

TOWN OF BELGRADE  
**Meeting Agenda**  
BOARD OF SELECTPERSONS  
**FEBRUARY 7, 2023 / 6:30 P.M.**  
BELGRADE TOWN OFFICE

*This meeting will be conducted in person. The public may also view the meeting and participate online at <https://us02web.zoom.us/j/81131427984>*

## **Call to Order and Pledge of Allegiance**

### **\*\*PUBLIC HEARING\*\***

Review, approve Minutes of January 17, 2023

## **Public Comments**

### ***Open Meeting***

#### **1. OLD BUSINESS**

2023 Town Meeting Warrant

Storm Policy

#### **2. NEW BUSINESS**

Dispose of Old Building @ Transfer Station

Request to place foreclosed property for sale by sealed bid

Spirit of America Nominations

Water District Trustees

#### **3. WARRANTS**

#### **4. TOWN MANAGER REPORT**

#### **5. EXECUTIVE SESSION: 1 M.R.S.A. §405(6) – if needed.**

# Memo

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## Public Hearing

Public hearing on secret ballot referendum questions for the March 17<sup>th</sup>, 2023, secret ballot portion of the bi-furcated town meeting.

# Municipal Officers Notice of Public Hearing on secret ballot referendum questions for the March 17<sup>th</sup>, 2023, secret ballot portion of the bi-furcated town meeting

Notice is hereby given that the Municipal Officers of the Town of Belgrade will hold a public hearing on February 7, 2023, at 6:30 pm at the Belgrade Town office in said town to hear public comment on the following:

Secret ballot articles #3 - #7 for the annual March Town Meeting as listed below.

## ARTICLE 3

Shall the Town vote to raise and appropriate from taxation \$1,138 for the Sexual Assault Crisis and Support Center?

|   | 2022<br><u>Actual</u> |      | 2023<br><u>request</u> |
|---|-----------------------|------|------------------------|
|   | \$1,116.00            |      | \$1,138.00             |
| <i>Selectboard recommendation:</i>      | YES 4                 | NO 0 | ABSENT 0               |
| <i>Budget Committee recommendation:</i> | YES 3                 | NO 0 | ABSENT 2               |

## ARTICLE 4

Shall the town vote to raise and appropriate from taxation \$60,000 for Lake Protection, to be disbursed in the amounts indicated to the following organizations and from the following funding sources:

|   | 2022<br><u>Actual</u> |      | 2023<br><u>request</u> |
|---|-----------------------|------|------------------------|
| Belgrade Lakes Association<br>(Great Pond milfoil removal)  | \$16,000.00           |      | \$24,000.00            |
| Friends of Messalonskee<br>(Belgrade Stream milfoil removal)  | \$13,100.00           |      | \$19,650.00            |
| 7 Lakes Alliance<br>(Courtesy boat inspection, Youth Conservation Corps)                            | \$ 8,400.00           |      | \$12,600.00            |
| McGrath-Salmon Lake Association<br>(Courtesy boat inspection, Youth Conservation Corps, Port-O-Let) | \$ 2,500.00           |      | \$ 3,750.00            |
| <b>TOTAL</b>  | <b>\$40,000.00</b>    |      | <b>\$60,000.00</b>     |
| <b>Funding from non-property tax sources:</b>   |                       |      |                        |
| Water Quality Improvement Fund  | \$20,000.00           |      | \$ 0.00                |
| <b>Funding from property taxes</b>  | <b>\$20,000.00</b>    |      | <b>\$60,000.00</b>     |
| <i>Selectboard recommendation:</i>  | YES 4                 | NO 0 | ABSENT 0               |
| <i>Budget Committee recommendation:</i>   | YES 0                 | NO 3 | ABSENT 2               |

## ARTICLE 5

Shall the Town vote to raise and appropriate from taxation \$1,488 to help fund Spectrum Generations for Belgrade residents?

|   | 2022<br><u>Actual</u> |      | 2023<br><u>request</u> |
|---|-----------------------|------|------------------------|
|   | \$1,488.00            |      | \$1,488.00             |
| <i>Selectboard recommendation:</i>      | YES 3                 | NO 1 | ABSENT 0               |
| <i>Budget Committee recommendation:</i> | YES 3                 | NO 0 | ABSENT 2               |

**ARTICLE 6**

Shall the Town vote to raise and appropriate from taxation \$1,500 to help fund Hospice Volunteers of Waterville Area?

|                                  |       | <u>2022<br/>Actual</u><br>\$1,500.00 |          | <u>2023<br/>request</u><br>\$1,500.00 |
|----------------------------------|-------|--------------------------------------|----------|---------------------------------------|
| Selectboard recommendation:      | YES 4 | NO 0                                 | ABSENT 0 |                                       |
| Budget Committee recommendation: | YES 3 | NO 0                                 | ABSENT 0 |                                       |

**ARTICLE 7**

Shall the Town approve an update to the Town's Cemetery ordinance, which was last amended in 2022?

Selectboard recommendation: YES 4 NO 0 ABSENT 0

Belgrade, Maine

Pursuant to 30-A M.R.S. § 2528 (5), we have this day, being at least seven days before the hearing, notified the inhabitants of said Town of Belgrade of a public hearing, to be held at the time and place, and for the purposes stated above, by posting a copy of said notice at the following public and conspicuous places, Christy's Store, Center For All Seasons, Belgrade Lakes Post Office, Belgrade Post Office, Belgrade Library and the Municipal Office in the Town of Belgrade.

Dated: January 25, 2023

Attest:

Melanie Jewell  
Melanie Jewell, Chair

Barbara Allen  
Barbara Allen, V. Chair

\_\_\_\_\_  
Daniel Newman

Carol Johnson  
Carol Johnson



# Town of Belgrade Cemetery Ordinance

## 1. Title and Purpose

1.1 This ordinance shall be known and cited as the Town of Belgrade Cemetery Ordinance.

This ordinance is established to provide rules and policies to assist in managing and preserving town-owned cemeteries, and to protect the rights of the lot/space owners. Further this ordinance seeks to maintain the public's health and safety, and the overall beauty and harmony of the cemeteries, and to assist the town in the equitable implementation of these provisions. The cemeteries governed by this ordinance are Pine Grove, Woodside, Quaker, Ellis Pond, Bickford Ellis, Bickford, Dunn, and Hersum. This ordinance does not apply to privately owned cemeteries located within the Town of Belgrade.

## 1.2 Definitions

1. Cemetery Committee – shall mean a collective group of five volunteer citizens appointed by the Board of Selectpersons.
2. Sexton – shall mean a person hired by the town manager upon recommendation of the Cemetery Committee and approved by the Board of Selectpersons to oversee the general operations and maintenance of the Town-owned cemeteries. The sexton will report to the Town Manager. In addition, the sexton will assist with all burials.
3. Resident – shall mean a person who resides or has resided in the Town of Belgrade for three (3) consecutive years. Any person who had resided here but no longer does, is no longer considered a resident.
4. Cemetery lot – shall mean a designated parcel of land area in a Belgrade cemetery that consists of one or more burial spaces as depicted on the original surveys and layout of each cemetery.
5. Burial space – shall mean a single burial space measuring 40 ~~36~~ inches by 120 inches. ~~except in Plan 5 of Pine Grove Cemetery, where the spaces will measure 44 inches by 120 inches.~~ One burial space may accommodate one full casket burial or three cremation burials.
6. Interment – shall mean the burial of the deceased.
7. Cremated remains – shall mean the ashes that remain from a human body after it has been cremated in a retort/cremation chamber

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8. Flowering plants – shall mean any variety of plant or bush that is rooted in the ground.
9. Flower display – shall mean any assortment or arrangement of fresh or artificial flowers in a bouquet or spray.
10. Memorial marker/footstone – shall mean a flat marker installed flush with the ground at the foot of a grave or in front of a cremation burial. The marker may contain the deceased's name, date of birth and date of death. These markers may be installed only with the approval and oversight of the Town's sexton.
11. Monument/headstone – shall mean a granite stone usually engraved with the family name. Monuments will not exceed five (5) feet wide by four (4) feet high ~~four (4) feet by four (4) feet~~ in any Belgrade cemetery. All monuments will be installed by a professional monument company on a cement base only with the approval and oversight of the Town's sexton.
12. Lot corner marker – shall mean a granite or stone marker installed flush with the ground to mark the corners of a lot. These markers may be installed only with the approval and oversight of the Town's sexton.
13. Assigned person – shall mean a person, family member, direct descendant or registered domestic partner to whom a burial lot or space has been assigned by the sexton in a town cemetery, registered with the town clerk and recorded in CIMS (cemetery computer software program). The assignee must pay the town before the transaction is complete.
14. Registered domestic partner – shall mean one of 2 unmarried adults who are domiciled together under long-term arrangements that evidence of a commitment to remain responsible indefinitely for each other's welfare and who are registered with the State of Maine under the provisions in 22 M.R.S. 2710.
15. Perpetual Cemetery lot care – shall mean the care and maintenance, and the reasonable administration, of those cemetery lots and spaces for which an assignee has paid. Such care shall include mowing grass, raking, trimming around monuments/markers, cleaning lots, monument cleaning, and improving and ornamenting the cemetery grounds as recommended by the Cemetery Committee and Town sexton.
16. Service dog – shall mean a dog that has been trained and certified to assist a person who has a disability. The dog must have completed a public access test and be unobtrusive to the public. Companion animals

are not considered service dogs. Service dogs are distinct from companion animals as indicated by their training and certification.

## 2. Town Sexton

2.1 The town sexton shall be an employee of the Town of Belgrade. The sexton He/she shall ensure that this ordinance pertaining to the cemetery is enforced. The sexton will be a non-voting ex-officio member of the Cemetery Committee. The sexton He/she will work cooperatively with the cemetery committee. Recommendations on present and future cemetery needs and concerns will be made to the Board of Selectpersons. The sexton He/she will also work collectively with the committee to develop an annual budget. The duties of the sexton shall also include the following:

- a) Maintain a record of the layout of the cemeteries with each assigned lot/space suitably marked by an appropriate marker set level with the adjacent ground. Ensure that all lots/spaces assigned are numbered and recorded with the town clerk and CIMS.
- b) Assure that all burial lots/spaces are of sufficient width and depth and properly filled after each burial. Ensure that all full casket burials are placed in have-vaults, and that cremated remains are buried in an approved urn or urn vault. containers, if needed. Green urns, wooden urns, cardboard containers, or plastic temporary containers will not be accepted. Any biodegradable urn/container will not be accepted. The sexton will also assure that all gravesites are properly marked with a suitable permanent marker.
- c) Grant permission to qualified persons to occupy lots/spaces after confirmation of payment has been obtained from the Town of Belgrade. The information will be recorded and entered in CIMS. The sexton will also ensure that all records pertaining to town cemetery lots/spaces can be accessed during regular Town Office business hours.
- d) Work with the town manager to employ staff as needed to adequately maintain and care for all Town cemeteries.

## 3. Cemetery Committee

3.1 The committee shall consist of five (5) voting members. The members must be residents of Belgrade who are appointed by the Board of Selectpersons for three-year staggered terms. The committee will serve as an advisory committee to the town manager, Board of Selectpersons, and the sexton.

The committee shall annually elect a chairperson, a vice-chair and a recording secretary at the first scheduled meeting following the annual town meeting in March. The committee will meet once a quarter. The committee chair may also call a meeting at any time during the year, as needed. The chair is responsible for working with Town staff to ensure agendas are publicly posted and shall notify all the members and the sexton of the date, time, and location of the meeting.

The recording secretary shall record the meeting minutes of all scheduled meetings and forward them to the town clerk for filing.

Three members will constitute a quorum. The town sexton serves as will be considered a non-voting ex-officio member of the committee whose responsibility shall be to make recommendations to the committee on the overall operations and maintenance of the Belgrade cemeteries.

All cemetery committee vacancies shall be filled following the Town of Belgrade Committee Application Policy adopted on Nov. 16, 2021, by the Board of Selectpersons.

### 3.2 Responsibilities of the Cemetery Committee

- 1) Schedule and conduct periodic meetings.
- 2) Develop plans and goals relating to the present and future care and needs of the cemeteries while maintaining the public's health and safety, and the overall beauty and harmony of the Town's cemeteries while working collaboratively with input from the Town sexton. The plans/goals will be forwarded to the town manager and Board of Selectpersons.
- 3) Provide input and guidance to the sexton, as needed, during the annual budget development process.

## 4. Regulating Eligibility for Assignment and Occupation of Burial Lots/Spaces

4.1 All burial lots/spaces in the Belgrade cemeteries will remain the property of the Town of Belgrade and not any assignee or his/her representatives.

4.2 The right to purchase perpetual care and to be assigned a lot/space shall not be granted to any person who is not a current resident of Belgrade for at least three consecutive years unless that person qualifies under the exceptions noted in Section 4.7. Any lots/spaces assigned shall not be used by anyone other than the assignee, his or her relatives and/or direct descendants, or registered domestic partnership unless approved by the town sexton after review of the records maintained at the Town Office. A resident, after confirmed eligibility, may be assigned a lot/space for burial by paying the voter-approved cost for perpetual



care. All payments for cemetery lots/spaces shall be made to the Town of Belgrade and shall be deposited into the cemetery perpetual care account.

4.3 The sexton shall keep a record of all lots/spaces with their numbers and section within the cemetery, including the date and price of the sale to the assignee. The record shall also note which lots/spaces are occupied and clearly indicate which lots/spaces are available for future purchase. All pertinent information pertaining to the sales and assignments and locations within the cemeteries will be recorded in the CIMS system.

4.4 A person/resident who has been deemed eligible to be assigned a lot/space does not have the right to sell, trade, will, donate or otherwise relinquish control of said burial lot/space to any non-resident of Belgrade unless such lots/spaces are to be utilized by the non-resident's parents or children of the assignee/owner, spouse, registered domestic partner, children or others that have been approved by the Cemetery Committee and authorized by the Board of Selectpersons.

4.5 A resident who has been assigned a burial lot/space within any Belgrade cemetery and has since become a non-resident may continue to be authorized to use the lot/space for burial for himself/herself, a spouse, any children, the parents of either spouse, or a registered domestic partner.

4.6 A resident or former resident who wishes to relinquish his/her assignment of any unoccupied lot or spaces can inform the Town and receive a full refund of their money, at their original cost at the time of their initial purchase, ~~the money,~~ the refund will be minus any interest paid to the Town for perpetual care unless the lot has been used by an eligible person. In this case, no refund will be made.

4.7 Any person who is not a current legal resident of Belgrade who was legally assigned a lot/space previously shall not be allowed to exchange said lot/space in the said cemetery. However, the Board of Selectpersons by majority vote may grant the right of that individual to purchase a lot/space from another owner upon agreement and availability. A non-resident's application to purchase a lot/spaces shall first be reviewed by the Cemetery Committee, which will be forwarded as a recommendation to the Board of Selectperson's consideration.

A non-resident may be assigned up to four (4) spaces total in the town's cemetery providing that he/she fulfills one of the following three requirements:

- 1) That person must have had his/her birth parent or legal relative residing in the Town of Belgrade at the time of their birth.
- 2) That person must have relatives who are either living in Belgrade or who are buried in the cemetery.

- 3) That person owns and has paid property taxes on real estate in the Town of Belgrade for a period of not less than 20 (twenty) years

## **5. Perpetual Care**

5.1 All monies paid to the Town of Belgrade for cemetery lots/spaces shall be placed in the Cemetery Perpetual Care Account. This account is invested with the town's investment manager. Ninety percent of the interest earnings each year are expended in the subsequent year for mowing, raking, trimming around monuments and markers, and cleaning lots, and for improving and ornamenting the grounds of the **Town's** cemeteries as recommended by the Cemetery Committee and sexton. Any capital expenditures shall be approved by the Board of Selectpersons.

A list of those monies currently known shall be maintained by the town treasurer. The town shall be responsible for complying with the terms of the existing trust accounts. The town shall use the interest income from cemetery trust funds for the cost of perpetual care unless the terms of acceptance specify otherwise. Any trust funds for which there are no known heirs shall be transferred to the cemetery perpetual care account.

**\*No new cemetery trust funds shall be established after the effective date of this cemetery ordinance.**

## **6. Cemetery Perpetual Care Account**

6.1 All money received from the sale or transfer of lots/spaces and the purchase of geraniums, shall be credited to the Cemetery Perpetual Care Account, which is managed by the town's investment manager, and used for perpetual care of the town's cemeteries.

## **7. Donations of Land**

7.1 The Town is also authorized to accept donations of land, subject to the approval of the Board of Selectpersons and clear title thereto and approval of the residents at a Town Meeting. Upon notice to the residents and a public hearing, a suitable Town-owned property may be designated for use as a cemetery.

## **8. Grave Openings and Closings**

8.1 Prior to the opening of a space for any burial, the party requesting said opening shall show satisfactory proof to the town clerk and sexton, or his/her designee, that they have the right to request said opening. A family member of the deceased and/or a funeral director shall be involved in the decision. No burials will be permitted in any town cemeteries from November 15 to May 15.

Under special circumstances, permission may be granted by the sexton, depending on whether ground conditions are suitable.

## **9. Interments**

9.1 All interments shall be restricted to members of a family or other eligible persons, including registered domestic partners and direct descendants of the original assignees, when approved by the sexton. The town clerk and sexton will approve the grave opening. In certain cases, the sexton may request a meeting with the family of the deceased or the funeral director following an interment request in which there is no proof of lot/space ownership, or to address questions pertaining to assignment and placement of the burial of the deceased in the lot or space.

9.2 For the purpose of all full burials, all caskets must be placed in a permanent suitable container. The following are approved: concrete, copper or steel burial vaults, or a vault made of approved synthetics, such as polystyrene. Cremated remains must also be placed in a suitable container of cement, steel, copper, or approved synthetics. Any biodegradable material containing remains, such as wooden urns, green urns, cardboard containers or plastic temporary containers, are not acceptable, and will be required to be placed in an approved container prior to burial. Cremated remains will not be allowed to be scattered in any town cemetery. The Town of Belgrade prohibits any above-ground burials or interments in a mausoleum, columbarium, crypt, or niche in any of its cemeteries.

9.3 Interment of anything other than that of human remains will not be permitted in Town cemeteries. No cemetery lot/space shall be utilized for any other purpose than as a place to bury the deceased. The burial of family pets is not permitted.

## **10. Disinterment or removal of bodies**

10.1 A body may be disinterred/removed from a burial space upon the completion of a **burial permit** ~~disinterment application~~ by a licensed funeral director and signed by the next of kin. The **burial permit** ~~application~~ will then be presented to the town clerk. ~~for approval and a permit.~~ All disinterment's are required by state law to be conducted under the direct supervision of a licensed funeral director. The only exception to this shall be by a lawful court order for the purposes of an investigation. Disinterment must be coordinated with the town sexton who shall be present to assist.

10.2 Any and all costs incurred by a disinterment will be charged to the individual or group requesting the disinterment and paid in full to the Town of Belgrade prior to the commencement of the removal.



## 11. Cemetery Rules and Regulations

11.1 As soon as flowers, wreaths, emblems, etc., used at funerals or placed on the grave at other times become unsightly and faded, they will be removed, and no responsibility for their protection or maintenance is assumed. The town shall have the right to remove all floral designs, weeds, trees, bushes/shrubs, plants, or herbage of any kind from the cemeteries as soon as, in the town's judgement, they become unsightly, dangerous, detrimental, or diseased, or when they do not conform to the standard maintained in the cemeteries.

11.2 The cemeteries will be closed to vehicle traffic annually on November 15<sup>th</sup> and will reopen on May 15<sup>th</sup>, or at such time as determined by the sexton. All fall and winter decorations must be picked up and removed annually by May 15<sup>th</sup> each year and summer decorations need to be removed by November 15<sup>th</sup>. Solar lights are permissible on lots/spaces and may be left year-round.

11.3 Any and all small bushes and shrubs currently planted at or near monuments shall not exceed four (4) feet in height and three (3) feet in circumference.

Bushes and Shrubs must not encompass, surround, or cover up the monument and must be kept trimmed by the lot/space assigned person. The sexton reserves the right to remove all that are not in compliance.

**\* Effective with approval of this ordinance, there will be no new bush/shrub plantings allowed in Town cemeteries. Any violation of this new regulation will result in the removal of said plantings with the approval of the sexton or town manager.**

11.4 The flags of the United States and of the State of Maine, military flags and other organizational flags may be displayed in the cemeteries. The flags and their holders shall not exceed three (3) feet in height. Any flag torn, discolored, or defaced will be removed and properly disposed of or destroyed by the sexton or his/her designee. Flag poles are not permitted to be erected in any cemetery.

11.5 Any person or persons who willfully vandalizes or damages any fence, ornamental tree, shrub, bush, gravesite marker or monument in any Town cemetery shall be subject to criminal or civil prosecution under State law. The Town will not be responsible for monument/marker repairs when said perpetrator cannot be identified.

11.6 No motor vehicles, except for emergency vehicles operated by fire and/or police personnel, shall be permitted in the town's cemeteries after officially being closed in the fall until the cemeteries are reopened in the spring by the town manager on the advice of the Cemetery Committee and sexton.



11.7 Minibikes, scooters, dirt bikes, all-terrain vehicles (ATVs) and snowmobiles are not permitted to be operated in the town's cemeteries.

\* The only exception may be ATVs operated by cemetery personnel for cemetery maintenance.

11.8 No persons or motor vehicles shall be allowed in any Belgrade cemetery from one-half hour after sunset until one-half hour before sunrise unless previously authorized by the town manager or sexton. Any violation of this section will be considered trespassing and subject to possible criminal prosecution.

11.9 All children younger than 14 years of age must be accompanied by an adult or guardian while visiting the town's cemeteries.

11.10 All authorized motor vehicles operated within the town's cemeteries will be confined to the cemetery roads and not operated on any grassy areas, including around or over gravesites. Vehicular traffic will not be permitted, except for cemetery personnel, during periods when the roads are deemed too soft/wet or are in any other condition that would result in ruts or damage to the roads. The speed limit in the cemeteries is five (5) miles per hour and shall be always adhered to.

11.11 No loitering, picnicking, athletic activity, games, or disrespectful acts will be tolerated in any town cemetery. Violators will be asked to leave the cemetery. Those who refuse may be subject to prosecution for criminal trespass.

11.12 No household family pets of any kind will be allowed in any Town cemetery. This rule does not apply to service dogs, accompanied by their handler, as defined in this ordinance.

11.13 The possession of any alcoholic beverages and illegal drugs is strictly always prohibited within the Town's cemeteries.

11.14 All of the Town of Belgrade cemeteries are considered smoke-free environments. The smoking of tobacco products, marijuana and vaping are all prohibited.

11.15 Perpetual care shall be provided by the sexton and his/her designees and staff. Care shall include mowing, trimming around monuments and markers, and all necessary care and maintenance required to maintain the general beauty of the Town's cemeteries. Perpetual care does not provide for raised beds, or monument, marker, or corner marker relocation. Perpetual care will also include monument cleaning and repair, as necessary.

The Town of Belgrade will not assume any responsibility for any damages that may occur during the perpetual care and maintenance of the town's cemeteries. The Town of Belgrade will not compensate any assignee for any accidental damage caused to any flowering plants, flower displays, shrubs, bushes, trees, or other such items that are placed at lots/spaces or burial sites.

## 12. Cemetery Appearance

12.1 The town's cemeteries are quiet places that provide for the burial of the deceased and a place for the living to pay their respects and mourn those who have passed. The town's sexton and staff work hard at maintaining the beauty of Belgrade's cemeteries. It shall be the responsibility of all cemetery visitors to be respectful of the grounds. No littering shall be permitted. Visitors to Belgrade cemeteries shall deposit all trash in receptacles provided or take it with them. Violators may be subject to criminal prosecution for littering.

12.2 Plantings within the guidelines of this ordinance, flowers, flower containers, wreaths and other tasteful decorations are encouraged to be placed on lots/spaces to enhance the beauty. Any showy, gaudy, distasteful or garish displays are not permitted and could be subject to removal.

12.3 The installation or placement of monuments designating the name of the owner/assignee is encouraged. The owner/assignee of a burial lot or space must consult with the Town sexton to determine the correct location for the placement or installation of any monument, there must be adequate space on the lot or space to accommodate such monument. All monument installations will be completed by a licensed monument company. Monuments will be required to be set on a cement base at least 3 feet in the ground and shall not exceed five (5) feet in width and four (4) feet in height. Memorial markers and lot/space corner stones are also encouraged. They must be installed flush with the ground. ~~to minimize damage to them and vehicles.~~

All memorial markers and lot/space corner stones shall be set by a monument company only after being authorized by the sexton to ensure the lot/space measurements and location are correct. No lot or space shall be defined by any fence, rail, curb, ledge, trees or shrubs for the distinct purpose of describing its corners and/or boundaries. No landscaping material such as pavers, bark mulch or river stones or fencing will be allowed on gravesites.

## 13. Town of Belgrade Cemetery Prices

13.1 The cost per single space for Belgrade residents is ~~\$200-~~ \$300. The cost per single space for a non-resident is ~~\$450-~~ \$550. The cost for a full burial is ~~\$450,~~ \$600 Monday through Friday and ~~\$500-~~ \$700 on holidays and weekends.

The cost for a cremation burial is \$150-~~\$200~~ Monday through Friday and \$250 ~~\$300~~ on holidays and weekends.

13.2 One (1) single burial space is suitable for one (1) full casket burial. One (1) single space is also suitable for up to three (3) cremation burials. Cremated remains may also be placed over a previously buried casket, providing there is enough adequate earth to cover the cremains, so that the appearance of the space is not altered, ~~as to not alter the appearance of the burial space~~. Section 8.1 of this ordinance shall also apply in this instance, ~~This~~ and will also require the approval of the town sexton.

13.3 All cemetery lots/spaces must be paid for in full to the Town of Belgrade before any burial may take place. The town will record all transactions and will notify the town sexton.

13.4 Effective with the approval of this ordinance, all new persons assigned lots/spaces will receive a copy of this ordinance.

13.5 This ordinance shall be reviewed by the Cemetery Committee at least every two (2) years and any recommended changes shall be brought before the Board of Selectpersons for approval prior to being presented to the voters at the annual Town Meeting.

13.6 Cemetery prices shall be reviewed every two (2) years by the Cemetery Committee and any recommendations for changes shall be made to the Board of Selectpersons, who will have the right, after holding a public hearing, to make changes to cemetery prices.

13.7 Any assignee of a lot/space or person who wishes to have a geranium planted on his/her lot/space prior to Memorial Day each year, may make a onetime purchase of up to five (5) plants for \$100 each. All the funds collected shall be deposited into the Cemetery Perpetual Care Account.

#### **14. Enforcement and Appeals**

14.1 The Board of Selectpersons are responsible for enforcement of this ordinance, with recommendations from the cemetery committee and the town sexton.

14.2 A person who believes he/she has been aggrieved by provisions of this ordinance or actions of the town may appeal the action to the town manager in writing. If the grievant is still not satisfied, the grievant party may appeal to the Board of Selectpersons by informing the town manager in writing, providing the reason for an appeal, and asking for a date and time to appear before the Board of Selectpersons. The town manager will give the written request to the Board of Selectpersons to be placed on the next board's agenda for their review.

**15. Severability**

Upon adoption, this ordinance will supersede any other ordinance, rules, policies, or town warrant articles in effect prior to March 19, 2022. If any subsection, sentence, clause, provision, or part of this ordinance shall be held invalid for any reason, the remainder of this ordinance shall not be affected thereby but shall remain in force and effect.

**16. Effective Date**

This ordinance is hereby declared to be necessary for proper management of the Town of Belgrade's cemeteries and shall be in full force and effective from and after its passage and publication as provided by law.

Approved this 19<sup>th</sup> day of March 2022.

\*Amended on March 18, 2016, by referendum.

\*Amended on March 19, 2011, by referendum.

\*Amended on Nov. 7, 2011, by referendum.

\*Amended on March 19, 2010, by referendum.

# Memo

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## **January 17, 2023 Minutes**

Review and approval of the January 17, 2023, minutes.

TOWN OF BELGRADE  
**Meeting Agenda**  
BOARD OF SELECTPERSONS  
**JANUARY 17, 2023 / 6:30 P.M.**  
BELGRADE TOWN OFFICE

***This meeting will be conducted in person. The public may also view the meeting and participate online at <https://youtu.be/eNt5FIKw0o0>***

**Call to Order and Pledge of Allegiance at 6:30 p.m. by Chair Melanie Jewell.**

Present: Chair Melanie Jewell, Selectperson Dan Newman, Selectperson Carol Johnson, Vice Chair Barbara Allen, Treasurer Nick Poole, Town Manager Lorna Nichols, Budget Chair Sara Languet, Budget Committee members: Bruce Galouch, Jack Sutton, Scott Ferguson; Michial Heino, Phil Sprague, Jason Lindsay.

Remote Participants: Town Clerk Mary Vogel, Facilities Maintenance Cory Alexander, Fire Chief Dan MacKenzie.

*Review, approve Minutes of January 3, 2023*

**Chair Melanie Jewell motioned to approve the minutes of January 3, 2023 as written, seconded by Selectperson Carol Johnson, vote 4-0.**

**Public Comments - None**

**Open Meeting**

***Appointments were moved ahead so folks would not have to wait for other business to be conducted.***

**NEW BUSINESS**

*Appointments*

Thomas Bennett                      Dams Committee, approved by Committee

**Chair Melanie Jewell motioned to approve the re-appointment of Thomas Bennett to the Dams Committee, Selectperson Carol Johnson seconded, vote 4-0.**

Cameron McCafferty                Dams Committee, approved by Committee

**Chair Melanie Jewell motioned to approve the re-appointment of Cameron McCafferty to the Dams Committee, Selectperson Carol Johnson seconded, vote 4-0.**

Jason Lindsay                        Parks and Recreation, approved by Committee

**Chair Melanie Jewell motioned to appoint Jason Lindsay to the Parks and Recreation Committee, Selectperson Carol Johnson seconded, vote 4-0.**

John Hall                                Budget Committee

**Chair Melanie Jewell motioned to table the appointment of John Hall until he could attend a future meeting of the Selectboard, Selectperson Carol Johnson seconded, vote 4-0.**

Charlene Houle                        Registrar of Voters (2-year reappointment)

**Chair Melanie Jewell motioned to re-appoint Charlene Houle as Registrar of Voters for a two-year term, Selectperson Carol Johnson seconded, vote 4-0.**

*Dispose of Old Building @ Transfer Station*

**Chair Melanie Jewell motioned to table this item, seconded by Selectperson Carol Johnson, vote 4-0.**

## **OLD BUSINESS**

### *2023 Town Meeting Warrant*

The Selectboard and Budget Committee met January 10 to go over the final budget and warrant articles. Articles 1 through 7 were voted upon by both the Selectboard and Budget Committee on January 10 for secret ballot. The remaining articles (8 through 31) need to be reviewed and approved or removed - and then voted upon by both entities.

The Board went through each article and took votes along with the Budget Committee for articles 8 through 30.

The Board removed Article 3 as Chair Melanie Jewell had information the Town likely ratified the Town Manager Plan of Government in 1988. She checked with both MMA and spoke with former legal counsel with MMA and Belgrade resident Becky Seel.

Article 8: Cemetery Ordinance amendments – Article 8 – updates to be made, approved with changes.

Article 9: no changes

Article 10: no changes

Article 11: no changes

Article 12: no changes

Article 13:

**Chair Melanie Jewell motioned to reduce building permit revenue to \$7,500 on article 13, Vice Chair Barbara Allen seconded, vote 4-0.**

Article 14: Remove two proposed positions from budget.

Article 15: no changes

Article 16: break out cemetery trust figures.

Article 17: The current contract expired in October 2022. Have the Town Manager and Facilities Maintenance work on a new contract for \$3,000 inclusive of both mowing and plowing. Have Facilities determine true costs for both mowing and plowing to ensure the Town is covering its own costs.

Article 18: update to take \$10,000 from undesignated funds.

Article 19: correct figures for non-property tax sources

Article 20: no changes; need new contract

Article 21: no changes

Article 22: change \$7,500 from undesignated to \$12,500 for a total of \$29,780

Article 23: no changes

Article 24: no changes

Article 25: rewrite, Chair Melanie Jewell has wording from MMA.

Article 26: no changes

Article 27: no changes

Article 28: no changes

Article 29: no changes

Article 30: The Board removed the article for ARPA funds. Scott Ferguson indicated it was not necessary to obtain legislative body approval to expend grant monies.

Article 31: the Board did not vote upon the last article (LD 1).

### **Cemetery Ordinance Amendments**

The Cemetery Committee has made some amendments to the current ordinance for the Selectboard's review.

Michial Heino provided the following additional information:

*In follow-up to our conversation regarding the cemetery pricing changes in the Cemetery Ordinance update, attached please find the most recent cemetery cost survey I have completed. I contacted 19 surrounding towns for their pricing. As you will see, Belgrade's costs for both lot purchases and burials are much lower than the other towns with the exception of Rome. Rome's lots are less expensive, but they are in the process of discussing an increase.*

*One interesting thing I found out was that several towns no longer allow non-residents to purchase lots due to limited space in their cemeteries. Out of staters have bought up lots which has left the residents in the towns with no options. Also, I was advised that, in this day and age, people are shopping for the cheapest space regardless if they're a resident or not!*

*The majority of towns use private contractors to open and close graves. Hallowell and Oakland have a sexton, but rely on the town public works employees to open and close graves.*

*In Section 13.1 of the ordinance, we list the pricing for lot purchases and burial costs. After reviewing the results of the survey, it is the Cemetery Committee's recommendation that we increase our lot purchase prices from \$200 to \$300 for residents and from \$450 to \$550 for non-residents. For burial costs, we recommend increasing the prices for full burials from \$450 to \$600 on weekdays and from \$500 to \$700 on holidays and weekends and for cremation burials from \$150 to \$200 on weekdays and from \$250 to \$300 on holidays and weekends.*

**Chair Melanie Jewell motioned to approve the Cemetery Ordinance as amended, Selectperson Carol Johnson seconded, vote 4-0.**

### **Set Date for Public Hearing of Secret Ballot Articles**

**Chair Melanie Jewell motioned to set the date for public hearing of the secret ballot articles and ordinance as Tuesday, February 7 at 6:30 p.m., Selectperson Dan Newman seconded, vote 4-0.**

### **WARRANTS**

AP Warrant 152                      \$85,651.58

**Chair Melanie Jewell motioned to approve AP Warrant 152 in the amount of \$85,651.58, Selectperson Dan Newman seconded, vote 4-0.**

Payroll Warrant 3                      \$16,598.11

**Selectperson Carol Johnson motioned to approve Payroll Warrant 3 in the amount of \$16,598.11, Chair Melanie Jewell seconded, vote 4-0.**

AP Warrant 4                      \$ 2,677.09

**Selectperson Carol Johnson motioned to approve AP Warrant 4 in the amount of \$2,677.09, Selectperson Dan Newman seconded, vote 4-0.**

Payroll Warrant 5                      \$33,971.46



**Selectperson Carol Johnson motioned to approve Payroll Warrant 5 in the amount of \$33,971.46, Selectperson Dan Newman seconded, vote 4-0.**

AP Warrant 6                               \$37,299.66

**Selectperson Carol Johnson motioned to approve AP Warrant 6 in the amount of \$37,299.66, Selectperson Dan Newman seconded, vote 4-0.**

Payroll Warrant 7                       \$16,704.75

**Selectperson Carol Johnson motioned to approve Payroll Warrant 7 in the amount of \$16,704.75, Dan Newman seconded, vote 4-0.**

BMV Warrant 8                           \$ 5,961.28

**Selectperson Carol Johnson motioned to approve BMV Warrant 8 in the amount of \$5,961.28, Dan Newman seconded, vote 4-0.**

### **TOWN MANAGER REPORT**

- Asked to sit on the Watershed Steering Committee for Friends of Messalonskee Lake
- Complaint from Thomas Adinolphi about his mailbox being hit again by the plow trucks
- Donation of an AED to the town from Judy Hallowell
- Call from Linda White about a porcupine
- Work on warrant, town report, budget
- Internet service at North Belgrade Community Center (replaced/upgraded router)
- Talking sign (now fixed!)
- Cats at the Maintenance Garage – have now captured 7
- Emergency Action Plan for Salmon Lake completed and signed
- Met with a citizen re: Public Works
- Met with a citizen re: Broadband
- Complaint of cannabis smell, referred to Kennebec County Sheriff's Office
- Bar Harbor Trust would like to meet with the Board (March?)
- Moderator for Town Meeting to go over warrant articles? 1st meeting in March?
- Welcome Deb Nichols back to fill the position of full time Deputy Clerk
- Estimate for tech upgrades to CFAS
- Received the tractor (Facilities)
- Engineering report re: CFAS
- Audit
- Electrical work at Transfer Station and Maintenance Garage
- Hole in gas tank of Skidder to be fixed
- Fire Department grant awarded for \$4,433.025 in grand funds to be used with an equal share of local funds to purchase equipment.
- Maine D.O.T. poll out to impacted water homes
- Efficiency Maine energy audit at the Transfer Station to see about installing LED lighting inside and out

**Chair Melanie Jewell motioned to adjourn the meeting at 11:20 p.m., Vice Chair Barbara Allen seconded, vote 4-0.**

Next meeting / public hearing:       Tuesday, February 7, 2023 at 6:30 p.m. Public Hearing on secret ballot referendum questions; regular meeting immediately following.

Tabled items:                               Dispose of old building at Transfer Station, John Hall appointment to Budget Committee

# Memo

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## **2023 Town Meeting Warrant**

The Selectboard and Budget Committee met January 17 to go over warrant articles. Articles 1 through 7 were voted upon by both the Selectboard and Budget Committee on January 10 for secret ballot. The remaining articles (8 through 29) were reviewed and approved at the January 17 meeting. The last question (3) Tax Levy Limit needs to be reviewed by the Board.

Legal counsel has submitted an increase to their original estimate of \$1,100 monthly fee (up from \$1,000 in 2022) to \$1,250 for 2024.

RSU 18 has given an estimate of their anticipated budget increase at 3-3.5% which equates to \$375,000 - \$425,000 for the Town of Belgrade. With this increase, the estimated mil rate is \$16.20.

# TOWN OF BELGRADE

## STATE OF MAINE Kennebec, S.S.

To Jeremy Damren, of the Town of Belgrade, in the said County and State:

Greetings: In the name of the State, you are hereby required to notify and warn inhabitants of the Town of Belgrade, qualified to vote in Town affairs, to assemble at the Center For All Seasons, in said Town, Friday, March 17, 2023, at 7:45 a.m. to elect a Moderator to preside at said meeting, to elect Town Officers for the ensuing year(s) and to vote by secret ballot on Articles 2 to 7. Polls are to be open from 8:00 a.m. to 8:00 p.m.

The inhabitants of the Town of Belgrade, qualified to vote in the Town affairs, are hereby also warned to assemble at the Belgrade Community Center for All Seasons, on Saturday, March 18, 2023, at 1:00 p.m., to act on Article 8 to the end of the warrant.

### ARTICLE 1

To elect a Moderator to preside at said meeting.

### ARTICLE 2

To elect Town Officers for the ensuing years:

One Selectperson to a three-year term (Expires 2026)

One Selectperson to a two-year term (Expires 2025)

One School Board Member to a three-year term (July 2023-June 2026)

### ARTICLE 3

Shall the Town vote to raise and appropriate from taxation \$1,138 for the Sexual Assault Crisis and Support Center?

**2022**

**Actual**

**\$1,116.00**

**2023**

**request**

**\$1,138.00**

*Selectboard recommendation:*

YES 4

NO 0

ABSENT 0

*Budget Committee recommendation:*

YES 3

NO 0

ABSENT 2

### ARTICLE 4

Shall the town vote to raise and appropriate from taxation \$60,000 for Lake Protection, to be disbursed in the amounts indicated to the following organizations and from the following funding sources:

|   | <b>2022</b>        | <b>2023</b>        |
|---|--------------------|--------------------|
|   | <b>Actual</b>      | <b>request</b>     |
| Belgrade Lakes Association<br>(Great Pond milfoil removal)  | \$16,000.00        | \$24,000.00        |
| Friends of Messalonskee<br>(Belgrade Stream milfoil removal)  | \$13,100.00        | \$19,650.00        |
| 7 Lakes Alliance<br>(Courtesy boat inspection, Youth Conservation Corps)                            | \$ 8,400.00        | \$12,600.00        |
| McGrath-Salmon Lake Association<br>(Courtesy boat inspection, Youth Conservation Corps, Port-O-Let) | \$ 2,500.00        | \$ 3,750.00        |
| <b>TOTAL</b>  | <b>\$40,000.00</b> | <b>\$60,000.00</b> |
| <b>Funding from non-property tax sources:</b>   |                    |                    |
| Water Quality Improvement Fund  | \$20,000.00        | \$ 0.00            |
| <b>Funding from property taxes</b>  | <b>\$20,000.00</b> | <b>\$60,000.00</b> |

*Selectboard recommendation:*

YES 4

NO 0

ABSENT 0

*Budget Committee recommendation:*

YES 0

NO 3

ABSENT 2

### ARTICLE 5

Shall the Town vote to raise and appropriate from taxation \$1,488 to help fund Spectrum Generations for Belgrade residents?

|                                  |       |                   |          |                   |
|----------------------------------|-------|-------------------|----------|-------------------|
|                                  |       | <b>2022</b>       |          | <b>2023</b>       |
|                                  |       | <b>Actual</b>     |          | <b>request</b>    |
|                                  |       | <b>\$1,488.00</b> |          | <b>\$1,488.00</b> |
| Selectboard recommendation:      | YES 3 | NO 1              | ABSENT 0 |                   |
| Budget Committee recommendation: | YES 3 | NO 0              | ABSENT 2 |                   |

**ARTICLE 6**

Shall the Town vote to raise and appropriate from taxation \$1,500 to help fund Hospice Volunteers of Waterville Area?

|                                  |       |                   |          |                   |
|----------------------------------|-------|-------------------|----------|-------------------|
|                                  |       | <b>2022</b>       |          | <b>2023</b>       |
|                                  |       | <b>Actual</b>     |          | <b>request</b>    |
|                                  |       | <b>\$1,500.00</b> |          | <b>\$1,500.00</b> |
| Selectboard recommendation:      | YES 4 | NO 0              | ABSENT 0 |                   |
| Budget Committee recommendation: | YES 3 | NO 0              | ABSENT 0 |                   |

**ARTICLE 7**

Shall the Town approve an update to the Town's Cemetery ordinance, which was last amended in 2022?

|                             |       |      |          |
|-----------------------------|-------|------|----------|
| Selectboard recommendation: | YES 4 | NO 0 | ABSENT 0 |
|-----------------------------|-------|------|----------|

**\*\*\*GENERAL GOVERNMENT\*\*\***

**ARTICLE 8**

To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2023 between January 1, 2024, and the date of the regular 2024 Town Meeting.
- Vote to accept all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.

|                             |       |      |          |
|-----------------------------|-------|------|----------|
| Selectboard recommendation: | YES 4 | NO 0 | ABSENT 0 |
|-----------------------------|-------|------|----------|

**ARTICLE 9**

To see if the Town will vote pursuant to 36 MRSA section 506 to authorize the tax collector to accept prepayment of property taxes prior to the delivery of the tax commitment to the tax collector by the assessors without payment of interest.

|                             |       |      |          |
|-----------------------------|-------|------|----------|
| Selectboard recommendation: | YES 4 | NO 0 | ABSENT 0 |
|-----------------------------|-------|------|----------|

**ARTICLE 10**

To see if the town will set Friday, September 1, 2023, as the date 2023 property taxes are due. For taxes paid after September 1, 2023, interest will be charged at a rate of 3.9% per annum. Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer.

|                             |       |      |          |
|-----------------------------|-------|------|----------|
| Selectboard recommendation: | YES 4 | NO 0 | ABSENT 0 |
|-----------------------------|-------|------|----------|

**ARTICLE 11**

To see if the town will appropriate estimated revenues in the amount of \$1,654,996 from the following sources to reduce the property tax commitment:

|                                  |                       |                       |                       |
|----------------------------------|-----------------------|-----------------------|-----------------------|
|                                  | <b>2022</b>           | <b>2022</b>           | <b>2023</b>           |
|                                  | <b>Budget</b>         | <b>actual</b>         | <b>proposed</b>       |
| Vehicle excise tax               | \$1,005,316.00        | \$1,097,937.38        | \$1,000,000.00        |
| Boat excise tax                  | \$ 9,996.00           | \$ 10,516.00          | \$ 9,996.00           |
| Interest & cost fees             | \$ 15,875.00          | \$ 10,000.00          | \$ 10,000.00          |
| Cable franchise fees             | \$ 47,803.00          | \$ 49,717.00          | \$ 49,000.00          |
| Bank interest                    | \$ 13,520.00          | \$ 18,763.00          | \$ 20,000.00          |
| Homestead exemption              | \$ 216,591.00         | \$ 216,007.00         | \$ 216,000.00         |
| Municipal revenue sharing        | \$ 315,080.00         | \$ 418,671.83         | \$ 350,000.00         |
| <b>TOTAL</b>                     | <b>\$1,624,181.00</b> | <b>\$1,821,612.21</b> | <b>\$1,654,996.00</b> |
| Selectboard recommendation:      | YES 4                 | NO 0                  | ABSENT 0              |
| Budget Committee recommendation: | YES 4                 | NO 0                  | ABSENT 1              |

## ARTICLE 12

To see if the town will appropriate \$7,500 from building permits, \$8,700 from plumbing fees, and raise and appropriate from taxation \$784,520, for a total of \$800,720, for municipal operations and administrative activities as follows:

|                        | <b>2022</b>          | <b>2022</b>          | <b>2023</b>            |
|------------------------|----------------------|----------------------|------------------------|
|                        | <b><u>Budget</u></b> | <b><u>actual</u></b> | <b><u>proposed</u></b> |
| Selectboard            | \$ 14,855.00         | \$ 14,842.49         | \$ 14,855.00           |
| Board of Appeals       | \$ 1,300.00          | \$ 210.00            | \$ 1,350.00            |
| Administration         | \$426,010.00         | \$380,795.03         | \$504,995.00           |
| Town Manager           | \$112,490.00         | \$103,056.49         | \$106,220.00           |
| Code Enforcement       | \$ 56,325.00         | \$ 41,331.51         | \$ 59,000.00           |
| Planning Board         | \$ 6,350.00          | \$ 816.77            | \$ 7,250.00            |
| Hearings and Elections | \$ 11,950.00         | \$ 9,207.43          | \$ 11,950.00           |
| Historian              | \$ 500.00            | \$ 0.00              | \$ 500.00              |
| Insurance              | \$ 98,200.00         | \$ 85,909.72         | \$ 94,600.00           |
| <b>TOTAL</b>           | <b>\$727,980.00</b>  | <b>\$636,169.44</b>  | <b>\$800,720.00</b>    |

### Funding from non-property tax sources:

|                        |                    |                    |                    |
|------------------------|--------------------|--------------------|--------------------|
| From undesignated fund | \$ 0.00            | \$ 0.00            | \$ 0.00            |
| Plumbing fees          | \$11,585.00        | \$10,916.00        | \$ 8,700.00        |
| Building permit fees   | \$ 8,250.00        | \$ 8,682.00        | \$ 7,500.00        |
| <b>TOTAL</b>           | <b>\$19,835.00</b> | <b>\$19,598.00</b> | <b>\$16,200.00</b> |

### Funding from property taxes

**\$708,145.00**

**\$784,520.00**

Selectboard recommendation:

YES 4

NO 0

ABSENT 0

Budget Committee recommendation:

YES 4

NO 0

ABSENT 1

## \*\*\*PUBLIC SAFETY\*\*\*

## ARTICLE 13

To see if the town will appropriate \$45,271 in non-tax revenue, and raise and appropriate from taxation \$434,284 for Public Safety, for a total of \$479,555 as follows, with any unexpended balance from the Fire & Rescue Department budget lapsing into its equipment capital reserve:

|                          | <b>2022</b>          | <b>2022</b>          | <b>2023</b>            |
|--------------------------|----------------------|----------------------|------------------------|
|                          | <b><u>Budget</u></b> | <b><u>actual</u></b> | <b><u>proposed</u></b> |
| Emergency Mgmt. Director | \$ 0.00              | \$ 0.00              | \$ 500.00              |
| Fire & Rescue Department | \$324,925.00         | \$224,021.62         | \$409,405.00           |
| Municipal streetlights   | \$ 1,500.00          | \$ 1,382.33          | \$ 1,800.00            |
| Animal Control Officer   | \$ 13,200.00         | \$ 9,968.52          | \$ 13,700.00           |
| Health Officer           | \$ 550.00            | \$ 900.00            | \$ 550.00              |
| Dispatch                 | \$ 52,500.00         | \$ 43,512.62         | \$ 53,600.00           |
| <b>TOTAL</b>             | <b>\$392,675.00</b>  | <b>\$279,785.09</b>  | <b>\$479,555.00</b>    |

### Funding from non-property tax sources:

|                                  |                    |                    |                    |
|----------------------------------|--------------------|--------------------|--------------------|
| Town of Rome contribution        | \$ 0.00            | \$25,000.00        | \$32,500.00        |
| Fire Dept. cost recovery revenue | \$ 9,200.00        | \$ 9,200.00        | \$11,271.00        |
| Dog fees                         | \$ 2,000.00        | \$ 2,000.00        | \$ 1,500.00        |
| <b>TOTAL</b>                     | <b>\$11,200.00</b> | <b>\$36,200.00</b> | <b>\$45,271.00</b> |

### Funding from property taxes

**\$381,475.00**

**\$434,284.00**

Selectboard recommendation:

YES 4

NO 0

ABSENT 0

Budget Committee recommendation:

YES 4

NO 0

ABSENT 1

## ARTICLE 14

To see if the town will vote to raise and appropriate from taxation \$592,519 for Public Works as follows, with any unexpended balance lapsing into the roads capital reserve:

|                               | <b>2022</b>          | <b>2022</b>          | <b>2023</b>            |
|-------------------------------|----------------------|----------------------|------------------------|
|                               | <b><u>Budget</u></b> | <b><u>actual</u></b> | <b><u>proposed</u></b> |
| General road maintenance      | \$155,675.00         | \$157,210.37         | \$172,275.00           |
| Winter Maintenance contract   | \$298,000.00         | \$297,821.00         | \$314,000.00           |
| Fuel escalator (winter maint. |                      |                      |                        |

|               |                     |                     |                     |
|---------------|---------------------|---------------------|---------------------|
| Contract)     | \$ 0.00             | \$ 0.00             | \$ 12,000.00        |
| Sand and salt | \$101,000.00        | \$ 48,206.00        | \$140,000.00        |
| <b>TOTAL</b>  | <b>\$554,675.00</b> | <b>\$503,237.37</b> | <b>\$638,275.00</b> |

**Funding from non-property tax sources:**

|                                       |                     |                     |                     |
|---------------------------------------|---------------------|---------------------|---------------------|
| Local Roads Assistance Program (LRAP) | \$ 46,504.00        | \$ 46,504.00        | \$ 45,756.00        |
| From undesignated fund                | \$ 0.00             | \$ 0.00             | \$ 0.00             |
| From capital reserves                 | \$ 0.00             | \$ 0.00             | \$ 0.00             |
| <b>TOTAL</b>                          | <b>\$ 46,504.00</b> | <b>\$ 46,504.00</b> | <b>\$ 45,756.00</b> |

**Funding from property taxes \$554,675.00 \$592,519.00**

Selectboard recommendation: YES 4 NO 0 ABSENT 0

Budget Committee recommendation: YES 4 NO 0 ABSENT 1

**\*\*\*CEMETERIES\*\*\***

**ARTICLE 15**

To see if the Town will appropriate \$9,568 in income from the Cemetery portfolio, and raise and appropriate from taxation \$62,597, for a total of \$72,165, for the cost of operation and maintenance of the cemeteries as follows:

|              | <u>2022<br/>Budget</u> | <u>2022<br/>actual</u> | <u>2023<br/>proposed</u> |
|--------------|------------------------|------------------------|--------------------------|
| <b>TOTAL</b> | <b>\$23,125.000</b>    | <b>\$21,147.77</b>     | <b>\$72,165.00</b>       |

**Funding from non-property tax sources:**

|                              |  |  |                    |
|------------------------------|--|--|--------------------|
| Cemetery Portfolio           |  |  | \$ 8,886.26        |
| ICS Perpetual Care           |  |  | \$ 314.74          |
| Guy A. Yeaton Cemetery Trust |  |  | \$ 79.85           |
| Lacroix Cemetery Trust       |  |  | \$ 287.40          |
| <b>TOTAL</b>                 |  |  | <b>\$ 9,568.25</b> |

**Funding from property taxes \$62,597.00**

Selectboard recommendation: YES 4 NO 0 ABSENT 0

Budget Committee recommendation: YES 4 NO 0 ABSENT 1

**\*\*\*FACILITIES AND GROUNDS\*\*\***

**ARTICLE 16**

To see if the town will appropriate \$1,550 from the library mowing contract, and raise and appropriate from taxation \$414,690, for a total of \$416,240, for the maintenance of facilities and grounds as follows:

|                             | <u>2022<br/>Budget</u> | <u>2022<br/>actual</u> | <u>2023<br/>proposed</u> |
|-----------------------------|------------------------|------------------------|--------------------------|
| General                     | \$145,700.00           | \$180,803.78           | \$220,100.00             |
| Center for All Seasons      | \$ 59,570.00           | \$ 40,528.08           | \$ 49,870.00             |
| North Belgrade Comm. Ctr.   | \$ 17,880.00           | \$ 11,449.87           | \$ 14,840.00             |
| Maintenance garage          | \$ 4,350.00            | \$ 4,829.11            | \$ 8,400.00              |
| Salt and sand shed          | \$ 1,150.00            | \$ 683.74              | \$ 2,600.00              |
| Lakes fire station          | \$ 19,920.00           | \$ 15,801.79           | \$ 19,945.00             |
| Depot fire station          | \$ 4,920.00            | \$ 5,360.52            | \$ 8,705.00              |
| North Belgrade fire station | \$ 4,765.00            | \$ 3,742.86            | \$ 7,350.00              |
| Transfer Station            | \$ 12,265.00           | \$ 11,314.43           | \$ 24,665.00             |
| Parks                       | \$ 9,400.00            | \$ 3,227.39            | \$ 11,000.00             |
| Dalton Road properties      | \$ 12,050.00           | \$ 13,174.26           | \$ 27,550.00             |
| Dams                        | \$ 0.00                | \$ 0.00                | \$ 400.00                |
| History House               | \$ 425.00              | \$ 0.00                | \$ 3,200.00              |
| Town Office                 | \$ 22,415.00           | \$ 18,264.15           | \$ 16,615.00             |
| Library                     | \$ 500.00              | \$ 935.18              | \$ 1,000.00              |
| <b>TOTAL</b>                | <b>\$315,310.00</b>    | <b>\$310,115.16</b>    | <b>\$416,240.00</b>      |

**Funding from non-property tax sources:**

|                                 |             |             |            |
|---------------------------------|-------------|-------------|------------|
| Library mowing/plowing contract | \$ 1,378.00 | \$ 1,378.00 | \$1,550.00 |
|---------------------------------|-------------|-------------|------------|

|                            |                    |                    |                   |
|----------------------------|--------------------|--------------------|-------------------|
| Dalton revenue fund        | \$30,000.00        | \$30,000.00        | \$ 0.00           |
| Facilities capital reserve | \$30,000.00        | \$30,000.00        | \$ 0.00           |
| <b>TOTAL</b>               | <b>\$61,378.00</b> | <b>\$61,378.00</b> | <b>\$1,550.00</b> |

|                                    |                     |      |                     |
|------------------------------------|---------------------|------|---------------------|
| <b>Funding from property taxes</b> | <b>\$452,650.00</b> |      | <b>\$414,690.00</b> |
| Selectboard recommendation:        | YES 4               | NO 0 | ABSENT 0            |
| Budget Committee recommendation:   | YES 4               | NO 0 | ABSENT 1            |

**\*\*\*SOLID WASTE\*\*\***

**ARTICLE 17**

To see if the town will appropriate \$30,000 from anticipated revenue from Solid Waste operations, \$10,000 from undesignated funds, and raise and appropriate from taxation \$325,800 for a total request of \$365,800.

|   |                     |                     |                     |
|---|---------------------|---------------------|---------------------|
|   | <b>2022</b>         | <b>2022</b>         | <b>2023</b>         |
|   | <b>Budget</b>       | <b>actual</b>       | <b>proposed</b>     |
| <b>TOTAL</b>                                  | <b>\$328,500.00</b> | <b>\$280,909.77</b> | <b>\$365,800.00</b> |
| <b>Funding from non-property tax sources:</b> |                     |                     |                     |
| From undesignated                             | \$ 0.00             | \$ 0.00             | \$10,000.00         |
| Solid waste revenue                           | \$30,000.00         | \$30,000.00         | \$30,000.00         |
| Solid waste capital reserve                   | \$ 0.00             | \$ 0.00             | \$ 0.00             |
| <b>TOTAL</b>                                  | <b>\$30,000.00</b>  | <b>\$30,000.00</b>  | <b>\$40,000.00</b>  |

|                                    |                     |      |                     |
|------------------------------------|---------------------|------|---------------------|
| <b>Funding from property taxes</b> | <b>\$298,500.00</b> |      | <b>\$325,800.00</b> |
| Selectboard recommendation:        | YES 4               | NO 0 | ABSENT 0            |
| Budget Committee recommendation:   | YES 4               | NO 0 | ABSENT 1            |

**\*\*\*LIBRARY\*\*\***

**ARTICLE 18**

To see if the town will appropriate \$8,524 from the library capital reserve, and raise and appropriate from taxation \$101,501 for library services as follows, with any unexpended balance lapsing into the library capital reserve:

|              |                     |                    |                     |
|--------------|---------------------|--------------------|---------------------|
|              | <b>2022</b>         | <b>2022</b>        | <b>2023</b>         |
|              | <b>Budget</b>       | <b>actual</b>      | <b>proposed</b>     |
| <b>TOTAL</b> | <b>\$102,025.00</b> | <b>\$93,117.96</b> | <b>\$110,025.00</b> |

|   |             |             |             |
|---|-------------|-------------|-------------|
| <b>Funding from non-property tax sources:</b> |             |             |             |
| Library capital reserve                       | \$ 8,524.00 | \$ 8,524.00 | \$ 8,524.00 |

|                                     |                    |      |                     |
|-------------------------------------|--------------------|------|---------------------|
| <b>Funding from property taxes:</b> | <b>\$93,501.00</b> |      | <b>\$101,501.00</b> |
| Selectboard recommendation:         | YES 4              | NO 0 | ABSENT 0            |
| Budget Committee recommendation:    | YES 4              | NO 0 | ABSENT 1            |

**ARTICLE 19**

To see if the town will authorize the Board of Selectpersons to enter into a one-year contract with the Friends of the Belgrade Public Library for up to \$3,000 to be paid by the Friends to the Town for plowing and mowing services to be performed by the Town at the Library property on Depot Road.

Selectboard recommendation: YES 4 NO 0 ABSENT 0

**ARTICLE 20**

To see if the town will appropriate \$69,000 from anticipated recreation revenue, and raise and appropriate from taxation \$157,045 for recreation services, with any unexpended balance lapsing into the recreation capital reserve:

|              |                     |                     |                     |
|--------------|---------------------|---------------------|---------------------|
|              | <b>2022</b>         | <b>2022</b>         | <b>2023</b>         |
|              | <b>Budget</b>       | <b>actual</b>       | <b>proposed</b>     |
| <b>TOTAL</b> | <b>\$190,625.00</b> | <b>\$165,042.39</b> | <b>\$226,045.00</b> |

|   |              |              |              |
|---|--------------|--------------|--------------|
| <b>Funding from non-property tax sources:</b> |              |              |              |
| Recreation revenue                            | \$ 60,000.00 | \$ 60,000.00 | \$ 69,000.00 |

|                                    |                     |      |                     |
|------------------------------------|---------------------|------|---------------------|
| <b>Funding from property taxes</b> | <b>\$130,625.00</b> |      | <b>\$157,045.00</b> |
| Selectboard recommendation:        | YES 4               | NO 0 | ABSENT 0            |
| Budget Committee recommendation:   | YES 4               | NO 0 | ABSENT 1            |

**ARTICLE 21**

To see if the town will vote to appropriate \$12,500 from undesignated funds, \$12,500 from the Emergency Fuel Fund and to raise and appropriate from taxation \$4,780 for a total of \$29,780 for social services as follows:

|                                 | <b>2022</b>          | <b>2022</b>          | <b>2023</b>            |
|---------------------------------|----------------------|----------------------|------------------------|
|                                 | <u><b>Budget</b></u> | <u><b>actual</b></u> | <u><b>proposed</b></u> |
| General Assistance              | \$ 5,000.00          | \$ 1,670.90          | \$ 5,000.00            |
| Emergency Fuel Fund             | \$ 5,000.00          | \$ -193.20           | \$20,000.00            |
| Senior Resources Committee      | \$ 3,500.00          | \$ 1,421.09          | \$ 3,500.00            |
| Community event traffic control | \$ 760.00            | \$ 260.00            | \$ 780.00              |
| Christmas wreaths               | <u>\$ 500.00</u>     | <u>\$ 500.00</u>     | <u>\$ 500.00</u>       |
| <b>TOTAL</b>                    | <b>\$14,760.00</b>   | <b>\$ 3,658.79</b>   | <b>\$29,780.00</b>     |

**Funding from non-property tax sources:**

|                        |                    |                    |                    |
|------------------------|--------------------|--------------------|--------------------|
| From undesignated fund | \$ 5,000.00        | \$ 5,000.00        | \$12,500.00        |
| Emergency fuel fund    | <u>\$ 5,000.00</u> | <u>\$ 5,000.00</u> | <u>\$12,500.00</u> |
| <b>TOTAL</b>           | <b>\$10,000.00</b> | <b>\$10,000.00</b> | <b>\$25,000.00</b> |

**Funding from property taxes**

**\$ 4,760.00**

**\$ 4,780.00**

Selectboard recommendation:

YES 4

NO 0

ABSENT 0

Budget Committee recommendation:

YES 4

NO 0

ABSENT 1

**ARTICLE 22**

To see if the town will raise and/or appropriate \$1,500 to support the Belgrade Senior Volunteer Work Program, which allows seniors 60 and older to earn benefits up to \$750, with the benefits to be paid through a tax abatement from the overlay fund toward their property taxes, and to authorize unused funds to be placed into a special reserve account called the Senior Volunteer Work Ordinance Fund.

Selectboard recommendation:

YES 4

NO 0

ABSENT 0

Budget Committee recommendation:

YES 4

NO 0

ABSENT 1

**ARTICLE 23**

To see if the town will raise and appropriate from taxation \$23,418 for Belgrade's share of 2023 operations/maintenance costs of the Village Dam, Wings Mills and Salmon Lake dams.

|              | <b>2022</b>          | <b>2022</b>          | <b>2023</b>            |
|--------------|----------------------|----------------------|------------------------|
|              | <u><b>Budget</b></u> | <u><b>actual</b></u> | <u><b>proposed</b></u> |
| <b>TOTAL</b> | <b>\$18,168.00</b>   | <b>\$18,168.00</b>   | <b>\$23,418.00</b>     |

**Funding from property taxes**

**\$18,168.00**

**\$23,418.00**

Selectboard recommendation:

YES 4

NO 0

ABSENT 0

Budget Committee recommendation:

YES 4

NO 0

ABSENT 1

**ARTICLE 24**

To see if the town will approve the creation of a Public Works Capital Reserve Account, for the purpose of preparing for the possibility that outside contracted resources are not available in future years, and to appropriate \$500,000 from undesignated funds to fund the account.

Selectboard recommendation:

YES 4

NO 0

ABSENT 0

Budget Committee recommendation:

YES 4

NO 0

ABSENT 1

**ARTICLE 25**

To see if the town will appropriate \$490,000 from the undesignated fund, in the following amounts for the following purposes:

|  | <b>2022</b>            | <b>2023</b>            |
|--|------------------------|------------------------|
|  | <u><b>Balance*</b></u> | <u><b>proposed</b></u> |
| Fire & Rescue Capital Reserve          | \$271,027.00           | \$ 75,000.00           |
| Fire & Rescue Building Capital Reserve | \$330,000.00           | \$100,000.00           |
| Maintenance Garage Capital Reserve     | \$ 29,580.00           | \$ 15,000.00           |
| Facilities Capital Reserve             | \$ 8,300.00            | \$100,000.00           |
| Well Contamination Remediation Fund    | <u>\$209,168.00</u>    | <u>\$200,000.00</u>    |
| <b>TOTAL</b>                           | <b>\$848,075.00</b>    | <b>\$490,000.00</b>    |

\*Unaudited balances



|   |           |             |           |             |
|---|-----------|-------------|-----------|-------------|
| <b>Funding from property taxes</b>      | <b>\$</b> | <b>0.00</b> | <b>\$</b> | <b>0.00</b> |
| <i>Selectboard recommendation:</i>      | YES 4     | NO 0        | ABSENT 0  |             |
| <i>Budget Committee recommendation:</i> | YES 4     | NO 0        | ABSENT 1  |             |

**\*\*\*DEBT SERVICE\*\*\***

**ARTICLE 26**

To see if the town will raise and appropriate from taxation \$297,060 for the first payment on the remaining two years of the Road Bond, \$49,894 for the eighth payment on the Town Office 13-year bond and \$15,000 for the Tax Anticipation Note interest, for a total of \$361,954.

|   | <b>2022<br/>Budget</b> | <b>2022<br/>actual</b> | <b>2023<br/>proposed</b> |
|---|------------------------|------------------------|--------------------------|
| Road Bond                               | \$ 0.00                | \$ 0.00                | \$297,060.00             |
| Town Office                             | \$38,302.00            | \$38,301.42            | \$ 49,894.00             |
| Interest Tax Anticipation Note          | \$15,000.00            | \$ 3,539.72            | \$ 15,000.00             |
| <b>TOTAL</b>                            | <b>\$53,302.00</b>     | <b>\$41,841.14</b>     | <b>\$361,954.00</b>      |
| <i>Selectboard recommendation:</i>      | YES 4                  | NO 0                   | ABSENT 0                 |
| <i>Budget Committee recommendation:</i> | YES 4                  | NO 0                   | ABSENT 1                 |

**\*\*\*TRUST ACTIVITIES\*\*\***

**ARTICLE 27**

To see if the town will raise, appropriate, authorize, designate or release the collective sum of \$14,642 as dictated by the following trusts and funds:

\*To make available to the Principal of Belgrade Central School the interest, in the amount of \$277, from the Robert A. Guptill Historical Fund for the promotion and association of history.

\*To see if the Town will raise and appropriate \$960 in property taxes, and appropriate \$40 from the Don C. Stevens Fund for a total of \$1,000 to support an academic award from the Town to the highest-ranking Belgrade senior graduating in 2023.

\*Authorize use of the Don C. Stevens Fund for the Public Schools of Belgrade income in the amount of \$13,470 to benefit the public schools of Belgrade.

|   |       |      |          |
|---|-------|------|----------|
| <i>Selectboard recommendation:</i>      | YES 4 | NO 0 | ABSENT 0 |
| <i>Budget Committee recommendation:</i> | YES 4 | NO 0 | ABSENT 1 |

**\*\*\*ADDITIONAL ARTICLES\*\*\***

**ARTICLE 28**

To see if the town will authorize the Selectboard to use money from the undesignated fund to maintain operations at 2022 levels should the voters reject a departmental budget under this warrant, until such time as the voters approve a revised budget for the department(s) at a special town meeting.

|                                    |       |      |          |
|------------------------------------|-------|------|----------|
| <i>Selectboard recommendation:</i> | YES 4 | NO 0 | ABSENT 0 |
|------------------------------------|-------|------|----------|

**ARTICLE 29**

Shall the Town vote to increase the property tax levy limit of \$1,944,675 established for the Town of Belgrade by State Law in the event that the municipal budget, approved in the preceding articles, will result in a tax commitment that exceeds that property tax levy limit?

|                                    |     |    |        |
|------------------------------------|-----|----|--------|
| <i>Selectboard recommendation:</i> | YES | NO | ABSENT |
|------------------------------------|-----|----|--------|

# Memo

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## Emergency Closing Policy

Review proposed policy.

# Town of Belgrade Emergency Closing Policy

## **OBJECTIVE**

It is the general policy of the Town of Belgrade for Town facilities to remain open for business except during extreme weather events or conditions that would threaten the safety of our employees and community members. During such events, the Town will close, delay, or alter services and/or operations under the process outlined below.

## **SCOPE**

This policy applies generally to all Town operations and employees, regardless of work location. However, Emergency Support Staff as defined below may be required to report to work even when Town facilities are closed for extreme weather or emergencies.

## **PROCEDURES**

### **A. CLOSINGS AND DELAYS**

The Town Manager (or designee), after consultation with the Chair of the Board of Selectpersons, shall determine whether Town facilities, including transfer station, public library and recreation programs, will be closed due to extreme weather or unsafe conditions. The Town Manager will make every effort to decide on possible closures by 6:00 a.m.

Sometimes the timing of a storm warrants a delayed opening. A standard one-hour delay allows additional time to clean buildings and clear sidewalks and stairs before buildings are open to the public. Sometimes an extended delay (e.g., opening at noon) is necessary. In all cases, the Town Manager shall have the discretion to determine if a delayed opening is appropriate.

On days when weather conditions worsen as the day progresses, the Town Manager may decide to close Town facilities early. In this case, employees will be asked to leave according to a timeline set by the Town Manager and their department head.

If Town facilities are closed for an emergency, meetings of boards and committees will not be held as posted.

### **B. NOTIFICATION**

Closings or delays will be posted to the Town website as soon as possible, as well as on social media and appropriate news outlets. The Town Manager will notify department heads, who in turn will notify their staff members.

### **C. EXPECTATIONS FOR EMPLOYEES (*Except Emergency Support Staff*)**

When the Town is operating normally, employees are expected to report to work as scheduled. During extreme weather, employees are expected to plan accordingly, including accounting for extra time needed to travel to and from work. If an employee decides not to remain at, or report to work because of concerns about travelling safely, employees may use accrued vacation time or accrued Earned Paid Leave, if applicable. In these situations, employees must notify their supervisors of their intent as soon as possible.

When the Town closes facilities or alters routine operations, and directs employees not to report to work, or to report late or leave early, employees will not be charged leave unless they had already

been scheduled and approved for time off. If an employee is on a scheduled day off due to sick leave, vacation, personal time, any earned time, or leave of absence (without pay) during an official closing, delay, or early release, the employee's accrued time will be charged in the amount of time that was already scheduled and approved.

Full-time and part-time employees who are scheduled to work on a day when the Town closes or has a delayed opening or early closing will receive pay for their regularly scheduled workday. Time absent from work due to extreme weather is not counted as hours worked when computing weekly overtime. Employees may be asked to work remotely to the extent possible during an extreme weather event and when doing so shall not be entitled to extra pay or overtime for such hours worked during the regularly scheduled workday.

#### D. EMERGENCY SUPPORT STAFF

Operations including Facilities & Grounds, Public Safety and Public Works may be required to continue and remain open, even in extreme weather or during other circumstances that require the Town to close facilities or alter operations.

The Town Manager may designate employees as "Emergency Support Staff" if he/she determines their job functions are necessary or potentially necessary to conduct the Town's business during an extreme weather event, even when the Town is not operating normally. Employees designated as Emergency Support Staff are typically expected to report to or remain at work when the Town has a delayed opening, early release, or facility closure. In addition, emergency support functions are considered part of Emergency Support Staff's routine job descriptions.

Emergency Support Staff who work during their regularly scheduled hours will be paid at their regular rate of pay for such hours.

Adopted by the Town of Belgrade Board of Selectpersons at a regularly called meeting on \_\_\_\_\_, 2023.

Chair, Melanie Jewell

\_\_\_\_\_

Vice Chair, Barbara Allen

\_\_\_\_\_

Selectperson, Carol Johnson

\_\_\_\_\_

Selectperson, Dan Newman

\_\_\_\_\_

DRAFT

# Memo

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## Dispose of old building at Transfer Station

Transfer Station director Ken had someone request the old building that used to house his office. The building came to us as a donation from Hammond Lumber (they used it as a guard shack prior to). The building is insulated and has sheetrock walls, 4 windows (all sills are rotted and leaking); the roof is as old as the building but no signs of leaking (yet). The floor is unfinished plywood.

Ken estimates the cost of disposal (not knowing the exact weight) at approximately 2.5 tons @ \$90/ton tipping fee = \$225.00 plus a haul fee of \$142, and labor at \$135. Approximately total cost of disposal around \$502.

Ken has asked if the town decides to give the building away, to include a disclaimer that once the resident accepts and signs any paperwork, he/she is responsible for cleanup and if, for any reason after signing, they decide not to follow through – they will be responsible for any fees incurred to dispose of the building.

by the Trustees through fundraising activities shall be separately accounted for by the town treasurer and any balance remaining at the end of the fiscal year shall be carried forward to be used for similar library expenditures in subsequent years. If approved, this article shall remain in effect until changed by a vote of a future town meeting.

**2013, Article 40:** To see if the Town will agree to the following: Place all unspent Recreational funds into/or draw any revenue short fall from the Recreation Capital Reserve Account. Place all unspent Library funds into the Library Capital Reserve Account. This article will remain in effect, until changed by a vote of a future town meeting.

**2014, Article 19:** To see if the Town will use 50 percent of revenues generated from boat excise taxes collected by the Town, to fund the established "Water Quality Improvement Fund," with this article to remain in effect until changed by a future vote of the Town.

**2014, Article 21:** To see if the Town will vote to use funds generated from foreclosure sales to fund both the "Town Office Reserve Account" and the "Water Quality Improvement Fund," with the proceeds to be divided evenly into both accounts, with this article to remain in effect until changed by a future vote of the Town.

**2020, Article 45:** To see if the Town will vote to accept and expend any and all gifts, donations, pass-through funds, grants, or any other funds that may be provided by individuals, business associations, charitable groups, or other organizations that have not been listed in any other articles if the Board of Selectpersons determines the gifts, donations, pass-through funds, grants, or other funds and their purposes are in the best interest of the Town. If approved, this article will remain in effect until repealed or replaced by a future town meeting.

**2020, Article 46:** To see if the Town will vote to authorize the Board of Selectpersons to sell or otherwise dispose of real estate acquired by the Town through the tax lien foreclosure process for non-payment of property taxes on such terms and conditions as the Board deems to be in the Town's best interest and in accordance with applicable State law. If approved, this article will remain in effect until repealed or replaced by a future town meeting.

**2020, Article 47:** To see if the Town will authorize the Board of Selectpersons to sell or otherwise dispose of any item of Town-owned personal property with a value of \$2,500 or less, if the Board determines the Town no longer needs the property and that its sale or disposal is in the Town's best interest. Such sale or disposal shall be by any legal and reasonable method. Any proceeds from the sale or disposal shall be placed in the Town's undesignated fund. The sale or disposal of personal property with a value greater than \$2,500 shall require a specific town meeting vote related to the particular item. However, where the personal property in question is a Town-owned vehicle or other piece of equipment that is being replaced and the Town has previously voted to approve the purchase of a replacement either through a specific vote or through the establishment of an applicable capital reserve fund, the Board is authorized to sell or trade in the existing vehicle or piece of equipment without an additional Town vote, regardless of its value. The Town hereby appropriates the proceeds of the sale or trade in and hereby authorizes the Board to determine whether the proceeds of the sale or other disposal shall be applied to the purchase price of the replacement vehicle or equipment, placed in an applicable capital reserve account previously established by Town vote, or transferred to the Town's undesignated fund. If approved, this article shall remain in effect until repealed or replaced.

# Memo

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## Foreclosed Property

Request to place foreclosed property for sale by sealed bid.

D. Waldman, 1046 West Road, Belgrade, ME



**(ARTICLE 44)** To see if the Town will authorize the Board of Parks & Recreation to conduct fundraising to support the capital and/or operating and programming costs for the Recreation Department. Fundraising revenues up to \$95,000 are hereby appropriated to the undesignated fund; revenues above that amount are hereby appropriated to the Recreation Capital Reserve.

---

2019 budget: \$85,000      2019 actual: \$100,185      2020 request: \$95,000  
*Selectpersons recommend: For:      5      Against:      0      Abstain:      0*

**(ARTICLE 45)** To see if the Town will vote to accept and expend any and all gifts, donations, pass-through funds, grants, or any other funds that may be provided by individuals, business associations, charitable groups, or other organizations that have not been listed in any other articles if the Board of Selectpersons determines the gifts, donations, pass-through funds, grants, or other funds and their purposes are in the best interest of the Town. If approved, this article will remain in effect until repealed or replaced by a future town meeting.

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*Selectpersons recommend: For:      5      Against:      0      Abstain:      0*

**(ARTICLE 46)** To see if the Town will vote to authorize the Board of Selectpersons to sell or otherwise dispose of real estate acquired by the Town through the tax lien foreclosure process for non-payment of property taxes on such terms and conditions as the Board deems to be in the Town's best interest and in accordance with applicable State law. If approved, this article will remain in effect until repealed or replaced by a future town meeting. Approval of this article will repeal prior town meeting action on Article 14 from the 1991 annual town meeting warrant and the fourth item in Article 18 of the 2011 annual town meeting warrant.

*(Note: The language of the 1991 and 2011 articles appears in the list of "Perpetuity Articles" that is included in the 2019 annual town report.)*

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*Selectpersons recommend: For:      4      Against:      0      Absent:      1*

DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. "VOID" FEATURE. SIMULATED WATERMARK (REVERSE SIDE) MICRO-PRINT BORDER.  
PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

Account: 1046 WEST ROAD

\$1,000.00

7173/2113

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center

DAVID WALDMAN  
41 Briggs Street  
Easthampton, MA 01027

0000995028  
September 17, 2021

CORNERSTONE BANK

3106 0656 EPY 07 0915 2/2 40605619.1 00026662

Pay ONE THOUSAND AND 00/100

DOLLARS

TO  
THE  
ORDER  
OF  
TOWN OF BELGRADE MAINE  
6 MANCHESTER RD  
BELGRADE, ME 04917-3821

\$ \*\*\*\*\*1,000.00

Void After 180 DAYS.  
Signature On File  
This check has been authorized  
by your depositor



WARNING: THIS BORDER CONTAINS MICROTYPE WHICH WILL NOT REPRODUCE ON A COPIER.

⑈995028⑈ ⑆211371735⑆ 4760374127⑈

Called company tried to get contact info  
Sent 2nd notice to address on check  
on Tuesday ~~Jan 10~~ Jan 10 2023

TOWN OF BELGRADE  
990 AUGUSTA ROAD  
BELGRADE ME 04917

CERTIFIED MAIL

RETURN RECEIPT  
REQUESTED



7190 2080 0160 0456 9604

1232  
WALDMAN DAVID F  
P O BOX 415  
BELGRADE LAKES ME 04918



04918

U.S. POSTAGE PAID  
FGM LETTER  
BELGRADE, ME  
04917  
DEC 12, 22  
AMOUNT  
**\$7.85**  
R2305M144122-2

NIXIE 551 DC 1 5012/17/22  
RETURN TO SENDER  
NOT DELIVERABLE AS ADDRESSED  
UNABLE TO FORWARD  
BC: 04917383498  
\*1484-87367-27-45  
049173834 UTP

State of Maine  
Notice of Impending Automatic Foreclosure  
Title 36, M.R.S.A. Section 943

001232

December 13, 2022

IMPORTANT: DO NOT DISREGARD THIS NOTICE. YOU WILL LOSE YOUR PROPERTY UNLESS YOU PAY YOUR 2020 PROPERTY TAXES, INTEREST AND COSTS.

WALDMAN DAVID H  
P O BOX 415  
BELGRADE LAKES ME 04918

You are the party named on a tax lien certificate filed on July 21, 2021, and recorded in Book 14098, Page 0001 in the KENNEBEC County Registry of Deeds. This filing has created a tax lien mortgage on the real estate described therein.

Map & Lot: 11-006A

Location: 1046 WEST ROAD

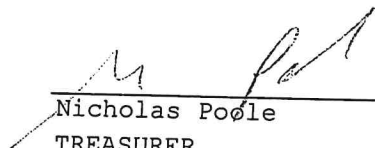
On January 23, 2023, the tax lien mortgage will be foreclosed and your right to recover your property by paying the taxes, interest and costs that are owed will expire.

IF THE TAX LIEN FORECLOSES, THE MUNICIPALITY WILL OWN YOUR PROPERTY.

If you cannot pay the property taxes you owe, please contact me to discuss this notice.

\*\*\*\*\*  
\* IF YOU ARE A DEBTOR IN BANKRUPTCY,\*  
\* THIS NOTICE DOES NOT APPLY TO YOU.\*  
\*\*\*\*\*

|               |                 |
|---------------|-----------------|
| Principal     | 1,055.86        |
| Interest      | 36.74           |
| Lien Costs    | 0.00            |
| Fee           | 3.00            |
| Cert Mail Fee | 8.15            |
| <u>Total</u>  | <u>1,103.75</u> |

  
\_\_\_\_\_  
Nicholas Poole  
TREASURER  
Town of Belgrade  
County of KENNEBEC

Amount due as of December 13, 2022. Please call (207) 495-2258 for the amount due on any desired payment date.



**RE Account 1232 Detail  
as of 01/25/2023**

Name: WALDMAN DAVID H  
Location: 1046 WEST ROAD  
Acreage: 3.9 Map/Lot: 11-006A  
Book Page: B7729P99, B8480P258, B9323P32

Land: 40,200  
Building: 131,800  
Exempt 0  

---

Total: 172,000

2022-1 Period Due:  
1) 2,667.20

Ref1: B7729P0099\*B6707P274\*B  
Mailing P O BOX 415  
Address: BELGRADE LAKES ME 04918

| Year                            | Date | Reference | P | C | Principal | Interest | Costs | Total    |
|---------------------------------|------|-----------|---|---|-----------|----------|-------|----------|
| 2022-1                          | R    |           |   |   | 2,645.36  | 21.84    | 0.00  | 2,667.20 |
| 2021-1                          | L    | *         |   |   | 2,645.36  | 104.35   | 51.38 | 2,801.09 |
| 2020-1                          | L    | *         |   |   | 1,055.86  | 40.26    | 10.85 | 1,106.97 |
| 2019-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2018-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2017-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2016-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2015-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2014-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2013-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2012-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2011-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2010-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2009-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2008-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2007-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2006-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2005-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2004-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2003-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2002-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2001-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 2000-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 1999-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 1998-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 1997-1                          | L    | *         |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| 1996-1                          | R    |           |   |   | 0.00      | 0.00     | 0.00  | 0.00     |
| Account Totals as of 01/25/2023 |      |           |   |   | 6,346.58  | 166.45   | 62.23 | 6,575.26 |

**Per Diem**

|        |        |
|--------|--------|
| 2022-1 | 0.1506 |
| 2021-1 | 0.2050 |
| 2020-1 | 0.0818 |
| Total  | 0.4375 |

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

Belgrade  
11:10 AM

**RE Account 1232 Detail  
as of 01/25/2023**

01/25/2023  
Page 2

Name: WALDMAN DAVID H

Location: 1046 WEST ROAD

Acreage: 3.9 Map/Lot: 11-006A

Book Page: B7729P99, B8480P258, B9323P32

2022-1 Period Due:  
1) 2,667.20

Land: 40,200

Building: 131,800

Exempt 0

Total: 172,000

Ref1: B7729P0099\*B6707P274\*B

Mailing P O BOX 415

Address: BELGRADE LAKES ME 04918

| <u>Year</u> | <u>Date</u> | <u>Reference</u> | <u>P C</u> | <u>Principal</u> | <u>Interest</u> | <u>Costs</u> | <u>Total</u> |
|-------------|-------------|------------------|------------|------------------|-----------------|--------------|--------------|
|-------------|-------------|------------------|------------|------------------|-----------------|--------------|--------------|



## Town of Belgrade

### Procedure for placing tax acquired property out for bid

#### Policy:

Pursuant to Maine State Statute, if the tax lien mortgage, together with interest and costs, shall not be paid within 18 months after the date of the filing of the tax lien certificate in the registry of deeds, then said tax lien mortgage shall be deemed to have been foreclosed and the right of redemption to have expired and upon request approved by the Board of Selectpersons shall be sold by the Town.

#### Procedure:

1. A request to place foreclosed property for sale by sealed bid is presented to the select board at a normally scheduled meeting.
2. If the board authorizes the property to be placed for sale by sealed bid, ads will be placed in the newspapers, around town, and all other advertising locations and outlets by the Friday following the board meeting. Newspaper ads to run Friday-Sunday. Abutting landowners will be notified.
3. Once we have advertised for sale, the former property owner is sent a final letter stating that they have until the next board meeting to pay all taxes and fees associated with the property. This includes liens, legal fees and advertising fees in accordance with our policy on redemption of foreclosed property. This letter will be sent using USPS "track and confirm"
4. At the second regularly scheduled select board meeting from the date the properties were authorized to be sold, the bids will be reviewed and awarded. Bids are due by noon on the Thursday prior to this meeting. Bids will be opened by the Town Manager.
5. The select board will award the property to the highest bidder so long as they meet or exceed the minimum bid price. The Select Board reserves the right to accept and or reject any or all bids in the best interest of the Town.
6. The winning bidder has 30 days to pay the Town of Belgrade in full for the property. If this is not done, the bidder will forfeit their bid deposit and the party with the next highest bid is offered the property at their bid price as long as it met

the minimum bid requirements. If they decline, it will continue to be offered to the next highest bidder that has met the minimum bid requirements, until payment in full for the bid is received.


**Oversight:**

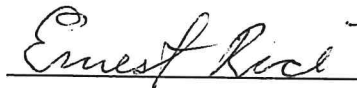
The Treasurer and/or Tax Collector will submit foreclosure request to the Select Board. Office staff will help with mailings, postings, and advertising as needed.

***Approved by the Board of Selectpersons on August 20th, 2013***

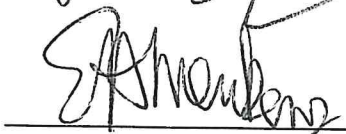
***Reaffirmed by the Board of Selectpersons on October 17th, 2017***

  
\_\_\_\_\_ Selectperson, Chair

  
\_\_\_\_\_ Selectperson, V. Chair

  
\_\_\_\_\_ Selectperson

  
\_\_\_\_\_ Selectperson

  
\_\_\_\_\_ Selectman



# Memo

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## **Spirit of America Award Nominations**

The Spirit of America Foundation Tribute is presented in the name of Maine Municipalities to local individuals, organizations or projects for outstanding community service.

Nominations are submitted for review by the Select Board and recipients will be recognized at the Annual Town Meeting.

# Memo

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## Water District Trustees

### Final agreement Belgrade/Maine D.O.T.

c. Upon execution of this Agreement and in parallel with the Distribution System being designed, the Municipality will promptly take all necessary remaining measures to ensure that the Belgrade Water District is functioning as a legally compliant water utility (the “**Water Utility**”) under the laws and regulations of the Public Utilities Commission (the “**PUC**”), including without limitation appointing trustees, securing all necessary permits/approvals and ensuring that the designed Water System is approved by the PUC **before the Distribution System construction commences**. The Municipality agrees to diligently pursue the necessary permits/approvals on a schedule that will allow the construction to commence in mid- 2023 as planned to minimize additional construction cost increases. The Water Utility will be expected to actively participate in the oversight of the Distribution System construction with MaineDOT’s selected contractor.

d. The development of the Water Utility requirements shall be at the discretion of the Municipality, provided that it complies with all applicable Maine laws governing the formation of water utilities and construction of associated water system infrastructure in the State of Maine and that either the Municipality or the established Water Utility on the Municipality’s behalf is authorized to assume ownership of and all responsibility for the completed Water System when construction is complete and the Water System is put into service.

### LD 1731 An Act to Create the Belgrade Water District

Sec. 4. Number of trustees. The board of trustees of the district is composed of 3 trustees. A trustee must be a resident of the Town of Belgrade but notwithstanding the Maine Revised Statutes, Title 35-A, section 6410 need not reside in a household to which the district’s service is provided. Notwithstanding Title 35-A, section 6410, subsection 3, any municipal officer, as defined in Title 30-A, section 2001, subsection 10, or other elected official is eligible for appointment as a trustee of the district. At no time may more than 2 municipal officers or elected officials serve as trustees of the district.

Sec. 5. First board. The first board of trustees of the district is appointed by the municipal officers of the Town of Belgrade in accordance with this Act. The terms of the first board are governed by the Maine Revised Statutes, Title 35-A, section 6410, subsection 4.

Sec. 6. Terms of trustees. After the appointment of the first board of trustees of the district, trustees are appointed to 3-year terms by the municipal officers of the Town of Belgrade pursuant to the Maine Revised Statutes, Title 35-A, section 6410, subsection 2.

# Memo

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## Warrants

Review and approve Payroll, BMV and AP warrants since the last Board meeting on January 3.

- Payroll Warrant 10           \$ 21,420.96
- BMV Warrant 11           \$ 2,721.67
- Payroll Warrant 12       \$ 6,390.30
- Payroll Warrant 13       \$ 18,076.45
- BMV Warrant 14           \$ 1,883.00
- AP Warrant 15           \$708,195.97

WARRANT: 10

| Check        | D / D            | Check            | Employee | Gross Pay        |
|--------------|------------------|------------------|----------|------------------|
| <b>Total</b> | <b>11,622.25</b> | <b>21,420.96</b> |          | <b>15,356.80</b> |

|                         |                   |
|-------------------------|-------------------|
| <b>Put into A/P</b>     | <b>5,390.64</b>   |
| <b>Taken out of A/P</b> | <b>(9,631.24)</b> |
| <b>Total Payroll</b>    | <b>17,180.36</b>  |

| <u>Count</u> |    |
|--------------|----|
| Checks       | 28 |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON *Carol Johnson* \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

WARRANT: 10

| Check     | D / D    | Check     | Employee                                      | Gross Pay |
|-----------|----------|-----------|---|-----------|
| 23494     | 0.00     | 167.47    | 220 MICHAEL J MERROW                          | 191.10    |
| 202223494 | 940.80   | 0.00      | 990 CORY D ALEXANDER                          | 1,193.50  |
| 202223495 | 310.53   | 0.00      | 172 DANIELLE M BEDARD                         | 801.60    |
| 202223496 | 611.34   | 0.00      | 20 JARED N BOND                               | 801.60    |
| 202223497 | 819.75   | 0.00      | 113 TRAVIS S BURTON                           | 1,161.00  |
| 202223498 | 439.65   | 0.00      | 244 ANDREW P DAVIDSON                         | 500.94    |
| 202223499 | 373.19   | 0.00      | 232 LESLIE R. DIMICK                          | 442.00    |
| 202223500 | 218.17   | 0.00      | 822 LYNDSEY A FISHER                          | 236.25    |
| 202223501 | 206.14   | 0.00      | 899 MARY C GRANHOLM                           | 224.00    |
| 202223502 | 288.76   | 0.00      | 844 ALAINA B HOOD                             | 326.40    |
| 202223503 | 411.69   | 0.00      | 194 CHARLENE G HOULE                          | 513.84    |
| 202223504 | 666.87   | 0.00      | 837 DANIEL R MACGLASHING                      | 880.00    |
| 202223505 | 760.70   | 0.00      | 845 DEBORAH P NICHOLS                         | 988.00    |
| 202223506 | 1,070.68 | 0.00      | 03 LORNA DEE NICHOLS                          | 1,384.62  |
| 202223507 | 474.51   | 0.00      | 173 AARON L PELKEY                            | 546.48    |
| 202223508 | 64.64    | 0.00      | 959 KAITLYN H PHILBRICK                       | 70.00     |
| 202223509 | 875.67   | 0.00      | 200. NICHOLAS C POOLE                         | 1,240.00  |
| 202223510 | 540.49   | 0.00      | 979 HANS CHRISTIAN RASMUSSEN                  | 660.00    |
| 202223511 | 180.86   | 0.00      | 892 KIM E RIDEOUT-DAWES                       | 195.84    |
| 202223512 | 367.64   | 0.00      | 215 KYERA A RIPLEY                            | 454.75    |
| 202223513 | 195.43   | 0.00      | 400 THOMAS RYAN                               | 226.08    |
| 202223514 | 796.42   | 0.00      | 191 KENNETH J SCHENO                          | 958.80    |
| 202223515 | 1,008.32 | 0.00      | 07 MARY VOGEL                                 | 1,360.00  |
| 202223516 | 0.00     | 11,622.25 | D / D 213 ANDROSCOGGIN SAVINGS BANK           |           |
| 23495     | 0.00     | 3,027.11  | T & A 2 ICMA RETIREMENT TRUST -<br>457-304797 |           |
| 202223517 | 0.00     | 3,331.06  | T & A 4 DEPARTMENT OF TREASURY                |           |
| 202223518 | 0.00     | 2,821.44  | T & A 6 MAINE PERS                            |           |
| 202223519 | 0.00     | 451.63    | T & A 1 TREASURER, STATE OF MAINE             |           |

Warrant 11

| Jrnl                      | Check | Month | Invoice Description     | Reference      |          |             |
|---------------------------|-------|-------|-------------------------|----------------|----------|-------------|
| Description               |       |       | Account                 | Proj           | Amount   | Encumbrance |
| 00021 STATE OF MAINE, BMV |       |       |                         |                |          |             |
| 0031                      | 23496 | 01    | BMV REPORT 1/13-1/20/23 |                |          |             |
| BMV REPORT 1/13-1/20/23   |       |       | G 1-214-00              |                | 2,721.67 | 0.00        |
|                           |       |       | GEN'L FUND / BMV        |                |          |             |
|                           |       |       |                         | Vendor Total-  | 2,721.67 |             |
|                           |       |       |                         | Prepaid Total- | 0.00     |             |
|                           |       |       |                         | Current Total- | 2,721.67 |             |
|                           |       |       |                         | EFT Total-     | 0.00     |             |
|                           |       |       |                         | Warrant Total- | 2,721.67 |             |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON *Carol Johnson* \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

WARRANT: 12

| Check        | D / D         | Check           | Employee                                      | Gross Pay     |
|--------------|---------------|-----------------|---|---------------|
| 202323497    | 403.79        | 0.00            | 74 WESLEY M DAY                               | 503.25        |
| 202323498    | 0.00          | 403.79          | D / D 213 ANDROSCOGGIN SAVINGS BANK           |               |
| 23497        | 0.00          | 3,027.11        | T & A 2 ICMA RETIREMENT TRUST -<br>457-304797 |               |
| 202323499    | 0.00          | 121.04          | T & A 4 DEPARTMENT OF TREASURY                |               |
| 202323500    | 0.00          | 2,821.44        | T & A 6 MAINE PERS                            |               |
| 202323501    | 0.00          | 16.92           | T & A 1 TREASURER, STATE OF MAINE             |               |
| <b>Total</b> | <b>403.79</b> | <b>6,390.30</b> |   | <b>503.25</b> |

**Put into A/P** **137.96**  
**Taken out of A/P** **(5,986.51)**  
**Total Payroll** **541.75**

Count  
Checks 6

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

WARRANT: 13

| Check        | D / D            | Check            | Employee | Gross Pay        |
|--------------|------------------|------------------|----------|------------------|
| <b>Total</b> | <b>12,371.59</b> | <b>16,483.61</b> |          | <b>16,199.28</b> |

|                         |                   |
|-------------------------|-------------------|
| <b>Put into A/P</b>     | <b>5,612.51</b>   |
| <b>Taken out of A/P</b> | <b>(4,019.67)</b> |
| <b>Total Payroll</b>    | <b>18,076.45</b>  |

| <b>Count</b> |    |
|--------------|----|
| Checks       | 29 |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON *Carol Johnson* \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_



WARRANT: 13

| Check     | D / D    | Check     | Employee                            | Gross Pay |
|-----------|----------|-----------|-------------------------------------|-----------|
| 23497     | 0.00     | 92.35     | 159 DANIEL J NEWMAN                 | 100.00    |
| 202323497 | 1,010.53 | 0.00      | 990 CORY D ALEXANDER                | 1,292.50  |
| 202323498 | 92.35    | 0.00      | 451 BARBARA JANE ALLEN              | 100.00    |
| 202323499 | 320.27   | 0.00      | 172 DANIELLE M BEDARD               | 816.63    |
| 202323500 | 611.34   | 0.00      | 20 JARED N BOND                     | 801.60    |
| 202323501 | 736.25   | 0.00      | 113 TRAVIS S BURTON                 | 1,032.00  |
| 202323502 | 439.65   | 0.00      | 244 ANDREW P DAVIDSON               | 500.94    |
| 202323503 | 607.39   | 0.00      | 74 WESLEY M DAY                     | 777.56    |
| 202323504 | 169.10   | 0.00      | 232 LESLIE R. DIMICK                | 221.00    |
| 202323505 | 148.91   | 0.00      | 822 LYNDSEY A FISHER                | 161.25    |
| 202323506 | 195.76   | 0.00      | 899 MARY C GRANHOLM                 | 212.00    |
| 202323507 | 288.76   | 0.00      | 844 ALAINA B HOOD                   | 326.40    |
| 202323508 | 411.69   | 0.00      | 194 CHARLENE G HOULE                | 513.84    |
| 202323509 | 138.52   | 0.00      | 27 MELANIE S. JEWELL                | 150.00    |
| 202323510 | 92.35    | 0.00      | 857 CAROL JOHNSON                   | 100.00    |
| 202323511 | 651.58   | 0.00      | 837 DANIEL R MACGLASHING            | 858.00    |
| 202323512 | 797.67   | 0.00      | 845 DEBORAH P NICHOLS               | 1,040.00  |
| 202323513 | 1,182.28 | 0.00      | 03 LORNA DEE NICHOLS                | 1,534.80  |
| 202323514 | 428.03   | 0.00      | 173 AARON L PELKEY                  | 485.76    |
| 202323515 | 875.67   | 0.00      | 200. NICHOLAS C POOLE               | 1,240.00  |
| 202323516 | 417.48   | 0.00      | 979 HANS CHRISTIAN RASMUSSEN        | 495.00    |
| 202323517 | 211.00   | 0.00      | 892 KIM E RIDEOUT-DAWES             | 228.48    |
| 202323518 | 358.13   | 0.00      | 215 KYERA A RIPLEY                  | 442.00    |
| 202323519 | 863.44   | 0.00      | 191 KENNETH J SCHENO                | 1,048.69  |
| 202323520 | 1,008.32 | 0.00      | 07 MARY VOGEL                       | 1,360.00  |
| 202323521 | 315.12   | 0.00      | 261 Jeffrey W Worthing              | 360.83    |
| 202323522 | 0.00     | 12,371.59 | D / D 213 ANDROSCOGGIN SAVINGS BANK |           |
| 202323523 | 0.00     | 3,525.73  | T & A 4 DEPARTMENT OF TREASURY      |           |
| 202323524 | 0.00     | 493.94    | T & A 1 TREASURER, STATE OF MAINE   |           |

Warrant 14

| Jrnl                      | Check | Month | Invoice Description     | Reference      |          |             |
|---------------------------|-------|-------|-------------------------|----------------|----------|-------------|
| Description               |       |       | Account                 | Proj           | Amount   | Encumbrance |
| 00021 STATE OF MAINE, BMV |       |       |                         |                |          |             |
| 0038                      | 23498 | 01    | BMV REPORT 1/20-1/27/23 |                |          |             |
| BMV REPORT 1/20-1/27/23   |       |       | G 1-214-00              |                | 1,883.00 | 0.00        |
|                           |       |       | GEN'L FUND / BMV        |                |          |             |
|                           |       |       |                         | Vendor Total-  | 1,883.00 |             |
|                           |       |       |                         | Prepaid Total- | 0.00     |             |
|                           |       |       |                         | Current Total- | 1,883.00 |             |
|                           |       |       |                         | EFT Total-     | 0.00     |             |
|                           |       |       |                         | Warrant Total- | 1,883.00 |             |

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MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON *Carol Johnson* \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

**A / P Warrant**

\*\*\*\* REPRINT \*\*\*\*

Warrant 15

| Jrnl  | Check  | Month | Invoice Description      | Reference  | Amount           | Encumbrance |
|---|--|-------|--------------------------|------------|------------------|-------------|
| Description                                       | Account  | Proj  |                          |            |                  |             |
| <b>00030 A.A.A. PORTABLE TOILETS</b>              |  |       |                          |            |                  |             |
| 0039  | 23500  | 02    | GARAGE TOILET            | 54649      |                  |             |
| GARAGE TOILET                                     | E 13-04-20-06                                  |       |                          |            | 175.00           | 0.00        |
|   | FACILITIES / GARAGE - SERVICES / RENTALS       |       |                          |            |                  |             |
|   |  |       | <b>Vendor Total-</b>     |            | <b>175.00</b>    |             |
| <b>00664 ALL SEASONS TREE SERVICE</b>             |  |       |                          |            |                  |             |
| 0039  | 23501  | 02    | TREE/LIMB CLEARING       | 1/31/2023  |                  |             |
| TREE/LIMB CLEARING                                | G 3-592-00                                     |       |                          |            | 10,000.00        | 0.00        |
|   | CAPITAL PROJ / RECREATION                      |       |                          |            |                  |             |
|   |  |       | <b>Vendor Total-</b>     |            | <b>10,000.00</b> |             |
| <b>00004 AMERICAN LOGGERS FIRE SUPPRESSION L</b>  |  |       |                          |            |                  |             |
| 0039  | 23502  | 02    | SERVICE CHARGES          | 8732       |                  |             |
| SERVICE CHARGES                                   | E 13-06-35-17                                  |       |                          |            | 49.50            | 0.00        |
|   | FACILITIES / FD:LAKES - REPAIRS / EXTINGUISHER |       |                          |            |                  |             |
|   |  |       | <b>Vendor Total-</b>     |            | <b>49.50</b>     |             |
| <b>00289 AUGUSTA FUEL CORP.</b>                   |  |       |                          |            |                  |             |
| 0039  | 23503  | 02    | LAKES FD HEATING         | 5982215    |                  |             |
| LAKES FD HEATING                                  | E 13-06-20-05                                  |       |                          |            | 442.01           | 0.00        |
|   | FACILITIES / FD:LAKES - SERVICES / HEATING     |       |                          |            |                  |             |
|   |  |       | <b>Invoice Total-</b>    |            | <b>442.01</b>    |             |
| 0039  | 23503  | 02    | TRANSFER STATION HEATING | 5983290    |                  |             |
| TRANSFER STATION HEATING                          | E 13-09-20-05                                  |       |                          |            | 347.74           | 0.00        |
|   | FACILITIES / TRANSFER STA - SERVICES / HEATING |       |                          |            |                  |             |
|   |  |       | <b>Invoice Total-</b>    |            | <b>347.74</b>    |             |
| 0039  | 23503  | 02    | CFAS HEATING             | 5974078    |                  |             |
| CFAS HEATING                                      | E 13-02-20-05                                  |       |                          |            | 79.03            | 0.00        |
|   | FACILITIES / CFAS - SERVICES / HEATING         |       |                          |            |                  |             |
|   |  |       | <b>Invoice Total-</b>    |            | <b>79.03</b>     |             |
| 0039  | 23503  | 02    | GARAGE HEATING           | 5982216    |                  |             |
| GARAGE HEATING                                    | E 13-04-20-05                                  |       |                          |            | 72.74            | 0.00        |
|   | FACILITIES / GARAGE - SERVICES / HEATING       |       |                          |            |                  |             |
|   |  |       | <b>Invoice Total-</b>    |            | <b>72.74</b>     |             |
| 0039  | 23503  | 02    | CFAS HEATING             | 5983106    |                  |             |
| CFAS HEATING                                      | E 13-02-20-05                                  |       |                          |            | 61.09            | 0.00        |
|   | FACILITIES / CFAS - SERVICES / HEATING         |       |                          |            |                  |             |
|   |  |       | <b>Invoice Total-</b>    |            | <b>61.09</b>     |             |
| 0039  | 23503  | 02    | DEPOT FD HEATING         | 5984135    |                  |             |
| DEPOT FD HEATING                                  | E 13-07-20-05                                  |       |                          |            | 628.25           | 0.00        |
|   | FACILITIES / FD:DEPOT - SERVICES / HEATING     |       |                          |            |                  |             |
|   |  |       | <b>Invoice Total-</b>    |            | <b>628.25</b>    |             |
|   |  |       | <b>Vendor Total-</b>     |            | <b>1,630.86</b>  |             |
| <b>00238 BAKER &amp; TAYLOR BOOKS # 510486</b>    |  |       |                          |            |                  |             |
| 0039  | 23504  | 02    | DECEMBER BACKORDER       | 5018144314 |                  |             |
| DECEMBER BACKORDER                                | E 30-01-30-09                                  |       |                          |            | 11.56            | 0.00        |
|   | LIBRARY / LIBRARY - SUPPLIES / BOOKS           |       |                          |            |                  |             |
|   |  |       | <b>Vendor Total-</b>     |            | <b>11.56</b>     |             |
| <b>00100 BELGRADE CENTRAL SCHOOL</b>              |  |       |                          |            |                  |             |
| 0039  | 23505  | 02    | GUPTIL INTEREST 2022     |            |                  |             |
| GUPTIL INTEREST 2022                              | R 66-01  |       |                          |            | 277.00           | 0.00        |
|   | ROBERT A GUP - REVENUE                         |       |                          |            |                  |             |
|   |  |       | <b>Vendor Total-</b>     |            | <b>277.00</b>    |             |
| <b>00271 BERNSTEIN, SHUR, SAWYER &amp; NELSON</b> |  |       |                          |            |                  |             |

**A / P Warrant**

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Warrant 15

| Jrnl                               | Check | Month | Invoice Description                            | Reference    | Amount          | Encumbrance |
|------------------------------------|-------|-------|--|--------------|-----------------|-------------|
| Description                        |       |       | Account  | Proj         |                 |             |
| 0039                               | 23506 | 02    | 7 LAKES INN VIOLATION                          | 8139-00072   |                 |             |
| 7 LAKES INN VIOLATION              |       |       | E 01-10-15-02                                  |              | 448.00          | 0.00        |
|                                    |       |       | GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL      |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>448.00</b>   |             |
| 0039                               | 23506 | 02    | MONTHLY RETAINER                               |              |                 |             |
| MONTHLY RETAINER                   |       |       | E 01-10-15-02                                  |              | 1,000.00        | 0.00        |
|                                    |       |       | GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL      |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>1,000.00</b> |             |
| 0039                               | 23506 | 02    | MORRISON LAND USE VIOLATI                      | 5139-00052   |                 |             |
| MORRISON LAND USE VIOLATI          |       |       | E 01-10-15-02                                  |              | 79.50           | 0.00        |
|                                    |       |       | GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL      |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>79.50</b>    |             |
|                                    |       |       | <b>Vendor Total-</b>                           |              | <b>1,527.50</b> |             |
| <b>00159 BIG TEX TRAILER WORLD</b> |       |       |  |              |                 |             |
| 0039                               | 23507 | 02    | PLOW CONTROLS                                  | 23899        |                 |             |
| PLOW CONTROLS                      |       |       | E 13-01-40-04                                  |              | 339.99          | 0.00        |
|                                    |       |       | FACILITIES / GENERAL - PURCHASES / EQUIPMENT   |              |                 |             |
|                                    |       |       | <b>Vendor Total-</b>                           |              | <b>339.99</b>   |             |
| <b>00020 CENTRAL MAINE POWER</b>   |       |       |  |              |                 |             |
| 0039                               | 23509 | 02    | NBCC ELECTRICITY                               | 701001815653 |                 |             |
| NBCC ELECTRICITY                   |       |       | E 13-03-20-04                                  |              | 177.25          | 0.00        |
|                                    |       |       | FACILITIES / NBCC - SERVICES / ELECTRICITY     |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>177.25</b>   |             |
| 0039                               | 23509 | 02    | NBFD ELECTRICITY                               | 701001815652 |                 |             |
| NBFD ELECTRICITY                   |       |       | E 13-08-20-04                                  |              | 77.47           | 0.00        |
|                                    |       |       | FACILITIES / FD:NB - SERVICES / ELECTRICITY    |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>77.47</b>    |             |
| 0039                               | 23509 | 02    | MAIN ST DAM ELECTRICITY                        | 713001609056 |                 |             |
| MAIN ST DAM ELECTRICITY            |       |       | G 3-596-00                                     |              | 29.65           | 0.00        |
|                                    |       |       | CAPITAL PROJ / DAMS                            |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>29.65</b>    |             |
| 0039                               | 23509 | 02    | WINGS MILL DAM ELECTRICIT                      | 708001642951 |                 |             |
| WINGS MILL DAM ELECTRICIT          |       |       | G 3-596-00                                     |              | 24.71           | 0.00        |
|                                    |       |       | CAPITAL PROJ / DAMS                            |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>24.71</b>    |             |
| 0039                               | 23509 | 02    | CFAS OUTBUILDING ELECTRIC                      | 720001555240 |                 |             |
| CFAS OUTBUILDING ELECTRIC          |       |       | E 13-02-20-04                                  |              | 20.16           | 0.00        |
|                                    |       |       | FACILITIES / CFAS - SERVICES / ELECTRICITY     |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>20.16</b>    |             |
| 0039                               | 23509 | 02    | CFAS ELECTRICITY                               | 715001598413 |                 |             |
| CFAS ELECTRICITY                   |       |       | E 13-02-20-04                                  |              | 508.79          | 0.00        |
|                                    |       |       | FACILITIES / CFAS - SERVICES / ELECTRICITY     |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>508.79</b>   |             |
| 0039                               | 23509 | 02    | LAKES FD ELECTRICITY                           | 708001657374 |                 |             |
| LAKES FD ELECTRICITY               |       |       | E 13-06-20-04                                  |              | 189.10          | 0.00        |
|                                    |       |       | FACILITIES / FD:LAKES - SERVICES / ELECTRICITY |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>189.10</b>   |             |
| 0039                               | 23509 | 02    | 18 DALOTN ELECTRICITY                          | 715001598081 |                 |             |
| 18 DALOTN ELECTRICITY              |       |       | E 13-11-20-04                                  |              | 20.16           | 0.00        |
|                                    |       |       | FACILITIES / DALTON - SERVICES / ELECTRICITY   |              |                 |             |
|                                    |       |       | <b>Invoice Total-</b>                          |              | <b>20.16</b>    |             |
| 0039                               | 23509 | 02    | VILLAGE GREEN ELECTRICITY                      | 717001585480 |                 |             |
| VILLAGE GREEN ELECTRICITY          |       |       | E 13-10-20-04                                  |              | 25.21           | 0.00        |
|                                    |       |       | FACILITIES / PARKS - SERVICES / ELECTRICITY    |              |                 |             |

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Warrant 15

| Jrnl  | Check | Month | Invoice Description       | Reference             | Amount          | Encumbrance |
|---|-------|-------|---------------------------|-----------------------|-----------------|-------------|
| Description   |       |       | Account                   | Proj                  |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>25.21</b>    |             |
| 0039  | 23509 | 02    | 10 DALTON ELECTRICITY     |                       | 702001686396    |             |
| 10 DALTON ELECTRICITY                                 |       |       | E 13-11-20-04             |                       | 90.42           | 0.00        |
| FACILITIES / DALTON - SERVICES / ELECTRICITY          |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>90.42</b>    |             |
| 0039  | 23509 | 02    | 8 DALTON ELECTRICITY      |                       | 714001606313    |             |
| 8 DALTON ELECTRICITY                                  |       |       | E 13-11-20-04             |                       | 310.48          | 0.00        |
| FACILITIES / DALTON - SERVICES / ELECTRICITY          |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>310.48</b>   |             |
| 0039  | 23509 | 02    | GARAGE ELECTRICITY        |                       | 717001589068    |             |
| GARAGE ELECTRICITY                                    |       |       | E 13-04-20-04             |                       | 45.41           | 0.00        |
| FACILITIES / GARAGE - SERVICES / ELECTRICITY          |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>45.41</b>    |             |
| 0039  | 23509 | 02    | DEPOT FD ELECTRICITY      |                       | 706001661417    |             |
| DEPOT FD ELECTRICITY                                  |       |       | E 13-07-20-04             |                       | 88.73           | 0.00        |
| FACILITIES / FD:DEPOT - SERVICES / ELECTRICITY        |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>88.73</b>    |             |
| 0039  | 23509 | 02    | SALT&SAND ELECTRICITY     |                       | 718001575972    |             |
| SALT&SAND ELECTRICITY                                 |       |       | E 13-05-20-04             |                       | 122.79          | 0.00        |
| FACILITIES / SALT & SAND - SERVICES / ELECTRICITY     |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>122.79</b>   |             |
| 0039  | 23509 | 02    | OLD TOWN HOUSE ELECTRIC   |                       | 706001661418    |             |
| OLD TOWN HOUSE ELECTRIC                               |       |       | E 13-13-20-04             |                       | 20.16           | 0.00        |
| FACILITIES / HISTRY HOUSE - SERVICES / ELECTRICITY    |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>20.16</b>    |             |
| 0039  | 23509 | 02    | TOWN OFFICE ELECTRICITY   |                       | 711001626264    |             |
| TOWN OFFICE ELECTRICITY                               |       |       | E 13-14-20-04             |                       | 872.68          | 0.00        |
| FACILITIES / TOWN OFFICE - SERVICES / ELECTRICITY     |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>872.68</b>   |             |
| 0039  | 23509 | 02    | TRANSFER STATION ELECTRIC |                       | 712001628665    |             |
| TRANSFER STATION ELECTRIC                             |       |       | E 13-09-20-04             |                       | 778.09          | 0.00        |
| FACILITIES / TRANSFER STA - SERVICES / ELECTRICITY    |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>778.09</b>   |             |
|   |       |       |                           | <b>Vendor Total-</b>  | <b>3,401.26</b> |             |
| <b>00328 CITY OF WATERVILLE</b>                       |       |       |                           |                       |                 |             |
| 0039  | 23510 | 02    | DISPATCH SERVICES         |                       | 7763            |             |
| DISPATCH SERVICES                                     |       |       | E 05-10-99-99             |                       | 3,529.04        | 0.00        |
| PUBLIC SAFTY / DISPATCH - EXPENSE / EXPENSE           |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Vendor Total-</b>  | <b>3,529.04</b> |             |
| <b>00468 CONSOLIDATED COMMUNICATIONS</b>              |       |       |                           |                       |                 |             |
| 0039  | 23511 | 02    | LAKES FAX LINE            |                       |                 |             |
| LAKES FAX LINE  |       |       | E 05-05-20-01             |                       | 49.91           | 0.00        |
| PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>49.91</b>    |             |
| 0039  | 23511 | 02    | TOWN OFFICE FAX LINE      |                       |                 |             |
| TOWN OFFICE FAX LINE                                  |       |       | E 01-10-20-01             |                       | 51.67           | 0.00        |
| GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO          |       |       |                           |                       |                 |             |
|   |       |       |                           | <b>Invoice Total-</b> | <b>51.67</b>    |             |
|   |       |       |                           | <b>Vendor Total-</b>  | <b>101.58</b>   |             |
| <b>00403 FIRE SERVICE COMPLIANCE ASSOCIATES</b>       |       |       |                           |                       |                 |             |
| 0039  | 23514 | 02    | FD CONSULTING             |                       | 2023            |             |
| FD CONSULTING   |       |       | E 05-05-15-06             |                       | 1,300.00        | 0.00        |
| PUBLIC SAFTY / FD/ RSC DEPT - PROFESSIONAL / SAFETY   |       |       |                           |                       |                 |             |



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Warrant 15

| Jrnl  | Check   | Month | Invoice Description       | Reference       | Amount           | Encumbrance |
|---|---------|-------|---------------------------|-----------------|------------------|-------------|
| Description   | Account | Proj  |                           |                 |                  |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>1,300.00</b>  |             |
| <b>00139 FIRE TECH &amp; SAFETY</b>                 |         |       |                           |                 |                  |             |
| 0039  | 23515   | 02    | DETECTOR                  | 210129          |                  |             |
| DETECTOR  |         |       | E 05-05-40-04             |                 | 743.73           | 0.00        |
| PUBLIC SAFTY / FD/ RSC DEPT - PURCHASES / EQUIPMENT |         |       |                           |                 |                  |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>743.73</b>    |             |
| <b>00557 FRENCH, WAYNE</b>                          |         |       |                           |                 |                  |             |
| 0039  | 23516   | 02    | TRUCKING WOOD AND BRUSH   | 2023            |                  |             |
| TRUCKING WOOD AND BRUSH                             |         |       | E 10-01-20-07             |                 | 1,950.00         | 0.00        |
| PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED     |         |       |                           |                 |                  |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>1,950.00</b>  |             |
| <b>00428 GALBRAITH, JULIA</b>                       |         |       |                           |                 |                  |             |
| 0039  | 23517   | 02    | YOGA CLASSES              | 1/13/2023       |                  |             |
| YOGA CLASSES  |         |       | E 25-30-20-07             |                 | 405.00           | 0.00        |
| RECREATION / REC PROGRAMS - SERVICES / CONTRACTED   |         |       |                           |                 |                  |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>405.00</b>    |             |
| <b>00066 GENERATORS OF MAINE, INC</b>               |         |       |                           |                 |                  |             |
| 0039  | 23518   | 02    | FD TRUCKS REPAIRS         | 2154            |                  |             |
| FD TRUCKS REPAIRS                                   |         |       | E 05-05-35-04             |                 | 2,034.54         | 0.00        |
| PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS |         |       |                           |                 |                  |             |
| <b>Invoice Total-</b>                               |         |       |                           |                 | <b>2,034.54</b>  |             |
| 0039  | 23518   | 02    | TRANSFER STATION OFFICE   | 2344            |                  |             |
| TRANSFER STATION OFFICE                             |         |       | E 15-05-31-01             |                 | 2,900.00         | 0.00        |
| SOLID WASTE / WASTE - SPECIAL / EVENTS              |         |       |                           |                 |                  |             |
| <b>Invoice Total-</b>                               |         |       |                           |                 | <b>2,900.00</b>  |             |
| 0039  | 23518   | 02    | STATE COMMERCIAL INSPECTI | 2307            |                  |             |
| STATE COMMERCIAL INSPECTI                           |         |       | E 05-05-35-04             |                 | 500.00           | 0.00        |
| PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS |         |       |                           |                 |                  |             |
| <b>Invoice Total-</b>                               |         |       |                           |                 | <b>500.00</b>    |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>5,434.54</b>  |             |
| <b>00434 GROUP DYNAMIC, INC.</b>                    |         |       |                           |                 |                  |             |
| 0039  | 23519   | 02    | JAN 2023 HRA              | L2301-016000064 |                  |             |
| JAN 2023 HRA  |         |       | E 23-10-99-99             |                 | 36.00            | 0.00        |
| INSURANCE / HRA ADMIN - EXPENSE / EXPENSE           |         |       |                           |                 |                  |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>36.00</b>     |             |
| <b>00009 HAMMOND LUMBER COMPANY</b>                 |         |       |                           |                 |                  |             |
| 0039  | 23520   | 02    | SNOW PUSH                 | 6281282         |                  |             |
| SNOW PUSH   |         |       | E 13-01-30-04             |                 | 24.99            | 0.00        |
| FACILITIES / GENERAL - SUPPLIES / OPERATING         |         |       |                           |                 |                  |             |
| <b>Invoice Total-</b>                               |         |       |                           |                 | <b>24.99</b>     |             |
| 0039  | 23520   | 02    | SCREWS                    | 6288428         |                  |             |
| SCREWS  |         |       | E 13-01-30-04             |                 | 41.99            | 0.00        |
| FACILITIES / GENERAL - SUPPLIES / OPERATING         |         |       |                           |                 |                  |             |
| <b>Invoice Total-</b>                               |         |       |                           |                 | <b>41.99</b>     |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>66.98</b>     |             |
| <b>00077 HARRIS COMPUTER SYSTEMS</b>                |         |       |                           |                 |                  |             |
| 0039  | 23521   | 02    | 2023 TRIO SOFTWARE        | TRIMN0001506    |                  |             |
| 2023 TRIO SOFTWARE                                  |         |       | E 01-10-46-02             |                 | 18,252.44        | 0.00        |
| GEN'L GOV. / ADMIN - LICENSES / HARRIS              |         |       |                           |                 |                  |             |
| <b>Vendor Total-</b>                                |         |       |                           |                 | <b>18,252.44</b> |             |
| <b>00023 INLAND FISHERIES AND WILDLIFE</b>          |         |       |                           |                 |                  |             |
| 0039  | 23524   | 02    | January IF&W              | 010123-013123   |                  |             |

| Jrnl   | Check | Month | Invoice Description                                 | Reference  | Amount           | Encumbrance |
|--|-------|-------|---|------------|------------------|-------------|
| Description                                    |       |       | Account   | Proj       |                  |             |
| January 2023 IF&W Report                       |       |       | G 1-215-00  |            | 12,497.25        | 0.00        |
|  |       |       | GEN'L FUND / IF&W                                   |            |                  |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>12,497.25</b> |             |
| <b>00404 JORDAN EQUIPMENT CO</b>               |       |       |   |            |                  |             |
| 0039   | 23525 | 02    | BOLTS AND WASHERS                                   | 57599      |                  |             |
| BOLTS AND WASHERS                              |       |       | E 13-01-30-04                                       |            | 30.69            | 0.00        |
|  |       |       | FACILITIES / GENERAL - SUPPLIES / OPERATING         |            |                  |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>30.69</b>     |             |
| <b>00550 KYOCERA</b>                           |       |       |   |            |                  |             |
| 0039   | 23526 | 02    | FD LAKES COPIERS                                    | 55L2302459 |                  |             |
| FD LAKES COPIERS                               |       |       | E 05-05-20-07                                       |            | 446.70           | 0.00        |
|  |       |       | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / CONTRACTED |            |                  |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>446.70</b>    |             |
| <b>00638 LEAF</b>                              |       |       |   |            |                  |             |
| 0039   | 23527 | 02    | REC COPIER  | 14273610   |                  |             |
| REC COPIER                                     |       |       | E 25-30-20-07                                       |            | 43.94            | 0.00        |
|  |       |       | RECREATION / REC PROGRAMS - SERVICES / CONTRACTED   |            |                  |             |
|  |       |       | <b>Invoice Total-</b>                               |            | <b>43.94</b>     |             |
| 0039   | 23527 | 02    | TOWN OFFICE COPIER                                  | 14188112   |                  |             |
| TOWN OFFICE COPIER                             |       |       | E 01-10-20-14                                       |            | 155.98           | 0.00        |
|  |       |       | GEN'L GOV. / ADMIN - SERVICES / COPIER              |            |                  |             |
|  |       |       | <b>Invoice Total-</b>                               |            | <b>155.98</b>    |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>199.92</b>    |             |
| <b>00727 MAID4U</b>                            |       |       |   |            |                  |             |
| 0039   | 23528 | 02    | TOWN OFFICE CLEANING                                | JAN 2023   |                  |             |
| TOWN OFFICE CLEANING                           |       |       | E 13-14-20-09                                       |            | 700.00           | 0.00        |
|  |       |       | FACILITIES / TOWN OFFICE - SERVICES / CLEANING      |            |                  |             |
|  |       |       | <b>Invoice Total-</b>                               |            | <b>700.00</b>    |             |
| 0039   | 23528 | 02    | NBCC CLEANING                                       | JAN 2023   |                  |             |
| NBCC CLEANING                                  |       |       | E 13-03-20-09                                       |            | 400.00           | 0.00        |
|  |       |       | FACILITIES / NBCC - SERVICES / CLEANING             |            |                  |             |
|  |       |       | <b>Invoice Total-</b>                               |            | <b>400.00</b>    |             |
| 0039   | 23528 | 02    | CFAS CLEANING                                       | JAN 2023   |                  |             |
| CFAS CLEANING                                  |       |       | E 13-02-20-09                                       |            | 1,420.00         | 0.00        |
|  |       |       | FACILITIES / CFAS - SERVICES / CLEANING             |            |                  |             |
|  |       |       | <b>Invoice Total-</b>                               |            | <b>1,420.00</b>  |             |
| 0039   | 23528 | 02    | LAKES FD CLEANING                                   | JAN 2023   |                  |             |
| LAKES FD CLEANING                              |       |       | E 13-06-20-09                                       |            | 400.00           | 0.00        |
|  |       |       | FACILITIES / FD:LAKES - SERVICES / CLEANING         |            |                  |             |
|  |       |       | <b>Invoice Total-</b>                               |            | <b>400.00</b>    |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>2,920.00</b>  |             |
| <b>00374 MAINE FIRE PROTECTION SYSTEMS</b>     |       |       |   |            |                  |             |
| 0039   | 23529 | 02    | SPRINKLER INSPECTION 2023                           | 61885      |                  |             |
| SPRINKLER INSPECTION 2023                      |       |       | E 05-05-20-07                                       |            | 420.00           | 0.00        |
|  |       |       | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / CONTRACTED |            |                  |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>420.00</b>    |             |
| <b>00800 MAINE GOVERNMENT FINANCE OFFICERS</b> |       |       |   |            |                  |             |
| 0039   | 23530 | 02    | 3 MEMBERSHIPS                                       | 2023       |                  |             |
| 3 MEMBERSHIPS                                  |       |       | E 01-10-14-01                                       |            | 225.00           | 0.00        |
|  |       |       | GEN'L GOV. / ADMIN - MEMBERSHIP / MMA               |            |                  |             |
|  |       |       | <b>Vendor Total-</b>                                |            | <b>225.00</b>    |             |
| <b>00001 MAINE MUNICIPAL</b>                   |       |       |   |            |                  |             |

| Jrnl                                       | Check | Month | Invoice Description                                | Reference | Amount           | Encumbrance |
|--|-------|-------|--|-----------|------------------|-------------|
| Description                                |       |       | Account  | Proj      |                  |             |
| 0039                                       | 23531 | 02    | BENEFITS   |           |                  |             |
| DENTAL INSURANCE                           |       |       | G 1-226-00   |           | 100.50           | 0.00        |
|  |       |       | GEN'L FUND / DENTAL INS                            |           |                  |             |
| LIFE INSURANCE                             |       |       | G 1-229-00   |           | 246.49           | 0.00        |
|  |       |       | GEN'L FUND / LIFE INS                              |           |                  |             |
| HEALTH INSURANCE:ADMIN                     |       |       | E 01-10-10-13                                      |           | 1,988.02         | 0.00        |
|  |       |       | GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS          |           |                  |             |
| HEALTH INSURANCE:FACILITY                  |       |       | E 13-01-10-13                                      |           | 994.01           | 0.00        |
|  |       |       | FACILITIES / GENERAL - PERSONNEL / BENEFITS        |           |                  |             |
| HEALTH INSURANCE                           |       |       | G 1-225-00   |           | 1,230.24         | 0.00        |
|  |       |       | GEN'L FUND / HEALTH INS.                           |           |                  |             |
| HEALTH INSURANCE:REC                       |       |       | E 25-30-10-13                                      |           | 994.01           | 0.00        |
|  |       |       | RECREATION / REC PROGRAMS - PERSONNEL / BENEFITS   |           |                  |             |
| HEALTH INSURANCE:FD                        |       |       | E 05-05-10-13                                      |           | 1,988.02         | 0.00        |
|  |       |       | PUBLIC SAFTY / FD/ RSC DEPT - PERSONNEL / BENEFITS |           |                  |             |
| HEALTH INSURANCE:MANAGER                   |       |       | E 01-15-10-13                                      |           | 994.01           | 0.00        |
|  |       |       | GEN'L GOV. / MANAGER - PERSONNEL / BENEFITS        |           |                  |             |
| HEALTH INSURANCE:LIBRARY                   |       |       | E 30-01-10-13                                      |           | 994.01           | 0.00        |
|  |       |       | LIBRARY / LIBRARY - PERSONNEL / BENEFITS           |           |                  |             |
| HEALTH INSURANCE: SW                       |       |       | E 15-05-10-13                                      |           | 994.01           | 0.00        |
|  |       |       | SOLID WASTE / WASTE - PERSONNEL / BENEFITS         |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>10,523.32</b> |             |
| <b>00002 MAINE MUNICIPAL ASSOCIATION</b>   |       |       |  |           |                  |             |
| 0039                                       | 23532 | 02    | MMA MEMBERSHIP                                     | 2023      |                  |             |
| MMA MEMBERSHIP                             |       |       | E 01-10-14-01                                      |           | 5,852.00         | 0.00        |
|  |       |       | GEN'L GOV. / ADMIN - MEMBERSHIP / MMA              |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>5,852.00</b>  |             |
| <b>00582 MAINE TECHNOLOGY GROUP</b>        |       |       |  |           |                  |             |
| 0039                                       | 23533 | 02    | IT SERVICES JAN 2023                               | 30593     |                  |             |
| IT SERVICES JAN 2023                       |       |       | E 01-10-15-03                                      |           | 1,439.45         | 0.00        |
|  |       |       | GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT     |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>1,439.45</b>  |             |
| <b>00742 MB TRACTOR &amp; EQUIPMENT</b>    |       |       |  |           |                  |             |
| 0039                                       | 23534 | 02    | TS SKID STEER                                      | 110251    |                  |             |
| TS SKID STEER                              |       |       | E 15-05-35-11                                      |           | 119.94           | 0.00        |
|  |       |       | SOLID WASTE / WASTE - REPAIRS / SKID STEER         |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>119.94</b>    |             |
| <b>00256 MODERN PEST SERVICES</b>          |       |       |  |           |                  |             |
| 0039                                       | 23535 | 02    | CFAS PEST CONTROL                                  | 5658592   |                  |             |
| CFAS PEST CONTROL                          |       |       | E 13-02-20-12                                      |           | 83.00            | 0.00        |
|  |       |       | FACILITIES / CFAS - SERVICES / PEST CONTROL        |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>83.00</b>     |             |
| <b>00081 NEW ENGLAND SALT COMPANY, LLC</b> |       |       |  |           |                  |             |
| 0039                                       | 23536 | 02    | BULK SALT DELIVERED                                | 37212     |                  |             |
| BULK SALT DELIVERED                        |       |       | E 10-10-30-04                                      |           | 2,594.83         | 0.00        |
|  |       |       | PUBLIC WORKS / PLOW & SAND - SUPPLIES / OPERATING  |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>2,594.83</b>  |             |
| <b>00387 OVERHEAD DOOR COMPANY</b>         |       |       |  |           |                  |             |
| 0039                                       | 23537 | 02    | TS DOOR REPAIRS                                    | 4-0018200 |                  |             |
| TS DOOR REPAIRS                            |       |       | E 13-09-35-14                                      |           | 426.00           | 0.00        |
|  |       |       | FACILITIES / TRANSFER STA - REPAIRS / DOORS        |           |                  |             |
|  |       |       | <b>Vendor Total-</b>                               |           | <b>426.00</b>    |             |
| <b>00802 P.D.Q. DOOR</b>                   |       |       |  |           |                  |             |
| 0039                                       | 23538 | 02    | GARAGE DOORS INSTALLED                             | 196480    |                  |             |



| Jrnl                                   | Check         | Month | Invoice Description                                   | Reference             | Amount            | Encumbrance |
|--|---------------|-------|---|-----------------------|-------------------|-------------|
| Description                            | Account       | Proj  |   |                       |                   |             |
| GARAGE DOORS INSTALLED                 | G 3-601-00    |       |   |                       | 6,443.00          | 0.00        |
|  |               |       | CAPITAL PROJ / MAINT. GARAG                           |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>6,443.00</b>   |             |
| <b>00003 REGISTRY OF DEEDS</b>         |               |       |   |                       |                   |             |
| 0039                                   | 23539         | 02    | 7 LIEN DISCHARGES                                     |                       |                   |             |
| 7 LIEN DISCHARGES                      | E 01-10-47-01 |       |   |                       | 133.00            | 0.00        |
|  |               |       | GEN'L GOV. / ADMIN - FEES / DISCHARGE                 |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>133.00</b>     |             |
| <b>00034 RSU # 18</b>                  |               |       |   |                       |                   |             |
| 0039                                   | 23540         | 02    | INSTALLMENT- FEB 2023                                 | 5986555               |                   |             |
| RSU # 18 INSTALLMENT                   | E 31-01-99-99 |       |   |                       | 556,617.67        | 0.00        |
|  |               |       | SCHOOL / RSU 18 - EXPENSE / EXPENSE                   |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>556,617.67</b> |             |
| <b>00693 RUNYON KERSTEEN OUELLETTE</b> |               |       |   |                       |                   |             |
| 0039                                   | 23541         | 02    | 2023 AUDIT SERVICES                                   | 44118                 |                   |             |
| 2023 AUDIT SERVICES                    | E 01-10-15-01 |       |   |                       | 5,100.00          | 0.00        |
|  |               |       | GEN'L GOV. / ADMIN - PROFESSIONAL / AUDIT             |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>5,100.00</b>   |             |
| <b>00478 SEACOAST SECURITY, INC</b>    |               |       |   |                       |                   |             |
| 0039                                   | 23542         | 02    | TRANSFER STATION SECURITY                             | 821641                |                   |             |
| TRANSFER STATION SECURITY              | E 13-09-20-10 |       |   |                       | 287.50            | 0.00        |
|  |               |       | FACILITIES / TRANSFER STA - SERVICES / SECURITY       |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>287.50</b>     |             |
| <b>00612 SPECTRUM ENTERPRISE</b>       |               |       |   |                       |                   |             |
| 0039                                   | 23543         | 02    | INTERNET&PHONE  | 144009001010723       |                   |             |
| LAKES FD                               | E 05-05-20-01 |       |   |                       | 177.97            | 0.00        |
|  |               |       | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO |                       |                   |             |
| TRANSFER STATION                       | E 15-05-20-01 |       |   |                       | 129.98            | 0.00        |
|  |               |       | SOLID WASTE / WASTE - SERVICES / COMMUNICATIO         |                       |                   |             |
| TOWN OFFICE                            | E 01-10-20-01 |       |   |                       | 129.67            | 0.00        |
|  |               |       | GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO          |                       |                   |             |
| CFAS                                   | E 25-30-20-01 |       |   |                       | 209.97            | 0.00        |
|  |               |       | RECREATION / REC PROGRAMS - SERVICES / COMMUNICATIO   |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>647.59</b>     |             |
| <b>00130 STAPLES CREDIT PLAN</b>       |               |       |   |                       |                   |             |
| 0039                                   | 23544         | 02    | FOLDERS   | 3192445961            |                   |             |
| FOLDERS                                | E 01-10-30-03 |       |   |                       | 14.09             | 0.00        |
|  |               |       | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE                |                       |                   |             |
|  |               |       |   | <b>Vendor Total-</b>  | <b>14.09</b>      |             |
| <b>00424 STEVENS, JASON</b>            |               |       |   |                       |                   |             |
| 0039                                   | 23545         | 02    | TREE WORK   |                       |                   |             |
| 1 TON 4HRS                             | E 10-01-20-06 |       |   |                       | 256.64            | 0.00        |
|  |               |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS          |                       |                   |             |
|  |               |       |   | <b>Invoice Total-</b> | <b>256.64</b>     |             |
| 0039                                   | 23545         | 02    | TREE WORK, STORM DEBRIS                               |                       |                   |             |
| 1 TON 28HRS                            | E 10-01-20-06 |       |   |                       | 1,796.50          | 0.00        |
|  |               |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS          |                       |                   |             |
| CHAINSAW 10HRS                         | E 10-01-20-06 |       |   |                       | 278.60            | 0.00        |
|  |               |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS          |                       |                   |             |
| PICKUP 8HRS                            | E 10-01-20-06 |       |   |                       | 258.46            | 0.00        |
|  |               |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS          |                       |                   |             |
|  |               |       |   | <b>Invoice Total-</b> | <b>2,333.56</b>   |             |
| 0039                                   | 23545         | 02    | TREE WORK HORSEPOINT RD                               |                       |                   |             |

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| Jrnl                                   | Check | Month | Invoice Description                           | Reference      | Amount           | Encumbrance |
|--|-------|-------|---|----------------|------------------|-------------|
| Description                            |       |       | Account                                       | Proj           |                  |             |
| MINI EXCAVATOR                         |       |       | E 10-01-20-06                                 |                | 1,586.00         | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| 1 TON 6HRS                             |       |       | E 10-01-20-06                                 |                | 384.90           | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| CHAINSAW 10HRS                         |       |       | E 10-01-20-06                                 |                | 279.42           | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| <b>Invoice Total-</b>                  |       |       |   |                | <b>2,250.32</b>  |             |
| 0039                                   | 23545 | 02    | DEAD TREES                                    |                |                  |             |
| 1 TON 13HRS                            |       |       | E 10-01-20-06                                 |                | 834.08           | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| CHAINSAW 16HRS                         |       |       | E 10-01-20-06                                 |                | 445.70           | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| MINI EXCAVATOR 15HRS                   |       |       | E 10-01-20-06                                 |                | 1,700.16         | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| <b>Invoice Total-</b>                  |       |       |   |                | <b>2,979.94</b>  |             |
| 0039                                   | 23545 | 02    | TREE WORK MCGRATH                             |                |                  |             |
| 1 TON 16HRS                            |       |       | E 10-01-20-06                                 |                | 1,026.56         | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| MINI EXCAVATOR 16HRS                   |       |       | E 10-01-20-06                                 |                | 1,813.44         | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| CHAINSAW 16HRS                         |       |       | E 10-01-20-06                                 |                | 445.76           | 0.00        |
|  |       |       | PUBLIC WORKS / ROADS-GM - SERVICES / RENTALS  |                |                  |             |
| <b>Invoice Total-</b>                  |       |       |   |                | <b>3,285.76</b>  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>11,106.22</b> |             |
| <b>00048 TREASURER, STATE OF MAINE</b> |       |       |   |                |                  |             |
| 0039                                   | 23546 | 02    | PLUMBING PERMITS                              |                |                  |             |
| PLUMBING PERMITS                       |       |       | G 1-211-00                                    |                | 92.50            | 0.00        |
|  |       |       | GEN'L FUND / PLUMB. PERM.                     |                |                  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>92.50</b>     |             |
| <b>00063 TREASURER, STATE OF MAINE</b> |       |       |   |                |                  |             |
| 0039                                   | 23547 | 02    | CART, BAGS, TOOLS                             | 158326SS       |                  |             |
| CART, BAGS, TOOLS                      |       |       | E 15-05-30-04                                 |                | 26.00            | 0.00        |
|  |       |       | SOLID WASTE / WASTE - SUPPLIES / OPERATING    |                |                  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>26.00</b>     |             |
| <b>00155 TREASURER, STATE OF MAINE</b> |       |       |   |                |                  |             |
| 0039                                   | 23548 | 02    | COMPOST LICENSE                               | 06ASW20917     |                  |             |
| COMPOST LICENSE                        |       |       | E 15-05-46-07                                 |                | 356.00           | 0.00        |
|  |       |       | SOLID WASTE / WASTE - LICENSES / TRNSFR STATN |                |                  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>356.00</b>    |             |
| <b>00156 TREASURER, STATE OF MAINE</b> |       |       |   |                |                  |             |
| 0039                                   | 23549 | 02    | DISPATCH FEES                                 | 1/1/23-3/31/23 |                  |             |
| DISPATCH FEES                          |       |       | E 05-10-99-99                                 |                | 7,414.14         | 0.00        |
|  |       |       | PUBLIC SAFTY / DISPATCH - EXPENSE / EXPENSE   |                |                  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>7,414.14</b>  |             |
| <b>00242 TREASURER, STATE OF MAINE</b> |       |       |   |                |                  |             |
| 0039                                   | 23550 | 02    | CFAS WATER TESTS                              | 20009          |                  |             |
| CFAS WATER TESTS                       |       |       | E 13-02-20-08                                 |                | 25.00            | 0.00        |
|  |       |       | FACILITIES / CFAS - SERVICES / WATER QUALTY   |                |                  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>25.00</b>     |             |
| <b>00349 TREASURER, STATE OF MAINE</b> |       |       |   |                |                  |             |
| 0039                                   | 23551 | 02    | Vital Records - January                       | 010123-013123  |                  |             |
| January Vitals Report -23              |       |       | G 1-213-00                                    |                | 17.20            | 0.00        |
|  |       |       | GEN'L FUND / STATE VITALS                     |                |                  |             |
| <b>Vendor Total-</b>                   |       |       |   |                | <b>17.20</b>     |             |

**A / P Warrant**

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| Jrnl  | Check  | Month | Invoice Description       | Reference      | Amount           | Encumbrance |
|---|--|-------|---------------------------|----------------|------------------|-------------|
| Description                                   | Account  | Proj  |                           |                |                  |             |
| <b>00024 TREASURER, STATE OF MAINE (A.W.)</b> |  |       |                           |                |                  |             |
| 0039  | 23552  | 02    | January Dog Report 2023   | 010123-013123  |                  |             |
| ANIMAL REPORT - January 2                     | G 1-210-00   |       |                           |                | 376.00           | 0.00        |
|   | GEN'L FUND / DOG LICENSES                          |       |                           |                |                  |             |
|   |  |       | <b>Vendor Total-</b>      |                | <b>376.00</b>    |             |
| <b>00304 VOGEL, MARY</b>                      |  |       |                           |                |                  |             |
| 0039  | 23553  | 02    | MILEAGE RIMBURSEMENT 44   | 1/4-1/27/23    |                  |             |
| MILEAGE RIMBURSEMENT 44                       | E 01-10-20-02                                      |       |                           |                | 19.36            | 0.00        |
|   | GEN'L GOV. / ADMIN - SERVICES / TRANSPORTATI       |       |                           |                |                  |             |
|   |  |       | <b>Vendor Total-</b>      |                | <b>19.36</b>     |             |
| <b>00178 WARREN BROTHERS</b>                  |  |       |                           |                |                  |             |
| 0039  | 23554  | 02    | FUEL ESCALATOR            | 1/24/2023      |                  |             |
| FUEL ESCALATOR                                | E 10-10-30-02                                      |       |                           |                | 1,299.91         | 0.00        |
|   | PUBLIC WORKS / PLOW & SAND - SUPPLIES / FUEL       |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>1,299.91</b>  |             |
| 0039  | 23554  | 02    | PLOWING CONTRACT          | 2/6/2023       |                  |             |
| PLOWING CONTRACT                              | E 10-10-20-07                                      |       |                           |                | 30,493.00        | 0.00        |
|   | PUBLIC WORKS / PLOW & SAND - SERVICES / CONTRACTED |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>30,493.00</b> |             |
|   |  |       | <b>Vendor Total-</b>      |                | <b>31,792.91</b> |             |
| <b>00013 WASTE MANAGEMENT OF</b>              |  |       |                           |                |                  |             |
| 0039  | 23555  | 02    | CFAS DUMPSTER             | 2062089-2080-4 |                  |             |
| CFAS DUMPSTER                                 | E 25-30-20-07                                      |       |                           |                | 92.74            | 0.00        |
|   | RECREATION / REC PROGRAMS - SERVICES / CONTRACTED  |       |                           |                |                  |             |
|   |  |       | <b>Vendor Total-</b>      |                | <b>92.74</b>     |             |
| <b>00369 WB MASON CO, INC</b>                 |  |       |                           |                |                  |             |
| 0039  | 23556  | 02    | RECREATION GOGGLES ,SPRAY | 235538738      |                  |             |
| RECREATION GOGGLES ,SPRAY                     | E 25-30-30-04                                      |       |                           |                | 43.62            | 0.00        |
|   | RECREATION / REC PROGRAMS - SUPPLIES / OPERATING   |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>43.62</b>     |             |
| 0039  | 23556  | 02    | TOWELS, FIRST AID SUPPLIE | 235500333      |                  |             |
| TOWELS, FIRST AID SUPPLIE                     | E 25-30-30-04                                      |       |                           |                | 360.89           | 0.00        |
|   | RECREATION / REC PROGRAMS - SUPPLIES / OPERATING   |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>360.89</b>    |             |
| 0039  | 23556  | 02    | DESK CALENDAR 2023        | 235606415      |                  |             |
| DESK CALENDAR 2023                            | E 01-10-30-04                                      |       |                           |                | 64.54            | 0.00        |
|   | GEN'L GOV. / ADMIN - SUPPLIES / OPERATING          |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>64.54</b>     |             |
| 0039  | 23556  | 02    | PENS                      | 235513706      |                  |             |
| PENS  | E 01-10-30-03                                      |       |                           |                | 25.76            | 0.00        |
|   | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE             |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>25.76</b>     |             |
| 0039  | 23556  | 02    | RUBBER BANDS              | 235737241      |                  |             |
| RUBBER BANDS                                  | E 01-10-30-03                                      |       |                           |                | 30.56            | 0.00        |
|   | GEN'L GOV. / ADMIN - SUPPLIES / OFFICE             |       |                           |                |                  |             |
|   |  |       | <b>Invoice Total-</b>     |                | <b>30.56</b>     |             |
|   |  |       | <b>Vendor Total-</b>      |                | <b>525.37</b>    |             |
| <b>00206 WORKPLACE HEALTH</b>                 |  |       |                           |                |                  |             |
| 0039  | 23557  | 02    | RESPIRATOR QUESTIONNAIRE  | 330481         |                  |             |
| RESPIRATOR QUESTIONNAIRE                      | E 05-05-20-11                                      |       |                           |                | 60.00            | 0.00        |
|   | PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / MEDICAL   |       |                           |                |                  |             |
|   |  |       | <b>Vendor Total-</b>      |                | <b>60.00</b>     |             |

**A / P Warrant**

\*\*\*\* REPRINT \*\*\*\*

Warrant 15

| Jrnl                       | Check | Month | Invoice Description      | Reference | Amount            | Encumbrance |
|----------------------------|-------|-------|--------------------------|-----------|-------------------|-------------|
| Description                |       |       | Account                  | Proj      |                   |             |
| <b>00801 WRIGHT, TRACY</b> |       |       |                          |           |                   |             |
| 0039                       | 23558 | 02    | EXCISE TAX REIMBURSEMENT |           | 1/30/2023         |             |
| EXCISE TAX REIMBURSEMENT   |       |       | R 01-13                  |           | 39.60             | 0.00        |
|                            |       |       | GEN'L GOV. - EXCISE - MV |           |                   |             |
|                            |       |       | <b>Vendor Total-</b>     |           | <b>39.60</b>      |             |
|                            |       |       | <b>Prepaid Total-</b>    |           | <b>0.00</b>       |             |
|                            |       |       | <b>Current Total-</b>    |           | <b>708,195.97</b> |             |
|                            |       |       | <b>EFT Total-</b>        |           | <b>0.00</b>       |             |
|                            |       |       | <b>Warrant Total-</b>    |           | <b>708,195.97</b> |             |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

MELANIE JEWELL, SELECTPERSON CHAIR \_\_\_\_\_

DANIEL NEWMAN, SELECTPERSON \_\_\_\_\_

BARBARA ALLEN, V. CHAIR \_\_\_\_\_

CAROL JOHNSON, SELECTPERSON \_\_\_\_\_

LORNA DEE NICHOLS, TOWN MANAGER \_\_\_\_\_

# Memo

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## Town Manager Report

- Updated shoreland map ordered for Planning Board
- Dispatch services ending June 2023 with Somerset County, they are dropping all Kennebec County towns. Have contacted the state for service, waiting for additional information and cost.
- Legal services for 2023 have increased from \$1000/month in 2022 to \$1250/month in 2023.
- Audit nearly completed.
- Moderator for Town Meeting will be Paul Mills
- Spirit of America nominations notice out to public.
- Candidate Forum March 1 hosted by the Communications Committee
- Waiting on a couple of outlets and detectors for 8 Dalton and then it should be ready to rent.
- Continuing to reach out to contracts for the winter maintenance contract.
- Communications Committee working on spring newsletter.
- Reviewing risk management and safety training
- Rec director Dan and I met with MMA about implementing a Wellness Program through MMA for employees as part of getting us to Tier III (we are at Tier II) with insurance. This is at no cost to the town and should encourage health and mental wellness for our employees and save the town on premium costs.
- County LD 1 Tax Property Growth Factor Form submitted.
- Oil spill on Castle Island January 28, 2023
- Researching solar application fees to make recommendations to the Planning Board
- Met with IF&W re: Mooring Ordinance
- Met with a resident on H.P. 135 to amend the law that takes effect beginning July 1, 2023,

*“...all municipalities to allow a certain number of dwelling units under certain circumstances and the construction of accessory dwelling units on the same lot as a single-family dwelling unit and to comply with certain other zoning requirements; and ...”*

The LD being proposed limits these requirements to municipalities with a population over 10,000.

- Working on reformatting the CDRO for the Planning Board.
- Met with Dan, Rec director about the upcoming summer music program.
- Spoke with Fire Chief Dan re: dry hydrant in the village, we will meet again to discuss further.
- I, Mary and Nick will attend training through Maine Government Finance Officers Association February 9
- Spoke with RSU 18 Superintendent on estimated budget.
- Met with school board representative
- Scheduled Bar Harbor Trust presentation for the Feb. 21 meeting
- Mary and I will attend General Assistance training March 14
- We received a donation to the Heating Assistance program in the amount of \$50.00.

**Lorna Dee Nichols**

---

**From:** Philip Saucier <psaucier@bernsteinshur.com>  
**Sent:** Friday, January 13, 2023 4:40 PM  
**To:** Lorna Dee Nichols  
**Subject:** RE: 2023 Pricing

**EXTERNAL MESSAGE:**

Hi Lorna,

I hope all is well. Now that we have concluded the full first year of the our fixed-fee arrangement, I have updated numbers to share with you through the end of the year:

| Calendar Year                       | Fixed Fee Amount | Hours Worked | Value of Work if Billed Hourly |
|-------------------------------------|------------------|--------------|--------------------------------|
| January 1, 2022 - December 31, 2022 | \$12,000         | 54.10        | \$14,918                       |

Now that we have a full year of experience, we are able to get a better understanding of the time associated with the Town's legal needs for in-scope services. While I noted below based on numbers through November an increase for this year from \$1,000 to \$1,100, to begin on January 1, 2023, a more accurate increase would be to \$1,250 each month (i.e. from \$12,000/annually to \$15,000/annually) which more closely reflects the actual average legal spend. Alternatively if the Town prefers we would be happy to discuss an hourly billing arrangement. I would be happy to discuss this further with you if you have any questions or concerns.

Take care and have a good weekend,  
Phil

**Philip Saucier**  
**BERNSTEINSHUR - Shareholder**  
**Municipal & Governmental Services Practice Group Leader**  
**207 228-7160 direct**  
**My Bio | Portland, ME**

**Confidentiality notice:** Confidentiality notice: If you are not the person intended to receive this email, please notify us and please do not make use of this email for any purpose. Thank you.

**From:** Lorna Dee Nichols <townmanager@townofbelgrade.com>  
**Sent:** Wednesday, November 30, 2022 2:42 PM  
**To:** Philip Saucier <psaucier@bernsteinshur.com>  
**Subject:** RE: 2023 Pricing

**EXTERNAL EMAIL**

Thank you so much Phil!  
Lorna

*Lorna Dee Nichols*

# County Tax Property Growth Factor: April 1, 2022

Town of Belgrade

Municipality:

This form was developed pursuant to Title 5, Chapter 142, §1531 (Public Law 2007, c. 653, Sec A-10) which requires the State Tax Assessor to provide counties with the forms and methodology for the calculation of the county property growth factor as part of the LD 1 county assessment limit. The intent of the legislation is to standardize the data and the data collection process employed by all counties in Maine. The methodology used to develop the property growth factor for your municipality for county LD 1 cap purposes may result in a different property growth factor than the municipal property growth factor for the current fiscal year.

*Please complete this worksheet and email it to [sschredder@kennebec.gov](mailto:sschredder@kennebec.gov)*

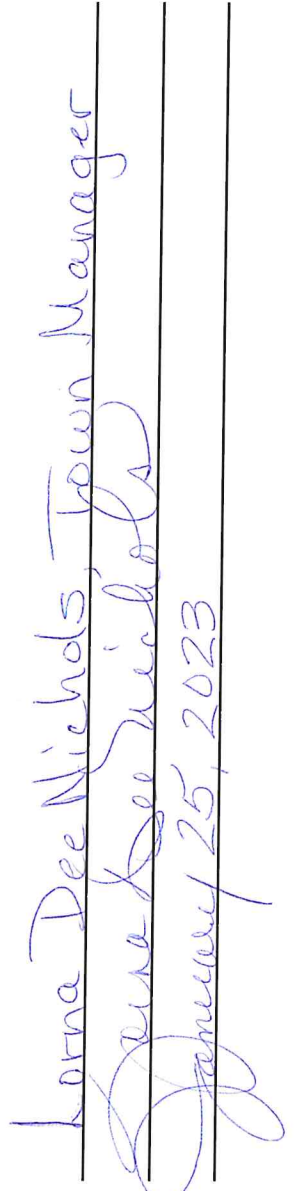
## Calculating the County Property Growth Factor

- |   |  |
|---|--|
| 1) Total value of new construction assessed for the first time as of April 1, 2022  | \$ 7,877,850   |
| 2) Total increase in land value attributable to parcel splits and new sub-divisions as of April 1, 2022<br><i>(value added from prior year assessments for newly created parcels)</i>   |  |
| 3) Total increase in the net value of improvements to real estate as of April 1, 2022<br><i>(value added from prior year assessments of existing parcels attributable to additions,</i> |  |
| 4) Total value of new personal property assessed for the first time as of April 1, 2022   |  |
| 5) Total of all new value as of April 1, 2022   | \$ 7,877,850<br><i>(Sum of lines 1 to 4)</i>           |
| 6) Total value of all taxable property of the municipality as of April 1, 2022  | \$ 582,039,275   |
| 7) Total valuation of the municipality <i>without</i> new value   | \$ 574,161,425<br><i>(Subtract line 5 from line 6)</i> |
| 8) Property Growth Factor   | 1.4%<br><i>(Line 5 divided by Line 7)</i>              |

Name and Title of Person Completing Worksheet:

Signature of Person Who Completed Worksheet:

Date Completed:

  
 Karna Dee Nichols, Town Manager  
 January 25, 2023





STATE OF MAINE  
DEPARTMENT OF DEFENSE, VETERANS AND EMERGENCY MANAGEMENT  
MAINE EMERGENCY MANAGEMENT AGENCY  
72 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0072  
PHONE: 207-624-4400/800-452-8735  
FAX: 207-287-3178



STATE OF MAINE  
JANET T. MILLS  
GOVERNOR  
MAJ GEN DOUGLAS A.  
FARNHAM  
COMMISSIONER

PETER J. ROGERS  
DIRECTOR

## DAM SAFETY

January 17, 2023

Town of Belgrade  
Jeremy Damren, EMA and Lorna Nichols, TM  
990 Augusta Road  
Belgrade, ME 04917

### **Subject: Acknowledgment of EAP #360 Salmon Lake Dam**

Dear Mr. Damren:

Thank you for sending the Emergency Action Plan & Notification Procedures for the Salmon Lake Dam dated January 9, 2023. The EAP's will remain "current" on our database until January 9, 2025.

The EAP still requires a few outstanding signatures, and I hope to finalize those in the coming days.

Should you have any additional updates between now and the next scheduled revision date, please notify our office immediately. Our office appreciates the efforts of all involved in public safety. I will send a reminder about the required revision prior to its expiration.

Best Regards,

A handwritten signature in blue ink that reads 'Tara Ayotte'.

Tara Ayotte  
Dam Safety Administrator

CC: Art True, Kennebec County EMA Director

**2022 MUNICIPAL TAX RATE CALCULATION FORM**

Municipality: 0

**BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT**

- |  |      |   |
|--|------|---|
| 1. Total taxable valuation of real estate  | 1    | <b>\$562,211,400</b><br><small>(from Page 1, line 6)</small>  |
| 2. Total taxable valuation of personal property                                      | 2    | <b>\$4,491,200</b><br><small>(from Page 1, line 10)</small>   |
| 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2) | 3    | <b>\$566,702,600</b><br><small>(from Page 1, line 11)</small> |
| 4. (a) Total exempt value for all homestead exemptions granted                       | 4(a) | <b>\$18,582,500</b><br><small>(from Page 1, line 14f)</small> |
| (b) Homestead exemption reimbursement value  | 4(b) | <b>\$13,565,225</b>   |
| 5. (a) Total exempt value of all BETE qualified property                             | 5(a) | <b>\$3,542,900</b><br><small>(from Page 2, line 15c)</small>  |
| (b) BETE exemption reimbursement value   | 5(b) | <b>\$1,771,450</b>  |
| 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))                       | 6    | <b>\$582,039,275</b>  |

**ASSESSMENTS**

- |  |    |   |
|--|----|---|
| 7. County tax  | 7  | <b>\$817,777.00</b>   |
| 8. Municipal appropriation   | 8  | <b>\$4,579,603.00</b>   |
| 9. TIF financing plan amount   | 9  | <b>\$0.00</b><br><small>(must match page 2, line 16c + 16d)</small> |
| 10. Local education appropriation (Local share/contribution)<br><small>(Adjusted to municipal fiscal year)</small> | 10 | <b>\$6,891,904.00</b>   |
| 11. Total appropriations (Add lines 7 through 10)  | 11 | <b>\$12,289,284.00</b>  |

**ALLOWABLE DEDUCTIONS**

- |   |    |                       |
|---|----|-----------------------|
| 12. Anticipated state municipal revenue sharing   | 12 | <b>\$350,000.00</b>   |
| 13. Other revenues: (All other revenues that have been formally<br>appropriated to reduce the commitment such as excise tax revenue, T.G. reimbursement, renewable energy reimbursement,<br>trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement) | 13 | <b>\$2,341,365.00</b> |
| 14. Total deductions (Line 12 plus line 13)   | 14 | <b>\$2,691,365.00</b> |
| 15. Net to be raised by local property tax rate (Line 11 minus line 14)   | 15 | <b>\$9,597,919.00</b> |

- |   |
|---|
| 16. <b>\$9,597,919.00</b> x <b>1.05</b> = <b>\$10,077,814.95</b> Maximum Allowable Tax<br><small>(Amount from line 15)</small>  |
| 17. <b>\$9,597,919.00</b> ÷ <b>\$582,039,275</b> = <b>0.01649</b> Minimum Tax Rate<br><small>(Amount from line 15) (Amount from line 6)</small>   |
| 18. <b>\$10,077,814.95</b> ÷ <b>\$582,039,275</b> = <b>0.01731</b> Maximum Tax Rate<br><small>(Amount from line 16) (Amount from line 6)</small>  |
| 19. <b>\$566,702,600.00</b> x <b>0.01660</b> = <b>\$9,407,263.16</b> Tax for Commitment<br><small>(Amount from line 3) (Selected Rate) (Enter on page 1, line 13)</small>                   |
| 20. <b>\$9,597,919.00</b> x <b>0.05</b> = <b>\$479,895.95</b> Maximum Overlay<br><small>(Amount from line 15)</small>   |
| 21. <b>\$13,565,225</b> x <b>0.01660</b> = <b>\$225,182.74</b> Homestead Reimbursement<br><small>(Amount from line 4b.) (Selected Rate) (Enter on line 8, Assessment Warrant)</small>       |
| 22. <b>\$1,771,450</b> x <b>0.01660</b> = <b>\$29,406.07</b> BETE Reimbursement<br><small>(Amount from line 5b.) (Selected Rate) (Enter on line 9, Assessment Warrant)</small>              |
| 23. <b>\$9,661,851.97</b> - <b>\$9,597,919.00</b> = <b>\$63,932.96</b> Overlay<br><small>(Line 19 plus lines 21 and 22) (Amount from line 15) (Enter on line 5, Assessment Warrant)</small> |

**(If Line 23 exceeds Line 20 select a lower tax rate.)**

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant,  
Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

*The Maine Anchor  
Guy LeBida*



*Code enforcement  
town mgr*

*Dan Newman*

*Monday hearing  
not  
scheduled  
yet*

# 131st MAINE LEGISLATURE

## FIRST REGULAR SESSION-2023

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Legislative Document

No. 214

H.P. 135

House of Representatives, January 20, 2023

**An Act to Amend the Laws Regarding Zoning and Land Use  
Restrictions to Limit Certain Requirements to Municipalities with a  
Population of More than 10,000**

(EMERGENCY)

---

Reference to the Committee on Labor and Housing suggested and ordered printed.

*R B. Hunt*

ROBERT B. HUNT  
Clerk

Presented by Representative CAMPBELL of Orrington.  
Cosponsored by Senator LYFORD of Penobscot and  
Representatives: SOBOLESKI of Phillips, THORNE of Carmel.

1           **Emergency preamble.** Whereas, acts and resolves of the Legislature do not  
2 become effective until 90 days after adjournment unless enacted as emergencies; and

3           **Whereas,** current law requires, beginning July 1, 2023, all municipalities to allow a  
4 certain number of dwelling units under certain circumstances and the construction of  
5 accessory dwelling units on the same lot as a single-family dwelling unit and to comply  
6 with certain other zoning requirements; and

7           **Whereas,** this legislation proposes to limit those requirements to municipalities with  
8 a population over 10,000; and

9           **Whereas,** it is the intent of this legislation to exempt municipalities with a population  
10 of 10,000 or less from these requirements entirely;

11           **Whereas,** this legislation needs to take effect prior to the end of the 90-day period so  
12 that municipalities with a population of 10,000 or less will not be subject to those  
13 requirements between July 1, 2023 and the end of the 90-day period; and

14           **Whereas,** in the judgment of the Legislature, these facts create an emergency within  
15 the meaning of the Constitution of Maine and require the following legislation as  
16 immediately necessary for the preservation of the public peace, health and safety; now,  
17 therefore,

18           **Be it enacted by the People of the State of Maine as follows:**

19           **Sec. 1. 30-A MRSA §4364-A, sub-§1,** as enacted by PL 2021, c. 672, §5, is  
20 amended to read:

21           **1. Use allowed.** Notwithstanding any provision of law to the contrary, except as  
22 provided in Title 12, chapter 423-A, for any area in which housing is allowed, a  
23 municipality shall allow structures with up to 2 dwelling units per lot if that lot does not  
24 contain an existing dwelling unit, except that a municipality with a population over 10,000  
25 shall allow up to 4 dwelling units per lot if that lot does not contain an existing dwelling  
26 unit and the lot is located in a designated growth area within a municipality consistent with  
27 section 4349-A, subsection 1, paragraph A or B or if the lot is served by a public, special  
28 district or other centrally managed water system and a public, special district or other  
29 comparable sewer system in a municipality without a comprehensive plan.

30 A municipality shall allow on a lot with one existing dwelling unit the addition of up to 2  
31 dwelling units: one additional dwelling unit within or attached to an existing structure or  
32 one additional detached dwelling unit, or one of each.

33 A municipality may allow more units than the number required to be allowed by this  
34 subsection.

35           **Sec. 2. 30-A MRSA §4364-A, sub-§2,** as enacted by PL 2021, c. 672, §5, is  
36 amended to read:

37           **2. Zoning requirements.** With respect to dwelling units allowed under this section,  
38 municipal zoning ordinances in municipalities with a population over 10,000 must comply  
39 with the following conditions.



1 A. If more than one dwelling unit has been constructed on a lot as a result of the  
2 allowance under this section or section 4364-B, the lot is not eligible for any additional  
3 increases in density except as allowed by the municipality.

4 B. A municipal zoning ordinance may establish a prohibition or an allowance for lots  
5 where a dwelling unit in existence after July 1, 2023 is torn down and an empty lot  
6 results.

7 **Sec. 3. 30-A MRSA §4364-A, sub-§10**, as enacted by PL 2021, c. 672, §5, is  
8 amended to read:

9 **10. Implementation.** A municipality is not required to implement the requirements  
10 of this section until ~~July 1, 2023~~ October 1, 2023.

11 **Sec. 4. 30-A MRSA §4364-B, sub-§1**, as enacted by PL 2021, c. 672, §6, is  
12 amended to read:

13 **1. Use permitted.** Except as provided in Title 12, chapter 423-A, a municipality with  
14 a population over 10,000 shall allow an accessory dwelling unit to be located on the same  
15 lot as a single-family dwelling unit in any area in which housing is permitted.

16 **Sec. 5. 30-A MRSA §4364-B, sub-§13**, as enacted by PL 2021, c. 672, §6, is  
17 amended to read:

18 **13. Implementation.** A municipality is not required to implement the requirements  
19 of this section until ~~July 1, 2023~~ October 1, 2023.

20 **Sec. 6. 30-A MRSA §4364-B, sub-§14** is enacted to read:

21 **14. Applicability.** The requirements of this section apply only to a municipality with  
22 a population over 10,000.

23 **Emergency clause.** In view of the emergency cited in the preamble, this legislation  
24 takes effect when approved.

25 **SUMMARY**

26 This bill makes the following provisions applicable only to a municipality with a  
27 population over 10,000:

28 1. The requirement that a municipality allow up to 4 dwelling units per lot if that lot  
29 does not contain an existing dwelling unit and the lot is located in a designated growth area  
30 within a municipality or if the lot is served by a public, special district or other centrally  
31 managed water system and a public, special district or other comparable sewer system in a  
32 municipality without a comprehensive plan;

33 2. Certain zoning conditions that apply to dwelling units;

34 3. The requirement that a municipality allow an accessory dwelling unit on the same  
35 lot as a single-family dwelling unit in any area in which housing is permitted; and

36 4. Other requirements relating to accessory dwelling units.

STATE OF MAINE  
—  
IN THE YEAR OF OUR LORD  
TWO THOUSAND TWENTY-TWO

—  
H.P. 1489 - L.D. 2003

**An Act To Implement the Recommendations of the Commission To Increase  
Housing Opportunities in Maine by Studying Zoning and Land Use  
Restrictions**

Be it enacted by the People of the State of Maine as follows:

**Sec. 1. 5 MRSA §13056, sub-§7**, as amended by PL 2003, c. 159, §3, is further amended to read:

**7. Contract for services.** When contracting for services, to the maximum extent feasible, seek to use the State's private sector resources in conducting studies, providing services and preparing publications; ~~and~~

**Sec. 2. 5 MRSA §13056, sub-§8**, as enacted by PL 2003, c. 159, §4, is amended to read:

**8. Lead agency for business assistance in response to certain events.** Be the lead agency for the State to provide information and business assistance to employers and businesses as part of the State's response to an event that causes the Department of Labor to carry out rapid-response activities as described in 29 United States Code, Sections 2801 to 2872 (2002)-; and

**Sec. 3. 5 MRSA §13056, sub-§9** is enacted to read:

**9. Establish statewide housing production goals.** Establish, in coordination with the Maine State Housing Authority, a statewide housing production goal that increases the availability and affordability of all types of housing in all parts of the State. The department shall establish regional housing production goals based on the statewide housing production goal. In establishing these goals, the department shall:

A. Establish measurable standards and benchmarks for success of the goals;

B. Consider information submitted to the department from municipalities about current or prospective housing developments and permits issued for the construction of housing; and

C. Consider any other information as necessary to meet the goals pursuant to this subsection.

Sec. 4. 30-A MRSA §4364 is enacted to read:

**§4364. Affordable housing density**

For an affordable housing development approved on or after July 1, 2023, a municipality with density requirements shall apply density requirements in accordance with this section.

**1. Definition.** For the purposes of this section, "affordable housing development" means:

A. For rental housing, a development in which a household whose income does not exceed 80% of the median income for the area as defined by the United States Department of Housing and Urban Development under the United States Housing Act of 1937, Public Law 75-412, 50 Stat. 888, Section 8, as amended, can afford a majority of the units that the developer designates as affordable without spending more than 30% of the household's monthly income on housing costs; and

B. For owned housing, a development in which a household whose income does not exceed 120% of the median income for the area as defined by the United States Department of Housing and Urban Development under the United States Housing Act of 1937, Public Law 75-412, 50 Stat. 888, Section 8, as amended, can afford a majority of the units that the developer designates as affordable without spending more than 30% of the household's monthly income on housing costs.

**2. Density requirements.** A municipality shall allow an affordable housing development where multifamily dwellings are allowed to have a dwelling unit density of at least 2 1/2 times the base density that is otherwise allowed in that location and may not require more than 2 off-street parking spaces for every 3 units. The development must be in a designated growth area of a municipality consistent with section 4349-A, subsection 1, paragraph A or B or the development must be served by a public, special district or other centrally managed water system and a public, special district or other comparable sewer system. The development must comply with minimum lot size requirements in accordance with Title 12, chapter 423- A, as applicable.

**3. Long-term affordability.** Before approving an affordable housing development, a municipality shall require that the owner of the affordable housing development have executed a restrictive covenant, recorded in the appropriate registry of deeds, for the benefit of and enforceable by a party acceptable to the municipality, to ensure that for at least 30 years after completion of construction:

A. For rental housing, occupancy of all of the units designated affordable in the development will remain limited to households at or below 80% of the local area median income at the time of initial occupancy; and

B. For owned housing, occupancy of all of the units designated affordable in the development will remain limited to households at or below 120% of the local area median income at the time of initial occupancy.

**4. Shoreland zoning.** An affordable housing development must comply with shoreland zoning requirements established by the Department of Environmental Protection under Title 38, chapter 3 and municipal shoreland zoning ordinances.



5. Water and wastewater. The owner of an affordable housing development shall provide written verification to the municipality that each unit of the housing development is connected to adequate water and wastewater services before the municipality may certify the development for occupancy. Written verification under this subsection must include:

A. If a housing unit is connected to a public, special district or other comparable sewer system, proof of adequate service to support any additional flow created by the unit and proof of payment for the connection to the sewer system;

B. If a housing unit is connected to a septic system, proof of adequate sewage disposal for subsurface wastewater. The septic system must be verified as adequate by a local plumbing inspector under section 4221. Plans for subsurface wastewater disposal must be prepared by a licensed site evaluator in accordance with subsurface wastewater disposal rules adopted under Title 22, section 42;

C. If a housing unit is connected to a public, special district or other centrally managed water system, proof of adequate service to support any additional flow created by the unit, proof of payment for the connection and the volume and supply of water required for the unit; and

D. If a housing unit is connected to a well, proof of access to potable water. Any tests of an existing well or proposed well must indicate that the water supply is potable and acceptable for domestic use.

6. Subdivision requirements. This section may not be construed to exempt a subdivider from the requirements for division of a tract or parcel of land in accordance with subchapter 4.

7. Restrictive covenants. This section may not be construed to interfere with, abrogate or annul the validity or enforceability of any valid and enforceable easement, covenant, deed restriction or other agreement or instrument between private parties that imposes greater restrictions than those provided in this section, as long as the agreement does not abrogate rights under the United States Constitution or the Constitution of Maine.

8. Rules. The Department of Economic and Community Development shall adopt rules to administer and enforce this section. The department shall consult with the Department of Agriculture, Conservation and Forestry in adopting rules pursuant to this subsection. The rules must include criteria for a municipality to use in calculating housing costs. Rules adopted pursuant to this subsection are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A.

Sec. 5. 30-A MRS §4364-A is enacted to read:

**§4364-A. Residential areas, generally; up to 4 dwelling units allowed**

1. Use allowed. Notwithstanding any provision of law to the contrary, except as provided in Title 12, chapter 423-A, for any area in which housing is allowed, a municipality shall allow structures with up to 2 dwelling units per lot if that lot does not contain an existing dwelling unit, except that a municipality shall allow up to 4 dwelling units per lot if that lot does not contain an existing dwelling unit and the lot is located in a designated growth area within a municipality consistent with section 4349-A, subsection 1, paragraph A or B or if the lot is served by a public, special district or other centrally managed water system and a public, special district or other comparable sewer system in a municipality without a comprehensive plan.



A municipality shall allow on a lot with one existing dwelling unit the addition of up to 2 dwelling units: one additional dwelling unit within or attached to an existing structure or one additional detached dwelling unit, or one of each.

A municipality may allow more units than the number required to be allowed by this subsection.

**2. Zoning requirements.** With respect to dwelling units allowed under this section, municipal zoning ordinances must comply with the following conditions.

A. If more than one dwelling unit has been constructed on a lot as a result of the allowance under this section or section 4364-B, the lot is not eligible for any additional increases in density except as allowed by the municipality.

B. A municipal zoning ordinance may establish a prohibition or an allowance for lots where a dwelling unit in existence after July 1, 2023 is torn down and an empty lot results.

**3. General requirements.** A municipal ordinance may not establish dimensional requirements or setback requirements for dwelling units allowed under this section that are greater than dimensional requirements or setback requirements for single-family housing units, except that a municipal ordinance may establish requirements for a lot area per dwelling unit as long as the required lot area for subsequent units on a lot is not greater than the required lot area for the first unit.

**4. Water and wastewater.** The owner of a housing structure must provide written verification to the municipality that the structure is connected to adequate water and wastewater services before the municipality may certify the structure for occupancy. Written verification under this subsection must include:

A. If a housing structure is connected to a public, special district or other comparable sewer system, proof of adequate service to support any additional flow created by the structure and proof of payment for the connection to the sewer system;

B. If a housing structure is connected to a septic system, proof of adequate sewage disposal for subsurface wastewater. The septic system must be verified as adequate by a local plumbing inspector under section 4221. Plans for subsurface wastewater disposal must be prepared by a licensed site evaluator in accordance with subsurface wastewater disposal rules adopted under Title 22, section 42;

C. If a housing structure is connected to a public, special district or other centrally managed water system, proof of adequate service to support any additional flow created by the structure, proof of payment for the connection and the volume and supply of water required for the structure; and

D. If a housing structure is connected to a well, proof of access to potable water. Any tests of an existing well or proposed well must indicate that the water supply is potable and acceptable for domestic use.

**5. Municipal implementation.** In adopting an ordinance, a municipality may:

A. Establish an application and permitting process for housing structures;

B. Impose fines for violations of building, zoning and utility requirements for housing structures; and

C. Establish alternative criteria that are less restrictive than the requirements of subsection 4 for the approval of a housing structure only in circumstances in which the municipality would be able to provide a variance under section 4353, subsection 4, 4-A, 4-B or 4-C.

6. Shoreland zoning. A housing structure must comply with shoreland zoning requirements established by the Department of Environmental Protection under Title 38, chapter 3 and municipal shoreland zoning ordinances.

7. Subdivision requirements. This section may not be construed to exempt a subdivider from the requirements for division of a tract or parcel of land in accordance with subchapter 4.

8. Restrictive covenants. This section may not be construed to interfere with, abrogate or annul the validity or enforceability of any valid and enforceable easement, covenant, deed restriction or other agreement or instrument between private parties that imposes greater restrictions than those provided in this section, as long as the agreement does not abrogate rights under the United States Constitution or the Constitution of Maine.

9. Rules. The Department of Economic and Community Development may adopt rules to administer and enforce this section. The department shall consult with the Department of Agriculture, Conservation and Forestry in adopting rules pursuant to this subsection. Rules adopted pursuant to this section are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A.

10. Implementation. A municipality is not required to implement the requirements of this section until July 1, 2023.

Sec. 6. 30-A MRS §4364-B is enacted to read:

**§4364-B. Accessory dwelling units**

1. Use permitted. Except as provided in Title 12, chapter 423-A, a municipality shall allow an accessory dwelling unit to be located on the same lot as a single-family dwelling unit in any area in which housing is permitted.

2. Restrictions. An accessory dwelling unit may be constructed only:

A. Within an existing dwelling unit on the lot;

B. Attached to or sharing a wall with a single-family dwelling unit; or

C. As a new structure on the lot for the primary purpose of creating an accessory dwelling unit.

This subsection does not restrict the construction or permitting of accessory dwelling units constructed and certified for occupancy prior to July 1, 2023.

3. Zoning requirements. With respect to accessory dwelling units, municipal zoning ordinances must comply with the following conditions:

A. At least one accessory dwelling unit must be allowed on any lot where a single-family dwelling unit is the principal structure; and

B. If more than one accessory dwelling unit has been constructed on a lot as a result of the allowance under this section or section 4364-A, the lot is not eligible for any additional increases in density except as allowed by the municipality.



**4. General requirements.** With respect to accessory dwelling units, municipalities shall comply with the following conditions.

A. A municipality shall exempt an accessory dwelling unit from any density requirements or calculations related to the area in which the accessory dwelling unit is constructed.

B. For an accessory dwelling unit located within the same structure as a single-family dwelling unit or attached to or sharing a wall with a single-family dwelling unit, the setback requirements and dimensional requirements must be the same as the setback requirements and dimensional requirements of the single-family dwelling unit, except for an accessory dwelling unit permitted in an existing accessory building or secondary building or garage as of July 1, 2023, in which case the requisite setback requirements for such a structure apply. A municipality may establish more permissive dimensional and set back requirements for an accessory dwelling unit.

C. An accessory dwelling unit may not be subject to any additional parking requirements beyond the parking requirements of the single-family dwelling unit on the lot where the accessory dwelling unit is located.

**5. Shoreland zoning.** An accessory dwelling unit must comply with shoreland zoning requirements established by the Department of Environmental Protection under Title 38, chapter 3 and municipal shoreland zoning ordinances.

**6. Size requirements.** An accessory dwelling unit must meet a minimum size of 190 square feet. If the Technical Building Codes and Standards Board under Title 10, section 9722 adopts a different minimum size, that standard applies. A municipality may impose a maximum size for an accessory dwelling unit.

**7. Water and wastewater.** The owner of an accessory dwelling unit must provide written verification to the municipality that the accessory dwelling unit is connected to adequate water and wastewater services before the municipality may certify the accessory dwelling unit for occupancy. Written verification under this subsection must include:

A. If an accessory dwelling unit is connected to a public, special district or other comparable sewer system, proof of adequate service to support any additional flow created by the accessory dwelling unit and proof of payment for the connection to the sewer system;

B. If an accessory dwelling unit is connected to a septic system, proof of adequate sewage disposal for subsurface wastewater. The septic system must be verified as adequate by a local plumbing inspector under section 4221. Plans for subsurface wastewater disposal must be prepared by a licensed site evaluator in accordance with subsurface wastewater disposal rules adopted under Title 22, section 42;

C. If an accessory dwelling unit is connected to a public, special district or other centrally managed water system, proof of adequate service to support any additional flow created by the accessory dwelling unit, proof of payment for the connection and the volume and supply of water required for the accessory dwelling unit; and

D. If an accessory dwelling unit is connected to a well, proof of access to potable water. Any tests of an existing well or proposed well must indicate that the water supply is potable and acceptable for domestic use.

**8. Municipal implementation.** In adopting an ordinance under this section, a municipality may:

A. Establish an application and permitting process for accessory dwelling units;

B. Impose fines for violations of building, zoning and utility requirements for accessory dwelling units; and

C. Establish alternative criteria that are less restrictive than the requirements of subsections 4, 5, 6 and 7 for the approval of an accessory dwelling unit only in circumstances in which the municipality would be able to provide a variance under section 4353, subsection 4, 4-A, 4-B or 4-C.

**9. Rate of growth ordinance.** A permit issued by a municipality for an accessory dwelling unit does not count as a permit issued toward a municipality's rate of growth ordinance as described in section 4360.

**10. Subdivision requirements.** This section may not be construed to exempt a subdivider from the requirements for division of a tract or parcel of land in accordance with subchapter 4.

**11. Restrictive covenants.** This section may not be construed to interfere with, abrogate or annul the validity or enforceability of any valid or enforceable easement, covenant, deed restriction or other agreement or instrument between private parties that imposes greater restrictions than those provided in this section, as long as the agreement does not abrogate rights under the United States Constitution or the Constitution of Maine.

**12. Rules.** The Department of Economic and Community Development may adopt rules to administer and enforce this section. The department shall consult with the Department of Agriculture, Conservation and Forestry in adopting rules pursuant to this subsection. Rules adopted pursuant to this subsection are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A.

**13. Implementation.** A municipality is not required to implement the requirements of this section until July 1, 2023.

Sec. 7. 30-A MRS §4364-C is enacted to read:

**§4364-C. Municipal role in statewide housing production goals**

This section governs the responsibilities and roles of municipalities in achieving the statewide and regional housing production goals set by the Department of Economic and Community Development in Title 5, section 13056, subsection 9.

**1. Fair housing and nondiscrimination.** A municipality shall ensure that ordinances and regulations are designed to affirmatively further the purposes of the federal Fair Housing Act, 42 United States Code, Chapter 45, as amended, and the Maine Human Rights Act to achieve the statewide or regional housing production goal.

**2. Municipalities may regulate short-term rentals.** A municipality may establish and enforce regulations regarding short-term rental units in order to achieve the statewide or regional housing production goal. For the purposes of this subsection, "short-term rental unit" means living quarters offered for rental through a transient rental platform as defined by Title 36, section 1752, subsection 20-C.





## SOMERSET COUNTY COMMUNICATIONS CENTER

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January 19, 2023

Town of Belgrade  
990 Augusta Road  
Belgrade, ME 04917

Good Morning,

While this is the time of year when we would begin discussing contract renewals and PSAP service fees for the next 2 years, I wanted to take a minute to advise you of a decision that was made by the Somerset County Board of Commissioners at their meeting yesterday.

In light of the many changes and challenges that we have all faced over the past couple of years and in addition to staffing issues that all PSAPs across the State are facing, the Somerset County Commissioners voted to not renew the PSAP service contracts with the Municipalities in Kennebec County who are currently contracting with us. The current contract will remain in place and will still expire on June 30, 2023.

With that said, we have already advised your Dispatch-only Agency(s) so they are aware of the changes that will be coming their way. We have also advised the Communications Director at Maine Department of Public Safety in Augusta that Municipalities may be contacting him to inquire about PSAP (911) services to begin on July 1, 2023. This would be the default agency for PSAP services to all Municipalities in Kennebec County.

We have greatly enjoyed the relationship between your Town and our Agency for many years, but feel that this move is in the best interest of the citizens, first responders, and most importantly the employees, of Somerset County Communications Center.

Best wishes on a successful transition and please do not hesitate to contact me if we can be of any assistance in the transition.

Respectfully,

Michael Smith, Director

STATE OF MAINE

—  
IN THE YEAR OF OUR LORD  
TWO THOUSAND TWENTY-ONE

—  
H.P. 1281 - L.D. 1731

**An Act To Create the Belgrade Water District**

**Emergency preamble.** Whereas, acts and resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

**Whereas,** a number of private wells in the Town of Belgrade have evidenced chloride contamination stemming from nearby sand and salt storage facilities, and this poses a serious threat to the health and well-being of the inhabitants of the area; and

**Whereas,** an adequate supply of pure water is essential to the health and well-being of the inhabitants of the Town of Belgrade; and

**Whereas,** with an affirmative vote by the inhabitants of the Town of Belgrade, the Department of Transportation will pay the upfront costs to have the distribution system designed, installed and connected to the currently affected properties in order to provide safe water to inhabitants of the Town of Belgrade;

**Whereas,** the formation of a water district in the Town of Belgrade will ensure the supply of pure water for the town's inhabitants and is necessary in order for the Department of Transportation to transfer the distribution system to the Town of Belgrade; and

**Whereas,** in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore,

**Be it enacted by the People of the State of Maine as follows:**

**Sec. 1. Territorial limits; corporate name.** Pursuant to the Maine Revised Statutes, Title 35-A, chapter 64, that part of the Town of Belgrade described, as of June 1, 2021, as tax map 7, lots 34, 35, 42, 43, 44, 45, 47-1, 47-14, 53, 55, 55-A, 55-B, 55-C, 55-D, 55-E, 55-F, 55-G, 56-1, 56-2, 56-3, 56-4, 58, 59, 59-A, 59-B, 60, 61, 61-A, 62, 62-B and 63 and its inhabitants constitute a standard water district under the name "Belgrade Water District," referred to in this Act as "the district."

**Sec. 2. Powers; authority; duties.** The district has all the powers and authority and is subject to all the requirements and restrictions provided in the Maine Revised Statutes, Title 35-A, chapter 64, except as otherwise provided by this Act.

**Sec. 3. Power to take water.** The district is authorized to take, to hold and to convey within the Town of Belgrade and from any part of the town water from any surface or groundwater source within the town.

**Sec. 4. Number of trustees.** The board of trustees of the district is composed of 3 trustees. A trustee must be a resident of the Town of Belgrade but notwithstanding the Maine Revised Statutes, Title 35-A, section 6410 need not reside in a household to which the district's service is provided. Notwithstanding Title 35-A, section 6410, subsection 3, any municipal officer, as defined in Title 30-A, section 2001, subsection 10, or other elected official is eligible for appointment as a trustee of the district. At no time may more than 2 municipal officers or elected officials serve as trustees of the district.

**Sec. 5. First board.** The first board of trustees of the district is appointed by the municipal officers of the Town of Belgrade in accordance with this Act. The terms of the first board are governed by the Maine Revised Statutes, Title 35-A, section 6410, subsection 4.

**Sec. 6. Terms of trustees.** After the appointment of the first board of trustees of the district, trustees are appointed to 3-year terms by the municipal officers of the Town of Belgrade pursuant to the Maine Revised Statutes, Title 35-A, section 6410, subsection 2.

**Sec. 7. Referendum; effective date.** This Act takes effect when approved only for the purpose of permitting its submission to the legal voters within the Town of Belgrade at an election called for that purpose and held within 3 years of the effective date of this Act. The election must be called, advertised and conducted according to the law relating to municipal elections, except that the registrar of voters is not required to prepare or the clerk to post a new list of voters. For the purpose of registration of voters, the registrar of voters must be in session the secular day preceding the election. The subject matter of this Act is reduced to the following question:

"Do you favor creating the Belgrade Water District?"

The voters shall indicate by a cross or check mark placed against the word "Yes" or "No" their opinion of the same.

The results must be declared by the municipal officers of the Town of Belgrade and due certificate of the results filed by the clerk with the Secretary of State.

This Act takes effect for all other purposes immediately upon its approval by a majority of the legal voters voting at the election. Failure to achieve the necessary approval in any referendum does not prohibit subsequent referenda consistent with this section, as long as the referenda are held within 3 years of the effective date of this Act.

**Emergency clause.** In view of the emergency cited in the preamble, this legislation takes effect when approved.