

**Town of Belgrade
Board of Selectpersons**

April 19, 2022 / 6:30 p.m.
Belgrade Town Office
990 Augusta Road

This meeting will be conducted in person.
The public may also view the meeting and participate online at
<https://us02web.zoom.us/j/81131427984>

A G E N D A

Call to order and Pledge of Allegiance

PUBLIC HEARING on June 14 warrant articles

Open meeting

1. PUBLIC COMMENT

2. OLD BUSINESS

A. Approval of April 5, 2022, and April 13, 2022, **Selectboard minutes.**

3. NEW BUSINESS

A. **Appointment:** Debra Lord Cooke – Comprehensive Plan Implementation Committee.

B. Discussion and consideration of contract for **code enforcement software.**

C. Discussion and consideration of **Requests for Proposal:**

1. Road paving and chip-sealing.

2. Transfer Station skid steer.

3. Cleaning Services.

D. Discussion and consideration of executing two-year contract option with RKO for **annual financial audit.**

E. Discussion of proposed **sexual harassment policy.**

F. Discussion and consideration of **extending Moratorium Ordinance** regarding Commercial Solar Facilities, Commercial Wind Energy Facilities and Telecommunications Towers.

G. Acceptance of **town manager's resignation.**

4. WARRANT

5. TOWN MANAGER REPORT

6. EXECUTIVE SESSION: 1 M.R.S.A. §405(6)(A) – Personnel matter

memo

To: Board of Selectpersons
From: Mary Vogel
Date: April 19, 2022
Re: Public Hearing Secret Ballot Referendum for June 14, 2022, Election

Open the public hearing, ask for public comments, close the hearing.

Note: The Board can make **minor** changes to the article, but it may not be drastically altered as the article has been posted legally.

1." To see if the town will vote to decrease the size of the Board of Parks & Recreation from 10 members with 2 alternates to 7 voting members with 2 non-voting members, consisting of a youth representative and a seasonal representative; this article will replace Article #56 of the 2002 town warrant."

2." To see if the Town of Belgrade will vote to join the Maine Public Employees Retirement System (MainePERS) as a Participating Local District effective July 1, 2022, for its full-time firefighters' and emergency medical service-employees under Special Plan 3C with the limited period open enrollment provision. All other employees are excluded from participation at this time. The Town will allow the purchase of credit for the firefighters' and emergency medical-service employees' past employment with the town and authorizes the Selectboard to make an agreement with the firefighters/emergency medical-service employees regarding how the town will share in the cost for this purchase. The town authorizes the Town Manager and the Selectboard Chair, to jointly sign the agreement between the town and the Maine Public Employees Retirement System"

Town of Belgrade

Board of Selectpersons Meeting Minutes

April 5, 2022 / 6:30 p.m.

Belgrade Town Office

990 Augusta Road

In Attendance:

Melanie Jewell, Selectboard, Chair

Richard Damren, Jr., Selectboard

Daniel Newman, Selectboard

Barbara Allen, Selectboard

Carol Johnson, Selectboard

Carl Gartley, RSU 18 Superintendent

Bruce Galouch, Cemetery, Transfer St. & Budget Committee

Anne Wright

Linda Bacon, Recreation Chair

Sharon Frost, School Board

Sara Languet, School Board

Keith Morin, RSU 18, Asst. Sup.

Melannie Keister, RSU 18 Financial

Via Zoom:

Richard Bourne, Appeals Board

Leonard Reich, Lakes Committee

Thomas Dowd, Budget Committee

Jack Sutton, Budget & Transfer St.

Loyce Hayslett, Senior Resource

Nicholas Alexander, Appeals Bd

Call to order and Pledge of Allegiance

Open meeting

1. ELECTION OF SELECTBOARD CHAIR AND VICE-CHAIR –

Town Clerk Mary Vogel asked for a nomination for Chair. Barbara Allen made a motion to nominate Melanie Jewell for chair. Carol Johnson seconded the motion. Rick Damren made a motion to nominate Daniel Newman, no second. Votes for Melanie Jewell for chair. 3 For/ 2 Against

Chairman Jewell asked for nominations for Vice Chair. Carol Johnson nominated Barbara Allen for Vice Chair. Melanie Jewell seconded the motion. Rick Damren nominated Daniel Newman, no second. 5/0

2. PUBLIC COMMENT

No comments

3. OLD BUSINESS

A. Approval of March 15, 2022, **Selectboard minutes.**

Barbara Allen motioned to approve the minutes. Daniel Newman seconded the motion. 4/0/1 Abstain (Rick Damren)

4. NEW BUSINESS

A. **Appointments.**

1. Anne Wright – Appeals Board. - Melanie Jewell motion to approve the appointment of Anne Wright to the Board of Appeals as an alternate. Carol Johnson seconded the motion. 5/0
2. Richard Greenwald – Addressing Officer. - Melanie Jewell made a motion to approve the appointment of Richard Greenwald as Addressing Officer for the Town of Belgrade. Daniel Newman seconded the motion. 5/0
3. Laura Dunbar – Don C. Stevens Committee (reappointment). Barbara Allen made a motion to approve the reappointment of Laura Dunbar to the Don C. Stevens Fund Committee. Daniel Newman seconded the motion. 5/0
4. George Seel – Planning Board (reappointment). Melanie Jewell made a motion to approve the reappointment of George Seel to the Planning Board Committee. Carol Johnson seconded the motion. 5/0
5. Richard Bourne – Board of Appeals (reappointment). Melanie Jewell made a motion to approve the reappointment of Richard Bourne to the Board of Appeals. Carol Johnson seconded the motion. 5/0
6. Bruce Galouch – Transfer Station Committee (reappointment). Melanie Jewell made a motion to approve the reappointment of Bruce Galouch to the Transfer Station Committee. Barbara Allen seconded the motion. 5/0
7. Tom Daniels – Transfer Station Committee (reappointment). – Melanie Jewell made a motion to approve the reappointment of Tom Daniels to the Transfer Station Committee. Daniel Newman seconded the motion. 5/0
8. Rhaeto Pfister – Transfer Station Committee (reappointment). Melanie Jewell made a motion to approve the reappointment of Rhaeto Pfister to the Transfer Station Committee. Carol Johnson seconded the motion. 5/0
9. Mary Vogel – Senior Resources Committee (reappointment). - Melanie Jewell made a motion to reappoint Mary Vogel to the Senior Resource Committee. Daniel Newman seconded the motion. 5/0
10. Tasha Gradie – Senior Resources Committee (reappointment). - Melanie Jewell made a motion to reappoint Tasha Gradie to the Senior Resource Committee. Daniel Newman seconded the motion. 5/0
- 10A. The Board reviewed the application and the reappointment of Nicholas Alexander to the Board of Appeals for a three-year term. Melanie Jewell made a motion to approve the reappointment of Nicholas Alexander to the Board of Appeals. Carol Johnson seconded the motion. 5/0
11. Annual appointments of municipal officials and election workers.
 - a. The Board reviewed the list of Annual appointments. Melanie Jewell made a motion to approve the annual appointments as submitted. Daniel Newman seconded the motion. 5/0

Addressing Officer	Richard Greenwald	1 yr
Animal Control Officer	Trisha Davis	1 yr
Assessing Agent	RJ Duplissea	1 yr
Agent, IF&W	Mary Vogel	1 yr

Agent, Motor Vehicle	Nicholas Poole	1 yr
Civil Emergency Mgt. Dr.	Edward Ketch, Jr.	1 yr
Code Enforcement Officer	Richard Greenwald	1 yr
Registrar	Charlene Houle	1 yr
Town Clerk	Mary Vogel	1 yr
Freedom of Information Officer	Mary Vogel	1 yr
GA Administrator	Anthony Wilson	1 yr
Public Information Officer	Jeremy Damren	1 yr
Plumbing Inspector	Richard Greenwald	1 yr
Road Commissioner	Jason Stevens	1 yr
Tax Collector	Nicholas Poole	1 yr
Tree Warden	Jason Stevens	1 yr
Treasurer	Nicholas Poole	1 yr

b. The Board reviewed the list of recommended election workers for a two-year term (2024)

NAME	PARTY AFFIL.	ADDRESS
Cheryl Cook	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Catharine Damren	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Judy Johnson	R	M. Jewell motioned accept, Dan Newman seconded 5/0
Howard Holinger - Warden	R	M. Jewell motioned accept, Dan Newman seconded 5/0
Penny Morrell	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Gary Mahler	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Christian Bishop	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Mark Berlinger	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Nicholas Alexander	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Donald Lewis	R	M. Jewell motioned to accept, Dan Newman seconded 5/0
Joan Mackenzie	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Barbara Barrett	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Becky Seel	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Katharina Burdet	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Regina Coppens	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Alexandra Theriault	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Kathy Drolet	D	M. Jewell motioned to accept, Dan Newman seconded 5/0

Jarod McGouldrick	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Nicole Morin-Scribner	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Tanna Witkin	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Caitlin McGouldrick	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Kelly Webster	D	M. Jewell motioned to accept, Dan Newman seconded 5/0
Valerie Hudspath	D	M. Jewell motioned accept, Dan Newman seconded 5/0
Christina Wilso	D	M. Jewell motioned accept, Dan Newman seconded 5/0
Susan Bradshaw	D	M. Jewell motioned accept, Dan Newman seconded 5/0
Susan Bolduc	U	M. Jewell motioned to accept, Dan Newman seconded 5/0
Kibler, Maureen	U	M. Jewell motioned to accept, Dan Newman seconded 5/0
Sara Languet	U	M. Jewell motioned to accept, Dan Newman seconded 5/0
Sauter, Kathy	U	M. Jewell motioned to accept, Dan Newman seconded 5/0
Alexander, Victoria	G	M. Jewell motioned to accept, Dan Newman seconded 5/0

B. Superintendent Carl Gartley was present for a discussion of **RSU 18 proposed 2022-2023 school budget**. Mr. Gartley informed the Board the budget has not yet been finalized, and what is being presented is a draft budget, until the school board votes to approve the budget on April 13. The board will then sign the warrants for the budget on May 4. After that date a district budget meeting will be held on at 6 p.m. May 19 at the Performing Arts Center at Messalonskee High School. (Please see the attached school budget documents presented.)

C. Discussion and consideration of June 14 Town of Belgrade secret ballot warrant articles.

1. To **reduce the number of Board of Parks and Recreation members**.

The Board reviewed the request to reduce the number of members. Board of Parks and Recreation Chair Linda Bacon informed the Board the BPR has not had a quorum for quite some time. She feels reducing the membership requirement would improve functionality of the committee. Carol Johnson made a motion to approve the following warrant article to be placed as a secret ballot referendum for June 14, 2022, election.

“To see if the town will vote to decrease the size of the Board of Parks Committee members from 10 members with 2 alternates to 7 voting members with 2 non-voting members consisting of a youth representative and a

seasonal representative; this article will replace Article #56 of the 2002 town warrant.”

Melanie Jewell seconded the motion. 5/0

Melanie Jewell made a motion to set a public hearing date for the referendum question on Tuesday, April 19, 2022, at 6:30 p.m. Barbara Allen seconded the motion. 5/0

2. The Board reviewed the MainePERS recommendations to enroll in the Maine Public Employees Retirement System.

Melanie Jewell amended the proposed language recommended by MainePERS and motioned the following motion: “I move to place on the June 14, 2022, ballot a warrant article to allow the Town of Belgrade to join the Maine Public Employees Retirement System as a Participating Local District effective July 1, 2022, and:

- “To offer Special Plan 3C to its full-time firefighters and emergency medical services employees who work at least 40 hours per week, 52 weeks per year.
- “To exclude all other employees, including its elected/appointed officials, from participating in MainePERS.
- “To allow its eligible employees who are currently employed by the Town on July 1, 2022, who elect to join MainePERS, to purchase credit for 5 years of prior service upon the employee’s full payment of all associated costs. The Town authorizes the Selectboard to make an agreement with employees for the purchase of prior employee’s service.
- “To adopt the provisions of 5 M.R.S. §18252-C as enacted by PL 2021, Chapter 286 as allowed by MainePERS Rule Chapter 803 for its non-participating employees with optional membership who previously declined to participate in MainePERS (“eligible employees”) and to comply with the following requirements:

“Beginning in 2022, to annually offer eligible employees who have been employed for less than 5 years, and in 2022 eligible employees who had reached 5 years of employment between November 1, 2021, and November 1, 2022, the opportunity to join MainePERS on a prospective basis during an open enrollment period from September 1 through November 1 and to provide MainePERS with documentation of each election made by eligible employees under this provision: and

- “To withhold employee contributions for employees who join under this provision on an after-tax basis and to remit them to MainePERS.
- “To authorize Town Manager and the Selectboard Chair, to jointly sign the agreement between the Town and Maine Public Employees Retirement System.

Daniel Newman seconded the motion as amended. 5/0

Melanie Jewell made a motion to place the following referendum question on the June 14, 2022, secret ballot and to hold a public hearing on the proposed article on April 19, for the Town of Belgrade.

“To see if the Town of Belgrade will vote to join the Maine Public Employees Retirement System (MainePERS) as a Participating Local District effective July 1, 2022, for its full-time firefighters and emergency medical service employees under Special Plan 3C with the limited period open enrollment provision. All other employees are excluded from participation at this time. The Town will allow the purchase of credit for the firefighters and emergency medical service employees past employment with the town and authorizes the Selectboard to make an agreement with the firefighters/emergency medical service employees regarding how the town will share in the cost for this purchase. The town authorizes the Town Manager and the Selectboard Chair, to jointly sign the agreement between the town and the Maine Public Employees Retirement System.

Carol Johnson seconded the motion. 5/0

D. Discussion and consideration of annual **lease agreement with Friends of the Belgrade Public Library.**

The Board reviewed the annual lease agreement with the Friends of the Belgrade Public Library. Rick Damren made a motion to accept the renewal lease for the Belgrade Library. Melanie Jewell seconded the motion. 5/0

E. Discussion and consideration of awarding bid for annual **Tax Anticipation Note (TAN).** The Board reviewed the bids submitted for the Tax Anticipation Note. Jack Sutton commented in moving forward it would be nice to know what the towns annual needs are on a month-by-month basis and to include the revenues and to report the available cash is in the Town’s bank account.

Rick Damren motioned to accept the bid from Bangor Savings Bank and the proposed vote regarding the issuance of a tax anticipation note be adopted as presented.

VOTED by the Select Board for the Town of Belgrade, Maine as follows:

VOTED: (1) That under and pursuant to Title 30-A, Section 5771 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the issuance of \$2,000,000 principal amount of Tax Anticipation Note of the Town in anticipation of the receipt of taxes for the municipal fiscal year which commenced January 1, 2022 and ends December 31, 2022.

(2) Said Note shall be dated April 11, 2022, shall mature on December 16, 2022, shall be signed by the Treasurer, and countersigned by the Chair of the Select Board, shall bear interest at the rate of 1.90% per

annum, shall be payable at 24 Hamlin Way in Bangor, Maine, and otherwise be in such form and bear such details as the signers may determine.

(3) That said Note is hereby sold and awarded to Bangor Savings Bank.

(4) Said Note is hereby designated a qualified tax-exempt obligation of the Town for the 2022 calendar year pursuant to the Internal Revenue Code of 1986.

(5) That all things heretofore done, and all action heretofore taken by the Town, its municipal officers, and agents in the authorization of said Note are hereby ratified, approved and confirmed and the Treasurer and Chair are each hereby authorized to take all action necessary or convenient to carry out the provisions of this voting, including delivering said Note against payment therefor.

Melanie Jewell seconded the motion. 5/0

F. Discussion and consideration of installation of **Internet service at North Belgrade Community Center**. The Board reviewed the request for the installation of wireless internet at the NBCC. Melanie Jewell made a motion to authorize the initial installation and the first month's billing totaling \$172.98; funds to come from the Selectpersons special projects account. Rick Damren seconded the motion. 5/0

*The Selectboard requested the Board of Parks and Recreation review and discuss the option of taking the remaining billings for the year from the Recreation program budget.

G. Discussion of **Town Meeting election results**. The Board reviewed the election results from the March 19, 2022. No discussion.

5. **WARRANT** The Board reviewed the warrant. Rick Damren asked why there were two different adobes on the warrant. A question was asked about why the insurance company did not pay for the broken windshield. These questions will be provided to the treasurer for response. Melanie Jewell made a motion to approve warrant no. 37 for \$655,114.46. Carol Johnson seconded the motion. 5/0

6. **EXECUTIVE SESSION:** 1 M.R.S.A. §405(6)(A) – Personnel matter

The Board entered executive session pursuant to 1 M.R.S.A. §405(6)(A) at 9:06 p.m., exited executive session at 10:14 p.m., re-entered Selectboard meeting and adjourned at 10:14 p.m. No action was taken.

**Town of Belgrade
Board of Selectpersons**

**April 13, 2022 / 7 p.m.
Belgrade Town Office
990 Augusta Road**

MINUTES

Selectboard members present: Melanie Jewell, Barbara Allen, Dan Newman, Carol Johnson, Rick Damren.

Ms. Jewell called the meeting to order at 7:04 p.m.

1. EXECUTIVE SESSION: 1 M.R.S.A. §405(6)(A) – Personnel matter

The Board entered executive session at 7:04 p.m. The Board exited executive session at 7:47 p.m. and re-entered open session, at which time the meeting was adjourned.

No action was taken.

TOWN OF BELGRADE



Board/Committee Appointment & Re-appointment Application

Application for Appointment or re-appointment to:

Planning Board
 Board of Appeals
 Dams Committee
 Cemetery Committee
 Library Trustee
 Long Range Planning Com.

Board of Parks & Recreation
 Board of Assessment & Review
 Transfer Station & Recycling Com.
 Budget Committee
 Tree Committee
 Comprehensive Plan Review Committee

Other _____

If this is a re-appointment please state the number of years you have served _____

Name Debra Lord Cooke - "Dee"

Address _____ Belgrade, ME 04917

Phone # (Home) _____ (Work) _____ Email: _____

Place of Employment Realtor - Lakehome Group Real Estate

Education & Experience UMO - BA, IAU (England)- Theatre & Art, Christ Church College - TV & Film Production

Founded Maine Talent Source - Casting Company, Belgrade, ME (1990-2003), NY based actor 2003-2020,

Formed Moon Shadow Pictures, LLC, Belgrade based 2017.- Present

Interests and Hobbies Lake living, boating, kayaking, oil painting, travel

Have served on the governor appointed position on the Maine Film Commission since 2002, serving as chair and vice chair for several years.

Why do you wish to serve on a municipal board or committee?

I have been looking for ways to support my community.

References

Name Liz Fontaine Phone # _____

Name Gordon Brown Phone # _____

Please Return to:

townclerk@townofbelgrade.com

OR

Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Code enforcement software contract

In February, Joseph Vernon, an account executive with iWorQ, a company that for 20 years has developed code enforcement software exclusively, demonstrated how the product works. In March, voters approved a budget that included the software, per the Budget Committee and Selectboard's recommendation. The initial year of the contract is \$6,000, which includes the initial set-up. The subscription cost is \$3,500 annually thereafter.

The Maine communities that use iWorQ include Winthrop, Belfast and Waterboro. (Oakland is also looking at acquiring this software; Dave Savage suggested we explore this.) All three code offices raved about the efficiency iWorQ's product yields. The Waterboro officer has used it in all three communities in which he has worked. All three communities touted the software's ability to pull reports and data quickly, the customization to meet a town's needs, the ease of issuing letters and applying for and issuing permits, and the ability to access and use the software in the field as part of inspections and investigations.

We recommend approval of the contract. Code Enforcement Officer Richard Greenwald will visit at least one of the towns (likely Winthrop) to learn more about how its CEO is using it. The Planning Board and Comprehensive Plan Committee have offered suggestions on data they believe should be collected. That will assist in customizing the software to Belgrade's needs.

IWORQ SERVICE AGREEMENT

For iWorQ applications and services

Belgrade here after known as ("Customer"), enters into THIS SERVICE AGREEMENT ("Agreement") with iWorQ Systems Inc. ("iWorQ") with its principal place of business 1125 West 400 North, Suite 102, Logan, Utah 84321.

1. SOFTWARE AS A SERVICE (SaaS) TERMS OF ACCESS:

iWorQ grants Customer a non-exclusive, non-transferable limited access to use iWorQ service(s), application(s) on iWorQ's authorized website for the fee(s) and terms listed in Appendix A. This agreement will govern all application(s) and service(s) listed in the Appendix A.

2. CUSTOMER RESPONSIBILITY:

Customer acknowledges that they are receiving only a limited subscription to use the application(s), service(s), and related documentation, if any, and shall obtain no titles, ownership nor any rights in or to the application(s), service(s), and related documentation, all of which title and rights shall remain with iWorQ. Customer shall not permit any user to reproduce, copy, or reverse engineer any of the application(s), service(s) and related documentation.

iWorQ is not responsible for the content entered into iWorQ's database or uploaded as a document or image. Access to iWorQ cannot be used to record personal or confidential information such as driver license numbers, social security numbers, financial data, credit card information or upload any images or documents considered personal or confidential.

3. TRAINING AND IMPLEMENTATION:

Customer agrees to provide the time, resources, and personnel to implement iWorQ's service(s) and application(s). iWorQ will assign a senior account manager and an account management team to implement service(s) and application(s). Typical implementation will take less than 60 days. iWorQ account managers will call twice per week, provide remote training once per week, and send weekly summary emails to the customer implementation team. iWorQ can provide project management and implementation documents upon request. iWorQ will do ONE import of the Customer's data. This import consists of importing data, sent by the Customer, in an electronic relational database format.

Customer must have clear ownership of all forms, letters, inspections, checklists, and data sent to iWorQ.

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

4. CUSTOMER DATA:

Customer data will be stored on AWS GovCloud. iWorQ will use commercially reasonable efforts to backup, store and manage Customer data. iWorQ does backups twice per week and offsite backups twice per week. The subscription will renew each year on the anniversary date of this Agreement unless terminated (see 7. TERMINATION).

Customer can run reports and export data from iWorQ application(s) at any time.

Customer can pay iWorQ for additional data management service(s), onsite backups, application(s) and other service(s).

Data upload and storage is provided to every Customer. This includes uploading files up to 3MB and 10 GB of managed data storage on AWS GovCloud. Additional upload file sizes and managed data storage sizes can be provided based on the application(s) and service(s) listed in Appendix A.

5. CUSTOMER SUPPORT:

Customer support and training are FREE and available Monday-Friday, from 6:00 A.M. to 5:00 P.M. MST, for any authorized user with a login. iWorQ provides unlimited remote Customer training (through webinars), phone support, help files, and documentation. Basic support request is typically handled the same day. iWorQ provides "Service NOT Software".

6. BILLING:

iWorQ will invoice Customer on an annual basis. iWorQ will send invoice by mail and by email to the address(s) listed in Appendix A. Terms of the invoice are net 30 days. Any billing changes will require that a new Service(s) Agreement be signed by Customer.

Any additional costs imposed by the Customer including business licenses, fees, or taxes will be added to the Customer's invoice yearly.

7. TERMINATION:

Either party may terminate this agreement, after the initial 1-YEAR TERM, without cause if the terminating party gives the other party sixty (60) days written notice. Should Customer terminate any application(s) and or service(s) the remaining balance will immediately become due. Should Customer terminate any part of the application(s) and or service(s) a new Service(s) Agreement will need to be signed.

Upon termination (6. TERMINATION), iWorQ will discontinue all application(s) and or service(s) under this Agreement; iWorQ will provide customer with an electronic copy of all of Customer's data, if requested by the Customer (within 3-5 business days).

During the term of the Agreement, the Customer may request a copy of all of Customer's data for a cost of no more than \$2,500; and all provisions of this Agreement will continue.

8. ACCEPTABLE USE:

Customer represents and warrants that the application(s) and service(s) will only be used for lawful purposes, in a manner allowed by law, and in accordance with reasonable operating rules, and policies, terms and procedures. iWorQ may restrict access to users upon misuse of application(s) and service(s).

9. MICELLANEOUS PROVISIONS:

This Agreement will be governed by and construed in accordance with the laws of the State of Utah.

10. CUSTOMER IMPLEMENTATION INFORMATION:

Primary Implementation Contact _____ Title _____

Office Phone _____ Cell _____

Email _____

Secondary Implementation Contact _____ Title _____

Office Phone _____ Cell _____

Email _____

11. CUSTOMER BILLING INFORMATION:

Billing Contact _____ Title _____

Billing Address: _____

Office Phone _____ Cell _____

Email _____

PO# _____ (if required) Tax Exempt ID # _____

12. ACCEPTANCE:

The effective date of this Agreement is listed below. Authorized representative of Customer and iWorQ have read the Agreement and agree and accept all the terms.

Signature _____

Effective Date: _____

Printed Name _____

Title _____

Office Number _____

Cell Number _____

iWorQ Service(s) Agreement

APPENDIX A

iWorQ Price Proposal

Belgrade	Population- 3,189
6 Manchester Road, Belgrade, ME 04917	Prepared by: Joseph Vernon

Annual Subscription Fees

<u>Application(s) and Service(s)</u>	<u>Package Price</u>	<u>Billing</u>
Community Development (Department) *Permit Management *Code Enforcement *Portal Home Quarterly upload of parcel information to iWorQ's GIS Map Track contractors, inspections, property information Track code violations, fees, and activities Unlimited reports and ad-hoc reporting Unlimited access to iWorQ's template library including 3 custom letters & 3 custom forms for Portal Home Premium Data (25MB Uploads & 100GB Storage)	\$4,000 \$3,500	Annual
Subscription Fee Total (This amount will be invoiced each year)	\$3,500	Annual

One-Time Setup, GIS integration, and Data Conversion Fees

<u>Service(s)</u>	<u>Full Price Cost</u>	<u>Package Price</u>	<u>Billing</u>
Implementation and Setup cost year 1	\$2,500	\$2,500	Year One
Up to 5 hours of GIS integration and data conversion	\$1,000	Included	Year One
Data Conversion	\$4,900	Included	Year One
One-Time Setup Total (This amount will be added year 1)	\$8,400	\$2,500	Year One
Grand Total Due Year 1	\$11,900	\$6,000	Year One

NOTES AND SERVICE DESCRIPTION

- I. Invoice for the (Annual Subscription Fee Total + One-Time Total) will be sent out 2 weeks after signature and Effective Date
- II. This subscription Fee and Agreement have been provided at the Customer's request and is valid for 25 days
- III. This cost proposal cannot be disclosed or used to compete with other companies.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Requests for Proposals

Attached are three Requests for Proposals for the following:

Road paving and chip-sealing project: This RFP is based on a template provided by Gardiner Public Works Director Jerry Douglass, who also previously worked for a reputable paving contractor. Mr. Douglass helped tweak the specs for roads that accommodate heavy truck traffic (Depot, Old Route 27, Transfer Station Road) and double-checked my calculations for estimated tonnage and square yards. The Roads Committee has had an opportunity to review this.

Mr. Douglass strongly suggested foregoing the bidding of the chip-sealing. He advised the Town would be better served by simply awarding the contract to the only New England contractor who performs this work. I explained to him our policy requires an RFP for any project exceeding \$15K. He replied that policy does not consider sole-source work. In bidding for this project, paving contractors would subcontract with the chip-seal contractor for that portion of the contract, he explained. So, if the chip-seal contractor quotes a price of, say, \$2 per square yard, the paving contractor will submit a price of, say, \$2.25 in its bid. In other words, Mr. Douglass suggested splitting these up, bidding the paving portion only, and saving dollars by cutting out the middleman and simply awarding the chip-seal work to that contractor.

In a discussion last week with Selectperson Damren, he mentioned we may need to delay the project a year, depending on how fuel prices affect the bids. He said the Town once before delayed paving work for a year because of fuel prices.

Transfer Station skid steer: Five responses were received to this RFP. Three of those were for amounts less than the \$59,000 voters authorized the Town to use from the undesignated fund for the purchase of this equipment. The bid tabulation sheet along with the vendor responses are attached.

The Transfer Station Committee considered the bids and recommended purchasing a Kubota skid steer with a high-flow option and a power sweeper from MB Tractor and Equipment of Fairfield. The high-flow option would allow for other attachments, such as a snow-blower, in the future. The power sweeper would help in the maintenance of the Transfer Station. MB has provided a written price lock of \$57,828, with a delivery date of no later than Sept. 15.

As a reminder, the current skid steer will be repurposed for use by Facilities Maintenance. That will end the need to rent a skid steer during the fall and winter at a cost of \$1,000 per month.

Cleaning services: This RFP would provide for a deep cleaning and, subsequently, weekly cleaning of the following facilities: Town Office, Center for All Seasons, North Belgrade Community Center, Lakes Fire Station. Funds for this work were included in the Facilities Maintenance budget approved by voters at Town Meeting.

April 20, 2022

From: Anthony Wilson
Town Manager, Town of Belgrade

Subject: Request for Bid
2022 Hot Mix Paving and Chip-Sealing
Belgrade, Maine

The Town of Belgrade is seeking qualified bidders for Reclaim & Hot Mix Asphalt Paving, and for Chip-Sealing. Please include with your bid complete warranty information and proposed start date. The following specifications detail the design and extent of the proposed work. To be considered, potential bidders must complete the enclosed bid form and return it to the following address before 4:30 p.m. Wednesday, May 4, 2022.

“Paving Project”
Attention: Anthony Wilson
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

Bids received will be opened at the Belgrade Town Office, 990 Augusta Road, on Friday, May 6, 2022, at 8:30 a.m. The Town will award the bid within 15 business days of bid opening. The Town reserves the right to reject any or all bids at its discretion.

All questions regarding this bid shall be directed to Anthony Wilson, Town Manager, Town of Belgrade at townmanager@townofbelgrade.com and/or 207-495-2258.

Town of Belgrade, Maine

Contract Bid Specifications for Reclaim and Hot Mix Asphalt Paving, and Chip Sealing

GENERAL SCOPE OF WORK:

The work shall consist of Reclaim and Hot Mix Asphalt Paving using the latest edition of Maine DOT's standard specification. **ALL WORK MUST BE COMPLETED BEFORE AUG. 31, 2022. Bidders MUST attend a pre-bid meeting with Road Commissioner Jason Stevens beginning at 9 a.m. Monday, April 25, 2022, at the Belgrade Town Office, 990 Augusta Road.**

A. Project Location

1. **Depot Road** - From Route 27 on the north end to Route 27 on the south end, equaling 6,600' x 20'. Reclaim all existing pavement, leave in place. Gravel to be added by contractor. Grade and compact with a minimum 10-ton earth vibratory roller. Pave 2.5 inches of 19-mm hot asphalt mix, 20 feet wide, followed by 1.25-inches of 12.5-mm hot asphalt mix, 20 feet wide. Match sloped surface to driveways. Pave driveway aprons. Match gravel driveway aprons. 3-foot gravel shoulders.
2. **Guptill Road** – From Route 27 to end of pavement, equaling 16,368' x 20'. Reclaim all existing pavement, leave in place, grade and compact with a minimum 10-ton earth vibratory roller. Pave 2 inches of 12.5-mm hot mix asphalt, 20 feet wide, followed by a 1-inch of 9.5-mm hot mix asphalt, 20 feet wide. Match sloped surface to driveways. Pave driveway aprons. Match gravel driveway aprons. 3-foot gravel shoulders.
3. **Old Route 27** – From Route 27 on the north end to Route 27 on the south end, equaling 2,693' x 20'. Reclaim all existing pavement, leave in place, grade and compact with a minimum 10-ton earth vibratory roller. Pave 2.5 inches of 19-mm hot asphalt mix, 20 feet wide, followed by 1.5-inches of 12.5-mm hot asphalt mix, 20 feet wide. Match sloped surface to driveways. Pave driveway aprons. Match gravel driveway aprons. 3-foot gravel shoulders.
4. **Hulin Road** – From Route 27 to end of pavement, equaling 1,320' x 15'. Reclaim all existing pavement, leave in place, grade and compact with a minimum 10-ton earth vibratory roller. Pave 2 inches of 12.5-mm hot mix asphalt, 15 feet wide, followed by a 1-inch of 9.5-mm hot mix asphalt, 15 feet wide. Pave driveway aprons. Match gravel driveway aprons.
5. **School Street** – From Route 27 to Hulin Road, equaling 792' x 15'. Reclaim all existing pavement, leave in place, grade and compact with a minimum 10-ton earth vibratory roller. Pave 2 inches of 12.5-mm hot mix asphalt, 15 feet wide, followed by a 1-

inch of 9.5-mm hot mix asphalt, 15 feet wide. Pave driveway aprons. Match gravel driveway aprons.

6. **Red Oaks Lodge Road** – From Hulin Road to end of pavement, equaling 581' x 14'. Reclaim all existing pavement, leave in place, grade and compact with a minimum 10-ton earth vibratory roller. Pave 2 inches of 12.5-mm hot mix asphalt, 14 feet wide, followed by a 1-inch of 9.5-mm hot mix asphalt, 14 feet wide. Pave driveway aprons. Match gravel driveway aprons.

7. **Lakeshore Drive** – From West Road to end of pavement, equaling 1,584' x 20'. Reclaim all existing pavement, leave in place, grade and compact with a minimum 10-ton earth vibratory roller. Pave 2 inches of 12.5-mm hot mix asphalt, 20 feet wide, followed by a 1-inch of 9.5-mm hot mix asphalt, 20 feet wide. Match sloped surface to driveways. Pave driveway aprons. Match gravel driveway aprons.

8. **Transfer Station Road** – From Dunn Road to retaining wall inside the Belgrade Transfer Station new pavement, equaling 1,584' x 20'. Excavate up to a depth of 18" (excavated materials will be stockpiled at the Transfer Station). Replace excavated materials at same depth with, measured from the top down, 3 inches Type A Base Gravel (MDOT 703.06a) over 15 inches Type D Subbase Gravel (MDOT 703.06c). Contractor to adjust gravel thickness to ensure work matches into existing grade of surrounding area and to maintain positive drainage (i.e. to prevent ponding). Limit of existing pavement course removal shall be saw cut to provide a square straight joint and shall extend not less than 1 foot beyond the limit of underlying course removal. Pave 2.5 inches of 19-mm hot mix asphalt, 20 feet wide, followed by a 1.5-inch of 12.5-mm hot mix asphalt, 20 feet wide.

9. **Transfer Station Complex** -- Excavate up to a depth of 18" (excavated materials will be stockpiled at the Transfer Station). Replace excavated materials at same depth with, measured from the top down, 3 inches Type A Base Gravel (MDOT 703.06a) over 15 inches Type D Subbase Gravel (MDOT 703.06c). Contractor to adjust gravel thickness to ensure the work matches into existing grade of the surrounding area and to maintain positive drainage (i.e. to prevent ponding). Limit of existing pavement course removal shall be saw cut to provide a square straight joint and shall extend not less than 1 foot beyond the limit of underlying course removal. Pave 2 inches of 12.5-mm hot mix asphalt followed by a 1-inch of 9.5-mm hot mix asphalt.

Additionally, at the end of this document are specifications for chip-sealing the Minot Hill Road (1.1 miles) and the East-West Lane (0.6 mile).

CONTRACT BID SPECIFICATIONS

HOT MIX ASPHALT PAVING

A. Description of Course

The work shall consist of constructing a Hot Mix Asphalt Pavement using designated mix types for the roadways, sidewalks and parking lots as proposed in **SECTION 1**. All work shall be constructed as outlined in this contract and as directed by the Municipal Representative.

B. Equipment Requirements

1. All Hauling Equipment used on the project will meet the requirements of the most recent edition of MAINEDOT Standard Specifications, section 401.08
2. All Pavers used on the project will meet the requirements of the most recent edition of the MAINEDOT Standard Specifications, section 401.09. When appropriate, a highway class paver meeting the specification with an 8ft main screed may be used.
3. All Rollers used on the project will meet the requirements of the most recent edition of the MAINEDOT Standard, section 401.10

C. Plant Requirements

1. Batch and Drum Plants used to produce mix for this project shall meet the requirements of the most recent edition of the MAINEDOT Standard Specifications, section 401.07
2. The automation of batching shall meet the requirements of the most recent edition of the MAINEDOT Standard Specifications, section 401.072
3. At automatic mixing plants, automatic tickets shall be printed which meet MAINEDOT Standard Specifications, section 401.073

D. Materials

The Hot Mix Asphalt shall be composed of a mixture of aggregate and bituminous material. The aggregate fractions shall be sized, uniformly graded, and combined in accordance with the submitted designs.

The Contractor shall submit, for the Municipal Representative's approval, a current jobmix formula (JMF). For a Superpave design, a current MAINEDOT-approved Superpave JMF shall be submitted. If an alternate design similar to the former MAINEDOT designs for B, C, or D mixes is desired, the contractor shall submit a previously MAINEDOT-approved JMF's conforming to the MAINEDOT Standard Specifications, Revisions of April 1995. The JMF's shall be reviewed and approved by the Municipal Representative or an independent testing agency prior to submittal. All JMF's will be required to accompany the bid form.

The jobmix formula shall state the source, gradation, and percentage of each fraction of the aggregate and filler, if required. It shall state the name of the refiner and the supplier of the particular bituminous material to be used and the plant location.

E. Construction

1. Butt joints shall be used at any intersecting of any existing pavement at the beginning and end of the project.
2. Contractor shall place reflective delineator posts, spaced a minimum of every 100' apart, in areas where shoulder drop is 2 inches or more from the pavement surface.
3. The construction of Hot Mix Asphalt shall be carried on only when the surface on which the material is to be placed is dry, and when the atmospheric temperature is above 50 degrees F and rising.
4. All existing paved surfaces to be newly paved shall be thoroughly cleaned by the contractor and dry and **shall be tack coated under pressure prior to placement at a rate of no less than .025 gal/sy. Tack will be included in per ton price and all lifts will require tack.** In addition, any catch basins will be adjusted at the direction of the Municipal Representative. All paving operations shall cease when the surface to repave is wet.
5. All traffic control will be provided by the **Contractor** and all traffic control devices and setups shall conform to the latest edition of Part VI of the Manual on Uniform Traffic Control Devices (MUTCD).
6. The cross-slope of the final paved surface shall be as close as possible to a uniform cross-section utilizing materials estimated above in the bid documents, except in super elevated areas. If noted in contract documents to place shim to desired grade and cross slope, a desirable cross slope would be ¼" per foot of lane width (2%).
7. Surface tolerances shall be checked according to MAINEDOT Standard Specifications, sections 401.101.
8. All mixing, spreading, finishing, and compacting and constructing joints shall meet MAINEDOT Standard Specifications, sections 401.14, 401.15, 401.16, 401.17 respectively.

F. Testing

All materials and every detail of work will be subject to inspection by the Municipal Representative who may require the Contractor's quality control person to be onsite to monitor material placement and compaction. The Municipal Representative shall be allowed access to all parts of the work. The Municipal Representative shall also have the right to inspect and test, at the Municipality's expense, by the following methods:

a. Pavement Samples

1. Core samples for density testing may be taken in accordance with AASHTO procedures every 500 tons to achieve a minimum 92.0% density on uniform lifts designed to be greater than 1".
2. Samples of the Hot Mix Asphalt may be taken in accordance with AASHTO procedures every 500 tons to check for Asphalt Content, Gradation, and Theoretical Maximum Density.

3. All test results will be required to be within the allowable tolerances given in Section 400 of the most recent edition of the MAINEDOT Standard Specifications. Method D shall be used.
4. Upon demand from the Municipal Representative, the Contractor must supply a ten-foot straightedge. The surface, when tested, shall be in accordance with Section 401.20 of the most recent edition of the MAINEDOT Standard Specifications.

b. Acceptance

1. If the Municipal Representative requests it, the Contractor shall remove portions of the finished work as may be directed. After examination, the Contractor shall restore the removed areas of the work to the standards of the specifications. Should the exposed work prove to be acceptable, in the judgment of the Municipal Representative, the removal and replacement of the sections will be paid for as extra work. Should the work exposed prove to be unacceptable in the judgment of the Municipal Representative, the removal and replacement of the material will be at the Contractor's expense.

ANY WORK DONE WITHOUT SUPERVISION OR INSPECTION BY THE ROAD COMMISSIONER MAY BE ORDERED REMOVED AND REPLACED AT THE CONTRACTOR'S EXPENSE UNLESS THE ROAD COMMISSIONER FAILED TO INSPECT AFTER HAVING BEEN GIVEN REASONABLE NOTICE THAT WORK WAS TO BE PERFORMED.

H. Miscellaneous

a. Pre-inspection

Each Contractor, before submitting an offer, shall become completely familiar with the required work and shall rely on their own investigation. The Municipal Representative will be available to have the site/sites proposed for paving inspected. No consideration will be granted for any alleged misunderstanding of the material to be furnished, the work to be done, or for any defects in the final product that are the result of the absence of pre-inspection of a site.

b. Right to change or additional work

The municipality reserves the right to submit change orders in writing to the Contractor. In that event, the municipality will negotiate with the Contractor to determine the new costs. The City reserves the right to change unit quantities up to 20% without negotiating a new price.

c. Clean up

At the completion of paving, each site shall be left in a neat and clean condition, subject to approval of the Municipal Representative.

d. Performance bond

When bid amounts exceed \$250,000.00, the Contractor shall submit to the Municipality a Performance Bond in the amount of 100% of the Contract within ten (10) days after receipt of notice of acceptance of the Contractor's offer or part of the offer. These bonds shall be issued by a bonding company licensed to do business in the State of Maine. Failure to provide this bond is a material breach of contract and may, in the discretion of the Municipality, result in termination of the Contract.

e. Insurance

The Contractor shall have and maintain liability insurance that is in force until the work is completed and accepted by the municipalities. The Contractor shall furnish, to the municipality, a certificate of insurance, within two weeks of notice to the Contractor of the acceptance of its offer. The failure to provide this certificate will constitute a breach of the Contract and may, in the discretion of the municipality, result in termination of the Contract. The Contractor shall furnish to the Municipality a copy of an insurance policy within one month of notice to the Contractor of the acceptance of its offer.

f. Warranties

The Contractor guarantees that the work to be done under this contract and the materials to be furnished by the supplier for use in the construction of the same will be free from defects or flaws. This warranty shall be for a period of one year from the date of completion.

g. Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Municipality, and their agents, and employees against all claims, damages, losses and expenses, including, but not limited to, attorneys' fees arising out of or resulting from the performance of the work regardless of standard of care. This indemnification extends to all costs and all attorneys' fees incurred by the Municipality.

h. Acceptance period

The Municipality shall have up to a maximum of 30 days from date of bid opening to accept an offer.

i. Notice of acceptance

The Contractor will be notified in writing by the municipality of the acceptance of its offer in whole, or in part, within five (5) business days of when it has been accepted. Failure to comply with this notice requirement shall constitute a breach of the Contract. An offer cannot be accepted verbally.

j. Rejection of offers

The Municipality reserves the right to reject any or all proposals whenever such rejection is in their best interest. The Municipality reserves the right to reject the proposal of a Contractor who has previously failed to perform properly or to complete on time Contracts of a similar nature. The Municipality also reserves the right to reject a proposal from a Contractor if an investigation shows that the Contractor is not in a position to perform the Contract.

k. Pre-bid conference

At the discretion of the road commissioner and/or town manager a pre-bid conference may be scheduled to discuss scope of services, terms of this contract and scheduling of work. Contractors who wish to be considered for acceptance must attend any scheduled conference.

l. Payment

The Town shall make payment in full after completion, inspection and acceptance by the Road Commissioner. The Unit Price per ton will include surface preparation, mobilization, hauling and placing material, butt joints, traffic control (if specified herein), and final cleanup. Tack shall be included in the unit price.

m. Asphalt Escalator

The municipality will use the latest edition of MaineDOT Special Provision Section 108 to protect the municipality and the contractor against price fluctuations that may occur due to paving schedule delays, bad weather, other priorities, market pricing, etc.

BID & AWARD INFORMATION

All Bids shall be sealed and clearly marked Belgrade Paving Bid and submitted to the Belgrade Town Office located at 990 Augusta Road no later than 4:30 p.m. Wednesday, May 4, 2022, and will be opened Friday, May 6, 2022, at 8:30 a.m. The Town retains the right to determine the most responsible and reliable bidder, & to adjust the quantity as listed below +/- 20%, due to budget purposes, without negotiating a price adjustment.

Tabulation of Bids

Submit all bids to the Town of Belgrade by 4:30 p.m. Wednesday, May 4, 2022. The responsible, reliable, bid will be based on **all items being quoted** and total contract bid amount. The Town reserves the right to reject any and all bids.

Project 1

Depot Road	Mix type	Estimated Tons or SY	Cost per Ton or SY	Item \$\$ Total \$\$
2.5" hot mix asphalt (6,600' x 20')	19mm	2,016 tons		
1" hot mix asphalt (6,600' x 20')	12.5mm	1,008 tons		
Reclaim full width		14,667 SY		
Added gravel		?? CY		
Shoulder work				
Depot Road Total =				

Project 2

Guptill Road	Mix type	Estimated Tons or SY	Cost per Ton or SY	Item \$\$ Total \$\$
2" hot mix asphalt (16,368' x 20')	12.5mm	4,000 tons		
1" hot mix asphalt (16,368' x 20')	9.5mm	2,000 tons		
Reclaim full width		36,373 SY		
Shoulder work				
Guptill Road Total =				

Project 3

Old Route 27	Mix type	Estimated Tons or SY	Cost per Ton or SY	Item \$\$ Total \$\$
2.5" hot mix asphalt (2,693' x 20')	19mm	823 tons		
1.5" hot mix asphalt (2,693' x 20')	12.5mm	495 tons		
Reclaim full width		5,984 SY		
Shoulder work				
Old Route 27 Total =				

Project 4

Hulin Road	Mix type	Estimated Tons	Cost per Ton or SY	Item \$\$ Total \$\$
2" hot mix asphalt (1,320' x 15')	12.5mm	242 tons		
1" hot mix asphalt (1,320' x 15')	9.5mm	121 tons		
Reclaim full width		2,200 SY		
Hulin Road Total =				

Project 5

School Street	Mix type	Estimated Tons	Cost per Ton or SY or CY	Item \$\$ Total \$\$
2" hot mix asphalt (792' x 15')	12.5mm	145 tons		
1" hot mix asphalt (792' x 15')	9.5mm	123 tons		
Reclaim full width		1,320 SY		
Added gravel		?? CY		
School Street Total =				

Project 6

Red Oaks Lodge Road	Mix type	Estimated Tons	Cost per Ton or SY	Item \$\$ Total \$\$
2" hot mix asphalt (581' x 14')	12.5mm	100 tons		
1" hot mix asphalt (581' x 14')	9.5mm	50 tons		
Reclaim full width		904 SY		
	School Street Total =			

Project 7

Lakeshore Drive	Mix type	Estimated Tons	Cost per Ton or SY	Item \$\$ Total \$\$
2" hot mix asphalt (1,584' x 20')	12.5mm	390 tons		
1" hot mix asphalt (1,584' x 20')	9.5mm	195 tons		
Reclaim full width		3,520 SY		
	Lakeshore Drive Total =			

Project 8

Transfer Station Road	Mix type	Estimated Tons	Cost per Ton or CY	Item \$\$ Total \$\$
2.5" hot mix asphalt (1,584' x 20')	19mm	484 tons		
1.5" hot mix asphalt (1,584' x 20')	12.5mm	290 tons		
Excavation				
Added gravel		21,120 CY		
	Transfer Station Rd Total =			

Project 10

Transfer Station Complex	Mix type	Estimated Tons	Cost per Ton	Item \$\$ Total \$\$
2" hot mix asphalt (approx. 2,555 square yards)	12.5mm	300 tons		
1" hot mix asphalt (approx. 2,555 square yards)	9.5mm	150 tons		
Excavation				
Added gravel				
	Transfer Station Complex Total =			

Extra items

	Mix type	Estimated Tons or SY	Cost per Ton or SY	Item \$\$ Total \$\$
Driveway grindings				
Hand-placed work				
	Extra work total =			

Company Name

Company Address

Company Representative

ASPHALT PRICE ADJUSTMENT

A fluctuating price will be required for this bid to allow for price adjustments based on the Period Price of asphalt cement using the New England Average Selling Price. The price adjustment will be based on the variance in price for the asphalt cement component only from the Base Price to the Period Price. Posted “Base Price” for this bid will be

\$ _____ per ton of asphalt cement. For work completed outside of the completion dates set forth in each Bid Specification, the City will evaluate the Period Price on the completion date and the Period Price when the work is actually completed. Payment will be made based on the lower of the two amounts.

“Base Price” = the price of PG binder liquid per ton that exists on the bid opening date.

“Period Price” = the price of PG binder liquid per ton on the paving date, using the New England Average Selling Price

“New England Average Selling Price” = the price Listed on the MDOT website. See link below.

<http://www.maine.gov/mdot/comprehensive-list-projects/asphaltprices.php>

Contract Bid Specifications

Latex Modified Chip Seal

Description

The Contractor shall furnish and place latex modified emulsion and aggregate cover on an approved base in accordance with the Contract Documents and in reasonably close conformity with the lines, grades, thicknesses and typical cross sections shown on the plans or otherwise established. The Cold/Hot Mix Asphalt overlay or shim shall have **30 days** minimum to cure. This specification specifies the requirements for materials, manufacture, and application of latex modified emulsion with aggregate cover, and shall consist of an application of hot latex modified emulsified asphalt and followed immediately with an aggregate cover material meeting the requirements of this specification.

Materials

Materials shall meet the requirements specified in State of Maine Standard Specification 2002, Section 700 – Materials; and the following additional requirements:

Asphalt Cement

State of Maine Standard Specification 2002, Section 702 – subsection 702.03, and 703.204

Liquid asphalt grades for the latex modified emulsion shall meet the requirements for CRS-2, RS-2, each modified with 2% latex. All asphalt grades shall conform to AASHTO M208 or M140 as applicable. The asphalt grade selected shall be based on laboratory testing by the asphalt liquid supplier.

Latex Additive

The latex additive shall be in conformance with the requirements of Table 1 of this specification. The latex modifier shall be added and co-milled at the emulsion facility, and complete, balanced blending shall be required. Samples of the emulsion and latex blend shall be supplied to the Town or Municipality for testing if requested.

Table 1

<u>Property</u>	<u>Anionic</u>	<u>Cationic</u>
Monomer Ratio (Butadiene/Styrene)	(76+/- 2/24 +/- 2)	(76+/- 2/24 +/-2)
Solids (min %)	67	63
Solids (min lbs/gal)	5.2	4.8
Coagulum max. (80 mesh screen)	0.1 %	0.1 %
pH of Latex	9.5 – 10.5	4.0 – 5.5
Brookfield Visc, (Model RTV, #3 spindle at 20 rpm)	250-2000	250-2000
0.075 mm, (#200)	0 – 2%	0 – 2%

Aggregate

State of Maine Standard Specification 2002, Section 703 – subsection 703.07
Aggregates for HMA Pavements

Aggregates shall conform to State of Maine Standard Specification 2002, section 703.07, and Table 2 of this specification.

Aggregates shall conform to ASTM D5821 for 0.3 to < 3.0 ESAL traffic levels. Aggregates shall be from quarried, washed stone sources. Crushed gravel sources may be permitted at the option of the Town or Municipality. Double chip seals shall require ½” aggregate (for the first application) meeting MDOT specifications and shall be <2% on the #200 sieve.

Table 2

<u>Sieve Size</u>	<u>% Passing – Nominal Size</u>
	<u>9.5 mm, (3/8")</u>
15.8 mm, (5/8")	100%
12.5 mm, (1/2")	100%
9.5 mm, (3/8")	85 – 100%
4.75 mm, (#4)	0 – 30%
2.36 mm, (#8)	0 – 5%
0.075 mm, (#200)	0 – 2.0%

The maximum material passing the 0.075mm (#200) sieve shall not exceed 2% using a washed gradation for each maximum aggregate size designated.

Material Testing

A minimum of 30 days prior to start of construction the Contractor shall send a representative sample of the proposed aggregate to the latex modified asphalt supplier for compatibility testing. Materials shall be tested for the cement type, grading, asphalt application rates, aggregate stripping, and asphalt adhesion to the stone. All test results shall be forwarded to the Town or Municipality prior to work commencing.

EQUIPMENT

Distributor Truck

Large projects may require two pressure-type bituminous distributor trucks. The distributor shall be equipped with an internal heating device capable of heating the latex modified material evenly up to a maximum of 185°F. The distributor shall have adequate pressure devices and suitable manifolds to provide constant positive cut-off to prevent dripping from the nozzles. The distributor shall be equipped with an electronically controlled computerized compensation unit for controlling application rates at various width and speed changes. The application unit shall have electronic controls and a digital readout installed and operated from the inside of the cab of the distributor. The distribution bar on the distributor shall be a fully circulating type. Any distributor that produces a streaked or irregular distribution of the material shall be promptly repaired or removed from the project.

Distributor equipment shall include a tachometer, pressure gauges, volume measuring devices, and a thermometer for reading temperature of tank contents. It shall be so constructed that uniform applications may be made at the specified rate recommended by the asphalt supplier, per square yard with a tolerance of plus or minus 0.03 gal. / sq. yd.

Hauling Equipment

Trucks for hauling cover material shall be rear discharge, conventional dumping haul units, or conveyor-fed or "live bottom" trucks, and shall be equipped with a device to lock onto the hitch at the rear of the chip spreader to prevent aggregate spillage.

Sufficient number, and size, of haul units will be required to enable continuous operation of the distributor and chip spreader.

Aggregate Spreader

The aggregate spreader shall be hydrostatically driven and self-propelled. It must be equipped with an adjustable head that is capable of spreading stone in widths from 4.5 to 14 feet. The spreader shall be mounted on pneumatic tires, and shall apply the stone on the road surface in a manner that ensures the tires do not contact the road surface until after the stone has been applied. The unit shall be equipped with an electronic radar-type sensor used to measure ground speed and will automatically adjust the stone application rate depending on width of application and the speed of chip spreader.

It shall have the ability to apply stone on any grade from 0 - 6%. The spreader shall be equipped with an integral hopper with a minimum capacity of 5 tons of stone which shall be filled by trucks in a manner which ensures the truck tires never come in contact with asphalt treated road surfaces until the stone has been properly applied. To maintain constant stone application, a self-locking truck hitch will permit towing of aggregate trucks without stopping the chip spreader. It will be capable of maintaining positive engagement over irregular terrain.

Pneumatic-Tired Roller

One (1) self-propelled, multiple-wheel, pneumatic-tired rollers shall be used and shall weigh between 6 and 12 tons, each roller shall have a total compacting width of at least 56 inches, have a minimum tire pressure of 60 psi.

Steel-Wheel Roller

One (1) self-propelled, 2-axle (tandem) steel-wheel roller shall be used and shall weigh between 8 and 12 tons and be equipped with scrapers. Combination pneumatic and steel drum-type rollers are acceptable, as one unit only.

CONSTRUCTION PROCEDURES

Preparation

Potholes, other areas of pavement failure, and major depressions in the existing pavement surface shall be repaired by the Contractor with asphalt concrete. A leveling course shall be placed on planed, milled or existing surface by the owner, if required. Immediately prior to application of the emulsion, the surface shall be thoroughly cleaned by sweeping by the Contractor. The Contractor shall be responsible for covering all utility irons just prior to application of emulsion and uncovering utilities after aggregate is spread.

Seasonal and Weather Limitations

The latex modified emulsion and aggregate cover shall not be applied between **September 1 and June 1**, or when weather conditions are unfavorable to obtaining a uniform chip spread and retention. Construction shall proceed only when the atmospheric temperature is at least 50°F, and rising. No moisture shall be present on the roadway surface.

Application

The latex emulsion shall be applied at a temperature of, and not to exceed, 140°F to 185°F, at a rate of 0.40 to 0.45 gallons per square yard. The exact rate will be determined by the aggregate properties, latex modified emulsion supplier, traffic volume, and pavement condition.

Longitude joints shall be reasonably true to line and parallel to centerline. Where any construction joint occurs, the edges shall be broomed back and blended so there are no gaps and the elevations are the same, and free from ridges and depressions. Longitudinal joints shall be overlapped from 4 to 6 inches.

During application, adequate provision shall be made to prevent marring and discoloration of adjacent pavements, structures, vehicles, foliage or personal property.

Aggregate Application

The application of aggregate shall follow as close as possible behind the application of the emulsion which shall not be spread further in advance of the aggregate spread that can be immediately covered. Construction equipment or other vehicles shall not drive on the uncovered emulsion.

The aggregate shall be spread uniformly by a self-propelled spreader at a rate of spread determined by the latex modified emulsion supplier and contractor, generally between 20 to 35 pounds per square yard. Any deficient areas shall be covered with additional material.

Rolling

A minimum of two (2) rollers shall be used for aggregate seating into the emulsion. One roller must be pneumatic-tired and one must be steel-wheel. Rolling shall commence immediately following the spread of aggregate. There shall be at least three coverages by the pneumatic-tired roller to embed the aggregate particles firmly into the emulsion. Coverage shall be as many passes as are necessary to cover the entire width being spread with one pass being one movement of a roller in either direction. Additional coverage of the steel-wheel roller will follow.

Sweeping

When the maximum amount of aggregate has been embedded into the emulsion and the emulsion has set, all loose material shall be swept or otherwise removed. This will be done at a time and in a manner which will not displace any embedded aggregate or damage the emulsion layer. Additional sweeping of the treated surface may be required by the Town or Municipality after a 48-hour curing period. Pre- and post-sweeping of the treated areas will be the responsibility of the **Contractor**.

Traffic Control

Traffic control shall be provided by the **CONTRACTOR** (including flaggers), and shall be in accordance with the latest version of the MUTCD. Payment for all labor, materials and equipment required for proper traffic control shall be considered incidental to the chip seal item.

**Project Description & Location
Latex Modified Chip Seal**

<u>Road Name</u>	<u>Project Description</u>	<u>Length(miles)</u>
Minot Hill Road	Latex Modified Chip Seal	1.10
East-West Lane	Latex Modified Chip Seal	0.60

Tabulation of Bids

Submit all bids by DATE, TIME. The winning bid will be based on all items being quoted and total contract bid amount.

Each town reserves the right to reject any and all bids with or without respect to price or any other matter.

BELGRADE PROJECT 1

Minot Hill Road	Mix type	Estimated Tons	Cost per Ton	Item \$\$ Total \$\$
Latex Modified Chip Seal				
	Minot Hill Road Total =			

BELGRADE PROJECT 2

East-West Lane	Mix type	Estimated Tons	Cost per Ton	Item \$\$Total \$\$
Latex Modified Chip Seal				
	East-West Lane Total =			

BID TABULATIONS & CONTRACT TOTALS

Total Belgrade Bid	Mix type	Estimated Tons/ SY	Cost per Ton/SY	Item \$\$Total \$\$
Latex Modified Chip Seal				
	Bid Total			

Town of Belgrade, Maine

Company name:

Company address:

Company representative:

Signature:

****Any Shim Work Is required to be completed no later than **DATE**, 2022!****

ASPHALT PRICE ADJUSTMENT

A fluctuating price will be required for this bid to allow for price adjustments based on the Period Price of asphalt cement using the New England Average Selling Price. The price adjustment will be based on the variance in price for the asphalt cement component only from the Base Price to the Period Price. Posted "Base Price" for this bid will be \$ _____ **per ton of asphalt cement**. For work completed outside of the completion dates set forth in each Bid Specification, the Town will evaluate the Period Price on the completion date and the Period Price when the work is actually completed. Payment will be made based on the lower of the two amounts.

"Base Price" = the price of PG binder liquid per ton that exists on the bid opening date.

"Period Price" = the price of PG binder liquid per ton on the paving date, using the New England Average Selling Price

"New England Average Selling Price" = the price Listed on the MDOT website. See link below.

<http://www.maine.gov/mdot/comprehensive-list-projects/asphaltprices.php>

Chip Seals:

Period Price minus Base Price divide by 238 (Gal. in ton emulsion) x 0.66 (asphalt in Gal. emulsion) x 0.42 Gal. / SY (approx. application rate) = Adjustment per square yard

REFERENCE LIST CHIP SEAL PROJECTS

Please list six similar projects that have been completed in Maine in 2020 & 2021.

Owner:

Address:

City, State, ZIP:

Contact:

Phone:

Contract amount:

Year completed:

Owner:

Address:

City, State, ZIP:

Contact:

Phone:

Contract amount:

Year completed:

Owner:

Address:

City, State, ZIP:

Contact:

Phone:

Contract amount:

Year completed:

Owner:

Address:

City, State, ZIP:

Contact:

Phone:

Contract amount:

Year completed:

Owner:

Address:

City, State, ZIP:

Contact:

Owner:

Address:

City, State, ZIP:

Contact:

Phone:

Contract amount:

Year completed:

Phone:

Contract amount:

Year completed:

United Ag & Turf (Fairfield)

John Deere standard skid steer	\$	51,228.78
Deere standard skid steer w/ sweeper	\$	55,668.59
Deere w/ high-flow option	\$	52,158.52
Deere high-flow w/ sweeper	\$	56,598.33

Union Farm Equipment

Kubota standard skid steer	\$	50,090.00
Kubota standard skid steer w/ sweeper	\$	51,590.00
Kubota w/ high-flow option	\$	56,480.00
Kubota high-flow w/ sweeper	\$	57,980.00

MB Tractor & Equipment (Fairfield)

Kubota standard w/ sweeper, bucket	\$	56,783.00
Kubota high-flow w/ sweeper, bucket	\$	57,828.00



Quotes are valid for 30 days from the creation date of the quote OR until the contract expires.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

For any questions, please contact:

Joshua Smith

United Ag & Turf
216 Center Road
Fairfield, ME 04937

Tel: 207-453-7131
Fax: 207-453-7825
Email: joshua.smith@uatne.com

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Signature
- Shipping address
- Billing address
- Billing email address

If information is not included, the Purchase Order or Letter of Intent will be returned.



Quote Id: 26125543

22 February 2022

TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

As requested in Appendix A of the bid request, the quoted unit meets the following requirements:

- A final tier 4 engine with that produces 75 gross horsepower, while netting 68 horsepower.
- A two speed selectable transmission.
- A lifting capacity of 2,690 pounds, which can be increased to 2,850 pounds with the addition of rear counterweights.
- Self-leveling bucket.
- 78-inch bucket with bolt-on reversable cutting edge.
- Enclosed cab with level 1 ROPS/FOPS, HVAC, air ride seat and seat belt.
- Back alarm, beacon light and horn.
- Aftermarket backup camera.
- Standard two-year/2,000-hour full machine warranty.

As of 7April22, the quoted unit is currently available and if, still available upon receiving a signed purchase order, can be delivered within thirty days.

The quoted price includes delivery, manuals, all associated costs, and on-site instruction in the use of the quoted equipment.

Joshua Smith
207-453-7131
United Ag & Turf



Quote Summary

Prepared For:
TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

Prepared By:
Joshua Smith
United Ag & Turf
216 Center Road
Fairfield, ME 04937
Phone: 207-453-7131
joshua.smith@uatne.com

Quote Id: 26125543
Created On: 22 February 2022
Last Modified On: 08 April 2022
Expiration Date: 29 April 2022

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 324G SKID STEER - 1T0324GKPNJ419714	\$ 51,228.78 X	1 =	\$ 51,228.78
Equipment Total			\$ 51,228.78

Quote Summary	
Equipment Total	\$ 51,228.78
Filing / Origination Fees	\$ 0.00
SubTotal	\$ 51,228.78
Est. Service Agreement Tax	\$ 0.00
Total	\$ 51,228.78
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 51,228.78

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 26125543

Customer: TOWN OF BELGRADE

JOHN DEERE 324G SKID STEER - 1T0324GKPNJ419714

Hours: 0

Stock Number: 152856

Selling Price

\$ 51,228.78

Code	Description	Qty	Unit	Extended
00C2T	JOHN DEERE 324G SKID STEER LOADER BASE	1	\$ 55,939.00	\$ 55,939.00

Standard Options - Per Unit

0750	2SP STD FL SLEV CB/AC PQT	1	\$ 5,314.00	\$ 5,314.00
0953	ISO SWITCHABLE CTLS & JS PPK	1	\$ 1,058.00	\$ 1,058.00
1301	ENGINE TURBO 4TNV98CT	1	\$ 2,665.00	\$ 2,665.00
1501	ENGLISH OP MAN & DECALS	1	\$ 0.00	\$ 0.00
1741	LESS JDLINK	1	\$ 0.00	\$ 0.00
2440	12X16.5 12PR GALAXY HULK	1	\$ 826.00	\$ 826.00
4001	2" SEAT BELT W/SHOULDERSTRAP	1	\$ 217.00	\$ 217.00
6003	AIR SUSPENSION SEAT	1	\$ 462.00	\$ 462.00
8050	COLD START PACKAGE 110V	1	\$ 310.00	\$ 310.00
8060	PRE CLEANER	1	\$ 465.00	\$ 465.00
8342	RADIO AM/FM W/BLUETOOTH	1	\$ 614.00	\$ 614.00
9052	HD 78 IN CONST BUCKET W EDGE	1	\$ 2,069.00	\$ 2,069.00
9909	RUST PREVENTATIVE	1	\$ 163.00	\$ 163.00

Standard Options Total

\$ 14,163.00

Dealer Attachments

BYT10048	Beacon Warning Light	1	\$ 329.00	\$ 329.00
A-CC7MIC	Back up Camera	1	\$ 950.00	\$ 950.00

Dealer Attachments Total

\$ 1,279.00

Value Added Services Total

\$ 0.00

Suggested Price

\$ 73,447.40

Customer Discounts

Customer Discounts Total

\$ -22,218.62

\$ -22,218.62

Total Selling Price

\$ 51,228.78



JOHN DEERE

Quotes are valid for 30 days from the creation date of the quote OR until the contract expires.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

*Standard
Flow with
Broom option*

Questions, please contact:

with
Turf
Road
04937
-7131
3-7825
.smith@uatne.com

- Vendor: Deere & Co
- 2000 John Deere Rd
Cary, NC 27513
- Signature
- Shipping address
- Billing address
- Billing email address

If information is not included, the Purchase Order or Letter of Intent will be returned.



Quote Id: 26427004

07 April 2022

TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

As requested in Appendix A of the bid request, the quoted unit meets the following requirements:

- A final tier 4 engine with that produces 75 gross horsepower, while netting 68 horsepower.
- A two speed selectable transmission.
- A lifting capacity of 2,690 pounds, which can be increased to 2,850 pounds with the addition of rear counterweights.
- Self-leveling bucket.
- 78-inch bucket with bolt-on reversable cutting edge.
- Enclosed cab with level 1 ROPS/FOPS, HVAC, air ride seat and seat belt.
- Back alarm, beacon light and horn.
- Aftermarket backup camera.
- Standard two-year/2,000-hour full machine warranty.

As of 7April22, the quoted unit is currently available and if, still available upon receiving a signed purchase order, can be delivered within thirty days.

The quoted pickup broom is currently in stock and does not require Hi-Flow hydraulics for operation.

The quoted price includes delivery, manuals, all associated costs, and on-site instruction in the use of the quoted equipment.

Joshua Smith
207-453-7131
United Ag & Turf



Quote Summary

Prepared For:
TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

Prepared By:
Joshua Smith
United Ag & Turf
216 Center Road
Fairfield, ME 04937
Phone: 207-453-7131
joshua.smith@uatne.com

Quote Id: 26427004
Created On: 07 April 2022
Last Modified On: 08 April 2022
Expiration Date: 29 April 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 324G SKID STEER - 1T0324GKPNJ419714		\$ 51,228.78 X	1 =	\$ 51,228.78
SWEEPSTER 84 SS SKID STEER SWEEPER - 202112415	\$ 5,400.00	\$ 4,439.81 X	1 =	\$ 4,439.81
Equipment Total				\$ 55,668.59

Quote Summary	
Equipment Total	\$ 55,668.59
Filing / Origination Fees	\$ 0.00
SubTotal	\$ 55,668.59
Est. Service Agreement Tax	\$ 0.00
Total	\$ 55,668.59
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 55,668.59

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 26427004

Customer: TOWN OF BELGRADE

JOHN DEERE 324G SKID STEER - 1T0324GKPNJ419714

Hours: 0
Stock Number: 152856

Selling Price
\$ 51,228.78

Code	Description	Qty	Unit	Extended
00C2T	JOHN DEERE 324G SKID STEER LOADER BASE	1	\$ 55,939.00	\$ 55,939.00
Standard Options - Per Unit				
0750	2SP STDFL SLEV CB/AC PQT	1	\$ 5,314.00	\$ 5,314.00
0953	ISO SWITCHABLE CTLS & JS PPK	1	\$ 1,058.00	\$ 1,058.00
1301	ENGINE TURBO 4TNV98CT	1	\$ 2,665.00	\$ 2,665.00
1501	ENGLISH OP MAN & DECALS	1	\$ 0.00	\$ 0.00
1741	LESS JDLINK	1	\$ 0.00	\$ 0.00
2440	12X16.5 12PR GALAXY HULK	1	\$ 826.00	\$ 826.00
4001	2" SEAT BELT W/SHOULDERSTRAP	1	\$ 217.00	\$ 217.00
6003	AIR SUSPENSION SEAT	1	\$ 462.00	\$ 462.00
8050	COLD START PACKAGE 110V	1	\$ 310.00	\$ 310.00
8060	PRE CLEANER	1	\$ 465.00	\$ 465.00
8342	RADIO AM/FM W/BLUETOOTH	1	\$ 614.00	\$ 614.00
9052	HD 78 IN CONST BUCKET W EDGE	1	\$ 2,069.00	\$ 2,069.00
9909	RUST PREVENTATIVE	1	\$ 163.00	\$ 163.00
Standard Options Total				\$ 14,163.00
Dealer Attachments				
BYT10048	Beacon Warning Light	1	\$ 329.00	\$ 329.00
A-CC7MIC	Back up Camera	1	\$ 950.00	\$ 950.00
Dealer Attachments Total				\$ 1,279.00
Value Added Services Total				\$ 0.00
Suggested Price				\$ 73,447.40
Customer Discounts				
Customer Discounts Total			\$ -22,218.62	\$ -22,218.62
Total Selling Price				\$ 51,228.78

SWEEPSTER 84 SS SKID STEER SWEEPER - 202112415

Hours: 0
Stock Number: 205861

Suggested List
\$ 5,400.00
Selling Price
\$ 4,439.81



JOHN DEERE

Selling Equipment

Quote Id: 26427004

Customer: TOWN OF BELGRADE

Code	Description	Qty	Unit	Extended
---	SWEEPSTER 84 SS SKID STEER SWEEPER	1	\$ 5,400.00	\$ 5,400.00
Suggested Price				\$ 5,400.00
Customer Discounts				
Customer Discounts Total			\$ -960.19	\$ -960.19
Total Selling Price				\$ 4,439.81



Quotes are valid for 30 days from the creation date of the quote OR until the contract expires.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

For any questions, please contact:

Joshua Smith

United Ag & Turf
216 Center Road
Fairfield, ME 04937

Tel: 207-453-7131
Fax: 207-453-7825
Email: joshua.smith@uatne.com

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Signature
- Shipping address
- Billing address
- Billing email address

If information is not included
will be returned.

Letter of Intent

*Hi - Flow
option*



Quote Id: 26424670

07 April 2022

TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

As requested in Appendix A of the bid request, the quoted unit meets the following requirements:

- A final tier 4 engine with that produces 75 gross horsepower, while netting 68 horsepower.
- A two speed selectable transmission.
- Selectable Hi-Flow or Standard hydraulic
- A lifting capacity of 2,690 pounds, which can be increased to 2,850 pounds with the addition of rear counterweights.
- Self-leveling bucket.
- 78-inch bucket with bolt-on reversable cutting edge.
- Enclosed cab with level 1 ROPS/FOPS, HVAC, air ride seat and seat belt.
- Back alarm, beacon light and horn.
- Integrated backup camera.
- Standard two-year/2,000-hour full machine warranty.

The quoted unit has an expected factory delivery date of 01Aug2022, with the possibility of that delivery date moving up once an order is placed.

The quoted price includes delivery, manuals, all associated costs, and on-site instruction in the use of the quoted equipment.

Joshua Smith
207-453-7131
United Ag & Turf



Quote Summary

Prepared For:
TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

Prepared By:
Joshua Smith
United Ag & Turf
216 Center Road
Fairfield, ME 04937
Phone: 207-453-7131
joshua.smith@uatne.com

Quote Id: 26424670
Created On: 07 April 2022
Last Modified On: 08 April 2022
Expiration Date: 29 April 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 324G SKID STEER	\$ 75,321.00	\$ 52,158.52 X	1 =	\$ 52,158.52
Equipment Total				\$ 52,158.52

Quote Summary

Equipment Total	\$ 52,158.52
Filing / Origination Fees	\$ 0.00
SubTotal	\$ 52,158.52
Est. Service Agreement Tax	\$ 0.00
Total	\$ 52,158.52
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 52,158.52

Confidential Weight

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 26424670

Customer: TOWN OF BELGRADE

JOHN DEERE 324G SKID STEER				
Hours:	0			Suggested List
Stock Number:	295638			\$ 75,321.00
				Selling Price
				\$ 52,158.52
Code	Description	Qty	Unit	Extended
00C2T	JOHN DEERE 324G SKID STEER LOADER BASE	1	\$ 57,618.00	\$ 57,618.00
Standard Options - Per Unit				
0750	2SP STD FL SLEV CB/AC PQT	1	\$ 5,314.00	\$ 5,314.00
0953	ISO SWITCHABLE CTLS & JS PPK	1	\$ 1,058.00	\$ 1,058.00
1301	ENGINE TURBO 4TNV98CT	1	\$ 2,665.00	\$ 2,665.00
1501	ENGLISH OP MAN & DECALS	1	\$ 0.00	\$ 0.00
1741	LESS JDLINK	1	\$ 0.00	\$ 0.00
2440	12X16.5 12PR GALAXY HULK	1	\$ 826.00	\$ 826.00
4001	2" SEAT BELT W/SHOULDERSTRAP	1	\$ 217.00	\$ 217.00
6006	AIR RIDE SEAT (CLOTH W HEAT)	1	\$ 639.00	\$ 639.00
8042	REAR VIEW CAMERA	1	\$ 869.00	\$ 869.00
8050	COLD START PACKAGE 110V	1	\$ 310.00	\$ 310.00
8305	DBL SET COUNTERWEIGHT	1	\$ 383.00	\$ 383.00
8342	RADIO AM/FM W/BLUETOOTH	1	\$ 614.00	\$ 614.00
8380	FOOTREST WITH FLOORMAT	1	\$ 147.00	\$ 147.00
9052	HD 78 IN CONST BUCKET W EDGE	1	\$ 2,069.00	\$ 2,069.00
9909	RUST PREVENTATIVE	1	\$ 163.00	\$ 163.00
	Standard Options Total			\$ 15,274.00
Dealer Attachments				
BYT10048	Beacon Warning Light	1	\$ 329.00	\$ 329.00
	Dealer Attachments Total			\$ 329.00
	Value Added Services Total			\$ 0.00
	Suggested Price			\$ 75,321.00
Customer Discounts				
	Customer Discounts Total		\$ -23,162.48	\$ -23,162.48
Total Selling Price				\$ 52,158.52



Quotes are valid for 30 days from the creation date of the quote OR until the contract expires.

A Purchase Order or Letter of Intent is required for all orders.

To expedite the delivery of equipment, the below information must be included on your Purchase Order or Letter of Intent.

For any questions, please contact:

Joshua Smith

- Vendor: Deere & Company
- 2000 John Deere Run
Cary, NC 27513
- Signature
- Shipping address
- Billing address
- Billing email address



...com

If information is not included, the Purchase Order or Letter of Intent will be returned.



Quote Id: 26427023

07 April 2022

TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

As requested in Appendix A of the bid request, the quoted unit meets the following requirements:

- A final tier 4 engine with that produces 75 gross horsepower, while netting 68 horsepower.
- A two speed selectable transmission.
- Selectable Hi-Flow or Standard hydraulic flow
- A lifting capacity of 2,690 pounds, which can be increased to 2,850 pounds with the addition of rear counterweights.
- Self-leveling bucket.
- 78-inch bucket with bolt-on reversable cutting edge.
- Enclosed cab with level 1 ROPS/FOPS, HVAC, air ride seat and seat belt.
- Back alarm, beacon light and horn.
- Integrated backup camera.
- Standard two-year/2,000-hour full machine warranty.

The quoted unit has an expected factory delivery date of 01Aug2022, with the possibility of that delivery date moving up once an order is placed.

The quoted pick-up broom does not require Hi-Flow function for operation.

The quoted price includes delivery, manuals, all associated costs, and on-site instruction in the use of the quoted equipment.

Joshua Smith
207-453-7131
United Ag & Turf



Quote Summary

Prepared For:
TOWN OF BELGRADE
990 AUGUSTA RD
BELGRADE, ME 04917

Prepared By:
Joshua Smith
United Ag & Turf
216 Center Road
Fairfield, ME 04937
Phone: 207-453-7131
joshua.smith@uatne.com

Quote Id: 26427023
Created On: 07 April 2022
Last Modified On: 08 April 2022
Expiration Date: 29 April 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 324G SKID STEER	\$ 75,321.00	\$ 52,158.52 X	1 =	\$ 52,158.52
SWEEPSTER 84 SS SKID STEER SWEEPER - 202112415	\$ 5,400.00	\$ 4,439.81 X	1 =	\$ 4,439.81
Equipment Total				\$ 56,598.33

Quote Summary	
Equipment Total	\$ 56,598.33
Filing / Origination Fees	\$ 0.00
SubTotal	\$ 56,598.33
Est. Service Agreement Tax	\$ 0.00
Total	\$ 56,598.33
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 56,598.33

Count weight

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 26427023

Customer: TOWN OF BELGRADE

JOHN DEERE 324G SKID STEER				
Hours:	0			Suggested List
Stock Number:	295638			\$ 75,321.00
				Selling Price
				\$ 52,158.52
Code	Description	Qty	Unit	Extended
00C2T	JOHN DEERE 324G SKID STEER LOADER BASE	1	\$ 57,618.00	\$ 57,618.00
Standard Options - Per Unit				
0750	2SP STDFL SLEV CB/AC PQT	1	\$ 5,314.00	\$ 5,314.00
0953	ISO SWITCHABLE CTLS & JS PPK	1	\$ 1,058.00	\$ 1,058.00
1301	ENGINE TURBO 4TNV98CT	1	\$ 2,665.00	\$ 2,665.00
1501	ENGLISH OP MAN & DECALS	1	\$ 0.00	\$ 0.00
1741	LESS JDLINK	1	\$ 0.00	\$ 0.00
2440	12X16.5 12PR GALAXY HULK	1	\$ 826.00	\$ 826.00
4001	2" SEAT BELT W/SHOULDERSTRAP	1	\$ 217.00	\$ 217.00
6006	AIR RIDE SEAT (CLOTH W HEAT)	1	\$ 639.00	\$ 639.00
8042	REAR VIEW CAMERA	1	\$ 869.00	\$ 869.00
8050	COLD START PACKAGE 110V	1	\$ 310.00	\$ 310.00
8305	DBL SET COUNTERWEIGHT	1	\$ 383.00	\$ 383.00
8342	RADIO AM/FM W/BLUETOOTH	1	\$ 614.00	\$ 614.00
8380	FOOTREST WITH FLOORMAT	1	\$ 147.00	\$ 147.00
9052	HD 78 IN CONST BUCKET W EDGE	1	\$ 2,069.00	\$ 2,069.00
9909	RUST PREVENTATIVE	1	\$ 163.00	\$ 163.00
	Standard Options Total			\$ 15,274.00
Dealer Attachments				
BYT10048	Beacon Warning Light	1	\$ 329.00	\$ 329.00
	Dealer Attachments Total			\$ 329.00
	Value Added Services Total			\$ 0.00
	Suggested Price			\$ 75,321.00
Customer Discounts				
	Customer Discounts Total		\$ -23,162.48	\$ -23,162.48
Total Selling Price				\$ 52,158.52

SWEEPSTER 84 SS SKID STEER SWEEPER - 202112415



JOHN DEERE

Selling Equipment

Quote Id: 26427023

Customer: TOWN OF BELGRADE

Hours:	0			Suggested List
Stock Number:	205861			\$ 5,400.00
				Selling Price
				\$ 4,439.81
Code	Description	Qty	Unit	Extended
---	SWEEPSTER 84 SS SKID STEER SWEEPER	1	\$ 5,400.00	\$ 5,400.00
Suggested Price				\$ 5,400.00
Customer Discounts				
Customer Discounts Total			\$ -960.19	\$ -960.19
Total Selling Price				\$ 4,439.81



www.MBTRACTOR.com

MB TRACTOR & EQUIPMENT

350 Upper Main Street

Fairfield, Maine 04937

Tel: (207) 453-9363

Fax: (603) 286-2039

WWW.MBTRACTOR.COM

THE BEST TRACTORS
& EQUIPMENT ON EARTH!

SOLD TO
TOW199 BELGRADE TOWN OF
TOWN OF BELGRAD
900 AUGUSTA ROAD
BELGRADE, ME 04917

SHIP TO

QUOTATION

Sold By: ZJL PO #: Date 4/04/22 QUOTE FQ01314
Ship By: Tax #: 16:32:49 PRT: 2 Open

Tax	D	Qty	Description	Price	Amount
			Group: 01		
			EQUIPMENT QUOTE		
N		1	SSV75PHRC	48659.00	48659.00
N		1	AP-HB 74 PICK UP SWEEPER	6125.00	6125.00
N		1	AP-LM2584 LIGHT MATERIAL BUCKET	1999.00	1999.00
			** TOTAL EQUIPMENT QUOTE		56783.00

MACHINE PACKAGE INCLUDES THE FOLLOWING
AP-HD74LLC 74" BUCKET
BACKUP ALARM
HYD. QUICK COUPLER
RIDE CONTROL
CAB W/ HEAT AND AC
BACK UP ALARM, HORN AND BEACON

Quotes are valid for thirty days. Prices are subject to change at vendors discretion. All prices quoted FOB vendor shipping point unless specifically noted.
Special order parts are to be prepaid in full in advance, charged to a valid open account, or billed to a credit card.
There are no returns of special order parts.
TRUCKING IS NOT COVERED BY THE MANUFACTURERS WARRANTY. TRUCKING COSTS ARE THE RESPONSIBILITY OF THE CUSTOMER.

[Signature] 4/4/2022
Trafton M. Teague
Cash Sale

** SUBTOTAL 56783.00

Phone: (207) 495-2258

PAY THIS
AMOUNT



\$56783.00



www.MBTRACTOR.com

MB TRACTOR & EQUIPMENT

350 Upper Main Street
Fairfield, Maine 04937
Tel: (207) 453-9363
Fax: (603) 286-2039
WWW.MBTRACTOR.COM

THE BEST TRACTORS
& EQUIPMENT ON EARTH!

SOLD TO
TOW199 BELGRADE TOWN OF
TOWN OF BELGRAD
900 AUGUSTA ROAD
BELGRADE, ME 04917

SHIP TO

QUOTATION

Sold By: ZJL PO #: Date 4/13/22 QUOTE EQ01313
Ship By: Tax #: 15:56:40 PRT: 4 Open

Tax	D	Qty	Description	Price	Amount
Group: 01					
EQUIPMENT QUOTE					
N		1	SSV75PHFRC	49704.00	49704.00
N		1	AP-HB 74 PICK UP SWEEPER	6125.00	6125.00
N		1	AP-LM2584 LIGHT MATERIAL BUCKET	1999.00	1999.00
				** TOTAL EQUIPMENT QUOTE	57828.00

MACHINE PACKAGE INCLUDES THE FOLLOWING
AP-HD74LLC 74" BUCKET
BACKUP CAMERA
HIGH FLOW HYD.
HYD. QUICK COUPLER
RIDE CONTROL
CAB W/ HEAT AND AC
BACK UP ALARM, HORN AND BEACON
THIS EQUIPMENT QUOTE IS PRICED LOCKED
DELIVERY DATE BY SEPTEMBER 15 2022

Quotes are valid for thirty days. Prices are subject to change at vendors discretion. All prices quoted FOB vendor shipping point unless specifically noted.
Special order parts are to be prepaid in full in advance, charged to a valid open account, or billed to a credit card.
There are no returns of special order parts.
TRUCKING IS NOT COVERED BY THE MANUFACTURERS WARRANTY. TRUCKING COSTS ARE THE RESPONSIBILITY OF THE CUSTOMER.

** SUBTOTAL 57828.00

Cash Sale

Phone: (207) 495-2258

PAY THIS
AMOUNT



\$57828.00

UNION FARM EQUIPMENT



"The Friendly Folks"

1893 Heald Hwy (Route 17)
Union, ME 04862

(800) 935-7999 | (207) 785-4451
sales@unionfarmequip.com
unionfarmequipment.com

Quote #	31188
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DATE	3/23/2022
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SALESMAN
Chris

CUSTOMER NAME
Town of Belgrade Ken 495-3326 TransferStation@TownOfBelgrade.com

ITEM	DESCRIPTION	PRICE
SSV75PHRC	Kubota SSV75PHRC skid steer loader, pilot controls, AC Enclosed Cab, Self-Leveling on raise with KSR, Hydraulic Quick Coupler, Multi-Function Controls, 74.3 HP, 203.3 cu. in. 4 cylinder turbocharged diesel engine. 2,690 lbs operating load (50% of tipping load), Max Travel Speed: 7.4 mph (L), 11.8 mph (H). Includes 80" low profile long floor bucket with bolt on cutting edge and side cutters, rear view camera, beacon light, and operator's manual. Please note that self leveling is on raise only.	50,090.00T
Delivery	Current estimated delivery is October or November 2022. Availability may change.	
Disclaimer	Price on this sales quote is an estimate only and is subject to being increased. Final pricing will be established at delivery. Order cancellation and refund of earnest money deposits are available in the event of a price increase between the date of the quote and the date of the delivery. Tax exemption, Government Agency	0.00

Unless otherwise noted, all new tractors include block heater and rear work light. All new tractor loaders include bucket hook and grill guard. All equipment quotes include set-up and training. Additionally, at the first service interval (50 hrs.), the customer pays for fluids and filters only; Union Farm Equipment will absorb all labor and transportation costs within 50 miles of Union. In most cases, warranty work is performed at the dealership. Transportation is available, please ask for details.

Total
\$50,090.00

SAFETY IS IMPORTANT TO US: We offer loaded rear tires on new tractors at wholesale cost.

We appreciate this opportunity to earn you as our customer.
We are open, Mon-Sat 7:30 A.m. - 5:00 P.m. INCLUDING ALL DAY SATURDAY!

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Quote #	31189
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DATE	3/23/2022
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SALESMAN
Chris

CUSTOMER NAME
Town of Belgrade Ken 495-3326 TransferStation@TownOfBelgrade.com

ITEM	DESCRIPTION	PRICE
SSV75PHF...	Kubota SSV75PHFRC skid steer loader, pilot controls, AC Enclosed Cab, High Flow Hydraulics, Self-Leveling with KSR, Hydraulic Quick Coupler, Multi-Function Controls, 74.3 HP, 203.3 cu. in. 4 cylinder turbocharged diesel engine. 2,690 lbs operating load (50% of tipping load), Max Travel Speed: 7.4 mph (L), 11.8 mph (H). Includes 80" low profile long floor bucket with bolt on cutting edge and side cutters, rear view camera, beacon light, and operator's manual. Please note that self leveling is on raise only.	51,590.00T
Delivery	Current estimated delivery is October or November 2022. Availability may change.	
Disclaimer	Price on this sales quote is an estimate only and is subject to being increased. Final pricing will be established at delivery. Order cancellation and refund of earnest money deposits are available in the event of a price increase between the date of the quote and the date of the delivery.	
	Tax exemption, Government Agency	0.00

Unless otherwise noted, all new tractors include block heater and rear work light. All new tractor loaders include bucket hook and grill guard. All equipment quotes include set-up and training. Additionally, at the first service interval (50 hrs.), the customer pays for fluids and filters only; Union Farm Equipment will absorb all labor and transportation costs within 50 miles of Union. In most cases, warranty work is performed at the dealership. Transportation is available, please ask for details.

Total
\$51,590.00

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sales@unionfarmequip.com
unionfarmequipment.com

QUOTE #	31187
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DATE	3/23/2022
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SALESMAN
Chris

CUSTOMER NAME
Town of Belgrade Ken 495-3326 TransferStation@TownOfBelgrade.com

ITEM	DESCRIPTION	PRICE
AP-HB74	Kubota by Land Pride AP-HB74 74" hopper broom. 50/50 poly wire mix. 12-25 GPM required. Optional gutter broom and dust suppression system are available.	6,390.00T
Delivery	Delivery is included with purchase of SSV75 skid steer. Current availability is projected before the SSV is available. Availability may change.	
Disclaimer	Price on this sales quote is an estimate only and is subject to being increased. Final pricing will be established at delivery. Order cancellation and refund of earnest money deposits are available in the event of a price increase between the date of the quote and the date of the delivery.	
	Tax exemption, Government Agency	0.00

Unless otherwise noted, all equipment quotes include set-up and training. In most cases, warranty work is performed at the dealership. Transportation is available, please ask for details.

Total
\$6,390.00

We appreciate this opportunity to earn you as our customer.
We are open, Mon-Sat 7:30 A.m. - 5:00 P.m.
INCLUDING ALL DAY SATURDAY!

REQUEST FOR PROPOSALS FOR CLEANING SERVICES

I. INTRODUCTION

The Town of Belgrade, Maine (hereinafter, the “Town”) is seeking sealed Proposals for cleaning the following facilities: Town Office, Center for All Seasons, Lakes Fire Station, North Belgrade Community Center. Each facility is to be cleaned weekly. Additionally, a separate bid is requested for a deep cleaning of all facilities.

All Proposals are to be submitted in a sealed envelope clearly marked on the outside “Cleaning Services.”

Completed proposals must be received at the Town Office, at the following address: 990 Augusta Road, Belgrade, Maine 04917, by 4 p.m., on Friday, April 30, 2022.

Any proposal received after the deadline stated above shall not be considered. The proposal must be signed by the proposer with its full name and address and enclosed in a sealed envelope.

Bids will be publicly opened on Monday, May 1, 2022, in the conference room at the Town Office at 8:30 a.m.

Questions regarding this Request for Proposals should be directed to Anthony Wilson, Town Manager, at the address above or by email at townmanager@townofbelgrade.com. All questions by prospective proposers pertaining to this Request for Proposals must be received, in writing, by the Town Manager at least five (5) days before the date set for the opening of the proposals. Any questions which, in the opinion of the Town Manager, request interpretation, will be addressed by a written interpretation in the form of a numbered addendum, sent by registered mail to each person or firm who has taken out a Request for Proposals not later than three (3) days prior to the scheduled opening of the proposals. Addenda issued later than three (3) days prior to the scheduled opening of the proposals may be by telephone. Proposers shall acknowledge receipt of all addenda in the space provided therefor in the proposal form, whether the addenda are in response to questions or otherwise issued by the Town and whether the addenda are received by mail or telephone.

Each proposer is required to state in its proposal: (1) the proposer’s name and place of business, and the names of persons or parties interested as principals with it; (2) that the proposal is made without any connection with any other proposer making any proposal for the same services; and (3) that no person acting for or employed by the Town is directly or indirectly interested in the proposal or any agreement which may be entered into to which the proposal relates or in any portion of the profits herefrom.

The successful proposer shall be required to sign an agreement substantially similar to the standard Town services agreement, a copy of which is attached hereto as Exhibit 2.

Before commencing work under the services agreement, the successful proposer shall produce

evidence satisfactory to the Town that it and its subcontractors, if any, have secured public liability, automobile and workers' compensation insurance coverages as set forth in Exhibit 2.

Each proposer must visit the sites of services and inform itself of the conditions relating to the area in which the services shall be performed. Failure to do so will not relieve a successful proposer of its obligations to furnish all equipment, material and labor necessary to carry out the provisions of the agreement and to complete the contemplated work for the consideration set forth in this Request for Proposals. The Town disclaims any and all responsibility for injury to proposers, their agents or others while examining the work site or at any other time. Proposers are responsible for all of their costs in preparing and submitting proposals hereunder.

No Proposals may be withdrawn within a period of thirty (30) days after the opening of bids.

II. SCOPE OF SERVICES

The scope of services hereunder is described in the specifications attached hereto (hereinafter, the "Services.")

III. PROPOSAL SUBMISSION REQUIREMENTS

The proposal must include all materials, equipment and labor necessary to perform the Services and must state the name of the person(s) or entity/entities owning the materials and equipment and/or providing the personnel that forms the basis for its proposal.

All Services to be furnished to the Town shall be performed with equipment, methods and use of personnel in accordance with the pertinent Occupational and Safety and Health Act (OSHA) requirements of the State of Maine and the United States.

IV. SELECTION CRITERIA

Proposals will be evaluated based on the following criteria:

- Prior experience with similar projects (10%)
- Cost (80%)
- References (10%)

V. ACCEPTANCE/REJECTION

The Town reserves the right to waive any informalities in proposals, to accept any proposal and to reject any or all proposals, should it be deemed in the best interest of the Town/City to do so.

Proposals may be held by the Town/City for a period not to exceed thirty (30) days from the date of the opening of proposals for the purpose of reviewing proposals and investigating the qualifications of the Proposers prior to the award of a contract.

Date: April 20, 2022

By: _____
Anthony Wilson, Town Manager

DRAFT

APPENDIX A

SPECIFICATIONS

Weekly cleaning at each location includes:

- Cleaning and sanitizing kitchen counters and items that sit on counters.
- Bathrooms.
- Dusting.
- Interior glass on the entry doors.
- Sanitizing counter space, doorknobs and light switches, and at the Town Office, both sides of the clerks' windows.
- Vacuuming and mopping all floors.
- Removal of hard-water stains on a routine basis (all locations have hard water).

Services for a deep clean include:

- Bathrooms.
- Kitchens
- Walls.
- Dusting.
- Floors.
- Windows and sills.
- Light fixtures.
- Entryways.
- Storage closets.
- Offices.
- Heating units.
- Doors and door frames.
- Baseboards.
- Cobwebs.
- Sanitization of all doorknobs, light switches and countertops.

SERVICES AGREEMENT

THIS AGREEMENT is made this **XX** day of **MONTH**, 2022, by and between the Town of Belgrade, a municipal corporation existing under the laws of the State of Maine and located in the County of Kennebec, State of Maine (hereinafter "TOWN") and **VENDOR'S NAME** (hereinafter "CONTRACTOR"),

WITNESSETH:

In consideration of the mutual covenants and conditions contained herein, the TOWN and the CONTRACTOR agree as follows:

I. SCOPE OF SERVICES

The CONTRACTOR shall provide the services as described in the Request for Proposals and Specifications titled: Cleaning Services issued under date of April 20, 2022, by Anthony Wilson, Town Manager, and shall do so in accordance with the Contractor's Proposal dated **DATE**, which Request for Proposals, Specifications and Proposals are attached hereto and made a part hereof (hereinafter, collectively referred to as the "Services"), and the CONTRACTOR covenants that it shall do everything required by this Agreement, the conditions of the Agreement (together with the General, Supplementary and other Conditions, if any), the Request for Proposals, and the Specifications, in return for payment as provided herein.

A. The CONTRACTOR shall be responsible for the professional quality and timely completion of Services furnished by the CONTRACTOR under this Agreement. The CONTRACTOR shall, without additional compensation, correct or revise any errors or deficiencies in his Services. Deficiencies are defined as willful or negligent acts that distort or falsify the Services provided hereunder, or willful or negligent non-assignment of personnel or assignment of unqualified personnel to perform the duties hereunder.

B. Approval by TOWN of services furnished hereunder shall not in any way relieve the CONTRACTOR of responsibility for the adequacy of the work. Neither TOWN's review, approval or acceptance of, nor payment for, any of the Services shall be construed to operate as a waiver of any rights under this Agreement or any cause of action arising out of the performance of this Agreement, and the CONTRACTOR shall remain liable in accordance with applicable law for all damages to TOWN caused by the CONTRACTOR's willfully negligent performance of any of the Services furnished under this Agreement.

II. CONTRACTOR OBLIGATIONS

The CONTRACTOR warrants:

A. That it will furnish all vehicles, materials, personnel, tools and equipment, except as otherwise specified herein, and do everything necessary and proper to satisfactorily perform the Services required by this Agreement.

B. That it is financially solvent, is experienced in and competent to perform the Services and is able to furnish the vehicles, materials, personnel, tools and equipment to be furnished by it.

C. That it is familiar with all federal, State and local statutes, laws, rules, regulations, ordinances and orders which may in any way affect the Services.

D. That it has carefully examined the Request for Bid Proposals, the Specifications and this Agreement, and has conducted its own investigation of the nature and location of the Services, the character of equipment and personnel needed to perform the Services, and all conditions which may in any way affect the performance of the Services.

E. That any increase in CONTRACTOR'S costs during the term of this Agreement shall be the sole responsibility of the CONTRACTOR.

III. COMPLETION OF SERVICES/COMPLETION DATE

The Services to be performed under this Agreement shall be completed on or before **DATE**.

IV. CONTRACT PRICE

The TOWN shall pay the CONTRACTOR for the performance of Services under this Agreement the sum of **AMOUNT** (the "Contract Price").

V. PROGRESS PAYMENTS

CONTRACTOR shall submit for TOWN'S approval an invoice for the Services performed hereunder in the previous month. The TOWN shall pay CONTRACTOR such approved amounts within thirty (30) days from TOWN'S receipt of said invoice.

VI. TOWN'S RIGHT TO TERMINATE CONTRACT

Without prejudice to any other right or remedy, the TOWN may terminate this Agreement for cause by providing the CONTRACTOR and its surety with seven (7) days' written notice of termination. For purposes of this Agreement, cause includes, but is not limited to: the adjudication of the CONTRACTOR as a bankrupt; the making of a general assignment by the CONTRACTOR for the benefit of its creditors; the appointment of a receiver because of the CONTRACTOR's insolvency; the CONTRACTOR's persistent or repeated refusal or failure, except for cases in which extension of time is provided, to supply enough properly skilled workers or proper materials to perform the Services; the CONTRACTOR's persistent disregard of federal, state or local statutes, laws, codes, rules, regulations, orders or ordinances; and the CONTRACTOR's substantial violation of any provisions of this Agreement. In the event of a termination for cause, the TOWN may take possession of the premises and of all materials, tools and appliances thereon and finish the Services by whatever method it may deem expedient. In such case, the CONTRACTOR shall not be entitled to receive any further payment until the Services are finished. If the unpaid balance of the Agreement price shall exceed the expense of finishing the Services, including compensation for additional managerial and administrative services, such excess shall be paid to the CONTRACTOR. If such expense shall exceed such unpaid balance, the CONTRACTOR shall pay the difference to the TOWN.

Further, the TOWN may terminate this Agreement for convenience upon thirty (30) days' written notice to the CONTRACTOR, in which case, the TOWN shall pay the CONTRACTOR for all Services satisfactorily performed and materials purchased up to the date of receipt of such notice by the CONTRACTOR. In the event the TOWN terminates this Agreement for cause and it subsequently is determined that cause did not exist, such termination shall be deemed to be for convenience.

VII. INSURANCE

Except as otherwise provided by this Agreement, the CONTRACTOR and its subcontractors and consultants shall obtain and maintain, throughout the term of this Agreement and for a period of at least two years following the completion of Services under this Agreement, at no expense to the TOWN, the following insurance coverages:

a. **Public Liability Insurance** in the amount of not less than Four Hundred Thousand Dollars (\$400,000) or such other amount as is established by the Maine Tort Claims Act (14 M.R.S.A. §8101 et seq.) as amended from time to time, combined single limit, to protect the CONTRACTOR, any subcontractor performing Services under this Agreement, and the TOWN from claims and damages that may arise from operations under this Agreement, whether such operations be by CONTRACTOR or

by a subcontractor or by anyone directly or indirectly employed by them.

b. **Workers' Compensation Insurance** in amounts required by Maine law and **Employer's Liability Insurance**, as necessary, as required by Maine law. In case any class of employees engaged in hazardous work under this Agreement is not protected under the Workers' Compensation Act, the CONTRACTOR shall, at its own expense, provide for the protection of its employees not otherwise protected.

c. All such insurance policies shall name the TOWN and its officers, agents and employees as additional insureds, except that for purposes of workers' compensation insurance, the CONTRACTOR and its subcontractors instead may provide a written waiver of subrogation rights against the TOWN. The CONTRACTOR, prior to commencement of Services under this Agreement, and any of its subcontractors, prior to commencement of Services under any subcontract, shall deliver to the TOWN certificates satisfactory to the TOWN evidencing such insurance coverages, which certificates shall state that the CONTRACTOR and its subcontractors must provide written notice to the TOWN at least thirty (30) days prior to cancellation, non-renewal, material modification or expiration of any policies, evidenced by return receipt of United States Certified Mail. Replacement certificates shall be delivered to the TOWN prior to the effective date of cancellation, termination, material modification or expiration of any such insurance policy. The CONTRACTOR shall not commence Services under this Agreement until it has obtained all insurance coverages required under this subparagraph and such insurance policies have been approved by the TOWN, nor shall the CONTRACTOR allow any of its subcontractors to commence Services on any subcontract until all such insurance policies have been obtained by the subcontractor and approved by the TOWN. All such insurance policies shall have a retroactive date which is the earlier of the date of this Agreement between the parties or the CONTRACTOR's Commencement of Services hereunder.

VIII. INDEMNIFICATION

The CONTRACTOR agrees to defend, indemnify, and hold harmless the TOWN, its officers, agents, and employees against any and all liabilities, causes of action, judgments, claims or demands, including attorney's fees and costs, for personal injury (including death) or property damage arising out of or caused by the performance of Services under this Agreement by CONTRACTOR, its subcontractors, agents or employees.

IX. LIENS

Neither the final payment nor any part of the retained percentage shall become due until the CONTRACTOR delivers to the TOWN a complete release of all liens arising out of the Agreement, or receipts in full in lieu thereof and, in either case, an affidavit that so far as it has knowledge or information the releases and receipts include all the labor and material for which a lien could be filed, but the CONTRACTOR may, if any subcontractor refuses to furnish a release or receipt in full, furnish a bond satisfactory to the TOWN to indemnify it against any lien. If any lien remains unsatisfied after all payments are made, the CONTRACTOR shall refund to the TOWN all moneys that the latter may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.

X. ASSIGNMENT

Neither party to the Agreement shall assign this Agreement or sublet it as a whole without the written consent of the other, nor shall the CONTRACTOR assign any prior moneys due or to become due to it hereunder, without the previous written consent of the TOWN.

XI. SUBCONTRACTS

The CONTRACTOR shall not sublet any part of this Agreement without the prior written permission of the TOWN. The CONTRACTOR agrees it is fully responsible to the TOWN for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by it.

XII. USE OF PREMISES

The CONTRACTOR shall confine its apparatus, the storage of materials and the operations of its workers to limits indicated by law, ordinances and permits and shall not otherwise unreasonably encumber the premises with its materials.

XIII. DISCLAIMER

CONTRACTOR has inspected the conditions of the premises and with full knowledge thereof agrees to take them as is, with no warranties express or implied excepting those express statements in this Agreement.

XIV. FORCE MAJEURE

Provided such party gives written notice to the other of such event, a party shall not be liable for its failure to perform its respective obligations under this Agreement, if prevented from so doing by any cause beyond the reasonable control of such party such as, but not limited to, strikes, lockouts, or failure of supply or inability by the exercise of reasonable diligence, to obtain supplies, parts, or employees necessary to perform such obligations, or because of war or other emergency. The time within which such obligations shall be performed shall be extended for a period of time equivalent to the delay from such cause.

XV. NON-WAIVER

Except as expressly provided in this Agreement, the failure or waiver, or successive failures or waivers on the part of either party hereto, in the enforcement of any paragraph or provision of this Agreement shall not render the same invalid nor impair the right of either party hereto, its successors or permitted assigns, to enforce the same in the event of any subsequent breach thereof.

XVI. NOTICES

Notices hereunder shall be deemed sufficient if sent by U.S. Certified mail as follows:

TO TOWN:

Anthony Wilson, Town Manager
Town of Belgrade
990 Augusta Road
Belgrade, ME 04917

TO CONTRACTOR:

NAME
STREET ADDRESS
TOWN, STATE ZIP

XXII. REMEDIES

Except as otherwise agreed by the parties in writing, all disputes, claims, counterclaims and other matters in question between the TOWN and the CONTRACTOR arising out of or relating to this Agreement shall be decided by a Maine court of competent jurisdiction. This Agreement is made and shall be construed

under the laws of the State of Maine. Except as otherwise expressly agreed by the parties in writing, exclusive venue for any such civil action shall be in Maine.

XXIII. COMPLIANCE WITH APPLICABLE LAWS

The CONTRACTOR agrees that it and its subcontractors, if any, shall comply with all applicable federal, state and local statutes, laws, rules, regulations, codes, ordinances, orders and resolutions in the performance of Services under this agreement.

XV. EXTENT OF AGREEMENT

This Agreement (and the Request for Proposal attached hereto and hereby incorporated into this Agreement) represent(s) the entire and integrated Agreement between TOWN and the CONTRACTOR and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both TOWN and the CONTRACTOR. IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

Witness

TOWN

By: _____
Town Manager

Witness

CONTRACTOR

By: _____
Its _____

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Annual financial audit contract

The Town has for the past three years contracted with Runyon Kersteen Ouellette, a certified public accounting firm in South Portland, for the annual financial audit. That three-year agreement includes an option for a two-year extension for the 2022 and 2023 fiscal year audits. The cost of the 2022 audit would be \$8,450 (\$50 more than in 2021); the 2023 audit would cost \$8,500.

Treasurer Nick Poole and I recommend exercising the option. After conducting our last three audits, RKO has a great working knowledge of our financial systems and how we operate. Additionally, Jennifer Connors, the partner who works on our audit, has been exceedingly responsive whenever we have questions at any point during the year, and incredibly helpful in offering suggestions that have allowed us to manage our finances more effectively and efficiently. In short, the Town has a great working relationship with RKO, and we would like to extend that.

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Harassment policy

Section II of the Town's Employment Guidelines speak briefly to the issue of harassment and sexual harassment. It states: "The Town of Belgrade recognizes the dignity of the individual employee and the right of the employee to work in an environment that is free from intimidation and harassment. Such intimidation or harassment based on sex, race, color, religion, national origin, age, or physical/mental handicap is in violation of this policy and federal and state laws. Sexual harassment is deliberate or repeated unsolicited comments, gestures, or physical contact of a sexual nature that are unwelcome. Sexual harassment undermines the integrity of the employment relationships, destroys morale, interferes with productivity, and adversely affects the careers of employees. Such action is unacceptable conduct and will not be condoned or tolerated. It is considered grounds for disciplinary action up to and including discharge."

If the Selectboard is interested in adopting a more robust harassment policy, the Maine Municipal Association offers the attached three-page document.

Harassment & Sexual Harassment Policy

The municipality of Belgrade is committed to providing its employees with a safe and respectful work environment free from all forms of illegal intimidation and harassment. Illegal harassment and sexual harassment are strictly prohibited. This includes harassment based on race or color, gender, sexual orientation, physical or mental disability, age, ancestry, national origin, religion, veteran's status, genetic predisposition, whistleblower activity, or workers compensation history.

This policy applies to all officials and employees of the municipality of Belgrade, as well as all non-employee guests, customers, invitees, vendors, and suppliers.

Definitions:

Sexual Harassment: Sexual harassment is a form of illegal gender discrimination and is prohibited by Title VII of the federal Civil Rights Act and by the Maine Human Rights Act.

Sexual harassment is defined as: unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- (a) submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment,
- (b) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (c) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Sexual harassment can also include conduct that is not sexual in nature, but is gender related or directed at an individual because of gender. It includes harassment of the same or of the opposite sex.

Examples of sexual harassment include, but are not limited to:

- Offensive sexual flirtations, gestures, leering;
- Verbal or physical abuse of a sexual nature or directed at an individual because of gender;
- Advances or propositions;
- Lewd jokes or nicknames;
- Sexually suggestive sounds, writings, comments or gestures;
- Unwelcome touching or advances, sexual practical jokes or horseplay;

- Display of sexually suggestive, lewd or offensive objects, pictures or materials.

Illegal Harassment: Illegal Harassment is defined as unwelcome conduct or behavior based on race, color, gender, sexual orientation, disability, age, ancestry, national origin, religion, veteran's status, genetic pre-disposition, whistleblower status or workers compensation history when: (1) enduring the conduct becomes a condition of continued employment; (2) submission to or rejection of the conduct is used as the basis for employment decisions affecting the individual; or (3) the conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment

Examples, include, but are not limited to:

- Physical abuse, such as shoving, punching, tripping, stalking, groping;
- Damage to personal possessions;
- Verbal harassment/abuse, such as threats, innuendoes, foul language;
- Racist comments or derogatory stereotypes;
- Offensive jokes;
- Inappropriate comments, slurs, ridicule or jokes about an employee's accent, disability, age, religion, gender, sexual orientation;
- Inappropriate or offensive nicknames.

Harassment and Sexual Harassment Strictly Prohibited:

The municipality of Belgrade does not tolerate sexual harassment or harassment based on race, color, gender, sexual orientation, disability, age, ancestry, national origin, religion, genetic predisposition, whistleblower status or workers compensation history. Any such conduct is strictly prohibited and will be grounds for disciplinary action.

All employees and officials are expected and required to treat each other professionally and respectfully. Supervisors are responsible to create and maintain a work environment free of harassment and discrimination. Supervisory staff are responsible to actively stop or prevent inappropriate conduct and are required to take immediate and appropriate action whenever becoming aware of conduct in violation of this policy. Corrective action is required regardless of whether a complaint is filed.

Complaint Process:

The municipality of Belgrade will promptly and fully investigate any issues of harassment or discrimination in the workplace. Every complaint will be promptly and thoroughly investigated. All employees and officials are required to cooperate fully in any investigation. If warranted, the municipality may take appropriate disciplinary action against any employee or official found to have engaged in harassment, which may

include disciplinary action and/or measures to prevent a re-occurrence. Confidentiality will be preserved to the fullest extent possible, consistent with Maine law and our need to respect the rights of all employees involved.

Any municipal employee or official who witnesses, becomes aware of, or is the recipient of, harassment or discrimination in violation of this policy is encouraged and expected to report it to his/her supervisor or to the contact persons listed below. Complaints may be filed by contacting your supervisor or by contacting the Town Manager, in person at 990 Augusta Road, at 207-495-2258 or at townmanager@townofbelgrade.com. If the complaint involves the Town Manager, the chair of the Board of Selectpersons should be contacted.

Maine Human Rights Commission:

Any employee or official that believes that he/she has been the subject of illegal discrimination or harassment also has the right to file a complaint with the Maine Human Rights Commission (MHRC). The MHRC is the state agency responsible for enforcing state employment discrimination laws. In most cases, a complaint must be filed with the MHRC within 300 days of the date of the act of illegal discrimination/harassment.

There is no requirement that an employee utilize the municipality's internal complaint process first, nor is it required that any internal process be exhausted before a MHRC complaint is initiated. For more information on how to file a charge with the MHRC, contact the MHRC at 51 State House Station, Augusta, Maine 04333-0051 or by telephone at 624-6290, TTY: Maine Relay 711. Additional information is available on the MHRC website at: www.maine.gov/mhrc/index.shtml

Retaliation Prohibited:

No employee or official shall be retaliated against for reporting suspected discrimination or harassment or for participating in any part of the complaint process.

If you have any questions concerning this policy, please contact the Town Manager, in person at 990 Augusta Road, at 207-495-2258 or at townmanager@townofbelgrade.com.

Adopted by the Board of Selectpersons on this 19th day of April 2022

Melanie Jewell, Chair

Barbara Allen, Vice-Chair

Rick Damren

Dan Newman

Carol Johnson

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Moratorium ordinance extension

The moratorium ordinance approved by voters on Nov. 16, 2021, expires May 16, 2021. The Planning Board continues making headway in crafting amendments to the Commercial Development Review Ordinance regarding commercial solar arrays. Any changes would ultimately have to be approved by the voters before taking effect.

We are asking the Selectboard to extend the moratorium. Under the law, the Board can do that for up to another 180 days.

Once the Planning Board has completed its work on the commercial solar array regulations, we will bring those to the Selectboard meeting. Assuming the Selectboard is comfortable with those, we would ask the Town attorney to vet the document for your final approval and placement on the Nov. 8 ballot.

**Moratorium Ordinance
Regarding Commercial Solar Facilities, Commercial Wind Energy Facilities
and Telecommunications Towers**

The TOWN OF BELGRADE, MAINE, extends a Moratorium Ordinance known as the Moratorium Ordinance Regarding Commercial Solar Facilities, Commercial Wind Energy Facilities and Telecommunications Towers as follows:

WHEREAS, developers of commercial solar farms have expressed interest in developing facilities in Belgrade, where undeveloped land is plentiful and regulation of such developments is minimal, and having received and approved one such solar project application, the Town of Belgrade Planning Board reasonably anticipates others could soon follow; and

WHEREAS, the Planning Board has the same concerns regarding existing regulations for wind energy facilities and telecommunications towers; and

WHEREAS, the Planning Board deems the Town's Commercial Development Review Ordinance to be inadequate in addressing issues relevant to commercial solar facilities, wind energy facilities and telecommunication towers that pose potential serious public harm, including, but not limited to, environmental impacts, the lack of decommissioning plans, and financial assurances that sites will be adequately completed and/or restored once they outlive their commercial usefulness; and

WHEREAS, the Town may need 180 days, or more, to develop, to earn voter approval, and to implement the necessary amendments to the Commercial Development Review Ordinance to accommodate these potential development pressures; and

WHEREAS, amendments to the Commercial Development Review require a public hearing by the Planning Board and the Board of Selectpersons, and then must be voted upon at a Town Meeting; and

WHEREAS, in the judgment of the Town, these facts create a threat of serious public harm within the meaning of 30-A MRSA §4356(1)(B) and require the following Moratorium Ordinance as immediately necessary for the preservation of the public health, safety, and welfare.

NOW, THEREFORE, the Town of Belgrade hereby ordains that the existing Moratorium Ordinance be extended:

I. AUTHORITY

This Moratorium Ordinance is enacted pursuant to 30-A MRSA §4356, Article VIII, Part Second of the Constitution of the State of Maine, and 30-A MRSA §3001.

II. PURPOSE

The purpose of this Moratorium Ordinance is to allow municipal officials the appropriate time to evaluate and address concerns as they pertain to the adequacy of the Town's

existing land use ordinances and regulations to provide protection for the public health, safety, and welfare of the Town of Belgrade.

III. MORATORIUM

The Town of Belgrade hereby declares and extends a current moratorium effective immediately and applicable, to the maximum extent permitted by law and subject to the severability clause below, to all proceedings, applications and petitions not pending (within the meaning of 1 MRSA §302) as of May 16, 2022, and on any new construction or use, requiring approval under the terms of the Town's planning ordinances and regulations for such time until the effective date of the necessary amendments to the Commercial Development Review Ordinance and regulations or until Nov. 16, 2022. The Planning Board, Board of Appeals, the Code Enforcement Officer, and all other Town agencies and Town employees shall neither accept nor approve applications, plans, permits, licenses, and/or fees for any new construction or uses governed by this Moratorium Ordinance for such commercial solar facilities, wind energy facilities, and telecommunications towers for said period of time.

IV. SEVERABILITY

To the extent any provision of this moratorium ordinance is deemed invalid by a court of competent jurisdiction, the balance of the moratorium ordinance shall remain valid.

V. INCONSISTENCY

To the extent any provision of the Town's Commercial Development Review Ordinance and regulations are inconsistent or conflicting with the provisions of this Moratorium Ordinance, including, without limitation, the requirements for site plan review by the Planning Board, subdivision and/or special exception review by the Planning Board, are hereby repealed to the extent that they are applicable for the duration of the Moratorium Ordinance hereby ordained, but not otherwise.

VI. EMERGENCY

In view of the conditions cited in the preamble, this Moratorium Ordinance extension shall take effect immediately upon passage by the Board of Selectpersons, shall apply, to the maximum extent permitted by the law but subject to the severance clause above, to all proceedings, applications and petitions not pending as of May 16, 2022, and shall stand repealed as of Nov. 16, 2022.

VII. DEFINITIONS

COMMERCIAL SOLAR FACILITY: Any ground-mounted solar energy system, and its associated facilities, that generates a nameplate capacity of 125kw or greater.

SUBDIVISION: As defined by 30-A MRSA §4401, as amended.

TELECOMMUNICATIONS TOWER: Any structure that is designed and constructed primarily for the purpose of supporting one or more antennas, including, but not limited to, camouflaged towers, lattice towers, guyed towers, and monopoles, for the purpose of transmitting or relaying radio frequency signals, including but not limited to radio, television, cellular, and personal communication service frequencies.

WIND ENERGY FACILITY: A facility that uses one or more wind turbines to convert wind energy to electrical energy for the purpose of exporting the energy. The term does not include wind turbines whose primary purpose is to supply residential or non-residential uses on the site where it is located. A wind energy facility includes both the generating facilities and associated power converters or substations.

Approved by the Board of Selectpersons April 19, 2021.

Melanie Jewell, Selectboard Chair

Barbara Allen, Selectboard Vic Chair

Dan Newman, Selectperson

Rick Damren, Selectperson

Carol Johnson, Selectperson

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Resignation

Please accept my resignation, with an effective date of May 31, 2022, unless the Board would prefer that take effect sooner.

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00664 ALL SEASONS TREE SERVICE						
0140	22451	04	STUMP GRINDING LAKES PARK	2403		
STUMP GRINDING LAKES PARK	E 13-10-20-07				720.00	0.00
	FACILITIES / PARKS - SERVICES / CONTRACTED					
			Vendor Total-		720.00	
00289 AUGUSTA FUEL CORP.						
0140	22452	04	NBFD HEATING	5949262		
NBFD HEATING	E 13-08-20-05				320.76	0.00
	FACILITIES / FD:NB - SERVICES / HEATING					
			Invoice Total-		320.76	
0140	22452	04	GARAGE HEATING	5946836		
GARAGE HEATING	E 13-04-20-05				81.84	0.00
	FACILITIES / GARAGE - SERVICES / HEATING					
			Invoice Total-		81.84	
0140	22452	04	10 DALTON HEATING	5949677		
10 DALTON HEATING	E 13-11-20-05				258.33	0.00
	FACILITIES / DALTON - SERVICES / HEATING					
			Invoice Total-		258.33	
0140	22452	04	GARAGE OFF RD DIESEL	5949403		
GARAGE OFF RD DIESEL	E 13-01-30-02				133.03	0.00
	FACILITIES / GENERAL - SUPPLIES / FUEL					
			Invoice Total-		133.03	
0140	22452	04	TS OFF RD DIESEL	5949898		
TS OFF RD DIESEL	E 15-05-30-02				54.50	0.00
	SOLID WASTE / WASTE - SUPPLIES / FUEL					
			Invoice Total-		54.50	
0140	22452	04	TS OFF ROAD DIESEL	5949897		
TS OFF ROAD DIESEL	E 15-05-30-02				259.50	0.00
	SOLID WASTE / WASTE - SUPPLIES / FUEL					
			Invoice Total-		259.50	
0140	22452	04	8 DALTON HEATING	5950139		
8 DALTON HEATING	E 13-11-20-05				31.38	0.00
	FACILITIES / DALTON - SERVICES / HEATING					
			Invoice Total-		31.38	
			Vendor Total-		1,139.34	
00238 BAKER & TAYLOR BOOKS # 510486						
0140	22453	04	BACKORDERED BOOK	5017667611		
BACKORDERED BOOK	E 30-01-30-09				23.74	0.00
	LIBRARY / LIBRARY - SUPPLIES / BOOKS					
			Vendor Total-		23.74	
00000 BEDARD, DANIELLE.						
0140	22454	04	HEALTH INSURANCE REIMBURS	2022		
HEALTH INSURANCE REIMBURS	E 05-05-10-13				270.16	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - PERSONNEL / BENEFITS					
			Vendor Total-		270.16	
00100 BELGRADE CENTRAL SCHOOL						
0140	22455	04	ENRICHMENT, LIBRARY	4/12/2022		
ENRICHMENT, LIBRARY	E 62-01-99-99				1,300.00	0.00
	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE					
			Vendor Total-		1,300.00	
00032 BELGRADE DRAGGIN MASTERS						
0140	22456	04	SNOWMOBILE REIMBURSEMENT	2022		

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
SNOWMOBILE REIMBURSEMENT			R 36-01		2,290.52	0.00
SNOWMOBILE - SNOWMOBILE						
Vendor Total-					2,290.52	
00623 BELGRADE MECHANICAL SERVICES						
0140	22457	04	SKID STEER REPAIRS	1108		
SKID STEER REPAIRS			E 15-05-35-11		939.10	0.00
SOLID WASTE / WASTE - REPAIRS / SKID STEER						
Vendor Total-					939.10	
00271 BERNSTEIN, SHUR, SAWYER & NELSON						
0140	22458	04	MONTHLY RETAINER	MARCH 2022		
MONTHLY RETAINER			E 01-10-15-02		1,000.00	0.00
GEN'L GOV. / ADMIN - PROFESSIONAL / LEGAL						
Vendor Total-					1,000.00	
00000 BOND, JARED						
0140	22459	04	OFFICE SUPPLIES	REIMBURSEMENT		
OFFICE SUPPLIES			E 30-01-30-03		58.47	0.00
LIBRARY / LIBRARY - SUPPLIES / OFFICE						
Invoice Total-					58.47	
0140	22459	04	HEALTH INS REIMBURSEMENT	2022		
HEALTH INS REIMBURSEMENT			E 30-01-10-13		270.16	0.00
LIBRARY / LIBRARY - PERSONNEL / BENEFITS						
Invoice Total-					270.16	
Vendor Total-					328.63	
00311 BOY LOCKSMITH						
0140	22460	04	KEYS CFAS NBCC	9304		
KEYS CFAS NBCC			E 13-02-35-08		686.00	0.00
FACILITIES / CFAS - REPAIRS / BUILDING						
Vendor Total-					686.00	
00483 BURTON, TRAVIS						
0140	22461	04	HEALTH INS REIMBURSEMENT	2022		
HEALTH INS REIMBURSEMENT			E 05-05-10-13		254.76	0.00
PUBLIC SAFTY / FD/ RSC DEPT - PERSONNEL / BENEFITS						
Vendor Total-					254.76	
00376 CARDMEMBER SERVICES						
0140	22464	04	2 ADOBE SUBSCRIPTION	1649,5622		
2 ADOBE SUBSCRIPTION			E 01-10-20-07		31.62	0.00
GEN'L GOV. / ADMIN - SERVICES / CONTRACTED						
Invoice Total-					31.62	
0140	22464	04	ELECTION DINNERS	1575		
ELECTION DINNERS			E 01-35-30-05		54.82	0.00
GEN'L GOV. / ELECTIONS - SUPPLIES / FOOD/WATER						
Invoice Total-					54.82	
0140	22464	04	ELECTION FOOD	5128		
ELECTION FOOD			E 01-35-30-05		46.60	0.00
GEN'L GOV. / ELECTIONS - SUPPLIES / FOOD/WATER						
Invoice Total-					46.60	
0140	22464	04	FRAMES	2482		
FRAMES			E 01-10-30-04		28.49	0.00
GEN'L GOV. / ADMIN - SUPPLIES / OPERATING						
Invoice Total-					28.49	
0140	22464	04	ELECTION CHAINS	2437		
ELECTION CHAINS			E 01-35-40-04		147.11	0.00
GEN'L GOV. / ELECTIONS - PURCHASES / EQUIPMENT						

A / P Warrant

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
			Invoice Total-		147.11	
0140	22464	04	TOWN TRAILER REPAIR	9977		
TOWN TRAILER REPAIR	E 13-01-35-01				216.09	0.00
	FACILITIES / GENERAL - REPAIRS / EQUIPMENT					
			Invoice Total-		216.09	
0140	22464	04	NEW TIRES PICK-UP	4528		
NEW TIRES PICK-UP	E 13-01-35-02				1,048.00	0.00
	FACILITIES / GENERAL - REPAIRS / FM TRUCK					
			Invoice Total-		1,048.00	
0140	22464	04	AIR COMP PARTS	5864		
AIR COMP PARTS	E 13-01-35-08				111.12	0.00
	FACILITIES / GENERAL - REPAIRS / BUILDING					
			Invoice Total-		111.12	
0140	22464	04	ADOBE SUBSCRIPTION	6764		
ADOBE SUBSCRIPTION	E 01-10-20-07				15.81	0.00
	GEN'L GOV. / ADMIN - SERVICES / CONTRACTED					
			Invoice Total-		15.81	
0140	22464	04	COFFEE, DONUTS ELECTION	3764		
COFFEE, DONUTS ELECTION	E 01-35-30-05				30.86	0.00
	GEN'L GOV. / ELECTIONS - SUPPLIES / FOOD/WATER					
			Invoice Total-		30.86	
0140	22464	04	ZOOM ANNUAL SUBSCRIPTION	2272		
ZOOM ANNUAL SUBSCRIPTION	E 01-10-20-07				149.90	0.00
	GEN'L GOV. / ADMIN - SERVICES / CONTRACTED					
			Invoice Total-		149.90	
0140	22464	04	CEO CERT LETTER	0937		
CEO CERT LETTER	E 01-10-30-01				7.38	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE					
			Invoice Total-		7.38	
0140	22464	04	REC ASEP FOOD	2797		
REC ASEP FOOD	E 25-30-30-05				84.84	0.00
	RECREATION / REC PROGRAMS - SUPPLIES / FOOD/WATER					
			Invoice Total-		84.84	
0140	22464	04	LIBRARY ZOOM	3590		
LIBRARY ZOOM	E 30-01-20-07				14.99	0.00
	LIBRARY / LIBRARY - SERVICES / CONTRACTED					
			Invoice Total-		14.99	
0140	22464	04	HANGING FILE FOLDERS	0098		
HANGING FILE FOLDERS	E 01-10-30-03				36.98	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE					
			Invoice Total-		36.98	
0140	22464	04	DESK CALENDAR	3256		
DESK CALENDAR	E 01-10-30-03				22.97	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE					
			Invoice Total-		22.97	
0140	22464	04	KEY TAGS FOR KEY BOX	9959		
KEY TAGS FOR KEY BOX	E 13-01-30-04				16.98	0.00
	FACILITIES / GENERAL - SUPPLIES / OPERATING					
			Invoice Total-		16.98	
0140	22464	04	RIBBON CARTRIDGE	2573		
RIBBON CARTRIDGE	E 01-10-30-03				17.98	0.00
	GEN'L GOV. / ADMIN - SUPPLIES / OFFICE					
			Invoice Total-		17.98	
0140	22464	04	COMPUTER MOUSE	2591		

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
COMPUTER MOUSE			E 25-30-30-03		15.98	0.00
			RECREATION / REC PROGRAMS - SUPPLIES / OFFICE			
			Invoice Total-		15.98	
0140	22464	04	STAMPS	1575		
STAMPS			E 01-10-30-01		295.00	0.00
			GEN'L GOV. / ADMIN - SUPPLIES / POSTAGE			
			Invoice Total-		295.00	
0140	22464	04	REFRIGERATOR	2426		
REFRIGERATOR			E 30-01-40-04		149.00	0.00
			LIBRARY / LIBRARY - PURCHASES / EQUIPMENT			
			Invoice Total-		149.00	
0140	22464	04	LIBRARY OFFICE SUPPLIES	3184		
LIBRARY OFFICE SUPPLIES			E 30-01-30-03		61.35	0.00
			LIBRARY / LIBRARY - SUPPLIES / OFFICE			
			Invoice Total-		61.35	
0140	22464	04	WATER	3704		
WATER			E 30-01-30-05		13.99	0.00
			LIBRARY / LIBRARY - SUPPLIES / FOOD/WATER			
			Invoice Total-		13.99	
0140	22464	04	CEILING PAINT, GLOVES	3791		
CEILING PAINT, GLOVES			E 15-05-30-04		57.97	0.00
			SOLID WASTE / WASTE - SUPPLIES / OPERATING			
			Invoice Total-		57.97	
0140	22464	04	PENS, USB DRIVES	2507		
PENS, USB DRIVES			E 05-05-30-03		56.73	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OFFICE			
			Invoice Total-		56.73	
0140	22464	04	BATTERIES FOR AIR PACKS	2754		
BATTERIES FOR AIR PACKS			E 05-05-30-04		42.47	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING			
			Invoice Total-		42.47	
0140	22464	04	INTEREST, FEE	MARCH 2022		
INTEREST, FEE			E 01-10-47-04		39.48	0.00
			GEN'L GOV. / ADMIN - FEES / CREDIT CARD			
			Invoice Total-		39.48	
			Vendor Total-		2,814.51	
00020 CENTRAL MAINE POWER						
0140	22465	04	STREET LIGHTS ELECTRIC	702001429123		
STREET LIGHTS ELECTRIC			E 05-25-20-04		113.38	0.00
			PUBLIC SAFTY / STREET LIGHT - SERVICES / ELECTRICITY			
			Vendor Total-		113.38	
00468 CONSOLIDATED COMMUNICATIONS						
0140	22466	04	FD FAX LINE	APRIL 2022		
FD FAX LINE			E 05-05-20-01		48.54	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO			
			Invoice Total-		48.54	
0140	22466	04	TOWN OFFICE FAX LINE	APRIL 2022		
TOWN OFFICE FAX LINE			E 01-10-20-01		48.20	0.00
			GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO			
			Invoice Total-		48.20	
			Vendor Total-		96.74	
00126 DEMCO						
0140	22467	04	ITEM BARCODES	7100953		

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
ITEM BARCODES			E 30-01-30-03		80.63	0.00
			LIBRARY / LIBRARY - SUPPLIES / OFFICE			
			Vendor Total-		80.63	
00000 DUTILL, CHRISTOPHER						
0140	22468	04	HEALTH INS REIMBURSEMENT	2022		
HEALTH INS REIMBURSEMENT			E 13-01-10-13		270.16	0.00
			FACILITIES / GENERAL - PERSONNEL / BENEFITS			
			Vendor Total-		270.16	
00405 EAGLE RENTAL						
0140	22469	04	SKID STEER RENTAL	E05724		
SKID STEER RENTAL			E 13-01-20-06		1,000.00	0.00
			FACILITIES / GENERAL - SERVICES / RENTALS			
			Invoice Total-		1,000.00	
0140	22469	04	SKID STEER, OFF RD DIESEL	05724		
SKID STEER, OFF RD DIESEL			E 13-01-20-06		612.00	0.00
			FACILITIES / GENERAL - SERVICES / RENTALS			
			Invoice Total-		612.00	
			Vendor Total-		1,612.00	
00403 FIRE SERVICE COMPLIANCE ASSOCIATES						
0140	22470	04	CONSULTANT PACKAGE	03/2022-03/2023		
CONSULTANT PACKAGE			E 05-10-15-05		1,300.00	0.00
			PUBLIC SAFTY / DISPATCH - PROFESSIONAL / CONSULTING			
			Vendor Total-		1,300.00	
00288 GALE/CENGAGE LEARNING						
0140	22471	04	LARGE PRINT BOOKS	77508961		
LARGE PRINT BOOKS			E 30-01-30-09		25.34	0.00
			LIBRARY / LIBRARY - SUPPLIES / BOOKS			
			Vendor Total-		25.34	
00066 GENERATORS OF MAINE, INC						
0140	22472	04	TS HOPPER BREAKER	9026		
TS HOPPER BREAKER			E 15-05-35-10		93.41	0.00
			SOLID WASTE / WASTE - REPAIRS / HOPPER			
			Invoice Total-		93.41	
0140	22472	04	BRUSH TRUCK 66 REPAIRS	9036		
BRUSH TRUCK 66 REPAIRS			E 05-05-35-04		2,252.00	0.00
			PUBLIC SAFTY / FD/ RSC DEPT - REPAIRS / FIRE TRUCKS			
			Invoice Total-		2,252.00	
			Vendor Total-		2,345.41	
00000 GREENWALD, RICHARD						
0140	22473	04	MILEAGE REIMBURSEMENT 81	3/22-4/6/2022		
MILEAGE REIMBURSEMENT 81			E 01-20-20-02		35.64	0.00
			GEN'L GOV. / CODE ENFORCE - SERVICES / TRANSPORTATI			
			Vendor Total-		35.64	
00009 HAMMOND LUMBER COMPANY						
0140	22474	04	CFAS DOCK HARDWARE	5351830		
CFAS DOCK HARDWARE			E 13-02-35-08		1,184.00	0.00
			FACILITIES / CFAS - REPAIRS / BUILDING			
			Invoice Total-		1,184.00	
0140	22474	04	AIR COMPRESSOR SUPPLIES	53480200		
AIR COMPRESSOR SUPPLIES			E 13-01-35-08		6.58	0.00
			FACILITIES / GENERAL - REPAIRS / BUILDING			
			Invoice Total-		6.58	

A / P Warrant

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0140	22474	04	FENDER WASHER	5351608		
FENDER WASHER	E 05-05-30-04				9.59	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / OPERATING					
			Invoice Total-		9.59	
0140	22474	04	FD ADDITION	5346782		
FD ADDITION	E 13-06-35-08				674.73	0.00
	FACILITIES / FD:LAKES - REPAIRS / BUILDING					
			Invoice Total-		674.73	
0140	22474	04	8 DALTON HOUSE REPAIRS	5371270		
8 DALTON HOUSE REPAIRS	E 13-11-35-08				72.53	0.00
	FACILITIES / DALTON - REPAIRS / BUILDING					
			Invoice Total-		72.53	
			Vendor Total-		1,947.43	
00732 HIGHT FORD						
0140	22475	04	F350 REPAIRS	2772		
F350 REPAIRS	E 13-01-35-03				136.72	0.00
	FACILITIES / GENERAL - REPAIRS / FM ONE-TON					
			Vendor Total-		136.72	
00267 IRVING OIL CORPORATION						
0140	22476	04	FACILITY FUEL	34435119		
FACILITY FUEL	E 13-01-30-02				700.73	0.00
	FACILITIES / GENERAL - SUPPLIES / FUEL					
			Vendor Total-		700.73	
00697 KENNEBEC VALLEY HUMANE SOCIETY						
0140	22477	04	2ND QUARTER PAYMENT	04/01/2022		
2ND QUARTER PAYMENT	E 05-30-20-07				1,267.62	0.00
	PUBLIC SAFTY / ACO - SERVICES / CONTRACTED					
			Vendor Total-		1,267.62	
00638 LEAF						
0140	22478	04	TOWN OFFICE COPIER	13096901		
TOWN OFFICE COPIER	E 01-10-20-14				403.58	0.00
	GEN'L GOV. / ADMIN - SERVICES / COPIER					
			Invoice Total-		403.58	
0140	22478	04	CFAS COPIER	13058446		
CFAS COPIER	E 25-30-20-07				43.94	0.00
	RECREATION / REC PROGRAMS - SERVICES / CONTRACTED					
			Invoice Total-		43.94	
			Vendor Total-		447.52	
00250 LEIGHTON SIGNWORKS						
0140	22479	04	TS STICKERS	9805		
TS STICKERS	E 15-05-25-04				386.00	0.00
	SOLID WASTE / WASTE - PRINTING / MISC					
			Vendor Total-		386.00	
00002 MAINE MUNICIPAL ASSOCIATION						
0140	22480	04	WORKERS COMPENSATION	54690		
WORKERS COMPENSATION	E 23-15-99-99				16,223.60	0.00
	INSURANCE / WORKERS COMP - EXPENSE / EXPENSE					
			Vendor Total-		16,223.60	
00582 MAINE TECHNOLOGY GROUP						
0140	22481	04	APRIL IT SERVICES	28576		
APRIL IT SERVICES	E 01-10-15-03				1,458.45	0.00
	GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT					

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
				Invoice Total-	1,458.45	
0140	22481	04	CEO AND ASSESSOR COMPUTER	28662		
CEO AND ASSESSOR COMPUTER	E 01-10-15-03				280.50	0.00
			GEN'L GOV. / ADMIN - PROFESSIONAL / IT SUPPORT			
				Invoice Total-	280.50	
				Vendor Total-	1,738.95	
00532 MARSHALL GRINDING						
0140	22482	04	DEMO WOOD GRINDING			
DEMO WOOD GRINDING	E 15-05-20-13				1,220.10	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
				Vendor Total-	1,220.10	
00728 MCCORMACK BUILDING SUPPLIES						
0140	22483	04	RE-KEYING DALTON	624999		
RE-KEYING DALTON	E 13-11-35-08				15.64	0.00
			FACILITIES / DALTON - REPAIRS / BUILDING			
				Vendor Total-	15.64	
00310 MMTCTA						
0140	22484	04	TAX LIEN TRAINING	1000425331		
TAX LIEN TRAINING	E 01-10-13-01				55.00	0.00
			GEN'L GOV. / ADMIN - EDUCATION / EDUCATION			
				Vendor Total-	55.00	
00256 MODERN PEST SERVICES						
0140	22485	04	NBCC PEST CONTROL	5219453		
NBCC PEST CONTROL	E 13-03-20-12				57.00	0.00
			FACILITIES / NBCC - SERVICES / PEST CONTROL			
				Vendor Total-	57.00	
00454 MTCMA						
0140	22486	04	TOWN MANAGER TRAINING	1000425163		
TOWN MANAGER TRAINING	E 01-15-13-01				99.00	0.00
			GEN'L GOV. / MANAGER - EDUCATION / EDUCATION			
				Vendor Total-	99.00	
00143 NORTH COAST SERVICES LLC						
0140	22487	04	ELECTRONICS DISPOSAL			
ELECTRONICS DISPOSAL	E 15-05-20-13				33.04	0.00
			SOLID WASTE / WASTE - SERVICES / DISPOSAL			
				Vendor Total-	33.04	
00182 PIKE INDUSTRIES, INC.						
0140	22488	04	CRUSHED STONE	1174756		
CRUSHED STONE	E 10-01-30-04				280.50	0.00
			PUBLIC WORKS / ROADS-GM - SUPPLIES / OPERATING			
				Vendor Total-	280.50	
00676 PINE TREE WASTE						
0140	22489	04	GARAGE TOILET	1113379		
GARAGE TOILET	E 13-04-20-06				125.00	0.00
			FACILITIES / GARAGE - SERVICES / RENTALS			
				Vendor Total-	125.00	
00363 POOLE, NICHOLAS						
0140	22490	04	HEALTH INS REIMBURSEMENT	2022		
HEALTH INS REIMBURSEMENT	E 01-10-10-13				270.16	0.00
			GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS			
				Vendor Total-	270.16	
00040 POWER EQUIPMENT PLUS						

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0140	22491	04	PLUGS AND TRIM STRING	99222795		
PLUGS AND TRIM STRING	E 12-01-30-04				133.88	0.00
	CEMETERY / CEMETERY - SUPPLIES / OPERATING					
			Vendor Total-		133.88	
00003 REGISTRY OF DEEDS						
0140	22492	04	LIEN DISCHARGE			
LIEN DISCHARGE	E 01-10-47-01				19.00	0.00
	GEN'L GOV. / ADMIN - FEES / DISCHARGE					
			Vendor Total-		19.00	
00385 RJD APPRAISAL						
0140	22493	04	APRIL ASSESSING SERVICES			
APRIL ASSESSING SERVICES	E 01-10-15-04				2,208.33	0.00
	GEN'L GOV. / ADMIN - PROFESSIONAL / ASSESSING					
			Vendor Total-		2,208.33	
00255 SCHENO, KENNETH						
0140	22494	04	HEALTH INS REIMBURSEMENT	2022		
HEALTH INS REIMBURSEMENT	E 15-05-10-13				254.76	0.00
	SOLID WASTE / WASTE - PERSONNEL / BENEFITS					
			Vendor Total-		254.76	
00478 SEACOAST SECURITY, INC						
0140	22495	04	TOWN OFFICE SECURITY	770707		
TOWN OFFICE SECURITY	E 13-14-20-10				461.40	0.00
	FACILITIES / TOWN OFFICE - SERVICES / SECURITY					
			Invoice Total-		461.40	
0140	22495	04	TS SECURITY	770753		
TS SECURITY	E 13-09-20-10				467.40	0.00
	FACILITIES / TRANSFER STA - SERVICES / SECURITY					
			Invoice Total-		467.40	
			Vendor Total-		928.80	
00612 SPECTRUM ENTERPRISE						
0140	22496	04	TOWN OFFICE INTERNET	084051401040122		
TOWN OFFICE INTERNET	E 01-10-20-01				139.97	0.00
	GEN'L GOV. / ADMIN - SERVICES / COMMUNICATIO					
			Vendor Total-		139.97	
00424 STEVENS, JASON						
0140	22497	04	FIX SHOULDERS	3/27/2022		
1 TON 16RS	E 10-01-20-07				972.96	0.00
	PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED					
			Invoice Total-		972.96	
0140	22497	04	GUPTILL BRUSH	3/20/2022		
1 TON 17HRS	E 10-01-20-07				1,033.77	0.00
	PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED					
			Invoice Total-		1,033.77	
0140	22497	04	BRUSH, SHOULDERS. POT HOL	3/13/2022		
1 TON 25HRS	E 10-01-20-07				1,520.25	0.00
	PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED					
			Invoice Total-		1,520.25	
0140	22497	04	SIGNS, POTHOLES, BRUSH	3/6/2022		
1TON 19 HRS	E 10-01-20-07				1,155.39	0.00
	PUBLIC WORKS / ROADS-GM - SERVICES / CONTRACTED					
			Invoice Total-		1,155.39	
			Vendor Total-		4,682.37	

Warrant 43

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00048 TREASURER, STATE OF MAINE						
0140	22498	04	PLUMBING PERMITS			
PLUMBING PERMITS	G 1-211-00				137.50	0.00
	GEN'L FUND / PLUMB. PERM.					
			Vendor Total-		137.50	
00156 TREASURER, STATE OF MAINE						
0140	22499	04	DISPATCH FEES 4/1-6/30/22	220404DSP02		
DISPATCH FEES 4/1-6/30/22	E 05-10-99-99				7,131.55	0.00
	PUBLIC SAFTY / DISPATCH - EXPENSE / EXPENSE					
			Vendor Total-		7,131.55	
00242 TREASURER, STATE OF MAINE						
0140	22500	04	CFAS WATER TEST	I0124451		
CFAS WATER TEST	E 13-02-20-08				25.00	0.00
	FACILITIES / CFAS - SERVICES / WATER QUALTY					
			Invoice Total-		25.00	
0140	22500	04	CFAS WATER TEST	I0125482		
CFAS WATER TEST	E 13-02-20-08				25.00	0.00
	FACILITIES / CFAS - SERVICES / WATER QUALTY					
			Invoice Total-		25.00	
			Vendor Total-		50.00	
00379 TREASURER, STATE OF MAINE						
0140	22501	04	FUEL CHARGES	22BG0046082		
FUEL CHARGES	E 05-05-30-02				618.44	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SUPPLIES / FUEL					
			Vendor Total-		618.44	
00220 TYNDALL, NANCY						
0140	22502	04	ENRICHMENT	4/4/2022		
ENRICHMENT	E 62-01-99-99				1,017.00	0.00
	DC STEVENS / DC STEVENS - EXPENSE / EXPENSE					
			Vendor Total-		1,017.00	
00265 UNITED STATES CELLULAR						
0140	22503	04	COMMUNICATIONS	0500063510		
FACILITY	E 13-01-20-01				85.75	0.00
	FACILITIES / GENERAL - SERVICES / COMMUNICATIO					
FIRE RESCUE	E 05-05-20-01				33.26	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO					
FACILITY	E 13-01-20-01				33.26	0.00
	FACILITIES / GENERAL - SERVICES / COMMUNICATIO					
TRANSFER STATION	E 15-05-20-01				33.26	0.00
	SOLID WASTE / WASTE - SERVICES / COMMUNICATIO					
TOWN MANAGER	E 01-15-20-01				84.75	0.00
	GEN'L GOV. / MANAGER - SERVICES / COMMUNICATIO					
FD HOTSPOT	E 05-05-20-01				86.24	0.00
	PUBLIC SAFTY / FD/ RSC DEPT - SERVICES / COMMUNICATIO					
			Vendor Total-		356.52	
00304 VOGEL, MARY						
0140	22504	04	HEALTH INS REIMBURSEMENT	2022		
HEALTH INS REIMBURSEMENT	E 01-10-10-13				270.16	0.00
	GEN'L GOV. / ADMIN - PERSONNEL / BENEFITS					
			Vendor Total-		270.16	
00178 WARREN BROTHERS						
0140	22505	04	PLOWING CONTRACT	4/18/2022		
PLOWING CONTRACT	E 10-10-20-07				22,203.00	0.00

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: April 19, 2022
Re: Town Manager's report

We will interview a **Recreation director candidate** Wednesday. If the interview panel is impressed, we will bring a recommendation to you at your May 3 meeting. Our camp co-coordinators are busily preparing activities and schedules, along with hiring counselors for the summertime.

May 1-7 is **Professional Municipal Clerks Week** ... if you'd like to show your appreciation to Mary, Charlene, Deb, Frank or Nick. I'm planning on having some food brought in for lunch one day that week. I'll let you know when; we'd love to have you.

As a reminder, the **joint meeting** of the Lakes Committee, Planning Board and Comprehensive Plan Implementation Committee will be meeting jointly about the health of the lakes from 6 p.m.-7:30 p.m. Wednesday, April 27, at the Center for All Seasons. You're invited.