

Town of Belgrade Board of Selectpersons

Aug. 4, 2020 / 6:30 p.m.

MINUTES

Attendance: Town Manager Anthony Wilson, Jack Sutton, Bruce Galouch, Jay Bradshaw, Phil and Linda Sprague, Sexton Chris Dutil, Richard Bourne, Shawn Grant, Library Director Megan Aube

Board members present: Melanie Jewell, Rick Damren, Ernst Merckens, Daniel Newman, Kathi Wall

Board chair Jewell called the meeting to order at 6:31 p.m. and led the Pledge of Allegiance. **Mrs. Wall moved to open the meeting. Mr. Newman seconded. Motion approved 4-0. Mr. Merckens was not present for the vote.**

1. PUBLIC COMMENT. There was no public comment.

2. OLD BUSINESS

- A.** Approval of July 21, 2020, **Selectboard minutes.** Mr. Damren moved approval. Mr. Merckens seconded. Motion approved 5-0.

3. NEW BUSINESS

- A.** Consideration of annual **contract with Friends of the Belgrade Public Library.** Mr. Damren moved to approve the contract for a one-year term and proposed next year the Board consider a term of three years. Friends Co-President Linda Sprague was agreeable to that. Mrs. Wall seconded. Motion approved 5-0.
- B.** Consideration of Transfer Station **shredding event.** Mr. Galouch raised a concern the shredding event proposal was not presented to the Transfer Station Committee. The Town Manager apologized and offered to present that proposal to the committee for its recommendation at its Aug. 10 meeting. The Town Manager said he will return to the Selectboard Aug. 18 with that recommendation. The Board was agreeable with that.
- C.** Consideration of **LED streetlight RFP.** The Town Manager presented the RFP, which he crafted after studying RFPs from a half-dozen other Maine communities and based upon a document used by the Town of Eliot. The RFP will be posted on the Town and MMA websites, and sent to vendors. The Town Manager will return to the Board with a recommended proposal on Sept. 1. Mr. Damren moved approval of the RFP. Mrs. Wall seconded. Motion approved 5-0.
- D.** Consideration of two **KVCOG official representatives** to serve on General Assembly. Mr. Damren nominated the Town Manager and Mr. Merckens to continue to serve as the Town's representatives. Mr. Newman seconded. Motion approved 5-0.

- E. Consideration of election of representative on the MMA's **Legislative Policy Committee**. Mr. Damren moved to vote for Farmington Town Manager Richard Davis for the state Senate District 17 representative to the Maine Municipal Association's LPC. Mr. Merckens seconded. Motion approved 5-0.
- F. **WARRANT**. Mr. Damren moved approval of warrant no. 103 in the amount of \$558,563.57. Ms. Jewell seconded. Motion approved 5-0.
- G. **TOWN MANAGER REPORT**. The Cemetery Committee last week voted to recommend the Selectboard adopt the new cemetery rates that voters approved July 14, effective Aug. 5. Mrs. Wall moved to approve the recommendation. Mr. Merckens seconded. The motion was approved 5-0.
- The Board discussed an application the Town has received for a Planning Board vacancy. The applicant is a Town resident but is away three months during the winter. The Town Manager noted another resident with professional planning experience is also interested in the position. After discussion, it was agreed the Town Manager will talk with the first applicant about an interest in serving as a Planning Board applicant or an Appeals Board member.
- The Town Manager noted an intention to review and update board bylaws to include an attendance requirement consistent with the new Library ordinance. He said the Town Clerk is working to ensure committee members are current in their terms and oaths, and that the Town will be more proactive about approaching people about their interest in serving.
- The Board agreed to host the summer residents meeting on Zoom at 6 p.m. Aug. 27.
- The Town Manager reported the new municipal revenue sharing projections are not as bleak as initially feared. That will allow the Town to finish the year in the black and possibly dedicate unspent funds to the salt well solution, capital reserves, and/or the next paving project.
- The Town Manager reported the decision to partner with KVCOG on a road salt bid has paid off. The KVCOG bid was \$51.99 per ton versus \$54.20 from the Department of Transportation, even though they use the same vendor. He also noted the Town's sand/salt contract expires at the end of the year. He reviewed the RFP, which allowed for a three-year extension, though the contract did not. The Board asked him to check with MMA Legal to determine if the current vendor's contract could be extended three years.
- H. **EXECUTIVE SESSION** – Personnel matters 1 M.R.S.A. §405(6)(A) – Evaluation of the Town Manager.
- Ms. Jewell moved to exit open session at 7:34 p.m. Mr. Damren seconded. Motion approved 5-0. Ms. Jewell moved the Board enter executive session at 7:35 p.m. Mr. Damren seconded. Motion approved 5-0. Mrs. Wall moved to exit executive session at 8:14 p.m. Mr. Damren seconded. Motion approved 5-0. Mr.

Damren moved the Board re-enter open session at 8:14 p.m. Mr. Newman seconded. Motion approved 5-0.

Ms. Jewell moved the Board continue the Town Manager's evaluation on Sept. 1 after gathering feedback from the Town's staff. Mr. Damren seconded. Motion approved 5-0.

Mr. Damren moved the meeting adjourn at 8:15 p.m. Mrs. Wall seconded. Motion approved 5-0.