes should operational requirements make this necessary.

Allocation of Space for "Bottle Deposit" Boxes

Requests for the location of a "bottle deposit" box shall be made on an annual basis directly to the Board of Selectpersons.

Requests must be received no earlier than November 1st and no later than December 1st of every year. Otherwise, an automatic extension will be granted by the Board of Selectpersons to those that have a currently approved box. Any additional boxes will be granted on a first come first serve basis for a total of up to three boxes.

"Bottle Deposit" Construction Specifications and Maintenance Requirements

The construction of any "Bottle Deposit" box placed at the facility shall be pursuant to the attached specifications. The name(s) of the organization(s) placing the box shall be marked so that the agency requesting the donation in letters that are at least 6" in height. Boxes placed at the Facility shall be routinely checked to ensure that the integrity of the box is intact. The Town of Belgrade, Town Officers, Town Officials, or employees shall not be responsible, nor shall they be held liable for any damage to the boxes or injuries to any person who is maintaining the box for the organization that placed the box. Each organization will inspect their boxes monthly to remove all rubbish and debris, failure to do so may result in the removal of the bottle box.

The boxes must be emptied, as necessary, to avoid "spillover" on the adjacent ground, but not less frequently than on a weekly basis during the normal operating hours of the Facility. "Spillover" due to a failure to properly remove contents of the boxes may be cleared by Transfer Station employees and placed in the municipal deposit bottle collection site.

Failure to adhere to these requirements may result in the removal of the box by the Facility Supervisor.

Oversight:

The Select Board will review all applications to fill any openings if an organization does not renew their box for the coming year.

The Transfer Station Manager is responsible for ensuring that the organizations are emptying their respective boxes, and are keeping their areas clear of trash and other debris.

Approved by the Board of Selectpersons on the 1st day of September, 2009.
Amended by the Belgrade Board of Selectpersons on June 17th, 2014.
Amended by the Board of Selectpersons on Tuesday, December 1st, 2015.
Reaffirmed by the Board of Selectpersons on Tuesday, November 21st, 2017.



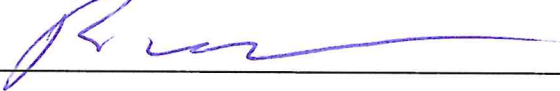
Chairperson




Vice-Chair



Selectperson



Selectperson



Selectperson

Bottle Box Application

Date of Application: _____

Name of organization or non-profit requesting placement for a Bottle Box:

Mailing Address:

Contact number for applicant: _____

Name and telephone number of the person or organization responsible for the maintenance of the bottle box:

_____ Telephone #: _____

Is this a new application or a renewal: _____

As authorized representative for the above name organization, I (We) fully understand the policy for the placement of the Bottle Box at the Belgrade Transfer Station. The organization will abide by the rules of the policy provided. I (We) understand if the application is not received by the Town of Belgrade, prior to December 1st of the current year, the Town will remove the bottle box.

Authorized Signature: _____ Date: _____

Authorized Official for the Town of Belgrade:

_____ Date: _____

Bottle Box Application

Date of Application: November 23, 2022

Name of organization or non-profit requesting placement for a Bottle Box:

Union Church of Belgrade Lakes

Mailing Address:

P. O. Box 133, Belgrade Lakes, ME 04918

Contact number for applicant: 207-495-3599

Name and telephone number of the person or organization responsible for the maintenance of the bottle box:

Union Church Telephone #: 495-3599

Is this a new application or a renewal: Renewal

As authorized representative for the above name organization, I (We) fully understand the policy for the placement of the Bottle Box at the Belgrade Transfer Station. The organization will abide by the rules of the policy provided. I (We) understand if the application is not received by the Town of Belgrade, prior to December 1st of the current year, the Town will remove the bottle box.

Authorized Signature: Katherine Gerard Date: 11/23/2022
Katherine Gerard, Church OFFICE Administrator

Authorized Official for the Town of Belgrade:

Date: _____

Memo

Animal Control Officer, re: Feral Cats

Our Facilities Director alerted Jeff (ACO) about some cats at the maintenance garage. Upon investigation, there are more than a few (20 or so) feral cats.

Jeff has been able to set traps and catch some and then transport to the animal shelter.

Checking with Pet Haven Lane, they are able to take 2-3 cats per week, maybe more in the near future depending upon kennel space as they are super busy.

The cats are coming from 50 Oakland Road in Belgrade.

The group in Buckfield which is working on the other feral cat situation is unable to help until that situation is completed.

The ACO would like the town to come up with a plan to take care of the cats before the numbers of cats multiply as he can only take 2-3 cats per week to the shelter, which will not make much of an impact. He has also spoken with the resident at that address and they are on board with trapping and relocating the cats.

Memo

Warrants

Review and approve Payroll, BMV and AP warrants since the last Board meeting on November 15.

- Payroll Warrant 143 \$ 17,825.59
- AP Warrant 144 \$ 4,896.13
- AP Warrant 145 \$ 54,931.65
- Payroll Warrant 146 \$
- AP Warrant 147 \$

WARRANT: 143

Check	D / D	Check	Employee	Gross Pay
202223332	712.11	0.00	990 CORY D ALEXANDER	880.00
202223333	322.54	0.00	172 DANIELLE M BEDARD	801.60
202223334	607.54	0.00	20 JARED N BOND	801.60
202223335	729.25	0.00	113 TRAVIS S BURTON	1,032.00
202223336	434.19	0.00	244 ANDREW P DAVIDSON	500.96
202223337	440.41	0.00	74 WESLEY M DAY	556.88
202223338	373.19	0.00	232 LESLIE R. DIMICK	442.00
202223339	27.70	0.00	967 DAWSON J DINGUS	30.00
202223340	145.45	0.00	822 LYNDSEY A FISHER	157.50
202223341	271.93	0.00	899 MARY C GRANHOLM	308.00
202223342	286.02	0.00	844 ALAINA B HOOD	326.40
202223343	408.32	0.00	194 CHARLENE G HOULE	513.84
202223344	663.08	0.00	837 DANIEL R MACGLASHING	880.00
202223345	825.96	0.00	845 DEBORAH P NICHOLS	1,040.00
202223346	1,080.39	0.00	03 LORNA DEE NICHOLS	1,384.62
202223347	515.52	0.00	173 AARON L PELKEY	607.20
202223348	468.54	0.00	799 ROBERT J PLUM	568.00
202223349	864.47	0.00	200. NICHOLAS C POOLE	1,240.00
202223350	669.39	0.00	979 HANS CHRISTIAN RASMUSSEN	840.00
202223351	165.79	0.00	892 KIM E RIDEOUT-DAWES	179.52
202223352	468.83	0.00	215 KYERA A RIPLEY	595.00
202223353	789.42	0.00	191 KENNETH J SCHENO	958.80
202223354	1,001.59	0.00	07 MARY VOGEL	1,360.00
202223355	0.00	12,271.63	D / D 213 ANDROSCOGGIN SAVINGS BANK	
202223356	0.00	3,554.18	T & A 4 DEPARTMENT OF TREASURY	
202223357	0.00	510.96	T & A 1 TREASURER, STATE OF MAINE	
Total	12,271.63	16,336.77		16,003.92

Put into A/P **5,553.96**
 Taken out of A/P **(4,065.14)**
Total Payroll 17,825.59

Count
 Checks 26

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____
 DANIEL NEWMAN, SELECTPERSON _____
 BARBARA ALLEN, V. CHAIR _____
 CAROL JOHNSON, SELECTPERSON *Carol Johnson* _____
 LORNA DEE NICHOLS, TOWN MANAGER _____

A / P Warrant

Warrant 144

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount		
00021 STATE OF MAINE, BMV					
0545	23332	12	BMV REPORT	12/02-12/09-22	
BMV REPORT	G 1-214-00			4,896.13	0.00
	GEN'L FUND / BMV				
			Vendor Total-	4,896.13	
			Prepaid Total-	0.00	
			Current Total-	4,896.13	
			EFT Total-	0.00	
			Warrant Total-	4,896.13	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR _____

DANIEL NEWMAN, SELECTPERSON _____

BARBARA ALLEN, V. CHAIR _____

CAROL JOHNSON, SELECTPERSON *Carol Johnson* _____

LORNA DEE NICHOLS, TOWN MANAGER _____

Warrant 145

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00544 ADVANCE AUTO PARTS						
0547	23333	12	DEFROST FLUID		8455223436097	
DEFROST FLUID			E 05-05-30-04		50.10	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING			
			Vendor Total-		50.10	
00269 ARSENAULT, RACHEL						
0547	23334	12	ARTS AND CRAFTS		11/18/2022	
ARTS AND CRAFTS			E 62-01-99-99		282.74	0.00
			DC STEVENS / DC STEVENS - EXPENSE / EXPENSE			
			Vendor Total-		282.74	
00289 AUGUSTA FUEL CORP.						
0547	23335	12	GARAGE OFF RD DIESEL		5973375	
GARAGE OFF RD DIESEL			E 13-01-30-02		77.32	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
			Invoice Total-		77.32	
0547	23335	12	GARAGE HEATING		5973009	
GARAGE HEATING			E 13-04-20-05		128.43	0.00
			FACILITIES / GARAGE - SERVICES / HEATING			
			Invoice Total-		128.43	
0547	23335	12	TS HEATING		5974487	
TS HEATING			E 13-09-20-05		240.72	0.00
			FACILITIES / TRANSFER STA - SERVICES / HEATING			
			Invoice Total-		240.72	
0547	23335	12	CFAS LP BULK		5974078	
CFAS LP BULK			E 13-02-20-05		79.03	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			Invoice Total-		79.03	
0547	23335	12	CFAS HEATING		5974335	
CFAS HEATING			E 13-02-20-05		1,046.86	0.00
			FACILITIES / CFAS - SERVICES / HEATING			
			Invoice Total-		1,046.86	
			Vendor Total-		1,572.36	
00338 B.D.S WASTE DISPOSAL INC						
0547	23336	12	TIRE DISPOSAL		21834	
TIRE DISPOSAL			E 15-05-20-13		270.00	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Vendor Total-		270.00	
00238 BAKER & TAYLOR BOOKS # 510486						
0547	23337	12	CLASSIC BOOKS		5018072029	
CLASSIC BOOKS			G 2-541-00		24.36	0.00
			SPEC REVENUE / SANDRA FOWLE			
			Invoice Total-		24.36	
0547	23337	12	DECEMBER BOOKS		5018072027	
DECEMBER BOOKS			E 30-01-30-09		234.64	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
			Invoice Total-		234.64	
0547	23337	12	CLASSIC BOOKS		5018072028	
CLASSIC BOOKS			G 2-541-00		26.75	0.00
			SPEC REVENUE / SANDRA FOWLE			
			Invoice Total-		26.75	
			Vendor Total-		285.75	

00263 BOB THE PLUMBER, INC.

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0547	23338	12	TS FURNACE REPAIRS	6484		
TS FURNACE REPAIRS			E 13-09-35-07		230.60	0.00
			FACILITIES / TRANSFER STA - REPAIRS / HEATING			
			Invoice Total-		230.60	
0547	23338	12	TOWN OFFICE PLUMBING	6490		
TOWN OFFICE PLUMBING			E 13-14-35-06		60.00	0.00
			FACILITIES / TOWN OFFICE - REPAIRS / PLUMBING			
			Invoice Total-		60.00	
0547	23338	12	46 OAKLAND RD REPLACEMENT	6495		
46 OAKLAND RD REPLACEMENT			G 2-561-00		2,455.42	0.00
			SPEC REVENUE / WELL CONTAM			
			Invoice Total-		2,455.42	
			Vendor Total-		2,746.02	
00386 BOUNDTREE MEDICAL						
0547	23339	12	EMS SUPPLIES	84771671		
EMS SUPPLIES			E 05-05-30-07		450.66	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS			
			Vendor Total-		450.66	
00376 CARDMEMBER SERVICES						
0547	23344	12	ACO BUSINESS CARD	8085		
ACO BUSINESS CARD			E 01-10-30-03		32.69	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		32.69	
0547	23344	12	DROPBOX SUBSCRIPTION	6967		
DROPBOX SUBSCRIPTION			E 01-10-20-07		11.99	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
			Invoice Total-		11.99	
0547	23344	12	ADOBE SUBSCRIPTION	1218		
ADOBE SUBSCRIPTION			E 01-10-20-07		19.99	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
			Invoice Total-		19.99	
0547	23344	12	WORKER LOG ACO	3043		
WORKER LOG ACO			E 01-10-30-03		17.97	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Invoice Total-		17.97	
0547	23344	12	LIBRARY ZOOM SUBSCRIPTION	9918		
LIBRARY ZOOM SUBSCRIPTION			E 30-01-20-07		15.89	0.00
			LIBRARY / LIBRARY - SERVICES / CONTRACTED			
			Invoice Total-		15.89	
0547	23344	12	DONUTS AND COFFEE ELECTIO	8029,5416		
DONUTS AND COFFEE ELECTIO			E 01-35-30-05		105.86	0.00
			GEN'L GOV. / ELECTIONS - SUPPLIES / FOOD/WATER			
			Invoice Total-		105.86	
0547	23344	12	NBCC INTERNET	4973		
NBCC INTERNET			E 25-30-20-01		119.73	0.00
			RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO			
			Invoice Total-		119.73	
0547	23344	12	BUDGET MEETING DONUTS	4674		
BUDGET MEETING DONUTS			E 01-01-31-01		50.55	0.00
			GEN'L GOV. / SELECT PRSNS - SPECIAL / EVENTS			
			Invoice Total-		50.55	
0547	23344	12	RED AND GREEN CARDSTOCK	1919		
RED AND GREEN CARDSTOCK			E 01-10-30-03		25.19	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
				Invoice Total-	25.19	
0547	23344	12	FOOD FOR BUDGET MEETING	4223		
FOOD FOR BUDGET MEETING			E 01-01-31-01		223.34	0.00
				GEN'L GOV. / SELECT PRSNS - SPECIAL / EVENTS		
				Invoice Total-	223.34	
0547	23344	12	ELECTRIC TOWN SEAL	0674		
ELECTRIC TOWN SEAL			E 01-10-31-01		1,439.85	0.00
				GEN'L GOV. / ADMIN - SPECIAL / EVENTS		
				Invoice Total-	1,439.85	
0547	23344	12	POSTAGE	5013		
POSTAGE			E 01-10-30-01		100.00	0.00
				GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE		
				Invoice Total-	100.00	
0547	23344	12	SHOVELS	2633		
SHOVELS			E 13-01-30-04		59.97	0.00
				FACILITIES / GENERAL - SUPPLIES / OPERATING		
				Invoice Total-	59.97	
0547	23344	12	ENGRAVER	6598		
ENGRAVER			E 01-10-30-04		9.99	0.00
				GEN'L GOV. / ADMIN - SUPPLIES / OPERATING		
				Invoice Total-	9.99	
0547	23344	12	STEEL TOE BOOTS R. PLUM	0014		
STEEL TOE BOOTS R. PLUM			E 13-01-30-08		163.50	0.00
				FACILITIES / GENERAL - SUPPLIES / UNIFORMS		
				Invoice Total-	163.50	
0547	23344	12	MOWER PARTS	0983		
MOWER PARTS			E 13-01-35-01		114.98	0.00
				FACILITIES / GENERAL - REPAIRS / EQUIPMENT		
				Invoice Total-	114.98	
0547	23344	12	6 ENCLOSED FEED SCOOPS	5878		
6 ENCLOSED FEED SCOOPS			E 13-01-30-04		50.58	0.00
				FACILITIES / GENERAL - SUPPLIES / OPERATING		
				Invoice Total-	50.58	
0547	23344	12	COFFEE MAKER	6869		
COFFEE MAKER			E 01-10-30-04		73.77	0.00
				GEN'L GOV. / ADMIN - SUPPLIES / OPERATING		
				Invoice Total-	73.77	
0547	23344	12	FACILITY SUPPLIES	9793		
FACILITY SUPPLIES			E 13-01-30-04		14.98	0.00
				FACILITIES / GENERAL - SUPPLIES / OPERATING		
				Invoice Total-	14.98	
0547	23344	12	BULL SCOOP	0098		
BULL SCOOP			E 13-01-30-04		80.46	0.00
				FACILITIES / GENERAL - SUPPLIES / OPERATING		
				Invoice Total-	80.46	
0547	23344	12	WELDER	6606		
WELDER			E 12-01-40-03		1,214.97	0.00
				CEMETERY / CEMETERY - PURCHASES / EQUIPMENT		
				Invoice Total-	1,214.97	
0547	23344	12	ASEP SNACKS/WATER	5868		
ASEP SNACKS/WATER			E 25-30-30-05		361.40	0.00
				RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER		
				Invoice Total-	361.40	
0547	23344	12	OFFICE SUPPLIES	5942		

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
OFFICE SUPPLIES			E 25-30-30-03		138.80	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OFFICE			
			Invoice Total-		138.80	
0547	23344	12	ASEP SNACKS/WATER	4081		
ASEP SNACKS/WATER			E 25-30-30-05		84.64	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER			
			Invoice Total-		84.64	
0547	23344	12	OFFICE SUPPLIES	4164		
OFFICE SUPPLIES			E 25-30-30-03		46.46	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OFFICE			
			Invoice Total-		46.46	
0547	23344	12	ILL POSTAGE	7054		
ILL POSTAGE			E 30-01-30-01		13.11	0.00
			LIBRARY / LIBRARY - SUPPLIES / POSTAGE			
			Invoice Total-		13.11	
0547	23344	12	GRAPHITE POWDER FOR LOCKS	2719		
GRAPHITE POWDER FOR LOCKS			E 30-01-30-04		4.20	0.00
			LIBRARY / LIBRARY - SUPPLIES / OPERATING			
			Invoice Total-		4.20	
0547	23344	12	OFFICE SUPPLIES	5658		
OFFICE SUPPLIES			E 30-01-30-03		44.28	0.00
			LIBRARY / LIBRARY - SUPPLIES / OFFICE			
			Invoice Total-		44.28	
0547	23344	12	WATER	1984		
WATER			E 30-01-30-05		22.12	0.00
			LIBRARY / LIBRARY - SUPPLIES / FOOD/WATER			
			Invoice Total-		22.12	
0547	23344	12	CRAFT SUPPLIES	2173		
CRAFT SUPPLIES			E 30-01-30-04		6.59	0.00
			LIBRARY / LIBRARY - SUPPLIES / OPERATING			
			Invoice Total-		6.59	
0547	23344	12	CRAFT SUPPLIES	9686		
CRAFT SUPPLIES			E 30-01-30-04		26.05	0.00
			LIBRARY / LIBRARY - SUPPLIES / OPERATING			
			Invoice Total-		26.05	
0547	23344	12	POSTAGE	7331		
POSTAGE			E 30-01-30-01		6.64	0.00
			LIBRARY / LIBRARY - SUPPLIES / POSTAGE			
			Invoice Total-		6.64	
0547	23344	12	POSTAGE	1055		
POSTAGE			E 30-01-30-01		27.32	0.00
			LIBRARY / LIBRARY - SUPPLIES / POSTAGE			
			Invoice Total-		27.32	
0547	23344	12	2 ADOBE SUBSCRIPTIONS	4793, 2652		
2 ADOBE SUBSCRIPTIONS			E 01-10-20-07		29.98	0.00
			GEN'L GOV. / ADMIN - SERVICES / CONTRACTED			
			Invoice Total-		29.98	
0547	23344	12	FOOD FOR ELECTIONS	2721		
FOOD FOR ELECTIONS			E 01-35-30-05		54.28	0.00
			GEN'L GOV. / ELECTIONS - SUPPLIES / FOOD/WATER			
			Invoice Total-		54.28	
0547	23344	12	FOOD FOR ELECTRIION	0231		
FOOD FOR ELECTRIION			E 01-35-30-05		120.79	0.00
			GEN'L GOV. / ELECTIONS - SUPPLIES / FOOD/WATER			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Invoice Total-					120.79	
0547	23344	12	FOOD, REC EQUIPMENT	6693		
FOOD BUDGET MEETING			E 01-10-30-05		19.58	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / FOOD/WATER			
RECREATION EQUIPMENT			E 25-30-40-04		266.34	0.00
			RECREATION / REC PROGRAMS - PURCHASES / EQUIPMENT			
Invoice Total-					285.92	
0547	23344	12	CHRISTMAS LIGHTS	5555		
CHRISTMAS LIGHTS			E 25-30-40-04		147.49	0.00
			RECREATION / REC PROGRAMS - PURCHASES / EQUIPMENT			
Invoice Total-					147.49	
0547	23344	12	CHRISTMAS LIGHTS	7335		
CHRISTMAS LIGHTS			E 25-30-40-04		26.21	0.00
			RECREATION / REC PROGRAMS - PURCHASES / EQUIPMENT			
Invoice Total-					26.21	
0547	23344	12	AMERICAN FLAG	6825		
AMERICAN FLAG			E 05-05-30-03		33.95	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE			
Invoice Total-					33.95	
0547	23344	12	BULBS	9120		
BULBS			E 05-05-30-04		27.98	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING			
Invoice Total-					27.98	
0547	23344	12	PAPER TOWELS	6977		
PAPER TOWELS			E 05-05-30-03		18.98	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE			
Invoice Total-					18.98	
0547	23344	12	RESCUE SERVICE LICENSE	6038		
RESCUE SERVICE LICENSE			E 05-05-14-07		100.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
Invoice Total-					100.00	
Vendor Total-					5,573.44	
00622 CASELLA RECYCLING						
0547	23345	12	BALE WAIRE	2383643		
BALE WAIRE			E 15-05-30-04		660.00	0.00
			SOLID WASTE / WASTE - SUPPLIES / OPERATING			
Vendor Total-					660.00	
00020 CENTRAL MAINE POWER						
0547	23346	12	STREET LIGHTS ELECTRICITY	723001449817		
STREET LIGHTS ELECTRICITY			E 05-25-20-04		139.47	0.00
			PUBLIC SAFTY / STREET LIGHT - SERVICES / ELECTRICITY			
Vendor Total-					139.47	
00799 CHARTER COMMUNICATIONS						
0547	23347	12	NBCC INTERNET DEC	0010732112522		
NBCC INTERNET DEC			E 25-30-20-01		118.00	0.00
			RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO			
Vendor Total-					118.00	
00765 COAST TO COAST						
0547	23348	12	INK	A2485352		
INK			E 01-10-30-03		649.95	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Vendor Total-					649.95	
00468 CONSOLIDATED COMMUNICATIONS						

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0547	23349	12	FD FAX LINE	DEC 2022		
FD FAX LINE			E 05-05-20-01		49.45	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
			Invoice Total-		49.45	
0547	23349	12	TOWN OFFICE FAX LINE	DEC 2022		
TOWN OFFICE FAX LINE			E 01-10-20-01		51.25	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Invoice Total-		51.25	
			Vendor Total-		100.70	
00000 COOKE, DEBRA						
0547	23350	12	REFUND ABATEMENT	2022		
REFUND ABATEMENT			E 33-01-99-99		104.57	0.00
			OVERLAY / OVERLAY - EXPENSE / EXPENSE			
			Vendor Total-		104.57	
00066 GENERATORS OF MAINE, INC						
0547	23351	12	COMMERCIAL INSP FIRE TRUC	I2180		
COMMERCIAL INSP FIRE TRUC			E 05-05-35-04		500.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
			Invoice Total-		500.00	
0547	23351	12	TOWN OFFICE GENERATOR	2207		
TOWN OFFICE GENERATOR			E 13-14-35-09		340.00	0.00
			FACILITIES / TOWN OFFICE - REPAIRS / GENERATOR			
			Invoice Total-		340.00	
			Vendor Total-		840.00	
00009 HAMMOND LUMBER COMPANY						
0547	23352	12	GARAGE ADDITION	6132672		
GARAGE ADDITION			G 3-601-00		569.77	0.00
			CAPITAL PROJ / MAINT. GARAG			
			Invoice Total-		569.77	
0547	23352	12	SOFFIT	6170937		
SOFFIT			E 13-11-35-08		319.19	0.00
			FACILITIES / DALTON - REPAIRS / BUILDING			
			Invoice Total-		319.19	
0547	23352	12	GARAGE ADDITION	6171893		
GARAGE ADDITION			G 3-601-00		299.50	0.00
			CAPITAL PROJ / MAINT. GARAG			
			Invoice Total-		299.50	
0547	23352	12	BLADES	6157655		
BLADES			E 13-01-30-04		42.48	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Invoice Total-		42.48	
0547	23352	12	SQUARE	6157467		
SQUARE			E 13-01-30-04		33.98	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Invoice Total-		33.98	
0547	23352	12	PINE POST	34696485		
PINE POST			E 13-09-35-08		28.91	0.00
			FACILITIES / TRANSFER STA - REPAIRS / BUILDING			
			Invoice Total-		28.91	
			Vendor Total-		1,293.83	
00267 IRVING OIL CORPORATION						
0547	23353	12	FD FUEL	34790863		
FD FUEL			E 05-05-30-02		173.36	0.00

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			
			Invoice Total-		173.36	
0547	23353	12	FACILITY FUEL	34790865		
FACILITY FUEL			E 13-01-30-02		809.54	0.00
			FACILITIES / GENERAL - SUPPLIES / FUEL			
			Invoice Total-		809.54	
			Vendor Total-		982.90	
00797 KENNEBEC EQUIPMENT RENTAL						
0547	23354	12	WALLPAPER STEAMER	6079		
WALLPAPER STEAMER			E 13-01-20-06		378.00	0.00
			FACILITIES / GENERAL - SERVICES / RENTALS			
			Vendor Total-		378.00	
00124 KENNEBEC REGISTRY OF DEEDS						
0547	23355	12	TRANSFERS AND POSTAGE	2022		
TRANSFERS AND POSTAGE			E 01-10-47-01		218.78	0.00
			GEN'L GOV. / ADMIN - FEES / DISCHARGE			
			Vendor Total-		218.78	
00638 LEAF						
0547	23356	12	COPIER CONTRACT	12/2022		
COPIER CONTRACT			E 01-10-20-14		155.98	0.00
			GEN'L GOV. / ADMIN - SERVICES / COPIER			
			Vendor Total-		155.98	
00141 MAINE FIRE CHIEFS' ASSOCIATION						
0547	23357	12	MEMBERSHIP DUES	2023		
MEMBERSHIP DUES			E 05-05-14-07		100.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - MEMBERSHIP / FD			
			Vendor Total-		100.00	
00002 MAINE MUNICIPAL ASSOCIATION						
0547	23358	12	P&C INSURANCE	38484		
P&C INSURANCE			E 23-25-99-99		15,622.50	0.00
			INSURANCE / LIABILITY - EXPENSE / EXPENSE			
			Vendor Total-		15,622.50	
00057 MAINEGENERAL MEDICAL CENTER						
0547	23359	12	PHARMACY CHARGES	CI00006369		
PHARMACY CHARGES			E 05-05-30-07		29.43	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS			
			Vendor Total-		29.43	
00742 MB TRACTOR & EQUIPMENT						
0547	23360	12	PALLET FORKS	01576		
PALLET FORKS			E 15-05-30-04		1,390.00	0.00
			SOLID WASTE / WASTE - SUPPLIES / OPERATING			
			Vendor Total-		1,390.00	
00132 MMTCTA						
0547	23361	12	MEMBERSHIP DUES			
MEMBERSHIP DUES			E 01-15-14-05		30.00	0.00
			GEN'L GOV. / MANAGER - MEMBERSHIP / MTCMA			
			Vendor Total-		30.00	
00000 NICHOLS, DEB						
0547	23362	12	HEALTH BENEFIT PAYOUT	6/22-12/22		
HEALTH BENEFIT PAYOUT			E 01-10-10-13		600.00	0.00
			GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS			
			Vendor Total-		600.00	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00143 NORTH COAST SERVICES LLC						
0547	23363	12	MISC DISPOSAL	40529		
MISC DISPOSAL			E 15-05-20-13		156.55	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
			Vendor Total-		156.55	
00182 PIKE INDUSTRIES, INC.						
0547	23364	12	CRUSHED STONE BASE	1215995		
CRUSHED STONE BASE			E 10-10-30-04		268.32	0.00
			PUBLIC WORKS / PLOW & SAND - SUPPLIES / OPERATING			
			Vendor Total-		268.32	
00676 PINE TREE WASTE						
0547	23365	12	TOILETS	1200189		
DEPOT FD			E 13-07-20-06		130.00	0.00
			FACILITIES / FD:DEPOT - SERVICES / RENTALS			
LONG POND BEACH			E 13-10-20-06		130.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
NBFD			E 13-08-20-06		130.00	0.00
			FACILITIES / FD:NB - SERVICES / RENTALS			
PENNINSULA PARK			E 13-10-20-06		130.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
NBCC			E 13-03-20-06		130.00	0.00
			FACILITIES / NBCC - SERVICES / RENTALS			
			Invoice Total-		650.00	
0547	23365	12	GARAGE TOILET	1212578		
GARAGE TOILET			E 13-04-20-06		130.00	0.00
			FACILITIES / GARAGE - SERVICES / RENTALS			
			Invoice Total-		130.00	
0547	23365	12	TOILETS	1212577		
DEPOT FD			E 13-07-20-06		130.00	0.00
			FACILITIES / FD:DEPOT - SERVICES / RENTALS			
NBFD			E 13-08-20-06		130.00	0.00
			FACILITIES / FD:NB - SERVICES / RENTALS			
			Invoice Total-		260.00	
0547	23365	12	OCTOBER TOILETS	1187584		
CEMETERY			E 12-01-20-06		130.00	0.00
			CEMETERY / CEMETERY - SERVICES / RENTALS			
GARAGE			E 13-04-20-06		130.00	0.00
			FACILITIES / GARAGE - SERVICES / RENTALS			
VILLAGE GREEN			E 13-10-20-06		130.00	0.00
			FACILITIES / PARKS - SERVICES / RENTALS			
			Invoice Total-		390.00	
			Vendor Total-		1,430.00	
00780 PITNEY BOWES INC						
0547	23366	12	INK	1022023887		
INK			E 01-10-30-03		84.27	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
			Vendor Total-		84.27	
00000 PLUM, ROBERT						
0547	23367	12	REIMBURSEMENT	CAR WASH		
REIMBURSEMENT			E 13-01-30-04		9.00	0.00
			FACILITIES / GENERAL - SUPPLIES / OPERATING			
			Vendor Total-		9.00	
00040 POWER EQUIPMENT PLUS						
0547	23368	12	SERVICE	170, 169, 168		

Warrant 145

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
SERVICE			E 13-01-35-01		1,314.39	0.00
			FACILITIES / GENERAL - REPAIRS / EQUIPMENT			
					1,314.39	
			Vendor Total-			
00798 RICHARD THIBEAULT DBA OZONE SAVERS						
0547	23369	12	REMOVE REFRIGERATORS	3256		
REMOVE REFRIGERATORS			E 15-05-20-13		1,144.00	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
					1,144.00	
			Vendor Total-			
00385 RJD APPRAISAL						
0547	23370	12	ASSESSING SERVICES	DEC 2022		
ASSESSING SERVICES			E 01-10-15-04		2,208.33	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / ASSESSING			
					2,208.33	
			Vendor Total-			
00478 SEACOAST SECURITY, INC						
0547	23371	12	LIBRARY SECURITY	814106		
LIBRARY SECURITY			E 13-16-20-10		691.00	0.00
			FACILITIES / LIBRARY - SERVICES / SECURITY			
					691.00	
			Vendor Total-			
00612 SPECTRUM ENTERPRISE						
0547	23372	12	TOWN OFFICE INTERNET	084051401120122		
TOWN OFFICE INTERNET			E 01-10-20-01		141.10	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
					141.10	
			Invoice Total-			
0547	23372	12	DECEMBER PHONE/INTERNET	144009001120722		
LAKES FD			E 05-05-20-01		177.97	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
TRANSFER STATION			E 15-05-20-01		129.98	0.00
			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO			
TOWN OFFICE			E 01-10-20-01		110.04	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
CFAS			E 25-30-20-01		209.97	0.00
			RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO			
LIBRARY			E 30-01-20-01		87.33	0.00
			LIBRARY / LIBRARY - SERVICES / COMMUNICATIO			
DEPOT FD			E 05-05-20-01		49.99	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
					765.28	
			Invoice Total-			
			Vendor Total-		906.38	
C0048 TREASURER, STATE OF MAINE						
0547	23373	12	PLUMBING PERMITS			
PLUMBING PERMITS			G 1-211-00		125.00	0.00
			GEN'L FUND / PLUMB. PERM.			
					125.00	
			Vendor Total-			
00379 TREASURER, STATE OF MAINE						
0547	23374	12	FD FUEL	23BG0126067		
FD FUEL			E 05-05-30-02		662.95	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL			
					662.95	
			Vendor Total-			
00265 UNITED STATES CELLULAR						
0547	23375	12	COMMUNICATIONS	0547296144		
FACILITY			E 13-01-20-01		48.37	0.00
			FACILITIES / GENERAL - SERVICES / COMMUNICATIO			
TOWN MANAGER			E 01-15-20-01		38.63	0.00
			GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO			

Warrant 145

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
FD			E 05-05-20-01		33.38	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
CEO			E 01-20-20-01		33.38	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / COMMUNICATIO			
TRANSFER STATION			E 15-05-20-01		33.38	0.00
			SOLID WASTE / WASTE - SERVICES / COMMUNICATIO			
HOT SPOT			E 05-05-20-01		34.81	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
Vendor Total-					221.95	
00013 WASTE MANAGEMENT OF						
0547	23376	12	TS DEMO WASTE	2060518-2080-4		
TS DEMO WASTE			E 15-05-20-13		1,990.33	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
Invoice Total-					1,990.33	
0547	23376	12	TS MIXED WASTE	206051720806		
TS MIXED WASTE			E 15-05-20-13		8,836.33	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
Invoice Total-					8,836.33	
Vendor Total-					10,826.66	
00369 WB MASON CO, INC						
0547	23377	12	LABELS CARTRIDGE	234434438		
LABELS CARTRIDGE			E 01-10-30-03		42.14	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					42.14	
0547	23377	12	WALL CALENDAT	234438345		
WALL CALENDAT			E 01-10-30-03		36.98	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					36.98	
0547	23377	12	FOAM WASH	234683343		
FOAM WASH			E 25-30-30-04		117.58	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OPERATING			
Invoice Total-					117.58	
0547	23377	12	STAPLER	234648865		
STAPLER			E 01-10-30-03		11.99	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OFFICE			
Invoice Total-					11.99	
0547	23377	12	AA BATTERIES	234764185		
AA BATTERIES			E 01-10-30-04		28.98	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / OPERATING			
Invoice Total-					28.98	
Vendor Total-					237.67	

Memo

Town Manager Report

Attached is a copy of the warrant articles from 2022 in preparation of the next budget meeting January 10. Please let me know if you do not want to include any of these for 2023.

Added articles for 2023 should include the additional positions (sexton, cleaning, fire/rescue); LD 1 Tax Levy Limit (if needed); Town Manager Plan of Government; creation of PW Capital Reserve and authorization to expend ARPA funds if the Board chooses.

As a reminder, here is our holiday schedule:

- Town facilities closed Monday, December 26 and Monday, January 2.
- Transfer Station and Library are open Saturday, December 24 and Saturday, December 31.
- Town office closing at noon, Friday, December 30 to close the financial books for the year.

**TOWN OF BELGRADE
2022 TOWN MEETING WARRANT**

STATE OF MAINE
Kennebec, S.S.

To Jeremy Damren, of the Town of Belgrade, in the said County and State:

Greetings:

In the name of the State, you are hereby required to notify and warn inhabitants of the Town of Belgrade, qualified to vote in Town affairs, to assemble at the Center for All Seasons, at 1 Center Drive, in said Town, Saturday, March 19, 2022, at 7:45 a.m. to elect a Moderator by secret ballot, to preside at said meeting, to elect Town Officers for the ensuing year(s) and to vote by secret ballot on Articles 2 to 41. Polls are to be open from 8:00 a.m. to 8:00 p.m.

(ARTICLE 1) To elect a Moderator to preside at said meeting.

(ARTICLE 2) To elect Town Officers for the ensuing years:

Two Selectpersons to a three-year term

One School Board Member to a three-year term

(ARTICLE 3) Shall the town raise and appropriate \$1,116 for the Sexual Assault Crisis and Support Center?

2021 actual: \$1,116.50

2022 request: \$1,116

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 5-0, 1 absent

(ARTICLE 4) Shall the town raise and/or appropriate \$40,000 for Lake Protection, to be disbursed in the amounts indicated to the following organizations and from the following funding sources:

Belgrade Lakes Association 2021 actual: \$16,000
(Great Pond milfoil removal)

BLA 2022 request: \$16,000

Friends of Messalonskee 2021 actual: \$13,100
(Belgrade Stream milfoil removal)

FOM 2022 request: \$13,100

7 Lakes Alliance 2021 actual: \$8,400
(Courtesy boat inspection, Youth Conservation Corps)

7LA 2022 request: \$8,400

McGrath-Salmon Lake Association 2021 actual: \$2,500

MSLA 2022 request: \$2,500

(ARTICLE 11) Shall the town approve a repeal and replacement of the Cemetery Ordinance?

Selectboard recommendation: YES 4-1

*****GENERAL GOVERNMENT*****

(ARTICLE 12) To see if the town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2022 between January 1, 2023, and the date of the regular 2023 Town Meeting.
- Vote to accept all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.

Selectboard recommendation: YES 5-0

(ARTICLE 13) To see if the Town will vote pursuant to 36 MRSA section 506 to authorize the tax collector to accept prepayment of property taxes prior to the delivery of the tax commitment to the tax collector by the assessors without payment of interest.

Selectboard recommendation: YES 5-0

(ARTICLE 14) To see if the town will set Friday, September 2, 2022, as the date 2022 property taxes are due. For taxes paid after September 2, 2022, interest will be charged at a rate of 2.05% per annum. Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer.

Selectboard recommendation: YES 5-0

(ARTICLE 15) To see if the town will appropriate estimated revenues in the amount of \$1,624,181 from the following sources to reduce the property tax commitment:

	<u>2020 actual</u>	<u>2021 actual</u>	<u>2022 proposed</u>
Vehicle excise tax	\$914,945	\$1,058,227	\$1,005,316
Boat excise tax	\$ 9,491	\$ 10,522	\$ 9,996
Interest & cost fees	\$ 20,629	\$ 16,710	\$ 15,875
Cable franchise fees	\$ 50,571	\$ 50,319	\$ 47,803
Bank interest	\$ 43,376	\$ 14,232	\$ 13,520
Homestead exemption	\$226,906	\$ 227,991	\$ 216,591
Municipal revenue sharing	\$220,250	\$ 331,664	\$ 315,080
TOTAL	\$1,486,168	\$1,709,665	\$1,624,181

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 5-0, 1 abstain

(ARTICLE 16) To see if the town will approve the creation of a Planning Board Legal Reserve Fund for the purpose of funding legal expenses related to litigation that results from Planning Board decisions, and to appropriate \$12,000 to the fund from the undesignated fund. Unexpended balances in the fund

would remain in the fund for future use.

Selectboard recommendation: YES 5-0
 Budget Committee recommendation: YES 5-0, 1 abstain

(ARTICLE 17) To see if the town will appropriate \$11,585 from plumbing fees and \$8,250 from building permit fees, and raise and appropriate \$708,145, for a total of \$727,980, for municipal operations and administrative activities as follows:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
Selectboard	\$ 14,955	\$ 14,403	\$ 14,855
Board of Appeals	\$ 1,438	\$ 160	\$ 1,300
Administration	\$403,356	\$349,761	\$426,010
Town Manager	\$109,540	\$103,241	\$112,490
Code Enforcement Officer/ Plumbing Inspector	\$ 49,228	\$ 34,763	\$ 56,325
Planning Board	\$ 6,150	\$ 5,280	\$ 6,350
Hearings/Elections	\$ 11,650	\$ 5,371	\$ 11,950
Insurance	\$ 98,647	\$ 97,724	\$ 98,200
Town Historian	\$ 400	\$ 400	\$ 500
TOTAL	\$695,364	\$611,103	\$727,980

Funding from non-property tax sources:

From undesignated fund	\$ 0	\$ 0	\$ 0
Plumbing fees	\$ 6,000	\$ 12,195	\$ 11,585
Building permit fees	\$ 0	\$ 8,682	\$ 8,250
Total	\$ 6,000	\$ 20,877	\$ 19,835
Funding from property taxes	\$689,364	\$590,226	\$708,145

Selectboard recommendation: YES 5-0
 Budget Committee recommendation: YES 5-0, 1 abstain

*****PUBLIC SAFETY*****

(ARTICLE 18) To see if the town will appropriate \$17,294 in non-tax revenue, and raise and appropriate \$376,031 for Public Safety, for a total of \$393,325 as follows, with any unexpended balance from the Fire & Rescue Department budget lapsing into its equipment capital reserve:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
Emergency Management Director	\$ 300	\$ 0	\$ 500
Fire & Rescue Department	\$287,002	\$254,621	\$325,125
Municipal streetlights	\$ 3,550	\$ 526	\$ 1,500
Animal Control Officer	\$ 13,650	\$ 10,568	\$ 13,200
Health Officer	\$ 400	\$ 800	\$ 500
Dispatch	\$ 48,850	\$ 49,376	\$ 52,500
TOTAL	\$353,752	\$315,891	\$393,325

Funding from non-property tax sources:

Belgrade Regional Health Center gift	\$ 10,000	\$ 10,000	\$ 0
Town of Rome firefighter contribution	\$ 25,000	\$ 25,000	\$ 0
Fire Dept. cost recovery revenue	\$ 9,200	\$ 9,200	\$ 15,294
Transfer from undesignated fund	\$ 9,908	\$ 9,908	\$ 0
Dog fees	\$ 2,000	\$ 2,000	\$ 2,000
Total	\$ 56,108	\$ 56,108	\$ 17,294
Funding from property taxes	\$297,644	\$259,783	\$376,031
<i>Selectboard recommendation:</i>	<i>YES 5-0</i>		
<i>Budget Committee recommendation:</i>	<i>YES 5-0, 1 abstain</i>		

(ARTICLE 19) To see if the Town will establish a Fire & Rescue Communications and Equipment Tower Fund, and appropriate \$10,000 to the fund from the undesignated fund. Unexpended balances in the fund would remain in the fund for future use.

Selectboard recommendation: YES 5-0
Budget Committee recommendation: YES 5-0, 1 abstain

*****PUBLIC WORKS*****

(ARTICLE 20) Shall the Town approve the following:

- Approve a capital project consisting of road improvement and paving as proposed by the Board of Selectpersons (the Board) and on the terms the Board deems appropriate as detailed below:
- Appropriate \$882,000 (including costs of financing) to fund the project as follows:
 - Raise \$236,829 (\$234,079 for direct costs of the road project and \$2,750 for legal fees) through taxation; and,
 - Appropriate \$46,504 in Local Road Assistance Program funds; and,
 - Obtain up to \$566,667 from the proceeds of a loan (or bond) on terms deemed appropriate by the Town Treasurer and the Board.
- Authorize the Town Treasurer and the board to issue general obligation securities of the Town (including temporary notes) in anticipation of the sale thereof in an aggregate principal amount not to exceed \$566,667, to partially fund the appropriation.
- Delegate to the Town Treasurer and the Board the authority and discretion to fix the dates, maturities, interest rates, denominations, calls for redemption (with or without premium), form and other details of said securities, including authority to execute and deliver the securities on behalf of the Town.

FINANCIAL STATEMENT

Total Town indebtedness:

A. Outstanding principal balance of bonds previously issued:	\$ <u>380,955.76</u>
B. Bonds authorized and unissued:	\$ -0-
C. Anticipated amount of bonds to be issued:	\$ <u>566,667.00</u>
Total:	\$ <u>947,622.76</u>

Costs: At an estimated net interest rate of 2.5% for a three (3) year maturity, the estimated cost of this

bond issue will be:

Total principal:	\$ 566,667
Interest:	\$ 32,000
Total debt service:	\$ 598,667

Validity: The validity of the bonds and the voter’s ratification of the bonds may not be affected by any errors in the above estimates, the ratification by the voters is nonetheless conclusive and the validity of the bonds is not affected by reason of the variance.

Treasurer, Town of Belgrade

Below is a listing of roadways to be worked on if the above article is approved. All work estimates are based on present funding. If the estimated funding is lower than the final bid amount, the Town will not expend any money more than the estimated maximum provided in this article. Consequently, the scope of work will be reduced so the estimated funding is not exceeded. If the final bid amount for this project is less than the estimated funding, only the amount of money necessary to complete the project will be bonded, i.e., the Town will not bond for funds that are not needed to complete this project as presented below.

Project detail: Improvements and paving for the following listed roads, along with estimated costs, comprise the 3-year paving project (2022-24) to be completed in 2022:

Depot Road (1.25 miles)	= \$255,040
Guptill Road (1.1 miles)	= \$175,595
Old Route 27 (0.51 mile)	= \$ 81,412
Hulin Road (0.25 mile)	= \$ 30,756
School Street (0.15 mile)	= \$ 18,453
Red Oaks Lodge Road (0.11 mile)	= \$ 12,727
Lakeshore Drive (0.3 mile)	= \$ 47,890
Minot Hill Road (1.1 miles)	= \$ 63,836
East-West Lane (0.6 mile)	= \$ 47,043
Transfer Station Road (0.3 mile)	= \$ 82,000
Transfer Station complex	= \$ 31,893
Estimated total costs	\$846,645

Selectboard recommendation: YES 5-0
 Budget Committee recommendation: YES 5-0, 1 abstain

(ARTICLE 21) To see if the town will raise and appropriate \$554,494 for Public Works as follows, with any unexpended balance lapsing into the road’s capital reserve:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
General road maintenance	\$155,675	\$149,617	\$155,675

Plowing and sanding	\$261,264	\$268,207	\$297,819
Sand and salt	\$101,600	\$ 84,684	\$101,000
TOTAL	\$518,539	\$502,508	\$554,494

Funding from non-property tax sources:

Transfer from undesignated fund	\$ 20,000	\$ 20,000	\$ 0
Transfer from roads capital reserve	\$ 0	\$ 0	\$ 0
Total	\$ 20,000	\$ 20,000	\$ 0

Funding from property taxes **\$498,539** **\$482,508** **\$554,494**

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 5-0, 1 abstain

(ARTICLE 22) Do you favor creating the Belgrade Water District?

Selectboard recommendation: YES 4-1

(ARTICLE 23) To see if the Town will authorize the Board of Selectpersons to negotiate a contract with the Maine Department of Transportation to remedy the salt-contaminated properties generally bounded by but not limited to Route 27, Route 135 and Routes 8/11, which may include the construction and operation of a public water system. Execution of a contract between the Town of Belgrade and MDOT would be subject to voter approval.

Selectboard recommendation: YES 5-0

(ARTICLE 24) To see if the town will raise and appropriate up to \$5,000 for pedestrian crossing infrastructure and signage to reduce vehicular speed in the village.

Selectboard recommendation: YES 3-2

Budget Committee recommendation: YES 0-5, 1 abstain

*****CEMETERIES*****

(ARTICLE 25) To see if the Town will appropriate \$9,938 in income from the Cemetery portfolio, and raise and appropriate \$13,737, for a total of \$23,675, for maintenance of the cemeteries as follows:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
TOTAL	\$ 23,125	\$ 18,701	\$23,675

Funding from non-property tax sources:

Transfer from cemetery trust income \$ 10,675 \$ 10,675 \$9,938

Funding from property taxes **\$ 12,450** **\$ 8,026** **\$13,737**

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 5-0, 1 abstain

*****FACILITIES AND GROUNDS*****

(ARTICLE 26) To see if the town will appropriate \$1,378 from the library mowing contract, and \$30,000 from the facilities capital reserve, and \$30,000 from the Dalton revenue fund, and raise and appropriate \$254,257, for a total of \$315,635, for the maintenance of facilities and grounds as follows:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
General	\$147,800	\$121,579	\$145,700
Center for All Seasons	\$ 32,940	\$ 38,754	\$ 59,570
North Belgrade Community Center	\$ 11,410	\$ 9,568	\$ 17,880
Maintenance garage	\$ 3,515	\$ 5,299	\$ 4,350
Salt & sand shed	\$ 1,150	\$ 2,739	\$ 1,150
Lakes fire station	\$ 6,555	\$ 6,690	\$ 19,920
Depot fire station	\$ 3,980	\$ 3,516	\$ 4,920
North Belgrade fire station	\$ 4,180	\$ 2,409	\$ 4,765
Transfer Station	\$ 9,805	\$ 8,273	\$ 12,265
Parks	\$ 6,900	\$ 7,144	\$ 9,400
Dalton Road properties	\$ 10,686	\$ 8,110	\$ 12,050
History House	\$ 2,135	\$ 575	\$ 750
Town Office	\$ 10,215	\$ 9,138	\$ 22,415
Library	\$ 3,500	\$ 3,350	\$ 500
TOTAL	\$254,771	\$227,144	\$315,635

Funding from

non-property tax sources:

Transfer from undesignated fund	\$ 17,809	\$ 17,809	\$ 0
Library mowing contract	\$ 1,450	\$ 1,450	\$ 1,378
Facilities capital reserve	\$ 20,000	\$ 20,000	\$ 30,000
Dalton revenue fund	\$ 0	\$ 0	\$ 30,000
Total	\$ 39,259	\$ 39,259	\$ 61,378

\$ 61,378

Funding from property taxes **\$215,512** **\$187,885** **\$254,257**

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 5-0, 1 abstain

****SOLID WASTE****

(ARTICLE 27) To see if the town will appropriate \$30,000 from anticipated revenue from Solid Waste operations and raise and appropriate \$298,500 for a total request of \$328,500.

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 actual</u>
TOTAL	\$276,400	\$266,575	\$328,500
<i>Funding from non-property tax sources:</i>			
Solid waste revenue	\$ 25,000	\$ 25,000	\$ 30,000
Solid waste capital reserve	\$ 0	\$ 0	\$ 0
Total	\$ 25,000	\$ 25,000	\$ 30,000
Funding from property taxes	\$251,400	\$241,575	\$298,500
<i>Selectboard recommendation:</i>	YES	5-0	
<i>Budget Committee recommendation:</i>	YES	5-0, 1 abstain	

(ARTICLE 28) To see if the town will appropriate up to \$59,000 from the undesignated fund to purchase a replacement skid steer at the Transfer Station.

Selectboard recommendation: YES 5-0
Budget Committee recommendation: YES 5-0, 1 abstain

*****LIBRARY*****

(ARTICLE 29) To see if the town will appropriate \$8,524 from the library capital reserve, and raise and appropriate \$93,501 for library services, for a total of \$102,025 as follows, with any unexpended balance lapsing into the library capital reserve:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
TOTAL	\$ 82,094	\$ 73,588	\$102,025
<i>Funding from non-property tax sources:</i>			
Library capital reserve	\$ 0	\$ 0	\$ 8,524
Funding from property taxes	\$ 82,094	\$ 73,588	\$ 93,501
<i>Selectboard recommendation:</i>	YES 5-0		
<i>Budget Committee recommendation:</i>	YES 6-0		

(ARTICLE 30) To see if the town will authorize the Board of Selectpersons to enter into a one-year contract with the Friends of the Belgrade Public Library for up to \$3,000 to be paid by the Friends to the Town for plowing and mowing services to be performed by the Town at the Library property on Depot Road.

Selectboard recommendation: YES 5-0

*****RECREATION*****

(ARTICLE 31) To see if the town will appropriate \$60,000 from anticipated recreation revenue, and raise and appropriate \$130,625 for recreation services, for a total of \$190,625, with any unexpended balance lapsing into the recreation capital reserve:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
TOTAL	\$159,070	\$120,639	\$190,625
<i>Funding from non-property tax sources:</i>			
Recreation revenue	\$ 33,000	\$ 33,000	\$ 60,000
Funding from property taxes	\$126,070	\$ 87,639	\$130,625
<i>Selectboard recommendation:</i>	YES 5-0		
<i>Budget Committee recommendation:</i>	YES 5-0, 1 abstain		

*****SOCIAL SERVICES*****

(ARTICLE 32) To see if the town will raise and/or appropriate for social services as follows:

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
General Assistance	\$ 4,000	\$ 4,290	\$ 5,000
Emergency Fuel Fund	\$ 6,000	\$ 488	\$ 5,000
Senior Resources Committee	\$ 0	\$ 0	\$ 2,000
Community event traffic control	\$ 780	\$ 260	\$ 780
Christmas wreaths	\$ 500	\$ 500	\$ 500
TOTAL	\$ 11,280	\$ 5,538	\$ 13,280

Funding from non-property tax sources:

Transfer from undesignated fund	\$ 4,000	\$ 4,000	\$ 5,000
Emergency fuel fund	\$ 6,000	\$ 488	\$ 5,000
Total	\$ 10,000	\$ 4,488	\$ 10,000
Funding from property taxes	\$ 1,280	\$ 1,050	\$ 3,280

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 6-0

(ARTICLE 33) To see if the town will authorize the Senior Resources Committee to conduct fundraising to support the operating and programming costs of the committee and to place all proceeds in a special Senior Resources Fund account to be used toward the benefit of senior programming. This article is to remain in effect until changed by a future vote of the town.

Selectboard recommendation: YES 5-0

(ARTICLE 34) To see if the town will raise and/or appropriate \$1,500 to support the Belgrade Senior Volunteer Work Program, which allows seniors 60 and older to earn benefits up to \$750, with the benefits to be paid through a tax abatement from the overlay fund toward their property taxes, and to authorize unused funds to be placed into a special reserve account called the Senior Volunteer Work Ordinance Fund.

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 6-0

*****DAMS*****

(ARTICLE 35) To see if the town will raise and appropriate \$18,168 for Belgrade's share of 2022 operations/maintenance costs of the Village Dam, Wings Mills and Salmon Lake dams.

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
TOTAL	\$20,192	\$20,192	\$18,168
Funding from property taxes	\$20,192	\$20,192	\$18,168

Selectboard recommendation: YES 5-0

Budget Committee recommendation: YES 6-0

(ARTICLE 36) To see if the town will approve the creation of a Dams Capital Reserve Account for infrastructure needs, and raise and appropriate \$7,200 for the fund, which would represent Belgrade's

share (48%) of a total \$15,000 appropriation and accept funds for the account from the other participating towns in the Interlocal Agreement for Management of the Belgrade Area Dams.

Selectboard recommendation: YES 5-0
 Budget Committee recommendation: YES 6-0

*****CAPITAL RESERVES*****

(ARTICLE 37) To see if the town will appropriate \$410,000 from the undesignated fund, in the following amounts for the following purposes:

	<u>2022 proposed</u>	<u>Current balance*</u>
Fire & Rescue Capital Reserve	\$ 75,000	\$168,955
Cemetery Equipment Replacement Capital Reserve	\$ 5,000	\$ 21,842
Fire & Rescue Building Capital Reserve	\$100,000	\$230,000
Maintenance Garage Capital Reserve	\$ 55,000	\$ 46,968
Cemetery Water Line Fund	\$ 5,000	\$ 23,422
Facilities Truck Fund	\$ 5,000	\$ 30,656
Well Contamination Remediation Fund	\$100,000	\$112,083
Solid Waste Capital Reserve	\$ 65,000	\$ 53,009
TOTAL	\$410,000	

Funding from property taxes **\$0**
 *Unaudited year-end balances

Selectboard recommendation: YES 5-0
 Budget Committee recommendation: YES 5-0, 1 abstain

*****DEBT SERVICE*****

(ARTICLE 38) To see if the town will raise and appropriate \$49,893 to fund the seventh-year payment on the Town Office 13-year bond, and \$15,000 for interest in the Tax Anticipation Note, for a total of \$64,893.

	<u>2021 budget</u>	<u>2021 actual</u>	<u>2022 proposed</u>
	\$508,107	\$485,613	\$64,893
Funding from property taxes	\$508,107	\$485,613	\$64,893

Selectboard recommendation: YES 5-0
 Budget Committee recommendation: YES 6-0

*****TRUST ACTIVITIES*****

(ARTICLE 39) To see if the town will raise, appropriate, authorize, designate, or release the collective sum of \$14,642 as dictated by the following trusts and funds:

- To make available to the Principal of Belgrade Central School the interest, in the amount of \$299, from the Robert A. Guptill Historical Fund for the promotion and association of history.
- To see if the Town will raise and appropriate \$957 in property taxes, and appropriate \$43 from the Don C. Stevens Fund for a total of \$1,000 to support an academic award from the Town to the highest-ranking Belgrade senior graduating in 2022.
- Authorize use of the Don C. Stevens Fund for the Public Schools of Belgrade income in the amount of \$14,300 to benefit the public schools of Belgrade.

Selectboard recommendation: YES 5-0
Budget Committee recommendation: YES 5-0, 1 abstain

*****ADDITIONAL ARTICLES*****

(ARTICLE 40) To see if the town will authorize the Selectboard to execute a contract for the construction of a First-Responders Memorial, and to appropriate up to \$12,000 from the undesignated fund to help fund its construction. Total cost of the project is \$24,000.

Selectboard recommendation: YES 5-0
Budget Committee recommendation: YES 5-0, 1 abstain

(ARTICLE 41) To see if the town will authorize the Selectboard to use money from the undesignated fund to maintain operations at 2021 levels should the voters reject a departmental budget under this warrant, until such time as the voters approve a revised budget for the department(s) at a special town meeting.

Selectboard recommendation: YES 5-0