

**Town of Belgrade
Board of Selectpersons
May 12, 2020 / 6:30 p.m.**

**This meeting will be conducted online at
<https://us02web.zoom.us/j/87921109994>**

A G E N D A

**Call to Order and Pledge of Allegiance
*Open Meeting***

1. OLD BUSINESS

- A. Consideration of the **Town ballot** for the July 14 election.
- B. Consideration of offering no-touch **library services**.

(ARTICLE 1) To elect a Moderator to preside at said meeting.

BALLOT PART I

(ARTICLE 2) To proceed with the voting, by secret ballot, as directed by statute, on the election of Town Officers for the ensuing year(s):

One Selectperson to a three-year term

One Road Commissioner to a one-year term

One School Board Member to a three-year term

(ARTICLE 3) To proceed with the voting by secret ballot on the following question: Shall the Town approve a total amount of \$160,129 for the operating budget of the Recreation Department, with \$65,129 to be raised and appropriated, and \$95,000 to be appropriated from the undesignated fund.

2019 budget: \$149,052	2019 actual: \$131,933	2020 request: \$160,129
<i>Selectpersons recommend: For: 5</i>	<i>Against: 0</i>	<i>Abstain: 0</i>
<i>Budget Committee recommends: For: 4</i>	<i>Against: 0</i>	<i>Absent: 2</i>

(ARTICLE 4) To proceed with the voting, by secret ballot, on the following question: Shall the Town appropriate \$23,231 in unspent 2019 funds that lapsed into the Library Capital Reserve, and raise and appropriate \$58,863, for a total sum of \$82,094, to support the Library budget?

2019 budget: \$82,094	2019 actual: \$58,863	2020 request: \$82,094
<i>Selectpersons recommend: For: 5</i>	<i>Against: 0</i>	<i>Abstain: 0</i>
<i>Budget Committee recommends: For: 4</i>	<i>Against: 0</i>	<i>Absent: 2</i>

(ARTICLE 5) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate \$1,500 to support the Hospice Volunteers of Waterville Area?

2019 budget: \$1,500	2019 actual: \$1,500	2020 request: \$1,500
<i>Selectpersons recommend: For: 4</i>	<i>Against: 0</i>	<i>Absent: 1</i>
<i>Budget Committee recommends: For: 4</i>	<i>Against: 1</i>	<i>Absent: 1</i>

(ARTICLE 6) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate \$2,067.77 to support the Central Maine Area on Aging also known as Spectrum Generations?

2019 budget: \$2,041	2019 actual: \$2,041	2020 request: \$2,067.77
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Selectpersons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 4 Against: 1 Absent: 1

(ARTICLE 7) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate \$1,000 to support Literacy Volunteers?

2019 budget: \$1,000 2019 actual: \$1,000 2020 request: \$1,000
Selectpersons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 4 Against: 1 Absent: 1

(ARTICLE 8) To proceed with voting, by secret ballot, on the following question: Shall the Town appropriate \$20,000 from the Water Quality Improvement Fund, and raise and appropriate \$20,000, for a total of \$40,000, for lake water quality programs, including erosion control and invasive plant (milfoil) removal and prevention, operated by the following non-profit organizations. The current balance of the Water Quality Improvement Fund is \$26,970.

Belgrade Lakes Association – Great Pond milfoil removal	\$16,000
7 Lakes Alliance – courtesy boat inspection, Youth Conservation Corps	\$8,400
Friends of Messalonskee – Belgrade Stream milfoil removal	\$13,100
McGrath Pond-Salmon Lake Association – courtesy boat inspection, Youth Conservation Corps, Port-O-Let	<u>\$2,500</u>
TOTAL:	\$40,000

2019 budget: \$40,000 2019 actual: \$40,000 2020 request: \$40,000
Selectpersons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 5 Against: 0 Absent: 1

(ARTICLE 9) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate \$5,000 to support the Belgrade Lakes Region Business Group’s Fourth of July fireworks with a set rain date for July 5?

2019 budget: \$4,500 2019 actual: \$4,500 2020 request: \$5,000
Selectpersons recommend: For: 3 Against: 1 Absent: 1
Budget Committee recommends: For: 2 Against: 3 Absent: 1

(ARTICLE 10) To proceed with the voting, by secret ballot, on the following question: Shall the Town raise and appropriate \$1,116.50 to support the Sexual Assault Crisis & Support Center?

2019 budget: \$1,116.50 2019 actual: \$1,116.50 2020 request: \$1,116.50

Selectpersons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 4 Against: 1 Absent: 1

(ARTICLE 11) To proceed with voting, by secret ballot, on the following question: Shall the Town raise and appropriate \$1,500 to support the Town's Senior Resources Committee?

2019 budget: \$0 2019 actual: \$0 2020 request: \$1,500
Selectpersons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 4 Against: 1 Absent: 1

(ARTICLE 12) To proceed with voting, by secret ballot, on the following question: Shall the Town of Belgrade accept from the Friends of Belgrade Lakes Village, a non-profit corporation, a gift of six benches and six bike racks with an approximate value of \$25,000, installed as enhancements to the Route 27 road construction?

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 13) To proceed with voting, by secret ballot, on the following question: Shall the Town approve an ordinance that allows the Belgrade Fire & Rescue Department to recover the costs of responding to incidents involving people and/or entities who do not pay property taxes in Belgrade?

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 14) To proceed with voting, by secret ballot, on the following question: Shall the Town approve an update to the Town's library ordinance, which was last amended in 2008?

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 15) To proceed with voting, by secret ballot, on the following question: Shall the Town approve an updated interlocal agreement for the maintenance and operation of the Town of Belgrade's three dams?

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

BALLOT PART II

(ARTICLE 16) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote to change the office of Road Commissioner from elected to appointed effective as of the March 2021 annual town meeting. Thereafter, a single road commissioner will be appointed by the Selectboard for a one-year term.

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

*****GENERAL GOVERNMENT*****

(**ARTICLE 17**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to act on the following:

- Spend an amount not to exceed one-fourth of the approved budget for 2020 between January 1, 2021, and the date of the regular 2021 Town Meeting.
- Vote to accept any and all overdrafts and balances that have lapsed and are not otherwise directed to the undesignated fund.

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(**ARTICLE 18**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will set Friday, September 4, 2020, as the date the 2020 property taxes are due. For taxes paid after September 4, 2020, interest will be charged at a rate of 1% per annum higher than the interest rate on the tax anticipation note (TAN). Interest will continue until the tax and tax lien are paid in full. Additionally, to see if the Town will set the interest rate to be paid by the Town on taxes paid and later abated at 2% per annum. Interest will accrue from the date of the tax payment to the date the abated amount is refunded to the taxpayer. (Note: The maximum rate allowed by the State Treasurer on late taxes is 9%.)

Selectpersons Recommend: For: 3 Against: 1 Absent: 1

(**ARTICLE 19**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to enter into a contract with the Friends of the Belgrade Public Library for up to \$3,000 to be paid by the Friends to the Town for plowing and mowing services to be performed by the Town at the Library property on Depot Road.

Selectpersons recommend: For: 4 Against: 1 Abstain: 0

(**ARTICLE 20**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate revenues from the following sources in 2020 to reduce the 2020 property tax commitment:

	<u>2019 received</u>	<u>2020 proposed</u>
Vehicle excise tax	\$900,321	\$850,000
Boat excise tax	\$ 9,853	\$ 8,500
Plumbing fees	\$ 5,400	\$ 5,000
Town agent fees	\$ 19,108	\$ 18,000
Interest & cost fees	\$ 23,703	\$ 20,000
Cable franchise fees	\$ 48,868	\$ 47,000

Bank interest	\$ 36,825	\$ 7,500
Library mow/plow contract	\$ 0	\$ 3,000
TOTAL	\$1,044,278	\$959,000

2019 budget: \$910,500 2019 actual: \$1,044,278 2020 request: \$959,000

Select persons recommend: For: 5 Against: 0 Abstain: 0

Budget Committee recommends: For: 4 Against: 0 Absent: 2

(ARTICLE 21) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$4,500 from the undesignated fund, and raise and appropriate \$574,217, for a total sum of \$578,717, to support the costs associated with municipal operations and administrative activities. Itemized requirements are as follows:

	<u>2019 actual</u>	<u>2020 proposed</u>
Selectboard	\$ 10,832	\$ 14,955
Board of Appeals	\$ 0	\$ 1,438
Administration	\$352,565	\$397,577
Town Manager	\$ 95,298	\$100,369
Code Enforcement Officer/Plumbing Inspector	\$ 41,645	\$ 47,828
Planning Board	\$ 1,216	\$ 5,700
Hearings/Elections	\$ 4,867	\$ 10,450
Town Historian	\$ 400	\$ 400
TOTAL	\$506,823	\$578,717

2019 budget: \$558,307 2019 actual: \$506,823 2020 request: \$578,717

Select persons recommend: For: 5 Against: 0 Abstain: 0

Budget Committee recommends: For: 4 Against: 0 Absent: 2

*****PUBLIC SAFETY*****

(ARTICLE 22) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$3,325 in 2019 late dog license fees from the undesignated fund, and raise and appropriate \$228,446, for a total sum of \$231,771, to support the following divisions of the Public Safety Department, with any unexpended balance from the Fire & Rescue Department to lapse back into the Fire & Rescue Department Reserve Account:

	<u>2019 actual</u>	<u>2020 proposed</u>
Emergency Management Director	\$ 0	\$ 300
Fire & Rescue Department	\$ 201,809	\$ 207,071
Municipal Streetlights	\$ 8,702	\$ 10,000
Animal Control Officer	\$ 9,691	\$ 13,950
Health Officer	\$ 400	\$ 450
TOTAL	\$ 220,601	\$ 231,771

2019 budget: \$230,666 2019 actual: \$220,601 2020 request: \$231,771

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

Budget Committee recommends: For: 4 Against: 0 Absent: 2

(ARTICLE 23) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$49,633 to support the Public Safety Answering Point (call answering \$7,255, dispatch services for Fire & Rescue \$13,956, and rural law enforcement dispatch estimated at \$28,422; fees are for Fire, Police and Rescue calls).

2019 budget: \$38,126 2019 actual: \$38,932 2020 request: \$49,633

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

Budget Committee recommends: For: 4 Against: 1 Abstain: 1

(ARTICLE 24) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate a sum not to exceed \$50,000 to support the employment of a second full-time firefighter/EMS.

(NOTE: The cost to Belgrade taxpayers will be \$25,000 should Rome voters also approve a warrant article to share in the cost of a full-time firefighter/EMS. Rome's approval would provide seven-day service for at least 10 hours per day for medical calls in both communities. If Rome voters oppose the warrant article, Belgrade taxpayers would fund the full cost of the firefighter/EMS, who would respond to calls in Rome only under extraordinary circumstances.)

Alternate language: **(ARTICLE 24)** To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate a sum not to exceed \$25,000 to support employment of a second full-time firefighter/EMS.

(NOTE: The cost of the firefighter/EMS will be split between the Towns of Belgrade and Rome. Rome voters have approved this article. Belgrade's approval of this article will provide seven-day service for at least 10 hours per day for medical calls in both communities.)

2019 budget: N/A 2019 actual: N/A 2020 request: \$50,000

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

Budget Committee recommends: For: 4 Against: 0 Absent: 2

(ARTICLE 25) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate up to \$23,000 from the undesignated fund to convert Belgrade's streetlights to LED. Doing so would reduce streetlight electric costs by an estimated 86 percent. The conversion would pay for itself in less than 3 years.

2019 budget: N/A 2019 actual: N/A 2020 request: \$23,000

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

Budget Committee recommends: For: 4 Against: 0 Absent: 2

*****PUBLIC WORKS*****

(ARTICLE 26) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$115,575, and appropriate \$20,000 from the Public Works Road Maintenance and Paving Capital Reserve, for a total sum of \$135,575, for general road maintenance, with any unexpended balance to lapse back into the Public Works Road Maintenance and Paving Capital Reserve account. The current balance of the Public Works Road Maintenance and Paving Capital Reserve is \$454,868.

2019 budget: \$115,500	2019 actual: \$49,946	2020 request: \$135,575
<i>Select persons recommend: For: 4</i>	<i>Against: 0</i>	<i>Absent: 1</i>
<i>Budget Committee recommends: For: 5</i>	<i>Against: 0</i>	<i>Absent: 1</i>

(ARTICLE 27) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$375,597 for general plowing, sanding and salt for Town roads, with any unexpended balance to lapse back into the Public Works Road Maintenance and Paving Capital Reserve account. The current balance of the Public Works Road Maintenance and Paving Capital Reserve is \$454,868.

	<u>2019 actual</u>	<u>2020 proposed</u>
Plowing and sanding	\$240,526	\$253,997
Sand and salt	<u>\$118,525</u>	<u>\$121,600</u>
TOTAL	\$359,051	\$375,597

2019 budget: \$368,164	2019 actual: \$359,051	2020 request: \$375,597
<i>Select persons recommend: For: 4</i>	<i>Against: 0</i>	<i>Absent: 1</i>
<i>Budget Committee recommends: For: 5</i>	<i>Against: 0</i>	<i>Absent: 1</i>

*****CEMETERIES*****

(ARTICLE 28) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$8,620, appropriate \$16,280 from the income of the Cemetery trusts, appropriate \$1,200 from the Cemetery capital reserve, and appropriate \$2,500 from the undesignated fund, for the total sum of \$28,600, to support costs of operations and maintenance of Belgrade cemeteries for 2020. Itemized requirements are as follows:

	<u>2019 actual</u>	<u>2020 proposed</u>
Personnel	\$19,281	\$ 0
Services & contracts	\$ 6,334	\$ 3,970
Supplies & materials	\$ 4,227	\$ 6,350
Equipment & repairs	\$ 6,372	\$11,030
Purchases	\$ 2,057	\$ 3,000
Unclassified	\$ 0	\$ 2,250

Flowers	\$ 2,703	\$ 2,000
TOTAL	\$40,974	\$28,600

2019 budget: \$42,350 2019 actual: \$40,974 2020 request: \$28,600

Selectpersons recommend: For: 4 Against: 0 Absent: 1

Budget Committee recommends: For: 5 Against: 0 Absent: 1

(ARTICLE 29) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$30,000 from the Facilities/Cemetery Truck Replacement Reserve, and appropriate up to \$45,000 from the undesignated fund, for a total sum not to exceed \$75,000, to purchase a one-ton truck to replace the current 2008 model.

2019 budget: N/A 2019 actual: N/A 2020 request: \$75,000

Selectpersons recommend: For: 4 Against: 0 Absent: 1

Budget Committee recommends: For: 4 Against: 1 Absent: 1

(ARTICLE 30) To proceed with the voting, by secret ballot, on the following question: To see if the Town will designate the portion of Town property in Map 07/Lot 059B adjacent to Pine Grove Cemetery for future cemetery growth.

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 31) To proceed with the voting, by secret ballot, on the following question: To see if the Town will increase the rates for Cemetery lots and services to the following: \$200 for a cemetery lot for a Town resident and \$450 for a non-resident, \$450 for a full burial on a weekday and \$500 on a weekend or holiday, \$150 for a cremation burial on a weekday and \$250 on a weekend or holiday.

Selectpersons recommend: For: 3 Against: 1 Absent: 1

*****FACILITIES AND GROUNDS*****

(ARTICLE 32) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$6,270 from the undesignated fund, appropriate \$3,000 to be received from the Friends of the Belgrade Public Library, and raise and appropriate \$225,496, for a total sum of \$234,766, to support the Town’s maintenance of the following facilities:

	<u>2019 actual</u>	<u>2020 proposed</u>
General	\$ 86,088	\$147,200
Center for All Seasons	\$ 23,470	\$ 19,140
North Belgrade Community Center	\$ 5,464	\$ 7,410
Garage	\$ 3,673	\$ 3,400

Salt & Sand Shed	\$ 1,067	\$ 1,150
Lakes fire station	\$ 7,960	\$ 6,855
Depot fire station	\$ 3,092	\$ 3,865
North Belgrade fire station	\$ 3,059	\$ 4,065
Transfer Station	\$ 13,119	\$ 9,805
Parks	\$ 6,627	\$ 6,900
Dalton Road properties	\$ 4,862	\$ 10,536
History House	\$ 203	\$ 325
Town Office	\$ 11,329	\$ 10,615
Former Town Office	\$ 1,358	\$ 0
Library	\$ 389	\$ 3,500
TOTAL	\$171,760	\$234,766

2019 budget: \$206,163 2019 actual: \$171,760 2020 request: \$234,766

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

Budget Committee recommends: For: 4 Against: 0 Absent: 2

*****SOLID WASTE*****

(**ARTICLE 33**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$25,000 from anticipated revenue from Solid Waste operations, appropriate \$40,740 from the Solid Waste Capital Reserve, and raise and appropriate \$207,060 for a total request of \$272,800. Additionally, place up to \$5,000 in unspent funds and up to \$5,000 in revenues above \$25,000 into the Solid Waste Capital Reserve account, with the balances lapsing into the undesignated fund, and/or any revenue shortfall be taken from the Solid Waste Capital Reserve to cover the difference. The current balance of the Solid Waste Capital Reserve is \$102,385.

2019 budget: Raise	\$239,930	2019 actual: \$215,552	2020 request: Raise	\$207,060
Appropriate	<u>\$ 35,000</u>		Appropriate	<u>\$ 65,740</u>
TOTALS	\$274,930			\$272,800

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

Budget Committee recommends: For: 5 Against: 0 Abstain: 1

*****UNCLASSIFIED*****

(**ARTICLE 34**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$91,250 to pay general liability and casualty, workers compensation, unemployment and health reimbursement administration fees for municipal employees.

2019 budget: \$90,950 2019 actual: \$84,473 2020 request: \$91,250

Select persons recommend: For: 3 Against: 0 Absent: 2
Budget Committee recommends: For: 4 Against: 1 Absent: 1

*****TRUST ACTIVITIES*****

(ARTICLE 35) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise, appropriate, authorize, designate or release the collective sum of \$25,060 as dictated by the following trusts and funds:

- To make available to the Principal of Belgrade Central School the interest, in the amount of \$496, from the Robert A. Guptill Historical Fund for the promotion and association of history.
- To see if the Town will raise and appropriate \$927, and appropriate \$73 from the Don C. Stevens Fund for a total of \$1,000 to support an academic award from the Town to the highest-ranking Belgrade senior graduating in 2020.
- Authorize use of the Don C. Stevens Fund income in the amount of \$23,564 to benefit the public schools of Belgrade.

TOTAL: \$25,060

2019 budget: \$18,148	2019 actual: \$16,812	2020 request: \$25,060
<i>Select persons recommend: For: 4</i>	<i>Against: 0</i>	<i>Absent: 1</i>
<i>Budget Committee recommends: For: 5</i>	<i>Against: 0</i>	<i>Absent: 1</i>

*****SOCIAL SERVICE DONATIONS*****

(ARTICLE 36) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$4,799 from the undesignated reserve to support General Assistance in the sum of \$4,000 and the emergency fuel fund in the sum of \$799.

2019 budget: \$6,450	2019 actual: \$1,651	2020 request: \$4,799
<i>Select persons recommend: For: 5</i>	<i>Against: 0</i>	<i>Abstain: 0</i>
<i>Budget Committee recommends: For: 4</i>	<i>Against: 0</i>	<i>Absent: 2</i>

(ARTICLE 37) To proceed with the voting, by secret ballot, on the following question: To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$780 for traffic control for the following community events:

Memorial Day	\$260
July Fourth	\$260
Holiday Stroll	<u>\$260</u>
TOTAL	\$780

2019 budget: \$1,800	2019 actual: \$620	2020 request: \$780
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Selectpersons recommend: For: 5 Against: 0 Abstain: 0
Budget Committee recommends: For: 4 Against: 0 Absent: 2

Alternate language: **(ARTICLE 37)** To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$260 for traffic control for the Holiday Stroll community event.

2019 budget: \$1,800 2019 actual: \$620 2020 request: \$260

Selectpersons recommend: For: 5 Against: 0 Abstain: 0
Budget Committee recommends: For: 4 Against: 0 Absent: 2

*****INTER-GOVERNMENT*****

(ARTICLE 38) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$32,000 as Belgrade’s share of 2020 operations/maintenance costs of the region’s three dams – Village Dam, Wings Mills Dam and Salmon Lake Dam. Total projected cost in 2020 equals \$80,000 (Rome’s share = \$17,900, Oakland’s = \$11,200, Sidney’s = \$6,400, Mount Vernon’s = \$5,600). Of the total cost, \$20,000 is for the ongoing annual maintenance of the dams and \$60,000 is to replace the wooden crib structure of the Wings Mills Dam controlling Long Pond’s water level.

2019 budget: \$44,800 2019 actual: \$44,800 2020 request: \$32,000

Selectpersons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 5 Against: 0 Absent: 1

*****DEBT SERVICE*****

(ARTICLE 39) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$27,462.40 to pay interest charges and costs associated with the tax anticipation note (TAN) in 2020.

2019 Budget: \$50,000 2019 Actual: \$27,173 2020 Request: \$27,462.40

Selectpersons Recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 4 Against: 1 Absent: 1

(ARTICLE 40) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$478,110 to pay the combined 2020 debt service as follows:

- First-year payment on the 2019 road paving two-year bond
 2019 budget: \$0 2019 actual: \$0 2020 request: \$428,217
- Fifth-year payment on Town Office 13-year bond
 2019 budget: \$49,893 2019 actual: \$49,893 2020 request: \$49,893

Select persons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 5 Against: 0 Absent: 1

(ARTICLE 41) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate \$86,330 from the proceeds of the sale of the former town office to repay the principle on the debt on the current Town Office.

Select persons recommend: For: 4 Against: 0 Absent: 1
Budget Committee recommends: For: 5 Against: 0 Absent: 1

*****ADDITIONAL ARTICLES*****

(ARTICLE 42) To proceed with the voting, by secret ballot, on the following question: To see if the Town will establish a Maintenance Garage Capital Reserve account to fund improvements to the garage.

Select persons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 43) To proceed with the voting, by secret ballot, on the following question: To see if the Town will appropriate from the undesignated fund the following amounts for the following purposes:

- Fire & Rescue Department Capital Reserve \$50,000
- Cemetery Equipment Replacement Capital Reserve \$ 5,000
- Fire & Rescue Department Building Capital Reserve \$50,000
- Maintenance Garage Capital Reserve \$ 5,000
- TOTAL \$110,000**

The current balances of these capital reserves are as follows:

- Fire & Rescue Department Capital Reserve \$295,933
- Cemetery Equipment Replacement Capital Reserve \$ 15,000
- Fire & Rescue Department Building Capital Reserve \$ 80,000
- Maintenance Garage Capital Reserve \$ 0

2019 budget: N/A 2019 actual: N/A 2020 request: \$110,000

Select persons recommend: For: 5 Against: 0 Abstain: 0
Budget Committee recommends: For: 4 Abstain: 1 Absent: 1

(ARTICLE 44) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Parks & Recreation to conduct fundraising to support the capital and/or operating and programming costs for the Recreation Department. Fundraising revenues up to \$95,000 are hereby appropriated to the undesignated fund; revenues above that amount are hereby appropriated to the Recreation Capital Reserve.

2019 budget: \$85,000

2019 actual: \$100,185

2020 request: \$95,000

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

(ARTICLE 45) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote to accept and expend any and all gifts, donations, pass-through funds, grants, or any other funds that may be provided by individuals, business associations, charitable groups, or other organizations that have not been listed in any other articles if the Board of Selectpersons determines the gifts, donations, pass-through funds, grants, or other funds and their purposes are in the best interest of the Town. If approved, this article will remain in effect until repealed or replaced by a future town meeting.

Selectpersons recommend: For: 5 Against: 0 Abstain: 0

(ARTICLE 46) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote to authorize the Board of Selectpersons to sell or otherwise dispose of real estate acquired by the Town through the tax lien foreclosure process for non-payment of property taxes on such terms and conditions as the Board deems to be in the Town’s best interest and in accordance with applicable State law. If approved, this article will remain in effect until repealed or replaced by a future town meeting. Approval of this article will repeal prior town meeting action on Article 14 from the 1991 annual town meeting warrant and the fourth item in Article 18 of the 2011 annual town meeting warrant.

(Note: The language of the 1991 and 2011 articles appears in the list of “Perpetuity Articles” that is included in the 2019 annual town report.)

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 47) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to sell or otherwise dispose of any item of Town-owned personal property with a value of \$2,500 or less, if the Board determines the Town no longer needs the property and that its sale or disposal is in the Town's best interest. Such sale or disposal shall be by any legal and reasonable method. Any proceeds from the sale or disposal shall be placed in the Town’s undesignated fund. The sale or disposal of personal property with a value greater than \$2,500 shall require a specific town meeting vote related to the particular item. However, where the personal property in question is a Town-owned vehicle or other piece of equipment that is being replaced and the Town has previously voted to approve the purchase of a replacement either through a specific vote or through the establishment of an applicable capital reserve fund, the Board is authorized to sell or trade in the existing vehicle or piece of equipment without an additional Town vote, regardless of its value. The Town hereby appropriates the proceeds of the sale or trade in and hereby authorizes the Board to determine whether the proceeds of the sale or other disposal shall be applied to the purchase price of the replacement vehicle or equipment, placed in an applicable capital reserve account

previously established by Town vote, or transferred to the Town's undesignated fund. If approved, this article shall remain in effect until repealed or replaced.

Selectpersons recommend: For: 4 Against: 0 Absent: 1

(ARTICLE 48) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote to repeal the third item in Article 18 adopted as a Perpetuity Article at the 2011 annual town meeting and take action annually to authorize the tax collector to accept prepayment of property taxes made prior to delivery of the annual tax commitment to the tax collector by the assessors, pursuant to 36 MRSA section 506.

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

(ARTICLE 49) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote pursuant to 36 MRSA section 506 to authorize the tax collector to accept prepayment of property taxes prior to the delivery of the tax commitment to the tax collector by the assessors without payment of interest.

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

(ARTICLE 50) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to expend money from the undesignated fund to pay refunds related to approved property tax abatements and any required interest. This authority remains in effect until repealed or replaced.

(Note: If approved, this article modifies and replaces Article 18, fifth item, adopted at the 2011 annual town meeting.)

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

(ARTICLE 51) To proceed with the voting, by secret ballot, on the following question: To see if the Town will authorize the Board of Selectpersons to expend \$15,000 or less for Town-approved projects or purchases without the need for a competitive bidding or request for proposals process. If a Town-approved expense will be more than \$15,000, the Board shall advertise a competitive bidding or public RFP (request for proposals) process and the Board shall determine the winning bid or proposal. This authority shall remain in effect until repealed or replaced.

(Note: If approved, this article replaces the action taken on Article 45 at the 2018 annual town meeting.)

Selectpersons recommend: For: 4 Against: 0 Abstain: 1

(**ARTICLE 52**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will vote to refund excess motor vehicle excise tax credits to the extent authorized by 36 MRSA 1482 (5)(D) and to authorize the Board of Selectpersons to pay those refunds from the undesignated fund. This authority shall remain in effect until repealed or replaced.

(Note: If approved, this article replaces the action taken on Article 47 at the 2018 annual town meeting.)

Selectpersons recommend: For:	5	Against:	0	Abstain:	0
Budget Committee recommends: For:	4	Against:	0	Absent:	2

*****CONTINGENCY ARTICLES*****

CONTINGENCY ARTICLE (ARTICLE 53) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$40,033 to support the operational cost for the Recreation Department until March 31, 2020. (Article 54 is required if Article 3 is defeated.)

2019 budget: \$37,446	2019 actual: \$32,984	2020 request: \$40,033		
Selectpersons recommend: For:	4	Against:	0	Absent: 1
Budget Committee recommends: For:	5	Against:	0	Absent: 1

Alternate language: (**ARTICLE 53**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$93,356 to support the operational cost for the Recreation Department until July 31, 2020. (Article 54 is required if Article 3 is defeated.)

2019 budget: \$37,446	2019 actual: \$32,984	2020 request: \$93,356		
Selectpersons recommend: For:	4	Against:	0	Absent: 1
Budget Committee recommends: For:	5	Against:	0	Absent: 1

CONTINGENCY ARTICLE (ARTICLE 54) To see if the Town will raise and appropriate \$20,524 to support the operational cost for the Library until March 31, 2020. (Article 55 is required if Article 4 is defeated.)

2019 budget: \$20,524	2019 actual: \$14,716	2020 request: \$20,524		
Selectpersons recommend: For:	4	Against:	0	Absent: 1
Budget Committee recommends: For:	5	Against:	0	Absent: 1

Alternate language: (**ARTICLE 54**) To proceed with the voting, by secret ballot, on the following question: To see if the Town will raise and appropriate \$47,861 to support the operational cost for the Library until July 31, 2020. (Article 54 is required if Article 3 is

defeated.)

2019 budget: \$20,524	2019 actual: \$14,716	2020 request: \$47,861
<i>Selectpersons recommend: For: 4</i>	<i>Against: 0</i>	<i>Absent: 1</i>
<i>Budget Committee recommends: For: 5</i>	<i>Against: 0</i>	<i>Absent: 1</i>

*****BUDGETARY AUTHORIZATION*****

(ARTICLE 55) To see if the Town will vote to increase the property tax levy limit of \$1,500,471 established for Belgrade by state law in the event the municipal budget approved under the preceding articles will result in a tax commitment that is greater than the property tax levy limit.

<i>Selectpersons recommend: For: 3</i>	<i>Against: 1</i>	<i>Absent: 1</i>
<i>Budget Committee recommends: For 5</i>	<i>Against: 0</i>	<i>Absent: 1</i>

Memo

To: Board of Selectpersons
From: Anthony Wilson, Town Manager
Date: May 12, 2020
Re: No-touch library services

The Selectboard chair instructed this item be placed on this agenda.

As a reminder, our plan to offer no-touch services at the Library consists of the following:

- Because of the risk of library patrons contaminating materials by handling them, we will not open the Library to the public. Instead, we will take requests for materials by phone or email. We will arrange a time for patrons to pick up requested items on the library's porch.
- We have also coordinated with Neighbors Driving Neighbors on book deliveries. NDN is currently delivering groceries and other necessities to those in need.
- We will staff the library with only one employee. Library staff will use masks and gloves when appropriate, and sanitize the workstation and tools after each shift.
- Library materials would be returned to the outside bin and sit in the garage for at least four days before being processed and re-shelved.
- All Library programming in June will be conducted online. This includes using Zoom for the book group and guest talks, and using the Internet for weekly trivia and scavenger hunts.