

TOWN OF BELGRADE
Meeting Agenda
BOARD OF SELECTPERSONS
JANUARY 3, 2023 / 6:30 P.M.
BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting and participate online at <https://us02web.zoom.us/j/81131427984>

Call to Order and Pledge of Allegiance

Public Comments

Open Meeting

Review, approve Minutes of December 20, 2022

1. OLD BUSINESS

Public Works Ad Hoc Committee

ARPA Funds

2. NEW BUSINESS

Storm Closing Policy

Mooring Ordinance

Annual Appointment - ACO

3. WARRANTS

4. TOWN MANAGER REPORT

5. EXECUTIVE SESSION: 1 M.R.S.A. §405(6) – if needed.

Memo

Minutes of December 20, 2022

Review and approve minutes of the Selectboard meeting December 20, 2022.

TOWN OF BELGRADE
Meeting Minutes
BOARD OF SELECTPERSONS
DECEMBER 20, 2022 / 6:30 P.M.
BELGRADE TOWN OFFICE

This meeting will be conducted in person. The public may also view the meeting and participate online at <https://youtu.be/cZP6XoAzGNU>

Call to order and Pledge of Allegiance at 6:30 p.m. by Chair Melanie Jewell

Present: Chair Melanie Jewell, Vice Chair Barbara Allen, Selectperson Carol Johnson, Selectperson Dan Newman, Town Manager Lorna Nichols, Jack Sutton, Bruce Galouch, ACO Jeff Worthing.

Participants via Zoom: Dan MacKenzie, Cory Alexander, Travis Burton, Richard Bourne, Nicholas Alexander, Danielle Bedard.

Public Comments - None

Open Meeting

Review, approve Minutes of December 6, 2022

Motion to approve minutes of December 6 as written by Chair Melanie Jewell, seconded by Vice Chair Barbara Allen, vote 4-0.

OLD BUSINESS

Cooperative Agreement MDOT/Belgrade Water System

The Board reviewed the updated agreement received today with remaining issues addressed. Questions still remain on the 'super majority' – how many (number); double the cost for abandonment of wells; remove Rick Damren's name from the signature page.

Chair Melanie Jewell made a motion to approve the agreement as presented with the exception of removing Rick Damren's name from the signature page, seconded by Selectperson Dan Newman, vote 3-1.*

**Selectperson Carol Johnson voted no and wanted to be on record that she is concerned about the State not sharing in the cost during the first year of the agreement.*

Winter Maintenance bids (bids due 12/16), PW Dept., DOT Garage

No bids were received by the deadline of December 16, 2022.

Chair Melanie Jewell made a motion to add a warrant article for Annual Town Meeting 2023 to add \$200,000 from undesignated funds for Public Works Department setup, seconded by Vice Chair Barbara Allen, no vote taken.

Discussion ensued that the Board previously agreed to add \$500,000 to the capital reserve account for a Public Works Department at their December 13 budget meeting.

The Board discussed setting up an ad-hoc committee to explore a possible future public works department.

Jack Sutton stated that we need a month-by-month plan.

Chair Melanie Jewell stated she wanted to wait until the end of the year to see what the undesignated fund balance is.

Chair Melanie Jewell withdrew her motion to establish and fund a Public Works Department Capital Reserve account.

Vice Chair Barbara Allen made a motion to establish an ad-hoc committee for a possible future public works department with names put forth by the first Selectboard meeting in January 2023, seconded by Selectperson Carol Johnson, vote 4-0.

History House Security

Two estimates were provided by Seacoast Security. After discussion, the Board chose the first option which includes installing phone lines:

Equipment, two phone lines:

\$1,558.40 equipment cost

Plus \$32.00 monthly monitoring

Plus monthly cost for 2 phone lines (\$100.00 +/-) through Consolidated

Selectperson Dan Newman made a motion to approve the option of installing two phone lines and equipment for security of the History House, seconded by Chair Melanie Jewell, vote 4-1.

NEW BUSINESS

MePERS Buyback Fire/Rescue

Fire/Rescue are requesting the Town 'buy back' years of service under Maine State retirement, utilizing budget balance at the end of 2022. Employees would utilize current 457 Deferred Comp account funds over to MSR toward their portion. The town would be responsible to pay an estimated \$47,560 out of the current Fire/Rescue budget for its portion of the buyback.

Discussion on offering state retirement as an option for other employees, Chair Melanie Jewell said that is a separate issue.

Selectperson Carol Johnson and Vice Chair Barbara Allen questioned if this was also being done for other employees, is this setting a precedent?

Bruce Galouch stated that all firefighters get cancer from working with the equipment and chemicals, that is why Maine came up with this retirement plan.

Chair Melanie Jewell made a motion to approve taking money from the current Fire/Rescue budget to fund the buyback for employee 2 at a 50/50 split and for employee 1 at a 40/60 split, seconded by Vice Chair Barbara Allen, vote 4-0.

Chair Melanie Jewell suggested looking at the state retirement plan for other town employees at the January 10 budget meeting and having a MePERS representative attend.

Consideration of the annual town report dedication, memorials & cover photo

Chair Melanie Jewell made a motion to dedicate the town report to Rick Damren, seconded by Vice Chair Barbara Allen, vote 4-0.

Memorials: Chair Melanie Jewell made a motion to include memorials for Skip Hammond, Ed Ketch Sr., Lynn Farnham and Marianne Gee in the town report, seconded by Selectperson Carol Johnson, vote 4-0.

Bottle Box Applications (Due 12/1/2022)

Three renewal applications were received for review. Applications are due no earlier than November 1 and no later than December 1 each year.

Selectperson Dan Newman made a motion to renew applications for Belgrade/Rome Food Pantry, Lakes Christian Fellowship and Union Church of Belgrade Lakes, seconded by Chair Melanie Jewell, vote 4-0.

Animal Control Officer – Feral Cats

ACO Jeff Worthing discussed with the Board a new feral cat situation at the maintenance garage. He has been able to set traps and catch some and then transport to the animal shelter.

Checking with Pet Haven Lane, they are able to take 2-3 cats per week, maybe more in the near future depending upon kennel space as they are super busy.

The cats are coming from 50 Oakland Road in Belgrade.

The group in Buckfield which is working on the other feral cat situation is unable to help until that situation is completed.

Chair Melanie Jewell provided information on two additional organizations that may be able to help, Jeff will reach out to them.

WARRANTS

Payroll Warrant 143 \$ 17,825.59

Chair Melanie Jewell made a motion to approve Payroll Warrant 143 in the amount of \$17,825.59, seconded by Selectperson Carol Johnson, vote 4-0.

AP Warrant 144 \$ 4,896.13

Chair Melanie Jewell made a motion to approve AP Warrant 144 in the amount of \$4,896.13, seconded by Selectperson Carol Johnson, vote 4-0.

AP Warrant 145 \$ 54,931.65

Chair Melanie Jewell asked about the previous CMP bill discrepancies, Treasurer Nick Poole had paid more in one month – making the next month's amount due less. Melanie asked for a breakdown of the bills from CMP for review.

Bruce Galouch mentioned the bill for Bob the Plumber and a reminder to bill the State for one-half the cost re: water issue.

Chair Melanie Jewell questioned the purchase of a pair of steel toed boots for \$160.00 +/- and who they were for. These were purchased for an employee in Facilities Maintenance. Discussion on clothing and footwear purchases and the need for a policy.

Chair Melanie Jewell made a motion to approve AP Warrant 145 in the amount of \$54,931.65, seconded by Selectperson Carol Johnson, vote 4-0.

Payroll Warrant 146 \$ 17,866.40

Chair Melanie Jewell made a motion to approve Payroll Warrant 146 in the amount of \$17,866.40, seconded by Vice Chair Barbara Allen, vote 4-0.

AP Warrant 147 \$ 3,139.57

Chair Melanie Jewell made a motion to approve AP Warrant 147, seconded by Selectperson Carol Johnson, vote 4-0.

TOWN MANAGER REPORT

Town Manager Lorna Nichols provided a copy of the 2022 warrant articles in preparation of the next budget meeting January 10.

Additional articles for 2023 should include the additional positions (sexton, cleaning, fire/rescue); LD 1 Tax Levy Limit (if needed); Town Manager Plan of Government; creation of PW Capital Reserve and authorization to expend ARPA funds if the Board chooses.

As a reminder, the holiday schedule:

- Town facilities closed Monday, December 26 and Monday, January 2.
- Transfer Station and Library are open Saturday, December 24 and Saturday, December 31.
- Town office closing at noon, Friday, December 30 to close the financial books for the year.

Vice Chair Barbara Allen handed out a draft inclement weather policy for the Board to review prior to the next regular meeting in January.

At the December 13 budget meeting, the Board wanted to wait on the purchase of equipment for Cemeteries and Facilities until closer to the end of FY 2022 to see what funds might be available. Town Manager Lorna Nichols provided those balances which would allow for the equipment purchases this year instead of budgeting in 2023.

Selectperson Carol Johnson made a motion to purchase a trailer, sander and tractor out of Facilities and Cemeteries this year, seconded by Vice Chair Barbara Allen, vote 4-0.

The Board would like to reach out to Jay Bradshaw to see if he may be interested in moderating the 2023 Annual Town Meeting. Town Manager Lorna Nichols will draft a letter for the Board Chair's signature.

Selectperson Dan Newman provided some invoices for fire extinguisher inspections that should come out of the FY 2022 budget.

Chair Melanie Jewell made a motion to adjourn the meeting at 8:18 p.m., seconded by Vice Chair Barbara Allen, vote 4-0.

Memo

Public Works Ad Hoc Committee

At its December 20 meeting, the Selectboard approved establishing an ad hoc committee to explore a possible Public Works department. A notice has been posted to the Town's Facebook page and emailed out to all current Town committee members:

NOTICE: The Town of Belgrade seeks individuals interested in serving on an ad-hoc (advisory) committee for the purpose of exploring a possible Public Works department for the Town. The term will be until the completion of this specific work only. If you are interested in submitting your name for consideration, please complete a Committee Appointment Application and submit to the Town Manager by email (townmanager@townofbelgrade.com), fax at 207-495-2742 or drop off at the Town Office, Attn: Town Manager at 990 Augusta Road during normal business hours. Applications are available at the Town Office or online at https://www.townofbelgrade.com/sites/g/files/vyh1if2791/f/uploads/board_committee_appointment_application.pdf

Memo

ARPA Funds

The Town is in receipt of \$332,584 of ARPA funds. Several public meetings were held for input, as well as a suggestion form that residents could use.

To date, the Town has received only one completed form (attached) for Broadband expansion.

A list of possible projects that has been carried forward over the last few months includes:

Project	Details	Estimate
Water System	costs associated with the public water system to remedy salt contamination in wells around the Town Office	
Public Lake Access		
New Fire Station		
Video Meeting Equipment for CFAS	Purchasing technology to enhance online participation in public meetings.	
7 Lakes Alliance Proposal		
Sand/Salt Shed Relocation	Relocating the sand/salt shed from the contaminated area.	
Town properties erosion	Controlling drainage and erosion on Town properties.	
Wi-Fi hotspots	Installing Wi-Fi hotspots around town.	

Mary Vogel

From: Michael Saxl <msaxl@mainestreetsolutions.com>
Sent: Monday, October 3, 2022 11:37 AM
To: Mary Vogel
Cc: Heather DiGirolamo; Kathleen Atkinson; Sharon Mohr; Stephen Pagliaro
Subject: RE: ARPA funds
Attachments: ARPA Form.docx.pdf

EXTERNAL MESSAGE:

Mary,

Thank you again for alerting us to the opportunity to apply for ARPA funds. We have filled-out the Town form to the best of our abilities. If there are any questions from the Select Board, we would be happy to provide additional detail.

Thanks again!

Mike

From: Mary Vogel <townclerk@townofbelgrade.com>
Sent: Wednesday, August 10, 2022 3:01 PM
To: Michael Saxl <msaxl@mainestreetsolutions.com>
Subject: ARPA funds

Hi Mike, I know you have some interest in the ARPA funds for the expansion of broadband. The Board of Selectpersons have not made a determination for the use of funds, they have had several public meetings with little input this summer from residents. I have attached an ARPA suggestion Form for you to submit your project

Mary J. Vogel
Town Clerk
Town of Belgrade
990 Augusta Road
Belgrade, Maine 04917
PH: 207-495-2258
FAX: 207-495-2742



Belgrade Maine
Est. 1796

990 Augusta Road
Belgrade, Maine 04917

AMERICAN RESCUE PLAN ACT-ARPA SUGGESTION

The Town of Belgrade will receive approximately \$332,000 in ARPA funds that must be expended by December 31, 2026. Eligible uses for these funds fall into four broad categories:

- Public health & economic impacts
- Premium pay
- Revenue loss
- Investments in water, sewer, or broadband infrastructure

Your Selectboard would like citizen input on possible projects that would benefit the Town.

REQUESTOR INFORMATION	
ARPA Fund Amount	Not to exceed 50% of project cost or \$25,000, whichever is less.
Name:	Michael Saxl
Title (if applicable):	Rockwood Drive Broadband expansion
Email Address:	msaxl@mainestreetsolutions.com
Phone Number:	(207)329-7159
DETAILS OF THE GRANT REQUEST	Rockwood Drive seeks to upgrade broadband from DSL to ConnectME approved broadband service from Consolidated.
<p>Name of the Grant Project/Request: Rockwood Drive, like several other corners of Belgrade, lacks internet connectivity to meet the needs of students, business people, and retirees. We know we are not alone in needing a substantial upgrade. Our speed tests regularly fall below 7.5/7.5 mb/sec. We are running at a quarter of the minimum recommended household internet speed. Over the past 4-5 years we have solicited numerous bids to improve our broadband infrastructure. The original estimate was for over \$200,000. We now have a bid from Consolidated Communications that should be between \$50,000 and \$75,000. This is still a lot of money, and we think the federal dollars would be an excellent tool to lower capital costs for the project. We further believe that since Rockwood is not alone in being without broadband services, that the Town of Belgrade consider creating a broadband fund to match individual roads/homeowners investments in broadband expansion. As you may know, the State funds only flow to large community-wide or multi-town projects. We have spoken to many of our neighboring communities. It seems to us that the time required for multi-town upgrades is not certain of success and will cost Belgrade much more financially. We believe a more surgical approach will yield better results.</p>	

One-time expenditure in 2022-23.

Period that the Funds will Cover and be Spent (from and to):

What general category is represented by your
and why do you feel that your request fits ARPA
requirements: Explain briefly the purpose of the
how they will be expended, who will benefit, what geographic area will be covered, what impact the
funds are intended to have, and how you will evaluate and measure success.

Broadband Expansion

request
funds,

Rockwood Drive is home to nine families. We have two families with school age children who struggle to keep connected to the internet. We have four families who currently operate 5 businesses from home at least part time, and two more families who would like to work from Rockwood. We have retirees who need to have access to internet to assist with health care needs and to limit isolation and remain connected.

HOWEVER, Rockwood is not alone. We think offering this same incentive to ALL OF BELGRADE makes a lot of sense. We want to make all parts of Belgrade a place where people can work from home, but right now it is impossible right now.

Measuring success is pretty straight forward.

- Can Belgrade expand access to high speed internet throughout the community using these one-time federal dollars?
- Can Belgrade incentive grow the impact of the funds by requiring 1:1 contribution?
- Will the investment help students, businesses, and retirees connect and be more productive?

A final thought, using these funds for the budget or to meet ongoing needs will create budget instability for the town. The best use of these dollars is for one-time capital expenditures, even if it is not for broadband.

Thank you for your consideration.

Do you have any other information to add? Any contribution from the ARPA funds to off-set the initial expenditure will help, even if it is not a 1:1 match. We have reached out to numerous neighbors and have found similar interest on the Guptil Road. Not sure of other access challenges. Thanks again for your willingness to take our input.

Memo

Storm Closing Policy

Vice Chair Barbara Allen has drafted a policy and included current policies for both the Transfer Station and CFAS which were provided to the Board at the December 20 meeting for review and discussion at the January 3 meeting.

DRAFT TOWN OF BELGRADE INCLEMENT WEATHER AND EMERGENCY CLOSURE

The Town's Inclement Weather and Emergency Closure policy seeks to establish uniform procedures for the closure of town facilities and the treatment of employee absences from work during periods of inclement weather and other emergencies.

Policy

Whenever it is determined that the health or safety of citizens, clients, or employees would be placed at risk or that conditions or events prevent performance of regular operations, services or responsibilities assigned, closure of facilities may be deemed necessary. The Town Manager, after consultation with the Chair of the Board of Selectpersons shall make decisions regarding the conditions affecting the closure of all facilities townwide.

Communication of Closure

If inclement weather or other emergency conditions affecting facilities develop during the workday, department heads will be notified of any authorized changes to normal work hours. If such conditions develop during the night and warrant delayed opening or official closing, official announcements will be made by the Town Manager through the Town's website, social media and appropriate news outlets. Department heads will be responsible to notify their employees.

Announcements will be made as soon as possible following any decision to close town facilities. In the absence of official notification of delayed opening or office closure, employees are expected to report to work on time or contact their supervisor or other appropriate town personnel as directed by their department head.

Treatment of Absences

When an employee is prevented from reporting to work or remaining at work because of the closure of the facility by action of the Town Manager or department head, as applicable, such absence is considered to be with pay and not charged to any accrued leave or compensatory time.

When a closure by the Town Manager has not been announced and an employee must be absent due to individual circumstances, the absence shall be charged to available leave or compensatory time or shall be unpaid. The department head may permit employees to make up the time lost from work.

Employees who are not directly affected by the conditions warranting closure or who are not scheduled to work during such times, shall not accrue any right to compensation, and shall not be compensated in any manner for any absence that may be authorized for the employees directly affected.

Essential Employees

Essential employees are individuals whose duties become even more important during inclement weather or other emergency situations, and who must report to work despite town facility closures. Employees are designated essential or deemed essential due to unusual circumstances within the discretion of the Town Manager.

Adopted _____, 2023 at a regularly called meeting of the Town of Belgrade Board of Selectpersons.

BELGRADE COMMUNITY CENTER FOR ALL SEASONS

1 CENTER DRIVE
BELGRADE, ME 04917
207-495-3481

STORM CLOSING POLICY

IF THE TOWN'S FACILITIES CLOSE: The Center will be CLOSED for the day. There will be NO open gym, NO After School Enrichment Program, NO Kidzone, NO scheduled programs, NO meetings. NO events and NO staff will be on site.

IF RSU#18 DELAYS SCHOOL DUE TO INCLEMENT WEATHER: The Center is NOT open during the time period of the delay.

IF RSU#18 DISMISSES STUDENTS EARLY DUE TO INCLEMENT WEATHER: The Center will NOT be open for Kidzone or the After School Education Program because in this situation often times Town Facilities close soon after. Afternoon Scheduled PROGRAMS such as dance, karate and/or clubs (unless specified by the program instructor) and all EVENTS will be canceled. ALL CANCELLATIONS will be announced on Facebook and Channels 6 & 8; doors will be posted and a message put on the Center for All Seasons answering machine at 495-3481.

IF RSU#18 CANCELS SCHOOL DUE TO INCLEMENT WEATHER: ALL AFTER SCHOOL SCHEDULED PROGRAMS AND EVENTS ARE CANCELED, WITH THE EXCEPTION OF THE KIDZONE PROGRAM. The Kidzone Program will be available for our families from 8:30am – 5:30pm, UNLESS Town facilities close early, however, the Center will close if Town facilities close. The Center may remain open if a rental contract is in effect, after discussions with the rental party.

NOTE THAT WHEN RSU#18 HAS PLANNED DAYS OF NO SCHOOL (such as in-service workshops): The Center IS OPEN and STAFFED from 7:30-5:30 for kids to be dropped off and the gym will be open to the public (except for scheduled Holidays), UNLESS TOWN FACILITIES CLOSE. NOTE: The Center is CLOSED on holidays observed by the Town of Belgrade: Patriots Day, Memorial Day, Independence Day, LaborDay, Columbus Day, Veterans Day, Thanksgiving, Thanksgiving Friday, and Christmas Day.

AND WHEN RSU#18 DISMISSES STUDENTS EARLY (unplanned and unrelated to weather): The Center is available and staffed for your convenience. However, you must submit the proper bus/transportation paperwork to Belgrade Central School. In addition, the bottom of this form **must** be returned to the Center, so we have current emergency contacts on file. The Center will be open until the last parent/guardian arrives or until 5:30pm, at the latest.

~~~~~RETURN TO: THE CENTER FOR ALL SEASONS~~~~~

**If you request to have your child transported to the Belgrade Community Center for All Seasons due to an unplanned early dismissal or for your child to attend Kidzone due to school day cancellation for RSU#18, excluding cancellations due to inclement weather, you must:**

1. Contact the Belgrade Central School to change your plan of action.
2. Return the bottom half of this form to the Center for all Seasons, so we know to expect your child.
3. File a complete **After School Education Program Registration Form**. This form can be printed from the Website at [www.townofbelgrade.com](http://www.townofbelgrade.com) or picked up at the Belgrade Center for All Seasons.

Child/ren's name \_\_\_\_\_ Home Phone # \_\_\_\_\_

Parent's Names \_\_\_\_\_ Mother's # \_\_\_\_\_ Father's # \_\_\_\_\_

Guardian Name \_\_\_\_\_ Guardian's # \_\_\_\_\_

Approved by the Board of Selectpersons on November 7, 2018.



## TOWN OF BELGRADE

### UNPLANNED CLOSURE OF TRANSFER STATION

#### **Policy:**

This policy is in place to outline the procedures involved in closing the Transfer Station.

#### **Procedure:**

##### **Wednesdays-**

As with all municipal facilities, the Town Manager, after consultation with the Chair of the Board of Selectpersons, has the authority to close the Transfer Facility and Recycling Center. The Town Manager will provide notification to all staff as soon as practicable after a decision has been made to close municipal facilities. Notice of closure will be provided by announcements on local radio and TV Stations, posting notice of closure on entrance to all municipal facilities affected, and on the municipal website as soon as practicable. Upon notification, the Transfer Facility and Recycling Center Manager will notify commercial haulers as soon as possible of the closure. On Wednesdays, if the facility is closed for the day, prior to 3:00 p.m., the facility will be open the following day during its normally scheduled "Wednesday" hours. If the closure occurs after 3:00 p.m. on Wednesday, the Transfer Station will not be open for business on Thursday.

##### **Saturdays-**

If the Town Manager, after appropriate consultation, decides to close the Transfer Station and Recycling Center on a Saturday, notice of the closure will be provided as above. Any closure that occurs prior to opening will require the facility to be open on Sunday, unless the closure occurs after 12:00 noon. Upon notification, the Transfer Facility and Recycling Center Manager will notify commercial haulers as soon as possible of the closure. When the facility is closed after 12:00 noon notice of the closure will be posted on the Transfer Facility gate and to the extent possible, attempts will be made to get notice out on local radio and TV channels.

#### **Oversight:**

The Town Manager and Transfer Station Manager will work together to ensure these procedures are followed when a closure is necessary.

**This policy was approved of by the Board of Selectpersons on April 1, 2008.**

**Reaffirmed by the Board of Selectpersons on July 6, 2010**

**Reaffirmed by the Board of Selectpersons on December 5, 2017**

**Amended and approved: August 21, 2018**

\_\_\_\_\_  
Selectperson, Chairman

\_\_\_\_\_  
Selectperson

\_\_\_\_\_  
Selectperson, Vice Chair

\_\_\_\_\_  
Selectperson

\_\_\_\_\_  
Selectperson



# Memo

---

## Mooring Ordinance

The Town received a letter from IF&W with regard to the current Mooring Ordinance in place. Suggestions from legal counsel are attached, along with a copy of the current ordinance and IF&W letter for your review and discussion.



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF  
INLAND FISHERIES & WILDLIFE  
353 WATER STREET  
41 STATE HOUSE STATION  
AUGUSTA, ME 04333-0041



JUDITH CAMUSO  
COMMISSIONER

**October 11, 2022**

**Re: Mooring Ordinance**

**Addressed to:**

**Lorna Dee Nichols (Town Manager) and the Board of Selectpersons:  
Melanie Jewell, Barbara Allen, Rick Damren, Daniel Newman, and Carol Johnson**  
990 Augusta Road  
Belgrade, ME 04917

It has come to the attention of the Department of Inland Fisheries and Wildlife's (IFW) that the Town of Belgrade has recently passed an ordinance regulating moorings on all waters within the town. IFW has concern that portions of the ordinance may conflict with certain provisions of 38 M.R.S.A. chapter 1, subchapter 1.

IFW has specific concerns over Section 7 of the ordinance, which gives control over mooring placement to the shorefront property owners and appears to limit moorings to those property owners and other individuals to whom they have given written permission. We believe this is an unlawful delegation of the town's mooring assignment authority and that it conflicts with the limitation in 38 M.R.S.A. § 3 that no more than one mooring be assigned to shorefront property owners except as they may obtain under a mooring allocation system available for all other residents.

IFW is also concerned that the ordinance appears to make no accommodation for the assignment of mooring privileges to persons who do not own shorefront property, including non-residents of the Town of Belgrade. Title 38 M.R.S.A. § 7-A specifically requires that 10% of available mooring sites be made available to non-residents for commercial purposes and that 10% of available mooring sites be made available to non-residents for non-commercial purposes.

We'd be happy to discuss these concerns with you in greater detail and hope they can be resolved in a way that preserves public access and uses that are guaranteed by the public trust rights in these waters. Please contact Christl Theriault, Assistant to the Commissioner at [Christl.f.theriault@maine.gov](mailto:Christl.f.theriault@maine.gov) or call her at 207-287-1197 if you would like to discuss further.

Sincerely,

Timothy F. Peabody, Deputy Commissioner

## Lorna Dee Nichols

---

**From:** Philip Saucier <psaucier@bernsteinshur.com>  
**Sent:** Friday, October 14, 2022 3:31 PM  
**To:** Lorna Dee Nichols  
**Subject:** RE: Moorings Ordinance

**EXTERNAL MESSAGE:**

Hi Lorna,

I just left you a message but thought I would follow-up with a brief email with some thoughts on the three points that IF&W makes in their letter.

As an initial matter, under my reading of the Ordinance it is not clear that it conflicts with the provision in 38 M.R.S. § 3 that limits no more than one mooring to be assigned to shorefront property owner (the Ordinance allows a shorefront property owner to place “a mooring” but then states that no more than one mooring allowed for every 50 feet of shoreline of each property). In this case, the Town does not “assign” any moorings. Under the statute a shoreline property owner could have more than one mooring as long as the additional moorings are secured through a permit system. This could be clarified through a relatively simple amendment to clarify the single mooring matter.

While the letter is not specific in outlining what may be an “improper delegation” issue in the Ordinance, it likely refers to the provision in Section 7(1) that allows a property owner to give permission to another individual to place a mooring in front of their property. This could be remedied by adopting a permit system or eliminating that allowance.

Finally, the non-resident accommodation applies when moorings are “assigned” – which of course they are not in Belgrade’s case. We can discuss this further on a phone call.

-Phil

**Philip Saucier**

**Shareholder**

**Municipal & Governmental Services Practice Group Leader**

207 228-7160 direct

207 774-1200 main

207 774-1127 fax

[My Bio](#) | [LinkedIn](#) | [Twitter](#)

**BERNSTEINSHUR**

[Portland, ME](#) | [Manchester, NH](#) | [Augusta, ME](#) | [bernsteinshur.com](#)

**Confidentiality notice:** This message is intended only for the person to whom addressed in the text above and may contain privileged or confidential information. If you are not that person, any use of this message is prohibited. We request that you notify us by reply to this message, and then delete all copies of this message including any contained in your reply. Thank you.

**From:** Lorna Dee Nichols <townmanager@townofbelgrade.com>

**Sent:** Friday, October 14, 2022 2:39 PM

**To:** Philip Saucier <psaucier@bernsteinshur.com>

**Subject:** Moorings Ordinance

# Mooring Regulations Ordinance

## Town of Belgrade, Maine

### **Section 1**    **Title**

This ordinance shall be known as the “Town of Belgrade Mooring Regulations Ordinance.”

### **Section 2**    **Authority**

This chapter is adopted pursuant to the enabling provisions of Article VIII, Part 2, Section 1 of the Maine Constitution and the provisions of 12 M.R.S.A. § 13072, 30-A M.R.S.A. § 3001, and 38 M.R.S.A. §§ 1 to 13.

### **Section 3**    **Purpose**

These standards are designed to ensure that mooring installation, use and maintenance does not impair the public’s health, safety and welfare; does not result in degraded water quality, loss of aquatic habitat, or interference with navigation; or does not infringe on the rights of shoreland property owners.

### **Section 4**    **Applicability**

This regulation allows the installation of moorings for the purpose of securing a watercraft, float, float plane, or swim area floats in a great pond or stream within the Town of Belgrade. The same regulations also apply to anchoring.

### **Section 5**    **Conflict and severability**

- A. Conflict with other ordinances. Whenever a provision of this regulation conflicts with or is inconsistent with any other ordinances, regulations or statute, the more restrictive provision shall apply.
- B. Severability. The invalidity of any part of this regulation shall not invalidate any other part of this regulation.

### **Section 6**    **Definitions**

- 1. Great pond: Any inland body of water which in a natural state has a surface area in excess of 10 acres.
- 2. Mooring: Any device designed to float and is attached to the anchoring device that secures a watercraft, float, float plane or swim area floats to the bottom of a water body.
- 3. Mooring location: A rectilinear area on a body of water in which the master or owner of a boat, float or vessel has been permitted to place a mooring.
- 4. Anchoring: To hold fast by means of an anchor.
- 5. Watercraft: Any craft meeting the Federal or State definition of a watercraft.



6. Shorefront mooring zone: The area of water within two hundred (200) feet of the normal high-water line, or one third (1/3) the distance to the opposite shore's normal highwater line, whichever is less.
7. Float: A floating platform moored or anchored for use by swimmers or boats, that is not integrated and connected with a dock.
8. Beam: A watercraft's side-to-side measurement at its widest point.
9. Head: A toilet or lavatory in or upon a watercraft.
10. Galley: A kitchen or an area with kitchen facilities in or upon a watercraft.

## **Section 7 Shorefront mooring zone**

Mooring placement shall be the responsibility of the property owner subject to the following conditions:

1. A mooring may be placed by a shorefront property owner or another individual with the shorefront property owner's written permission.
2. A mooring shall be placed in the shorefront mooring zone directly adjacent to the owner's property.
3. The mooring shall be restricted to water within 200 feet of the normal high-water line, or one third (1/3) the distance to the opposite shore's normal highwater line, whichever is less. If a mooring is deemed to create a navigation hazard, it shall be removed or moved to a safe mooring location specified by the harbormaster.
4. There shall be no more than one mooring for every 50 feet of shoreline of each property.
5. A mooring shall not be allowed if watercraft attached to it will interfere with the watercraft attached to other lawful moorings and/or swim area floats, or if safe navigation is impeded. Anchoring must also not impede safe navigation.
6. Existing moorings with floats in the Mill Stream, as inventoried in October 2020, are excluded from this regulation. Those are: Brightside Marina – six (6) moorings, 7 Lakes Alliance two (2), Peter McManus/Great Pond Yacht Club two (2).

## **Section 8 Overnight mooring, anchoring, tethering or docking**

The overnight mooring, anchoring, tethering or otherwise securing of water vessels is prohibited on Belgrade's great ponds and streams if the watercraft possesses the following characteristics:

1. The watercraft has a flat main deck with a beam of 7 feet or greater.
2. Additionally, the watercraft has above its main deck a superstructure that contains a head and/or a galley and/or sleeping quarters designed or modified for temporary or permanent living.

This regulation does not prohibit overnight stays on personal watercraft that do not meet this definition, as long as the craft is anchored, moored or secured within 200 feet of shore, or tethered to a dock with the owner's permission, and does not impede safe navigation.

## **Section 9 Harbormaster**

The Selectboard shall appoint a harbormaster to carry out and enforce provisions of this chapter. The harbormaster shall be appointed for a term of no less than one year in accordance with the requirements of 12 M.R.S.A. § 13072 and this chapter. The Town's code enforcement officer may also serve as its harbormaster.

## **Section 10 Enforcement; violations and penalties**

- A. The harbormaster shall determine whether provisions of this chapter have been violated. The Selectboard, together with the harbormaster, shall assess the nature and severity of the violation and shall take the necessary course of corrective action, which may include assessment of a penalty. If an illegally placed mooring is not removed within 14 days after a notice of violation has been sent by certified mail and regular United States mail to the property owner's address as listed in the Town's property tax commitment book, the harbormaster may remove the mooring. The mooring's owner shall be responsible for all expenses incurred in the removal, including legal fees.
- B. Any person who violates any provision of this chapter shall be subject to a civil penalty of not less than \$100 and not more than \$2,500 for a first violation. The violator may be ordered to correct or abate the violation unless the court finds that such action will create a threat or hazard to public health or safety, substantial environmental damage, or substantial injustice. Each day that such a violation continues to exist shall be considered a separate violation. This chapter shall be enforced pursuant to 30-A M.R.S.A. § 4452. The failure to obey the lawful order of a harbormaster shall be punished as a Class E crime pursuant to 38 M.R.S.A. § 13.

## **Section 11 Appeals**

Appeals by any person aggrieved by a decision, act, or failure to act by the harbormaster as it relates to the implementation and enforcement of this chapter shall be made to the Appeals Board. In all cases, a person aggrieved by an order or decision made or failure to act by the harbormaster shall file his appeal within 14 days of receipt of notice of the decision or order appealed. The appeal shall specifically describe the grounds for such action. The town clerk shall notify the Selectboard, the town manager, the harbormaster and the Appeals Board of the appeal. The Appeals Board will apply an appellate standard of review in a search for errors or inconsistencies supported by the evidence.

## **Section 12 Effective date**

The Ordinance shall take effect upon voter approval.

Town meeting vote: March 20, 2021



# Memo

---

## **Annual appointment – Animal Control Officer (ACO)**

The position held by Jeff Worthing is up for re-appointment for the fiscal year (January 1 through December 31, 2023).

**TOWN OF BELGRADE  
CONTRACT AGREEMENT  
FOR  
ANIMAL CONTROL OFFICER (ACO)  
JANUARY 1, 2023 TO DECEMBER 31, 2023**

Jeff Worthing has been appointed as the Animal Control Officer for the Town of Belgrade. As such, he agrees to obtain and maintain his certification as an Animal Control Officer and comply with all applicable federal, State and local statutes, laws, rules, regulations, codes, ordinances, orders and resolutions in the performance of his duties.

The term of appointment runs from January 1, 2023, and December 31, 2023. Pursuant to our agreement, the Town of Belgrade will compensate Mr. Worthing a monthly total of \$360.83 for his services and will reimburse any mileage at the existing state rate accumulated in the performance of his duties. In addition, Mr. Worthing will receive \$15.00 per hour plus mileage at the existing state rate for any dog warrants that he issues; for any time spent in Court Cases involving his duties as the Animal Control Officer for the Town of Belgrade; and in cases with extraordinary circumstances, e.g., animal hoarding, where the time involved goes well beyond a normal complaint. Note: Extraordinary cases require Town Manager review and approval for payment.

Mr. Worthing is to turn in his ACO-Work Log the first Monday of the month by 9:00 a.m. which will include all calls he received and the action he did on each call. Also, the Work Log will report all mileage owed and any extra work which required additional pay at a rate of \$15.00/hr., as explained above.

The Town will also pay its share of Mr. Worthing's training cost as divided among the Towns Mr. Worthing is under contract with for his ACO services. It is up to Mr. Worthing to keep track of his training requirements and costs to each Town.

The ACO-Work Log can be faxed to the Treasurer @ 495-2742 can be e-mailed to the Treasurer @ [treasurer@townofbelgrade.com](mailto:treasurer@townofbelgrade.com) or dropped off in the payroll box located on the back door of the Town office.

**NOTE: ACO-WORK LOG MUST BE AT THE TOWN OFFICE BY 9:00 A.M. EACH MONDAY OR NO PAYMENT WILL BE MADE THAT WEEK.**

Most calls to an ACO are of an emergency nature; therefore, calls must be answered ASAP and within a ONE HOUR period. It is the responsibility of the ACO to have a

phone system that will answer all calls as response time is very important to all involved. Mr. Worthing must have a backup ACO to handle his calls when he is not available.

The ACO has access to and is responsible for the equipment provided (see attached list).

All parties acknowledge and understand that this agreement becomes null and void if the proposed budget for Animal Control is not approved by the Legislative Body of the Town of Belgrade at their annual or any duly scheduled special Town Meeting.

Either party, by written notice, may cancel this agreement following due process as outlined in the Town of Belgrade's, "Employee Guidelines". The ACO position is a Contracted Appointment that is required by State Statute; therefore, the ACO is appointed yearly by the Board of Selectpersons. The Board of Selectpersons shall do a yearly evaluation on the ACO as part of the yearly budget & appointment process. The evaluation is to be done in executive session and shall serve as a, "Fair Hearing", for the reappointment process for the ACO position.

Any written complaint received by the Town of Belgrade dealing with the ACO will be given to the Town Manager who will notify the ACO the same day the complaint is received by the Town. The Town Manager will investigate all written complaints and report her findings to the Selectboard and the ACO for review and action.

The above agreement has been examined and is understood by Mr. Worthing this 3<sup>rd</sup> day of January, 2023.

\_\_\_\_\_  
Lorna Dee Nichols / Town Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Jeff Worthing / Animal control Officer

Date: \_\_\_\_\_

**ANIMAL CONTROL OFFICER**

***INVENTORY OF EQUIPMENT***

1 – Large Animal Transport Kennel

1 – Catch/Noose Pole

1 – Pair Elbow Length Protective Gloves

1 – Small Trap System

1 – Large Trap System similar to the Have-A-Heart trap

1 – Set of 6 Assorted Muzzles.

All ▾ Enter keyword or product number

Create Approval Wor

Departments Amazon Commercial Buy Again

EM

Hello, Nick

Account for Town of Belgrade

Lists

Try

Business Prime



Pay by Invoice

There's no interest or annual fees when you Pay by Invoice. It only takes a few minutes to set up for 30-day extended payment terms. Plus, you're already approved!

Set up Pay

## Shopping Cart

Part of your order qualifies for Shipping. Choose this option See details

Price



### Beikalone 7pcs/Set Plastic Dog Muzzle, Anti Bite Adjustable Pet

\$19.99

In Stock

Eligible for FREE Shipping & FREE Returns

This is a gift Learn more

Qty: 1

Delete

Save for later

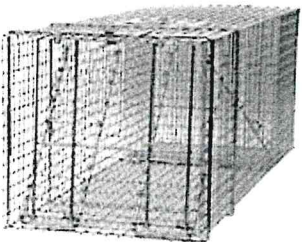
Compare with similar items

Share

Subtotal (6 items): \$57

This order contains a gift

Proceed to checkout



### Havahart Cage Trap 42 In. X 15 In. X 15 In. For Large Animals

\$164.43

In Stock

Shipped from: Hearthshire

Gift options not available. Learn more

Qty: 1

Delete

Save for later

Compare with similar items

Share

### Products related to items in y

Sponsored



RAPICCA Anti

9,109

\$22.99

See all buying



Catchmaster

10,233

\$23.11

See all buying



Petmate Aspi

2,603

\$69.45

See all buying

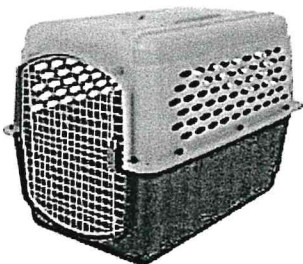


Best Bully Sti

9,209

\$35.99

See all buying



### Petmate Vari Kennel Heavy-Duty Dog Travel Crate No-Tool Assembly, 40"

\$144.95

In Stock

Eligible for FREE Shipping & FREE Returns

Gift options not available. Learn more

Size: 40 INCHES

Pattern Name: Crate

Qty: 1

Delete

Save for later

Compare with similar items

Share

### Tomahawk Live Trap - Model SS5-5' Stainless Steel Animal Control Pole

\$143.95

Only 1 left in stock - order soon.

Shipped from: Forestry Suppliers, Inc.

Gift options not available. Learn more

Qty: 1

Delete

Save for later

Share

\$33.99





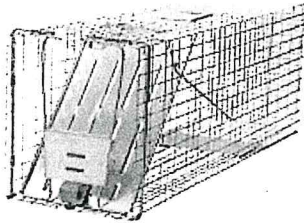
### RAPICCA Animal Handling Gloves Bite Proof Kevlar Reinforced Leather

In Stock  
Eligible for FREE Shipping & FREE Returns  
 This is a gift [Learn more](#)  
Style: 22 Inches

Qty: 1    Delete    Save for later  
Compare with similar items    Share

### Havahart 1079SR Large 1-Door Humane Catch and Release Live

**\$62.98**



In Stock  
Eligible for FREE Shipping & FREE Returns  
 This is a gift [Learn more](#)  
Style: Trap

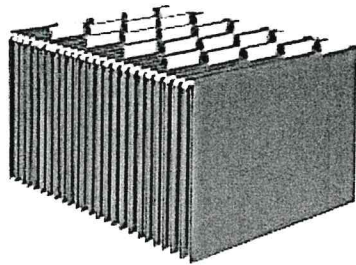
Qty: 1    Delete    Save for later  
Compare with similar items    Share

**Subtotal (6 items): \$570.29**

## Your Items

**Saved for later (2 items)**

[Buy it again](#)



### Pendaflex Hanging File Folders, Letter Size, Standar...

**\$14.59**

Business Price  
In Stock  
Eligible for FREE Shipping & FREE Returns  
Size: Letter  
Style: 1/5 Cut  
Pattern Name: Folders

[Move to cart](#)

[Delete](#)  
[Add to list](#)  
[Compare with similar items](#)



### Hisense 55-Inch Class R6 Series Dolby Vision HDR 4K...

**\$309.99**

Only 9 left in stock - order soon.  
Eligible for FREE Shipping & FREE Returns  
Size: 55 in

[Move to cart](#)

[Delete](#)  
[Add to list](#)  
[Compare with similar items](#)  
[Share](#)



# Memo

---

## Warrants

Review and approve Payroll, BMV and AP warrants since the last Board meeting on December 20.

- AP Warrant 148                   \$    850.81
- Payroll Warrant 149           \$ 20,303.07
- AP Warrant 150               \$ 77,467.82
- AP Warrant 151               \$
- Payroll Warrant 152         \$

**A / P Warrant**

Warrant 150

| Jrnl                                             | Check                                              | Month | Invoice Description       | Reference | Amount          | Encumbrance |
|--------------------------------------------------|----------------------------------------------------|-------|---------------------------|-----------|-----------------|-------------|
| Description                                      | Account                                            | Proj  |                           |           |                 |             |
| <b>00029 207 HOSTS</b>                           |                                                    |       |                           |           |                 |             |
| 0571                                             | 23381                                              | 12    | DOMAIN RENEWAL            | 1904      |                 |             |
| DOMAIN RENEWAL                                   | E 01-10-46-09                                      |       |                           |           | 12.50           | 0.00        |
|                                                  | GEN'L GOV. / ADMIN - LICENSES / DOMAIN             |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Vendor Total-</b>      |           | <b>12.50</b>    |             |
| <b>00664 ALL SEASONS TREE SERVICE</b>            |                                                    |       |                           |           |                 |             |
| 0571                                             | 23382                                              | 12    | CUTTING TREES FROM STORM  | 266       |                 |             |
| CUTTING TREES FROM STORM                         | E 10-01-20-07                                      |       |                           |           | 3,225.00        | 0.00        |
|                                                  | PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED    |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Vendor Total-</b>      |           | <b>3,225.00</b> |             |
| <b>00004 AMERICAN LOGGERS FIRE SUPPRESSION L</b> |                                                    |       |                           |           |                 |             |
| 0571                                             | 23383                                              | 12    | CFAS FIRE ALARM           | 18174     |                 |             |
| CFAS FIRE ALARM                                  | E 13-02-35-17                                      |       |                           |           | 110.00          | 0.00        |
|                                                  | FACILITIES / CFAS - REPAIRS / EXTINGUISHER         |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>110.00</b>   |             |
| 0571                                             | 23383                                              | 12    | CFAS FIRE SUPPRESSION     | 19226     |                 |             |
| CFAS FIRE SUPPRESSION                            | E 13-02-35-17                                      |       |                           |           | 235.00          | 0.00        |
|                                                  | FACILITIES / CFAS - REPAIRS / EXTINGUISHER         |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>235.00</b>   |             |
| 0571                                             | 23383                                              | 12    | NBCC EXTINGUISHERS        | 17161     |                 |             |
| NBCC EXTINGUISHERS                               | E 13-03-35-17                                      |       |                           |           | 50.00           | 0.00        |
|                                                  | FACILITIES / NBCC - REPAIRS / EXTINGUISHER         |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>50.00</b>    |             |
| 0571                                             | 23383                                              | 12    | TOWN GARAGE EXTINGUISHERS | 17160     |                 |             |
| TOWN GARAGE EXTINGUISHERS                        | E 13-04-35-17                                      |       |                           |           | 373.10          | 0.00        |
|                                                  | FACILITIES / GARAGE - REPAIRS / EXTINGUISHER       |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>373.10</b>   |             |
| 0571                                             | 23383                                              | 12    | NBFD EXTINGUISHERS        | 17159     |                 |             |
| NBFD EXTINGUISHERS                               | E 13-08-35-17                                      |       |                           |           | 81.50           | 0.00        |
|                                                  | FACILITIES / FD:NB - REPAIRS / EXTINGUISHER        |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>81.50</b>    |             |
| 0571                                             | 23383                                              | 12    | DEPOT FD EXTINGUISHERS    | 17158     |                 |             |
| DEPOT FD EXTINGUISHERS                           | E 13-07-35-17                                      |       |                           |           | 251.50          | 0.00        |
|                                                  | FACILITIES / FD:DEPOT - REPAIRS / EXTINGUISHER     |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>251.50</b>   |             |
| 0571                                             | 23383                                              | 12    | LAKES FD EXTINGUISHERS    | 17157     |                 |             |
| LAKES FD EXTINGUISHERS                           | E 13-06-35-17                                      |       |                           |           | 78.50           | 0.00        |
|                                                  | FACILITIES / FD:LAKES - REPAIRS / EXTINGUISHER     |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>78.50</b>    |             |
| 0571                                             | 23383                                              | 12    | TRANSFER STATION EXTINGUI | 17156     |                 |             |
| TRANSFER STATION EXTINGUI                        | E 13-09-35-17                                      |       |                           |           | 50.00           | 0.00        |
|                                                  | FACILITIES / TRANSFER STA - REPAIRS / EXTINGUISHER |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>50.00</b>    |             |
| 0571                                             | 23383                                              | 12    | TOWN OFFICE               | 17155     |                 |             |
| TOWN OFFICE                                      | E 13-14-35-17                                      |       |                           |           | 164.00          | 0.00        |
|                                                  | FACILITIES / TOWN OFFICE - REPAIRS / EXTINGUISHER  |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>164.00</b>   |             |
|                                                  |                                                    |       | <b>Vendor Total-</b>      |           | <b>1,393.60</b> |             |
| <b>00289 AUGUSTA FUEL CORP.</b>                  |                                                    |       |                           |           |                 |             |
| 0571                                             | 23384                                              | 12    | 8 DALTON HEATING          | 5975393   |                 |             |
| 8 DALTON HEATING                                 | E 13-11-20-05                                      |       |                           |           | 534.03          | 0.00        |
|                                                  | FACILITIES / DALTON - SERVICES / HEATING           |       |                           |           |                 |             |
|                                                  |                                                    |       | <b>Invoice Total-</b>     |           | <b>534.03</b>   |             |

**A / P Warrant**

Warrant 150

| Jrnl                                              | Check                                         | Month | Invoice Description | Reference  | Amount   | Encumbrance |
|---------------------------------------------------|-----------------------------------------------|-------|---------------------|------------|----------|-------------|
| Description                                       | Account                                       | Proj  |                     |            |          |             |
| 0571                                              | 23384                                         | 12    | TOWN OFFICE HEATING | 5977300    |          |             |
| TOWN OFFICE HEATING                               | E 13-14-20-05                                 |       |                     |            | 711.18   | 0.00        |
|                                                   | FACILITIES / TOWN OFFICE - SERVICES / HEATING |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 711.18   |             |
| 0571                                              | 23384                                         | 12    | GARAGE HEATING      | 5975394    |          |             |
| GARAGE HEATING                                    | E 13-04-20-05                                 |       |                     |            | 73.48    | 0.00        |
|                                                   | FACILITIES / GARAGE - SERVICES / HEATING      |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 73.48    |             |
| 0571                                              | 23384                                         | 12    | NBCC HEATING        | 5973580    |          |             |
| NBCC HEATING                                      | E 13-03-20-05                                 |       |                     |            | 482.34   | 0.00        |
|                                                   | FACILITIES / NBCC - SERVICES / HEATING        |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 482.34   |             |
| 0571                                              | 23384                                         | 12    | DEPOT FD HEATING    | 5974529    |          |             |
| DEPOT FD HEATING                                  | E 13-07-20-05                                 |       |                     |            | 555.76   | 0.00        |
|                                                   | FACILITIES / FD:DEPOT - SERVICES / HEATING    |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 555.76   |             |
| 0571                                              | 23384                                         | 12    | LAKES FD HEATING    | 5975392    |          |             |
| LAKES FD HEATING                                  | E 13-06-20-05                                 |       |                     |            | 549.37   | 0.00        |
|                                                   | FACILITIES / FD:LAKES - SERVICES / HEATING    |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 549.37   |             |
|                                                   |                                               |       | Vendor Total-       |            | 2,906.16 |             |
| <b>00238 BAKER &amp; TAYLOR BOOKS # 510486</b>    |                                               |       |                     |            |          |             |
| 0571                                              | 23385                                         | 12    | BOOKORDER ITEM      | 5018099600 |          |             |
| BOOKORDER ITEM                                    | E 30-01-30-09                                 |       |                     |            | 9.14     | 0.00        |
|                                                   | LIBRARY / LIBRARY - SUPPLIES / BOOKS          |       |                     |            |          |             |
|                                                   |                                               |       | Vendor Total-       |            | 9.14     |             |
| <b>00271 BERNSTEIN, SHUR, SAWYER &amp; NELSON</b> |                                               |       |                     |            |          |             |
| 0571                                              | 23386                                         | 12    | NOVEMBER RETAINER   |            |          |             |
| NOVEMBER RETAINER                                 | E 01-10-15-02                                 |       |                     |            | 1,000.00 | 0.00        |
|                                                   | GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL     |       |                     |            |          |             |
|                                                   |                                               |       | Vendor Total-       |            | 1,000.00 |             |
| <b>00263 BOB THE PLUMBER, INC.</b>                |                                               |       |                     |            |          |             |
| 0571                                              | 23387                                         | 12    | TS HEATER           | 6538       |          |             |
| TS HEATER                                         | E 15-05-31-01                                 |       |                     |            | 683.80   | 0.00        |
|                                                   | SOLID WASTE / WASTE - SPECIAL / EVENTS        |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 683.80   |             |
| 0571                                              | 23387                                         | 12    | HEATING UNIT GARAGE | 6583       |          |             |
| HEATING UNIT GARAGE                               | G 3-601-00                                    |       |                     |            | 3,231.98 | 0.00        |
|                                                   | CAPITAL PROJ / MAINT. GARAG                   |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 3,231.98 |             |
| 0571                                              | 23387                                         | 12    | TS HEATING UNIT     | 6582       |          |             |
| TS HEATING UNIT                                   | E 15-05-31-01                                 |       |                     |            | 3,231.98 | 0.00        |
|                                                   | SOLID WASTE / WASTE - SPECIAL / EVENTS        |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 3,231.98 |             |
|                                                   |                                               |       | Vendor Total-       |            | 7,147.76 |             |
| <b>00386 BOUNDTREE MEDICAL</b>                    |                                               |       |                     |            |          |             |
| 0571                                              | 23388                                         | 12    | RESPIRATOR          | 84785950   |          |             |
| RESPIRATOR                                        | E 05-05-30-07                                 |       |                     |            | 146.53   | 0.00        |
|                                                   | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS  |       |                     |            |          |             |
|                                                   |                                               |       | Invoice Total-      |            | 146.53   |             |
| 0571                                              | 23388                                         | 12    | SAFETY GLASSES      | 84572921   |          |             |
| SAFETY GLASSES                                    | E 05-05-30-07                                 |       |                     |            | 186.00   | 0.00        |
|                                                   | PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / EMS  |       |                     |            |          |             |

Warrant 150

| Jrnl                             | Check         | Month | Invoice Description                                | Reference      | Amount | Encumbrance |
|----------------------------------|---------------|-------|----------------------------------------------------|----------------|--------|-------------|
| Description                      | Account       | Proj  |                                                    |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 186.00 |             |
|                                  |               |       |                                                    | Vendor Total-  | 332.53 |             |
| <b>00020 CENTRAL MAINE POWER</b> |               |       |                                                    |                |        |             |
| 0571                             | 23390         | 12    | NBFD ELECTRICITY                                   | 709001603791   |        |             |
| NBFD ELECTRICITY                 | E 13-08-20-04 |       |                                                    |                | 80.50  | 0.00        |
|                                  |               |       | FACILITIES / FD:NB - SERVICES / ELECTRICITY        |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 80.50  |             |
| 0571                             | 23390         | 12    | CFAS ELECTRICITY                                   | 724001418091   |        |             |
| CFAS ELECTRICITY                 | E 13-02-20-04 |       |                                                    |                | 380.07 | 0.00        |
|                                  |               |       | FACILITIES / CFAS - SERVICES / ELECTRICITY         |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 380.07 |             |
| 0571                             | 23390         | 12    | 8 DALTON ELECTRICITY                               | 721001511376   |        |             |
| 8 DALTON ELECTRICITY             | E 13-11-20-04 |       |                                                    |                | 82.65  | 0.00        |
|                                  |               |       | FACILITIES / DALTON - SERVICES / ELECTRICITY       |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 82.65  |             |
| 0571                             | 23390         | 12    | 10 DALTON ELECTRICITY                              | 714001579808   |        |             |
| 10 DALTON ELECTRICITY            | E 13-11-20-04 |       |                                                    |                | 91.51  | 0.00        |
|                                  |               |       | FACILITIES / DALTON - SERVICES / ELECTRICITY       |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 91.51  |             |
| 0571                             | 23390         | 12    | 18 DALTON ELECTRICITY                              | 719001540608   |        |             |
| 18 DALTON ELECTRICITY            | E 13-11-20-04 |       |                                                    |                | 20.16  | 0.00        |
|                                  |               |       | FACILITIES / DALTON - SERVICES / ELECTRICITY       |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 20.16  |             |
| 0571                             | 23390         | 12    | LAKES FD ELECTRICITY                               | 713001584076   |        |             |
| LAKES FD ELECTRICITY             | E 13-06-20-04 |       |                                                    |                | 160.94 | 0.00        |
|                                  |               |       | FACILITIES / FD:LAKES - SERVICES / ELECTRICITY     |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 160.94 |             |
| 0571                             | 23390         | 12    | CFAS OUTBUILDING ELECTRIC                          | 718001545965   |        |             |
| CFAS OUTBUILDING ELECTRIC        | E 13-02-20-04 |       |                                                    |                | 20.16  | 0.00        |
|                                  |               |       | FACILITIES / CFAS - SERVICES / ELECTRICITY         |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 20.16  |             |
| 0571                             | 23390         | 12    | VILLAGE GREEN ELECTRICITY                          | 713001583992   |        |             |
| VILLAGE GREEN ELECTRICITY        | E 13-10-20-04 |       |                                                    |                | 23.58  | 0.00        |
|                                  |               |       | FACILITIES / PARKS - SERVICES / ELECTRICITY        |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 23.58  |             |
| 0571                             | 23390         | 12    | NBCC ELECTRICITY                                   | 709001603792   |        |             |
| NBCC ELECTRICITY                 | E 13-03-20-04 |       |                                                    |                | 137.03 | 0.00        |
|                                  |               |       | FACILITIES / NBCC - SERVICES / ELECTRICITY         |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 137.03 |             |
| 0571                             | 23390         | 12    | WINGS MILLS DAM ELECTRICI                          | 715001570693   |        |             |
| WINGS MILLS DAM ELECTRICI        | E 96-01-99-99 |       |                                                    |                | 21.30  | 0.00        |
|                                  |               |       | DAMS / DAMS - EXPENSE / EXPENSE                    |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 21.30  |             |
| 0571                             | 23390         | 12    | MAIN ST DAM ELECTRICITY                            | 724001416867   |        |             |
| MAIN ST DAM ELECTRICITY          | E 96-01-99-99 |       |                                                    |                | 23.95  | 0.00        |
|                                  |               |       | DAMS / DAMS - EXPENSE / EXPENSE                    |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 23.95  |             |
| 0571                             | 23390         | 12    | TOWN OFFICE ELECTRICITY                            | 720001532509   |        |             |
| TOWN OFFICE ELECTRICITY          | E 13-14-20-04 |       |                                                    |                | 589.14 | 0.00        |
|                                  |               |       | FACILITIES / TOWN OFFICE - SERVICES / ELECTRICITY  |                |        |             |
|                                  |               |       |                                                    | Invoice Total- | 589.14 |             |
| 0571                             | 23390         | 12    | OLD TOWN HOUSE ELECTRICIT                          | 707001624760   |        |             |
| OLD TOWN HOUSE ELECTRICIT        | E 13-13-20-04 |       |                                                    |                | 20.16  | 0.00        |
|                                  |               |       | FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICITY |                |        |             |



**A / P Warrant**

Warrant 150

| Jrnl                                               | Check         | Month | Invoice Description       | Reference             | Amount          | Encumbrance |
|----------------------------------------------------|---------------|-------|---------------------------|-----------------------|-----------------|-------------|
| Description                                        | Account       | Proj  |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>20.16</b>    |             |
| 0571                                               | 23390         | 12    | DEPOT FD ELECTRICITY      | 707001624759          |                 |             |
| DEPOT FD ELECTRICITY                               | E 13-07-20-04 |       |                           |                       | 83.34           | 0.00        |
| FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY     |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>83.34</b>    |             |
| 0571                                               | 23390         | 12    | SALT AND SAND ELECTRICITY | 71101599781           |                 |             |
| SALT AND SAND ELECTRICITY                          | E 13-05-20-04 |       |                           |                       | 71.01           | 0.00        |
| FACILITIES / SALT & SAND - SERVICES / ELECTRICITY  |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>71.01</b>    |             |
| 0571                                               | 23390         | 12    | GARAGE ELECTRICITY        | 705001636753          |                 |             |
| GARAGE ELECTRICITY                                 | E 13-04-20-04 |       |                           |                       | 49.75           | 0.00        |
| FACILITIES / GARAGE - SERVICES / ELECTRICITY       |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>49.75</b>    |             |
| 0571                                               | 23390         | 12    | TRANSFER STATION ELECTRIC | 718001552364          |                 |             |
| TRANSFER STATION ELECTRIC                          | E 13-09-20-04 |       |                           |                       | 647.95          | 0.00        |
| FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>647.95</b>   |             |
|                                                    |               |       |                           | <b>Vendor Total-</b>  | <b>2,503.20</b> |             |
| <b>00107 DAVID HALLOWELL CONSTRUCTION LLC</b>      |               |       |                           |                       |                 |             |
| 0571                                               | 23391         | 12    | MINI EXCAVATOR            | 1519                  |                 |             |
| MINI EXCAVATOR                                     | E 15-05-20-07 |       |                           |                       | 550.00          | 0.00        |
| SOLID WASTE / WASTE - SERVICES / CONTRACTED        |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>550.00</b>   |             |
| 0571                                               | 23391         | 12    | BURIALS 2022              | 1517                  |                 |             |
| BURIALS 2022                                       | E 12-01-20-07 |       |                           |                       | 900.00          | 0.00        |
| CEMETERY / CEMETERY - SERVICES / CONTRACTED        |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>900.00</b>   |             |
|                                                    |               |       |                           | <b>Vendor Total-</b>  | <b>1,450.00</b> |             |
| <b>00307 FABIAN OIL</b>                            |               |       |                           |                       |                 |             |
| 0571                                               | 23392         | 12    | GA 2022                   | 5513                  |                 |             |
| GA 2022                                            | E 21-01-99-99 |       |                           |                       | 569.90          | 0.00        |
| GEN'L ASSIST / GEN'L ASSIST - EXPENSE / EXPENSE    |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Vendor Total-</b>  | <b>569.90</b>   |             |
| <b>00139 FIRE TECH &amp; SAFETY</b>                |               |       |                           |                       |                 |             |
| 0571                                               | 23393         | 12    | ZICO BRACKET              | 207801                |                 |             |
| ZICO BRACKET                                       | E 05-05-30-04 |       |                           |                       | 189.76          | 0.00        |
| PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Vendor Total-</b>  | <b>189.76</b>   |             |
| <b>00288 GALE/CENGAGE LEARNING</b>                 |               |       |                           |                       |                 |             |
| 0571                                               | 23394         | 12    | JANUARY LARGE PRINT       | 79768682              |                 |             |
| JANUARY LARGE PRINT                                | E 30-01-30-09 |       |                           |                       | 24.69           | 0.00        |
| LIBRARY / LIBRARY - SUPPLIES / BOOKS               |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Vendor Total-</b>  | <b>24.69</b>    |             |
| <b>00009 HAMMOND LUMBER COMPANY</b>                |               |       |                           |                       |                 |             |
| 0571                                               | 23395         | 12    | PINE POST                 | 6188042               |                 |             |
| PINE POST                                          | E 15-05-30-04 |       |                           |                       | 28.91           | 0.00        |
| SOLID WASTE / WASTE - SUPPLIES / OPERATING         |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>28.91</b>    |             |
| 0571                                               | 23395         | 12    | PAINT                     | 6187803               |                 |             |
| PAINT                                              | E 15-05-31-01 |       |                           |                       | 135.48          | 0.00        |
| SOLID WASTE / WASTE - SPECIAL / EVENTS             |               |       |                           |                       |                 |             |
|                                                    |               |       |                           | <b>Invoice Total-</b> | <b>135.48</b>   |             |

A / P Warrant

Warrant 150

| Jrnl                                       | Check         | Month | Invoice Description                               | Reference             | Amount           | Encumbrance |
|--------------------------------------------|---------------|-------|---------------------------------------------------|-----------------------|------------------|-------------|
| Description                                | Account       |       | Proj                                              |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>164.39</b>    |             |
| <b>00370 LIBRARY WORLD INC</b>             |               |       |                                                   |                       |                  |             |
| 0571                                       | 23396         | 12    | SUBSCRIPTION                                      | 2023                  |                  |             |
| SUBSCRIPTION                               | E 30-01-46-05 |       |                                                   |                       | 495.00           | 0.00        |
|                                            |               |       | LIBRARY / LIBRARY - LICENSES / LIBRARY            |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>495.00</b>    |             |
| <b>00727 MAID4U</b>                        |               |       |                                                   |                       |                  |             |
| 0571                                       | 23397         | 12    | FIRE HOUSE CLEANING                               | DEC 2022              |                  |             |
| FIRE HOUSE CLEANING                        | E 13-06-20-09 |       |                                                   |                       | 400.00           | 0.00        |
|                                            |               |       | FACILITIES / FD:LAKES - SERVICES / CLEANING       |                       |                  |             |
|                                            |               |       |                                                   | <b>Invoice Total-</b> | <b>400.00</b>    |             |
| 0571                                       | 23397         | 12    | CFAS CLEANING                                     | DEC 2022              |                  |             |
| CFAS CLEANING                              | E 13-02-20-09 |       |                                                   |                       | 1,420.00         | 0.00        |
|                                            |               |       | FACILITIES / CFAS - SERVICES / CLEANING           |                       |                  |             |
|                                            |               |       |                                                   | <b>Invoice Total-</b> | <b>1,420.00</b>  |             |
| 0571                                       | 23397         | 12    | NBCC CLEANING                                     | DEC 2022              |                  |             |
| NBCC CLEANING                              | E 13-03-20-09 |       |                                                   |                       | 400.00           | 0.00        |
|                                            |               |       | FACILITIES / NBCC - SERVICES / CLEANING           |                       |                  |             |
|                                            |               |       |                                                   | <b>Invoice Total-</b> | <b>400.00</b>    |             |
| 0571                                       | 23397         | 12    | TOWN OFFICE CLEANIN                               | DEC 2022              |                  |             |
| TOWN OFFICE CLEANIN                        | E 13-14-20-09 |       |                                                   |                       | 700.00           | 0.00        |
|                                            |               |       | FACILITIES / TOWN OFFICE - SERVICES / CLEANING    |                       |                  |             |
|                                            |               |       |                                                   | <b>Invoice Total-</b> | <b>700.00</b>    |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>2,920.00</b>  |             |
| <b>00002 MAINE MUNICIPAL ASSOCIATION</b>   |               |       |                                                   |                       |                  |             |
| 0571                                       | 23398         | 12    | PB AND APPEALS MANUALS                            | 1000432124            |                  |             |
| PB AND APPEALS MANUALS                     | E 01-10-30-04 |       |                                                   |                       | 65.00            | 0.00        |
|                                            |               |       | GEN'L GOV. / ADMIN - SUPPLIES / OPERATING         |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>65.00</b>     |             |
| <b>00582 MAINE TECHNOLOGY GROUP</b>        |               |       |                                                   |                       |                  |             |
| 0571                                       | 23399         | 12    | NOVEMBER IT SERVICES                              | 30092                 |                  |             |
| NOVEMBER IT SERVICES                       | E 01-10-15-03 |       |                                                   |                       | 1,538.61         | 0.00        |
|                                            |               |       | GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT    |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>1,538.61</b>  |             |
| <b>00794 MANCHESTER MOTORS</b>             |               |       |                                                   |                       |                  |             |
| 0571                                       | 23400         | 12    | KIOTI TRACTOR                                     | 2022                  |                  |             |
| KIOTI TRACTOR                              | E 13-01-40-04 |       |                                                   |                       | 23,600.00        | 0.00        |
|                                            |               |       | FACILITIES / GENERAL - PURCHASES / EQUIPMENT      |                       |                  |             |
| 0571                                       |               |       | KIOTI TRACTOR                                     |                       |                  |             |
| KIOTI TRACTOR                              | E 12-01-40-04 |       |                                                   |                       | 2,478.00         | 0.00        |
|                                            |               |       | CEMETERY / CEMETERY - PURCHASES / EQUIPMENT       |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>26,078.00</b> |             |
| <b>00000 MCGUCKIN, MATTHEW</b>             |               |       |                                                   |                       |                  |             |
| 0571                                       | 23401         | 12    | EXCISE TAX REFUND                                 | 12/16/2022            |                  |             |
| EXCISE TAX REFUND                          | R 01-13       |       |                                                   |                       | 146.00           | 0.00        |
|                                            |               |       | GEN'L GOV. - EXCISE - MV                          |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>146.00</b>    |             |
| <b>00081 NEW ENGLAND SALT COMPANY, LLC</b> |               |       |                                                   |                       |                  |             |
| 0571                                       | 23402         | 12    | BULK SALT DELIVERED                               | 36823                 |                  |             |
| BULK SALT DELIVERED                        | E 10-10-30-04 |       |                                                   |                       | 2,445.74         | 0.00        |
|                                            |               |       | PUBLIC WORKS / PLOW & SAND - SUPPLIES / OPERATING |                       |                  |             |
|                                            |               |       |                                                   | <b>Vendor Total-</b>  | <b>2,445.74</b>  |             |
| <b>00741 PROVOST MONUMENTS, INC</b>        |               |       |                                                   |                       |                  |             |

A / P Warrant

Warrant 150

| Jrnl                                             | Check | Month | Invoice Description                            | Reference      | Amount    | Encumbrance |
|--------------------------------------------------|-------|-------|------------------------------------------------|----------------|-----------|-------------|
| Description                                      |       |       | Account                                        | Proj           |           |             |
| 0571                                             | 23403 | 12    | FD MEMORIAL                                    | 2022           |           |             |
| FD MEMORIAL                                      |       |       | G 4-109-00                                     |                | 15,796.00 | 0.00        |
|                                                  |       |       | TRUST FUND / FD MEMORIAL                       |                |           |             |
|                                                  |       |       | Vendor Total-                                  |                | 15,796.00 |             |
| <b>00003 REGISTRY OF DEEDS</b>                   |       |       |                                                |                |           |             |
| 0571                                             | 23404 | 12    | 3 LIEN DISCHARGES                              | 2022           |           |             |
| 3 LIEN DISCHARGES                                |       |       | E 01-10-47-01                                  |                | 57.00     | 0.00        |
|                                                  |       |       | GEN'L GOV. / ADMIN - FEES / DISCHARGE          |                |           |             |
|                                                  |       |       | Vendor Total-                                  |                | 57.00     |             |
| <b>00130 STAPLES CREDIT PLAN</b>                 |       |       |                                                |                |           |             |
| 0571                                             | 23405 | 12    | COPY PAPER                                     | 3174814491     |           |             |
| COPY PAPER                                       |       |       | E 01-10-30-03                                  |                | 580.10    | 0.00        |
|                                                  |       |       | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE         |                |           |             |
|                                                  |       |       | Invoice Total-                                 |                | 580.10    |             |
| 0571                                             | 23405 | 12    | PENDEFLEX HANGING FOLDERS                      | 3178494771     |           |             |
| PENDEFLEX HANGING FOLDERS                        |       |       | E 01-10-30-03                                  |                | 94.98     | 0.00        |
|                                                  |       |       | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE         |                |           |             |
|                                                  |       |       | Invoice Total-                                 |                | 94.98     |             |
| 0571                                             | 23405 | 12    | HANGING FOLDERS                                | 3188014491     |           |             |
| HANGING FOLDERS                                  |       |       | E 01-10-30-03                                  |                | 99.98     | 0.00        |
|                                                  |       |       | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE         |                |           |             |
|                                                  |       |       | Invoice Total-                                 |                | 99.98     |             |
| 0571                                             | 23405 | 12    | COPY PAPER                                     | 3190855521     |           |             |
| COPY PAPER                                       |       |       | E 01-10-30-03                                  |                | 629.90    | 0.00        |
|                                                  |       |       | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE         |                |           |             |
|                                                  |       |       | Invoice Total-                                 |                | 629.90    |             |
|                                                  |       |       | Vendor Total-                                  |                | 1,404.96  |             |
| <b>00424 STEVENS, JASON</b>                      |       |       |                                                |                |           |             |
| 0571                                             | 23406 | 12    | ONE TON                                        | 12/2/2022      |           |             |
| ONE TON 7.5HRS                                   |       |       | E 10-01-20-06                                  |                | 481.20    | 0.00        |
|                                                  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS   |                |           |             |
|                                                  |       |       | Invoice Total-                                 |                | 481.20    |             |
| 0571                                             | 23406 | 12    | DITCHING, CULVERTS                             | 12/12/2022     |           |             |
| ONE TON 11HRS                                    |       |       | E 10-01-20-06                                  |                | 705.76    | 0.00        |
|                                                  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS   |                |           |             |
| MINI EXCAVATOR 22HRS                             |       |       | E 10-01-20-06                                  |                | 2,493.48  | 0.00        |
|                                                  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS   |                |           |             |
| HAY 4BALES                                       |       |       | E 10-01-30-04                                  |                | 24.00     | 0.00        |
|                                                  |       |       | PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING |                |           |             |
| RIP RAP 16YDS                                    |       |       | E 10-01-30-04                                  |                | 320.00    | 0.00        |
|                                                  |       |       | PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING |                |           |             |
|                                                  |       |       | Invoice Total-                                 |                | 3,543.24  |             |
|                                                  |       |       | Vendor Total-                                  |                | 4,024.44  |             |
| <b>00777 TOWN FAIR TIRE CENTERS OF MAINE LLC</b> |       |       |                                                |                |           |             |
| 0571                                             | 23407 | 12    | F350 TIRES                                     | 591            |           |             |
| F350 TIRES                                       |       |       | E 13-01-35-02                                  |                | 1,475.70  | 0.00        |
|                                                  |       |       | FACILITIES / GENERAL - REPAIRS / FM TRUCK      |                |           |             |
|                                                  |       |       | Vendor Total-                                  |                | 1,475.70  |             |
| <b>00013 WASTE MANAGEMENT OF</b>                 |       |       |                                                |                |           |             |
| 0571                                             | 23408 | 12    | CFAS DUMPSTER                                  | 2061041-2080-6 |           |             |
| CFAS DUMPSTER                                    |       |       | E 25-30-20-06                                  |                | 92.74     | 0.00        |
|                                                  |       |       | RECREATION / REC PROGRAMS - SERVICES / RENTALS |                |           |             |
|                                                  |       |       | Vendor Total-                                  |                | 92.74     |             |





A / P Warrant

Warrant 148

| Jrnl                      | Check   | Month | Invoice Description | Reference     | Encumbrance |
|---------------------------|---------|-------|---------------------|---------------|-------------|
| Description               | Account | Proj  | Amount              | Amount        | Encumbrance |
| 00021 STATE OF MAINE, BMV |         |       |                     |               |             |
| 0566                      | 23380   | 12    | BMV REPORT          | 121622-122322 |             |
| BMV REPORT                |         |       | G 1-214-00          | 850.81        | 0.00        |
|                           |         |       | GEN'L FUND / BMV    |               |             |
|                           |         |       | Vendor Total-       | 850.81        |             |
|                           |         |       | Prepaid Total-      | 0.00          |             |
|                           |         |       | Current Total-      | 850.81        |             |
|                           |         |       | EFT Total-          | 0.00          |             |
|                           |         |       | Warrant Total-      | 850.81        |             |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_  
DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_  
BARBARA ALLEN, V. CHAIR \_\_\_\_\_  
CAROL JOHNSON, SELECTPERSON \_\_\_\_\_  
LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

**Payroll Check Register**  
Pay Date: 12/28/2022

| Check                  | D / D            | Check       | Amount           | Date     | Employee                     |
|------------------------|------------------|-------------|------------------|----------|------------------------------|
| <b>Employee Checks</b> |                  |             |                  |          |                              |
| 202223378              | 712.11           | 0.00        | 712.11           | 12/28/22 | 990 CORY D ALEXANDER         |
| 202223379              | 322.54           | 0.00        | 322.54           | 12/28/22 | 172 DANIELLE M BEDARD        |
| 202223380              | 607.54           | 0.00        | 607.54           | 12/28/22 | 20 JARED N BOND              |
| 202223381              | 729.25           | 0.00        | 729.25           | 12/28/22 | 113 TRAVIS S BURTON          |
| 202223382              | 434.19           | 0.00        | 434.19           | 12/28/22 | 244 ANDREW P DAVIDSON        |
| 202223383              | 477.31           | 0.00        | 477.31           | 12/28/22 | 74 WESLEY M DAY              |
| 202223384              | 365.33           | 0.00        | 365.33           | 12/28/22 | 232 LESLIE R. DIMICK         |
| 202223385              | 253.42           | 0.00        | 253.42           | 12/28/22 | 822 LYNDESEY A FISHER        |
| 202223386              | 281.13           | 0.00        | 281.13           | 12/28/22 | 899 MARY C GRANHOLM          |
| 202223387              | 286.02           | 0.00        | 286.02           | 12/28/22 | 844 ALAINA B HOOD            |
| 202223388              | 408.32           | 0.00        | 408.32           | 12/28/22 | 194 CHARLENE G HOULE         |
| 202223389              | 663.08           | 0.00        | 663.08           | 12/28/22 | 837 DANIEL R MACGLASHING     |
| 202223390              | 564.54           | 0.00        | 564.54           | 12/28/22 | 845 DEBORAH P NICHOLS        |
| 202223391              | 1,080.39         | 0.00        | 1,080.39         | 12/28/22 | 03 LORNA DEE NICHOLS         |
| 202223392              | 484.53           | 0.00        | 484.53           | 12/28/22 | 173 AARON L PELKEY           |
| 202223393              | 864.47           | 0.00        | 864.47           | 12/28/22 | 200. NICHOLAS C POOLE        |
| 202223394              | 110.82           | 0.00        | 110.82           | 12/28/22 | 968 KONNOR J POWERS          |
| 202223395              | 514.77           | 0.00        | 514.77           | 12/28/22 | 979 HANS CHRISTIAN RASMUSSEN |
| 202223396              | 180.86           | 0.00        | 180.86           | 12/28/22 | 892 KIM E RIDEOUT-DAWES      |
| 202223397              | 405.46           | 0.00        | 405.46           | 12/28/22 | 215 KYERA A RIPLEY           |
| 202223398              | 264.03           | 0.00        | 264.03           | 12/28/22 | 400 THOMAS RYAN              |
| 202223399              | 789.42           | 0.00        | 789.42           | 12/28/22 | 191 KENNETH J SCHENO         |
| 202223400              | 1,001.59         | 0.00        | 1,001.59         | 12/28/22 | 07 MARY VOGEL                |
| <b>Total</b>           | <b>11,801.12</b> | <b>0.00</b> | <b>11,801.12</b> |          |                              |

| <b>Direct Deposit Checks</b> |             |                  |                  |          |                                     |
|------------------------------|-------------|------------------|------------------|----------|-------------------------------------|
| 202223401                    | 0.00        | 11,801.12        | 11,801.12        | 12/28/22 | D / D 213 ANDROSCOGGIN SAVINGS BANK |
| <b>Total</b>                 | <b>0.00</b> | <b>11,801.12</b> | <b>11,801.12</b> |          |                                     |

| <b>Trust &amp; Agency Checks</b> |             |                 |                 |          |                                            |
|----------------------------------|-------------|-----------------|-----------------|----------|--------------------------------------------|
| 23378                            | 0.00        | 2,884.70        | 2,884.70        | 12/28/22 | T & A 2 ICMA RETIREMENT TRUST - 457-304797 |
| 202223402                        | 0.00        | 3,376.17        | 3,376.17        | 12/28/22 | T & A 4 DEPARTMENT OF TREASURY             |
| 202223403                        | 0.00        | 1,782.39        | 1,782.39        | 12/28/22 | T & A 6 MAINE PERS                         |
| 202223404                        | 0.00        | 458.69          | 458.69          | 12/28/22 | T & A 1 TREASURER, STATE OF MAINE          |
| <b>Total</b>                     | <b>0.00</b> | <b>8,501.95</b> | <b>8,501.95</b> |          |                                            |

| <b>Summary</b> |              |                     |
|----------------|--------------|---------------------|
| Checks:        | Regular      | 0.00 23             |
|                | D / D        | 11,801.12 1         |
|                | Employee     | 11,801.12           |
|                | T & A        | 8,501.95 4          |
|                | Voided       | 0                   |
|                | <b>Total</b> | <b>20,303.07 28</b> |

WARRANT: 149

| Check        | D / D            | Check            | Employee | Gross Pay        |
|--------------|------------------|------------------|----------|------------------|
| <b>Total</b> | <b>11,801.12</b> | <b>20,303.07</b> |          | <b>15,336.02</b> |

|                      |                   |
|----------------------|-------------------|
| Put into A/P         | <b>5,287.28</b>   |
| Taken out of A/P     | <b>(8,501.95)</b> |
| <b>Total Payroll</b> | <b>17,088.40</b>  |

| <u>Count</u> |    |
|--------------|----|
| Checks       | 28 |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

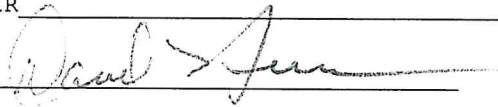
MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_



# Memo

---

## Town Manager Report

- Deadline for department and committee reports for the Annual Town Report is January 6
- Auditors will be here the week of January 9
- Next budget meeting January 10
- Nomination papers for election of officers are due back January 18

Here's looking to a prosperous and productive new year for Belgrade in 2023!